



# Town of Lisbon

## Public Works Department



300 Lisbon St  
Lisbon, Maine 04250  
207-353-3000 Ext 116 or 117  
207-353-3007 (fax)

## **STREET OPENING PERMIT**

Individuals proposing excavation anywhere within the limits of the Town right-of way, including those excavations outside the paved road are required to complete an "Application for Street Opening" and return it to the Lisbon Public Works Department. During the excavation the applicant will be responsible for work zone safety and traffic control.

### **APPLICATION PROCEDURE**

1. Obtain "Application for Street Opening" from the Public Works Department.
2. Notify DIG SAFE and obtain DIG SAFE authorization number. Notify Lisbon Sewer Department and Lisbon Water Department directly for location of their underground utilities.
3. Return completed application to Public Works with \$150 application fee.
4. The Public Works Director will approve or disapprove application in writing. If approved no work will commence until Permit is issued by Public Works.
5. Public Works shall be contacted no less than 24 hours before work begins.

### **IMPORTANT NOTES**

1. It is recommended and the responsibility for applicants obtaining a permit be familiar with the Town of Lisbon Code Ordinance and any emergency contact numbers.
2. No Street Opening permit shall be issued between November 1<sup>st</sup> and March 15<sup>th</sup> of the following year. Except in an emergency determined by Public Works Director.
3. Keep the original copy of the permit in your file. However, a copy of this permit must also be present with your site plans while work is in progress at the location for which the permit was granted.

Application #: \_\_\_\_\_

Date Received: \_\_\_\_\_

Fee Paid - \$150:      Yes   /   No

# STREET OPENING PERMIT

## APPLICATION FOR STREET OPENING PERMIT

|                               |
|-------------------------------|
| APPLICANT NAME:               |
| ADDRESS:                      |
| PHONE:                        |
| CONTRACTOR PERFORMING WORK:   |
| ADDRESS:                      |
| PHONE:                        |
| PROPERTY OWNER:               |
| ADDRESS:                      |
| PHONE:                        |
| PRIMARY CONTACT PERSON PHONE: |

### LOCATION OF EXCAVATION

|                     |
|---------------------|
| STREET & BOX #:     |
| MAP PAGE & MAP LOT: |

### PURPOSE OF WORK

|                 |                 |                 |                |
|-----------------|-----------------|-----------------|----------------|
| Water Line_____ | Sewer Line_____ | Electrical_____ | Telephone_____ |
| Other: _____    |                 |                 |                |

|                                     |
|-------------------------------------|
| PROPOSED START AND COMPLETION DATE: |
| DIG SAFE AUTHORIZATION NUMBER:      |

# CONTINUED

**By initialing next to each requirement below you agree to the following:**

1. \_\_\_\_\_ The permittee is responsible for and agrees to guarantee all work free from defects in workmanship or material for a period of two (2) years. If any settlement, cracking, pavement deterioration or similar problem occurs the permittee shall promptly repair such defect at no cost to the Town of Lisbon.
  
2. \_\_\_\_\_ The applicant will be responsible for all work zone safety and traffic control.
  
3. \_\_\_\_\_ The work area will be thoroughly cleaned from all materials and debris after all work has been completed prior to leaving the site.
  
4. \_\_\_\_\_ When it becomes necessary to cut into a moratorium street, the Public Works Department will make a concerted effort to protect the integrity of the pavement structure, and to ensure a high quality replacement patch or overlay in accordance with State Law below.

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**Title 23, Transportation / Part 3, Local Highway Law / Chapter 307, Protection of Highways / Subchapter 2, Excavation / Article 1, Municipalities**

*If a municipality issues a permit to open a street within 5 years after that street or highway was paved or substantially repaired, the municipality may require the permittee to relay the full width of the road surface on both sides of the cut for a distance of 20 feet from the furthest outside edges of the cut. If that repair overlaps the edge of a repair from a previous opening, the municipality may require the permittee to relay the full width of the road to the furthest edge of that previous repair. The municipality may prescribe the depth and method of restoring the pavement based upon the class of the street, except that in no case may the depth of the restored pavement be less than 1 1/2 inches*

### **ATTACH SKETCH OR PLAN OF PROPOSED OPENING**

Show distance of opening from curb or pavement edge. Width, depth and length of opening, nearest intersecting street, street numbers and abutting properties, existing utilities, proposed locations of barricades, warning signs, detour signs and detour routes.

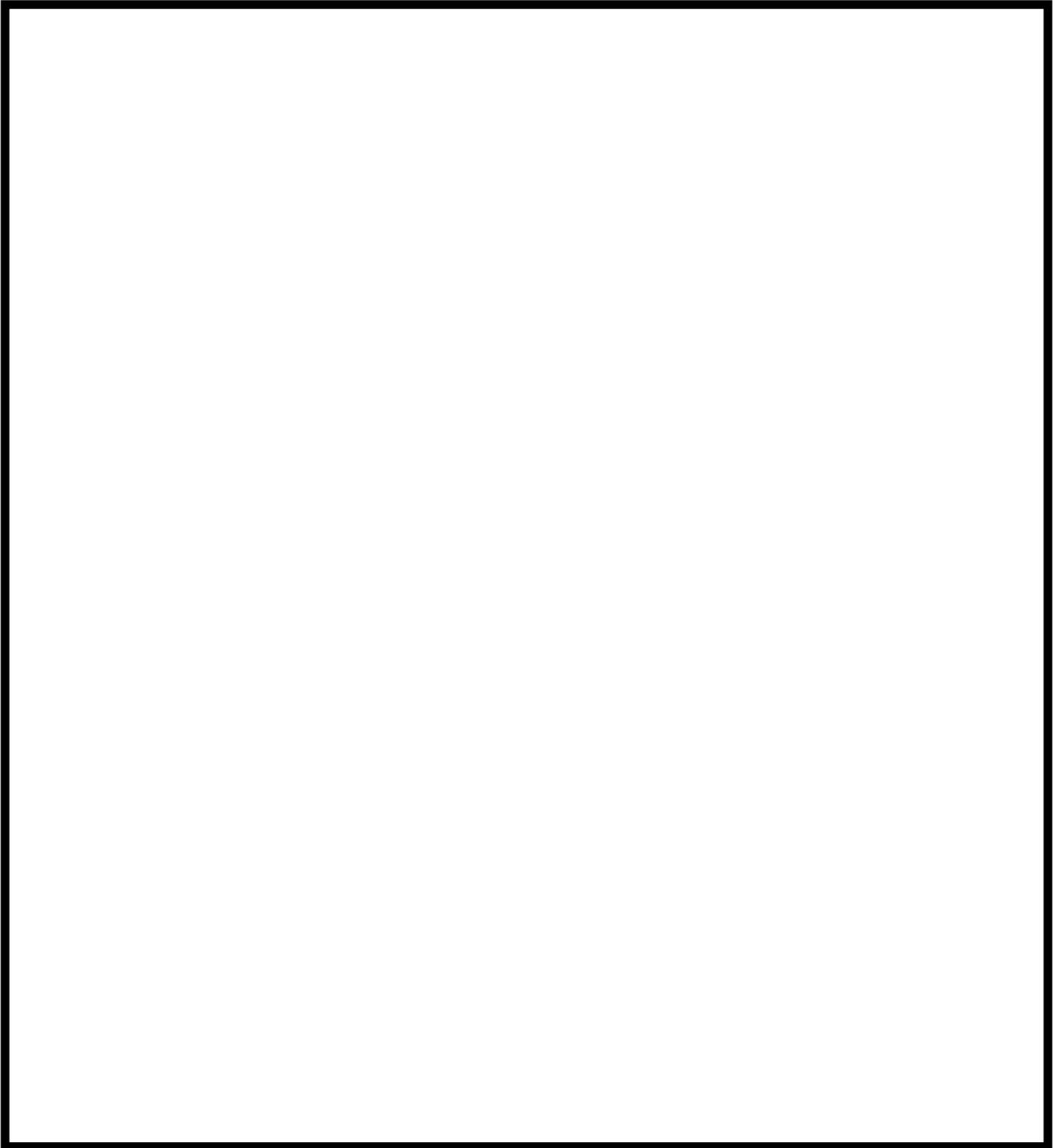
### **STATEMENT OF AGREEMENT**

I am duly authorized to execute this application and have reviewed and will comply with all requirements of the Street Opening Permit.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

# SKETCH / PLAN



# Town of Lisbon

## Public Works Department

### STREET OPENING PERMIT

PERMIT NUMBER: \_\_\_\_\_

LOCATION: \_\_\_\_\_

FEE PAID \$150:            NO / YES

CASH \_\_\_\_\_ CHECK # \_\_\_\_\_

ACC. CODE: TYPE 36 CAT 3 R03-4164

This permit authorizes (name) \_\_\_\_\_

to excavate within the Town of Lisbon right-of-way at the location described on

**APPLICATION#** \_\_\_\_\_. All work within Town right-of-way is governed by **Title 23**

**M.R.S.A; 3351 to 3381** and **Town of Lisbon Ordinance Chapter 47** and must conform to

specifications outlined in the Town of Lisbon booklet titled "Street Opening Specifications".

#### The following special conditions must be met or the permit becomes void:

Is this area within the limits of a Moratorium: No / Yes

*If YES, you are required to follow state law regarding Moratoriums and relay the full width of the road surface on both sides of the cut for a distance of 20 feet from the furthest outside edges of the cut. If that repair overlaps the edge of a repair from a previous opening, you are also required to relay the full width of the road to the furthest edge of that previous repair.*

Any other special considerations:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Director/Operations Manager or Foreman  
Lisbon Public Works Department

\_\_\_\_\_  
Date