



LISBON WATER DEPARTMENT

639 Lisbon Road

Lisbon Falls, Maine 04252

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Marie Hale, Chairman, Roger Bickford & Arthur McLean Commissioners

Commissioners' Meeting Minutes for May 11, 2021

Members Present: Marie Hale, Roger Bickford, Arthur McLean

Staff Present: Bill Alexander Jr, Shellie Reynolds, Cindy Schafer, Don Fellows (Town Council Liason)

Audience: Mr. Saucier (34 Mill St.)

I. CALL MEETING TO ORDER

- A. Meeting called to order by Ms. Hale at 5:32pm
- B. Roll Call

II. AUDIENCE PARTICIPATION

- A. Mr. Saucier addressed the Board of Commissioners about his water
 - 1. He spoke of hard and brown water.
 - a.) Mr. Alexander let him know that we are currently working on the hard water issue by installing a system that will treat the calcium
 - b.) Mr. Alexander added that this system will coat the inside of the pipes that will also help with the brown water but there will be an adjustment period where it may get worse before it gets better
 - c.) Ms. Reynolds stated that it takes a long time to get projects approved; it has to go to an engineer for design, the design needs to be approved, we are now short staffed which will delay the project as well
 - 2. Since December he has spent \$7600 in repairs, including replacing a boiler
 - 3. His water filtration system needs changing far too often
 - 4. Last year when the fire department flushed at the school, he had no water and he could not get anyone from the Water Department so he had to call the Police Department
 - 5. Mr. Saucier wants to know what the money, the voters approved for replacing lines, has been spent on
 - a) Ms. Reynolds explained that in 2014 we took 1.5 million of which we still have 1 million
 - b) The Route 125 project (State) is set to start in the spring of 2022 so we need to hold funds to start paying for that as we cannot get more bond money before the first payments are due. Once we can get more bond money, we will be able to move forward with the replacement of water mains.

III. WARRANTS

- A. Warrant# 15021 (Apr 14, 2021)
- B. Warrant# 16021 (Apr 21, 2021)
- C. Warrant# 17021 (Apr 28, 2021)
- D. Warrant# 18021 (May 05, 2021)
- E. Warrant# 19021 (May 12, 2021)

IV. OLD BUSINESS

- A. Minutes
 - 1. 04/13/2021
 - a) Mr. Bickford made a motion to accept minutes, Mr. McLean 2nd followed by 3/0 vote to approve
- B. Hiring Update
 - 1. General Manager
 - a) An offer has been made but it has not been accepted at this point
 - 2. Finance Assistant
 - a) An offer has been made but it has not been accepted at this point
- C. Don Stevens last day was 4/30/2021

- E. Corrosion Control
 - 1. Mr. Alexander stated that the skids are hung, some of concrete work is complete, some of containment is in place and he needs to reach out to AEC Engineering about wiring/design of the feed system
- F. T-Mobile Proposal
 - 1. Mr. Alexander stated that he has asked T-Mobile to correct the amount of additional space they are looking to use.
 - a) T-Mobile showed using 40 sf, Mr. Alexander asked them to include the entire space they will use 84 sf
 - b) Mr. Alexander said old agreement showed 225 sf which is the size of the enclosure, not the size of the pad. He wants the new agreement to show the same information.
 - 2. There is no agreement to sign as of today
- G. Unresolved Issues
 - 1. 9 Merrill Ave Development – No update
 - 2. Legislative Bill for PFO's & PFA's – No update
 - 3. Route 125 Project – No update
 - 4. Master Plan – No update
 - 5. Chlorination at Stations – No update
 - 6. Risk & Resilience Assesment & Emergency Response Plan – No update
 - 7. Memorial for Bill Bauer
 - a) Mr. Alexander wanted to have this completed in May but with the loss of Don Stevens, we will need to hire the work out which will most likely delay it
- H. Any Other Old Business
 - 1. None

V. NEW BUSINESS

- A. Superintendent's Report
 - 1. AEC Engineering
 - a) Time to renew our contract with them; the cost is \$2884 plus \$516 from past agreement for a total of \$3800
 - b) This agreement gives us an hourly discount and gives us priority over those that do not have a contract
 - c) Ms. Hale made motion to accept contract, Mr. McLean 2nd motion followed by a 3/0 vote in favor
- B. Business Manager's Report
 - 1. None
- C. Commissioner Communication/Requests
 - 1. Ms. Hale – Will be out of town next Wednesday so she will sign warrant when she returns
 - 2. Mr. Bickford – None
 - 3. Mr. McLean – None
- D. Customer Communication
 - 1. Complaint Log
 - a) 04/28 – 34 Mill St-Calcium issue (Mr. Saucier)
 - b) 05/10 – 4 Booker St-low pressure; Ms. Reynolds spoke with her about changing the screens on her faucets. We have not heard back from her
 - 2. Customer Comments
 - a) None
- E. Any Other New Business
 - 1. None
- F. Set next meeting date
 - 1. Tuesday, June 22, 2021 at 5:30pm at Lisbon Water Department.

VI. ADJOURNMENT

*Please note that this printing of the Commissioners' Meeting minutes is not verbatim. The audio recording for this meeting is on file at the Lisbon Water Department located at 639 Lisbon St, Lisbon Falls, ME 04252.

- A. Ms. Hale made motion to adjourn, Mr. Bickford 2nd, followed by a 3/0 vote in favor. Adjourned at 6:30pm.