

MINUTES LIBRARY GOVERNING BOARD: December 14, 2016. IN ATTENDANCE: Chairman, Richard Golden, Claire Paquette, Jo-Jean Keller & Sally Lunt. Absent: Hillary Kuhl. Also in attendance: Diane Nadeau, Library Director.

Chairman Golden called the meeting to order at 6:29 PM. The Board reviewed the November 2016 circulation statistics. Miss Paquette noted the statistics are very similar to the November 2015 circulation statistics. She also noted that Lisbon residents continue to require the use of the library's patron use computers. Mrs. Lunt noted that 31 new residents signed up for a library card last month and this indicates that library services are important to new members of the community. It was also noted that our children's programs continued to benefit the youth in our community.

The report included an update on Lisbon Library's transition to the State Library's MILS Circulation System in February 2017. Mr. Golden was pleased that the patron 14 digit re-bar-coding part of the project is done. Mrs. Nadeau noted that 2,600+ new cards are currently being distributed to patrons to ensure an easy transition in February. The report also noted that Mrs. Medlen continues to re-barcode the DVD collection because of its popularity with patrons. The process will continue to move forward until the entire 37,000 items collection has successfully been given a 14 digit bar code. Mr. Golden asked that the Governing Board receive an update each month.

The report also gave an update on the library building. It was noted that PW successfully assisted in "winterizing" the children's garden and getting the outside furniture into the playhouse. Miss Keller noted she was pleased that someone has stepped forward to take on the walkways shoveling chores for the winter. Mrs. Nadeau informed the Board that Thatcher Plourde has completed the necessary Town Office paperwork to ensure he is on board to assist with the shoveling chores.

The report also included information on the Library Department's successful participation in the Merry Main St. event on 12/3/16. Miss Paquette noted that library staff and 3 volunteers assisted with the children's crafts, distributing the Chex Mix snack bags and assisting with the visitors' basket raffle stamp. There were 214 people who visited the library that evening while 58 children completed holiday crafts and 150 people of all ages enjoyed the snack. Mrs. Nadeau noted that Ross Cunningham visited the library during the event and thanked the Library Department for participating in the event.

The Governing Board reviewed the Library Department's 2017-18 goals that have been requested by Town Council for their 1/10/17 meeting. The Library Board agreed with the goals and voted unanimously to recommend the goals and objectives to the Town Council.

There was no more Library Governing Board business to take care of therefore the meeting was adjourned at 7:02 PM. The next meeting is scheduled for Wednesday, January 11, 2017. The meetings are held at the Library at 6:30 PM and are open to all Lisbon residents.

Respectfully submitted,
Diane I. Nadeau
Library Director