



AGENDA
TOWN COUNCIL
WORKSHOP
MARCH 27, 2018
LISBON TOWN OFFICE
7:00 P.M.

Town Council
Allen Ward, Chairman
Chris Brunelle, Vice Chairman
Norm Albert
Kris Crawford
Kasee Kolbe
Fern Larochele
Mark Lunt

1. CALL TO ORDER & PLEDGE TO FLAG

2. ROLL CALL

___ Councilor Albert ___ Councilor Brunelle ___ Councilor Crawford ___ Councilor Kolbe
___ Councilor Larochele ___ Councilor Lunt ___ Councilor Ward

Town Clerk reading of meeting rules

3. BUDGET WORKSHOP

- a. ASSESSING
- b. TECHNOLOGY
- c. TOWN BUILDINGS
- d. PUBLIC WORKS
- e. SOLID WASTE
- f. WASTE WATER TREATMENT

4. ADJOURNMENT

SUMMARY OF LISBON COUNCIL MEETING RULES

This summary is provided for guidance only. The complete council working rules may be found on the town website www.lisbonme.org on the Town Officials, Town Council page.

The meeting agenda is available from the town website under Council Agendas and Minutes.

1. Please note the order that agenda items may be acted upon by the Council, however, if necessary, the Council may elect to change the order of the agenda.
2. The Council Chairman presides over the meeting. When the Chairman is not present, the Vice Chairman serves that function. The chair shall preserve decorum and decide all questions of order and procedure subject to appeal to the town council.
3. Public comment is not typically allowed during Council workshops. There may be occasions where public comment may be recruited, but normally, workshops are reserved for Council members to discuss and educate themselves on a variety of issues facing the Town. Prior to the conclusion of a workshop, if time permits, the chair may allow questions from the public.
4. During audience participation, anyone wishing to address council will wait to be recognized by the chair before beginning any remarks. Audience members will move to the lectern to address council, and shall provide name and address prior to addressing the council.
5. Note that "Consent Agenda" items (if there are any) are acted upon first, voted upon as a group, and will most often be voted on without discussion as these items often involve "housekeeping" issues (such as minor parking changes). On occasion "Consent Agenda" items are separated out as stand-alone action items by the Council to allow for more discussion.
6. Public comment on agenda items. General comments on agenda items should be made during audience participation. After introduction of an agenda item, appropriate motions, and time for explanation and council questions, the public may be allowed to comment on that agenda item at the discretion of the chair. During that period of time, the public comment shall address only the agenda item before council.
7. Action on agenda items. As each item on the agenda for any meeting is brought to the floor for discussion:
 - a. The town clerk reads the agenda item and the action being requested of council.
 - b. The sponsor of each item or, if there is no council sponsor, the town manager, or town staff, shall first be allowed to present their initial comments for consideration by the public and councilors.
 - c. Following this introduction of the issue, there will be time devoted to any questions of the sponsor or the town manager or staff regarding the agenda item which any councilor may have which would help to clarify the question presented by the agenda item. The chair may allow questions from the public during this time however; no debate or discussion of collateral issues shall be permitted.
 - d. When authorized by the chair, any additional public comment shall be no longer than two minutes per person and must be to request or furnish new or undisclosed information or viewpoints only.
 - e. Once an agenda item has been explained and clarified by any questioning, the discussion on the specific agenda item will remain with the council. Additional public comment, prior to final council vote; will only be allowed at the chairman's discretion.
8. New business is for the council to receive input on town matters not on the agenda for that meeting. It is not intended, nor shall it be construed as an opportunity for debate of previous agenda items or reinforcement of a point made by another speaker. Comments shall be to furnish new or undisclosed information or viewpoints and limited to a time period of two minutes or less and shall be directed through the chair.
9. If an "Executive Session" is conducted by the Council, State Statute prohibits public attendance for any discussion of the action to be addressed by the Council. Any action taken by the Council on any "Executive Session" matter must be acted upon in a public meeting, and may occur at the end of the "Executive Session" (which has no time element relative to the length of the discussion involved in the "session").

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 01-100 General Gove / ELECTED OFFI			
5100 ELECT/APPOIN	17,730.00	17,730.00	17,730.00
5121 PRO DEV	1,000.00	1,000.00	1,000.00
5130 FICA	1,357.00	1,357.00	1,357.00
5132 WORKER'S COM	38.00	64.00	64.00
5201 ADVERTISING/	1,000.00	1,000.00	1,000.00
5256 POSTAGE & DE	100.00	100.00	100.00
5257 PRINTING	100.00	100.00	100.00
5380 SUPPLIES OPE	500.00	500.00	500.00
ELECTED OFFI General Gove	21,825.00	21,851.00	21,851.00
Dept/Div: 01-105 General Gove / TOWN MANAGER			
5101 DIRECTOR/MAN	95,047.00	96,482.00	96,482.00
5102 ADMIN	43,449.00	47,502.00	47,502.00
5111 OVERTIME	0.00	500.00	500.00
5120 MILEAGE	2,900.00	2,900.00	2,900.00
5121 PRO DEV	900.00	1,500.00	1,500.00
5123 MEALS & LODG	100.00	100.00	100.00
5130 FICA	10,595.00	11,053.00	11,053.00
5131 RETIREMENT	13,296.00	14,449.00	14,449.00
5132 WORKER'S COM	1,337.00	2,576.00	2,576.00
5133 MEDICAL INSU	42,660.00	38,768.00	38,768.00
5136 UNEMPLOYMENT	699.00	495.00	495.00
5201 ADVERTISING/	1,000.00	1,000.00	1,000.00
5203 AUDITING & A	9,850.00	9,850.00	9,850.00
5211 CELL PHONES	950.00	840.00	840.00
5256 POSTAGE & DE	250.00	250.00	250.00
5257 PRINTING	1,100.00	1,100.00	1,100.00
5375 SUPPLIES OFF	600.00	600.00	600.00
TOWN MANAGER General Gove	224,733.00	229,965.00	229,965.00
Dept/Div: 01-110 General Gove / CONT/GRANT M			
5227 GRANTS MATCH	5,000.00	5,000.00	5,000.00
CONT/GRANT M General Gove	5,000.00	5,000.00	5,000.00
Dept/Div: 01-115 General Gove / INSURANCE			
5138 HRA	36,277.00	40,650.00	40,650.00
5226 GENERAL LIAB	8,070.00	8,474.00	8,474.00
5229 VEHICLE INS	27,291.00	29,291.00	29,291.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 01-115 General Gove / INSURANCE CONT'D			
5255 POLICE LIABI	12,054.00	12,660.00	12,660.00
5259 PROPERTY INS	18,860.00	19,860.00	19,860.00
5261 PUBLIC OFFIC	3,860.00	4,060.00	4,060.00
5262 EMPLOY LIAB	10,415.00	10,950.00	10,950.00
5263 FIRE FT LIAB	1,069.00	1,122.00	1,122.00
5264 Pub Off Bond	1,580.00	1,580.00	1,580.00
5268 CRIME INS	1,189.00	1,250.00	1,250.00
INSURANCE General Gove	120,665.00	129,897.00	129,897.00
Dept/Div: 01-120 General Gove / LEGAL			
5238 LEGAL	40,000.00	40,000.00	40,000.00
LEGAL General Gove	40,000.00	40,000.00	40,000.00
Dept/Div: 01-135 General Gove / TECHNOLOGY			
5246 INTERNET & W	6,000.00	6,000.00	6,000.00
5260 PUBLIC ACCES	6,000.00	5,000.00	5,000.00
5271 SERVICE & SO	146,692.00	170,272.00	170,272.00
5345 R & M: EQUIP	5,000.00	5,000.00	5,000.00
5405 COMPUTER EQU	20,000.00	20,000.00	20,000.00
TECHNOLOGY General Gove	183,692.00	206,272.00	206,272.00
Dept/Div: 01-140 General Gove / TOWN BUILDIN			
5110 WAGES	11,629.00	11,800.00	11,800.00
5130 FICA	890.00	903.00	903.00
5132 WORKER'S COM	310.00	534.00	534.00
5136 UNEMPLOYMENT	339.00	244.00	244.00
5220 ELECTRICITY	48,000.00	48,000.00	48,000.00
5231 HEATING	12,000.00	12,000.00	12,000.00
5245 NATURAL GAS	30,000.00	30,000.00	30,000.00
5258 PROFESSIONAL	6,500.00	6,500.00	6,500.00
5272 SEWER	400.00	600.00	600.00
5275 TELEPHONE	6,407.00	7,600.00	7,600.00
5277 TRASH REMOVA	1,080.00	1,140.00	1,140.00
5290 WATER	1,500.00	2,000.00	2,000.00
5340 R & M: BUILD	70,000.00	95,000.00	35,000.00
5345 R & M: EQUIP	30,000.00	30,000.00	30,000.00
5380 SUPPLIES OPE	6,100.00	6,100.00	6,100.00
5400 BUILDINGS	20,000.00	20,000.00	20,000.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
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Dept/Div: 01-140 General Gove / TOWN BUILDIN CONT'D

TOWN BUILDIN	245,155.00	272,421.00	212,421.00
General Gove			

Dept/Div: 01-145 General Gove / ASSESSING

5101 DIRECTOR/MAN	58,565.00	59,452.00	59,452.00
5110 WAGES	0.00	14,560.00	14,560.00
5120 MILEAGE	800.00	800.00	800.00
5121 PRO DEV	500.00	400.00	400.00
5122 MEETINGS, DU	200.00	200.00	200.00
5130 FICA	4,481.00	5,662.00	5,662.00
5131 RETIREMENT	5,623.00	5,946.00	5,946.00
5132 WORKER'S COM	767.00	1,533.00	1,533.00
5133 MEDICAL INSU	3,060.00	16,644.00	16,644.00
5136 UNEMPLOYMENT	350.00	495.00	495.00
5215 CONTRACTED S	0.00	3,000.00	3,000.00
5240 MAPPING & MI	2,000.00	1,000.00	1,000.00
5256 POSTAGE & DE	250.00	250.00	250.00
5257 PRINTING	500.00	300.00	300.00
5265 REGISTRY FEE	800.00	800.00	800.00
5345 R & M: EQUIP	200.00	200.00	200.00
5375 SUPPLIES OFF	400.00	400.00	400.00
ASSESSING	78,496.00	111,642.00	111,642.00
General Gove			

Dept/Div: 01-146 General Gove / BOARD OF APP

5100 ELECT/APPOIN	751.00	751.00	751.00
5110 WAGES	200.00	200.00	200.00
5121 PRO DEV	200.00	200.00	200.00
5130 FICA	58.00	73.00	73.00
5132 WORKER'S COM	2.00	4.00	4.00
5201 ADVERTISING/	375.00	375.00	375.00
5256 POSTAGE & DE	50.00	50.00	50.00
5375 SUPPLIES OFF	50.00	50.00	50.00
BOARD OF APP	1,686.00	1,703.00	1,703.00
General Gove			

Dept/Div: 01-147 General Gove / PLANNING BOA

5100 ELECT/APPOIN	5,000.00	5,000.00	5,000.00
5110 WAGES	500.00	1,000.00	1,000.00
5121 PRO DEV	600.00	600.00	600.00
5130 FICA	424.00	459.00	459.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 01-147 General Gove / PLANNING BOA CONT'D			
5132 WORKER'S COM	12.00	22.00	22.00
5201 ADVERTISING/	500.00	750.00	750.00
5215 CONTRACTED S	20,000.00	34,000.00	21,250.00
5256 POSTAGE & DE	150.00	150.00	150.00
5258 PROFESSIONAL	5,500.00	2,500.00	2,500.00
5375 SUPPLIES OFF	250.00	400.00	400.00
PLANNING BOA	32,936.00	44,881.00	32,131.00
General Gove			
Dept/Div: 01-148 General Gove / CODE ENFORCE			
5110 WAGES	73,090.00	77,777.00	77,777.00
5121 PRO DEV	500.00	750.00	750.00
5122 MEETINGS, DU	250.00	250.00	250.00
5130 FICA	5,592.00	5,950.00	5,950.00
5131 RETIREMENT	7,017.00	7,778.00	7,778.00
5132 WORKER'S COM	957.00	1,936.00	1,936.00
5133 MEDICAL INSU	21,689.00	22,881.00	22,881.00
5136 UNEMPLOYMENT	350.00	248.00	248.00
5211 CELL PHONES	531.00	420.00	420.00
5240 MAPPING & MI	1,000.00	1,000.00	1,000.00
5256 POSTAGE & DE	100.00	100.00	100.00
5305 GAS	750.00	850.00	850.00
5365 R & M: VEHIC	1,000.00	500.00	500.00
5375 SUPPLIES OFF	500.00	500.00	500.00
CODE ENFORCE	113,326.00	120,940.00	120,940.00
General Gove			
Dept/Div: 01-155 General Gove / FINANCE DEPA			
5101 DIRECTOR/MAN	75,394.00	77,228.00	77,228.00
5110 WAGES	27,203.00	28,011.00	28,011.00
5120 MILEAGE	800.00	800.00	800.00
5121 PRO DEV	1,028.00	2,000.00	2,000.00
5122 MEETINGS, DU	255.00	520.00	520.00
5130 FICA	7,849.00	8,051.00	8,051.00
5131 RETIREMENT	9,850.00	10,524.00	10,524.00
5132 WORKER'S COM	220.00	379.00	379.00
5133 MEDICAL INSU	31,358.00	33,081.00	33,081.00
5136 UNEMPLOYMENT	699.00	495.00	495.00
5211 CELL PHONES	420.00	420.00	420.00
5256 POSTAGE & DE	1,500.00	1,500.00	1,500.00
5266 RENTAL OF EQ	1,500.00	0.00	0.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 01-155 General Gove / FINANCE DEPA CONT'D			
5375 SUPPLIES OFF	4,000.00	4,000.00	4,000.00
FINANCE DEPA	162,076.00	167,009.00	167,009.00
General Gove			
Dept/Div: 01-160 General Gove / TAX COLLECTO			
5110 WAGES	106,599.00	125,564.00	125,564.00
5111 OVERTIME	2,538.00	1,500.00	1,500.00
5112 TEMPORARY	0.00	2,500.00	2,500.00
5120 MILEAGE	500.00	500.00	500.00
5121 PRO DEV	1,000.00	1,300.00	1,300.00
5123 MEALS & LODG	250.00	250.00	250.00
5130 FICA	8,155.00	9,912.00	9,912.00
5131 RETIREMENT	8,891.00	11,287.00	11,287.00
5132 WORKER'S COM	229.00	467.00	467.00
5133 MEDICAL INSU	36,192.00	49,175.00	49,175.00
5136 UNEMPLOYMENT	1,297.00	1,072.00	1,072.00
5256 POSTAGE & DE	6,500.00	7,000.00	7,000.00
5375 SUPPLIES OFF	4,500.00	4,500.00	4,500.00
TAX COLLECTO	176,651.00	215,027.00	215,027.00
General Gove			
Dept/Div: 01-165 General Gove / TOWN CLERK/E			
5101 DIRECTOR/MAN	54,217.00	56,560.00	56,560.00
5110 WAGES	17,166.00	20,263.00	20,263.00
5112 TEMPORARY	4,992.00	5,500.00	5,500.00
5120 MILEAGE	1,000.00	2,500.00	2,500.00
5121 PRO DEV	920.00	1,480.00	1,480.00
5122 MEETINGS, DU	600.00	600.00	600.00
5123 MEALS & LODG	780.00	900.00	900.00
5130 FICA	5,843.00	6,298.00	6,298.00
5131 RETIREMENT	5,205.00	5,656.00	5,656.00
5132 WORKER'S COM	164.00	297.00	297.00
5133 MEDICAL INSU	15,777.00	16,644.00	16,644.00
5136 UNEMPLOYMENT	699.00	608.00	608.00
5201 ADVERTISING/	500.00	500.00	500.00
5211 CELL PHONES	420.00	420.00	420.00
5215 CONTRACTED S	1,700.00	600.00	600.00
5256 POSTAGE & DE	1,000.00	770.00	770.00
5257 PRINTING	3,800.00	3,400.00	3,400.00
5258 PROFESSIONAL	15,255.00	12,795.00	12,795.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 01-165 General Gove / TOWN CLERK/E CONT'D			
5345 R & M: EQUIP	3,100.00	2,200.00	2,200.00
5375 SUPPLIES OFF	1,800.00	1,800.00	1,800.00
TOWN CLERK/E	134,938.00	139,791.00	139,791.00
General Gove			
Dept/Div: 01-170 General Gove / MISC GEN GOV			
5251 OVERLAY	0.00	0.00	0.00
5276 TIF PAYMENTS	0.00	0.00	0.00
MISC GEN GOV	0.00	0.00	0.00
General Gove	1,541,179.00	1,706,399.00	1,633,649.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 02-200 Public Safet / POLICE			
5101 DIRECTOR/MAN	76,130.00	77,270.00	77,270.00
5102 ADMIN	38,002.00	38,572.00	38,572.00
5110 WAGES	570,623.00	685,018.00	685,018.00
5111 OVERTIME	25,000.00	27,250.00	27,250.00
5112 TEMPORARY	22,000.00	25,000.00	25,000.00
5113 UNION NEGO	10,853.00	0.00	0.00
5114 VAC/SCK RPLC	33,250.00	0.00	0.00
5115 COURT TIME	10,000.00	9,000.00	9,000.00
5116 TRAINING	16,100.00	0.00	0.00
5117 HLDY/PRSNL	26,100.00	0.00	0.00
5118 ON CALL	21,000.00	0.00	0.00
5119 REPLACEMENT	0.00	101,277.00	101,277.00
5120 MILEAGE	800.00	800.00	800.00
5121 PRO DEV	12,800.00	14,420.00	14,420.00
5124 EDUCATION	0.00	2,434.00	2,434.00
5125 MISC DETAIL	11,750.00	7,000.00	7,000.00
5130 FICA	66,468.00	74,272.00	74,272.00
5131 RETIREMENT	80,193.00	97,250.00	97,250.00
5132 WORKER'S COM	18,860.00	32,849.00	32,849.00
5133 MEDICAL INSU	263,628.00	308,317.00	308,317.00
5136 UNEMPLOYMENT	6,042.00	4,223.00	4,223.00
5140 UNIFORMS & S	17,650.00	18,900.00	18,900.00
5141 UNIFORM CLEA	1,000.00	800.00	800.00
5150 PHYSICALS	210.00	200.00	200.00
5152 Physical Fit	2,500.00	0.00	0.00
5153 Recruitment	2,500.00	2,500.00	2,500.00
5201 ADVERTISING/	1,000.00	750.00	750.00
5211 CELL PHONES	5,617.00	5,670.00	5,670.00
5256 POSTAGE & DE	750.00	750.00	750.00
5257 PRINTING	5,500.00	3,500.00	3,500.00
5271 SERVICE & SO	1,750.00	0.00	0.00
5275 TELEPHONE	8,855.00	10,000.00	10,000.00
5305 GAS	20,300.00	26,250.00	26,250.00
5345 R & M: EQUIP	6,500.00	12,800.00	6,500.00
5346 EQUIP REPAIR	1,000.00	1,000.00	1,000.00
5365 R & M: VEHIC	8,000.00	10,000.00	10,000.00
5375 SUPPLIES OFF	3,150.00	3,250.00	3,250.00
5380 SUPPLIES OPE	11,000.00	13,700.00	13,700.00
5395 TIRES	4,200.00	4,200.00	4,200.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 02-200 Public Safet / POLICE			
5410 EQUIPMENT	2,700.00	2,700.00	2,700.00
5430 MOTOR VEHICL	35,000.00	40,000.00	40,000.00
POLICE	1,448,781.00	1,661,922.00	1,655,622.00
Public Safet			
Dept/Div: 02-201 Public Safet / ANIMAL CONTR			
5110 WAGES	39,212.00	41,606.00	41,606.00
5111 OVERTIME	3,000.00	2,400.00	2,400.00
5121 PRO DEV	600.00	500.00	500.00
5130 FICA	3,230.00	3,367.00	3,367.00
5131 RETIREMENT	3,766.00	3,918.00	3,918.00
5132 WORKER'S COM	423.00	823.00	823.00
5133 MEDICAL INSU	21,689.00	22,881.00	22,881.00
5136 UNEMPLOYMENT	458.00	397.00	397.00
5140 UNIFORMS & S	600.00	600.00	600.00
5211 CELL PHONES	496.00	626.00	626.00
5273 SHELTER FEES	12,012.00	11,712.00	11,712.00
5280 VETERINARY S	500.00	500.00	500.00
5305 GAS	2,400.00	2,700.00	2,700.00
5345 R & M: EQUIP	700.00	700.00	700.00
5380 SUPPLIES OPE	300.00	250.00	250.00
5395 TIRES	200.00	685.00	685.00
5410 EQUIPMENT	500.00	400.00	400.00
ANIMAL CONTR	90,086.00	94,065.00	94,065.00
Public Safet			
Dept/Div: 02-202 Public Safet / COMMUNICATIO			
5110 WAGES	196,311.00	193,148.00	193,148.00
5111 OVERTIME	3,075.00	2,250.00	2,250.00
5112 TEMPORARY	19,000.00	20,425.00	20,425.00
5113 UNION NEGO	3,876.00	0.00	0.00
5114 VAC/SCK RPLC	13,300.00	0.00	0.00
5116 TRAINING	4,800.00	0.00	0.00
5117 HLDY/PRSNL	17,575.00	0.00	0.00
5119 REPLACEMENT	0.00	37,493.00	37,493.00
5120 MILEAGE	80.00	100.00	100.00
5121 PRO DEV	960.00	1,400.00	1,400.00
5130 FICA	19,732.00	19,379.00	19,379.00
5131 RETIREMENT	20,700.00	23,367.00	23,367.00
5132 WORKER'S COM	1,266.00	912.00	912.00
5133 MEDICAL INSU	34,002.00	37,667.00	37,667.00

Manager Request Worksheet **Expense**

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 02-202 Public Safet / COMMUNICATIO CONT'D			
5136 UNEMPLOYMENT	2,561.00	1,410.00	1,410.00
5140 UNIFORMS & S	2,000.00	1,750.00	1,750.00
5152 Physical Fit	500.00	0.00	0.00
5153 Recruitment	500.00	500.00	500.00
5201 ADVERTISING/	200.00	120.00	120.00
5275 TELEPHONE	1,700.00	1,800.00	1,800.00
5345 R & M: EQUIP	1,125.00	1,125.00	1,125.00
5375 SUPPLIES OFF	840.00	2,400.00	2,400.00
COMMUNICATIO Public Safet	344,103.00	345,246.00	345,246.00
Dept/Div: 02-205 Public Safet / FIRE DEPT			
5101 DIRECTOR/MAN	69,797.00	75,005.00	75,005.00
5110 WAGES	146,389.00	150,000.00	150,000.00
5120 MILEAGE	0.00	300.00	300.00
5121 PRO DEV	5,000.00	5,000.00	5,000.00
5130 FICA	16,539.00	17,213.00	17,213.00
5131 RETIREMENT	6,701.00	7,501.00	7,501.00
5132 WORKER'S COM	10,571.00	18,721.00	18,721.00
5133 MEDICAL INSU	21,689.00	22,881.00	22,881.00
5136 UNEMPLOYMENT	367.00	247.00	247.00
5140 UNIFORMS & S	550.00	3,500.00	3,500.00
5141 UNIFORM CLEA	2,500.00	0.00	0.00
5150 PHYSICALS	5,000.00	5,000.00	5,000.00
5211 CELL PHONES	1,406.00	420.00	420.00
5256 POSTAGE & DE	50.00	50.00	50.00
5272 SEWER	214.00	214.00	214.00
5275 TELEPHONE	2,600.00	2,600.00	2,600.00
5290 WATER	1,916.00	2,395.00	2,395.00
5300 DIESEL	2,395.00	3,700.00	3,700.00
5305 GAS	1,706.00	1,900.00	1,900.00
5345 R & M: EQUIP	22,000.00	24,000.00	24,000.00
5347 RADIO	0.00	8,300.00	8,300.00
5371 Fire Foam	0.00	3,000.00	3,000.00
5372 EMS Supplies	0.00	1,500.00	1,500.00
5373 PPE	0.00	20,500.00	20,500.00
5375 SUPPLIES OFF	500.00	500.00	500.00
5380 SUPPLIES OPE	24,600.00	10,000.00	10,000.00
5390 SUPPLIES PAR	5,500.00	5,500.00	5,500.00
5395 TIRES	0.00	2,600.00	2,600.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 02-205 Public Safet / FIRE DEPT CONT'D			
5410 EQUIPMENT	24,200.00	34,200.00	0.00
5412 Hose Replace	0.00	5,000.00	5,000.00
5460 CAPITAL PROJ	75,000.00	75,000.00	75,000.00
FIRE DEPT	447,190.00	506,747.00	472,547.00
Public Safet			
Dept/Div: 02-210 Public Safet / EMA Director			
5110 WAGES	1,523.00	1,546.00	1,546.00
5122 MEETINGS, DU	35.00	35.00	35.00
5130 FICA	117.00	119.00	119.00
5132 WORKER'S COM	20.00	6.00	6.00
5136 UNEMPLOYMENT	47.00	32.00	32.00
EMA Director	1,742.00	1,738.00	1,738.00
Public Safet			
Dept/Div: 02-215 Public Safet / LES			
5388 LES Stipend	0.00	127,885.00	127,885.00
LES	0.00	127,885.00	127,885.00
Public Safet	2,331,902.00	2,737,603.00	2,697,103.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 03-305 Public Works / PUBLIC WORKS			
5101 DIRECTOR/MAN	42,246.00	75,005.00	75,005.00
5102 ADMIN	36,862.00	18,706.00	18,706.00
5110 WAGES	360,184.00	363,919.00	363,919.00
5111 OVERTIME	40,000.00	40,000.00	40,000.00
5113 UNION NEGO	6,708.00	0.00	0.00
5120 MILEAGE	250.00	200.00	200.00
5121 PRO DEV	1,500.00	1,500.00	1,500.00
5130 FICA	36,414.00	38,069.00	38,069.00
5131 RETIREMENT	39,336.00	44,723.00	44,723.00
5132 WORKER'S COM	17,679.00	28,431.00	28,431.00
5133 MEDICAL INSU	158,781.00	167,819.00	167,819.00
5136 UNEMPLOYMENT	3,667.00	2,472.00	2,472.00
5140 UNIFORMS & S	9,250.00	10,000.00	10,000.00
5151 DRUG TESTING	1,200.00	1,200.00	1,200.00
5201 ADVERTISING/	500.00	1,000.00	1,000.00
5211 CELL PHONES	1,228.00	1,146.00	1,146.00
5233 LICENSES & F	1,200.00	1,200.00	1,200.00
5256 POSTAGE & DE	100.00	100.00	100.00
5258 PROFESSIONAL	36,400.00	36,400.00	36,400.00
5266 RENTAL OF EQ	30,000.00	30,000.00	30,000.00
5272 SEWER	560.00	560.00	560.00
5275 TELEPHONE	3,852.00	4,000.00	4,000.00
5290 WATER	300.00	375.00	375.00
5300 DIESEL	20,400.00	27,000.00	27,000.00
5305 GAS	8,000.00	10,125.00	10,125.00
5310 OIL & GREASE	4,500.00	4,500.00	4,500.00
5315 R & M: CATC	5,000.00	5,000.00	5,000.00
5320 R & M: MOWI	5,000.00	6,000.00	6,000.00
5335 R & M: TREE	5,000.00	6,000.00	6,000.00
5336 LOAM & SEED	1,500.00	1,500.00	1,500.00
5345 R & M: EQUIP	8,000.00	8,000.00	8,000.00
5347 RADIO	1,000.00	1,000.00	1,000.00
5348 EQUIP PAINT	5,000.00	5,000.00	5,000.00
5355 R & M: SIGNS	7,000.00	3,000.00	3,000.00
5360 R & M: STREE	18,000.00	29,000.00	29,000.00
5370 SMALL TOOLS	3,000.00	3,000.00	3,000.00
5375 SUPPLIES OFF	1,100.00	1,100.00	1,100.00
5377 PAINT	1,000.00	1,000.00	1,000.00
5378 TRASH LINERS	350.00	350.00	350.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 03-305 Public Works / PUBLIC WORKS			
5380 SUPPLIES OPE	5,500.00	7,000.00	7,000.00
5390 SUPPLIES PAR	40,000.00	40,000.00	40,000.00
5392 CULVERTS	25,000.00	15,000.00	15,000.00
5393 GRAVEL	6,500.00	6,500.00	6,500.00
5394 HOT TOP	15,000.00	15,000.00	15,000.00
5395 TIRES	5,000.00	5,000.00	5,000.00
5410 EQUIPMENT	15,000.00	430,000.00	0.00
5420 HEAVY MACHIN	0.00	50,000.00	0.00
5430 MOTOR VEHICL	15,000.00	30,000.00	30,000.00
5435 PAVING	425,000.00	425,000.00	425,000.00
5436 MDOT MATCH	0.00	200,000.00	0.00
5695 EXCAVA EXP	5,000.00	5,000.00	5,000.00
PUBLIC WORKS	1,479,067.00	2,206,900.00	1,526,900.00
Public Works			
Dept/Div: 03-306 Public Works / WINTER PUBLI			
5111 OVERTIME	62,118.00	65,000.00	65,000.00
5130 FICA	4,753.00	4,972.00	4,972.00
5131 RETIREMENT	5,964.00	6,825.00	6,825.00
5132 WORKER'S COM	2,918.00	4,901.00	4,901.00
5136 UNEMPLOYMENT	350.00	248.00	248.00
5215 CONTRACTED S	50,000.00	60,000.00	60,000.00
5385 SUPPLIES OTH	130,000.00	140,000.00	140,000.00
5390 SUPPLIES PAR	15,000.00	15,000.00	15,000.00
5400 BUILDINGS	0.00	250,000.00	0.00
WINTER PUBLI	271,103.00	546,946.00	296,946.00
Public Works			
Dept/Div: 03-310 Public Works / SOLID WASTE			
5101 DIRECTOR/MAN	21,123.00	0.00	0.00
5110 WAGES	99,648.00	101,900.00	101,900.00
5120 MILEAGE	250.00	250.00	250.00
5121 PRO DEV	250.00	250.00	250.00
5130 FICA	9,239.00	7,796.00	7,796.00
5131 RETIREMENT	9,586.00	8,073.00	8,073.00
5132 WORKER'S COM	3,284.00	4,902.00	4,902.00
5133 MEDICAL INSU	45,916.00	26,595.00	26,595.00
5136 UNEMPLOYMENT	1,395.00	968.00	968.00
5140 UNIFORMS & S	1,800.00	1,800.00	1,800.00
5151 DRUG TESTING	250.00	250.00	250.00
5201 ADVERTISING/	100.00	100.00	100.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 03-310 Public Works / SOLID WASTE CONT'D			
5230 HAULING	10,400.00	10,800.00	10,800.00
5233 LICENSES & F	700.00	700.00	700.00
5237 LANDFILL	4,000.00	4,000.00	4,000.00
5256 POSTAGE & DE	60.00	60.00	60.00
5257 PRINTING	1,200.00	1,200.00	1,200.00
5272 SEWER	250.00	500.00	500.00
5275 TELEPHONE	1,359.00	1,500.00	1,500.00
5285 WASTE DISPOS	250,000.00	275,000.00	275,000.00
5290 WATER	2,000.00	2,500.00	2,500.00
5300 DIESEL	6,500.00	8,325.00	8,325.00
5345 R & M: EQUIP	5,000.00	5,000.00	5,000.00
5375 SUPPLIES OFF	500.00	500.00	500.00
5380 SUPPLIES OPE	3,000.00	3,000.00	3,000.00
5390 SUPPLIES PAR	8,000.00	8,000.00	8,000.00
5395 TIRES	4,000.00	4,000.00	4,000.00
5470 CAPITAL IMPR	0.00	25,000.00	0.00
SOLID WASTE Public Works	489,810.00	502,969.00	477,969.00
Dept/Div: 03-315 Public Works / HYDRANT RENT			
5239 HYDRANT RENT	325,733.00	406,000.00	406,000.00
HYDRANT RENT Public Works	325,733.00	406,000.00	406,000.00
Dept/Div: 03-320 Public Works / STREET & TRA			
5220 ELECTRICITY	107,000.00	107,000.00	107,000.00
5345 R & M: EQUIP	3,500.00	8,500.00	8,500.00
STREET & TRA Public Works	110,500.00 2,676,213.00	115,500.00 3,778,315.00	115,500.00 2,823,315.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 04-405 Public Servi / RECREATION D			
5101 DIRECTOR/MAN	61,014.00	61,922.00	61,922.00
5110 WAGES	133,680.00	163,453.00	163,453.00
5111 OVERTIME	0.00	5,819.00	5,819.00
5112 TEMPORARY	130,844.00	119,310.00	119,310.00
5120 MILEAGE	400.00	400.00	400.00
5121 PRO DEV	1,200.00	1,200.00	1,200.00
5130 FICA	24,904.00	26,814.00	26,814.00
5131 RETIREMENT	2,935.00	15,328.00	15,328.00
5132 WORKER'S COM	7,193.00	15,948.00	15,948.00
5133 MEDICAL INSU	24,749.00	71,687.00	71,687.00
5136 UNEMPLOYMENT	7,507.00	5,052.00	5,052.00
5140 UNIFORMS & S	500.00	500.00	500.00
5201 ADVERTISING/	500.00	500.00	500.00
5211 CELL PHONES	420.00	420.00	420.00
5220 ELECTRICITY	300.00	300.00	300.00
5250 OFFICIALS	3,800.00	3,400.00	3,400.00
5256 POSTAGE & DE	300.00	300.00	300.00
5267 RENTAL OF SP	2,760.00	2,200.00	2,200.00
5270 SECURITY SYS	360.00	360.00	360.00
5272 SEWER	824.00	1,000.00	1,000.00
5275 TELEPHONE	2,307.00	2,800.00	2,800.00
5277 TRASH REMOVA	1,150.00	1,150.00	1,150.00
5290 WATER	803.00	1,075.00	1,075.00
5300 DIESEL	1,400.00	1,400.00	1,400.00
5305 GAS	5,500.00	5,500.00	5,500.00
5320 R & M: MOWI	2,200.00	2,200.00	2,200.00
5325 R & M: REC	5,000.00	9,300.00	9,300.00
5330 R & M: TRAI	5,000.00	5,000.00	5,000.00
5345 R & M: EQUIP	10,728.00	5,000.00	5,000.00
5365 R & M: VEHIC	1,000.00	2,000.00	2,000.00
5368 Vehicle Repl	4,000.00	0.00	0.00
5375 SUPPLIES OFF	1,200.00	1,200.00	1,200.00
5379 GREEN THUMB	4,690.00	4,690.00	4,690.00
5380 SUPPLIES OPE	41,700.00	41,700.00	41,700.00
5672 NEW PROGRAMS	8,000.00	8,000.00	8,000.00
5675 SUMMER TRIPS	36,000.00	36,000.00	36,000.00
5682 SUNSHINE HIL	9,000.00	3,000.00	3,000.00
5689 SENIOR MEALS	7,000.00	7,000.00	7,000.00
5696 CO-ED SOFTBA	15,000.00	12,000.00	12,000.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 04-405 Public Servi / RECREATION D			
RECREATION D	565,868.00	644,928.00	644,928.00
Public Servi			
Dept/Div: 04-410 Public Servi / LIBRARY			
5101 DIRECTOR/MAN	51,788.00	54,089.00	54,089.00
5110 WAGES	95,167.00	99,049.00	99,049.00
5120 MILEAGE	75.00	300.00	300.00
5121 PRO DEV	550.00	550.00	550.00
5122 MEETINGS, DU	150.00	200.00	200.00
5130 FICA	11,242.00	11,716.00	11,716.00
5131 RETIREMENT	11,592.00	12,394.00	12,394.00
5132 WORKER'S COM	380.00	663.00	663.00
5133 MEDICAL INSU	48,063.00	70,173.00	70,173.00
5136 UNEMPLOYMENT	2,093.00	1,508.00	1,508.00
5211 CELL PHONES	530.00	420.00	420.00
5215 CONTRACTED S	700.00	1,000.00	1,000.00
5256 POSTAGE & DE	1,500.00	2,112.00	2,112.00
5257 PRINTING	550.00	550.00	550.00
5266 RENTAL OF EQ	500.00	550.00	550.00
5272 SEWER	145.00	145.00	145.00
5275 TELEPHONE	1,570.00	1,900.00	1,900.00
5290 WATER	191.00	225.00	225.00
5345 R & M: EQUIP	650.00	650.00	650.00
5375 SUPPLIES OFF	3,500.00	3,700.00	3,700.00
5380 SUPPLIES OPE	38,468.00	39,468.00	39,468.00
LIBRARY	269,404.00	301,362.00	301,362.00
Public Servi			
Dept/Div: 04-415 Public Servi / HEALTH OFFIC			
5101 DIRECTOR/MAN	5,177.00	5,268.00	5,268.00
5130 FICA	396.00	403.00	403.00
5131 RETIREMENT	497.00	527.00	527.00
5132 WORKER'S COM	68.00	132.00	132.00
5375 SUPPLIES OFF	150.00	150.00	150.00
HEALTH OFFIC	6,288.00	6,480.00	6,480.00
Public Servi			
Dept/Div: 04-420 Public Servi / COMMUNITY SE			
5205 BUS SERVICE	40,000.00	40,000.00	40,000.00
COMMUNITY SE	40,000.00	40,000.00	40,000.00
Public Servi			

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 04-425 Public Servi / MISC PUBLIC			
5232 HISTORICAL S	2,000.00	2,000.00	2,000.00
5236 LACO	1,000.00	1,000.00	1,000.00
5241 MEMORIAL DAY	1,500.00	1,500.00	1,500.00
5243 MMA	8,500.00	8,500.00	8,500.00
MISC PUBLIC	13,000.00	13,000.00	13,000.00
Public Servi	894,560.00	1,005,770.00	1,005,770.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 05-500 General Assi / GENERAL ASSI			
5101 DIRECTOR/MAN	10,353.00	10,508.00	10,508.00
5130 FICA	792.00	804.00	804.00
5132 WORKER'S COM	23.00	38.00	38.00
5136 UNEMPLOYMENT	302.00	217.00	217.00
5211 CELL PHONES	298.00	363.00	363.00
5225 GENERAL ASSI	17,000.00	25,000.00	25,000.00
5256 POSTAGE & DE	200.00	200.00	200.00
5375 SUPPLIES OFF	100.00	100.00	100.00
GENERAL ASSI	29,068.00	37,230.00	37,230.00
General Assi	29,068.00	37,230.00	37,230.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 06-600 Intergovernm / COUNTY TAX			
5216 COUNTY TAX	620,862.00	680,704.00	680,704.00
5217 PSAP FEE	18,921.00	18,919.00	18,919.00
COUNTY TAX	639,783.00	699,623.00	699,623.00
Intergovernm	639,783.00	699,623.00	699,623.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 07-700 ECONOMIC DEV / ECONOMIC DEV			
5101 DIRECTOR/MAN	53,878.00	57,276.00	57,276.00
5120 MILEAGE	1,000.00	1,000.00	1,000.00
5121 PRO DEV	3,500.00	3,500.00	3,500.00
5122 MEETINGS, DU	3,000.00	3,000.00	3,000.00
5123 MEALS & LODG	500.00	500.00	500.00
5130 FICA	4,122.00	4,381.00	4,381.00
5131 RETIREMENT	5,173.00	5,726.00	5,726.00
5132 WORKER'S COM	116.00	207.00	207.00
5133 MEDICAL INSU	9,669.00	10,201.00	10,201.00
5136 UNEMPLOYMENT	350.00	248.00	248.00
5201 ADVERTISING/	5,000.00	1,000.00	1,000.00
5204 AVCOG	8,815.00	8,988.00	8,988.00
5211 CELL PHONES	530.00	420.00	420.00
5244 MOXIE DAY	5,000.00	5,000.00	5,000.00
5256 POSTAGE & DE	300.00	300.00	300.00
5375 SUPPLIES OFF	450.00	450.00	450.00
5380 SUPPLIES OPE	2,000.00	3,000.00	3,000.00
ECONOMIC DEV	103,403.00	105,197.00	105,197.00
ECONOMIC DEV	103,403.00	105,197.00	105,197.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 08-800 Abatements / ABATEMENTS			
5200 ABATEMENTS	10,000.00	10,000.00	10,000.00
ABATEMENTS	10,000.00	10,000.00	10,000.00
Abatements	10,000.00	10,000.00	10,000.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 09-900 Debt Service / DEBT SERVICE			
5408 2016 TRUCK	43,783.00	43,783.00	43,783.00
5409 FRONT END LO	59,125.00	59,125.00	59,125.00
5416 K9 Unit	5,952.00	5,952.00	5,952.00
5419 SW Trailer	18,800.00	0.00	0.00
5420 HEAVY MACHIN	6,675.00	6,675.00	6,675.00
5422 '15 PDPatrol	10,403.00	10,403.00	10,403.00
5424 PW Truck	18,545.00	18,545.00	18,545.00
5426 FD SCBA	28,539.00	28,539.00	28,539.00
5427 PW F550 '15	11,037.00	10,786.00	10,786.00
5428 2016 Police	11,633.00	11,633.00	11,633.00
DEBT SERVICE	214,492.00	195,441.00	195,441.00
Debt Service	214,492.00	195,441.00	195,441.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 10-100 Capital Outl / BONDS			
5511 2005 Town PR	28,760.00	29,964.00	29,964.00
5514 2006 Town PR	36,000.00	36,000.00	36,000.00
5515 2009 Road PR	131,086.00	131,086.00	131,086.00
5516 2010Trail PR	53,500.00	53,500.00	53,500.00
5517 2011 Town PR	27,000.00	27,000.00	27,000.00
5518 2014 QECB PR	24,091.00	25,447.00	25,447.00
5519 2017 Town PR	0.00	150,000.00	150,000.00
5521 2005 Town IN	4,015.00	1,932.00	1,932.00
5524 2006 Town IN	1,962.00	1,224.00	1,224.00
5526 2010Trail IN	20,786.00	19,530.00	19,530.00
5527 2011 Town IN	1,628.00	646.00	646.00
5528 2014 QECB IN	14,555.00	29,338.00	29,338.00
5529 2017 Town IN	28,186.00	29,250.00	29,250.00
BONDS	371,569.00	534,917.00	534,917.00
Capital Outl	371,569.00	534,917.00	534,917.00
Expense Totals:	8,812,169.00	10,810,495.00	9,742,245.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 20-100 Utility / TREATMENT PL			
5101 DIRECTOR/MAN	21,123.00	82,717.00	82,717.00
5102 ADMIN	13,702.00	13,897.00	13,897.00
5103 Admin Bene	5,119.00	6,308.00	6,308.00
5110 WAGES	239,432.00	168,875.00	168,875.00
5111 OVERTIME	21,000.00	23,000.00	23,000.00
5120 MILEAGE	300.00	300.00	300.00
5121 PRO DEV	2,500.00	2,000.00	2,000.00
5130 FICA	21,539.00	21,007.00	21,007.00
5131 RETIREMENT	27,030.00	27,460.00	27,460.00
5132 WORKER'S COM	6,044.00	11,395.00	11,395.00
5133 MEDICAL INSU	56,971.00	62,052.00	62,052.00
5136 UNEMPLOYMENT	2,008.00	1,236.00	1,236.00
5138 HRA	3,157.00	3,157.00	3,157.00
5140 UNIFORMS & S	4,000.00	4,000.00	4,000.00
5201 ADVERTISING/	500.00	200.00	200.00
5203 AUDITING & A	2,550.00	2,550.00	2,550.00
5210 CCTV & CLEAN	10,000.00	10,000.00	10,000.00
5211 CELL PHONES	1,830.00	1,550.00	1,550.00
5220 ELECTRICITY	97,000.00	97,000.00	97,000.00
5226 GENERAL LIAB	849.00	892.00	892.00
5229 VEHICLE INS	1,184.00	1,243.00	1,243.00
5231 HEATING	7,500.00	7,500.00	7,500.00
5233 LICENSES & F	1,500.00	1,500.00	1,500.00
5238 LEGAL	1,000.00	1,000.00	1,000.00
5256 POSTAGE & DE	7,000.00	7,500.00	7,500.00
5258 PROFESSIONAL	12,500.00	12,500.00	12,500.00
5259 PROPERTY INS	4,625.00	4,856.00	4,856.00
5270 SECURITY SYS	1,800.00	1,800.00	1,800.00
5271 SERVICE & SO	12,000.00	12,000.00	12,000.00
5275 TELEPHONE	1,595.00	1,920.00	1,920.00
5277 TRASH REMOVA	4,800.00	1,200.00	1,200.00
5285 WASTE DISPOS	70,000.00	78,000.00	78,000.00
5290 WATER	10,000.00	12,500.00	12,500.00
5300 DIESEL	2,000.00	4,500.00	4,500.00
5305 GAS	3,500.00	4,500.00	4,500.00
5315 R & M: CATC	7,500.00	7,500.00	7,500.00
5350 R & M: SEWER	70,000.00	70,000.00	70,000.00
5370 SMALL TOOLS	3,000.00	3,000.00	3,000.00
5375 SUPPLIES OFF	2,500.00	2,500.00	2,500.00

Manager Request Worksheet
Expense

Account	2018 Budget	2019 Initial	2019 Manager
Dept/Div: 20-100 Utility / TREATMENT PL CONT'D			
5385 SUPPLIES OTH	35,000.00	43,500.00	43,500.00
5421 Vactor Lease	37,350.00	37,350.00	37,350.00
5425 IMPROVEMENTS	190,000.00	190,000.00	190,000.00
5512 2005 Swr PR	17,500.00	17,500.00	17,500.00
5513 2006 Swr PR	25,000.00	25,000.00	25,000.00
5518 2014 QECB PR	9,369.00	9,869.00	9,869.00
5522 2005 Swr IN	3,060.00	2,710.00	2,710.00
5523 2006 Swr IN	4,629.00	4,066.00	4,066.00
5528 2014 QECB IN	5,661.00	11,409.00	11,409.00
5530 ADMINISTRATI	2,200.00	2,200.00	2,200.00
5656 METER READS	10,000.00	10,000.00	10,000.00
TREATMENT PL	1,100,427.00	1,128,719.00	1,128,719.00
Utility	1,100,427.00	1,128,719.00	1,128,719.00
Expense Totals:	1,100,427.00	1,128,719.00	1,128,719.00