



**TOWN COUNCIL  
MEETING MINUTES  
SEPTEMBER 04, 2018**

Normand Albert, At Large 2018  
Kasie Kolbe, District 1 2018  
Allen Ward, District 2 2018  
Christopher Brunelle, At Large 2019  
Mark Lunt, District 1 2019  
Kris Crawford, District 2, 2019  
Fern Larochelle, At Large 2020

**CALL TO ORDER.** The Chairman, Councilor Ward, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

**ROLL CALL.** Members present were Councilors Ward, Albert, Kolbe, Brunelle, Lunt, Crawford, and Larochelle. Also present were Diane Barnes, Town Manager; Mark Stevens, Parks & Recreation Director; Tracey Steuber, Economic Development Director; Lydia Colston, Finance Director; Marc Hagan, Police Chief; Nate LeClair, Fire Chief; Tom Martin, Public Works Director; and approximately 30 citizens in the audience.

**WORKSHOP – DISCUSS MOXIE FESTIVAL**

Ms. Steuber presented the Festival's 2018 financials showing a total of \$29,046.34 in expenses, netting \$12,481.52 in profit used for startup costs for the next festival. She explained the different duties for each month leading up to the festival starting with the press releases in September looking for next year's Moxie Theme, the sponsorship letters, logo contest and arranging for fireworks. She indicated the parade gears up in January with updating the parade applications. She said they create a new budget using the available funds from last year, estimated revenue from the scheduled and new events, along with anticipated expenses.

Ms. Steuber said logistics takes up an enormous amount of time in the immediate few months leading up to this event.

Councilor Larochelle said the town budgets \$5,000 for fireworks. Councilor Albert pointed out there appears to be a 120-day period where you could use part-time help prior to this event.

Councilor Ward asked what went well this year. There were many positive comments. Councilor Ward asked what the challenges were this past year. Comments ranged from short on volunteers, the parade felt different but Carleton Barnes stepped up and it went well; people are already planning to attend next year.

Julie Ann Baumer indicated she assisted with Media responsibilities this year and that in the past she has worked on the recipe contest, etc. She said the overall perception was that it was excellent this past year. She pointed out the event could use more signage.

Councilor Ward mentioned what a fun time everyone had at the block party on Friday night. He liked the band on the truck at the high school.

Councilor Larochelle pointed out that the Economic Development office gets busier at times with grants and development, so it makes sense to migrate these festival duties to the Recreation Department who has an excellent reputation for finding volunteers and running similar smaller events.

Ms. Steuber explained that it takes quite a bit of time to do the sponsorship letters, personally reach out to businesses, keep the website updated, along with sending out vendor applications, taking in vendor fees, sending out and taking in parade applications, etc. Brenda Rogers did a lot of this work, but she is not available now.

Mr. Stevens said he was willing to make this transition to the Recreation Department, but that he had reservations about the logistics work in the few months leading up to this festival because it is their busy time when all their programs go live, accepting applications, hiring volunteers, and getting their programs up and running. This time

is critical for the Recreation Department as well and he expressed his concern over adding a huge event like this to their already extremely busy schedule.

Councilor Albert suggested sharing responsibilities perhaps. He said meeting with the Economic Development office biweekly or monthly to ensure the transition goes smoothly is a great safety net to have.

Councilor Larochelle said his goal would be to have the Economic Development office handle 25% of the festival with 75% of the festival under the Recreation Department along with hiring someone to do the administrative work. He said he did not want the current volunteers to be stressing out and that hiring someone to assist the members with the background work would be ideal. Councilor Albert said he was looking for real meaningful structure to be put into place realizing that there would be gaps where we need to hire someone.

Councilor Larochelle pointed out this committee needs to start thinking about how they will deal with the Main Street construction project coming up.

Ross Cunningham explained how beneficial it could be to hire someone to do the sponsorship letters, or fund raisers, which could pay for that person's salary. He said leaving this for the committee to do is just not the right thing.

Heather Cronin said she loved the Moxie Festival. She mentioned visitors were looking for more shade and tables to sit down. She agreed the committee could use a person to help, that it is hard for members to get into the town office before 4:30 p.m. to help stuff envelopes, etc. which is critical to managing the festival. She mentioned the storefront window decorating contest and Verizon's iPad giveaway. She said both Mr. Stevens and Ms. Steuber would bring a lot to the festival working collaboratively.

Tim Carville expressed his concern over adding the festival to the Recreation Department's already busy schedule. He said, if you are asking them to do more with what they already have, well, could you do that realistically. This festival should not be about making money; that could push it towards an end. He mentioned PCL or groups like that should be doing this festival.

Councilor Larochelle said the Council should be looking at funding this event differently; if it gets rained out, then what happens. He suggested staff review how to fund this event. He asked staff to look at what we already pay and how it gets paid and what it will take to fund someone to do the administrative work, including the fireworks we already fund. He said we could not always rely on revenues that are not guaranteed. He asked for more information on cost and whether the town could allocate that money and be reimbursed for what it costs us. This means the town will need to put a dollar figure on what we feel this event is worth.

Councilor Albert agreed. He said he liked the idea of sharing responsibilities across two departments, a healthy split, landing somewhere around 25% ECD and 75% Recreation. He suggested determining what's an ECD task and what's a Recreation task.

Mr. Stevens expressed his concerns again. He indicated Recreations Registrations come in from September to March. He agreed this would involve hiring someone from March to July to assist with this event.

Councilor Lunt said he needed a more specific proposal with lots of details before considering the move. Councilor Ward suggested Ms. Steuber make a list of what is needed right now that would include your sponsorship chair, parade chair, communications chair, vendor chair, etc.

Rick Mason said the past Moxie Festival was the best this town has ever seen and maybe that was because many wanted to put on a show for Gina. Gina's big concern was the parade that it could get too big and implode; he recommended the Council be careful whom they hire because our town spirit exists in this event and this person would be representing us out there. He said he wanted to see our festival go on. He pointed out that the Vendor and Parade Chairs are a huge part of this event, and that they could use more than one chair on each subcommittee.

Councilor Larochelle requested next year's budget with job descriptions for this split with ECD and Recreation. Councilor Kolbe expressed her concern over hiring an event planner and said we do not want this to be just any festival; it needs to be a hometown festival. This could make or break it.

The workshop ended at 7:20 pm. The Chairman requested a 5-minute break. There were no objections. The Chairman resumed the meeting at 7:34 PM.

## GOOD NEWS & RECOGNITION

Roger Bickford said he wanted to thank the Council from both of the ATV Clubs for all the work the Town of Lisbon has done to help these clubs. He indicated this might be the first time the town has actually worked with the clubs. He said he appreciated it.

## PUBLIC HEARINGS - NONE

## AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS

Mrs. Colston presented the results from the MUNIS assessment. She said the testing for the financial and accounts payable side of the system would begin October 1, 2018. Ms. Colston mentioned Barry Dunn had provided a proposal (\$186,000-\$384,000) for project managing the other modules; unfortunately, those numbers were not feasible for the town to contract this work out. She said after reviewing this management proposal she felt we were moving faster than she initially thought in the right direction. Business licensing and utility billing could start as early as January 1, 2019.

Mrs. Colston said she looked into what the town would have to pay to get out of MUNIS. The town still has a balance of \$376,000 and would have to pay 30% of that remaining balance, approximately \$113,000, to break this contract. Ms. Colston said the town has outgrown the Trio software package and recommended the town stay with MUNIS.

## CONSENT AGENDA

**VOTE (2018-172)** Councilor Kolbe, seconded by Councilor Albert moved to approve the following consent agenda:

A. Municipal Accounts Payable & Payroll Warrants - #14 as corrected to \$204,886.74 and

#16	\$ 897,754.20	#17	\$ 6,856.75
#18	\$ 146,857.83	#19	\$15,402.68
#20	\$24,060.00	#21	\$277,001.77

B. School Accounts Payable & Payroll Warrants -

# 4	\$ 1,907.26	#1007	\$ 253,770.86
# 1008	\$ 10,195.53	#1009	\$ 37,029.62
# 1010	\$ 10,009.20	#1830	\$508,191.48
#1829	\$83,538.07		

C. Minutes of August 14, 2018

D. Set polling hours, locations, registrar hours & absentee casting hours

E. Set public hearing for September 18 for Special Entertainment Permit for Lisbon Left Hand Club

**Order passed - Vote 7-0.**

## COUNCIL ORDERS, ORDINANCES, & RESOLUTIONS

AUTHORIZE ISSUANCE OF UP TO \$294,000 IN BONDS  
ROUTE 125/HUSTON STREET TO URBAN COMPACT LINE  
MDOT PROJECT

**INTRODUCTION:** Mr. Barnes explained this ordinance authorizes the Town of Lisbon to issue up to \$294,000 in bonds to finance Lisbon's 10 % share of the cost of reconstructing State Route 125 from Huston Street to the Urban Compact line as well as \$430,000 from State Route 125 from State Route 196 to Huston Street, too.

Councilor Ward pointed out that Lisbon voters need to know we need their approval no matter where these funds come from. Mrs. Barnes said the town is already on the hook for the engineering work and other work performed already. She suggested the process start now and if it fails, the Council could bring it back to voters in June 2019.

Councilor Larochelle pointed out this project started a few years ago at \$2-\$3,000,000 million dollars and now it is \$8,000,000 to \$9,000,000 million. Councilor Albert asked about how the Council will be going about educating the public. Mrs. Barnes suggested mailing a flyer to hit households in Lisbon, post something on social media, and hold a workshop.

**VOTE (2018-173, 174, 175, and 176)** Councilor Larochelle, seconded by Councilor Lunt moved to adopt the following ordinances, notices, and orders for public hearings authorizing this item to be place on the November 6, 2018 ballot as follows:

**ORDINANCE AUTHORIZING THE TOWN OF LISBON TO ISSUE UP TO \$294,000 IN BONDS TO FINANCE LISBON'S 10% SHARE OF THE COST OF RECONSTRUCTING STATE ROUTE 125 FROM HUSTON STREET TO THE URBAN COMPACT LINE.**

**BE IT ORDAINED**, pursuant to Articles 6.09 and 8.11(b)(2) of the Charter of the Town of Lisbon and section 5772 of Title 30-A of the Maine Revised Statutes,

- (1) that the Town of Lisbon (the "Town") be authorized to issue general obligation bonds in an amount not to exceed \$294,000 and notes in anticipation thereof (collectively, the "Bonds"), to fund Lisbon's 10% share of the costs of reconstruction of State Route 125 from the intersection of Huston Street to the Urban Compact Line (the "Project"), subject to approval of federal and state funding of approximately \$2,935,000 to finance remaining Project costs;
- (2) That the proceeds of the Bonds, including any investment earnings on the Bonds, be appropriated for the costs of the Project;
- (3) That the Finance Director be authorized to arrange for the sale of the Bonds at public or private sale to such parties as the Finance Director determines to be in the best interest, to execute and deliver loan agreements and other contracts, certificates and instruments as the Finance Director shall determine prudent in connection with the issuance and sale of the Bonds, to approve the date(s), maturity or maturities, denomination(s), interest rate(s), place(s) of payment, form(s) and other terms, provisions, and details of such Bonds, and to provide for the sale and delivery against payment thereof, to provide that the Bonds may be redeemable or callable, with or without premium, prior to their maturity, and to hire such financial advisors and other consultants, if any, as the Finance Director deems necessary to assist with the sale of the Bonds, all on such terms (not inconsistent with this Order) as the Finance Director shall approve;
- (4) That the Bonds be issued in registered form in the name of the Town, executed and delivered by the Finance Director and countersigned by the Chairman of the Town Council and the Town Manager under the official seal of the Town attested by the Town Clerk;
- (5) That the Municipal Officers, being the Town Council, Town Manager, Finance Director and Clerk of the Town of Lisbon are each authorized to do or cause to be done all such acts, including but not limited to the execution and delivery of any and all contracts, agreements, certificates and other documents as may be necessary or advisable in order to carry out the provisions of this Ordinance in connection with the issuance and delivery by the Town of the Bonds;
- (6) That if any Municipal Officer whose signature may be required in connection with the issuance and sale of the Bonds is for any reason unavailable to approve and execute the required documents, the persons then acting in such capacity on behalf of such Municipal Officer, whether an assistant, a deputy or in some other capacity, is authorized to act on behalf of such Municipal Officer and to perform such acts themselves;

(7) That if any of the Municipal Officers who have signed, attested, or sealed the Bonds shall cease to be such officers before the Bonds so signed, attested and sealed shall have been actually authenticated and delivered by the Town, such Bonds nevertheless may be authenticated, delivered and issued with the same force and effect as though the person or persons who signed, attested or sealed the Bonds had not ceased to be such Municipal Officer;

(8) That it shall be a condition to the foregoing authority conferred by this Ordinance that the voters of the Town, pursuant to Article 8.11(b)(2) of the Town Charter, ratify the adoption of this Ordinance;

(9) That the Town Clerk file an attested copy of this Ordinance with the minutes of this meeting and make attested copies of this Ordinance available to the public;

(10) That a referendum election question regarding the ratification of this Ordinance be placed on the ballot for the November 6, 2018 municipal election, and that the Town Clerk is hereby authorized to take all actions required of the Town Clerk for that referendum question to be considered by the voters, and that a ballot title and referendum question in the following form appear in the warrant for and on the ballot at said election, accompanied by a statement of the Town's Finance Director with respect to said indebtedness in accordance with section 5772 of Maine Revised Statutes Title 30-A:

ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION SECURITIES OF THE TOWN OF LISBON IN AN AMOUNT NOT TO EXCEED \$294,000 FOR THE PURPOSE OF FINANCING LISBON'S 10% SHARE OF THE COST OF RECONSTRUCTING STATE ROUTE 125 FROM HUSTON STREET TO THE URBAN COMPACT LINE.

#### Recommended Ballot Wording

**“SHALL A BOND ORDINANCE APPROVED BY THE TOWN COUNCIL AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION SECURITIES OF THE TOWN OF LISBON IN AN AMOUNT NOT TO EXCEED \$294,000 FOR THE PURPOSE OF FINANCING LISBON'S 10% SHARE OF THE COST OF RECONSTRUCTING STATE ROUTE 125 FROM HUSTON STREET TO THE URBAN COMPACT LINE BE APPROVED AND RATIFIED?”**

#### ORDER FOR PUBLIC HEARING

**WHEREAS**, the Municipal Officers of the Town of Lisbon have considered and approved in concept an ordinance calling for the issuance of notes or bonds of the Town in an amount not to exceed \$294,000 to finance Lisbon's 10% share of the cost of reconstructing State Route 125 from Huston Street to the Urban Compact Line; and

**WHEREAS**, pursuant to the Charter of the Town of Lisbon, a public hearing is required in order to authorize any such financing;

**NOW, THEREFORE, BE IT ORDERED** by the Town Council of the Town of Lisbon that a public hearing be held on Tuesday the 16th day of October at 7:00 p.m. o'clock in the Town of Lisbon's Public Meeting Room, 300 Lisbon Street, Lisbon and be it further ordered by the Town Council that notice of the hearing be published in one or more newspapers of general circulation within the Town of Lisbon not less than seven nor more than fifteen days prior to such public hearing and the scheduled final action by the Council scheduled after the public hearing at its regular meeting on October 16, 2018.

#### NOTICE OF PUBLIC HEARING TOWN OF LISBON

The Municipal Officers of the Town of Lisbon have considered and approved in concept appropriating an amount not to exceed \$294,000 to finance Lisbon's 10% share of the cost of reconstructing State Route 125 from Huston Street to the Urban Compact Line (the "Project"), and have determined that the most efficient way to finance that appropriation would be through the issuance of one or more bonds or notes of the Town in an amount not to exceed \$294,000, and the acceptance of federal and state funding in an amount not to exceed \$2,935,000 for the remaining portion.

Pursuant to the Charter of the Town of Lisbon (the "Charter"), approval of the financing of this Project requires that a public hearing be conducted prior to the enactment of an ordinance calling for a referendum. Therefore, pursuant to the authority conferred by Section 8.21(b), and the requirements of Sections 6.09 and 8.11(b)(2) of the Charter, a public hearing shall be held on Tuesday, October 16 at 7:00 p.m. o'clock at the Town Office, 300 Lisbon Street, for the purpose of hearing public comment on the Ordinance providing for the issuance of such notes and bonds in an amount not to exceed \$294,000 and securing the financing described above, intended to raise a total amount not to exceed \$2,935,000 for the Project.

Copies of the proposed text may be viewed or obtained at the Town Clerk's office, 300 Lisbon Street, Lisbon, or online at [www.lisbonme.org](http://www.lisbonme.org).

And:

**ORDINANCE AUTHORIZING THE TOWN OF LISBON TO ISSUE UP TO \$430,000 IN BONDS TO FINANCE LISBON'S 10% SHARE OF THE COST OF RECONSTRUCTING STATE ROUTE 125 FROM STATE ROUTE 196 TO HUSTON STREET.**

**BE IT ORDAINED**, pursuant to Articles 6.09 and 8.11(b)(2) of the Charter of the Town of Lisbon and section 5772 of Title 30-A of the Maine Revised Statutes,

- (1) that the Town of Lisbon (the "Town") be authorized to issue general obligation bonds in an amount not to exceed \$430,000 and notes in anticipation thereof (collectively, the "Bonds"), to fund Lisbon's 10% share of the costs of reconstruction of State Route 125 from the intersection of State Route 196 to Huston Street (the "Project"), subject to approval of federal and state funding of approximately \$4,300,000 to finance remaining Project costs;
- (2) That the proceeds of the Bonds, including any investment earnings on the Bonds, be appropriated for the costs of the Project;
- (3) That the Finance Director be authorized to arrange for the sale of the Bonds at public or private sale to such parties as the Finance Director determines to be in the best interest, to execute and deliver loan agreements and other contracts, certificates and instruments as the Finance Director shall determine prudent in connection with the issuance and sale of the Bonds, to approve the date(s), maturity or maturities, denomination(s), interest rate(s), place(s) of payment, form(s) and other terms, provisions, and details of such Bonds, and to provide for the sale and delivery against payment thereof, to provide that the Bonds may be redeemable or callable, with or without premium, prior to their maturity, and to hire such financial advisors and other consultants, if any, as the Finance Director deems necessary to assist with the sale of the Bonds, all on such terms (not inconsistent with this Order) as the Finance Director shall approve;
- (4) That the Bonds be issued in registered form in the name of the Town, executed and delivered by the Finance Director and countersigned by the Chairman of the Town Council and the Town Manager under the official seal of the Town attested by the Town Clerk;
- (5) That the Municipal Officers, being the Town Council, Town Manager, Finance Director and Clerk of the Town of Lisbon are each authorized to do or cause to be done all such acts, including but not limited to the execution and delivery of any and all contracts, agreements, certificates and other documents as may be necessary or advisable in order to carry out the provisions of this Ordinance in connection with the issuance and delivery by the Town of the Bonds;
- (6) That if any Municipal Officer whose signature may be required in connection with the issuance and sale of the Bonds is for any reason unavailable to approve and execute the required documents, the persons then acting in such capacity on behalf of such Municipal Officer, whether an assistant, a deputy or in some other capacity, is authorized to act on behalf of such Municipal Officer and to perform such acts themselves;
- (7) That if any of the Municipal Officers who have signed, attested, or sealed the Bonds shall cease to be such officers before the Bonds so signed, attested and sealed shall have been actually authenticated and delivered by the Town, such Bonds nevertheless may be authenticated, delivered and issued with the same force and effect as though the person or persons who signed, attested or sealed the Bonds had not ceased to be such Municipal Officer;

- (8) That it shall be a condition to the foregoing authority conferred by this Ordinance that the voters of the Town, pursuant to Article 8.11(b)(2) of the Town Charter, ratify the adoption of this Ordinance;
- (9) That the Town Clerk file an attested copy of this Ordinance with the minutes of this meeting and make attested copies of this Ordinance available to the public;
- (10) That a referendum election question regarding the ratification of this Ordinance be placed on the ballot for the November 6, 2018 municipal election, and that the Town Clerk is hereby authorized to take all actions required of the Town Clerk for that referendum question to be considered by the voters, and that a ballot title and referendum question in the following form appear in the warrant for and on the ballot at said election, accompanied by a statement of the Town's Finance Director with respect to said indebtedness in accordance with section 5772 of Maine Revised Statutes Title 30-A:

ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION SECURITIES OF THE TOWN OF LISBON IN AN AMOUNT NOT TO EXCEED \$430,000 FOR THE PURPOSE OF FINANCING LISBON'S 10% SHARE OF THE COST OF RECONSTRUCTING STATE ROUTE 125 FROM STATE ROUTE 196 TO HUSTON STREET.

#### Recommended Ballot Wording

**"SHALL A BOND ORDINANCE APPROVED BY THE TOWN COUNCIL AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION SECURITIES OF THE TOWN OF LISBON IN AN AMOUNT NOT TO EXCEED \$430,000 FOR THE PURPOSE OF FINANCING LISBON'S 10% SHARE OF THE COST OF RECONSTRUCTING STATE ROUTE 125 FROM STATE ROUTE 196 TO HUSTON STREET BE APPROVED AND RATIFIED?"**

#### ORDER FOR PUBLIC HEARING

**WHEREAS**, the Municipal Officers of the Town of Lisbon have considered and approved in concept an ordinance calling for the issuance of notes or bonds of the Town in an amount not to exceed \$430,000 to finance Lisbon's 10% share of the cost of reconstructing State Route 125 from State Route 196 to Huston Street; and

**WHEREAS**, pursuant to the Charter of the Town of Lisbon, a public hearing is required in order to authorize any such financing;

**NOW, THEREFORE, BE IT ORDERED** by the Town Council of the Town of Lisbon that a public hearing be held on Tuesday the 16th day of October at 7:00 p.m. o'clock in the Town of Lisbon's, Public Meeting Room, 300 Lisbon Street, Lisbon and be it further ordered by the Town Council that notice of the hearing be published in one or more newspapers of general circulation within the Town of Lisbon not less than seven nor more than fifteen days prior to such public hearing and the scheduled final action by the Council scheduled after the public hearing at its regular meeting on October 16, 2018.

#### NOTICE OF PUBLIC HEARING TOWN OF LISBON

The Municipal Officers of the Town of Lisbon have considered and approved in concept appropriating an amount not to exceed \$430,000 to finance Lisbon's 10% share of the cost of reconstructing State Route 125 from State Route 196 to Huston Street (the "Project"), and have determined that the most efficient way to finance that appropriation would be through the issuance of one or more bonds or notes of the Town in an amount not to exceed \$430,000, and the acceptance of federal and state funding in an amount not to exceed \$4,300,000 for the remaining portion.

Pursuant to the Charter of the Town of Lisbon (the "Charter"), approval of the financing of this Project requires that a public hearing be conducted prior to the enactment of an ordinance calling for a referendum. Therefore, pursuant to the authority conferred by Section 8.21(b), and the requirements of Sections 6.09 and 8.11(b)(2) of the Charter, a public hearing shall be held on Tuesday, October 16 at 7:00 p.m. o'clock at the Town Office, 300 Lisbon Street, for the purpose of hearing public comment on the Ordinance providing for the issuance of such notes and bonds in an amount not to exceed \$430,000 and securing the financing described above, intended to raise a total amount not to exceed \$4,300,000 for the Project.

Copies of the proposed text may be viewed or obtained at the Town Clerk's office, 300 Lisbon Street, Lisbon, or online at [www.lisbonme.org](http://www.lisbonme.org).

**Roll Call Vote: Yeas – Albert, Lunt, Crawford, Larochelle, Ward, Kolbe, and Brunelle. Nays - None.**  
**Order passed - Vote 7-0.**

NOTICE & ORDER PUBLIC HEARING FOR  
ROUTE 125/HUSTON STREET TO URBAN COMPACT LINE - MDOT PROJECT  
*(See action taken above under Order 2018-173, 174, 175, 176)*

AUTHORIZE ISSUANCE OF UP TO \$430,000 IN BONDS  
ROUTE 125/ROUTE 196 TO HUSTON STREET - MDOT PROJECT  
*(See action taken above under Order 2018-173, 174, 175, 176)*

NOTICE & ORDER PUBLIC HEARING FOR  
ROUTE 125/ROUTE 196 TO HUSTON STREET - MDOT PROJECT  
*(See action taken above under Order 2018-173, 174, 175, 176)*

AUTHORIZE ISSUANCE OF UP TO \$675,000  
IN BONDS FIRE TRUCK

**VOTE (2018-177)** Councilor Larochelle, seconded by Councilor Albert moved to adopt the following ordinance, notice, and order for public hearing authorizing this item to be place on the November 6, 2018 ballot as follows:

**ORDINANCE AUTHORIZING THE TOWN OF LISBON TO ISSUE UP TO \$675,000 IN BONDS TO FINANCE THE PURCHASE OF A FIRE ENGINE**

**BE IT ORDAINED**, pursuant to Articles 6.09 and 8.11(b)(2) of the Charter of the Town of Lisbon and section 5772 of Title 30-A of the Maine Revised Statutes,

- (1) That the Town of Lisbon (the "Town") be authorized to issue general obligation bonds in an amount not to exceed \$675,000 and notes in anticipation thereof (collectively, the "Bonds"), to fund the purchase of a "pumper" fire engine;
- (2) That the proceeds of the Bonds, including any investment earnings on the Bonds, be appropriated for the costs of the Project;
- (3) That the Finance Director be authorized to arrange for the sale of the Bonds at public or private sale to such parties as the Finance Director determines to be in the best interest, to execute and deliver loan agreements and other contracts, certificates and instruments as the Finance Director shall determine prudent in connection with the issuance and sale of the Bonds, to approve the date(s), maturity or maturities, denomination(s), interest rate(s), place(s) of payment, form(s) and other terms, provisions, and details of such Bonds, and to provide for the sale and delivery against payment thereof, to provide that the Bonds may be redeemable or callable, with or without premium, prior to their maturity, and to hire such financial advisors and other consultants, if any, as the Finance Director deems necessary to assist with the sale of the Bonds, all on such terms (not inconsistent with this Order) as the Finance Director shall approve;
- (4) That the Bonds be issued in registered form in the name of the Town, executed and delivered by the Finance Director and countersigned by the Chairman of the Town Council and the Town Manager under the official seal of the Town attested by the Town Clerk;
- (5) That the Municipal Officers, being the Town Council, Town Manager, Finance Director and Clerk of the Town of Lisbon are each authorized to do or cause to be done all such acts, including but not limited to the execution and delivery of any and all contracts, agreements, certificates and other documents as may be



necessary or advisable in order to carry out the provisions of this Ordinance in connection with the issuance and delivery by the Town of the Bonds;

- (6) That if any Municipal Officer whose signature may be required in connection with the issuance and sale of the Bonds is for any reason unavailable to approve and execute the required documents, the persons then acting in such capacity on behalf of such Municipal Officer, whether an assistant, a deputy or in some other capacity, is authorized to act on behalf of such Municipal Officer and to perform such acts themselves;
- (7) That if any of the Municipal Officers who have signed, attested, or sealed the Bonds shall cease to be such officers before the Bonds so signed, attested and sealed shall have been actually authenticated and delivered by the Town, such Bonds nevertheless may be authenticated, delivered and issued with the same force and effect as though the person or persons who signed, attested or sealed the Bonds had not ceased to be such Municipal Officer;
- (8) That it shall be a condition to the foregoing authority conferred by this Ordinance that the voters of the Town, pursuant to Article 8.11(b)(2) of the Town Charter, ratify the adoption of this Ordinance;
- (9) That the Town Clerk file an attested copy of this Ordinance with the minutes of this meeting and make attested copies of this Ordinance available to the public;
- (10) That a referendum election question regarding the ratification of this Ordinance be placed on the ballot for the November 6, 2018 municipal election, and that the Town Clerk is hereby authorized to take all actions required of the Town Clerk for that referendum question to be considered by the voters, and that a ballot title and referendum question in the following form appear in the warrant for and on the ballot at said election, accompanied by a statement of the Town's Finance Director with respect to said indebtedness in accordance with section 5772 of Maine Revised Statutes Title 30-A:

ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION SECURITIES OF THE TOWN OF LISBON IN AN AMOUNT NOT TO EXCEED \$675,000 FOR THE PURPOSE OF FINANCING the purchase of a "pumper" fire engine.

#### Recommended Ballot Wording

**"SHALL A BOND ORDINANCE APPROVED BY THE TOWN COUNCIL AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION SECURITIES OF THE TOWN OF LISBON IN AN AMOUNT NOT TO EXCEED \$675,000 FOR THE PURPOSE OF FINANCING THE PURCHASE OF A "PUMPER" FIRE ENGINE BE APPROVED AND RATIFIED?"**

#### ORDER FOR PUBLIC HEARING

**WHEREAS**, the Municipal Officers of the Town of Lisbon have considered and approved in concept an ordinance calling for the issuance of notes or bonds of the Town in an amount not to exceed \$675,000 to finance the purchase of a "pumper" fire engine; and

**WHEREAS**, pursuant to the Charter of the Town of Lisbon, a public hearing is required in order to authorize any such financing;

**NOW, THEREFORE, BE IT ORDERED** by the Town Council of the Town of Lisbon that a public hearing be held on Tuesday the 16th day of October at 7:00 o'clock p.m. in the Town of Lisbon's Public Meeting Room, 300 Lisbon Street, Lisbon and be it further ordered by the Town Council that notice of the hearing be published in one or more newspapers of general circulation within the Town of Lisbon not less than seven nor more than fifteen days prior to such public hearing and the scheduled final action by the Council scheduled after the public hearing at its regular meeting on October 16, 2018.

#### NOTICE OF PUBLIC HEARING TOWN OF LISBON

The Municipal Officers of the Town of Lisbon have considered and approved in concept appropriating an amount not to exceed \$675,000 to finance the purchase of a "pumper" fire engine (the "Project"), and have determined that

the most efficient way to finance that appropriation would be through the issuance of one or more bonds or notes of the Town in an amount not to exceed \$675,000.

Pursuant to the Charter of the Town of Lisbon (the “Charter”), approval of the financing of this Project requires that a public hearing be conducted prior to the enactment of an ordinance calling for a referendum. Therefore, pursuant to the authority conferred by Section 8.21(b), and the requirements of Sections 6.09 and 8.11(b)(2) of the Charter, a public hearing shall be held on Tuesday, October 16 at 7:00 p.m. at the Town Office, 300 Lisbon Street, for the purpose of hearing public comment on the Ordinance providing for the issuance of such notes and bonds in an amount not to exceed \$675,000.

Copies of the proposed text may be viewed or obtained at the Town Clerk’s office, 300 Lisbon Street, Lisbon, or online at [www.lisbonme.org](http://www.lisbonme.org).

**Roll Call Vote: Yeas – Albert, Lunt, Crawford, Larochelle, Ward, Kolbe, and Brunelle. Nays - None. Order passed - Vote 7-0.**

NOTICE & ORDER PUBLIC HEARING ON BONDS FOR FIRE TRUCK  
*(See action taken above under Order 2018-177)*

COUNCIL RECOMMENDATIONS ON BOND QUESTIONS  
ON WARRANT FOR NOVEMBER 6, 2018 BALLOT

**VOTE (2018-179)** Councilor Kolbe, seconded by Councilor Larochelle moved to the Town Council recommend YES on all bond questions on the November 6, 2018 ballot. **Order passed - Vote 7-0.**

EMERGENCY MARIJUANA MORATORIUM

COUNCILOR COMMENTS: Councilor Lunt recommended a workshop with the Planning Board to discuss items that may need to be addressed if the town opts in. Mrs. Barnes explained that this emergency moratorium expires in 180 days and could be revoked at any time. Councilor Brunelle disclosed his conflict of interest and indicated he would be abstaining.

**VOTE (2018-180)** Councilor Crawford, seconded by Councilor Lunt moved to adopt the emergency Marijuana Moratorium as presented as follows:

TOWN OF LISBON  
EMERGENCY MORATORIUM ORDINANCE ON  
MEDICAL MARIJUANA REGISTERED CAREGIVER RETAIL STORES,  
REGISTERED DISPENSARIES, MARIJUANA TESTING FACILITIES, AND MANUFACTURING  
FACILITIES

**WHEREAS**, the Maine Legislature recently adopted amendments to the Maine Medical Use of Marijuana Act, including P.L. 2017, chapter 447, An Act to Amend the Maine Medical Use of Marijuana Act (“Chapter 447”), and P.L. 2017, chapter 452, An Act to Amend Maine’s Medical Marijuana Law (“Chapter 452”), as well as amendments to the Marijuana Legalization Act governing “recreational” or “adult use” marijuana, including P.L. 2017, chapter 409, An Act to Implement a Regulatory Structure for Adult Use Marijuana (“Chapter 409”);

**WHEREAS**, these amendments help to clarify the authority of municipalities to regulate both adult use marijuana businesses and medical marijuana businesses under their home rule authority, and provide that, with the exception of medical marijuana caregivers that do not operate a retail store, both adult use and medical marijuana business are or will be prohibited from operating in a municipality unless the municipal legislative body affirmatively votes to allow such businesses;

**WHEREAS**, Chapter 452, which provides that medical marijuana businesses are prohibited from operating in a municipality unless the municipal legislative body affirmatively votes to allow such businesses, will not become effective until 90 days after adjournment of the Second Special Session of the 218<sup>th</sup> Maine Legislature, and the

Town of Lisbon does not currently have ordinances in effect that specifically limit or regulate medical marijuana businesses;

**WHEREAS**, the Town needs time to consider whether to allow or limit both medical marijuana businesses and adult use marijuana businesses, and if so whether to develop reasonable ordinances governing the location and operations of such businesses;

**WHEREAS**, the Town Council, with the advice and assistance of the administration and police department, intends to study the issues to determine the land use and other regulatory implications of adult use marijuana businesses and medical marijuana businesses, and consider what locations, if any, and approval and performance standards, if any, might be appropriate for such uses; and

**WHEREAS**, it is anticipated that such a study, review, and development of recommended ordinance changes will take at least one hundred and eighty (180) days from the date the Town enacts this Moratorium Ordinance;

**NOW, THEREFORE**, be it ordained by the Town Council of the Town of Lisbon, that the following Moratorium Ordinance on medical marijuana Registered Caregiver Retail Stores, Registered Dispensaries, Marijuana Testing Facilities and Manufacturing Facilities (collectively “Medical Marijuana Businesses”) be, and hereby is, enacted, and, in furtherance thereof, the Town Council does hereby declare a moratorium on the location, operation or licensing of any such Medical Marijuana Businesses within the Town. For the purposes of this Moratorium Ordinance, a Registered Caregiver Retail Store is defined as a retail store for the sale of marijuana or marijuana products to Qualifying Patients, as defined by 22 M.R.S.A. §2422(9), that is operated by one or more Caregivers or Primary Caregivers as defined by 22 M.R.S.A. §2422(8-A); a Registered Dispensary is defined as an entity registered under state law that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, sells, supplies or dispenses marijuana or related supplies and educational materials to Qualifying Patients and the Caregivers or Primary Caregivers of those patients, as defined by 22 M.R.S.A. §2422(6); a Marijuana Testing Facility is a public or private laboratory authorized to analyze contaminants in and the potency of cannabinoid profile of samples, as defined in 22 M.R.S.A. §2422(5-C); and a Manufacturing Facility is a registered tier 1 or tier 2 manufacturing facility or a person authorized to engage in marijuana extraction, as defined in 22 M.R.S.A. §2422(4-H).

This Moratorium Ordinance shall take effect once enacted by the Town Council, in accordance with the provisions of the Town Charter and, notwithstanding 1 M.R.S.A. §302, shall be applicable to Medical Marijuana Businesses for which applications are not pending or approved as of August 14, 2018. The moratorium shall expire one hundred eighty (180) days from the date of enactment, unless extended, repealed, or modified by the Town Council. The moratorium is for the express purpose of drafting an amendment or amendments to the Town’s current Code of Ordinances to protect the public from health and safety risks including, but not limited to, compatibility of Medical Marijuana Businesses with existing and permitted uses in residential, commercial and industrial zoning districts, the potential adverse health and safety effects of Medical Marijuana Businesses on the community if not properly regulated, and the adequacy of the Town’s infrastructure to accommodate the presence of Medical Marijuana Businesses in the Town.

**BE IT FURTHER ORDAINED**, that this Moratorium Ordinance shall apply to Medical Marijuana Businesses that may be proposed to be located within the Town after the enactment of this Ordinance; and

**BE IT FURTHER ORDAINED**, that no person or organization shall develop or operate a Medical Marijuana Business within the Town on or after the enactment date of this Moratorium Ordinance without complying with whatever ordinance amendment or amendments the Town Council may enact as a result of this Moratorium Ordinance; and

**BE IT FURTHER ORDAINED**, that during the time this Moratorium Ordinance is in effect, no officer, official, employee, office, administrative board or agency of the Town shall accept, process, approve, deny, or in any other way act upon any application for a license, building permit or any other type of land use approval or permit and/or any other permits or licenses related to a Medical Marijuana Business unless the application under review was filed with the Town prior to the enactment date of this Ordinance; and

**BE IT FURTHER ORDAINED**, that those provisions of the Town’s current Code of Ordinances that are inconsistent or conflicting with the provisions of this Ordinance, are hereby repealed to the extent that they are applicable for the duration of the moratorium hereby ordained, and as it may be extended as permitted by law, but not otherwise; and

**BE IT FURTHER ORDAINED**, that if Medical Marijuana Businesses are established in violation of this Moratorium Ordinance, each day of any continuing violation shall constitute a separate violation of this Moratorium Ordinance, and the Town shall be entitled to all rights available to it in law and equity, including, but not limited to, fines and penalties, injunctive relief, and its reasonable attorney's fees and costs in prosecuting any such violations; and

**BE IT FURTHER ORDAINED**, that should any section or provision of this Moratorium Ordinance be declared by any court of competent jurisdiction to be invalid, such a declaration shall not invalidate any other section or provision.

### **Emergency Declaration**

The Town Council declares the existence of an emergency because the Code of Ordinances is insufficient to prevent serious public harm that could be caused by the unregulated development of Medical Marijuana Businesses, thereby necessitating a moratorium to provide an opportunity for the Town to review the potential impacts and harm that may be caused by such businesses, and to amend its Code of Ordinances to mitigate the potential impact and harm on the Town and its residents. In accordance with Section 2.08 of the Town Charter, this Moratorium shall be enacted as an emergency ordinance. It shall be effective immediately upon enactment and shall remain in effect for one hundred eighty (180) days from the date of enactment unless it is terminated or extended in accordance with this Ordinance.

Proposed: August 30, 2018

Approved: 9-4-2018 (EMERGENCY)

**Roll Call Vote: Yeas – Albert, Lunt, Crawford, Larochelle, Ward, Kolbe, and Brunelle. Nays – None. Abstention - Brunelle. Order passed - Vote 6-0-1.**

### **AUTHORIZATION TO ACCEPT PREPAYMENT ON 2020 TAX COMMITMENT**

**INTRODUCTION:** Mrs. Barnes reported the Tax Collector is seeking authorization to accept money prior to the date of the 2019 Tax Commitment in prepayment of taxes at 0% interest, and to issue receipts for the same. Mrs. Barnes pointed out the following Maine Revised Statute:

#### ***506. Prepayment of taxes***

*Municipalities at any properly called meeting may authorize their tax collectors or treasurers to accept prepayment of taxes not yet committed and to pay interest on these prepayments, if any is authorized, at a rate not exceeding 8% per year; municipalities are not obligated to authorize the payment of interest on taxes prepaid under this section. Any excess paid in over the amount finally committed must be repaid, with the interest due on the whole transaction, at the date that the tax finally committed is due and payable. [1993, c. 422, §2]*

**VOTE (2018-181)** Councilor Larochelle, seconded by Councilor Ward moved to authorize the Tax Collector to accept prepayments on the 2020 Tax Commitment at 0% interest. **Order passed – Vote 7-0.**

### **POLICE CRUISER BID AWARD**

**INTRODUCTION:** Initial attempts by the Police Chief to locate leftover 2018 Ford Interceptor's proved to be unsuccessful. Therefore, bids were requested from the following Ford dealerships for a 2019 Ford AWD Interceptor's: Quirk Ford Augusta, Tucker Ford Brunswick, Rowe Ford Auburn, Casco Bay Ford Yarmouth, and Yankee Ford South Portland. The bid process closed as of 5:00pm on August 29 with the following received:

Yankee Ford – \$29,118  
Rowe Auburn - \$27,890  
Casco Bay Ford - \$27,499  
Quirk Ford - \$27,434

Chief Hagan requested the Council award the bid to Quirk Ford and that the town move forward with ordering the vehicle immediately. He indicated the Quirk bid had the vehicle in question listed as 2018, but he clarified the vehicle mentioned as 2018 was in error and that the bid was in fact for a 2019.

**VOTE (2018-182)** Councilor Brunelle, seconded by Councilor Crawford moved to award the bid for a new 2019 Police cruiser to Quirk Ford in an amount not to exceed \$27,434.00 for a new 2019 Ford Interceptor. **Order passed - Vote 7-0.**

### MAIN STREET TRAFFIC SIGNAL UPGRADES

**INTRODUCTION:** Tom Martin said he received a Quote from A&D Electric to install an upgrade package to the Traffic Signals at the Intersection of Route 196 and Main Street for \$20,624. He said if we can use our Police Department for Traffic Control it will save \$1,000 off this price.

This intersection is infamous for its ability to back up traffic. The reason for this request is to allow us to change the Traffic Pattern at this intersection.

Mr. Martin consulted with Region I MDOT about the change. They have given it their blessing as long as the town can change the Traffic Lighting to accommodate the new pattern. The new pattern will require a six-controller cabinet and we only have four-controller cabinets. A&D is willing to give us some used ones to use for now. This Intersection is slated to be reconstructed in a few years by MDOT, which includes new lights. Part of the new construction involves putting in a right hand only turning lane onto Main Street, which will eliminate the street parking near the intersection. He said if the town can alleviate the congestion with this new pattern, we may be able to convince MDOT to do away with the turn lane and possibly save some significant money as well.

Mr. Martin said one of the Project Engineers for Region I lives here in town and gets caught in this traffic. He is ecstatic about the idea and has offered to help with the engineering of this change. A & D Electric is providing some equipment that we are in hopes will still be viable to use when the project is constructed, or they may give us credit for usable parts when it is reconstructed. We may be able to have this funded through ATRC. Mr. Martin recommended the change happen immediately using our MDOT Match fund. He said we could apply to ATRC for the funding and press them to reimburse us through the overall project budget. The current balance in the MDOT Matching Funds reserve is \$155,946.

**VOTE (2018-183)** Councilor Larochelle, seconded by Councilor Lunt moved to authorize the upgrades to the Traffic Signals at the intersection of Route 196 and Main Street in an amount not to exceed \$20,624 from the MDOT matching funds account. **Order passed - Vote 7-0.**

### PEDESTRIAN SIGNAL UPGRADES

**INTRODUCTION:** Mr. Martin received a Quote from A&D Electric to install new Pedestrian LED Heads on the existing poles in the Village to sync with the traffic system at the Intersection of Route 196 and Village Street. This is a busy intersection with a significant foot traffic issue given the unique placement of the traffic Island. The town has received numerous calls and complaints that the system is not working correctly, which has some merit, but mostly the system is dated and weak.

Mr. Martin recommended completing this project using funds from the Downtown TIF Reserve, which has a current balance of \$97,470 and making it happen as soon as possible. He explained it does meet the criteria as follows:

*Municipal Investments within the proposed TIF District: Sidewalks and pedestrian safety improvements, including but not limited to crosswalks, pedestrian signals, safety and wayfinding or informational signage, and incidental curb or roadway treatments (Lisbon Downtown Plan, pp. 12, 19, 25) Title 30-A §5225-1 (A) (1)*

**COUNCILOR COMMENTS:** Councilor Brunelle asked that these poles be painted.

**VOTE (2018-184)** Councilor Larochelle, seconded by Councilor Albert moved to authorize the installation of new Pedestrian LED Heads on the existing poles at the intersection of RT 196/Village Street in an amount not to exceed \$10,749 from the Downtown TIF Reserve. **Order passed - Vote 7-0.**

### CRACK-SEALING PROGRAM

**INTRODUCTION:** Mr. Martin would like to use the Paving program funding to start a yearly Crack Sealing Program and estimated 15 miles would cost around \$15,000.

Public Works compiled a list to cycle the program, covering the last 5 years of paving and all the MDOT Roads inside of the urban compact area (Rt196, Rt125 and Rt9). Once a road gets to the point that crack sealing is not a viable option, it is time for a mill and fill or other surface treatment option. The town cannot repave every time this happens.

Mr. Martin explained this program would allow the town to maintain the upgrades to our roads in a more efficient and cost effective manner. The harsh Maine weather will eventually cause them to crack. Cracks exacerbate deterioration of the road by allowing water to seep into the pavement thereby decreasing the road's lifetime of use. The town cannot repave every time this happens. Once a road gets to this point, it is time for a mill and fill or other more expensive surface treatment option. The Crack Sealing method has proven to be effective, and used for years to keep water out of these cracks.

**VOTE (2018-185)** Councilor Larochelle, seconded by Councilor Albert moved to authorize Public Works to start a Crack Sealing Program utilizing funds from the Paving Program. **Order passed - Vote 7-0.**

### REQUEST TO SOLICIT BIDS FOR NEW PUBLIC WORKS TRUCK

**INTRODUCTION:** Mr. Martin requested permission to solicit bids for a new ¾ Ton Pickup Truck that Council approved in the budget under line 03-5430 for \$30,000 for this unit. He said they would be taking the plow off the 2004 pickup. The 2004 Pickup will be disposed of through our disposition process.

**VOTE (2018-186)** Councilor Brunelle, seconded by Councilor Kolbe moved to authorize the PW Director to solicit bids for a new ¾ Ton Pickup Truck. **Order passed – Vote 7-0.**

### REQUEST TO SOLICIT BIDS FOR WINTER SAND

**INTRODUCTION:** Mr. Martin said he would like permission to solicit bids for approximately 1500-2000 cubic yards of winter sand; better to start planning early.

**VOTE (2018-187)** Councilor Kolbe, seconded by Councilor Crawford moved to authorize the Public Works Director to solicit bids for Winter Sand. **Order passed - Vote 7-0.**

### FAÇADE GRANT BID AWARD

**INTRODUCTION:** Ms. Steuber said the following request for proposal was advertised in the Sun Journal, on the Town's website, and was sent to the following:

<u>Location</u>	<u>Bidder</u>	<u>Bid</u>
273 Lisbon Street	Fairbanks Roofing (Roofing)	*\$39,878.00
	Haggerty Contracting (Painting)	No Bid

There were no bids received on the deadline date/time of 8/8/2017, however after speaking with DECD, they have allowed us to seek a quote after the bid deadline and this bid has been accepted by the property owner as well as DECD.

The Scope of Work consists of the following:

*Roof Replacement: Hip Roof and Bell Tower only (1<sup>st</sup> story back addition has been done recently). Roof to be stripped, clean and a 3' layer of Grace Ice and Water shield to be installed on 1<sup>st</sup> course and any valleys near bell tower. The remainder of roof will be covered with Synthetic Rino roof wrap. 8" Aluminum drip edge to be installed around edges of roof. A row of starter shingles and Certainteed Landmark Architectural roof shingles to be applied using the MGF suggested nailing pattern for this application. Nails to be used to apply shingles, no staples to be used. A matching Hip & Ridge to cap the hips on roof and bell tower. Any bad boards to be replaced with the issuance of an extra work order signed by building owner. Ground tarps to be laid down before the start of stripping roof. Grounds to be clean and magnetically swept upon completion.*

Ms. Steuber requested Council award the one bid to Fairbanks Roofing in the amount of \$39,878.00 as part of the CDBG Façade Grant requirements. This award is contingent on the work being completed by the November 30, 2018 deadline. The applicant will be eligible to receive \$19,939.00 in Façade Grant funds.

**VOTE (2018-188)** Councilor Larochelle, seconded by Councilor Kolbe moved to award the Roof Replacement bid to Fairbanks Roofing in an amount not to exceed \$39,878.00 contingent upon Fairbanks Roofing completing the project by the November 30, 2018 deadline. **Order passed - Vote 7-0.**

## DURHAM ANIMAL CONTROL OFFICER CONTRACT

**INTRODUCTION:** The Town of Durham has asked Lisbon to provide a quote for ACO services. Up until 3 years ago, Durham contracted with Lisbon for these services. Lisbon provided them with an annual contract beginning January 1, 2019 for their consideration. Subsequent to this, they have asked Lisbon for an interim contract from now until December 31.

Durham has also expressed their desire to leave Lisbon and have Androscoggin County dispatch do their EMS and Fire calls. The town met with Kevin Nadeau, Selectmen Chair to discuss their desire to leave.

Mrs. Barnes requested permission from Council to negotiate and execute an interim contract with Durham for ACO services and to negotiate a 3-year ACO contract as well as a 3-year Dispatch contract as a package deal.

**VOTE (2018-189A)** Councilor Larochelle, seconded by Councilor Lunt moved to authorize the Town Manager to negotiate and execute an interim ACO contract with Durham and to negotiate 3-year contracts for ACO and Dispatching Services as a package deal. **Order passed – Vote 7-0.**

## OTHER BUSINESS

### A. COUNCIL COMMITTEE REPORTS

1. School: Councilor Albert reported busses are picking up children for school so pay attention to that and the children in the crosswalk.
2. Planning: Councilor Ward said he had nothing to report.
3. Water Commission: There was nothing to report.
4. LDC: Councilor Larochelle reported this group is reviewing several design drawing for Graziano Square showing green space with picnic tables and that he would like Council's permission to make them public.

**VOTE (2018-189B)** Councilor Ward, seconded by Councilor Albert moved to allow these drawings to be made public as long as they are marked preliminary. **Order passed – Vote 7-0.**

5. Conservation Commission: Councilor Ward said he had nothing to report.

6. Recreation: Councilor Kolbe said she had nothing to report.

7. County Budget: Councilor Ward said tomorrow night is their first meeting and that the County Budget Advisory Board will be meeting on September 12 at 6:00 p.m.

8. Library: Councilor Lunt said the carpet and heating projects are underway at the Library.

## B. TOWN MANAGER'S REPORT

Mrs. Barnes announced the Town of Lisbon received word that the state has awarded the \$300,000 grant we applied for to us.

## APPOINTMENTS

### APPOINT WARDEN FOR NOVEMBER 6, 2018 ELECTION

**VOTE (2018-190)** Councilor Larochelle, seconded by Councilor Albert, moved to appoint Rick Roberts the Warden for the November 6, 2018 Election. **Order passed - Vote 7-0.**

## COUNCILOR COMMUNICATIONS

Councilor Larochelle requested agendas following Monday holidays be available on the Thursday prior to the meeting to make it easier for Council's review.

Councilor Brunelle asked that a Council Workshop date be set for the Planning Board and Council to discuss the process to proceed with a Marijuana Ordinance. Councilor Larochelle said the Council needs to hear from someone what the law is and what the facts are. Councilor Brunelle said he could invite someone currently in the business to the workshop to answer questions. The Council unanimously agreed to schedule a Council Workshop for Thursday, September 13 at 6:00 pm prior to the Planning Boards regularly scheduled meeting next Thursday. Councilor Ward asked that an agenda be prepared before this workshop.

## AUDIENCE PARTICIPATION & RESPONSE FOR NEW ITEMS – NONE

## EXECUTIVE SESSION - NONE

## ADJOURNMENT

**VOTE (2018-191)** Councilor Albert, seconded by Councilor Lunt moved to adjourn at 9:09 PM. **Order passed - Vote 7-0.**

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Twila D. Lycette, Council Secretary  
Town Clerk, Lifetime CCM/MMC  
Date Approved: September 18, 2018