



LISBON WATER DEPARTMENT

639 Lisbon Road

Lisbon Falls, Maine 04252

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Paul A. Adams, General Manager

Stanley Doughty Jr., Chairman, James Gurney, & William A. Bauer, Commissioners

Commissioners' Meeting Minutes for October 22, 2007

Members Present: Stanley Doughty Jr, James Gurney, and William Bauer

Staff Present: Paul Adams

Audience Late Arrival: Dave Hale

Meeting called to order by Mr. Doughty Jr., at 6:30pm.

I. AUDIENCE PARTICIPATION

A. None

II. WARRANTS

A. Warrant 41 for October 10, 2007-Approved

B. Warrant 42 for October 17, 2007-Approved

III. OLD BUSINESS

A. Reading and approval of minutes:

1. Minutes from October 9, 2007

a. Mr. Gurney made a motion to accept the minutes as written. Mr. Bauer 2nd the motion followed by a positive unanimous 3/0 vote.

2. Winter Clothing

a. Mr. Gurney asked what the clothing is for and Mr. Doughty Jr. stated that these were the sweatshirts and jackets for the fall season. Mr. Gurney asked if the goal was to provide uniforms. Mr. Bauer stated that the clothing was supposed to be a one time thing. He said that they may look at using uniforms in the future and eliminating the clothing allowance.

b. Mr. Adams recommended 2 sweatshirts and a jacket.

i. Mr. Gurney made a motion to purchase appreciation awards of 2 sweatshirts and a jacket for each of the water operators, and two flannel shirts for each of the office staff. Mr. Doughty Jr. 2nd the motion followed by a positive unanimous 3/0 vote.

3. Dragon Property

a. Mr. Adams said that he went back to Gosline & Co. and asked them to re-quote the bid to appraise just the premises, as the pit is no longer usable as a pit, and the bid came back the same. He said that there was no further information on the other bids.

i. Mr. Gurney made a motion to table the decision until they discuss the bids with the Town Council at the meeting on October 30, 2007. Mr. Bauer 2nd the motion followed by a positive unanimous 3/0 vote.

4. Tabled Items
 - a. Wellhead Protection-Tabled until the meeting with the Planning Board on 10/25/07 at 7pm at the Town Office.
 - i. Mr. Adams stated that Jerry Samson found an error with the map of the 200 day travel time zone for the Moody well, as it is not accurate. Mr. Adams stated that he is waiting to hear from Mr. Lea.
 - b. Dragon Property- Tabled until Town Council meeting on October 30, 2007.
 - c. Backflow Device Certification-Tabled until a class is held locally.
 - d. Executive Session- Waiting on Mr. Simpson from the PUC and potential training seminars.
 - e. On Call Duty-Tabled until Mr. Adams has more information.
- B. Other Old Business
 1. Mid-Town Plaza
 - a. Mr. Adams stated that the Mid-Town Plaza project is completed. He added that LWD capped the line and installed a blow-off.

IV. NEW BUSINESS

- A. General Manager's Report
 1. None
- B. Other New Business
 1. Meters
 - a. Mr. Bauer asked if LWD had received the new shipment of meters and Mr. Adams confirmed that we did.
 2. Plowing
 - a. Mr. Bauer asked if we were all set with winter plowing and Mr. Adams confirmed that we are.
 3. Enterprise Street Garage
 - a. Mr. Adams stated that we agreed to plow the garage entrance and driveway in exchange for the use of the garage to store the dump truck and trailer. He stated that he was approached by the new owner George Thomas who resides in California. He offered us some storage space in exchange for plowing services. The Commissioners agreed that it is a fair deal.

V. NEXT MEETING DATES

- A. Next Meeting date is for Monday, November 5, 2007 at 6:30pm.

VI. EXECUTIVE SESSION

- A. MRSA Chapter 13 Sec. 405 (6) A Personnel
 1. Mr. Gurney made a motion to enter Executive Session. Mr. Bauer 2nd the motion followed by a positive unanimous 3/0 vote.
 2. The Commissioners exited the Executive Session at 7:45pm.
 3. The Commissioners scheduled a tentative special meeting for October 30, 2007 at 6pm.

VII. ADJOURNMENT

- A. Mr. Bauer made a motion to adjourn and Mr. Gurney 2nd the motion followed by an affirmative 3/0 unanimous vote. The meeting adjourned at 7:46pm.