



**TOWN COUNCIL  
MEETING MINUTES  
OCTOBER 17, 2006**

Charles Smith – At Large  
Layne Curtis – At Large  
Michael Bowie – At Large  
Gina Mason – District 1  
Janet Henry – District 1  
Dale Crafts – District 2  
Norma Wells – District 2

CALL TO ORDER & PLEDGE TO THE FLAG. The Chairman, Michael Bowie called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, Crafts, and Wells. Also present were Curtis Lunt, Town Manager; Twila Lycette, Town Clerk; P. Sean Galipeau, Fire Chief/E.M.A. Director; Tammy Thatcher, Administrative Assistant; Judy Hardy-Goddard, Welfare Director; Mark Stevens, Recreation Department Director; and approximately five citizens in the audience. The Chairman dispensed with the reading of the meeting rules.

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**PUBLIC HEARINGS**

SPECIAL ENTERTAINMENT PERMIT RENEWAL  
COOMBS MOUNTFORD POST 158

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

ENTRANCE ONTO PUBLIC WAYS PERMIT FEE

The Chairman opened the public hearing. A citizen asked if the permit fee would apply to current street entrances. The Chairman explained that no, the fee would effect only new street entrance construction. The Chairman closed the public hearing.

STREET EXCAVATION ORDINANCE

The Chairman opened the public hearing. Gordon Curtis of 270 Bowdoinham Road asked for an explanation of the ordinance; Councilor Bowie summarized the Ordinance. The Chairman closed the public hearing.

FISCAL YEAR 2005-06 TRANSFERS

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

**CONSENT AGENDA**

**VOTE (2006-61)** Councilor Bowie, seconded by Councilor Wells moved to adopted the following consent items: (A) Renewal Special Entertainment Permit and Liquor License – Coombs Mountford Post 158, (B) 2005-06 Fiscal Year End Financial Account Transfer, (C) Minutes of 9/26/2006 and 10/3/2006. Order passed - Vote 6-1 (opposed: Curtis).

**COUNCIL ORDERS, ORDINANCES & RESOLUTIONS**

ENTRANCE ONTO PUBLIC WAYS PERMIT FEE

**VOTE (2006-62)** Councilor Smith, seconded by Councilor Wells moved to adopt a \$10.00 per entrance onto public way permit fee under Lisbon Code Chapter 46 Section 132. Order passed - Vote 7-0.

STREET EXCAVATIONS

**VOTE (2006-63)** Councilor Bowie, seconded by Councilor Smith moved to adopt an ordinance entitled Street Excavations as Lisbon Code Chapter 47 Sections 1-7. Order passed - Vote 7-0.

FIRE ENGINE #7 REFURBISHMENT

**VOTE (2006-64)** Councilor Bowie, seconded by Councilor Smith moved to approve a contract with Lakes Region Fire Apparatus, Inc. for \$43,305 to refurbish Fire Engine #7.

*Councilor Curtis left at 7:17 PM and returned at 7:18 PM.*

Councilor Bowie withdrew the Order to seek additional bids. Councilor Smith withdrew his second. The Order was withdrawn.

ADOPTION OF GENERAL ASSISTANCE MAXIMUMS

**VOTE (2006-65)** Councilor Bowie, seconded by Councilor Smith moved to adopt the 2006-07 MMA Model General Assistance Ordinance Appendixes A-C, in compliance with MRSA 22 Section 4305(4). Order passed - Vote 7-0.

**OTHER ITEMS**

GENERAL ASSISTANCE PROCEDURES

Review only. Tammy Thatcher and Judy Hardy-Goddard explained the General Assistance program and approval process. Information on the application process is available on the Town's website.

SAFETY COMMITTEE AND FIRE APPARATUS STORAGE

Review only. Mr. Lunt stated that the Fire Chief is currently Chair of the Safety Committee, which was started some time ago. Chief Galipeau explained the functions of the Safety Committee. MMA did a couple of walkthroughs, and they have approved of the Committee. The Committee has set agenda and minute schedules, a mission statement, officers, and long- and short-term goals. Short-term goals include reducing reported injuries by 5%-10%. Department Heads are required to follow up on training and other requirements as needed. The Wellness Committee has received a grant to improve overall wellness of employees. All Town properties are smoke-free. Councilor Bowie asked about training equipment liability, and requested that the Town Attorney approve the liability waiver. Mark Stevens stated that MMA has approved the liability waiver.

Chief Galipeau explained that despite removal of accumulated 'junk', there is a lack of storage space. George Thomas has offered storage for the new Fire Prevention storage trailer and three Town-owned antiques that MMA could not put a worth on. The Water Department requested access to store a 1-ton dump truck there as well. Chief Galipeau stated that he would like to take Mr. Thomas up on the offer, and requested feasibility of use and assistance in heating the space. Mr. Lunt stated that the building would need to be insured, which would require around \$500-\$1000 annually.

*Councilor Henry left at 8:18 PM and returned at 8:19 PM.*

The Council requested that more information about the costs and liability of using the space be obtained and provided to the Council at a later date.

RECREATION COMMITTEE AND MTM BOARD OF DIRECTORS

Review only, see attachments.

*Councilor Smith left at 8:27 PM.*

Councilor Wells stated that one of the reasons for this building is to house all of the functions of the Town in one place, and asked why the Committee would prefer to move to the MTM Center. Mr. Kaherl stated that half of the staff is at one end of town, and the other half at the other, which is causing general confusion and miscommunications. Mark Stevens was directed to oversee the MTM Center by the previous Selectmen.

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Councilor Henry suggested that a new position be created to oversee the MTM Center so the Recreation Department can function from the Lisbon Town Office. A resident stated that having someone available consistently at the MTM Center would reduce confusion for the parents and potential for building damage, vandalism, and theft. Mr. Stevens stated that more staff availability at the MTM Center would lower liability and improve the safety of the building. Councilor Wells asked if there would be a telephone connection with the Town Office available, and suggested a call-forwarding service.

*Councilor Wells left at 8:58 PM. (Excused for the remainder of the meeting)*

Councilor Bowie stated that the decision regarding the location of personnel is ultimately up to the Town Manager per the Charter.

Councilor Curtis inquired about the current programs being run by the Recreation Department. Mr. Kaherl listed several sporting activities and events that are currently underway, including football, field hockey, and a recent trip to Boston. Mr. Kaherl also suggested that volunteers should be given more access to training. Mr. Stevens explained that a Senior Fitness program had not done well, though efforts to implement something similar are ongoing. Mr. Kaherl stated that of the several facilities that fall under the Recreation Department, there is a need for continuous maintenance, potentially including the addition of part-time maintenance staff. The Recreation Committee meets the first Monday of every month at the MTM Center or Town Office at 7:00 PM, and meetings are open to the public.

Julia Wilson is the Chair of the MTM Board of Directors, and Mr. Curtis was available to discuss the goals and objectives of the Board. The Board is responsible for overseeing the use of rooms and making the offered services affordable for everyone. Mr. Curtis reported that the new boilers have been installed, and all insulation has been removed from that room. Additional pipes were required to complete installation, as more pipes than expected were taken out during the removal of the old boilers. The MTM Board of Directors is in favor of the Recreation Department moving their offices to the MTM Center.

Mr. Lunt stated that the proposed improvements to the back area of the MTM Center will likely happen in the spring of 2007, and that there should be planning involved.

*Councilor Henry left at 9:18 PM.*

*Councilor Curtis left at 9:20 PM and returned at 9:21 PM.*

*Councilor Henry returned at 9:21 PM.*

Mr. Stevens said that Pine Knoll offered a drafted plan for the proposed park, as well as an estimate of approximately \$16,000.

#### TOWN MANAGER'S REPORT

See attachments for the list of items completed by the Town Manager. Ken Goodwin has been awarded a contract for \$4,200 to reshingle the Beaver Park house. \$5,000 was budgeted, and he was the low bidder. Mr. Lunt has been monitoring the drainage project at Beaver Park, the Boat Launch, the MTM roofing project, Library construction, and the trail. All projects are underway and on schedule except for a front door delay on the Library.

The Council agreed by unanimous consent to move the meeting scheduled for Tuesday, November 7<sup>th</sup> to Thursday, November 9<sup>th</sup> at 7:00 PM in the Town Office meeting room.

Mr. Lunt has been working with the Town Attorney on several issues, including deed and subdivision issues on a Capital Avenue property sold to Trenchless Technologies (Kelly), Appeals Board cases involving Lisbra LLC, and a six-lot subdivision on Old Meadow Road. A request for the Recreation Director to move the Recreation offices to MTM was granted and will be effective December 4<sup>th</sup>.

#### AUDIENCE PARTICIPATION

Mrs. Lycette stated that Linda Morrow called from ACE Detective and Security Agency to request Harry Gorman and Harry Darling be appointed Civil Constables. A \$500 bond was provided, which is not typically what is received, and Mrs. Lycette requested a reappointment pending receipt of the proper insurance binder information.

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**APPOINTMENTS**

**VOTE (2006-66)** Councilor Smith, seconded by Councilor Curtis moved to appoint Harry Gorman and Harry Darling of ACE Detective and Security Agency as Civil Constables pending receipt of an insurance binder. Order passes 4-1-1 (Abstained: Bowie, Opposed: Crafts).

**COUNCILOR COMMUNICATIONS**

Councilor Smith encouraged supervision of road construction off of Upland Road.

Councilor Henry congratulated five Lisbon sports teams for making the playoffs. She added that Lisbon's D.A.R.E. program event is the largest in the state, and congratulated Detective Bernie McAllister for coordinating it. Councilor Henry suggested that because it is easier to get Alumni from the Red Sox, they might look into baseball games in the future.

Councilor Bowie said that management is required in all areas, and encouraged Mr. Lunt to use that in his decision for moving the Recreation Department.

Councilor Curtis expressed his concerns about cleaning up the boat launch area.

**VOTE (2006-67)** Councilor Crafts, seconded by Councilor Mason moved to support Tabor, State Referendum Question #1, on the November 7<sup>th</sup> ballot. Order passes - Vote 4-2 (Opposed: Henry, Bowie).

**EXECUTIVE SESSION**

None

**ADJOURNMENT**

**VOTE (2006-68)** Councilor Curtis, seconded by Councilor Crafts moved to adjourn at 9:50 PM. Order passed - Vote 6-0.

Respectfully Submitted,

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Juliet C. LeBlond  
Assistant Town Clerk  
Lisbon, Maine