



## LISBON WATER DEPARTMENT

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Paul A. Adams, General Manager

Stanley Doughty Jr., Chairman, James Gurney, & William A. Bauer, Commissioners

### Minutes for Commissioners' Meeting on July 03, 2006

Members Present: William Bauer and James Gurney

Members Absent: Stanley Doughty Jr.

Staff Present: Paul Adams

Audience Present: None

Meeting called to order by William Bauer, in absence of the chairman, at 7:00pm.

#### **I. OLD BUSINESS**

A. Reading and approval of minutes:

1. Minutes from June 20<sup>th</sup> approved.

a. Mr. Gurney made a motion to accept the minutes and Mr. Bauer 2<sup>nd</sup> the motion with a 2/0 unanimous vote.

2. Minutes from June 6<sup>th</sup> meeting tabled to next meeting.

B. Moody Well Project

1. Mr. Adams reported:

a. The filter operation is fully operational and that the LWD staff have been running it successfully since last Wednesday.

b. A water sample was sent to the State on Thursday and LWD is awaiting the results. W/P had done a test and the results were 3-4 parts per billion, which meets State specifications, and that is the expected results for the State test as well.

c. The project is not at completion but at least the filtration is operational for State requirements.

d. Independent Arsenic Testing

i. Mr. Adams presented a letter from the DEP showing the results of the arsenic testing that Mr. Hale had been overseeing.

a. Mr. Adams states the results show that the levels of arsenic decrease as you move away from the well and he feels that, that may indicate that Maine Electronics is no longer an issue.

b. Mr. Bauer feels that the results show that the pump from the well is pulling the arsenic away from Maine Electronics and to the well.

ii. Mr. Adams states that to further investigate the issue it will cost more money to analyze the data.

- iii. Mr. Gurney inquired of the type of arsenic present is man made or a result of Maine Electronics and Mr. Adams states that to determine that we would have to pay someone to research it.
    - iv. Mr. Bauer recommends waiting until the test results from the new filtration plant are returned and then decide a course of action.
  - e. Mr. Gurney inquired if LWD had received approval to put arsenic in the waste surge.
    - i. Mr. Adams stated that LWD has not gotten official approval but we need to integrate the waste to determine if the treatment plant can manage the levels of arsenic.
  - f. Mr. Gurney asked how many hours the plant is in operation and Mr. Adams stated that the plant was running about 8 hours a day. Mr. Gurney asked if the staff was there for the full eight hours and Mr. Adams stated that they were not, that they were there only long enough to do maintenance and run some water tests.
  - g. Mr. Gurney inquired if there had been any significant issues and Mr. Adams stated that there were not any serious issues. The first weekend there were two alarms, but they were both from testing the system and that Linden had a few questions about the operational maintenance, which Mr. Adams helped to resolve via telephone.
- 2. Letter from DHS and the Maine Drinking Water Program
  - a. Mr. Adams presented a letter from DHS and the Drinking Water Program and it outlined the three conditions that LWD must meet with the filtration plant.
    - i. Mr. Bauer recommended that we forward that letter to Wright-Pierce.
- 3. Wright-Pierce Wellhead Protection Proposal
  - a. Mr. Gurney requested to add the proposal to the next meeting's agenda. He would like to discuss and vote on LWD acceptance of the proposal now that it is confirmed that the money from the contingency fund will be available.
- 4. Contingency Items
  - a. Mr. Adams proposed purchasing another new computer to accommodate the Touch Read software and to be able to print out reports from the SCADA data.
    - i. Mr. Bauer inquired as to why we could not put Touch Read software on one of the office computers and Mr. Adams stated that it would be inconvenient as the office staff are on their computers constantly and it would interfere when the crew would like to run reports from the SCADA or download data from the hand held equipment. There is also lack of space in the office for the Touch Read equipment.
    - ii. Mr. Gurney made a motion to purchase a new computer but withdrew his motion to wait for quotes on the cost for a system.

C. Tabled Items

- 1. Dragon Property-No further developments
- 2. Accounts Payable Program-No further developments
- 3. Compensation for Alarm call-outs
  - a. Waiting to see if this becomes a significant issue
- 4. Wright-Pierce's Wellhead Protection Proposal-Tabled to next meeting
- 5. Maine Electronics Blue Building-Tabled
- 6. New Garage Quotes-Tabled
- 7. Touch Read Equipment Prices-Tabled –waiting on prices
- 8. Executive Session Requirements-Tabled

D. Other Old Business

1. Commissioner's meeting with Larry, Randy, and Linden

- a. Mr. Adams inquired if the commissioners were meeting with all the staff or just the crew. Mr. Bauer stated that Mr. Doughty Jr. initiated the idea therefore they would need to wait to decide when he is present.
- b. Mr. Adams stated that the crew would be available on July 14<sup>th</sup> or July 21<sup>st</sup>.
  - i. The commissioners decide to wait for Mr. Doughty Jr. to be present to finalize the arrangements but the best option appears to be July 21<sup>st</sup> at 2:30pm.

**II. AUDIENCE PARTICIPATION**

- A. None

**III. WARRANTS**

- A. Warrant 27 (July 5, 2006)- Approved 06/20/06- submitted for new signatures due to printing issues on original.
- B. Warrant 28 (July 12, 2006)- Approved

**IV. NEW BUSINESS**

A. General Manager's Report

- 1. Mr. Adams presented an updated budget with actual expenses paid to date. He stated that the figures for midyear are much better than anticipated and that the estimated financial status is back in good standing and that the annual expense obligations will be met.
- 2. Vandalism at Bauer Station
  - a. Mr. Adams stated that someone had cut the fence and then had broken off the propane regulator off the propane tanks, which caused the loss of about ½ a tank of fuel. The police were called, a report was filed, and there is an ongoing investigation.
  - b. Mr. Gurney stated that if the individual was caught that he would not consider leniency and Mr. Bauer stated that he felt the same way.

3.

**V. SET NEXT MEETING**

- A. Tuesday, July 18, 2006 at 7pm.

- 1. Mr. Gurney stated that he will have scheduling conflicts at future meetings, and that later in the fall; he will request changing the meeting day.

**VI. EXECUTIVE SESSION**

- A. None

**VII. ADJOURNMENT**

- A. Mr. Gurney made a motion to adjourn and Mr. Bauer 2<sup>nd</sup> with a unanimous 2/0 vote with the meeting adjourned at 7:34pm.