



LISBON WATER DEPARTMENT

639 Lisbon Road

Lisbon Falls, Maine 04252

Tel. (207) 353-3020 fax (207) 353-3004

Paul A. Adams, General Manager

Stanley Doughty Jr., Chairman, James Gurney, & William A. Bauer, Commissioners

Commissioners' Meeting Minutes for April 10, 2007

Members Present: Stanley Doughty Jr and William Bauer

Members Absent: James Gurney

Staff Present: Paul Adams and Larry Plourde

Audience Late Arrival: Dave Hale

Meeting called to order by Mr. Doughty Jr., at 6:30pm.

I. AUDIENCE PARTICIPATION

A. None

II. WARRANTS

A. Warrant 13 for March 28, 2007-Approved

B. Warrant 14 for April 04, 2007-Approved

III. OLD BUSINESS

A. Reading and approval of minutes:

1. Minutes from March 13, 2007

a. Mr. Bauer made a motion to accept the minutes as written and Mr. Doughty Jr. 2nd the motion with a positive 2/0 unanimous vote.

B. 1998 Truck Transmission Issue

1. Mr. Adams stated that he would like to clarify that the quote he received from Public Works was misunderstood and that the \$700 was for a deposit to purchase the transmission. \$1,930 includes the labor and a three year- 100,000 mile warranty and that the warranty covers labor and parts.

a. He also said that LWD recently paid to have all new tires and front-end tie rods replaced to get it to pass inspection.

2. Mr. Adams stated that he had done research and that in 2008 the Ford and the Backhoe will be paid off.

3. Mr. Bauer made a motion to have the transmission in the 1998 GMC replaced and installed by O'Connor GMC for \$1,930. Mr. Doughty Jr. 2nd the motion with a positive 2/0 unanimous vote

C. New Meter Installations

1. Mr. Adams spoke with Suzanne with MRWA and she said that the rule in the PUC rules is intended for water companies that utilize flat-rate charges and do not have metered services. The Water Company then chooses to switch the entire company to metered services and because of that change the water company shall absorb the cost of the meters and the installations.

- a. She said that this rule usually does not apply to water companies who are currently metered services and charge new service customers for the meter and installation. She will research this and find literature to forward to us.
 - 2. Mr. Bauer asked if this resolves the issue with ETTI.
 - a. Mr. Plourde stated that he was waiting for confirmation from the MRWA to explain to ETTI.
 - b. Mr. Bauer requested that the ETTI meter issue be put in the table items as a separate item.
- D. Wellhead Protection
 - a. Mr. Adams met with Mr. Lea and they reviewed the work to date on the new ordinance.
 - b. He asked Mr. Lea about grandfather businesses and Mr. Lea said that you can not grandfather each individual parcel or business. He said that you will need to utilize the Best Management Practices in the back of the ordinance which sets time frames such as a 10 year time frame for businesses to comply with the ordinance.
- E. LWD Clothing
 - 1. Mr. Adams presented the price list for the items that the employees expressed a desire in.
 - 2. Mr. Bauer and Mr. Doughty Jr. inquired if all the items must be purchased together or if they could purchase some items now and others in the fall.
 - a. Mr. Adams stated that the items are priced individually but the price of the embroidery is dependent upon the number of items to be embroidered. They can order each item separately.
 - 3. Mr. Bauer made a motion to table the clothing issue until Mr. Gurney can be present and Mr. Doughty Jr. 2nd the motion with a positive unanimous 2/0 vote.
- F. WPCF Arsenic Issue
 - 1. Mr. Adams stated that he met with a representative from the EPA, the Sewer Department, and the Town Engineer.
 - a. The Town is leaning to the Water Dept. as the source but the EPA wants the Town to continue looking for other contributing sources.
 - b. They all agreed that LWD would not dump any sludge into the sewer system this month and the Treatment Facility will try to stabilize their system and see if this helps them to get back to an acceptable arsenic level.
 - c. LWD has been testing the sludge arsenic level weekly to make sure the level is consistent.
 - i. Once the month is done the Sewer Dept. will test and see if their levels are acceptable. If they are acceptable then The Water Department will begin to slowly dump the sludge in the system and closely monitor the arsenic levels.
 - d. Mr. Bauer is frustrated about the preliminary study results that Wright-Pierce did to ensure that LWD arsenic levels would not be an issue for the Sewer Dept.
 - i. Mr. Adams and Mr. Plourde both stated that they have been told by Wright-Pierce that the testing is different as LWD is testing a liquid and that the treatment facility is testing a solid and that arsenic stays more concentrated in a solid than in a liquid.
 - ii. Mr. Plourde took a sample from the sludge tank when the treatment facility took their sample and the LWD sample tested to be 93ppb. They are waiting to find out how the treatment facility tests came out.

- e. Mr. Doughty Jr. stated that he thought that in past discussions with Wright-Pierce that they had said that it would be close for us to be able to dispose the sludge through the sewer system but that they were pretty sure we would be fine.
- f. Mr. Bauer would like Mr. Adams to get quotes for having the sludge pumped and disposed of properly and he requested that Mr. Adams ask Wright-Pierce to come to the next commissioners' meeting to answer some questions that are coming up.

G. Tabled Items

- 1. Maine Electronics Building-Waiting for the Town.
 - a. Mr. Bauer stated that if there has been no change with the property and Rockwell doesn't take any action by the end of the summer, he would like to seek legal advice about the property; perhaps from the attorney in Auburn that LWD utilized about the bond issue.
 - b. Mr. Adams stated that Mr. Feeney did do some research and found that the building is not on any assessing documents or deeds.
- 2. Dragon Property-
 - a. Mr. Bauer is concerned that Mr. Feeney is leaving his position with the Town and he is wondering what will become of the Dragon Property Issue.
 - b. He thinks that there may be a hiring committee and that he wants Mr. Adams to express his desire to be on this committee to have the Water Department's interests taken into consideration.
- 3. Executive Session- Waiting on Mr. Levy with MRWA.
- 4. Town Gardens- Waiting on the Town Engineer.
- 5. ETTI Meter Issue-waiting on MRWA.
- 6. LWD Clothing- Tabled for Mr. Gurney to be present.

H. Other Old Business-None

IV. NEW BUSINESS

A. General Manager's Report

- 1. Summer Help
 - a. Mr. Adams stated that it is getting close to May and he is wondering if we are going to hire summer help this season as he will need to start placing the ad for someone soon.
 - i. Mr. Adams stated that we have the valve exercise tool and maybe use some summer help to get this program started.
 - b. Mr. Bauer would like Mr. Adams to prepare advertising ad for summer help so that the issue can be voted on at the next meeting when Mr. Gurney is available.
- 2. Compensation Workshop
 - a. Mr. Adams inquired if they wanted him present at the workshop or if he was supposed to just provide the information for discussion.
 - i. Mr. Bauer stated that it was his intention for the workshop to be for the Commissioners only.
 - ii. Mr. Doughty Jr. would like Mr. Adams to provide input for evaluation on Ms. Reynolds and Ms. Milliken along with current rates of pay for everyone. He would like Mr. Plourde to provide input for evaluation on Mr. Lawton and Mr. Brunelle.
 - b. Mr. Bauer would like information on current clothing allowance benefits and any other benefits that the Water Dept. pays for.
 - c. Mr. Doughty Jr. stated that Mr. Gurney wants to discuss the Maine State Retirement COLA issue.
 - i. Mr. Plourde expressed his desire to be part of the COLA discussions as he would be willing to give up something either forego a raise or

something to have the retroactive choice implemented. Mr. Bauer stated that all those things will be considered and then they will bring back their findings to the meeting. Mr. Bauer asked to have the COLA issue put on the next meetings agenda.

ii. Mr. Bauer would like to know the benefit differences for each choice.

iii. Mr. Bauer asked how long it would take to get the results if they approved the investigation.

d. Mr. Bauer asked Mr. Adams if he would be available that weekend if they should need him to come to the workshop and Mr. Adams confirmed that he would be available.

B. Other New Business

1. Table Items

a. Mr. Bauer would like Mr. Adams to remove items from the Tabled Items in the future if they are no longer an issue for the Commissioners' to address.

2. Billing

a. Mr. Bauer inquired about Northern Data.

i. Mr. Adams stated that there were still issues with the billing as the information from the water side is still not matching up with what sewer should have. He and Ms. Reynolds thought that maybe it has to do with how the final readings are handled.

ii. Mr. Adams confirmed that the handheld software and equipment are working well.

V. NEXT MEETING DATES

A. Tuesday, April 24, 2007 at 6:30pm.

B. The Earning's Compensation Increase Workshop will be held at the LWD office on Saturday, May 5, 2007 at 9am.

VI. ADJOURNMENT

A. Mr. Bauer made a motion to adjourn and Mr. Doughty Jr. 2nd the motion followed by an affirmative 2/0 unanimous vote. The meeting adjourned at 7:30pm.