

DRAFT

**SPECIAL SELECTMEN'S MEETING MINUTES
JUNE 13, 2006**

1. CALL TO ORDER & PLEDGE TO FLAG. The Chairman called the meeting to order at 7:00 PM. The Chairman dispensed with the pledge to the flag.
2. ROLL CALL. Members present were Layne Curtis, Paul Chizmar, Ed Madden, Charles Smith, and Chairman Michael Bowie. Also present were Curtis Lunt, Town Manager; Ryan Leighton, Town Engineer; Daniel Feeney, Economic Development Director; Gerald Kamke, Wastewater Treatment Plant Manager; and one citizen in the audience. The Chairman dispensed with the reading of the meeting rules.
3. PUBLIC HEARINGS. None.
4. CONSENT AGENDA. None.
5. SCHEDULED ITEMS

5.235 POLLUTION CONTROL 2006-07 BUDGET AND RATE. Mr. Leighton stated that the Town would experience a savings of \$125,282, not including projected rate increases from Earth Tech. Part of these savings includes lower utility rates stemming from the Town's tax-exempt status. Many budget item costs were based on actual costs and current bills for the plant. Mr. Leighton explained that during the camera process, 12 line segments have been located in the last year, and that all camera items are linked to a GPS system to improve efficiency. Mr. Kamke explained that new materials have reduced pipe replacement costs by approximately half. Mr. Bowie suggested that replacement costs could be reduced if new piping is laid during any construction that includes digging, and that plans should be made to facilitate that.

Mr. Leighton stated that 12 areas are termed critical, mainly due to significant root buildup or rocks in the pipes, and added that sag is not necessarily a critical issue. Mr. Kamke stated that Summer Street had water problems a few years ago, and that because of efficient filing of complaints they were able to convince the State to address the issue during scheduled road maintenance.

The Selectmen agreed to discuss item 5.236 and come back to 5.235 afterward at the request of Mr. Madden.

5.236 DISCUSSION RE: LISBON BUSINESS SAMPLER. Mr. Curtis and Mr. Feeney provided and explained several examples of town-funded brochures advertising their local businesses.

Mr. Madden left at 7:46 PM.

DRAFT

Faye Brown stated that she has no problem with promoting the Town, but rather with the way the sampler was presented, adding that it was fundamentally wrong to use only a sample of the local businesses. Mr. Feeney stated that he spent 6 yrs trying to get a business group into effect but was unsuccessful. Mr. Curtis suggested that in the future public hearings should be held in general to obtain input from businesses. Mr. Smith stated that he would like future brochures to be available to the Selectmen prior to distribution. Mr. Feeney stated that he would like to hire a local photographer to take pictures of businesses for 2 more pages as an insert to the current brochure. Business selection for the inserts would be based on interest, and information would be sent to all known local businesses with a 30-day window to respond. Mr. Bowie suggested that another piece that would be nice would be to list businesses that Economic Development was giving support to. Mr. Feeney stated that due to the confidentiality of IRP, Business Loans, and FAME, he could not list them. In addition, the inserts will include elaboration on the services available from Economic Development.

Mr. Chizmar, seconded by Mr. Curtis, moved to allow Daniel Feeney, Economic Development Director, to send notification to all known local businesses giving them 30 days to respond, and to create inserts for the current business sampler. Vote 4-0 carried.

5.235 POLLUTION CONTROL 2006-07 BUDGET AND RATE.

See previous discussion under Schedule Items, page 1.

Mr. Lunt suggested that the Superintendent's salary of \$58,450 annually should be distributed equally between the Municipal and Sewer budgets. Currently the Town pays 60% of the salary, and Sewer pays the remaining 40%. Mr. Lunt also suggested a management incentive of \$1,550, which would be allocated should the Superintendent meet specific goals and standards in management. Mr. Lunt said that the Town should give employees enough to make them happy and work hard.

Mr. Leighton stated that one of his goals is to hire someone to complete an ordinance review and rewrite, and to help restructure the rates. Mr. Leighton also stated that he would like to buy uniforms for the workers, as well as safety gear such as boots and safety glasses. In addition, he is looking into an agreement with Northern Data Systems that would make them responsible for printing the bills, and increase the efficiency of the Sewer Clerk. The only change made to the budget overall an additional \$10,000 for specialty operational software, since the software currently in use is licensed to Earth Tech, and will not be available once the company withdraws.

Mr. Smith, seconded by Mr. Chizmar, moved to accept the Lisbon Pollution Control Budget of \$1,006,535.00, with Ryan Leighton to look at lines 1311 and 1270 and move them into line 1280. Vote 4-0 carried.

DRAFT

Mr. Leighton and Mr. Kamke suggested adding treatment of out-of-town sewage to increase revenue. Mr. Leighton explained that with a new rate of \$4.50, they would be in the red by \$3,013, and another rate increase would likely be needed as soon as 2008. Mr. Bowie stated that if the rate structure were changed for businesses, a flyer explaining the reasons behind the change would need to be mailed to the affected parties. Some surplus may be available to put back into the undesignated funds, based on the most recent audit, though that isn't certain. Currently the average homeowner is billed \$384.10 per year, and continuing the contract with Earth Tech would have required a 40% rate increase. The last rate increase was in 1998. Any increase will not take effect until August 2006. **Mr. Smith seconded by Mr. Bowie moved to set the rate at \$4.75. Vote 2-2, defeated.**

The Selectmen agreed to table the rate discussion until the next Selectmen's meeting, scheduled for June 20, 2006.

6. AUDIENCE PARTICIPATION. None.
7. WARRANTS. None.
8. APPOINTMENTS. None.
9. GOOD NEWS & RECOGNITION. None.
10. WRITTEN COMMUNICATIONS. None.
11. ORAL COMMUNICATIONS. None.
12. EXECUTIVE SESSION. None.
13. ADJOURNMENT. **Mr. Smith, seconded by Mr. Chizmar, moved to adjourn at 9:45 PM. Vote 5-0 carried.**

Respectfully Submitted,

Juliet LeBlond, Assistant Town Clerk
Lisbon Town Clerk's Office

Note: These minutes are not verbatim. Cassette tapes are filed in the Town Clerk's Office.