



**TOWN COUNCIL
MEETING MINUTES
JUNE 5, 2007**

Layne Curtis, At Large 2007
Charles Smith, At Large 2008
Michael Bowie, At Large 2009
Gina Mason, District 1 2007
Janet Henry, District 1 2009
Dale Crafts, District 2 2007
Norma Wells, District 2 2009

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CALL TO ORDER & PLEDGE TO THE FLAG. The Chairman, Layne Curtis, called the meeting to order and led the pledge of allegiance to the flag at 6:30 PM.

ROLL CALL. Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, Crafts, and Wells. Also present were Curtis Lunt, Town Manager; Rodney Moody, Finance Director; Ryan Leighton, Town Engineer; Elwood Beal, Public Works Director; David Brooks, Chief of Police; Michael Cote, Deputy Code Enforcement Officer; Catherine Messmer, School Business Manager; and approximately four citizens in the audience.

EXECUTIVE SESSION

VOTE (2007-079) Councilor Bowie, seconded by Councilor Wells, moved to enter executive session at 6:30 PM to discuss a personnel issue per MRSA Chapter 13 Section 405 (6)A. **Order passed - Vote 7-0.** The recording secretary was dismissed. The Council returned at 7:00 PM.

PUBLIC HEARINGS

None

CONSENT AGENDA

VOTE (2007-080) Councilor Smith, seconded by Councilor Bowie, moved to adopt the following consent items: (A) Annual Renewal Mass Gathering Permit - Riverside Flea Market & Androscoggin Chamber of Commerce, (B) Annual Renewal Victualer Licenses, (C) Minutes of 5/10/2007, 5/15/2007, and 5/21/2007, (D) Letter to the Lewiston Maineiacs, and (E) Appointments as follows:

- Jeff Ganong to the Planning Board as a regular member with term to expire in 2010
- Francis Drake to the Planning Board as an alternate with term to expire on 2009
- Charles Lausier to the Board of Appeals with term to expire in 2008
- Lance Seelbach to the Technology Committee
- Louis Levesque as Sealer of Weights and Measures.

Order passed - Vote 7-0.

COUNCIL ORDERS, ORDINANCES & RESOLUTIONS

ORDINANCE: AMENDMENT TO LISBON CODE
CHAPTER 30 ARTICLE III PARK REGULATIONS
FIRST READING

VOTE (2007-081) A motion was made and seconded to approve the following ordinance:

BE IT HEREBY ORDAINED by the town Council of the Town of Lisbon that Lisbon Code Chapter 30 Article III Section 81(6) Parks to be Regulated be amended to add (9) MTM Park Map U4 Lot 25 and (10) Booker Street Children's Park Map U5 Lot 144A.

Order passed - Vote 7-0.

PUBLIC WORKS DEPARTMENT STREET PAVING BIDS

VOTE (2007-082) Councilor Crafts, seconded by Councilor Curtis, moved to approve the bid of \$56.50 per ton from Pikes Industries, Inc. for street paving. **Order passed - Vote 7-0.**

PUBLIC WORKS DEPARTMENT CENTERLINE PAINTING BIDS

VOTE (2007-083) Councilor Bowie, seconded by Councilor Curtis, moved to approve the bid of \$13,945.01 from Markings, Inc. for centerline painting. **Order passed - Vote 7-0.**

SPECIAL MEETING TO REVIEW 2007-08 SEWER BUDGET

VOTE (2007-084) Councilor Curtis, seconded by Councilor Bowie, moved to set a special meeting on June 26th at 7:00 PM for review of the 2007-08 Sewer Budget. **Order passed - Vote 7-0.**

COMPREHENSIVE PLAN

VOTE (2007-085) Councilor Wells, seconded by Councilor Bowie, moved to approve the Comprehensive Plan as presented by the Comprehensive Plan Committee and as recommended by the Planning Board. **Order passed - Vote 7-0.**

OTHER BUSINESS

FINANCIAL REPORTS

Catherine Messmer explained the School Department's year-end budget. She explained that \$175,000 will have to be taken from the 2007-08 budget for teacher summer salaries. Councilor Bowie asked that as much money as possible be pulled from non-salary lines in the final year-end transfers to offset overages; he also suggested that the Council consider offsetting some of the overages with undesignated funds. Councilor Wells stated that the overages will continue to dwindle as they have been, and that use of undesignated funds is unnecessary.

Mr. Moody explained the Town's year-end budget. Investments are at 89%, and excise is at 88%; he expects that the high-income lines will meet expected revenues. Animal Control and General Assistance reimbursement is expected by the end of the fiscal year. Tree Growth and Veteran Fund monies are expected in July. Mr. Moody will bring a quarterly investment report on June 19th.

Insurance is expected to be over by \$20,000. Councilor Wells requested that reports be reviewed after the 15th of each month to ensure they are more complete, with a written explanation for each over-expended line. Debt Service is over by \$1,103, as initially there was a lower interest quote than the actual interest rate.

PUBLIC WORKS GARAGE OPTIONS

Dan Moreno explained four possible options for the Public Works garage. He explained that radiant heat, while not impossible, would be very difficult to incorporate into the existing building. Ryan Leighton suggested a survey be administered during the election on June 12th, and possibly a flyer sent to voters' homes to inform them of the options and the need for improvement. Councilor Crafts requested a two-phase option with necessary upgrades first and additions to the building in a

DRAFT

few years. Councilor Wells suggested an open house at the Public Works garage, with information available during the election. Further discussion will be held in July.

PROCLAMATION - 2007 CROSS COUNTRY TEAM

VOTE (2007-086) Councilor Curtis seconded by Councilor Bowie moved to approve the proclamation as presented, congratulating the Lisbon Cross Country Team and coaches for their victory in the Class C State Championship game on November 4, 2006. **Order passed - Vote 7-0.**

TOWN MANAGER'S REPORT

Since the last regular meeting on May 15th, Mr. Lunt has worked with the Town Attorney and School Department to draft budget adoption resolutions; worked with the appointments committee to recruit, schedule, and interview candidates for committees; and consulted with the Town Attorney and the Appeals Board Chairman regarding the effects of the Stevenson vs. Kennebunk court decision. Advertisements have been posted and applications received for the Administrative Assistant to the Town Manager and Economic Development Director positions.

Mr. Lunt, in collaboration with the Town Engineer and Gerald Kamke, has worked on the 2007-08 Sewer Budget, and inspected the clarifier that is down for repairs and the failed sampling refrigerator. He has worked with Wayne Ricker on the Transfer Station code review and DEP inspections of the closed landfill on Pinewoods Road.

Mr. Lunt met with Sid Cullford, Vice President of Pan Am Railways, regarding customers and the siding on Capital Avenue; and joined with the Health Officer and Code Enforcement Officer on code issues. Mr. Lunt worked with the Public Works Director regarding maintenance, crosswalks, sweeping, Hudon Road capital repair, and personnel issues; Paul Baade has issued his resignation. He has also worked with Mr. Moody on software updates for the general ledger program, and attended the ATRC meeting for discussion regarding 2008-11 MDOT BTIP monies for Upland Road and Route 125.

DANGEROUS BUILDING CODE

Mr. Lunt explained the process for addressing dangerous buildings. He added that action through the Town Attorney is needed to address one such dangerous building on Village Street. Another building on Frost Hill Avenue was burned in a fire and subsequently boarded up, though it is still in violation of the building code. Mr. Cote has been in contact with the owner of the Frost Hill Avenue home, and stated that there are asbestos issues, and that the owner has yet to return with an asbestos report or pursue demolition. Councilor Crafts suggested contacting the insurance companies involved. The Council agreed to pursue these violations more vigorously.

TOWN COUNCIL VACANCY

Councilor Bowie requested that Councilor Curtis remain on the board at this time to finish out the year. Councilor Wells added that a resignation from the Chair position would relieve him of some of the pressure. The rest of the Council concurred, and added that they understood his position. Councilor Curtis said he would not make a decision at that time.

AUDIENCE PARTICIPATION

None.

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COUNCILOR COMMUNICATIONS

Councilor Curtis suggested that letters be sent to Reny's in continuing encouragement of their expansion into Lisbon. The Council agreed to shift the first July meeting to the 10th. Councilor Wells requested a finalized copy of the budget. Councilor Crafts said that Bob Berube would like a vote regarding a bill to increase the number of County Commissioners from three to five, which would make the votes more thorough. Councilor Bowie said that the impact to the County budget would be an increase of \$12,000.

Councilor Smith, regarding Route 125, asked if the entirety of the road is State maintained; Mr. Lunt said that the State would not do maintenance after a certain point, including ditching. Mr. Leighton explained a few options for reducing the smell at the Treatment Plant, including hiring someone to pump it out, letting it run through, and running the centrifuge for longer shifts. There will be further discussion during the upcoming Sewer Budget meeting. Councilor Bowie expressed concern regarding an unpaid purchase order for CMP, and requested an audit of all employee time sheets for May 7th through May 11th.

Councilor Mason stated that the dog mess is horrendous on the walking trail, and asked when the new section being will be paved. Mr. Leighton said that it will be complete by winter, as soon as there is time available for Public Works. Councilor Bowie suggested staggering scheduling at Public Works to reduce the overtime accrued on Friday. Councilor Mason suggested that the Councilors participate in the Moxie Days festivities somehow. Councilor Crafts asked if the workload for Public Works could be reduced by hiring contractors; Mr. Lunt explained that there isn't enough money in the budget for that, and that we just need to be patient.

EXECUTIVE SESSION

VOTE (2007-087) Councilor Curtis, seconded by Councilor Wells, moved to enter executive session at 9:17 PM to discuss a personnel issue per MRSA Chapter 13 Section 405 (6)A. **Order passed - Vote 7-0.** The recording secretary was dismissed. The Council returned at 9:59 PM.

ADJOURNMENT

VOTE (2007-088) Councilor Bowie, seconded by Councilor Curtis, moved to adjourn at 10:00 PM. **Order passed - Vote 7-0.**

Respectfully Submitted,

Juliet C. LeBlond
Assistant Town Clerk

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