



## LISBON WATER DEPARTMENT

639 Lisbon Road

Lisbon Falls, Maine 04252

Tel. (207) 353-3020 fax (207) 353-3004

Paul A. Adams, General Manager

Stanley Doughty Jr., Chairman, James Gurney, & William A. Bauer, Commissioners

### Commissioners' Meeting Minutes for December 22, 2008

Members Present: Stanley Doughty Jr. and James Gurney

Members Absent: Bill Bauer

Staff Present: Paul Adams

Audience: Chris Brunelle

Meeting called to order by Mr. Doughty Jr., at 6:30pm.

#### **I. AUDIENCE PARTICIPATION**

##### **A. Lisbon Water Department Truck Use Policy**

1. Mr. Brunelle inquired of the Commissioners about the use of the Water Department Trucks. He said that he had received some conflicting information and that he wanted it clarified.
2. The Commissioners discussed the issue and it was stated that Mr. Brunelle could use a Water Dept. vehicle to take home as long as he paid the taxes on the benefit; which vehicle he used would be at the discretion of the staff and the General Manager.
3. The Commissioners want to discuss the issue of pay for employees concerning unscheduled office closings, at a later meeting.

#### **II. WARRANTS**

- A. Warrant 50 for December 10, 2008-Approved
- B. Warrant 51 for December 17, 2008-Approved

#### **III. OLD BUSINESS**

##### **A. Reading and Approval of Minutes:**

1. Minutes from December 08, 2008
  - a. Mr. Gurney made a motion to accept the minutes as written. Mr. Doughty Jr. 2<sup>nd</sup> the motion followed by a positive unanimous 2/0 vote.

##### **B. Tabled Items**

1. Wellhead Protection-Tabled-No action has been taken.
2. Dragon Property- Tabled- Mr. Adams is still waiting on the Town's decision.
3. Rate Increase-Tabled until January
4. Verizon Wireless Lease Contract

a. Mr. Adams stated that we have not received our signed copy of the contract yet.

##### **C. Other Old Business**

1. Projects for 2009
  - a. Mr. Gurney asked if we submitted our projects to the Town.
  - b. Mr. Adams stated that he will have that ready by the due date.

#### **IV. NEW BUSINESS**

##### **A. General Manager's Report**

###### **1. Insurance**

- a. Mr. Adams addressed the issue of the Town switching Workers' Comp insurances. He stated that the Water Dept. will save something; the Town as a whole will save \$19,000/year.
- b. He also said that the Town is shopping out costs for Health Insurance.
- c. Mr. Adams asked the Commissioners if the Water Dept. will stay with the Town's policy or do we want to pursue our own.
- d. The Commissioners asked Mr. Adams to attend the next Department Head Meeting and ask who made the decision that the insurance policies were the same and the decision to switch to the new insurance company. They also stated that if Mr. Adams finds that the old policy and the new policy are identical except for the cost then the Water Dept. will stay with the Town for now.

###### **2. Projects for the Water Department**

- a. Mr. Adams stated that he attended a meeting with Town Manager and other Department Heads to discuss upcoming projects that may qualify for federal money.
  - i. The Commissioners discussed the projects and decided that Mr. Adams should recommend the upgraded main from the Lisbon Standpipe and the Second Water Main from Lisbon to Lisbon Falls with the priority on the Second Main from Lisbon to Lisbon Falls.
  - ii. Mr. Adams stated that there are no guarantees that Lisbon Water would see any of the money as it will be placed in a pool for the State of Maine and then it will be divided up by the State by priority.

##### **B. Other New Business**

###### **1. None**

##### **C. Next Meeting Date**

1. Next Commissioners' Meeting date is for Monday, January 12, 2009 at 6:30pm.

#### **V. EXECUTIVE SESSION**

##### **A. None**

#### **VI. ADJOURNMENT**

- A. Mr. Gurney made a motion to adjourn and Mr. Doughty Jr 2<sup>nd</sup> the motion followed by an affirmative unanimous 2/0 vote. The meeting adjourned at 7:15pm.