



**TOWN COUNCIL
MEETING MINUTES
AUGUST 19, 2008**

Fern Larochelle, Jr., At Large 2010
Charles Smith, At Large 2008
Michael Bowie, At Large 2009
Gina Mason, District 1 2010
Janet Henry, District 1 2009
Dale Crafts, District 2 2010
Norma Wells, District 2 2009

CALL TO ORDER & PLEDGE TO THE FLAG. The Chairman, Norma Wells, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Wells, Smith, Bowie, Mason, Crafts, Henry, and Larochelle. Also present were Stephen Eldridge, Town Manager; Mark Stevens, Recreation Director; Ryan Leighton, Town Engineer; Cathy Ricker, Finance Director; and approximately 45 citizens in the audience.

PUBLIC HEARINGS

FLOODPLAIN MANAGEMENT ORDINANCE

The Chairman opened the Public Hearing. There were no comments. The Chairman closed the Public Hearing.

SIGN ORDINANCE AMENDMENT

The Chairman opened the Public Hearing. There were no comments. The Chairman closed the Public Hearing.

APPEAL'S BOARD ORDINANCE AMENDMENT

The Chairman opened the Public Hearing. There were no comments. The Chairman closed the Public Hearing.

ZONING ORDINANCE AMENDMENT

The Chairman opened the Public Hearing. There were no comments. The Chairman closed the Public Hearing.

ADMINISTRATION ORDINANCE AMENDMENT

The Chairman opened the Public Hearing. Mr. Eldridge explained that the Recreation Committee was having trouble meeting the quorum requirement to hold meetings and that the Recreation Department had requested two alternate positions be added. The Chairman closed the Public Hearing.

6-MONTH ITINERANT VENDOR PERMIT
FOR JACK ROSS D/B/A LOBSTER ON THE RUN

The Chairman opened the Public Hearing. There were no comments. The Chairman closed the Public Hearing.

CONSENT AGENDA

VOTE (2008-130) Councilor Bowie, seconded by Councilor Smith moved to approve a 6-Month Itinerant Vendor Permit for Jack Ross d/b/a Lobster on the Run. **Order passed - Vote 7-0.**

COUNCIL ORDERS, RESOLUTIONS & ORDINANCES

TRANSFERS AND CARRY FORWARDS WITH BUDGET ADVISORY BOARD

The Budget Advisory Board Chairman, Richard Main, said his board recommended the carry forward list as presented. He said that this Board met three times and approved of all the transfers except for two, which fell under the Fire Department; one for \$26,617.04 and \$15,612.78. He said he understood why, but this was the second year it has been overdrawn. Councilor Smith pointed out that the Fire Department had some major truck repairs that came to more than anticipated.

Mr. Main said the Council must make an appropriation annually for poverty abatements; this is where the money comes from instead of transferring it. Mr. Main pointed out that several Budget Advisory Board votes were 3-1 with Mr. Cote voting no. Mr. Cote said he voted no on these transfers expecting that his vote should send a message to Department Heads that they needed to stay within their budget.

Councilor Bowie requested Mr. Eldridge include in his internal policy draft how grants and expenditures are to be handled.

VOTE (2008-131) Councilor Bowie, seconded by Councilor Smith moved to approve the transfers and carry forwards as presented (including two Fire Department transfers the Budget Advisory Board did not approve) and to cover the \$138,668.81 deficit in winter roads out of undesignated funds.

Order passed - Vote 7-0.

FLOODPLAIN MANAGEMENT ORDINANCE (Final Passage)

VOTE (2008-132) Councilor Bowie, seconded by Councilor Smith moved to approve the Floodplain Management Ordinance as presented, and to have inserted, "Town of Lisbon" where needed and "in accordance with the fee schedule" on page 4. Vote By Roll Call - Yeas: Councilors Larochele, Smith, Bowie, Mason, Henry, Crafts, and Wells. Nays: None. **Order Passed - Vote 7-0 (Final Passage).**

SIGN ORDINANCE AMENDMENT (Final Passage)

VOTE (2008-133) Councilor Crafts, seconded by Councilor Bowie moved to approve the Sign Ordinance Amendment as presented. Vote By Roll Call - Yeas: Councilors Larochele, Smith, Bowie, Mason, Henry, Crafts, and Wells. Nays: None. **Order Passed - Vote 7-0 (Final Passage).**

APPEAL'S BOARD ORDINANCE AMENDMENT (Final Passage)

VOTE (2008-134) Councilor Crafts, seconded by Councilor Smith moved to approve the Appeal's Board Ordinance Amendment as presented. Vote By Roll Call - Yeas: Councilors Larochelle, Smith, Bowie, Mason, Henry, Crafts, and Wells. Nays: None. **Order Passed - Vote 7-0 (Final Passage).**

ZONING ORDINANCE AMENDMENT

(Final Passage)

VOTE (2008-135) Councilor Bowie, seconded by Councilor Mason moved to approve the zoning Ordinance Amendment as presented. Vote By Roll Call - Yeas: Councilors Larochelle, Smith, Bowie, Mason, Henry, Crafts, and Wells. Nays: None. **Order Passed - Vote 7-0 (Final Passage).**

ADMINISTRATION ORDINANCE AMENDMENT

(First Reading)

VOTE (2008-136) Councilor Larochelle, seconded by Councilor Smith moved to approve the administration ordinance amendment as presented. Vote By Roll Call - Yeas: Councilors Larochelle, Smith, Bowie, Mason, Henry, Crafts, and Wells. Nays: None. **Order Passed - Vote 7-0 (First Reading).**

OTHER BUSINESS

A. MAINE BMX - PROJECT OVERVIEW

Kim Mitchell from Durham said back in September 2007 she had come before the Council with a presentation on the sport of BMX racing. At that time, they communicated their desire to build a track in the Town of Lisbon on Town owned property on Pinewoods Road. The Council instructed them to work with the Recreation Committee and Director to compile a plan and then to come back to the Council for further instruction.

Councilor Larochelle asked if this track would be open and available at all times. She said that would be considered during the formation of the lease agreement, but that she would like to see it open. Councilor Mason asked about the section in the plan that speculated 10,000 people might attend an event and said Pinewoods Road would not accommodate that crowd. Mrs. Mitchell said that would be a national event, which they would not expect to happen within the first five years.

Mr. Stevens said the parking lot would be about 75' feet away from where the corner abuts Mr. Wall's property and then the bike track would be on the other side of the parking lot. Mrs. Mitchell said there was enough room on this site to push the track a good 200' feet from his property line if needed.

Mr. Eldridge said this group would have to provide their own insurance designating Lisbon as a rider. Mrs. Mitchell indicated that their insurance would cover everyone 24-7 365 days a year.

Mrs. Mitchell said she understood they had to come back to the Council for permission to go to the Planning Board. Attorney Therriault said the Council would approve a lease, which would be the official vote and recommended for now the Council take a straw poll vote indicating their preliminary approval to use town property. **The Council unanimously voted in favor of the BMX group moving forward to the Planning Board to build this track.**

B. FINANCE DIRECTOR'S REPORT

Ms. Ricker said July was a typical month. She indicated it was too early to make year-end projections. She said the auditors would be wrapping up their on site work by Friday and that they may be doing their presentation to the Council around the end of October.

C. TOWN MANAGER'S REPORT

Mr. Eldridge informed the Council that he and Judy Hardy-Goddard had arranged for an energy forum scheduled on September 11 to tell residents how they can save oil and what is available to help them with fuel. He said Lisbon had been asked to participate in a Transit Oriented Development Project. This project looks at land use patterns, travel impact, air emissions, and what future patterns might look like. Two department overview presentations have been scheduled for the September 2 meeting. He said the Property & Casualty RFP had been completed and would be going out to bid the first week in September. He mentioned that he was visiting each of the town committees and that he was looking forward to meeting all of these volunteers. He gave the Council cleaning bid information; he recommended purchasing equipment and hiring someone for 25 to 30 hours a week instead to save money.

D. ETHICS COMMITTEE

Mr. Eldridge explained the process for appointing this committee and said he would advertise the vacancies and talk with Dr. Welsh.

AUDIENCE PARTICIPATION

Richard Main said this will be the first year BMX racers will be competing at the Olympics. He commended Chief Brooks for his efforts overseeing the Solid Waste and Library building renovations while he was interim Manager and commented that these buildings look great.

Robert Harrington questioned whether Councilor Bowie's and Councilor Larochelle's vote on the Municipal Budget was ethical. Councilor Wells said that the MMA attorneys and Attorney Therriault were reviewing this question and that she had no information to give him at this point.

Roger Cote questioned the Council about the "butchering of the forest at the Middle School." Walter Morse explained these trees were cut down to make way for a playground, that he and several families donated their time to raise money on Moxie Day to cover this expense. He said Bulick Construction donated 100 yards of gravel and that Patrick Maloy's landscaping company helped as well. He indicated that the Superintendent gave them permission to improve this property. He said our kids needed a playground and a better place to play T-Ball.

Roger Cote complained that the price for public documents seemed too high. Councilor Wells said they had collected information from other towns for comparison and that they will be reviewing these fees in the future.

Donald Stein questioned why Main Street had not been repaired yet. Michelle Turnelle said she was concerned that Lisbon's insurance bid would not be done prior to the expiration of the current policy.

APPOINTMENTS

BOARD OF APPEALS

VOTE (2008-137) Councilor Smith, seconded by Councilor Crafts moved to appoint Miriam Morgan-Alexander to the Board of Appeals for a two-year term expiring in 2010. **Order passed - Vote 7-0.**

CONSTABLE REAPPOINTMENTS

VOTE (2008-138) Councilor Smith, seconded by Councilor Bowie moved to appoint Lucien Asselin a constable in the Town of Lisbon. **Order passed - Vote 7-0.**

COUNCILOR COMMUNICATIONS

Councilor Wells announced that the following Town Official's terms would expire this year:

Council: Charles Smith - At Large (3Yr)

Budget Advisory Board:

Richard Main- At Large (3Yr),

Pete Reed withdrew/vacancy filled by John Collins - District #1 (2Yr), and

Norris Ingersoll withdrew/Vacant Seat - District #2 (2Yr)

School Committee: Prudence Grant - School Committee (3Yr)

Water Commission: James Gurney - Water Commission (3Yr)

She said nomination papers would be available at the Town Clerk's Office on August 25 at 8:30AM and have to be filed by 4:30 PM on September 22.

Councilor Henry encouraged residents to visit the Greyhound Boosters website at www.greyhoundboosters.com and sign up to volunteer at the snack shack. She said it was a great experience and that they really need volunteers to help. She said this money goes to the kids for jackets, etc.

Councilor Henry mentioned that Oak Hill High had given Lisbon additional time to come up with its share of the hockey money. She encouraged resident to purchase hockey tickets to support our community and children.

Councilor Bowie encouraged residents to attend the Public Safety Answering Point (PSAP) forum on August 25 at 7:00 PM.

EXECUTIVE SESSION - NONE.

WORKSHOP

A. TREATMENT PLANT BUDGET

Mr. Leighton explained the sewer budget in detail highlighting the increases in fuel costs, capital items, and alarm system upgrade. He requested \$55,000 be carried forward to offset the alarm system upgrade and continuing capital projects. Discussion included the hiring of an accounting firm to come up with a fair and equitable rate for residents and businesses. Mr. Leighton recommended setting a sewer rate of \$5.15 per hundred cubic feet, which would be a 14.44% increase. He pointed out that the rate had not gone up in a long time and that infrastructure needs were a growing concern. Councilor Wells noted this budget would be on the next agenda for adoption.

B. PERSONNEL POLICY REVIEW

Mr. Eldridge briefly explained the changes presented (see attached). He mentioned he would be waiting until contract negotiations were over before presenting these changes to the Council for adoption.

C. CHARTER REVIEW

Mr. Therriault presented several items to the Council for inclusion on the November ballot (see attached). Councilor Wells asked Mr. Therriault to put these items into question form for the public to review. She asked that Mr. Therriault have them ready for their next meeting.

ADJOURNMENT

VOTE (2007-139) Councilor Bowie, seconded by Councilor Smith moved to adjourn at 9:55 PM.
Order passed - Vote 7-0.

Respectfully Submitted,

Twila Lycette, Council Secretary
Town Clerk, Lifetime CCM

These minutes are not verbatim. Cassette tapes are filed in the Town Clerk's Office.