



**TOWN COUNCIL  
MEETING MINUTES  
MARCH 16, 2010**

Michael Bowie, Chair District 2 2012  
Gina Mason, Vice Chair District 1 2010  
Fern Larochele, Jr., At Large 2010  
Roger Cote, At large 2011  
Mark Lunt, District 1 2012  
Dale Crafts, District 2 2010  
Lori Pomelow, At Large 2012

CALL TO ORDER & PLEDGE TO THE FLAG. The Chairman, Michael Bowie, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Mason, Crafts, Larochele, Cote, Pomelow and Lunt. **Councilor Bowie was excused.** Also present were Stephen Eldridge, Town Manager; Ryan Leighton, Town Engineer; David Brooks, Police Chief; P. Sean Galipeau, Fire Chief; Jessica Maloy, Finance Director; Diane Nadeau, Librarian; and approximately 49 citizens in the audience.

**PUBLIC HEARING - NONE**

**CONSENT AGENDA**

**VOTE (2010-42)** Councilor Larochele, seconded by Councilor Pomelow moved to approve the minutes of February 16, 2010. **Order passed - Vote 6-0.**

IN MEMORIUM

The Council would like to take a few minutes to recognize two long time citizens who recently passed.

Councilor Mason said Lora French celebrated her 105th birthday on January 23 this year. She passed away on March 2 after having lived in Lisbon for 85 years. She married William French and settled here in town in 1926. She was presented the Boston Post Cane in 2005 at 100 years old. She lived a full and wonderful life and she will be missed by many.

Alice Ricker celebrated her 99th birthday with her family on Sunday, last weekend. She passed away on March 11 after having lived in Lisbon for 95 years. She married Howard Ricker, who was our former Fire Chief. For many years, they operated Ricker's Dairy Farm in Lisbon, since 1929, and we all remember him; at least most of us who have lived here our whole lives do. She lived a good life in good health. She, too, will be sadly missed. I fondly remember Mrs. Ricker at the trail opening of the Ricker portion of the trail. She was very proud that that happened on her land. She will be missed by her family and many friends here in town. Our condolences go to their families.

**COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES**

SUBDIVISION ORDINANCE AMENDMENTS

*(Final Reading)*

Councilor Mason said we spoke about this a few weeks ago. It has gone back to Mr. Therriault and he has put in the things we asked him to do. Is there any discussion on this matter? Councilor Larochele said is this the final reading. Councilor Mason said it is the final reading.

**VOTE (2010-43)** Councilor Larochelle, seconded by Councilor Lunt moved to approve the subdivision ordinance amendments as presented.

**PUBLIC COMMENT:** None.

**Vote by Roll Call - Yeas: Councilor Larochelle, Crafts, Cote, Lunt, Pomelow, and Mason. Nays: None. Order Passed - Vote 6-0.**

**SITE PLAN ORDINANCE AMENDMENTS**  
*(Final Reading)*

Councilor Mason said this is, also, a final reading. It was brought before the Council a few weeks ago and has, also, gone back to be changed. Is there any discussion?

**VOTE (2010-44)** Councilor Larochelle, seconded by Councilor Lunt moved to accept the Site Plan Ordinance amendments as presented for the final reading.

**PUBLIC COMMENT:** None.

**Vote by Roll Call - Yeas: Councilor Larochelle, Crafts, Cote, Lunt, Pomelow, and Mason. Nays: None. Order Passed - Vote 6-0.**

**BOARD OF ASSESSMENT REVIEW ORDINANCE**  
*(Final Reading)*

Councilor Mason said this is the same procedure. It is the final reading. The changes were put forth a few weeks ago, it has gone back, and it has been approved. It is the final reading.

**VOTE (2010-45)** Councilor Larochelle seconded by Councilor Lunt moved to approve the Board of Assessment Review ordinance as presented.

**PUBLIC COMMENT:** None.

**Vote by Roll Call - Yeas: Councilor Larochelle, Crafts, Cote, Lunt, Pomelow, and Mason. Nays: None. Order Passed - Vote 6-0.**

**TOWN REPORT BIDS**

Mr. Eldridge said this time of year we always put out our Town Report. We sent it out to 12 different printers. We got eight back. The recommendation is to go with Park Street Press. Everybody here was from the State of Maine except for one. We have done business with them before and they do a real nice job. Our recommendation is to go with Park Street Press.

Councilor Larochelle said remember last year there was the question about the report being as complete as it usually is. Is this price actually printing pretty much every thing we had last year in the report?

Mr. Eldridge said this report actually has two more pages. We have a letter from Governor Baldacci this year. Councilor Larochelle said I remember last year, I can't remember the exact item, but I remember there was a comment about something being out of last year's that had been in there in years past. I just wanted to make sure everything was in place. Mr. Eldridge said everything is in place.

**VOTE (2010-46)** Councilor Pomelow, seconded by Councilor Larochelle moved to accept the bid of \$1,280 from Park Street Press for the 2010 Town Report.

**PUBLIC COMMENT:** None. **Order passed - Vote 6-0.**

#### SELECTION OF TRAIL DESIGNER

Mr. Leighton said the Trails Commission advertised for the Androscoggin River Trail design, which would include the right-of-way, all the environmental permitting, and the actual design of the trail. We did a qualifications based selection to determine which designer we felt we would be most comfortable working with on this project. We received 11 proposals from all qualified firms. The second page of your paperwork shows the rankings that we had after we reviewed all the proposals. We are asking permission to move forward with the Woodard & Curran for the trail design work. The primary reason they were chosen was their familiarity with the original alignment. They did the preliminary alignment work for us and helped us get the money from MDOT. One of the principal engineers on the project is a Lisbon resident. They have experience with the construction of the access under the bridge, which the Trails Commission and I felt is a major issue regarding how that is going to look. They were one of the only firms that showed us, because they had done the design at the Longely Bridge underpass in Auburn. It was nice to see what we had for a potential there going into the Sabattus River Bridge.

Mr. Leighton said the way the qualifications based selection went is that we reviewed all the applicants, chose the one we wanted to work with, and then opened their proposal. Their dollar figure was \$175,799 for 2.13 miles of worth of work that is within our budget of \$180,000 that we had going forward with MDOT. I discussed this with MDOT and they are comfortable with us moving forward. I just needed to bring it before you folks this evening.

Councilor Larochelle said that money is all set to go, it is all funded at this point, it is just the idea of getting everything in place and getting approval to moving forward. Mr. Leighton said, yes, and we are really anxious to get going. We have a vernal pool evaluation we have to do and it's a short window in April and May to get that environmental work done. That was one of our reasons for getting going as soon as possible so that way we can get all that work done, and deal with the public process, so that in the fall we can bid it out to construct or whatnot for the following year.

Councilor Larochelle said are they able to start as soon as possible. Mr. Leighton said yes. They are ready to go.

**VOTE (2010-47)** Councilor Larochelle, seconded by Councilor Pomelow moved to accept the bid from Woodard & Curran for \$175,799 for survey and engineering design services for the Androscoggin River Trail.

**PUBLIC COMMENT:** None. **Order passed - Vote 6-0.**

#### KING ROAD STREET LIGHT

Mr. Eldridge said I had a gentleman from that area who had come before you before asking about a street light. He asked again if we could put it on the agenda to discuss it. I did tell him that we are in the process of counting lights and looking at a street light ordinance. I told him I would put it on the agenda so you could discuss it.

Councilor Larochelle said after the workshop they had, Steve, I know budgets have been the primary project right now, but has there been any further look at where that ordinance is heading right now, as far as streetlights.

Mr. Eldridge said we are looking at how it is going to fit with some of the zoning. Starting tomorrow, we have someone from Public Works taking the CMP map, because what we have discovered is, and somebody else brought this to our attention, that the map doesn't necessarily reflect the lights that are actually there. So, we have someone from Public Works going out in the next two days to check every street to make sure the marks on the map actually coincide with what we have for lights. At the same time, he is going to mark the light poles that are not at intersections. That is one thing we all talked about having lights at intersections, just getting an idea of how many actually aren't in front of a business or within an intersection. I think it will take him more than a day. I am hoping I will have that to you either the first or the second meeting in April.

Councilor Larochelle said I don't want to hold anybody off, but if it fits underneath the ordinance as a means of safety at an intersection, which most of them are lighted, then I would like to think that we would move forward if it's within that ordinance and most of the intersections are lit. Some of the back roads, I realize, are not, but if it's going to be a safety concern, yes, but I would hate to just throw it in right now while we are reviewing where the street lights are.

Councilor Cote said is it out of the question to put the streetlight up at that corner and deal with the paper work at a later date and get this man a light on that corner. It is a safety issue. He has brought it up repeatedly. I think that we are stalling on a situation that should be dealt with. I would like to see this Council vote to put that streetlight up and we will deal with the paper work later.

Councilor Mason said my opinion on that is that in the past we have had other situations that we didn't have an ordinance in place and we came up against something with, well, there wasn't an ordinance that governed it and I feel we need to keep our checks and balances in place and have the ordinance in place before another street light is added. We do know that the corner does need to have a streetlight, there is no question about that, and more than likely it will have a street light, but my personal opinion is that I feel the ordinance should be in place. The entire grid of streetlights in this town should be evaluated before anything is done.

Councilor Crafts said I second that. I do believe it needs a streetlight. I have been over there. I think we do need to get it done as soon as possible. In the meantime, I think if we could put some reflectors and stuff at the end of that road, at least so that they could recognize the end of the road is there, because it is completely blind. The Council has been criticized in the past and has been watched very closely to make sure we do everything; dot every "I" and cross every "T" and I think the proper way to do this is to have an ordinance in place, and then have the decision made once it is in place.

Councilor Larochelle said would it be possible, Steve, by the next meeting we have some type of input by our Public Works as far as if they are going to review it; it would be nice. Definitely, there is the safety factor to move forward with, but I do agree with you that we need to have some type of policy in place. Mr. Eldridge said I think it would be good to have Chief Brooks and Buttons weigh in on it from a safety issue to see if it's something that drastically needs to be done, because I don't know if it is a high incident area or not. It would be worth looking at.

Councilor Cote said I've heard 3 Councilors say that they all feel that the streetlight should be there. Why delay it until something happens. If it needs a streetlight, put it in, we'll worry about paper work later. Lives are important.

Councilor Mason said as I recall, I don't think there have been any accidents in that area, at least in recent times that I can remember. I may be wrong. I think we should put it up for a vote and take it from there. I will entertain a motion, unless there is further discussion.

**VOTE (2010-48)** Councilor Crafts, seconded by Councilor Larochelle moved to move the King Road streetlight action to another meeting.

**PUBLIC COMMENT:** None.

Councilor Larochelle said I would second that if at our next meeting we could get some information from maybe Public Works and the Chief.

**Order failed - Vote 3-3 (For: Crafts, Mason, Larochelle) (Against: Lunt, Cote, Pomelow)**

## **OTHER BUSINESS**

### **A. FINANCE DIRECTOR'S REPORT**

Mrs. Malloy said we are on track with our expenses to be able to meet our commitments. Nothing unusual there, you have the information in your packets. Revenues, we are on track with our Excise tax to meet our budget with that. Revenue sharing is down from last year. We have collected about 50% of that to date.

Councilor Mason said how are you liking your new job. Mrs. Malloy said, love it. Councilor Mason said I have been in a few times and she has been with Steve or busy, so she is working hard. Mr. Eldridge said the days go by very fast for her. Mrs. Malloy said, yes they do.

### **B. TOWN MANAGER'S REPORT**

Mr. Eldridge said we met with MDOT and Longchamps last week. That was a good meeting with just an exchange of what is going to happen, why, and how it is going to work with two different contractors onsite. Longchamps has worked with K & K before, we don't foresee, and they don't foresee any issues. They will be starting next week. They will start putting in our water system. They expect it to go between 30 to 40 days to get it done, which I thought was pretty fast. It was interesting to hear that K & K expects to get all the way to The Settlement in Sabattus with their project this summer. I thought that was quite a distance for them.

Mr. Eldridge said Chief Brooks and I met with Commissioner Greenwood and Commissioner Makas here. They toured our facility. I know we talked about dispatch and three or four different options. During the workshop, Council talked about helping support that move here to Lisbon. We are in the process of putting together numbers and talking more with the Commissioners to bring that project hopefully to close, where they know they are going I kind of need something from the Council, is that something the Council wants to say that we will do. If I can get an answer sometime soon that would be great.

Mr. Eldridge said King Road, as well, is going to get started. We are under contract with Crooker until June 30, so prices are held at what they were last year, which is good because we expect prices to go up after June. They will be starting as soon as the frost is completely out of the ground, tearing that up and fixing that, which will be the start of our reconstruction projects.

Mr. Eldridge said we had an excellent Planning board workshop with Pat Dow, Rosie, myself, and all the Planning Board members. We are looking at making some zoning changes. We discussed some of the things that are coming up on the March 25 public hearing. We are holding that at the Lisbon Community School. We sent out over 700 abutter notices, so we expect a pretty busy place. Hopefully, we can answer all the questions and move on them. Some of those zoning changes have been talked about for quite a few years now, I guess, Roger you would probably know. We are hoping to finalize it and bring that to an end.

Councilor Larochelle said on dispatch services, that must be time sensitive, knowing whether or not if we are willing to do that or not, I mean, that is something that is coming up fairly quickly, isn't it. Mr. Eldridge said, yes, it is and the Commissioners would like to vote on it, fairly soon. They need to see more numbers. They need to know where we were looking at. You remember your discussions here with Chief Brooks. You are looking at a five or six year window before the county would move here and upgrade all that equipment, and then they would move toward a complete consolidation with one center serving all of Androscoggin County, including the L/A 911. That transition would happen after that and we could take the equipment from here and move it into whatever location that they decide where they want to go. In the meantime, we felt, as I think Commissioner Makas and Commissioner Greenwood felt, it was a prudent thing to go at a slow pace and not to race into a whole county dispatch, that was the advice that Chief Brooks was given from Cumberland and Penobscot County dispatches, who already have that central county dispatch so timing is crucial.

Councilor Larochelle said so you are looking at us for direction is the idea of partially funding part of it as far as the equipment. Mr. Eldridge said right. Councilor Larochelle said at what point in time would we be talking about those numbers and whether or not that would be. Mr. Eldridge said Chief Brooks is here, maybe he could speak on that.

Councilor Larochelle said the question I had is since the last meeting there has been more discussion about dispatch possibly consolidating or moving to Lisbon. One of the questions that was mentioned by Steve is the potential of some of the funding for the equipment, I guess, will equate to making us look like a better opportunity to come here if the funding was for some of the equipment. I guess I am trying to get a handle on what are they really looking for from us. The direction is easy, but the money factor, I guess, would be the question.

Chief Brooks said there is going to be a couple of different options that will be worked on as far as equipment to come here. The preliminary numbers for all estimates, not firm quotes, and what is troublesome to myself and the Manager, is that we know that Lewiston/Auburn is on an accelerated pace to get this turned around so that all of us have to go to L/A. But, as you know, the majority of that committee, six out of the nine, police and fire chiefs that were there voted to have it come to Lisbon. We have one Commissioner that wants it to come here and we have another Commissioner that is willing to talk about it. She pretty much asked what will Lisbon be looking at as far as sharing the costs. So I have to put together a couple of proposals as to what those costs will be on equipment and we will have to go from there. In the meantime, we also need the green light to be able to keep the communications open with the county on this idea. Again, L/A is going to be going through the accelerated process.

Chief Brooks said I heard from all of you at that last workshop and it was unanimous that no one on this Council wanted county dispatch to go to L/A, because of their \$2,000,000 budget being absorbed by county taxpayers so we need to move ahead, too. It is hard to commit to something when you don't know what the dollars are, but I can't give you firm dollar numbers right now. The estimates were around \$450,000 to completely upgrade our com-center to a four position from a two position. Those, again, are strictly estimates. I have already been working on cutting back on some of those numbers through other vendors. I am sure we can get those numbers down. There is another option out there, too, where we may not even have to replace all of our equipment, but it has to be looked at by radio professionals that know the business better than I do.

Councilor Larochelle said I guess my option would be over the next five-year period, if we were to consolidate, there would be a savings to Lisbon on dispatch and for what the savings would be for the county. Anyways, if you can actually estimate the savings of what we would be looking at over the next four to five years, myself, I would think that we possibly could use those numbers to try to fund the project. It's money we would be spending anyways and we could do it in a way that we are going to update all of our equipment, which you already mentioned is something that is going to need to be done within the next four to five years anyway. It would be a good opportunity for us

to move forward to update all of our equipment without really spending more than we already are right now and possibly putting those numbers into the mix of what we are willing to put into it. Does that make any sense at all? I mean, I know you have a certain amount of money that you would know that we would possibly save dollar-wise if it comes down to it and we were to consolidate, but whether or not you could compile those numbers to come up with what that number would work out to be.

Chief Brooks said it is important to know that the Council is behind the process. Again, I think at the last workshop you pretty much sent that signal. We just need to get that wheel in motion. We can't let ourselves get stuck in the mud, because if we do L/A is going to blow right by us. Then you are going to be dealing with a two point some odd million-dollar budget that is going to go countywide. There is your savings right there, up front.

Councilor Mason said, Chief, when do you think you could get some numbers together for us. Chief Brooks said when is your next meeting. Councilor Mason said in two weeks. Chief Brooks said I would say maybe your meeting after that, because I still have to deal with the County Commissioners on the final report of that committee. They are looking for that.

Councilor Mason said I suggest we just get some numbers together and then have a workshop where you formally present it to us. Chief Brooks said, again, the delay is the numbers probably aren't going to be exact, because they aren't bid specific, because the vendors today just won't do all that homework if it is not bid. They are going to be estimates again, but I will have a couple of different proposals on all new equipment, and maybe kind of retaining some of the equipment that we currently have and not replacing it. There will be a couple of packages to look at. Councilor Mason said that would be good; is everybody in agreement with that. Mr. Eldridge said we could probably slip that in. We have budget workshops for the next two or three weeks on Tuesdays and Thursdays on our off weeks. So, if he can get them together, I will slip them in to one of those so you will have a chance to talk about it.

Councilor Mason said on the Route 9 project, I live on Route 9 and this is just my suggestion; I know that they can't know every little delay there are going to make happen on that road, but a few weeks ago they were changing the lines over in front of my house and they didn't contact us beforehand. They just contacted us that morning. I was a bit concerned, because my father-in-law, who is on oxygen, he lives up the road from me, come to find out they did his the day before and he was fine, but I think that on the Route 9 project if there are going to be any specific delays, they should let citizens know in that area. You know, if the road is going to be blocked off for any amount of time or I don't know what other problems there might be, but I think that's important. It is a main thoroughway. It is a road a lot of people travel on.

Councilor Larochelle said you mean like a lighted informational sign. Councilor Mason said, yes, something. Councilor Lunt said you notify people if you are going to be digging right in front of their house and give them a call the day before. Councilor Mason said, absolutely, if you are digging in front of their driveway and you can't get out for two hours or whatever, people need to know that and they need to know ahead of time, other than, oh, we're here, we are going to dig your driveway up. Next time you meet with them, maybe you could mention that. Mr. Eldridge said they are here and they have a construction office down by The Settlement. The engineer is onsite everyday so I will speak to him or have Ryan speak to him.

Councilor Cote said while we are on the topic, has anybody looked into the streetlights on that road yet. Mr. Eldridge said we are looking at them. Councilor Cote said there is, what, 45,210. Mr. Eldridge said I don't think there is quite that much. Councilor Cote said to me there are a lot of streetlights that they are putting on that street. Mr. Eldridge said it is hard to tell what they are doing permanently, because they are continually moving things around, but I will talk to them and see what's going on out there.

C. SCHOOL 2010-2011 BUDGET PRESENTATION

Mr. Green said good evening. What I am handing out is an overview of our budget presentation this evening. The School Committee has put together the primary goal of maintaining all of our current programming. I have met with the administrative team. We have identified potential impact areas that we continue to evaluate and discuss. I think there is some room under contracted services and scheduling; there is a line in our schedule so that we can share staff. We are exploring other options including consolidation of some of our services with neighboring districts. As most of you are aware, the school department has faced significant subsidy reductions. This evening we are providing you with the packets that you received last week. We are here this evening to go over those and then take questions you may have with regard to our budget. I wanted to provide you with this overview, because I think some of the questions you may have may be answered with this brief overview.

Mr. Green said, again, our goals were to maintain all of our existing programs. One of the things that we looked very closely at is our ED-279 form, which gives us our EPS formula. We worked very closely with that. Some of the increases that you will see in our budget are a result of us looking closely at our EPS formula.

Mr. Green said we have a difference in our undesignated funds from this year to last year of about \$130,981, which is a deficit we have to overcome. We have decreased enrollment and, of course, decreased State subsidy. Some of the areas that you will have noticed in the original budget proposal increases, one is in the substitute lines; over the years those lines have been cut. It looks good on the bottom line, but in reality when we do have staff out and we have done quite a bit of research on when staff are out, we had to add money in there, so those are actuals for averages over the past few years that Cathy put in. You will see some increases in our substitute lines. In co-curricular you will notice there are some increases. One of those is because we moved portions of the secretary position at the middle school and secretary position at the high school over to co-curricular, which helps us with our EPS formula. It is a decrease on the instructional side, but it is an increase on the co-curricular side.

Mr. Green said Adult Education; we have moved the director to full-time. We have added one day to her schedule, and that was a focus on dropout prevention and providing new services for students to, hopefully, reduce the number of dropouts we currently have. Any of you who have been to the School Committee meetings, we have talked about it, provided a lot of information in regards to drop-out prevention and how this position and moving that to full-time would allow us to provide services to students to hopefully manage and reduce our dropouts at the high school.

Mr. Green said there was an increase in Facilities and Grounds. Over the years that was cut. We did add \$15,000 back into the Facilities/Grounds line. Based on comments from the community, the Facilities committee, and over the years in budgets, just because the amount of money we have to look at our facilities has decreased. Of course, as you know, that is a focus for the School Committee, is to update and maintain our existing facilities and grounds.

Mr. Green said you will notice that there will be a lot of movement with Gifted and Talented, because it used to be in Special Education lines, and then it was moved to regular instruction, so you are going to see a lot of negatives and then one hundred percents so that would be a big increase. That is just a shift, it is not new money, it's just money the State asked us to report in a different area.

Mr. Green said in January the LEA Teachers' Association, was notified of potential impact areas. The list that was provided to them I provided to you. You are looking at cutting over potentially 30 staff members as the budget stands right now, which is significant. However, where we are right now, we still feel we can offer all of the programs that we have. It would not be the same, but again,

we worked with our schedules and we would be sharing a number of our staff, but the budget we are proposing to you tonight does have these potential impact areas as reductions in our budget.

Mr. Green said on the back, I just wanted to give you a little bit of a timeline. Things have changed. In the last month in February we were notified of our subsidy reduction. We, also, were notified on the 5<sup>th</sup> of additional subsidy reductions, which was the penalty money. We should have received an additional amount, because we were in compliance with State law, but they notified us that that law had been repealed and we would face an additional \$38,300 in cuts. The warrant articles that were presented to the School Committee at that time had the reductions, the main form that you have now does not have these reductions in it, but the warrant reductions were \$1,105,270. The difference at the time, including \$38,000, we were at \$354,720 to get to zero percent. At that time and at this time, we feel very strongly, if we have to go in any deeper than where we are now, based on the number of potential cuts, we would have to look at reducing programs and services. However, the School Committee's primary goal is to try to maintain all of the programs and services, to some extent, that we have right now.

Mr. Green said the budget update right below that; you will notice that we did receive a new subsidy report in March. The subsidy increase was about \$158,563. We had budgeted 9% for insurance; the difference was \$134,822. One of the things that we learned is that with the stimulus money for next year, you have to remove it from your budget, which is the same as last year and Cathy may be able to explain that a little bit better. Basically, any stimulus money which is part of our subsidy, you have to show as a reduction in your budget. What we did is with those increases in subsidy and differences in our insurance, we kept the warrant articles the same, as they had been, which left us at a difference of \$281,399, which was a difference of \$73,321 over the previous month's numbers; that's the amount the School Committee voted on last Monday to present to you. That is where we stand right now. There is potentially word, I did read an email tonight, we have not received any official notification, but there could be an additional \$5,000,000, I believe, put back into our budgets. I don't have any numbers to share with you this evening but, of course, those numbers would impact the difference where we are at.

Mr. Green said in the blue handout that was in your packets, our budget priorities, the first one is to consider program improvements including any link to NEASC recommendations. I think that the Facilities Committee, School Committee, and Administration/School Department have really put a focus on looking at the high school. We have a lot of projects in place. We have a lot of potential projects in place. With the bond, we plan to use the existing money we have in our budget; we have over \$49,000 in our budget right now. We are paying for our portable leases and expiring bond so that \$49,000 would be used to go into the \$350,000 bond that we had approved for an April vote.

Mr. Green said maintaining our existing five-year Facilities and Grounds plan. In regards to maintaining class sizes and staff ratios, I have already notified the School Committee that with these types of cuts, it would be impossible to maintain our class sizes and staff ratios. Our classroom sizes with this proposal in front of you would increase classroom sizes. I don't have the exact numbers. We have to see what our kindergarten enrollment will be, but, again, you are looking at mid to high 20's in classes. Our classroom size and staff ratios are a goal that, at this point, doesn't look like it's feasible.

Mr. Green said maintain professional development, consider technology improvements, and to continue to pursue cost saving measures through collaborative efforts with the town and area districts. I know Steve and I have met numerous times since I have been Superintendent, kind of throwing different ideas out there that we could share services. I know we have discussed some things that we could possibly do to help one another out. Those discussions are always there; I know that those have always come up during this time of year during the budget process, and I can assure you we have had multiple discussions. There has been a lot of out of the box thinking. These are very difficult times. We understand that, but we are trying to provide the best education we can

for students in Lisbon, but, again, these types of cuts are going to be very difficult, for all of us, to imagine what it will look like.

Mr. Green said Cathy is going to go over the next two pages, the revenue sheets. She does a much better job of explaining this than I do.

Cathy said I thought it might be helpful to new and existing Council members and the public to know where these figures come from. On page two, we have the proposed budget that is on page 53 of this handout; the \$13,896,342 that is with the cuts that Superintendent Green has just talked about, but that does not include Adult Ed. By law, we have to keep Adult Ed separate and by law, it has to be voted on separately. The revenue sheet that you see before you is the way it is, because we have to use it for the EPS calculation and in order to do the EPS calculation you have to keep Adult Ed separately.

Cathy said the first section of the revenue is the anticipated revenue that we used to help lower the tax impact, which is our undesignated fund balance. We, also, anticipate revenue from the lunch program that we use to help reduce the total expenditures. We, also, have to take out the local only debt portion of our budget. In our budget it is \$104,529 for debt that the town pays; part of it is for the Lisbon Community School and the other part is for the bond that we will voted on, on April 6. By the EPS calculation, we have to pull that out, so that is why that is taken out of this calculation also. After you take out the local only debt service and the revenue, you compare that figure to one hundred percent EPS. That's a figure the State gives us on the ED-279 report that Superintendent Green was talking about. We have no control over it. The State says here is your one hundred percent EPS number, so that is what we are using. We are above EPS by \$465,000 based on the current proposed budget. But, as you well know, the State does not provide the full funding that they are supposed to, so we have to include another "transition" amount is what we call it that the town has to pay an additional \$283,000. So, adding that calculation to the amount above EPS, that equals your total local additional local funds of the \$748,000. I just wanted to go through that with you step-by-step to show you how we come up with these figures and where some of these figures come from.

| Anticipated 2010-2011 Revenue ...<br>LISBON SCHOOL DEPARTMENT<br>as of March 8, 2010 |                  |                         |
|--------------------------------------------------------------------------------------|------------------|-------------------------|
| (NOTE: ALL RECEIPTS ARE ESTIMATES AND ARE SUBJECT TO CHANGE.)                        |                  |                         |
| <b>Proposed Budget FY 10/11</b>                                                      |                  | <b>\$13,896,342</b>     |
| Amount from Undesignated Fund:                                                       |                  |                         |
| Balance to help defray taxes                                                         | \$337,926        |                         |
| Anticipated Revenue:                                                                 |                  |                         |
| Lunch                                                                                | \$165,000        |                         |
| Total Revenue                                                                        | <u>\$502,926</u> |                         |
| Total Budget after Revenue                                                           |                  | <u>\$13,393,416</u>     |
| <b>Local Only Debt Service</b>                                                       |                  | <b>\$104,529</b>        |
| Total Budget after Revenue and Local Only Debt Service                               |                  | <u>\$13,288,887</u>     |
| 100% EPS 10/11                                                                       |                  | \$12,823,477 *          |
| Amount above 100% EPS                                                                |                  | <u>\$465,410</u>        |
| <b>Transition Amount</b>                                                             |                  | <b>\$283,002 *</b>      |
| <b>Total Local Additional Funds 10/11</b>                                            |                  | <b><u>\$748,412</u></b> |

Cathy said the next section on that page compares funding from last year to the funding from this year. Last year the State contributed \$8,879,679 in subsidies for our schools. This year they are contributing \$8,197,444 so there is quite a dramatic, over \$600,000 drop in subsidy. Also, the State tells us in order to get that \$8.1 million in subsidy, the town has to raise \$4.3 million and that is what is known as the required local contribution, because if you don't raise that, we don't get the subsidy

from the State. The town, also, pays for that local only debt that I talked about, the \$104,529 and the town has to pay for the additional local funds of the \$748,412.

|                                                              | FUNDING<br>09/10**  | FUNDING<br>10/11    |
|--------------------------------------------------------------|---------------------|---------------------|
| State Contribution                                           | \$8,879,679         | \$8,197,444 *       |
| Required Local Contribution                                  | \$3,815,630         | \$4,343,031 *       |
| Local Only Debt Service                                      | \$81,085            | \$104,529           |
| Local Additional Funds                                       | \$1,017,858         | \$748,412           |
| Total Local Funding                                          | \$4,914,573         | \$5,195,972         |
|                                                              | <u>\$13,794,252</u> | <u>\$13,393,416</u> |
| There is a decrease in State Funding from 09/10 to 10/11 of  |                     | (\$682,235)         |
| There is an increase in Local Funding from 09/10 to 10/11 of |                     | \$281,399           |

Cathy said that shows you how the funding comes about, how much we get for State subsidy, how much we have to pay for local subsidy and then at the bottom of that sheet you will see our budget history. That compares the budgets from the previous years, just going from budget to budget. It doesn't include revenues or anything. Last year we had a budget decrease from the previous year of 2.45% and the year before that we had a budget decrease from the previous year of 1.78%. So you can see our budget has been going down fairly dramatically over the last three years, including what our proposed budget is for this year.

| Budget Year | % of Increase / Decrease from Budget<br>to Budget |
|-------------|---------------------------------------------------|
| 03-04       | 0.79%                                             |
| 04-05       | 4.69%                                             |
| 05-06       | 8.55%                                             |
| 06-07       | 4.63%                                             |
| 07-08       | 3.26%                                             |
| 08-09       | -1.78%                                            |
| 09-10       | -2.45%                                            |

Cathy said page 3 shows you the undesignated fund balance, which is what we use to help lower the impact of the budget to the townspeople. Notice our undesignated fund balance from last year is the lowest it has been in 10 years. We are scrimping and saving to try to come up with as much money as we can to go towards the budget.

| BUDGET YEAR | FUND BALANCE  |
|-------------|---------------|
| 08-09       | \$337,926 *   |
| 07-08       | \$468,907 *   |
| 06-07       | \$346,535 *   |
| 05-06       | \$585,037 *   |
| 04-05       | \$1,026,749 * |
| 03-04       | \$934,100 *   |
| 02-03       | \$618,524 *   |
| 01-02       | \$651,838 *   |
| 00-01       | \$960,136 *   |
| 99-00       | \$834,199 *   |
| 98-99       | \$544,695 *   |

I just want to point out that all the figures on page 3 are from the audit report dated June 30, 2009. The middle segment is just showing you how we use all of our undesignated fund to go towards the budget and the bottom segment shows you how we come up with that undesignated fund. As I said, this is from the audit report, so this is all audited figures.

| <u>Undesignated Fund Balance Detail 09/10</u>         |                  |
|-------------------------------------------------------|------------------|
| UNDESIGNATED BALANCE AS OF JUNE 30, 2009              | \$337,926        |
| To build 10/11 Proposed Budget                        | (\$337,926)      |
| UNDESIGNATED BALANCE                                  | <u>\$0 **</u>    |
| **Plus additional unexpended funds from 09/10 Budget. |                  |
| <u>Undesignated Fund Balance Detail for 2008/2009</u> |                  |
| UNDESIGNATED FUND BALANCE AS OF JUNE 30, 2008         | \$468,907        |
| UNEXPENDED FUNDS FROM 08/09 BUDGET                    | \$257,767        |
| UNANTICIPATED REVENUE FROM 08/09 (SEE BELOW)          | \$209,946        |
| TO BUILD BUDGET 09/10                                 | (\$468,907)      |
| ARRA FUNDS CARRIED FORWARD                            | (\$129,787)      |
| UNDESIGNATED FUND BALANCE AS OF JUNE 30, 2009         | <u>\$337,926</u> |
| <u>Unanticipated Revenue Detail From 08/09</u>        |                  |
| State Subsidy-General                                 | (\$134,508)      |
| SFSF (ARRA)                                           | \$134,508        |
| Tuition-General                                       | \$120,677        |
| Miscellaneous Revenue                                 | \$510            |
| State Agency Client                                   | \$26,728         |
| MaineCare Reimbursement                               | \$73,073         |
| State Subsidy-Adult Education                         | (\$1,166)        |
| Tuition-Adult Education                               | (\$9,876)        |
|                                                       | <u>\$209,946</u> |

Mr. Green said page 4 is what the warrant articles looked like in January. I'm not sure if you wanted me to go through the actual sheets or if you had questions you already picked out from looking at these sheets. The new warrant articles with the \$1, 100,000 is on page 53. See page 53 below:

| LISBON SCHOOL DEPARTMENT --<br>SCHOOL COMMITTEE PROPOSED BUDGET<br>AS OF MARCH 8, 2010                                                                                                                                     |                      |                      |                        |                        |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------|------------------------|------------------------|
| BUDGET BY ARTICLE                                                                                                                                                                                                          | APPROVED             | PROPOSED             | \$ DIFFERENCE          | % DIFFERENCE           |
|                                                                                                                                                                                                                            | BUDGET 2009-<br>2010 | BUDGET 2010-<br>2011 | INCREASE<br>(DECREASE) | INCREASE<br>(DECREASE) |
| <b>STUDENT &amp; STAFF SUPPORT</b><br><small>Includes: Guidance, Nurse, Library, Technology System Administrator, Improvement of Instruction, Technology Funds, and Curriculum Funds.</small>                              | \$ 1,010,289         | \$ 1,006,229         | \$ (4,060.00)          | -0.40%                 |
| <b>SYSTEM ADMINISTRATION</b><br><small>Includes: School Committee, Superintendent and Business Office.</small>                                                                                                             | \$ 384,124           | \$ 388,831           | \$ 4,707.00            | 1.23%                  |
| <b>SCHOOL ADMINISTRATION</b><br><small>Includes: All Principals</small>                                                                                                                                                    | \$ 775,906           | \$ 725,379           | \$ (50,527.00)         | -6.51%                 |
| <b>FACILITIES MAINTENANCE</b><br><small>Includes: Custodial K-5, Custodial 6-8, Custodial 9-12, Custodial CO, and Grounds &amp; Maintenance of Plant.</small>                                                              | \$ 1,519,483         | \$ 1,521,533         | \$ 2,050.00            | 0.13%                  |
| <b>TRANSPORTATION AND BUSES</b>                                                                                                                                                                                            | \$ 641,039           | \$ 632,043           | \$ (8,996.00)          | -1.40%                 |
| <b>ALL OTHER EXPENDITURES</b><br><small>Includes: School Nutrition</small>                                                                                                                                                 | \$ 306,537           | \$ 319,967           | \$ 13,430.00           | 4.38%                  |
| <b>DEBT SERVICE</b>                                                                                                                                                                                                        | \$ 1,120,418         | \$ 1,113,268         | \$ (7,150.00)          | -0.64%                 |
| <b>REGULAR INSTRUCTION</b><br><small>Includes: Elementary Instruction, Lisbon Community School, PWSugg Middle, Secondary Instruction, Lisbon High School, English as a Second Language, and Gifted &amp; Talented.</small> | \$ 6,082,923         | \$ 5,865,580         | \$ (217,343.00)        | -3.57%                 |
| <b>STUDENT SERVICES</b>                                                                                                                                                                                                    | \$ 2,042,393         | \$ 1,924,059         | \$ (118,334.00)        | -5.79%                 |
| <b>OTHER INSTRUCTION</b><br><small>Includes: Co-Curricular</small>                                                                                                                                                         | \$ 329,407           | \$ 399,453           | \$ 70,046.00           | 21.26%                 |
| <b>Total General Fund Articles</b>                                                                                                                                                                                         | <b>\$ 14,212,519</b> | <b>\$ 13,896,342</b> | <b>\$ (316,177.00)</b> | <b>-2.22%</b>          |
| <b>ADULT EDUCATION</b>                                                                                                                                                                                                     | \$ 143,830           | \$ 159,287           | \$ 15,457.00           | 10.75%                 |
| <b>Total of All Articles</b>                                                                                                                                                                                               | <b>\$ 14,356,349</b> | <b>\$ 14,055,629</b> | <b>\$ (300,720.00)</b> | <b>-2.09%</b>          |

Mr. Green said the majority of the budget, as you know, 78% of the budget is salaries, benefits, 22% is operating costs. It's mostly salaries, benefits, and then there is obviously the \$1,100,000 in reductions that will be taken out of these warrants. Keeping the Councils recommendations in mind the bottom line is not necessarily where we made those types of cuts. We are trying to look very

carefully at all of our programs. We are trying to potentially transfer, voluntarily or involuntarily, existing staff members to any open positions that we have in the system so that we can try to retain as many employees as we possibly can. So, that is why there has been no official decision on any of the types of the reductions. We are hoping that we continue to hear good news from the State, but in the unlikelihood that we don't, we are prepared to look at these impact areas. I feel that it is easier for us to work with numbers. The warrant articles, the bottom line figures, and the impact areas versus debating what areas that we are looking at. We are trying to look at everything and trying to think outside the box as much as we possibly can. However, we are running out of tricks. These are the most significant cuts I've seen; I have been here 8 years and we have never seen cuts like this before.

Councilor Larochelle said I will just make a couple of statements. What we are seeing looks pretty drastic, but unfortunately Steve's back, so it is going to be an interesting evening. I have had the opportunity to sit through some of the School Board meetings and actually kind of be a pain to everybody and Mr. Green as far as some of the items that are coming up. What we are seeing this year is nothing anyone has any control over. Unfortunately, in the town of Lisbon, the Council and School Board over the last 8 to 10 years have been very conservative and actually have cut everything right down to bare bones. Unfortunately, this year we have been struck with a situation where you are down to the bones, but you have to cut more. Unfortunately, even with the town as you will see next, we are pretty much in the same scenario. There is no perfect solution. It is not a win-win, it is not a win-lose, it is going to be kind of a "give up on both ends." Not only is it going to be the idea of losing stuff that we like, in the sense; anytime you lose positions, it is tough. Unfortunately, at the other end, even when you see all the work they have done, cutting as much as you can, there is still going to have to be a situation at the other end that is going to cost more. It really is a shame, because the town is really being abused for what is happening nationwide and statewide. It's all coming down to the local level. Unfortunately, we look at each other and want to beat each other up to try to make it better, but unfortunately we are just trying to resolve the problem that has been handed down to us, not so much one we made ourselves. It's not like we have gone out and expended a lot of money or have done crazy things to get into this financial situation. Hopefully, everybody will kind of look at it with an open mind, because every year we go into the budget season saying that we don't want to raise taxes and we want to reduce everything that we can, but, unfortunately, we have been saying that every year and now we have finally come to a point where, unfortunately, we may have to give a little bit up on both ends. As we go through, I mean, it looks pretty drastic and it is and I appreciate everything that you have done, because, I mean, there has definitely been some drastic thinking going on this year of how this is going to work, because when you start looking at numbers over a million dollars, I mean, there is no way that you can cut those numbers out and actually make a lot of friends along the way. I give the School Committee a lot of credit for actually coming up with the budget that they did. Could it be better, I don't know, because I don't know the ins and outs at school everyday. I just know that they have actually cut a lot and they are working hard to get where they are. It has not been an easy process all the way through, so I wish this was just on the school side, but, unfortunately, if you stick around you will see that the municipal side is, basically, the same scenario. I know Steve has had the same unfortunate decisions trying to make out where you are going to have to do more for less. Unfortunately, this year we are probably looking at probably losing on both ends; losing services and paying more.

Councilor Mason said if you read the newspapers, you can see what Councilor Larochelle said is correct. We are not alone. There are school districts in municipalities all over this state and all over this nation that are in the same boat. As Councilor Larochelle said when it comes down to the local level we are stuck with it, basically. The state can't help and nationally they can't help so here we are. We have to do the best that we can. We need to work together, cuts need to come, cuts need to happen, and it's very difficult.

Councilor Crafts said I just wanted to say that I commend the School Committee and the hard work that they have done. It's a good job and it's a tough situation.

Mr. Green said if you have questions give me a call and the same thing goes for members of the community. If anybody has an idea that they want to share we are all ears; like I said we are trying to protect the programs and the people that we have, but it is becoming more and more difficult everyday.

#### D. MUNICIPAL 2010-2011 BUDGET PRESENTATION

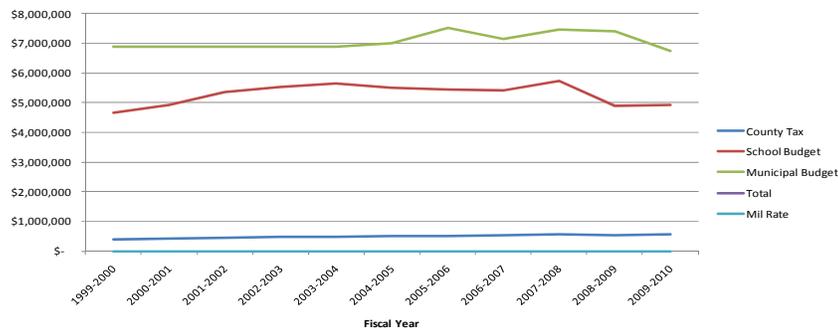
Mr. Eldridge said the Council has not been through the same process as the School Department. They are just getting their book and are just starting down that road looking at what we have to do for hard work. Again, these are our goals for last year to hold tax rate flat, maintain or improve the level of service residents request, provide the level of service we can afford, move the CIP to a "pay as you go" program, use technology to reduce costs and provide easy access for citizens and businesses, and also to provide a work force and environment that is healthy and productive. This year it's pretty much the same. We want to keep the tax rate as low as possible and again to continue infrastructure improvements and capital equipment replacement program, collaborate with the water department and school department to find savings. We want to try to maintain or improve the level of service that residents request, provide the level of service that we can afford, and, again, to provide a work force and environment that is healthy and productive. Historically, when we look at revenue changes since 2008, you can see that we have lost over the years \$413,260. Excise tax in that period has dropped \$262,780. Investment income, as anybody knows who has money invested, interest rates are pretty minimal and we have lost \$40,000. Again, our homestead since 2001 to this year we have lost \$1.4 million dollars in reimbursement because of our evaluation percentage. Same thing with tree growth, we have lost \$77,559. So, we are losing revenue left and right.

Mr. Eldridge said you have held the tax rate fairly flat for the last ten years. It's jumped up and down off and on but it's always been around the \$25 per thousand rate.

| Year | Tax Rate |
|------|----------|
| 2010 | \$25.50  |
| 2009 | \$25.50  |
| 2008 | \$23.75  |
| 2007 | \$24.25  |
| 2006 | \$25.25  |
| 2005 | \$25.25  |
| 2004 | \$25.25  |
| 2003 | \$25.25  |
| 2002 | \$25.25  |
| 2001 | \$24.25  |
| 2000 | \$22.50  |

As Mr. Green pointed out you can see where the budgets for the school and municipal have followed a very similar pattern.

## Spending/Tax Rate Trend 2000-2009



Again, holding the line fairly reasonable. We had our good years and we have continued to drop it down to save our tax rate; it's been flat, we've done that. The ten-year trend is that you have held the tax rate flat, you have seen declining revenue, and a declining undesignated fund balance. You have tapped into that quite often over the last ten years to hold that tax rate flat, but in the meantime, you have seen a deteriorating infrastructure, the assessed value dropped to 56%, and over the years, you have seen equipment replacement delays.

Mr. Eldridge said the recent trend in 2007 to 2009 you see a new grammar school; that's LCS in 2005 and you have seen a lot of changes in moving forward. The new trail infrastructure and the MTM building with hard work from Mark Stevens and his crew they have filled it; it's a beehive there. We have worked pretty hard looking at MTM repairs and we have some grant money to help that. We have seen some of our drastically needed replacement equipment costs done. We have seen the Public Works building repaired this year. We upgraded our computer software. We have a Lisbon High School Facility Committee that's worked real hard to come up with a renovation plan and you have seen another expansion of the trail system. We are expanding another two miles. We have seen the downtown revitalization come alive. We are extending the water system. Lisbon is part of the downtown network. We have unloaded the Campus Street School with grant money so Brunswick Housing Authority is going to be moving into that. We have done a lot of environmental clean ups; close to \$80,000 in grant money helped with that. You have seen our Police Department receive good recognition for their hard work and some of their programs. Mark has seen increases in their recreation programs, Beaver Park has seen increases, and so has the Library as well. Diane is sitting here tonight and she has seen tremendous, 50% or more, increases in Library use. We started today with the re-val process and we are rebuilding some of our infrastructure. The Route 9 and Upland Road projects are state funded with some funding from us. So, we have been busy. There is a lot of activity here.

Mr. Eldridge said in the meantime, 2009-2010 reductions started with \$750,000 in revenues. We saw employees take a wage freeze. We were able to stay flat and keep all of our employees through insurance changes, but we did see some staff move on through attrition. Over the last five years, Lisbon has seen a 14% reduction in staff. We lost people through changes at the Town Office and Public Works and we didn't fill a position in the Police Station. We've seen part time fire fighters not get funded. We've seen two people less in the Library and two people less in recreation. We have been downsizing over the last five years.

Mr. Eldridge said the challenges we face this year, just very much like the school, we are seeing revenue shortfalls and state reductions in Revenue Sharing and education subsidies. We are seeing increases in our health care, workers' comp, property and liability insurance, and our fuel costs. We have aging equipment and building still that we need to take care of. Staff has jumped in and made

some good sacrifices last year with wage freezes and a drop in their health care plan. This year, again, the school shortfall is a little bit more with a balance remaining, but you can see the reductions that they have made. We are looking at a revenue loss of \$363,441, plus expense increases of \$388,284 that we don't have any control over. Revenue expense differences, as you can see, this does not include the revenue we put in from our undesignated fund last year; we put in \$250,000 to off set the cost of the loss. This year we are still down \$2.3 million or \$363,441.

## Revenue and Expense

|                               | <u>2009-2010</u>   | <u>2010- 2011</u>  |
|-------------------------------|--------------------|--------------------|
| <b>Revenue Projection</b>     | <b>\$2,494,689</b> | <b>\$2,381,027</b> |
| <b>Difference (2008-2009)</b> | <b>(\$751,840)</b> | <b>(\$363,441)</b> |
| <b>Expense</b>                | <b>\$6,745,945</b> | <b>\$7,269,193</b> |
| <b>Difference (2008-2009)</b> | <b>\$751,840</b>   | <b>\$523,248</b>   |

He said our expense is up. This is just this one scenario on the expense side and that's the difference before, \$523,248. The real increases that we have seen, as I have said earlier, we have seen a \$92,639 increase in our health care and a \$228,559 increase in our debt service. The revaluation is an additional \$58,000 to move forward with that and our county tax has gone up \$9,086 this year for a total of \$388,284.

Mr. Eldridge said this is the proposed budget we are looking at right now for increases and decreases. I am sure that those numbers will not stay the same as we go through the budget process, but these are the numbers as they are in your budget booklets now. I have seen some decreases and some increases. You can see the 13% in the health insurance. The town buildings increase is mostly due to the cost of fuel and a few things that we added in, but we will go through those department by department.

| <u>Department</u> | <u>Increase</u> | <u>Department</u> | <u>Increase</u> |
|-------------------|-----------------|-------------------|-----------------|
| Elected Officials | 9%              | Town Manager      | 4%              |
| Economic Dev.     | 11%             | Finance           | 5%              |
| Assessing         | 56%             | Tax Collector     | 0%              |
| Town Clerk        | 4%              | Engineer          | 3%              |
| Town Buildings    | 8%              | Technology        | -8%             |
| Insurance         | 13%             | Parks             | 2%              |
| Recreation        | 15%             | Police            | 2%              |
| Fire              | 2%              | Public Works      | 4%              |
| Solid Waste       | -3%             |                   |                 |

Mr. Eldridge said we have immediate capital needs, which was pointed out when we gave you our CIP budget in January. The Transfer Station is in dire need of a container. We are not sure we can get through another year. Public Works needs a bucket loader. We held off last year on doing the police cruiser replacement program, we only did two, but we could get back on our program and fund that. We are trying to look at ways to solve some of the issues we had at Public Works. We have a building that has air quality issues, that's not ADA compliant, and we have to deal with mold issues.

Again, these are some of our capital improvement programs:

|                                    |          |
|------------------------------------|----------|
| Fire Department Reserve            | \$50,000 |
| Police Department - Cruiser -Lease | \$ 7,000 |
| Public Works Front Loader -Lease   | \$13,000 |
| PW Building Addition               | \$75,000 |
| Solid Waste Container - Lease      | \$14,000 |

Mr. Eldridge said we normally put in \$75,000 each year, but over the last three years, we have been reducing that, one year it was \$62,000 and last year we put in 50,000. The new cruiser will add \$7,000 to their budget. The bucket loader will add a \$13,000 lease payment each year for four years and if we were to put on an addition to solve some of the problems with the Public Works building it will cost us \$75,000. A 3-year lease on the solid waste container will cost us \$14,000.

Mr. Eldridge said these are some of the budget options you have. This is the first of some of the requests that came in. Each year we get direction from the Council on what we would like to try to do. We look at our capital program and department heads take their budgets and they put in what they think their needs are. It was an \$824,499 increase over last year's budget.

**2010-2011  
Budget Option #1**

Initial Requests      \$7,570,444

*Includes*

*Employee wage increase*

*Designated Capital Program*

*No loss of jobs*

*Revaluation process*

Difference 2009-2010    \$ 824,499

Mr. Eldridge said then we looked at another option, which were no wage increases and no capital improvements. That is about a \$7 million dollar budget and we are still close to \$300,000 over last year's budget.

**2010-2011  
Budget Option #2**

Budget Total      \$7,045,350

*Includes*

*No Wage Increases*

*No Capital Improvements*

Difference 2009-2010    \$ 299,405

If you want to maintain the same level of service that you have now in this proposal you are still losing four positions, several through attrition and several we are not filling, but this would limit the capital improvements and give a small increase to wages; the difference from last year's budget is \$523,248. The difference from 2007-2008 is, just to show how much we decrease it, only \$40,950, so, we have dropped it down over the last two years quite a bit.

**2010-2011  
Budget Option #3**

**Town Manager's Recommendation**

Revised Version \$7,269,193

*Includes*  
*Wage Increases*  
*Limited CIP*

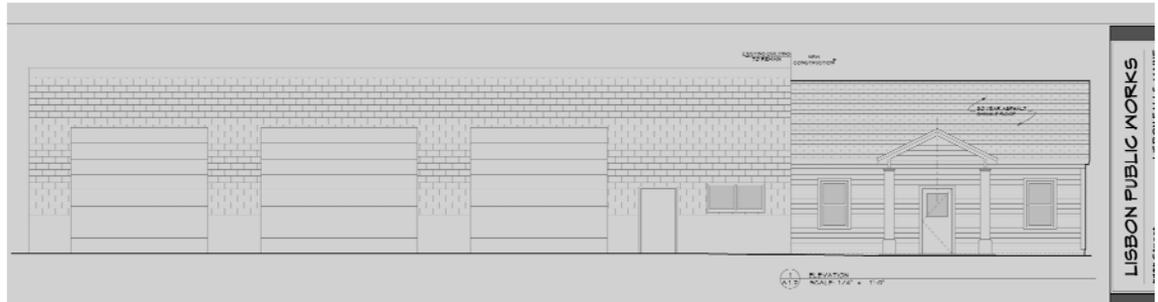
Difference 2009-2010 \$ 523,248

Difference 2007-2008 \$ 40,950

Mr. Eldridge said my recommendation and department heads is to maintain the level of service. We are at a minimum. If we make any changes, we will change the level of service of Public Safety, Public Works, Town Office, and the Library and we recommend that you maintain that level of service and the funds for the equipment that we are in dire need of replacing and fixing. If I had looked at doing the pay as you go program that was recommended last year with our capital budget proposals, then we would have had to add another \$150,000 to this year's budget to bring that into line, which we just can't afford. We want to stay on line with our vehicle replacement and get our Public Works the equipment they need to do the job. On the sidewalk snow blower, we dropped his contract, so we are saving money from day one because we are not paying for as much for that blower and the labor to bring it in under budget, then you have the solid waste container that we need to replace. The Public Works garage, again, this will probably be the first item to come off the table, but this was a program I put together that I was asked to do by the Council when I first came, new construction had been voted on three times and the public turned it down three times. This past year we fixed the exterior brick work, which was completed. We have an \$85,000 grant from the Efficiency Maine so some of that funding is going to insulate the building and replace a 40-year-old boiler. If you put on a 30' by 30' addition it will solve the ADA compliance issues, improve the air quality, and resolve the mold issue. Basically, the Public Works garage will be completed for the time being and you won't have to look at that down the road too much more. These are some of the issues we have; we ripped out some ceilings and walls recently to try to correct some problems.



This is just a rendition of what you would look at. You can see the three bay doors, which is the existing building. The add-on is a small addition, which is enough for a director and two staff members.



Why do we want to maintain the level of service? We have seen increases in calls for service at the Police Department. Those numbers are up. This year alone, I sat in my office and it seemed like every time I looked up the Fire Department was out making calls. There are already 83 calls here to date. Public Works has serious infrastructure needs. This economy has driven Library patron usage up and they are very busy. In the Town Office, we have not filled positions that were empty. Citizens have demanded that they want their transfer station left alone. Another option that we have is to make some major cuts. I have eliminated all but the Solid Waste container from capital projects and you can see we are still \$142,844 over last year's budget. This would limit your time. I already gave staffing direction to start looking at budgets to how we would close operations for a day or two and what that would do to the level of service. It is something that we seriously have to look at. Cost reductions, again, in staffing its \$276,000 by cutting 8 people. If you eliminate the capital improvements, that's \$117,000 you take out of the budget. What is the impact to that is that you continue to have infrastructure decline, less public safety, less available hours at the Library, Solid Waste, and Town Office.

**2010-2011  
Budget Option #4**

Total Budget                    \$6,888,789  
*With Major Cuts in Service & 8 Positions Cut*

**Reduced Services**

*Library Close 1-2 days  
Public Safety  
Recreation  
Public Works  
Town Office Limit Hours/Close 1 day  
Solid Waste Close 2 days*

**Community Service Impact**

*Continued Infrastructure Decline  
Less Public Safety  
Less Available Hours – Solid Waste/Library/Town Office*

**Cost Reductions**

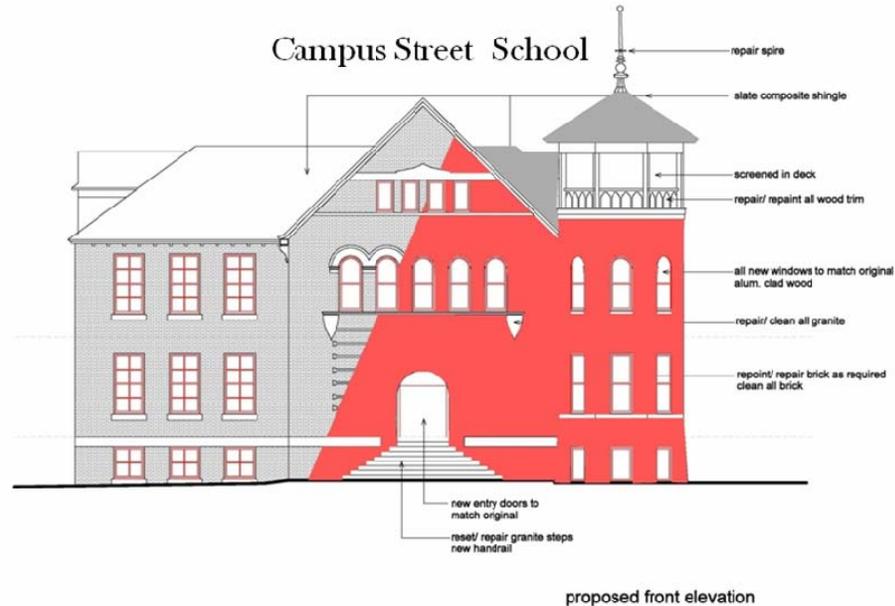
|          |                  |
|----------|------------------|
| Staffing | \$276,000        |
| CIP      | <u>\$117,000</u> |
| Total    | \$393,000        |

Difference (2009-2010) \$ 142,844

He said the impact on the services will change things; like the quality of place, less attractive infrastructure for the business climate, decreased property values, public safety diminished, less employment opportunities, and we could return to old habits where we don't fund anything.

Mr. Eldridge said the results of the survey that was done by the revitalization committee highlights what the citizens saw for the future of Lisbon. They saw a good public safety, a new high school and a good education and an active downtown. They saw job opportunities, especially for professionals. They saw good roads and infrastructure, a community center and a new playground, esthetically pleasing Route 196 and an increase in arts and culture. This is just a few of them, there were a lot more.

Mr. Eldridge said this is what's happening with the old school on Campus Avenue.



### Brunswick Housing Authority Senior Housing

He said this is what you can look forward to seeing and the changes that will be happening there. We are seeing good changes and if the school gets funded, this will be the start of a new school.



He said Lisbon has a lot going on and it's moving forward. For every \$370,000 you increase in expenditures or reduction in revenue costs us a one mil increase. This is how it would affect your tax rate for a house valued at \$100,000 or \$200,000.

**1 Mil Increase = \$370,000**  
**Increase in Expenditures / Reduction in Revenue**  
**Impact**

|                 |           |           |
|-----------------|-----------|-----------|
| House Value     | \$100,000 | \$200,000 |
| Annual Increase | \$ 100    | \$ 200    |
| Monthly Cost    | \$ 8.33   | \$ 16.33  |
| Weekly Cost     | \$ 1.92   | \$ 3.84   |

This breaks it down by the month and weekly cost. If you had a 2 mil increase for a home assessed at \$150,000 it would cost \$250 annually, \$20.83 monthly, or \$4.87 weekly. It's interesting when we are looking at all the things that we are trying to cut and we are looking at services and what your taxes pay for, they pay for a lot; education, police, fire, road maintenance, plowing roads, transfer station, economic and community development, and all your library services, parks and recreation, street lights, and numerous other things and throughout the town and the school you are employing over 370 some odd people. That's a big company.

Mr. Eldridge said in summary you have increases to the budget; basic operations, fuel, debt service, and insurances. Choices that the Council will have to make in our deliberations are do you want to fund wages for your employees, fund capital improvements, and do you want to fund the continuation of the reval, which will bring back some of the revenue you have lost from the state. Again, these are your options. You can cut the level of service, 8 plus if you want to go deeper. You could not fund any of the capital improvements or you can fund some of the capital improvements. There are combinations of things you can do. That's where we are; any questions? The Council will be meeting Thursday night. We will start working with Department Heads and go through their budgets and answer questions. This will take about three or four days to complete.

Councilor Larochelle said as you went through that, it's like very similar to what the school and the schools everywhere are dealing with. If you look at the paper in the city section to see what the local budgets are coming out to you will see in the last few weeks most of the budgets are averaging a 1.5 to 2 mil increase. That's pretty much the average across the state that I have seen, so we can look at what the school and town is proposing and it doesn't matter if you cut everything out, there is still an increase. I think the fact will be what level of service do we want to cut and how much of an increase do you want and there has to be a balance. Every town in the State of Maine has seen the same revenue shortfall that we have so it would be unreasonable to think that it would be anything less than average, when it comes across the State of Maine, on what we are looking for, for cuts and actual increases. I wish we had a magic pill.

Mr. Eldridge said we have all downsized over the years and we are at a minimal staffing level as it is. We haven't filled positions over the years and we are losing four people this year, two through attrition and two we are just not filling these positions. So we are adding to that 14% of staffing that we have lost since 2005. We have been able to maintain the level of service still, which is commendable for the staff here who have been able to do that. I did say this last year, that if the economy got worse and it did, we don't have any place to go except to start cutting the level of service we provide and now it is people. Unfortunately, the costs that we have no control over, insurance costs, county tax, and debt service are those areas that's our biggest hit this year, \$388,000. Out of that \$523,000 almost \$400,000 of it is for costs that we don't have any say over.

Councilor Larochelle said being on the audit committee last year, was one of those things that was eye opening to the idea of, when you look through the numbers and seeing what we were paying for a tax rate and how it dropped. It really doesn't make sense that as time goes on when things are more expensive that we were able to drop our taxes without reducing services, but the way we were able to do that was, we had a savings account and we were taking between \$500,000 and \$600,000 a year out of it to make it look like our expenses were less. Unfortunately, you get to where your bank account, because there is no extra going into your

saving account anymore, and it starts looking really low. That's kind of where we are; last year we had seen warnings that our undesignated fund balance was getting drastically, almost dangerously, low to the point where if we had a serious problem we would be concerned. We took a little bit out of there last year to make it happen. Unfortunately, with our audit committee last year we found out that we are pretty much to the point where if you haven't put anything back in you really can't take anything out. Unfortunately, and I don't think it was done on purpose, but some of the actions that have been done for the past five years to reduce our tax rate we are actually paying for now and, unfortunately, at the worst time. Mr. Eldridge said plus you are paying for things that you thought you could keep putting off. Your infrastructure, schools, public works, because you just didn't want to increase the taxes. Unfortunately, doing calculations on inflation and you had a public works garage proposal back in 2006 for \$1.7 million and today that would cost \$127,000 more; you see that kind of 7% increase in just general operations and how things go. Health care is the worst one and I don't see it changing until something happens. These are tough times and Council has some hard work to do in decision making and how we want to change things.

Councilor Mason said thank you Steve, we certainly do have a project ahead of us and there will be time later on for more questions and comments.

## AUDIENCE PARTICIPATION

Councilor Mason said I ask because the audience is large and we do have a number of other things to continue on that we limit comments to one per person and try to make it as quickly as possible. Thank you.

Don Fellows said I have a one lengthy comment and it's relevant because you are going into a workshop after to discuss potential charter changes. One of those, if it does come up, which is said will come up, is to vote potentially on the municipal budget that Councilor Cote and others have been talking about. I mentioned it at the last meeting and I want to say it now before you have that workshop, because I have to keep my mouth shut during the workshop, after the last meeting and knowing this item was going to be here I wanted to do some research because I wasn't sure if my comments last time were impulsive or even insincere or not empathetic to the voters. So I did some background work in regards to our charter and state laws. I read our charter, which referenced powers granted the Town Council, the process for referendum and a special town meeting as well as the provisions for budget preparation. I read the state statutes that pertained to the power of municipal officers and the process for petition by voters and the sections that apply to the school budget and the budget validation process. I spoke with our Town Clerk at least twice. I am telling you all this before I read a short paper, because I believe that the facts that I am expressing are the facts and because my opinions are in here, too, and that are just that, my opinions. But, I believe my opinions are well thought out. I have copies of this paper I am going to give you afterwards.

Mr. Fellows said this is not a frivolous matter. It goes to the heart of our type of government and it deserves some very serious thought. Lisbon adopted a charter and present Town Council/Manager form of government on July 1, 2006. As you know the citizens invested all the powers into the Town Council at that time; that includes all the fiscal, credential, and municipal affairs. I feel that this was a cosmic move for the town and for several reasons. This new government is a true representative form of government in which the citizens have elected officials from the several political divisions within the town. Those elected officials have the responsibility of representing not only the interest of their constituencies but also the interest of the community as a whole. It can be considered an awesome responsibility, but one which the citizens of the entire town can feel fully represented. This form of government is likely to suffer some weak moments and imperfect decisions, but will still represent all of the citizens, not just some. The voting process for the Town Council by its very nature will likely be more

representative than the previous town meeting form of government. We all know that citizens are busy and many times, they tend to stay away from town meeting unless their special attention is needed for one or several items. There are many instances where motions and votes have been affected, sometimes, intentionally by skewed or minimal voter attendance. While Councilors will not always be knowledgeable on given subject they are more likely to become more educated over the term of their office giving them more expertise overall than is held by the general public. The business of the community may not move at a rapid pace, but it seems likely that movement on issues will generally be speedier for the town. There are already is a kind of override process where citizens have the power to reconsider any budget appropriation at a special town meeting by petition. That petition is to be done by any five qualified voters who in turn collect the signatures of at least 15% of the number of qualified voters who cast votes for the governor in the most recent gubernatorial election. This says that the petition drive results in a special town meeting where at least 250 citizens must cast a ballot for or against. It seems to me that as a result of all of the provisions written in our charter that the citizens of this town are well protected in case their own charter plan does not work. If the form of government that citizens selected fails for them with regard to the budgeting process, there is a fail safe provision provided by town meeting. It, also, seems to me that each of the Councilors decide to be a part of this new process by running for office. By doing so, each one accepted the responsibility of acting for the public by representing those interests honestly and thoroughly by doing the required homework, becoming informed, and making the tough voting decisions required. Anything less is passing the buck and avoiding their responsibility. We already have such a process for citizen votes on the school budget. I feel the process for establishing that election was fraud. It does not require any minimum for citizen participation in order to make the vote valid. As a result, some towns have seen continuous down votes on the budget where it had been lowered by one vote and then raised by another with no approval coming after these votes. In this town, we had some of that experience last year and each of those elections would have cost us approximately \$3,000 if considered alone. In June of this year, the third year of the school budget voting process we all will be asked whether to keep that process or continue it for the next three years. I guess you can see how I am going to vote. Lastly, there is a process to change all of this through charter amendment, which is why this discussion is on the agenda tonight. I feel that the Councilors are correct and do serve the best interests of the public by passing up this opportunity for charter change and by not acting. If there is enough interest in pursuing the process so that citizens can vote routinely and annually on the municipal budget, I think, the town will carry it forward for consideration. That process means, the municipal officials, the Town Council, will put a request for an amendment on the ballot if citizens petition for it by gathering and having certified citizen's signatures of at least 20% of the vote's casts in the town during the last gubernatorial election. I am at the end. For all of these reasons, as I have said previously, the formal action by the Town Council on this process is a bad idea.

Councilor Mason said he wasn't brief, but he was concise. Thank you Mr. Fellows. Anybody else for public comment.

John Wierzbicki said I've been here 10 or 12 years and I love the town. I do have a small thing that I would like to see happen in town and with all the things about the budget; I just want to say up front that this is not going to cost the town a penny. I am a veteran, that's what brought me to Maine, and that's what I love about it. I remember growing up that the military was not held in high regard by the public. You would see the Vietnam vets come back and they were reviled, kicked, and spit on. I am very honored and humbled by the fact that in the last 10 years or so that that has made a real drastic turn around, which is great and some of the military folks are getting the respect they really deserve. I would like to see something like that happen here in the town. My wife and I came up with an idea. We put it through our Town Manger, who though it was great, and I am just presenting it to you folks and I am asking for you help from the entire town. Back in World War I and World War II you would see blue stars or gold stars in some of the windows and for a real brief history on that, if you saw a blue star in somebody's window that meant that they had somebody in the military at that time. If that changed to a

gold star that person died in battle. Well, I think, that would be a good thing for here for the town, which my wife and I came up with, which is that we wanted to do something for the entire town. So, I have arranged to have a little bit of room on the bulletin board to post a blue star for every military person that's part of this town. We are looking for the bulletin board to say "Lisbon Supports Its Active Duty Service Members" and we will like to have a photo of everyone's relative in the military of this town. We would like to get their name, what branch of the service they are in and if you would like to get us that information, we would be happy to do it. We are the only Wierzbicki there. I, also, work at the post office so if you have information you can drop it off there. Councilor Larochelle, I would like to get something on Jake. Councilor Mason said thank you very much. Are there other comments from the public?

Michelle Swatsworth-Turmelle said just a follow up comment. I see that this discussion is going to be done at a workshop at the end, which means that this workshop is not going to be recorded since you would have already adjourned. In order for the public to hear your comments, which I think is very important, so I respectfully ask that the Council not adjourn for that reason. I think the public should be able to participate and then be able to view and hear the conversation, because that was the whole point of asking that it be brought forth. If you will recall, several meetings ago the reason that I asked for the discussion and not that everybody is not entitled to their opinion, but if a citizen's initiative is brought forth the language and verbiage for the charter change would be based upon these citizen's initiative, not you as Councilors. You won't have the option to change the language, because we will have already written it for you. Based on the number of people that came out to vote that signed petitions in the past when special elections were held, I don't doubt that that will come and that we won't have what we need. It's that feedback and we have got the signatures that has brought this forth. I am just stating the reason that this was brought to you is that we have held off and I have given you guys ample time to have it up for discussion so that you would have that opportunity. Not because we are looking to do some special interest group or some other type of grouping for that. I asked that we work with you guys to move forward with this so that it's not going back to the way it's been referenced in the past. It's not for some special interest group voting or things like that. It's to put back into the hands of the voter's because that's the feedback that's been given through the petition signings and the enormous number of signatures that were obtained during that process. That's where that's come from. It's been two years in the making and presenting it and asking that it be discussed. I just don't like it now that it's going to be kept out of the public view, because it's put on the agenda as item number 13, which follows number 12, which is adjournment. So, I am just respectfully asking that it be aired as part of the regular meeting.

Councilor Mason said is it possible for us to have it aired; there is no problem with that, it will be aired. Mrs. Swatsworth-Turmelle said thank you. Councilor Mason said are you all in agreement with that? Councilor Larochelle said, absolutely.

James Casella said I live at 33 Andrea Street. Behind my house, there is a 20' foot easement to the Town for drainage. I have been over to talk to Buttons about getting this taken care of, because it's all grown in. It's probably 20 years old now. Also, people are filling in this easement without permits. I have talked to Mike on this. He has found that there were no permits pulled, but he really didn't want to do anything about it. Well, if it's his job to make sure that permits are pulled and stuff, then it should be his job to take care of stuff that is improperly done. A couple of the houses that are filled in have gone from a 20' foot easement to a 2' foot culvert, which cannot handle the water. It is backing up. People are under the assumption that it's runoff from the houses, but it's not runoff from the houses. It's coming off from Andrea Street itself for improper drainage. Not only is it coming off, it's not moving, it's sitting there. I have gone to Buttons, and like I said, to Mike, so who do I need to go to next?

Councilor Mason said Mr. Eldridge is taking down information. I think you should contact Mr. Eldridge and he can work out the proper procedure would be for that. Mr. Casella said I have

and he said he was short on budget and that he was willing to address that, is that what we discussed? Mr. Eldridge said, yes. Mr. Casella said and where are we at as far as that? Mr. Eldridge said as soon as the frost is out of the ground we will try to address it. I know Buttons has been over to look and it. I have been over to look at it with him. I am not an engineer so I don't know how we would fix it. The problem is I don't know how we are going to get in there to fix it. Mr. Casella said I've told Buttons that he can go right through my yard if he needs to go through there, I don't have a problem with that. Mr. Eldridge said we will take a look at it and figure out how we are going to fix it, okay.

Benjamin Berry said I live at 35 Andrea Street. The issue actually was that we came down and spoke with Mr. Eldridge. We were under the impression that it was going to be put in this budget that we have today, that you would be coming down with an excavator and trench it out, so therefore you and Buttons had already come up with a fix, but now you seem to be telling us something else. Mr. Eldridge said we went down and looked at it and we said we have to get in there and trench it, but I don't know to what extent. We have to do that to get it to work. It runs all the way down behind all those houses and it's quite a bit of work. This is the time of year, if we are going to do it, once the ground is thawed and we can get in there, hopefully, he will have the time and personnel to do it. We have had a light winter so it's very advantageous to do something. Mr. Berry said, okay, but you came to me with it as a budget issue at this point. Mr. Eldridge said it is a budget issue, it's always been a budget issue, it takes manpower, which I have to pay to take care of that and I will look at it. Luckily, we have had a very light winter so I have a little bit extra money in my budget, not a heck of a lot, so we probably can try to address it. Mr. Berry said thank you.

## APPOINTMENTS

### WARDENS FOR THE JUNE 8, 2010 ELECTION

**VOTE (2010-49)** Councilor Larochelle, seconded by Councilor Lunt moved to appoint Sheila Gray for Ward/District 1 and Monique Gayton for Ward/District 2 for the June 8, 2010 Election. **Order passed – Vote 6-0.**

### BOARD OF ASSESSMENT REVIEW (Two Positions)

**VOTE (2010-50)** Councilor Larochelle, seconded by Councilor Cote moved to appoint Richard Long and Eugene Elcik to the Board of Assessment Review. **Order passed – Vote 6-0.**

## COUNCILOR COMMUNICATIONS

Councilor Larochelle said it has been brought to my attention and to Councilor Crafts, as well, about property assessment. What I really want is for people to take a deep breath when they get the paper and if you do have a lot of concerns if you are too worried about it is to communicate with any of the Councilors. Hopefully, we will get the information and pass it on to Steve and our assessor. What people don't realize is very much what is happening is nothing different than has happened every year in the past. It's just the format of how we are going about that is a little different, because when you put it into the computer, even at my old business it seems like quite a burden to look at the way it's listed out this year, but once it's done it will be computerized and years forward it will be easier. So, if you are a business owner in town and you got the personal property evaluation paperwork to fill out for assessing, don't have a heart attack over it. Just actually look at it and communicate with the town and we will make sure the

process goes very quickly. I assure everybody that it is not our way to try to balance our budget this year. That's not the situation of it. It is strictly the idea of putting the assessment in the proper procedure that it should be and, hopefully, from years forward it will be easier to do. Again, if anybody has any questions they can ask me. Give me a call or stop and see Steve or the assessor. Just stop and get all the information before you get too worried about it, because it shouldn't be as drastic as it seems.

Councilor Pomelow said I wanted to ask one questions about the streetlight ordinance. We talked about bringing that forth on April 7. Are we going to have a revision again of the streetlight ordinance to look at in addition to the grid that shows where all the streetlights are? Mr. Eldridge said you only have a draft at this particular time so if they want to add zones to it I would have to get Mike and Roger to see how we would structure that. Right now, the way it is written, there is no designated zone and how we are going to address that. You will be looking at another draft so, if you decide that you want to do something just for intersections you can certainly do something like that. You may not have it done on April 7<sup>th</sup>; it may take that and then the next week. Councilor Pomelow said I don't want to make any hasty decisions, but I do think that we should move that along so that we can some decisions, because this kind of keeps coming forward.

Councilor Larochelle said one of the reasons I am kind of pushing for the ordinance is that I don't think items like this need to come to the Council every time for Roger to make a decision whether a streetlight ought to go up or not. I really think there ought to be a process where the townspeople for safety and for just a basic principle why that streetlight has been put up or hasn't been put up. I hate to see things bogged down coming to the Council. For people like myself making decisions about a streetlight when I don't have the background to make those decisions, hopefully, this ordinance will put into place the proper people who actually can make the decisions on the spot, not the idea of going through the process we are doing right now.

Councilor Mason said, Mr. Wierzbicki that is a great program you are working on. We are doing something through the revitalization effort Promotion Committee and we are considering doing a promotion in November during Veteran's Day month honoring our veterans. We are not sure to what extent, but we are looking at it. Maybe we could do something in conjunction with that. I will speak to you about it at another time.

Councilor Mason said it is very important that citizens contact us. I, too, got a lot of comments this week from people on the personal property tax. There is a lot of scuttlebutt in my house about it. We happen to be a business owner, but what happens in these situations is that the rumor mill gets started. I went and talked to Steve and I do think that we do need to give the business owners more information. There are some programs through the state that can reimburse the personal property tax. I talked to Mr. Main about it and he has been helpful, but it's important that when you are concerned about something it is very important to call your Councilor. It's very important to call more than one Councilor. We often times hear things and things get blown out of proportion and its just way more than what we can deal with because we don't understand situations. Please call us when you have a concern and if we don't have an answer we can certainly try to research that answer for you and come up with something either with that situation or the problem.

Councilor Mason said Moxie Days is coming up soon. It's always a good time for our town to shine. We had a meeting today and discussed some different things. I just wanted to expand on that with revitalization and some of the efforts that are happening in town so be thinking about that. Be thinking about participating in some way. We need lots of volunteers. It's a big event for our town so we need volunteers for that and it's only four months away.

Councilor Mason said we will be going into executive session now and will return to take up the workshop item once we adjourn. After we adjourn we will go into our workshop to discuss our municipal budget question so we will take a five minute break.

### EXECUTIVE SESSION

**VOTE (2010-51)** Councilor Larochele, seconded by Councilor Pomelow moved to go into executive session at 8:42 PM per 1 MRSA Section 405 (6) (C) Economic Development - Local Business. **Order passed - Vote 6-0.**

The Council Secretary was dismissed. The Council came out of executive session at 9:02 PM.

### ADJOURNMENT

**VOTE (2010-53)** Councilor Larochele, seconded by Councilor Pomelow moved to adjourn at 9:02 PM. **Order passed - Vote 6-0.**

Respectfully Submitted,

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Twila D. Lycette, Council Secretary  
Town Clerk, Lifetime CCM/MMC

*The Council workshop ended around 9:30 PM.*

*These Council meeting minutes were transcribed by Beth French, Lorraine Dunn, and Twila Lycette.*