



LISBON WATER DEPARTMENT

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Paul A. Adams, General Manager

Stanley Doughty Jr., Chairman, James Gurney, & William A. Bauer, Commissioners

Commissioners' Meeting Minutes for March 27, 2007

Members Present: Stanley Doughty Jr. James Gurney and William Bauer

Staff Present: Paul Adams and Larry Plourde

Audience Late Arrival: Dave Hale

Meeting called to order by Mr. Doughty Jr., at 6:30pm.

I. AUDIENCE PARTICIPATION

A. None

II. WARRANTS

A. Warrant 11 for March 14, 2007-Approved

B. Warrant 12 for March 21, 2007-Approved

III. OLD BUSINESS

A. Reading and approval of minutes:

1. Minutes from March 13, 2007

a. Mr. Gurney made a motion to accept the minutes as written and Mr. Bauer 2nd the motion with a positive 3/0 unanimous vote.

B. COLA Provision for Maine State Retirement

1. Mr. Gurney made a motion to remove this item from the Commissioners' Meeting Agenda and add it to the Earning's Compensation Increase Workshop. Mr. Bauer 2nd the motion.

a. Discussion of motion began with Mr. Plourde mentioning that if they remove this item from the agenda that they may not meet the July deadline to start the provision if it is accepted. Mr. Bauer stated that we don't have anyone retiring immediately so it won't affect anyone if it is not finalized this year. Mr. Plourde stated that it will affect how much is paid in this year. Mr. Adams stated that it would only affect the amount the employer pays in and not the amount that the employee pays in. He also stated that if they chose the retroactive option it would not leave enough time to do the research in order to meet this years' deadline but the option to start from this point forward, they would probably be able to get the provision added to the policy this July.

b. The motion was brought to a vote and was passed with a unanimous positive 3/0 vote.

C. Wellhead Protection

1. Mr. Adams spoke with Mr. Lea about having regular discussion meetings with Mr. Adams who would then brief the Commissioners and when the proposal is close or there are issues that require a vote; Mr. Adams would schedule a meeting for all parties. Mr. Lea agreed with this idea.

2. Mr. Adams received an e-mail from Mr. Lea who inquired about the Commissioners' general feel for the ordinance so far, the approach, and if they want to have the ordinance retroactive or grandfather locations or make everyone comply, etc...
 - a. Mr. Adams recommends handling each location on a case by case basis. Mr. Lea said that most towns that implement an ordinance make everyone comply from the date that the ordinance is approved forward.
 - i. There would be several businesses in the Town that would be affected by implementing everyone to comply at the approval date.
 - b. Mr. Doughty Jr. suggested wording like "current businesses can maintain current status with extreme care, but all improvements, additions, or changes would have to have prior approval and meet the ordinance requirements."
 - c. Mr. Adams stated that doing a business inventory will help with those decisions.
 - d. Mr. Adams will consult with Mr. Lea about a case by case basis and report to the Commissioners at the next meeting.
- D. WPCF Arsenic Letter
- a. Mr. Adams stated that he has results of the sludge arsenic test we did and the level is right at the sewer plants level. He is not sure how the level could be the same at the origination as it is at the destination as it should be dissipating in the 2 ½ mile travel in-route. They have scheduled another meeting for next Thursday.
 - b. Mr. Gurney asked how Wright-Pierce did their tests during the construction. Mr. Adams and Mr. Plourde stated that they were testing the Waste Water Treatment Plant levels to see what their levels were and to see if they could sustain the filtering from the plant. Mr. Adams stated that he did not think that Wright-Pierce tested sludge but that they tested the water for Arsenic. He will contact Craig Douglas from Wright-Pierce.
- E. Tabled Items
1. LWD Clothing- Tabled for Mr. Adams to put together an itemized list with prices.
 2. Maine Electronics Building-
 - a. Mr. Adams stated that Mr. Feeney said he was still researching it.
 3. Dragon Property-
 - a. Mr. Adams stated that Mr. Feeney said he was still researching it.
 4. Executive Session-
 - a. Mr. Gurney stated that Mr. Levy had called him to find out what the original issue was and Mr. Gurney directed him to Mr. Adams.
 - b. Mr. Adams stated that Mr. Levy had then called him and told Mr. Adams that he apologized for the delay and that he will check with an attorney to get the matter resolved at his expense. Mr. Adams forwarded a copy of the minutes to Mr. Levy.
 5. Town Gardens- Waiting on the Town Engineer.
- F. Other Old Business
1. Cemetery Water Service Requirements
 - a. Mr. Adams presented a draft letter to the cemetery committees for the Board's approval.
 - b. The Commissioners' approve the letter and they would like a copy of the requirements to accompany the letter.
 - c. The Commissioners' would like a copy of the letter and the requirements to be sent to the Chairman of the Town Council.
 2. Ann Street Well Pump
 - a. Mr. Adams stated that he had received an invoice for \$8,881.00. He sent the bill to the insurance company to see how much will be covered.

IV. NEW BUSINESS

- A. General Manager's Report

1. 1998 Utility Truck Issue

- a. Mr. Adams stated that the old 1998 LWD truck needs a new transmission. He said that Public Works gave them a quote for \$1930 for the transmission and \$700 labor to install with a 3year/100,000 mile warranty.
- b. Mr. Bauer asked how many miles were on the truck and Mr. Adams stated that there were around 98,000 miles. Mr. Plourde stated that he felt there were still quite a few miles left in the truck for plowing and etc.
- c. Mr. Bauer said he felt that given the deals that are being offered by truck dealers at this time for municipalities that it would be a better idea not to put money into repairs but into a new truck.
- d. Mr. Gurney would like to see a smaller truck or something more economical to read meters and then buy a plow to fit the 1-ton truck for plowing.
- e. Mr. Adams is concerned that a small truck would not provide the essentials that a utility truck provides for the LWD staff. He would like to see a vehicle that could handle the tools and equipment that the utility truck handles.
- f. Mr. Doughty Jr. is concerned that LWD may not be in a position to handle another truck payment.
- g. Mr. Plourde asked Mr. Doughty Jr. about the van and how it is working out for the Brunswick Water Dept. Mr. Doughty Jr. stated that the van holds most of the tools they use but it does not fit the larger wrenches very well.
- h. The Commissioners would like quotes for new utility truck, smaller truck and a mini-van and look to see if it is feasible for LWD to take on another truck payment.

2. Meter Issue

- a. Mr. Adams stated that Scott Kelly from ETTI told LWD staff that he wanted the meter. Mr. Adams told Mr. Plourde that ETTI couldn't have the meter as it is Water Dept. property but, Mr. Adams said he would look into it and get back to Mr. Plourde.
 - i. Mr. Adams stated that his research showed that the PUC Rules state that the cost of the meter and the installation shall be bourn by the water company.
 - ii. Mr. Adams showed past billing as far back as 1998 and that the Water Dept. used to quote on the invoice "According to the State of Maine Rules number 716 on the invoices. Mr. Adams researched for the Rule 716 but could not find it.
 - iii. Mr. Bauer stated that his interpretation of the PUC rules was to prevent the owner from purchasing a cheap meter but that the Water Department could pass on the costs to the customer.
- b. The Commissioners directed Mr. Adams to research the issue and get back to them and Mr. Doughty Jr. will check at the Brunswick Water Dept. to see what they have on file.

V. NEXT MEETING DATES

- A. Tuesday, April 10, 2007 at 6:30pm.
- B. The Earning's Compensation Increase Workshop will be held at the LWD office on Saturday, May 5, 2007 at 9am.

VI. ADJOURNMENT

- A. Mr. Gurney made a motion to adjourn and Mr. Bauer 2nd the motion followed by an affirmative 3/0 unanimous vote. The meeting adjourned at 7:42pm.