



## LISBON WATER DEPARTMENT

639 Lisbon Road

Lisbon Falls, Maine 04252

Tel. (207) 353-3020 fax (207) 353-3004

Paul A. Adams, General Manager

Stanley Doughty Jr., Chairman, James Gurney, & William A. Bauer, Commissioners

### Commissioners' Meeting Minutes for July 27, 2009

Members Present: Stanley Doughty Jr. and Bill Bauer

Members Absent: James Gurney

Staff Present: Paul Adams

Audience: Roger Cote

Meeting called to order by Mr. Doughty Jr., at 6:30pm.

#### **I. AUDIENCE PARTICIPATION**

A. None

#### **II. WARRANTS**

A. Warrant 28 for July 15, 2009- Approved

B. Warrant 29 for July 22, 2009- Approved

#### **III. OLD BUSINESS**

A. Reading and Approval of Minutes:

1. Minutes from July 13, 2009

a. Mr. Bauer made a motion to accept the minutes as written. Mr. Doughty Jr. 2<sup>nd</sup> the motion followed by a positive unanimous 2/0 vote.

B. Town Council Workshop

1. Mr. Doughty Jr. stated that the last tentative meeting date of July 28<sup>th</sup> did not work for everyone so the Town Council submitted August 11<sup>th</sup> or 12<sup>th</sup>.

2. The Commissioners discussed the issue and they could not meet either of those dates so they submitted options of August 17, 18, 19 or August 24, 25, and 26 pending Mr. Gurney's availability.

C. Warrant Check Signing

1. Mr. Adams stated that he received an e-mail from Mr. Eldridge stating that he had been on vacation when we submitted the check for signing and Ms. Ricker felt uncomfortable signing the check. Mr. Eldridge stated that if we re-submitted the check to him he would sign it. Mr. Adams stated that Ms. Reynolds took the check to Mr. Eldridge and he signed it without question.

D. Billing Letter to Town Manager

1. Mr. Adams presented a letter he wanted to submit to the Town Manager concerning the hydrant on Old Meadow Road in Lisbon. He stated it was to alert Mr. Eldridge of charges that were pending bill when the last invoice was submitted to the Town. He

stated that he would wave the billing charges for the current quarter if these charges are paid in a timely manner.

- E. Outstanding Charges for 42 Frost Hill Avenue
  - 1. Mr. Adams stated that the Town has taken over the property at 42 Frost Hill Avenue. He stated that there is over \$2,000 in outstanding water charges that he will pursue with the Town. The Commissioners agreed with this action.
- F. Tabled Items
  - 1. Wellhead Protection-Tabled-No action has been taken.
  - 2. Dragon Property- Tabled
  - 3. Workshop with the Town-Date to be Determined
    - a. The Commissioners proposed August 17, 18, 19, 24, 25, 26 for potential meeting dates.
  - 4. Upland Road Project-Waiting for more info.
  - 5. Route 9 Project- In progress with the Town and MDOT
- G. Other Old Business
  - 1. Raises for LWD Employees
    - a. Mr. Bauer stated that he spoke with Mr. Gurney about clarifying why he did not vote to the affirmative for the 1.5% raises. Mr. Gurney stated that he did not vote in the affirmative because he did not agree with giving a percentage, but he was in favor of giving employees a pay increase.

#### **IV. NEW BUSINESS**

- A. General Manager's Report
  - 1. Audit
  - 2. Mr. Adams presented the completed audit report for 2008.
  - 3. The Commissioners discussed the report.
  - 4. Mr. Bauer made a motion to accept the PUC as prepared by the auditor. Mr. Doughty Jr. 2<sup>nd</sup> the motion followed by a positive unanimous 2/0 vote.
- B. Other New Business
  - 1. None
- C. Next Meeting Date
  - 1. The next Commissioners' Meeting date is for Monday, August 10, 2009 at 6:30pm.

#### **V. EXECUTIVE SESSION**

- A. None

#### **VI. ADJOURNMENT**

- A. Mr. Bauer made a motion to adjourn and Mr. Doughty Jr. 2<sup>nd</sup> the motion followed by a positive unanimous 2/0 vote. The meeting adjourned at 7:23pm.