



## LISBON WATER DEPARTMENT

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Paul A. Adams, General Manager

William A. Bauer, Chairman, & Commissioners Stanley Doughty Jr. & Kenneth R. Wells

### Commissioners' Meeting Minutes for October 25, 2010

Members Present: Bill Bauer, Ken Wells, and Stanley Doughty Jr.

Staff Present: Paul Adams

Audience: Andrew Good from the Atlantic Salmon Federation and Mike Shomansky from Stantec Consulting Services

Meeting called to order by Mr. Bauer, at 6:30pm.

#### **I. AUDIENCE PARTICIPATION**

##### **A. Mill St. Dam**

1. Mr. Good gave the Commissioners a brief update on the status of the Mill St. Dam and the issue of the water main that is attached to the dam.
2. Mr. Shomansky stated that he had done some preliminary investigating of the main and he handed out some engineering documentation about the layout of the river, main and dam. He said that his study shows that the main is in jeopardy now as the river is very shallow in spots and that a large tree or an ice dam could potentially damage the pipe.
  - a. Mr. Good and Mr. Shomansky both stated that State Law states that an owner can remove a dam at any point with no regard to any appurtenances, attached structures, or what the remaining results will create. They both reiterated that it would be a bad neighbor policy to just remove the dam so they are working with all parties involved to accomplish a successful dam removal.
3. Mr. Good stated that he knew of a source to fund the engineering costs and plans, but wants to know if the Water Dept is on board and if there are resources that the Water Dept. could provide.
  - a. Mr. Bauer stated that we could provide some labor services and chlorination testing etc., but there is no money to put towards the project. He said that he felt the first step would be to do the study and get estimates for the study and the project.
  - b. Mr. Shomansky recommended burying the main deep enough that when the dam is removed the pipe will be protected from freezing.
  - c. Mr. Wells made some recommendations for information resources on what may be in the river for structures and other dam information.
  - d. Mr. Bauer made a recommendation for Mr. Adams to contact Mr. Levy to see what may be available for this type of project.
4. Mr. Good and Mr. Shomansky will be in touch when they have more information.
5. The Commissioners discussed the issue, but took no action.

## II. WARRANTS

- A. Warrant 41 for October 13, 2010- Approved
- B. Warrant 42 for October 20, 2010- Approved

## III. OLD BUSINESS

- A. Reading and approval of minutes:
  - 1. Minutes from October 12, 2010
    - a. Mr. Wells stated that there should be a change in the minutes for the Next Meeting Date. He said that it was written as Tuesday, October 25<sup>th</sup> instead of Monday, October 25<sup>th</sup>. He said that he had e-mailed Mrs. Reynolds but she must not have understood what he was saying.
    - b. Mr. Wells made a motion to accept the minutes for October 12, 2010 with the amendment for the Next Meeting Date of Monday, October 25<sup>th</sup>. Mr. Doughty Jr. 2<sup>nd</sup> the motion followed by a positive 3/0 vote.
- B. Filter Plant Issues
  - 1. Mr. Adams stated that he had set up a meeting with Wright-Pierce, but was cancelled at the last minute. He is waiting on Rob Williamson to reschedule the meeting.
  - 2. Mr. Bauer stated that he had stopped and talked with Mr. Plourde and they discussed water sample test results. Mr. Plourde had stated that the raw water arsenic level was an 8ppb, which is below the Federal maximum limit of 10ppb. Mr. Bauer asked if they may want to utilize polyphosphate to keep the iron in solution to try to help with the dirty water issue.
    - a. Mr. Adams stated that they have implemented some other changes to try to manage the dirty water and the complaints have definitely gone down. He does not recommend that we need to take on that expense yet.
  - 3. The Commissioners discussed the issue, but took no action.
- C. Upland Rd and Route 9 Projects
  - 1. Mr. Adams that Longchamps has begun the work for the last main sections on Upland Rd today. He said that they anticipate completion by the end of the week.
  - 2. Mr. Bauer stated that there may have been an issue with DOT and Gendron about the blasting liability.
    - a. Mr. Adams stated that Gendron would not take responsibility for the blasting if Longchamps was doing it.
  - 3. Mr. Adams stated that the issue at 1 Higgins St. has been rectified and the service is now complete.
  - 4. Mr. Adams stated that he has not heard back from the Town Engineer about the other water customer issue.
- D. Wellhead Protection Ordinance
  - 1. Mr. Adams and Mr. Bauer stated that the Planning Board will be having a meeting on October 28, 2010. Mr. Bauer said that he may attend.
- E. Ross Valve
  - 1. Mr. Adams stated that Mr. Plourde did some research for a pressure valve to monitor the Ross Valve here in the basement as Mr. Wells had requested. Mr. Adams stated that the price was \$410.
  - 2. Mr. Wells asked how many channels there were and Mr. Adams stated that he did not know, as Mr. Plourde had done the research. Mr. Wells stated that he would like to see the equipment prior to purchase. He said that he would stop in later this week to check with Larry.
- F. 2011 Budget
  - 1. Mr. Adams stated that the Commissioners had requested a preliminary budget for 2011, but he was not able to complete it prior to the meeting.

2. The Commissioners stated that they would just discuss it at the next meeting.
- G. Tabled Items
  1. None
- H. Other Old Business
  1. Modulating Valve Circuit Cards
    - a. Mr. Wells asked if Mr. Adams could contact the manufacturer of the valves and have them evaluate them to see why the circuit cards on all four modulating valves burnt out. He suggested that we send them back and have an evaluation done.
    - b. He said if they won't do it, then get one to him and he would have his electrician look at it to see if he has any theories.
    - c. He feels that they should resolve why all four are blown and not just one.
  2. Mr. Gagnon of 24 Lisbon St.
    - a. Mr. Adams stated that Mr. Gagnon was supposed to come to the last meeting to discuss the debris in his water. Mr. Gagnon had dropped of a little bottle with a sample of the debris. He was claiming that the debris has caused him a lot of money to clean his boiler twice in the last 10 years.
      - i. The Commissioners discussed the substance of the debris, but stated that Mr. Gagnon would need to come to a meeting to explain the issue.
      - ii. Mr. Bauer stated that if he does come in again and does not come to a meeting that they feel the debris is normal residual from the water pipes and that they apologize but, there is nothing they can do about that.

#### IV. NEW BUSINESS

- A. General Manager's Report
  1. Northern Data Systems-Invoice Cloud
    - a. Mr. Adams stated that NDS has utilized a system to handle electronic payments called Invoice Cloud. He stated that Mrs. Reynolds wanted the Commissioners to be aware of the incentive offer that NDS was making to buy into Invoice Cloud. NDS was offering to waive the \$2,500 set-up fee that will expire November 16<sup>th</sup>.
    - b. Mr. Bauer stated that he had spoke with Mrs. Reynolds about a possible special meeting this Monday.
      - i. Mr. Adams stated that Mrs. Reynolds had contacted Mr. Everard about a meeting and he was not available next Monday, but he could meet later this week.
    - c. The Commissioners discussed the issue, but took no action. They want to see how the program is working in a year or so.
    - d. Mr. Wells asked if they could take payments at the Credit Union.
      - i. Mr. Adams stated that they would only be able to act as an agent the same way the Town Office is doing. They would be able to take that payment and forward it to the Water Dept.
- B. Customer Communications
  1. None
- C. Other New Business
  1. Part-Time Employee
    - a. Mr. Bauer stated that he feels that Mr. Craig is competent enough to keep on as long as possible while there is work for him to do. He said that he did not see a reason to let him go if there was still work for him.
    - b. The Commissioners discussed the issue and told Mr. Adams to use his discretion when to terminate Mr. Craig's employment unless we can keep him busy permanently.

D. Next Meeting Date

1. The next Commissioners' Meeting date is for Monday, November 8, 2010 at 6:30pm at the Lisbon Water Dept.

**V. EXECUTIVE SESSION**

- A. None

**VI. ADJOURNMENT**

- A. Mr. Doughty Jr. made a motion to adjourn and Mr. Wells 2<sup>nd</sup> the motion followed by a positive unanimous 3/0 vote. The meeting adjourned at 7:47pm.