



LISBON WATER DEPARTMENT

639 Lisbon Road

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Paul A. Adams, General Manager

Stanley Doughty Jr., Chairman, James Gurney, & William A. Bauer, Commissioners

Minutes for Commissioners' Meeting on May 2, 2006

Members Present: Stanley Doughty Jr., James Gurney,
Late Arrival: William Bauer

Staff Present: Larry Plourde and Paul Adams

Audience Present: David Hale

Late Arrivals: Customer Bob Dackmine and Wright-Pierce representatives Craig Douglas and Rob Williamson

Meeting called to order by Stanley Doughty Jr. at 7:00pm

I. OLD BUSINESS

- A. Reading and approval of minutes:
 - 1. Minutes from April 25th meeting approved
 - a. Motion to accept the minutes made by Mr. Bauer and 2nd by Mr. Gurney with a unanimous 3/0 vote.
- B. Moody Well Project-See Audience Participation
- C. Tabled Items
 - 1. Dragon Property
 - a. Mr. Adams stated that he had not heard any other developments since the last meeting when he learned that the property survey had begun.
 - 2. Maine Test Boring Invoice
 - a. Mr. Adams spoke with the gentleman he mailed the original letter to and he forwarded him to Eric Lane. Mr. Lane stated that the request for payment is still under discussion as the previous owner had approved the original payment and he is no longer with the company.
 - 3. Accounts Payable program
 - a. Mr. Gurney inquired about the QuickBooks and NDS accounts payable
 - i. Mr. Adams stated we are waiting to see if the issues with the Town Office are resolved and when the new general ledger will be available.
 - 4. Compensation for Alarm call-outs
 - a. Waiting to see if this becomes a significant issue
- D. Other Old Business
 - 1. Back-up Power
 - a. Mr. Gurney proposed having the electrical work done to be able to utilize a generator for back-up power for the office building boiler, lights, and the SCADA

control panel. The commissioners agree to get quotes, perhaps from Gordon Curtis.

II. AUDIENCE PARTICIPATION

A. Bob Dackmine request

1. Mr. Dackmine, of 58 Lisbon Street has a live water line in his yard that does not run through a meter.
 - a. Mr. Plourde stated that there used to be a trailer on the property at one time and the line was connected to a meter pit. A few years ago Lisbon Water approached Mr. Dackmine and informed him that since the trailer was no longer there he had to do away with the meter pit and move the meter into his basement. By eliminating the meter pit the water line in question was no longer a metered connection.
 - b. Mr. Dackmine stated he had purchased his property at auction so he was completely familiar with the water line. He stated he was not interested in being illegal or using free water, so Mr. Dackmine had asked Mr. Plourde if he could locate the line and what could be done with it. Mr. Plourde could not locate the line using the standard method. Mr. Dackmine said that he consulted with the previous owner and the reason Mr. Plourde could not locate the line was because the line in the ground is plastic, which poses a higher potential for damage.
 - c. Mr. Dackmine requested of the commissioners if they would approve Lisbon Water to use their backhoe to dig up the water line in his yard and then to cap it off.
 - d. Mr. Dackmine doesn't feel he should have to absorb the full expense of capping off the water line since the water department forced him to change the water meter location.
2. Without a motion or vote the commissioners do not approve the use of the backhoe on private property.
3. Without a motion or vote the commissioners do approve LWD personnel to cap the line if Mr. Dackmine will provide access to the line.

B. Wright-Pierce Report

a. Moody Project Update

i. FCC license is still not approved.

ii. Deadlines

a. Apex will not meet the mechanical deadline, by how much is still uncertain.

b. Mr. Gurney inquired if the new plant will be up and running by the state mandate. Mr. Douglas stated that he was mailing a letter to Apex Construction to remind them that they are still liable to meet the scheduled deadline.

c. Mr. Gurney asked what was LWD liability if Apex did not meet the deadline. Mr. Douglas stated that LWD would need to send out public notices every ninety days until LWD is in compliance, but that Apex would be liable for all the costs incurred that are related to being out of compliance.

iii. Propane Installation Quotes

a. Mr. Douglas reported that bid from Maine Gas did not include the stainless tubing for the building portion as required in the specifications. In spite of this, they would honor their bid but use the correct materials as per specifications, and that LWD would

only be required to have the first fill with Maine Gas. However, they did say that if they did not get the fuel bid, then upon provider change, Maine Gas would recoup the value of the stainless steel tubing as well as a tank pick-up disconnect fee.

b. Wellhead Protection Ordinance Proposal

- i. Mr. Williamson stated that they would rewrite the proposal to include a report findings on all the current sites and on all proposed sites on the Androscoggin for the following items:
 - a. What LWD has in place currently in terms of overlays, regulations, and any building codes.
 - b. Redefine what the zone contribution is focusing on, particularly at Moody but will define something for the Androscoggin sites as well.
 - c. Define what properties LWD should have full control of up to and including ownership.
 - d. Look at current ordinances that are out there and offer recommendations for updating them and what it will take to implement them.
 - e. Make recommendations or list steps in making major land purchases such as the Dragon Property with special attention to how to handle the acquisition and then the uses for the property after the acquisition such as the surf pond, stabilizing the banks, etc.
 - f. Summarize findings and conclusions of the report, outline specific plans for each site, and then explain which order to prioritize the sites.
 - g. The report will include charts, overlays, and decision trees to help LWD come to an informed decision on which course to take with each current site as well as some hypothetical scenarios for the potential Androscoggin sites.
- ii. Mr. Williamson stated that the proposal would include support if needed at any meetings or with board members to create and then present the ordinance draft and plans to the town.
 - a. Mr. Adams stated that the current ordinance is very vague and that any ordinance that references an overlay is invalid.
 - b. Mr. Adams stated that he had seen an article about water extraction. He feels that W/P should address extreme water extraction from the aquifer in the ordinance.
 1. Mr. Williamson stated that he would have to research this with communities that have this issue, such as what Poland Spring does for an impact on the water supply.
- iii. Mr. Adams inquired about funding to cover costs associated with creating the ordinance.
 - a. Mr. Williamson stated that he had gone over that before and that the deadline had expired for the wellhead protection grant for 2006; however, the loan fund for land purchases for wellhead protection is always available.
 - b. W/P will research the funding, the steps to take and when it is available. Mr. Williamson stated that he feels that LWD could do

some of the work for the wellhead protection now and then apply for the 2007 protection grant.

- iv. Mr. Gurney stated that it would probably be about a year before the funds are needed because of the change in the Town government and the various groups that need to be addressed.
 - v. Mr. Williamson stated that there are more restrictions involved in getting a permit through the state for wellhead protection. He said that LWD would not be able to secure permits for Ann St. or Moody St. as LWD would need to have complete control (ownership) of the wellhead property. He said that this was something LWD should keep in mind should the Breton and Johnson potential Androscoggin properties come up for sale.
 - vi. Mr. Douglas stated that LWD would need to pay attention to the zones of contribution and that the goal with a new ordinance is to make sure that any development must be approved by LWD prior to construction.
 - a. Mr. Gurney expresses his concern that the town will not share that responsibility with LWD.
 - vii. Mr. Gurney inquired as to how long it would take W/P to produce report.
 - a. Mr. Williamson said it would not take long to create the information on the current properties as the information is easily accessible but any information with required responses from the state may take a while.
 - viii. The commissioners agreed to wait to approve the proposal until LWD confirms the project contingency fund is sufficient to absorb the cost.
- c. Maine Electronics Site
- i. Mr. Douglas spoke with Diana McKenzie about the Maine Electronics site.
 - a. She said she expected the dredging to finish next week and the first of June they will start tearing down the building on the site. They have already transferred the pumping to their temporary facilities. Once the building demolition is done, they will move on to slab removal and then clean the hot spots. She said she had sent LWD a copy of the post closure license, which states that Maine Electronics is moving the site to closure. She had told Mr. Douglas that she was surprised she hadn't had comments from LWD on the closure license.
 - ii. Mr. Douglas stated that Maine Electronics still has a way to go as they have not submitted the first phase and the second phase final design plans.
 - a. The first phase is for the remediation for the majority of the VOC's beneath the building.
 - b. The second phase is to show the barrier to prevent contamination of arsenic.
 - iii. Mr. Bauer asked how Maine Electronics would handle the discharge.
 - a. Mr. Douglas stated that the discharge has been and will continue to be disposed into the waste treatment system and that Earth Tech already sees the arsenic discharge numbers as part of their background materials.

- iv. The commissioners request that W/P draft a letter of inquiry about Maine Electronics to DEP on behalf of LWD and then submit it for approval. Once the draft is approved LWD will print it on our letterhead, sign, and forward to DEP.

d. SCADA

- i. Mr. Gurney inquires about the new SCADA panel, as it was overdue at the last meeting.
 - a. Mr. Douglas stated that they had received the panel and that it was coming along fine but it was not complete yet.

III. WARRANTS

- A. Warrant 19 (May 10, 2006)- Approved
- B. Warrant 20 (May 17, 2006)- Approved

IV. NEW BUSINESS

- A. General Manager's Report
 - 1. Mr. Adams presented tank-flushing bids. The commissioners agree to table final discussion until the next meeting to be able to absorb the information on all the bids.
- B. Operations Supervisor's Report
 - 1. None

V. SET NEXT MEETING

- A. Tuesday, May 23, 2006 at 7pm.

VI. EXECUTIVE SESSION

- A. Mr. Gurney made a motion to enter Executive Session and Mr. Bauer 2nd with a unanimous 3/0 vote.
- B. Commissioners Conclude Executive Session
- C. Other New Business
 - 1. Dig Safe issue from Executive Session
 - a. Bulick Construction proceeded to dig outside of the Dig Safe markings and as a result a water line was broke.
 - b. Mr. Doughty Jr. stated that LWD is bound by law to report all Dig Safe accidents.
 - c. Mr. Bauer stated that although he is not current on all Dig Safe law he would rely on those LWD employees that were involved in the previous incident to follow through with the correct procedures. He also stated that, given the statements the contractor made to Mr. Adams, all work done by this contractor was invoiced and paid in full. Furthermore, if the contractor chooses not to fulfill their obligation to report the incident then it is their issue, but if the law requires LWD to report the incident then LWD will follow through and file the report.
 - d. Mr. Bauer made a motion to approach the contractor to file the incident report and if they do not file then LWD will follow through with our responsibility; Mr. Gurney 2nd the motion with a unanimous 3/0 vote.

VII. ADJOURNMENT

- A. Mr. Bauer made a motion to adjourn and Mr. Gurney. 2nd with a unanimous 3/0 vote with the meeting adjourned at 9:05pm.