



## TOWN COUNCIL MEETING MINUTES DECEMBER 21, 2010

Mark Lunt, Chair District 1 2012  
Lori Pomelow, Vice Chair At Large 2012  
Roger Cote, At Large 2011  
Michael Bowie, District 2 2012  
Roger Bickford, District 2 2013  
Fern Laroche, Jr., At Large 2013  
Gina Mason, District 1 2013

**CALL TO ORDER & PLEDGE TO THE FLAG.** The Chairman, Mark Lunt, called the meeting to order and led the pledge of allegiance to the flag at 6:30 PM.

**ROLL CALL.** Members present were Councilors Lunt, Mason, Laroche, Cote, Pomelow, and Bickford. Councilor Bowie was excused. Also present were Stephen Eldridge, Town Manager; David Brooks, Police Chief; Sean Galipeau, Fire Chief; Elwood Beal, Public Works Director; Ryan Leighton, Town Engineer; Jessica Maloy, Finance Director; Budget Advisory Board Members, John Wierzbicki, Richard Graham, Dorothy Fitzgerald, and Donald Fellows; and approximately 35 citizens in the audience.

### FIRE DEPARTMENT PRESENTATION

Sean Galipeau said I would like to thank you for taking the time in this meeting to acknowledge this year's promotions within your Fire Department. The members of the Department as you know are a very dedicated group of individuals. These members will get up at all hours of the night despite the weather to respond for any type of call imagined. They put in countless hours of training, reading, and maintenance time away from their families to better themselves and the Department.

Tonight we are honoring those members that help Chief Galipeau on a daily basis, assuring that work is getting done and details run smoothly. These members manage the general membership, chair subcommittees, and are responsible for collateral duties from apparatus repair to fire prevention. We presently have nine officers on the cadre. They are appointed to a two-year term by Chief Galipeau after they have taken part in a resume and screening committee process.

Lieutenant Nathan Leclair is stepping down due to time constraints. Deputy Chief Mike Robitaille said we have the honor and privilege tonight of reappointing three officers and promoting a firefighter to the rank of Lieutenant. He said that the three greatest moments in a firefighter's career are the day they are hired, the day they are promoted, and the day they retire. Firefighter Lerette has lived in the Town of Lisbon most of his life, graduated from Lisbon High School in 1997 and resides on Spear Street with his son R. J. Firefighter Lerette started his firefighting career with the Town of Lisbon in 1998. During his 12 years of firefighting he has served the Bowdoin Fire Department for six years where he attained the rank of Captain, and served on the Call Department for the Town of Brunswick for four years. Training and education are Rob's strengths. He has completed Firefighting 1 and 2, Fire Service Pump 1 and 2, and is a nationally certified Fire Service Emergency Vehicle Operator Instructor. He has attended the National Fire Academy in Emmitsburg, Maryland where he studied Managing Company Tactical Operations, Training Operations for Small Departments, and Command and Control of Fire Department Operations. He has successfully completed the National Incident Command Classes as required for Chief Officers. The position of Lieutenant in the Lisbon Fire Department is the first step in the leadership process. As a Lieutenant, he will have the responsibility to manage and direct emergencies in a calm and reassuring manner. He will provide the citizens of our community the service that is needed by

them during their untimely crisis. It will be his job to prepare a budget, manage an operational function of the Department, and order the repair and replacement of town equipment. As Lieutenant, his most important task will be to make sure each and everyone of our members' returns home from each and every call.

Deputy Chief Mike Robitaille said we have two ceremonies in the fire service. The first is the Badge Ceremony. The badge is a symbol of our protection. It means the firefighter who wears this badge is willing to lay down his or her life for you, just as the Crusaders sacrificed their lives for their fellowmen so many years ago. The Maltese Cross is the firefighter's badge of honor, signifying that he works in courage, a ladder's rung away from death. Tonight Rob Lurette is being promoted to the rank of Lieutenant and at his request, his sister Sherry St. Amant will pin his Lieutenant badge on his uniform.

Deputy Chief Robitaille said the second is the collar insignia. In the early days of North American fire departments orders were given to the troops by the officers with large brass devices that resembled a megaphone. These were very ornate brass horns. They were commonly called bugles or speaking trumpets. The person with the bugle hanging from his or her neck was easily identified as the person in charge. Officers became identified with this object so a small pin in the shape of a bugle became the rank insignia for the officers. The Fire Lieutenant is the officer over a single company. Depending on the department, he may be on an engine, a truck, or a rescue. Lieutenant Lurette will be assigned to the Lisbon Falls Fire Station and will be assigned to the Work Group 530. Tonight Robert Lurette has requested that his parents Tom and Joann place the collar insignias upon his uniform. Deputy Chief Robitaille congratulated Rob Lurette on his promotion to Lieutenant. I would remind you, he said, that it is your responsibility to ensure the safety of our citizens each and every day. You will be asked to set the example for the members of the Department. I need not remind you that it is your first priority to ensure the safety of the firefighters under your direction. Congratulations.

Captain Wallace, Lisbon Fall Fire Company, said it gives me great pleasure in announcing the reappointment of Mike Robitaille to the position of Deputy Fire Chief. Deputy Robitaille joined the Lisbon Fire Department in 1983 following in the footsteps of his brother Bob who is also a member of the Fire Company. Mike has come up through the ranks since that time. Mike was promoted to Fire Lieutenant in 1994. He was again promoted in 1996 to the Fire Captain's position within our company. Shortly after that in 2002, he was promoted to the Deputy Fire Chief's position, which he has held since that time. Captain Wallace said since joining the Fire Department Deputy Robitaille has educated himself to the Firefighter 1 and 2 level, the Fire Instructor 1 and 2 level, the Fire Officer 1 and 2 level, as well as an Associate's Degree from Southern Maine Community College. Deputy Robitaille has lived in the Town of Lisbon since 1972; he's married to his wonderful wife Lolita; they have three children, one of which is in the audience, Ryan Robitaille. There are also Joey and Allison. Deputy Robitaille is assigned to the Lisbon Falls district. He is responsible for supervising a crew of one Captain, which would be me, and three Lieutenants below me. His collateral responsibilities for the Department include overseeing the administrative aspects of our Fire Company as well as the building and the grounds in the Lisbon Falls district.

Deputy Chief Marc Veilleux, E.T. Smith Hose Company, said unfortunately this evening the member I'm going to announce is gainfully employed and could not make it. However, it does give me great pleasure to announce the reappointment of Jeff Carr to the position of Captain. Jeff joined the Fire Department in 1990 and served until 1998, took a sabbatical and returned in 2006. In January 2007, he was appointed to the position of Lieutenant. In January 2008, he was appointed to the position of Captain. Jeff has achieved the following certifications: Firefighter 1, Firefighter 2, and he also has Fire Instructor 1. Jeff has lived in Lisbon since 2008 upon his return to the Fire Department. Prior to that, I'm not sure how long he lived here. The Captain is assigned to the E. T. Smith Hose Company. He is responsible for supervising the crew of two Lieutenants as well as 16 firefighters. His collateral responsibilities are to oversee the communications equipment.

Deputy Chief Veilleux said the second individual I'm going to introduce tonight is Lieutenant Johnathan Adams. He's being reappointed to the Fire Lieutenant's position for the Lisbon Falls Fire Company. Lieutenant Adams joined the Fire Company in 1998 as a second generation firefighter following in the footsteps of his father Dick Adams. Dick Adams retired from the Lisbon Falls Fire Company with 15 years of service. Jonathan was promoted to the Lieutenant's position in 2003 and he's held that position since. As well as Deputy Robitaille, Lieutenant Adams also is trained to the Firefighter 1 and 2 standard, the Fire Instructor 1 and 2 standard, the Fire Officer 1 and 2 standard. These are all national standards that we achieve. It takes a great amount of time to do this. Lieutenant Adams also has an Associate's Degree in Fire Sciences from Southern Maine Community College. He's lived in Lisbon since he was born, 1981. He lives and resides on Summer Street with his wife Nicole Adams and his son Joey and their daughter Gabrielle. Lieutenant Adams is assigned to the Lisbon Falls district. He's responsible for supervising a crew of nine firefighters. His collateral duties are the protective equipment for the entire department.

Deputy Chief Veilleux said once again the reappointment of a Lieutenant for the E. T. Smith Hose Company is gainfully employed as well and could not be here this evening. It does give me great pleasure to announce the reappointment of Lieutenant Eric Watson. Eric joined the Fire Department back in October 2006. Since then he was promoted to Lieutenant in 2008. He's achieved his Firefighter 1 and 2 certifications, Fire Officer 1 and 2 certification, and as well Eric has also done his Associate's Degree in Fire Science. Eric has lived in town since 2006. The Lieutenant is assigned to the E. T. Smith Hose Company. He's responsible for supervising a crew of eight firefighters. His collateral responsibilities are to oversee the equipment as well as compliance within the Fire Department.

Deputy Chief Veilleux said, last but not least, it gives me great pleasure in announcing the reappointment of Lieutenant Thomas Pelletier. He is being reappointed to the position of Lieutenant. Thomas joined the Fire Department in 2002. He was promoted to Lieutenant in 2009. Since then he has achieved Firefighter 1 and is working towards Firefighter 2, Fire Instructor 1, and Fire Officer 1 and 2. Lieutenant Pelletier has lived in the Town of Lisbon since 2002. He's married to his lovely bride Karen and he is the father of three children, Kristen, Matthew, and Amy. He is soon to be a grandfather in July. Lieutenant Pelletier is assigned to the E. T. Smith Hose Company. He is responsible for supervising a crew of eight firefighters. His collateral responsibilities are to oversee the Fire Prevention Detail and he is, also, a member of the Training Committee for the Fire Department.

The Town Clerk duly administered their oaths of office. Councilor Lunt said on behalf of the Council, I would like to thank all of you. We really do appreciate all of the sacrifices you have made for the community.

## **PUBLIC HEARING - NONE**

## **CONSENT AGENDA**

**VOTE (2010-197)** Councilor Larochelle, seconded by Councilor Cote moved to approve the Junkyard Permits for Campbell's Used Auto Parts and Huston's Auto Salvage, an Industrial Wastewater Discharge Permit for Maine Electronics, Inc, and a Criminal Forfeiture. **Order passed - Vote 6-0.**

## **COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES**

WARRANT FOR SPECIAL MUNICIPAL ELECTION JANUARY 4, 2011

**VOTE (2010-198)** Councilor Larochelle, seconded by Councilor Cote moved to approve the Special Municipal Election Warrant for January 4, 2011.

**PUBLIC COMMENT:** None.

**Order passed – Vote 6-0.**

## OTHER BUSINESS

### A. FINANCE DIRECTOR'S REPORT

Mrs. Maloy informed the Council that vehicle excise tax collection was at 40%, which is above last year's figure at this time. It was \$62,000 last year as compared to \$75,000 this year. Revenue sharing is at 44%, with \$63,000 coming in for November. It looks like we are off to a good start here. Recreation revenue collection is at 90%, with \$12,000 in income from Trekker Camp and \$14,000 from Playground Camp. Cabin rental and park fees are 55% collected. Revised tax bills went out in the mail yesterday. In total, we have collected 50%, which is better than the 48% collected at this time last year. There are no areas of concern on the expense side, even with the 9.5% increase for insurance, she said; we should still be okay.

### B. TAX UPDATE

Revised tax bills were sent out on Monday with a letter of explanation. Mr. Van Tuinen will be available to answer questions at the office for those who may have questions.

### C. 2011-2012 CAPITAL IMPROVEMENT BUDGET

Mr. Eldridge presented the capital budget. The Town Manager submits the capital improvement budget to the Council prior to January 1. The Planning Board will review the capital improvement budget and forward its review to the Council by February 1. The Council will then schedule a public hearing and have published a summary and a notice of the public hearing. The Council needs annually to adopt the capital program with or without amendment after the public hearing and on or before March 1.

The capital improvement budget is used as a planning tool to project what the community's needs are both for the municipal and school side. The Town Manager pointed out that we have had numerous requests for extra parking at Beaver Park so estimates were included for increasing the parking lot at Beaver Park. This year shim and overlay is expected to cost \$250,000. There have been requests for repaving the Transfer Station area. The School Department is estimating funds for additional high school renovations at \$17,000,000. The Library needs interior and exterior improvements. The list includes items for the Fire, Police, Parks, Public Works, Recreation, and Solid Waste Departments (see attached).

### D. TOWN MANAGER'S REPORT

Mr. Eldridge pointed out that the AVCOG audit report is now available for review if anyone is interested in reading it. The Maine Townsman this month covered legislative issues and it's good reading when you get a chance, as well, he added.

### E. 39 VILLAGE STREET

The case at 39 Village Street has been settled. The Town Manager will be sending the owner a letter soon. The owner will be given time to take out personal belongings. It is expected that the property will be demolished by late January.

### F. SCHEDULE WORKSHOP TO DISCUSS BUDGET GUIDELINES, INSURANCE, AND COUNCIL GOALS

There has been several requests from Councilors for a workshop to discuss budget guidelines, insurance and Council goals. The Council agreed to set up the workshop for January 18.

## **AUDIENCE PARTICIPATION**

Larry Fillmore handed the Council two documents (see attached). He said the letter to the mortgage companies did not have a signature on it and therefore it was not considered legal correspondence. He complained that the letter did not contain enough information. He said the other letter was requesting public documents [from the Recall Committee] that the Town Office should be the holder of and asked why the information was being requested from someone else [the Recall Committee]. He held up an 11-page document [from the Recall Committee] and pointed out that this information was given to the Council at the December 14 public hearing and asked why this information was not presented at the public hearing.

Regional Thiboutot informed the Council that he was still appealing that decision through the court. It's not settled yet, he added. There is another appeal still in court he said.

## **APPOINTMENTS**

### BOARD OF APPEALS (1) CONSERVATION COMMISSION (2)

**VOTE (2010-199)** Councilor Pomelow, seconded by Councilor Cote moved to appoint Joshua Holmes to the Board of Appeals, and Tracy Gosselin and Calvin Beaumier to the Conservation Commission.

**PUBLIC COMMENT:** None.

**Order passed - Vote 6-0.**

## **COUNCILOR COMMUNICATIONS**

Councilor Mason said she met with the new Economic & Community Development Director, Scott Benson. He knows his stuff. He is interested in the ongoing projects we have here in Lisbon, he has been involved with the Downtown Network before, and he has good visions for the Town of Lisbon. He's a great pick for our Economic Development Director.

Councilor Larochelle thanked the Public Works crew for doing such a great job with this past storm.

Councilor Cote said I would like to know what the issues are in regards to Larry Fillmore's questions. Mr. Eldridge said we requested these public documents from a member of the budget

advisory board [a public entity] to make sure we had materials available for the public if there were any questions. It's not the town's responsibility to read it. It was delivered that evening so no one had an opportunity to go over it and they failed to show up and defend it, he added.

Councilor Lunt said this past storm was nasty. I was glad to see our roads in such good shape, he added, and pointed out that our Lisbon Public Works Department had done a better job than our neighboring towns had done with this storm.

## EXECUTIVE SESSION-NONE

## ADJOURNMENT

**VOTE (2010-201)** Councilor Mason, seconded by Councilor Bickford moved to adjourn at 8:00 PM. **Order passed - Vote 6-0.**

Respectfully Submitted,

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Twila D. Lycette, Council Secretary  
Town Clerk, Lifetime CCM/MMC