



TOWN COUNCIL
MEETING MINUTES
APRIL 3, 2007

Charles Smith – At Large
Layne Curtis – At Large
Michael Bowie – At Large
Gina Mason – District 1
Janet Henry – District 1
Dale Crafts – District 2
Norma Wells – District 2

DRAFT

CALL TO ORDER & PLEDGE TO THE FLAG. The Acting Chairman, Norma Wells, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Smith, Bowie, Mason, Henry, Crafts, and Wells. Councilor Curtis was excused. Also present were Curtis Lunt, Town Manager; Gerald Samson, Assessor/Code Enforcement Officer; Roger Therriault, Town Attorney; David Brooks, Police Chief; Daniel Feeney, Economic Development Director; Michael Cote, Deputy Code Enforcement Officer; Prudence Grant, School Committee Member; and approximately four citizens in the audience.

PUBLIC HEARINGS

LISBON CODE CHAPTER 2 ADMINISTRATION
AMENDMENTS

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

CONSENT AGENDA

VOTE (2007-38) Councilor Bowie, seconded by Councilor Smith moved to adopt the following consent items: (A) Minutes of 3/20/2007. **Order passed - Vote 6-0.**

COUNCIL ORDERS, ORDINANCES & RESOLUTIONS

LISBON CODE CHAPTER 2 ADMINISTRATION
ORDINANCE – SECOND READING

VOTE (2007-39) Councilor Bowie, seconded by Councilor Smith, moved that the Municipal Code of Ordinances of the Town of Lisbon, Maine, adopted May 13, 2000 and subsequently amended, be further amended as follows:

Delete the following provisions:

ARTICLE 11 MUNICIPAL OFFICERS

- Sec. 2-31. Election; Chair.

ARTICLE 111 BOARDS AND COMMISSIONS

- Division 2. Advisory Board.
- Sec. 2-81. Members; Duties.
- Division 3. Conservation Commission.
- Sec. 2-101. Established.
- Division 4. Planning Board.
- Sec. 2-121. Established.
- Sec. 2-122. Membership.
- Sec. 2-123. Powers and Duties.
- Sec. 2-124. Officers; Associate Members.
- Sec. 2-124. Disqualification; Meetings; Records.

ARTICLE IV. OFFICERS AND EMPLOYEES.

- Division 2. Town Manager.
- Sec. 2-181. Duties.
- Division 3. Town Clerk.

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- Sec. 2-201. Appointment

ARTICLE V. TOWN MEETING.

- Sec. 2-231. Meeting Dates.
- Sec. 2-232. Procedure.

ARTICLE VI. MUNICIPAL FINANCE.

- Division 2. Budget.
- Sec. 2-283. Monthly Budget Report By Town Manager.

ARTICLE VII. ASSESSMENT.

- Division 1. Generally.
- Sec. 2-311. Assessing.
- Division 2. Board of Assessment Review.
- Sec. 2-331. Established.
- Sec. 2-332. Alternate Members.
- Division 3. Assessor.
- Sec. 2-351. Appointment; Term.

ARTICLE VIII. SCHOOLS.

- Division 1. Generally.
- Sec. 2-381. Department Operating Procedures to be Filed.
- Division 2. School Committee.
- Sec. 2-401. Composition.

Move the following provisions to Chapter 86, Financial Matters:

ARTICLE 1. IN GENERAL.

- Sec. 2-261. Fiscal Year. (Now Sec. 86-1)
- Sec. 2-262. Semi-Annual Tax Bills. (Now Sec. 86-2)
- Sec. 2-281. Annual Municipal Budget. (Now Sec. 86-3)
- Sec. 2-282. School Budget. (Now Sec. 86-4)
- Sec. 2-284. Disbursement Warrants. (Now Sec. 86-5)

And further ordained by the Town Council of the Town of Lisbon that Chapter 2 Administration, attached hereto and made a part hereof (attached), be and hereby is enacted. **Order passed - Vote 6-0, Final Passage.**

ACCEPTANCE OF CAMPUS AVENUE BUILDING
RESOLUTION

VOTE (2007-40) Councilor Bowie, seconded by Councilor Smith, moved to adopt the following Resolution:

WHEREAS the School Committee offered the Town the former school at 4 Campus Avenue for municipal reuse and;
 WHEREAS the Town Council appointed a committee to examine reuse of the property and;
 WHEREAS the committee did recommend acceptance of the property and;
 WHEREAS the Town Attorney did write an opinion that the Town could accept the property;
 NOW THEREFORE the Council votes to accept the property from the School Committee.

Order passed - Vote 5-1 (opposed: Wells).

OTHER BUSINESS

TAX ASSESSOR/CEO PRESENTATION

Mr. Samson explained the duties and functions of both Assessing and Code Enforcement, as well as the process for and importance of a revaluation. He also explained his functions as an E911 Street Administrator.

Janet Henry left at 7:50 PM and returned at 7:52 PM.

TOWN MANAGER'S REPORT

Since the meeting held March 20, 2007, Fire Rescue 10 truck was sold to the highest bidder for \$2,877, a kitchen system was purchased and installed at the MTM Center for the low bid of \$4,999 which was under budget, and a petition to encourage the building of a Reny's has begun circulation. Mr. Lunt attended an MMA Legislative Policy Committee meeting, and an ATRC meeting, and has received some feedback regarding Route 9 funding. He has also been continuing review of the Site Plan Review, Sewer code, Police Traffic, and other ordinances with their respective department heads, boards, and committees. Mr. Lunt has also fielded complaints regarding an outside wood boiler located at New England Vending; no state regulations or yet exist, leaving municipalities to ban or regulate them, and Lisbon has no ordinance currently regulating them. Mr. Lunt announced the resignation of Daniel Feeney, Economic Development Director, effective April 13th; Mr. Feeney is creating a detailed project summary to aid in the transition to a new Director.

AUDIENCE PARTICIPATION

None

APPOINTMENTS

None

GOOD NEWS & RECOGNITION / ORAL COMMUNICATIONS

Councilor Wells formally apologized for poor communication between the Council and the School Committee, and suggested a possible solution of having the chair of each board communicate with each other. She also suggested that the original date of April 24th be enforced rather than April 19th as was agreed upon during the March 20th meeting. Councilor Henry agreed that the communications have been lacking, and suggested standing by their original schedules.

Councilor Bowie received a concerned phone call from a resident on the Pohle Road who stated that the dirt road has been narrowed by state ditching, preventing two cars from passing each other safely.

Councilor Smith suggested holding the next public hearing for the budget at 7 PM instead of 6 PM to encourage citizen attendance. Councilor Wells suggested placing advertisements for the hearing on the Town Office and High School signs. Councilor Bowie, based on feedback from the public, suggested a more structured agenda be available for the hearings.

EXECUTIVE SESSION

VOTE (2007-41) Councilor Smith, seconded by Councilor Wells, moved to enter Executive Session at 8:22 PM to discuss a personnel matter per M.R.S.A. 13 sec 405(6)b. **Order passed - Vote 6-0.** The recording secretary was dismissed. The Council returned from Executive Session at 9:21 PM.

ADJOURNMENT

VOTE (2007-42) Councilor Bowie, seconded by Councilor Smith, moved to adjourn at 9:22 PM. **Order passed - Vote 6-0.**

Respectfully Submitted,

Juliet C. LeBlond
Assistant Town Clerk