



LISBON WATER DEPARTMENT

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Paul A. Adams, General Manager

Stanley Doughty Jr., Chairman, James Gurney, & William A. Bauer, Commissioners

Minutes for Commissioners' Meeting on July 18, 2006

Members Present: Stanley Doughty Jr. and James Gurney

Members Absent: William Bauer

Staff Present: Larry Plourde

Staff Absent: Paul Adams-Vacation

Audience Present: Craig Douglas and Rob Williamson of Wright-Pierce

Meeting called to order by the chairman, at 7:00pm.

I. OLD BUSINESS

A. Reading and approval of minutes:

1. Minutes from June 6th approved.

a. Mr. Gurney made a motion to accept the minutes and Mr. Doughty Jr. 2nd the motion with a 2/0 unanimous vote.

2. Minutes from July 3rd meeting approved.

a. Mr. Gurney made a motion to accept the minutes and Mr. Doughty Jr. 2nd the motion with a 2/0 unanimous vote.

B. Moody Well Project-See Audience Participation

C. Tabled Items

1. Dragon Property-No further developments

2. Accounts Payable Program-No further developments

3. Compensation for Alarm call-outs

a. Waiting to see if this becomes a significant issue

4. Wright-Pierce's Wellhead Protection Proposal-Tabled to next meeting

5. Maine Electronics Blue Building-Tabled

6. New Garage Quotes-Tabled

7. Executive Session Requirements-Tabled

8. Workshop with crew

D. Other Old Business-None

II. AUDIENCE PARTICIPATION

A. Moody Project Update

1. Mr. Douglas reported:

a. The substantial completion was granted and signed off on June 29th.

- b. The well building for well#1 has been removed and the pitless was welded on today with expectations for the pump to be operational by next Monday.
 - c. VFD generator contractor will be here on 07/24/2006 to do some final adjustments.
 - d. They have loam and seeded the site.
 - e. The walk through for the final punchlist is scheduled for July 27th.
 - f. The contractor's finish deadline looks to August 8th, which is a little behind, but it will work.
 - g. Mr. Gurney inquired if the arsenic discharge levels are known yet and if we have received confirmation that the treatment plant will be able to handle them.
 - i. Mr. Douglas stated that it will take about 6 weeks to have a good idea on the discharge levels but he does not foresee any problems. He knew that the sewerage treatment plant was previously permitted to handle 10ppb but he is not certain what the current permit limit is. He also stated that if the levels are too high, the discharge would go to the onsite storage tank and then LWD would call the discharge disposal company to have it removed and properly disposed of.
2. Mr. Gurney asked if LWD is running on just one well at a time and Mr. Douglas confirmed that we are running on one well at a time. Mr. Williamson stated that the option of running more than one well is available if needed but he did not think this would ever be necessary.
3. Mr. Gurney asked if anyone has had any feedback on the success of the filters with the customers and no one has as of today, but Mr. Douglas has a contact that lives in Winter Park and hopes to have some positive communication from him in about a month.
4. Contingency Items for Moody Project
- a. Mr. Douglas presented the most current budget showing the status of the contingency items. A copy is included with the minutes.
 - i. Video wells will happen tomorrow
 - ii. Well spacers will be billed directly
 - a. They are to prevent bowls from rubbing through the casing.
 - iii. Generator pad expense is to cover the concrete costs when there was a change in the size needed.
 - iv. Maine Electronics review
 - v. Loading Dock Leveler- the mechanism is about \$900 but there are others costs to get the hydraulics and electricity to the dock area.
 - vi. Ann Street transducer
 - vii. Moody site lighting
 - viii. Moody site fencing
 - a. The amount has changed considerably as they have changed the type of access gates and then added ground prep for easier maintenance.
 - b. Mr. Gurney inquired if new plant has security alarm system. Mr. Douglas stated that it does have alarms but does not have cameras. Mr. Williamson stated that he had seen systems that he was not confident with but recently he has seen a better system. W/P will research systems and get quotes. Mr. Gurney expressed his interest in dummy cameras as well as recording cameras.

- ix. Mr. Gurney inquired if the Wellhead Protection Proposal was included in the contingency balance and Mr. Douglas confirmed that it was deducted.
- x. SCADA Reporting System needs to be accepted or declined
 - a. Mr. Gurney asked what reports are recommended and Mr. Williamson stated that he could get a list and then as part of the package it could be customized as well.
- 5. SRF loan LWD secured from the Town
 - a. Mr. Douglas stated that he is continuing to convince the state to allow LWD to turn some of the contingency fund back on the loan.
- 6. Open House
 - a. Mr. Douglas inquired if LWD would be having an open house for the new facility and Mr. Gurney stated that we would be and that Mr. Adams is coordinating it. Mr. Douglas said that they would be available for that at our request.
- 7. Tank Cleaning and System Flushing
 - a. Mr. Plourde confirmed that the tank cleaning has been completed and they are continuing to flush the system.
- 8. Mr. Gurney inquired about maintenance for the new plant.
 - a. Mr. Douglas stated that maintenance should be minimal on the building, as the materials used do not require it.
 - b. The wellhead area maintenance should be minimal as well as they used weed deterrent mats with crushed stone.
- 9. Mr. Williamson stated that they would attend the August 15th commissioner's meeting.

III. WARRANTS

- A. Warrant 29 (July 19, 2006)- Approved
- B. Warrant 30 (July 26, 2006)- Approved

IV. NEW BUSINESS

- A. General Manager's Report-None
- B. Operation Supervisor's Report
 - 1. Mr. Plourde Reported:
 - a. Touch Read Equipment Prices
 - i. Mr. Plourde stated that the equipment has been upgraded since the purchase of LWD current system and the new prices are as follows.
 - a. New auto gun only-\$1063.20
 - 1. The memory capacity for this gun is 100 meters then it must be downloaded into the handheld to continue, which means the person with the gun will have to track down the person with the handheld to download in order to continue reading meters.
 - b. New hand held only-\$6,628
 - c. Communication stand- \$927
 - d. Complete system cost-\$7,884
 - b. Generator hook-up
 - i. Mr. Plourde stated that the hookup is complete but the system has not been tested yet.
 - ii. Mr. Gurney asked if it is a problem to have the current generator dedicated to the SCADA and this office building and Mr. Plourde said he did not think it would be an issue.

V. SET NEXT MEETING

A. Tuesday, August 1, 2006 at 7pm.

1. Mr. Gurney stated that they would need to address the meeting day as it may conflict with new Town Council meetings.

VI. EXECUTIVE SESSION

A. None

VII. ADJOURNMENT

A. Mr. Gurney made a motion to adjourn and Mr. Doughty Jr. 2nd with a unanimous 2/0 vote with the meeting adjourned at 7:50pm.