



TOWN COUNCIL
MEETING MINUTES
MAY 15, 2007

Layne Curtis, At Large 2007
Charles Smith, At Large 2008
Michael Bowie, At Large 2009
Gina Mason, District 1 2007
Janet Henry, District 1 2009
Dale Crafts, District 2 2007
Norma Wells, District 2 2009

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CALL TO ORDER & PLEDGE TO THE FLAG. The Chairman, Layne Curtis, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Smith, Curtis, Bowie, Mason, Henry, Crafts, and Wells. Also present were Curtis Lunt, Town Manager; Twila Lycette, Town Clerk; Ryan Leighton, Town Engineer; David Brooks, Chief of Police; and approximately seven citizens in the audience.

PUBLIC HEARINGS

ETHICS & CONFLICTS OF INTEREST

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

AMENDMENTS TO LISBON CODE CHAPTERS 6, 10, & 50

The Chairman opened the public hearing. There were no comments. The Chairman closed the public hearing.

AMENDMENT TO LISBON CODE CHAPTER 50 - BOOKER STREET

The Chairman opened the public hearing. William Bauer submitted photographs of the parking area in question, and stated that there is ample room for turns made at that intersection. He asked that the Council vote favorably for this amendment.

Faye Brown explained that a park area that was gifted to the Town for neighborhood children to play in should be free of vehicles parked in and in front of it, and should be closed and policed regularly after dark. She presented a letter signed by 11 voting age residents who park on the street, and requested a no parking sign on the park side of the street.

The Chairman closed the public hearing.

CONSOLIDATION OF POLLING PLACES FOR
JUNE 12 STATE BOND ELECTION

The Chairman opened the public hearing. Mrs. Lycette distributed sample ballots for this election, and explained the special legislative decisions allowing the emergency consolidation. The Chairman closed the public hearing.

CONSENT AGENDA

VOTE (2007-066) Councilor Smith, seconded by Councilor Wells, moved to adopt the following consent items: (A) Renewal Liquor License - Good Time Lanes; (B) Annual Renewal Victualers Licenses (D) Minutes of 5/1/07, 5/7/05, and 5/8/07. **Order passed - Vote 7-0.**

VOTE (2007-066a) Councilor Bowie, seconded by Councilor Smith, moved to adopt the following consent items: (C) Appoint Wardens & Set Absentee Ballot Processing Hours. **Order passed - Vote 7-0.**

COUNCIL ORDERS, ORDINANCES & RESOLUTIONSORDINANCE: LISBON CODE CHAPTER 12
ETHICS & CONFLICTS OF INTEREST

VOTE (2007-067) Councilor Bowie, seconded by Councilor Wells, moved that Lisbon Code Chapter 12, Ethics and Conflicts of Interest, be and hereby is enacted. Roll Call Vote: Janet Henry - Yea; Gina Mason - Yea; Michael Bowie - Yea; Layne Curtis - Yea; Charles Smith - Yea; Dale Crafts - Yea; Norma Wells - Yea. **Order passed - Vote 7-0 (Final Passage).**

ORDINANCE: AMEND LISBON CODE CHAPTERS 6, 10, & 50

VOTE (2007-068) Councilor Smith, seconded by Councilor Crafts, moved that the following Chapters are amended by repealing the crossed through text and adding the underlined text:

- Chapter 6 Article II Dogs Sec. 6-31
- Chapter 10 Article III Alcoholic Beverage, Div. 2 Special Amusement Permits
- Chapter 10 Article IV Itinerant Vendors
- Chapter 10 Article VI After Hours Entertainment Events
- Chapter 50 Traffic and Vehicles, Article I Sec. 50-9 Campus Street
- Chapter 50 Traffic and Vehicles Article III Div. 2 Stop and Yield Intersections.

Councilor Bowie seconded by Councilor Curtis moved to amend the order to exclude amendments to Chapter 50. **Amendment #1 passed - Vote 7-0.** Roll Call Vote: Janet Henry - Yea; Gina Mason - Yea; Michael Bowie - Yea; Layne Curtis - Yea; Charles Smith - Yea; Dale Crafts - Yea; Norma Wells - Yea. **Order as amended #1 passed - Vote 7-0 (Final Passage).**

ORDINANCE: AMEND LISBON CODE CHAPTER 50 - BOOKER STREET

VOTE (2007-069) Councilor Wells, seconded by Councilor Bowie, moved that Lisbon Code Chapter 50, Traffic and Vehicles Article II, Div. 2, Booker Street be amended by adding the following:

...except that 2 hour parking shall be allowed on the east side from Union Street approximately 140' northerly.

Roll Call Vote: Janet Henry - Nay; Gina Mason - Yea; Michael Bowie - Yea; Layne Curtis - Nay; Charles Smith - Yea; Dale Crafts - Nay; Norma Wells - Yea. **Order passed - Vote 4-3 (Final Passage).**

ORDER: CONSOLIDATE POLLING PLACES

VOTE (2007-070) Councilor Wells, seconded by Councilor Smith, moved that Lisbon consolidate polling locations for the June 12th election and that the Town Office be this designated polling location. **Order passed - Vote 7-0.**

ORDER: MTM CENTER PARK

VOTE (2007-071) Councilor Smith, seconded by Councilor Crafts, moved to approve the MTM Park plan and appropriate \$6,500 from the Recreation Land Purchase Fund and \$9,100 for 2006-07 carry forwards to be used for construction. **Order passed - Vote 6-1 (opposed: Bowie).**

ORDINANCE: LISBON CODE CHAPTER 22 - MANUFACTURED HOUSING

VOTE (2007-072) Councilor Curtis, seconded by Councilor Smith, moved to table discussion of the amendments to Lisbon Code Chapter 22. **Order passed - Vote 7-0.**

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OTHER BUSINESSBOARD OF REGISTRATION BUDGET REVIEW

Mrs. Lycette explained that one night of town meeting is budgeted per the Charter which allows the town to hold a town meeting to vote on articles within 15 days of the Council passage of the budget. She also explained the increases for the third polling place and voter registration processes, and offered a few areas that could potentially be cut. Councilor Wells suggested using the Lisbon Community School (LCS) as a central polling place; Mrs. Lycette stated that she had previously requested use of the LCS and was denied. Councilor Bowie suggested maintaining the current two polling places until LCS options are fully explored.

Councilor Crafts left at 8:28 PM and returned at 8:31 PM.

Councilor Bowie suggested removing the third polling place, and voting machine & maintenance, creating a reduction of \$5,355. The Council agreed by consensus to the budget as presented with a bottom line total of \$26,622.

ROUTE 196 ACCESS MANAGEMENT STUDY

Mr. Lunt explained the study and suggested delaying action on this study until a later date, but cautioned that MDOT will control the road if nothing is done. Councilor Curtis suggested bringing in both studies for comparison to provide feedback for both.

MAY 22 PUBLIC HEARING PREPARATION

Mr. Lunt presented proposed materials for the Town budget, and said that no information has been received from the School. Councilor Wells requested a packet be given to the Council on Thursday.

TOWN MANAGER'S REPORT

Since the last Council meeting the Town Report was published. Mr. Lunt has advertised for the Economic Development position with applications due June 1st. He has also met with the architect for the Public Works garage, and an options package will be presented to the Council for consideration on June 5th. Mr. Lunt has been reviewing a draft form of the Route 196 Traffic Management Study by Gorrill Palmer.

Mr. Lunt has been reviewing Treatment Plant operations. The new Madelyn Street pump station is expected to be operational this month. The new grinder at Davis Street works very well and the new pumps at Winter Park have not clogged since installation. A clarifier at the Treatment Plant is down for repairs.

Mr. Lunt and the Public Works Department prioritized landscaping at the boat launch, sweeping, painting crosswalks and center lines, bidding paving, reconstruction of a section of Hudon Road, finishing gravel on a trail extension, and Pinewoods Road and Gartley Street reconstruction. Councilor Bowie suggested doing work on Pinewoods Road before Hudon Road based on several resident comments; Mr. Lunt said he felt Hudon Road would not take very long, and that it is a danger. Mr. Lunt also explained that ditching would be among the priorities as well. Councilor Wells requested that department head reports be delivered every month.

Councilor Curtis reminded Mr. Lunt that Public Works is a maintenance department first, though the projects are a nice improvement, and said he didn't want to lose sight of that. Councilor Crafts said that if the savings is worth using PW for special projects rather than bidding them out, perhaps more help should be hired to keep the department from being stretched too thin.

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Mr. Lunt explained that there are several board vacancies and very few applications, and cautioned that new legislation may prevent boards without enough members to act.

AUDIENCE PARTICIPATION

Forest Jordan of the Lisbon Center Cemetery asked which Town entity would be paying for the installation of a water meter; Councilor Curtis explained that the Town is planning to pay for materials and the Water Department will be providing labor.

Chief Brooks handed out a package of communications from citizens involved with Booker Street. He explained the history of the Booker Street issues and affirmed that it needs to be addressed.

APPOINTMENTS

None

GOOD NEWS & RECOGNITION / ORAL COMMUNICATIONS

Councilor Curtis requested that the Council acknowledge the Lisbon cross-country team for their accomplishments; Councilor Mason suggested a letter be sent congratulating the Maineiacs as well. Councilor Henry thanked Twila Lycette for her efforts in the budget and added her encouragement in using LCS as a polling place. Councilor Bowie requested monthly reports for any accounts not maintained in the traditional fashion, such as Public Works and the School lunch program.

Councilor Bowie also said that a donation was given to the Fire Department and that the funds were spent without Council approval; Mr. Lunt suggested clarifying the relationship between the E.T. Smith Hose Company and the Town. Chief Brooks asked if fundraisers needed to be put before the Council too; Councilor Wells said the Council should be made aware, but did not necessarily need permission. Mr. Lunt suggested having a policy drafted for donations and fundraisers.

EXECUTIVE SESSION

VOTE (2007-073) Councilor Smith, seconded by Councilor Bowie, moved to enter executive session at 9:29 PM to discuss Economic Development per MRSA Chapter 13 Section 405(6)c. **Order passed - Vote 7-0.** The recording secretary was dismissed. The Council returned at 9:57 PM.

ADJOURNMENT

VOTE (2007-074) Councilor Bowie, seconded by Councilor Smith, moved to adjourn at 9:58 PM. **Order passed - Vote 7-0.**

Respectfully Submitted,

Juliet C. LeBlond
Assistant Town Clerk

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