

Minutes: Library Governing Board meeting, February 13, 2013: IN ATTENDANCE: Ralph Day, Claire Paquette, Richard Golden, Sally Lunt, also in attendance Library Director, Diane Nadeau, and representing the Friends of the Library: Dawn King. ABSENT: Governing Board member: Robin Tupper.

Chairman, Richard Golden called the meeting to order at 6:35 PM. The Board reviewed the circulation statistics for the month of January. It was noted by Ms. Paquette that adult DVD circulation is up significantly with 405 checkouts last month. The Board discussed the importance and convenience of the "free" DVD service to the Lisbon community. They also noted that more than 1,800 citizens came to the library in January seeking a variety of services including photocopies, fax services, and federal tax forms.

The Board reviewed the changes to the "Juvenile Registration Policy" that included the addition of parental permission for check-out of PG & R rated DVD's. The Board voted 4-0 to approve the changes. The policy will be amended and set as permanent record into the "Policy Manual."

Board Chairman, Mr. Golden approved Library Director's goal and effort to have the Governing Board review all library policies to ensure they are current and effective.

The Board was pleased with the report in regards the Town Councilors visit to the Library on 2/2/13. Mrs. Lunt stated that she was happy their visit included the Children's Room that is currently being remodeled.

The Library Board also reviewed the proposed (draft) 2013-14 Library Department budget that had been reviewed by the Town Manager, Finance Director and Library Director last week. The Board discussed and unanimously agreed they will work with Town Officials to ensure the library budget meets the needs of the Lisbon citizens while being mindful of overall town needs and tax rates. This vote was 4-0.

The Governing Board recessed the meeting to the Children's Room to check on the progress of the remodel project. All members were very pleased with the changes to the room. Mr. Golden noted the warmth of the room with the new foam insulation. Mrs. Nadeau informed the Board that the heat to the room had been turned off on 1/28/13 to conserve oil during the construction project and that the warmth of the room was indeed due to the new foam insulation. The Board noted the good work that F.C.I. Construction Co. was doing and thanked one of the contractor's for a job well done. Mrs. Nadeau informed the Board that the construction work will be done by Friday, February 15, 2013. Mrs. Nadeau gave the board and schedule of the "clean-up" to be done by staff and volunteers. The projected "open-for-business" date for the Children's Room is 2/23/13. A "grand Re-Opening" celebration will be scheduled in March. That Information will be forthcoming.

The next Library Governing Board is scheduled for Wednesday, March 13, 2013. Meetings are open to the public and are held at the library at 6:30 PM.