



MINUTES PLANNING BOARD SEPTEMBER 8, 2011

John Potvin - Regular 2014
Don Fellows - Regular 2015
Jeffrey Ganong - Regular 2015
Dan Nezol - Regular 2011
Francis Drake, Jr. - Regular 2011
Gerry Kamke - Associate 2014
Steve Warren - Associate 2011

1. **CALL TO ORDER:** The Chairman, Mr. Ganong called the meeting to order at 6:08 PM.
2. **ROLL CALL:** Regular members present were Dan Nezol, Jeffrey Ganong, John Potvin, Francis Drake, Jr., and Don Fellows. Associate Members, Steve Warren and Gerry Kamke were absent. Also present was Stephen Eldridge, Town Manager; Fern Laroche, Councilor, Michael Cote, Code Enforcement Officer, and 2 citizens in the audience.

The Chairman reviewed the Board's policies and procedures.

3. **PUBLIC HEARINGS: None.**
4. **REGULAR MEETING:**

CONDITIONAL USE PERMIT:

Case # 11-02 Applicant: Matthew Bradeen

Intended Use: Construct a 3 Bay Garage for Storage

Mr. Potvin seconded by Mr. Drake moved to approve the conditional use permit for Matthew Bradeen. Vote 4-0-1 (Abstained: Fellows). Carried.

5. **OTHER BUSINESS:**

Brief review of some suggested procedural changes. The Planning Board Agenda Packets will not be mailed and a mailbox will be provided in the Copy/Mail Room for the members to pick up their materials. The packets will also be scanned and e-mailed to the members who have provided an e-mail address. Some of the other suggestions included a scheduled review of the agenda in person or by phone with the Codes Enforcement Officer prior to the meeting and requesting that members with questions pertaining to agenda items be presented to the Codes Enforcement Officer in advance so they may be researched and if needed legal advice could be obtained. The board members have a draft copy of these suggestions and will work on them and incorporate some other ideas.

Steve Eldridge, Town Manager mentioned now that the Wellhead Ordinance has been adopted the complete Zoning Ordinance and Maps will be going before the Planning Board for approval prior to going to the Council for the final adoption and it would be a good time for the Board to hold a workshop to review it.

The board members unanimously agreed to hold a workshop on their next scheduled meeting time, which is Thursday, September 22, 2011 at 7:00 PM.

6. **WRITTEN COMMUNICATIONS: None.**
7. **ADJOURNMENT:**

** These minutes are not verbatim. A recording of the meeting is on file.*

ACTION TAKEN: Mr. Fellows seconded by Mr. Ganong moved to adjourn at 6:30 PM.
Vote 5-0 Carried.

Respectfully submitted,

Jody Durisko
Administrative Assistant

Date Approved:

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