



**MINUTES  
PLANNING BOARD  
SITE VISIT CASE 13-5  
MAY 23RD, 2013**

Don Fellows - Regular 2013  
Jeffrey Ganong - Regular 2013  
Dan Nezol - Regular 2014  
Joshua Holmes - Regular 2015  
James Lemieux - Regular 2015  
Curtis Lunt - Associate 2013  
Karin Paradis - Associate 2014

1. **CALL TO ORDER:** The Chairman, Mr. Fellows called the Site Visit to order at 6:00 PM.
2. **ROLL CALL:** Regular members present were Don Fellows, James Lemieux. Associate members present were Curtis Lunt and Karin Paradis. Also, present was Dennis Douglass, Code Enforcement Officer. Absent was Josh Holmes and Jeff Ganong. Representatives of the Water Department (Applicant) present were Kenneth Wells, William Baur and Timothy Sawtelle, Engineer. Members of the Public present were approximately eight.
3. **CHAIR'S REVIEW OF MEETING RULES:** The Chairman, Mr. Fellows reviewed the Rules pertaining to a Special Meeting/Site Visit.
4. **SITE VISIT:**
  - Dennis Douglass conducted the walk-thru of the site by entering at the proposed driveway location. The proposed location of the tank was shown on the ground by the use of stakes, flagging and marking paint.
  - Dennis Douglass explained the ordinance on height / setbacks required.
  - Engineer, Timothy Sawtelle clarified that the proposal includes a chain link fence surrounding the tank for security purposes. Mr. Sawtelle also explained the basic location of the tank.
  - William Baur, Chairman of the Water Commission, explained the driveway entrance and its location.
  - Dennis Douglass and Don Fellows measured the proposed driveway entrance to the existing entrance abutting the Ridge Cemetery. It was determined that the separation distance exceeded 80' and that it would meet Access Management standards.

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Dennis J. Douglass, Code Enforcement Officer

Date Approved: \_\_\_\_\_

*\* These minutes are not verbatim.*