

**WHO CAN OBTAIN A CERTIFIED OR NON-CERTIFIED COPY OF A VITAL RECORD - Effective August 31, 2012:**

Purchaser of the record must have a "direct and legitimate interest in the matter recorded" - MRSA Title 22, Section 2706

Type of Record (MRSA, Title 22, Section 2706 "Disclosure of vital records", subsecs. 5 and 8)	Self	Spouse: must show marriage license*	Registered Domestic Partner: must show DP certificate	Parent(s)	Guardian: must show court issued guardianship papers	Descendant: of person listed on the record - their child, grandchild - must show lineage	Attorney or Agent: of person on record - must show notarized statement from person or his/her family or proof of contract. <u>If for family must provide proof of relationship.</u>	Family: Grandparent, Sibling, Step-parent, Step- child, Aunt, Uncle, Niece, Nephew, Mother- in- law, Father-in-law – must show proof of relationship	Non- Family: Boyfriend, Girlfriend, Fiancé, Friend, Neighbor, Ex-spouse	Genealogists: With no direct and legitimate interest, must show Maine ODRVS researcher card and personal ID	Genealogists/ Agent: Must show personal ID, Maine ODRVS researcher card, have direct and legitimate interest as agent & written authorization	Officiant/Informant /Funeral Establishment: Must be listed on the record, show ID
Birth Certificate - includes both legitimate and out of wedlock births	Yes	Yes	Yes	Yes – if listed on record	Yes	Yes	Yes	Yes	No**See Direct and Legitimate Interest chart on reverse	No	Yes	Yes
Marriage Intention & Certificate	Yes	Yes	Yes	Yes – if listed on record	Yes	Yes	Yes	Yes	No** See Direct and Legitimate Interest chart on reverse	No	Yes	Yes
Death Certificate - †	N/A	Yes	Yes	Yes – if listed on record	Yes	Yes	Yes	Yes	No** See Direct and Legitimate Interest chart on reverse	No	Yes	Yes
Non-Certified Copy Of any birth, death or marriage	Yes	Yes	Yes	Yes – if listed on record	Yes	Yes	Yes	Yes	No** See Direct and Legitimate Interest chart on reverse	Yes	Yes	Yes

\* A person must show a copy of a marriage license to obtain a copy of their current spouse's birth certificate. The spouse does not have to show a copy of their marriage license if they are purchasing a copy of a marriage license in which they are listed on the record or a copy of their spouse's death certificate in which they are listed as the spouse on the record.

\*\*Individual may have access to a certified or a non-certified copy of a record if they show direct and legitimate interest and are able to provide proof.

**Identification Requirement** - Anyone purchasing a certified copy of a record as listed above shall complete a vital records order form which shall declare their name and their connection with the person who is listed on the record. Anyone purchasing a certified copy as listed above shall also show proof of identification: driver's license, passport or other government issued picture identification card. If these are not available, then the requestor needs to show photocopies of two items from the following: utility bills, bank statements, car registration, copy of income tax return, personal check with address, a previously issued vital record/marriage license, letter from gov't agency requesting vital record (e.g. DHHS, WIC), Dept. of Corrections ID card, Social Security card, DD214 form, hospital birth worksheet, license/rental agreement, pay stub or W-2, voter registration card, Medicare/Mainecare insurance card, private or public school photo ID, college photo ID, employee photo ID, or a disability award from SSA. These identification requirements apply to both certified and non-certified copies of vital records. (DRVS letter, 6-25-10)

†Certified copies of short form death certificates may only be issued if you have a supply of the safety paper for this document. This safety paper was discontinued in 2007.