



LISBON WATER DEPARTMENT

639 Lisbon Road

Lisbon Falls, Maine 04252

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Paul A. Adams, General Manager

William A. Bauer, Chairman, & Commissioners Stanley Doughty Jr. & Kenneth R. Wells

Commissioners' Meeting Minutes for October 11, 2011

Members Present: Bill Bauer, Stanley Doughty Jr., and Ken Wells

Staff Present: Paul Adams

Audience: Mr. and Mrs. Campbell and Celine Goddard

Meeting called to order by Mr. Bauer at 6:30pm.

I. AUDIENCE PARTICIPATION

A. None

II. WARRANTS

A. Warrant 39 for September 28, 2011- Approved

B. Warrant 40 for October 5, 2011- Approved

III. OLD BUSINESS

A. Reading and approval of minutes:

1. Minutes from September 26, 2011

a. Mr. Wells made a motion to accept the minutes for September 26, 2011. Mr. Doughty Jr 2nd the motion followed by a positive 2/0/1 vote with Mr. Bauer abstaining.

B. Trail through Bauer Station

1. Mr. Adams briefed the commissioners that he spoke with Open Door Bible minister and they admitted that they did put in the trail. They didn't realize that the Water Dept. was an abutting property owner. Mr. Adams stated that he relayed the message that the Commissioners would like representatives from the church to come to a meeting and obtain permission to continue the use of the trail through the Bauer station property. He told them that they did not have permission to cross the property until it was granted.

a. Mr. Bauer stated that he would like a claim waiver for liability from them should anyone get injured on the Town's property.

C. 2010 Bond

1. Mr. Adams stated that he spoke with Toni Reed at the bond bank and she said that the money can only be spent on the specific project and the funds need to be used within a year. He said that he told her that we would not be able to use the remainder of the money within a year and she said that she would need to check with someone on what we would need to do with the balance.

- D. Route 196 Main Replacement
 - 1. Mr. Adams stated that the work has begun and they have laid about 500ft of new 8” main.
 - 2. The Commissioners discussed the issue.
- E. Life Insurance
 - 1. Mr. Adams presented the letter from the Town that addressed life insurance premiums for employees that are not on the health insurance.
 - a. Mr. Adams asked if the Commissioners were going to change the current policy that the Water Dept. pays the premium for all the employees or if they are going to change the policy so that the employees not on the health insurance will now have to pay for their own premiums.
 - b. The Commissioners discussed the issue and asked Mr. Adams to check with the School Dept. to see what their policy says, to see what the premiums are and if they are going to increase and how many employees want the insurance.
- F. 2002 Truck
 - 1. Mr. Adams asked for a decision on what to do with the 2002 truck.
 - 2. The Commissioners discussed the issue.
 - a. Mr. Wells made a motion to buy a new crate motor and repair the truck. Mr. Bauer 2nd that motion followed by a 2/1 vote with Mr. Doughty Jr. voting against. Mr. Doughty Jr. would recommend replacing the truck and not repairing the 2002 truck.
- G. Tabled Items
 - 1. Water District Proposal
 - a. Tabled to a future meeting (TBD) with Mr. Levy.
 - 2. Online Credit Card/Billing with Invoice Cloud
 - a. Tabled pending a meeting with Sam Evrard.
 - 3. Wellhead Protection Issue
 - a. The Commissioners asked Mr. Adams to send a copy of the e-mail to the developers engineer at Wright Pierce to see if she has the information that we are looking for and include Mr. Kelly in the correspondence.
 - b. They also said that if we get nothing in return to let Mr. Kelly know that we will be contacting the code enforcement officer with our concerns.
 - 4. Filter Plant Issue
 - a. Tabled pending filter media information.
 - i. Mr. Adams stated that he has heard nothing from PurFlow or Rob Williamson with Wright Pierce.
 - a. The Commissioners asked Mr. Adams to contact Jeff Musich with Wright Pierce and ask him to come to the next meeting.
 - 5. New Terms & Conditions
 - a. Tabled until a draft is submitted.
- H. New Standpipe Proposal
 - 1. Mr. Adams presented the quotes he received for proposals from the Engineers for site evaluation for the new standpipe proposal.
 - a. Dirigo Engineering was \$1,500
 - b. Wright Pierce was \$19,000
 - i. The Commissioners discussed the information and they will discuss Wright Pierce’s quote with them at the next meeting when are present.

c. Ms. Goddard offered to invite Mr. Fairbanks and Mr. Upham to the next meeting for discussion.

i. Mr. Bauer said that he appreciated her offer but he did not think that we were to the point of discussion with property owners yet. He would like to see the study information first.

I. Other Old Business

1. None

IV. NEW BUSINESS

A. General Manager's Report

1. None

B. Customer Communication Log

1. The Commissioners reviewed and discussed the customer complaint log.

2. Mr. Doughty Jr. expressed his concern that there is more dirty water out there, but we just aren't hearing about it all at once. He said the water doesn't appear to be getting better, but getting worse. He said that we really need to resolve the plant issue.

3. They discussed the schools issue of a dead end line and possibilities to flush their line better. Mr. Adams will pass on the suggestions.

C. Other New Business

1. None

D. Next Meeting Date

1. The next Commissioners' Meeting date is for Monday, October 24, 2011 at 6:30pm at the Lisbon Water Dept.

V. EXECUTIVE SESSION

A. None

VI. ADJOURNMENT

A. Mr. Doughty Jr. made a motion to adjourn and Mr. Wells 2nd the motion followed by a positive unanimous 3/0 vote. The meeting adjourned at 7:10pm.