



LISBON WATER DEPARTMENT

639 Lisbon Road

Lisbon Falls, Maine 04252

Tel. (207) 353-3020 fax (207) 353-3004

Paul A. Adams, General Manager

William A. Bauer, Chairman, & Commissioners Stanley Doughty Jr. & Kenneth R. Wells

Commissioners' Meeting Minutes for September 26, 2011

Members Present: Stanley Doughty Jr. and Ken Wells

Member Absent: Bill Bauer

Staff Present: Paul Adams

Audience: None

Meeting called to order by Mr. Wells at 6:31pm.

I. AUDIENCE PARTICIPATION

A. None

II. WARRANTS

A. Warrant 37 for September 14, 2011- Approved

B. Warrant 38 for September 21, 2011- Approved

III. OLD BUSINESS

A. Reading and approval of minutes:

1. Minutes from September 12, 2011

a. Mr. Doughty Jr made a motion to accept the minutes for September 12, 2011. Mr. Wells 2nd the motion followed by a positive 2/0 vote.

B. Route 196 Main Replacement

1. Mr. Adams stated that the contracts were signed and the work was started today.

2. The Commissioners discussed the issue.

C. Terms & Conditions

1. Abatement Policy

a. Mr. Adams presented two options from MRWA to choose from to add a policy for abatement of water charges in the new Terms & Conditions written for the new Rule Chapter 660.

b. The Commissioners discussed the issue and decided to choose option #2.

c. Mr. Adams stated that he will present the draft of the new Terms & Conditions as soon as he gets them. He said that they have to be approved by the Commissioners and submitted to the PUC for implementation on January 1, 2012.

d. Mr. Wells made a motion to accept option #2 for the Abatement Policy with privilege of abatement granted only once every 5 years for each request.

D. 2002 Truck

1. Mr. Adams stated that he went to the local dealer that had a utility truck for sale and found that it was a 2001. He said that he did not feel that it would be the best option

to purchase a truck older than the one we have. He said that it would be a better option to put a new motor in the LWD 2002 truck.

2. The Commissioners discussed the issue and decided to table it until the next meeting pending more information on the body of the 2002 truck.

E. Tabled Items

1. Water District Proposal
 - a. Tabled to a future meeting (TBD) with Mr. Levy.
2. New Standpipe Proposal
 - a. Tabled pending land decision
 - b. Proposals from the Engineers for site evaluation
 - i. Mr. Adams stated that they will have the quotes and some representatives for the next meeting.
3. Online Credit Card/Billing with Invoice Cloud
 - a. Tabled pending a meeting with Sam Evrard.
4. Wellhead Protection Issue
 - a. Tabled pending a meeting with Premiere Dev.
5. Filter Plant Issue
 - a. Tabled pending filter media information.

F. Other Old Business

1. None

IV. NEW BUSINESS

A. General Manager's Report

1. Bauer Station Issue
 - a. Mr. Adams stated that they have recently noticed that a trail crosses the Bauer Station property. He wanted to find out if the Commissioners had given someone permission to make this trail on the property.
 - i. The Commissioners discussed the issue and said that they have not given permission for the trail. They asked Mr. Adams to contact the suspected party and ask them to come to a meeting to discuss the issue.
2. Life Insurance Benefits
 - a. Mr. Adams presented a letter from the Town Manager stating the Town will no longer pay for life insurance for employees that do not participate in the health insurance program.
 - b. He stated that the Water Dept. has always paid this benefit, but wanted to make sure with the new plan going into effect.
 - c. The Commissioners discussed the issue and decided to table it until Mr. Bauer can be present.

B. Customer Communication Log

1. The Commissioners reviewed and discussed the customer complaint log.
 - a. The Commissioners discussed the complaint from the school department and Heritage Knolls.
 - i. Mr. Adams stated that the interior plumbing at the high school kitchen is a significant factor in being able to flush the line adequately. He said that their normal flow isn't enough to move sediment through the system. He said that they are going to consult the plumber they use and see what options they can do.
 - ii. Mr. Doughty Jr. asked if Heritage Knolls has flushing capabilities and Mr. Adams said that they do have a hydrant that they could flush.

C. Other New Business

1. None

D. Next Meeting Date

1. The next Commissioners' Meeting date is for Tuesday, October 11, 2011 at 6:30pm at the Lisbon Water Dept.

V. EXECUTIVE SESSION

A. None

VI. ADJOURNMENT

A. Mr. Doughty Jr. made a motion to adjourn and Mr. Wells 2nd the motion followed by a positive unanimous 2/0 vote. The meeting adjourned at 6:55pm.