



## MINUTES FINANCE COMMITTEE MAY 10, 2021

Heather Ward - member 2021  
Curtis Lunt - member 2023  
Dan Leeman - 2022  
Jesse Zack - 2023  
Noly Lopez - 2022  
Kayla Tierney  
Haley McCrater  
Diane Barnes  
Richard Green  
Norm Albert  
Tracy Austin

1. **CALL TO ORDER:** The Chair, Heather Ward called the meeting to order at 5:00 PM.
2. **ROLL CALL:** Regular members present were Dan Leeman, Heather Ward, Jesse Zack and Curt Lunt. Finance Director, Kayla Tierney and Town Manager, Diane Barnes were also present. In addition, Haley McCrater and Rick Green were also present from the School Department.

### 3. OTHER BUSINESS

#### a. FY22 Municipal Budget Review

INTRODUCTION: The Finance Director, Kayla Tierney, provided handouts to the committee members of the School Department 21-22 Subsidy Comparison Report, Lisbon School Department School Committee 2021-2022 Budget Warrant Articles as of 5/4/2021, FY21 Commitment Comparison Manager's Request, Unassigned Fund Balance, FY22 Projected Managerial Budget for Revenues, items on hold for discussion, and the FY22 Projected Managerial Budget for Expenses.

#### COMMITTEE COMMENTS:

Diane Barnes, Town Manager, made note to the committee of a change to the Memorial Day account; \$1,000 was added for the flags down 196 and Main Street in the Falls.

Heather Ward, Chair, asked for a motion for in regards to the FY22 Municipal Budget – Expenses. Motion was made by Curt Lunt to approve for recommendation the \$9,979,076 projected municipal budget, which includes the \$1,000 expense line item added for Memorial Day flags.

An amendment to the motion was made by Dan Leeman as follows: to approve for recommendation the \$9,979,076 projected municipal budget; the total amount is included in the motion for recommendation, but two committee members excluded themselves from the Planning Board (\$17,612) budget recommendation as they are planning board committee members and one committee member excluded himself from the Parks and Recreation (\$631,100) budget recommendation.

The amended motion was seconded by Jesse Zack

**VOTE 4-0 (2021-1)** with 1 committee member absent.

The next item for review and recommendation was the parking lot items (budget items put on hold for further discussion). Diane Barnes, Town Manager, noted that some of the items in the parking lot were personnel related and were a recovery of the position due to Covid-19. Diane Barnes, Town Manager also mentioned the recommendation for HR Director and no changes to the Legal line item.

Curt Lunt commented that the items on the list (parking lot items) seemed pretty well justified.

Heather Ward, Chair, asked if there was any discussion; no discussion noted.

Heather Ward, Chair, asked for a motion to accept for recommendation the \$1,263,887 Wastewater Treatment Plant projected expense budget. Motion on the table to approve for recommendation the \$1,263,887 Wastewater Treatment Plant projected budget by Curt Lunt.

Seconded by Dan Leeman

**VOTE 4-0 (2021-2)** with 1 committee member absent

Heather Ward, Chair, asked for motion to accept for recommendation the \$4,078,331 revenue budget, which includes the \$330,000 reduction in Revenue Sharing from the updated Revenue Projections on the State of Maine website as of 5/7/2021. Motion was made by Curt Lunt and seconded by Dan Leeman.

**VOTE 4-0 (2021-3)** with 1 committee member absent.

Motion to approve for recommendation the \$1,442,072 revenue budget for the Wastewater Treatment Plant made by Dan Leeman and seconded by Curt Lunt.

**VOTE 4-0 (2021-4)** with 1 committee member absent.

Motion to approve for recommendation all School Warrant Articles (Articles 1 through 7) made by Curt Lunt and seconded by Jesse Zack.

**VOTE 4-0 (2021-5)** with 1 committee member absent.

**4. ADJOURN:**

**VOTE (2021-6)** Curt Lunt, seconded by Dan Leeman, moved to adjourn at 5:45PM.

**Vote 4-0 Carried.**

  
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Kayla Tierney, Finance Director

Date Approved: 05/24/2021