

MINUTES LIBRARY GOVERNING BOARD: November 9, 2016. IN ATTENDANCE: Chairman, Richard Golden, Hillary Kuhl, Claire Paquette & Sally Lunt. Absent: Jo-Jean Keller. Also in attendance: Diane Nadeau, Library Director.

Chairman Golden called the meeting to order at 6:35 PM. The Board reviewed the October 2016 circulation statistics. Mrs. Kuhl noted the decline in the number of children who attended the library's Children's Programs last month. As a parent of school aged children, she noted that many fall sports conflicted with the Friday afternoon library programs time. She noted that those sports have ended and the library should see more children attend the Lego's, Chess and Science programs. Mr. Golden noted that residents continue to rely on the Library Department's patron computers for their on-line needs.

The Governing Board reviewed the Library Director's written report. Miss Paquette noted that Mrs. Lunt and she attended/volunteered at the October 15, 2016 stained glass and skylight Dedication Ceremony held in memory of library staff member, Mary Lou Schalk. She noted that more than 70 people attended this very successful and meaningful ceremony. Mrs. Nadeau added that about 30 members of the Schalk family traveled from Ohio and Washington D.C. to attend the ceremony. She noted that the Library staff was honored to represent the Town of Lisbon at this event. Mrs. Nadeau encouraged Board members to view the wonderful photos of this event on the Library Department's Face Book page.

Miss Paquette noted that the report also included an update on the Library Department's preparations for the transition to the MILS circulation system February 2017. Mrs. Nadeau informed the Governing Board that the new 14 digit barcodes had arrived on 11/1/16. She also informed the Board that the staff has begun to issue patrons their new 14 digit library cards and begun to re-catalogue the books, DVD's and audio books to accommodate the new system. Mrs. Kuhl asked how this process going and how the staff and patrons were reacting to the news of a new system. Mrs. Nadeau assured the Governing Board that the library staff is prepared to take on this large project, enthusiastic and is working hard to ensure the transition from the Mandarin Circulation System to the Maine State Library's MILS Circulation System is successful. Mrs. Nadeau told the Board that each patron is given information as he/she receives their new 14 digit patron card with specifics of the changes, the reasons for and benefits of the MILS System. Mr. Golden asked that the Governing Board be kept informed on the progress of the bar coding project as well as well as patron feedback in this matter. Mrs. Nadeau assured the Board that she would give them and the Town Manager an update as the project moves forward.

There was no further library business to take care of therefore the Library Governing Board meeting was adjourned at 7:02 PM. The next regular Governing Board meeting is set for Wednesday, December 14, 2016 at 6:30 PM at the library. Lisbon citizens are welcomed to attend this public meeting.

Respectfully submitted,
Diane I.Nadeau
Library Director