

MINUTES LIBRARY GOVERNING BOARD: March 11, 2015. IN ATTENDANCE: Richard Golden, Chairman, Sally Lunt, Ralph Day, Claire Paquette & Jessica Meakin Also in Attendance: Diane Nadeau, Library Director.

Chairman, Richard Golden called the meeting to order at 6:30 PM with all members of the board present. The Board reviewed the February 2015 circulation statistics and Librarian's report. Mr. Golden noted the decrease in circulation statistics from the previous year. Mrs. Nadeau told the board that visits to the library and circulation statistics had been impacted by the brutal weather in the month of February. Miss Paquette also noted as someone who visits the library several times a week that parking bans and lack of parking on Main St. also impacted other library patrons' ability to get to the library. Mr. Day noted that use of patron computers remained high despite the bad weather.

Mrs. Nadeau informed the Governing Board on the success of Children's Programs throughout the month of February. It was noted that 34 children and their families attended the "Take Your Child to the Library Day" on Saturday, February 7, 2015. Another 8 school aged children participated in the "Lego Workshop Day" on Saturday, February 14, 2015. Mrs. Lunt noted the report also mentioned that 12 pre-school children braved the cold and snow to attend the "new" weekly Storytime program.

The report also gave the Governing Board an update on the library building. It was noted that Town Manager, Diane Barnes, authorized Public Works and Fire Dept. staff to check the library roof. The firemen did that and shoveled snow in the problem areas. They also chipped the "ice dam" that impacts the spring melting season. They dug a 16 inch trench to ensure the water would run off the roof as the weather improves. Mrs. Nadeau informed the board that she continues to monitor the roof for possible leaks. Mr. Golden appreciates that the Town Manager is also proactive in our efforts to keep water from damaging the library.

The report also informed the Board of the energy upgrades that Siemens Energy Corp. have already done in the library. All exit doors have been weatherized and all windows were given a shot of foam insulation. Governing Board members approve of the improvements and feel the library building continues to serve the community well. Board members thanked Ralph Day for his assistance in the installation of a new wireless dual counter on the first floor of the library.

The Library Governing Board reviewed the FY 16 proposed/draft Library Department budget. Miss Paquette noted that the new budget format is easy to understand and has all the information necessary for the budget presentation. The board agreed and feels the changes that Mrs. Barnes implemented also helps them as they move forward with fundraising and long term goals. Mr. Golden asked that board members be kept informed in this matter including the date the Library Department is scheduled for its budget presentation.

The Governing Board was also given a "Collection" update. The report included information about the new audio books service. Mrs. Nadeau informed the board that the TEI Landmark audio books had arrived and have been processed and are now available for patron checkout. Mrs. Nadeau told the board the company has been very cooperative and pleasant to work with. Mrs. Lunt asked that the

Board be given an update again next month to ensure that patrons are satisfied with the new service. Mrs. Nadeau said she will keep the Library Board and Town Manager updated in this matter.

Mrs. Nadeau also reported that she has begun to “Weed” the adult fiction collection. She noted the last time that collection was assessed was in 2010. This process and review will ensure the collection meets the needs of our readers and maintains a current and “core” fiction collection. The Board voted unanimously to support this project. Mrs. Nadeau informed the Board that the Town Manager has been informed and supports this project as well. Mrs. Lunt noted that books “withdrawn” from the collection as a result of this review and project will be given to the Friends of the Library for sale at their 2015 Moxie Day Book Sale.

There was not further old or new business for Governing Board to take care of therefore the meeting was adjourned at 7:35 PM.

The next Library Governing Board meeting was set for Wednesday, April 8, 2015 at 6:30 PM at the library. All meetings are open to the citizens of Lisbon.

Respectfully submitted,
Diane I. Nadeau
Library Director