

MINUTES LIBRARY GOVERNING BOARD: March 8, 2017 IN ATTENDANCE: Claire Paquette, Jo-Jean Keller, Sally Lunt and Hillary Kuhl. Absent: Richard Golden. Also in attendance: Diane Nadeau, Library Director.

Mrs. Lunt called the meeting to order at 6:30 PM due to the absence of the Chairman. The Board reviewed the February 2017 circulation statistics. Miss Paquette noted that patrons continue to check out DVD's for their entertainment needs. Mrs. Kuhl agreed that she and her family enjoy the convenience and affordability of the library's DVD collection. Mrs. Lunt also noted the success of the school vacation week children's programs.

The Board reviewed the Librarian's written report that included an update on Children's Services. Mrs. Nadeau explained the current programs that include, 4H Science, Lego, Steam Lab and Art Exploration are successful but has asked the Children's Dept. staff to research other programs that could be of interest to the children of our community. Miss Paquette agreed that reaching more children would be a benefit to the town.

The Board was also given an update on the library's transition from the Mandarin Circulation System to the Maine State Library's MILS System. The initial conference call between the library staff and InfoNet technicians will take place on Monday, March 13th. When the data has been uploaded the InfoNet technicians and the technicians from Round Table Technology, who maintain the town of Lisbon's computers, will spend a day at the Lisbon Library to upload the system. The staff will also have a day of training as well. Miss Keller noted this is the best way to move the system forward for staff and library patrons to minimize the impact to the customers. The Board requested they be kept informed in this matter.

The report also outlined spring 2017 proposed improvements to the library's children garden. Mrs. Nadeau met with a Parks & Recreation Dept. seasonal employee last week. Some ideas suggested for improvements include ground cover plants for the hill area between the Fire Station and brick wall. This should take care of the erosion problem as well as make that area look better. The overgrown lily plants that are on the outside of the fence on the Union St. sidewalk should be removed for safety reasons and be replaced with mulch. The lily plants could be relocated to a better location else in the town. Mrs. Lunt noted that some fencing and the arbor have to be replaced this spring but feels the Friends of the Library will take care of this. This will be discussed at the next Governing Board meeting.

Mrs. Kuhl noted the report included information that the library will again offer adult programs. Mrs. Nadeau explained that she and her staff had been researching programs that would be of interest to the citizens of Lisbon, affordable and not duplicate programs offered by other local organizations. On Wednesday, April 12, 2017 at 6:30 PM the library will host Jamie Downey Maxwell with her "Organizational Zen" program. It has been a popular and fun program at other area libraries and should be fun and educational for Lisbon citizens. Several members of the Governing Board agreed to attend the program.

Mrs. Nadeau reminded the Governing Board that the Library Department is scheduled to present its 2017-18 budgets to the Town Council. The members of the Governing Board voted to attend the budget workshop to assist with answering questions councilors may have. There was no further Governing

Board business to take care of therefore the meeting was adjourned at 7:39 PM.

Please note the next Governing Board meeting is set for Thursday, April 13, 2017 at 6:30 PM due to the 4/12/17 adult program.

Respectfully submitted,

Diane I. Nadeau

Library Director