

MINUTES LIBRARY GOVERNING BOARD: February 11, 2015. IN ATTENDANCE: Richard Golden, Chairman, Sally Lunt, Ralph Day and Claire Paquette & Jessica Meakin Also in Attendance: Diane Nadeau, Library Director. (Please note the January 14, 2015 Gov. Board meeting was canceled due to death of Lib. Director's Father-in-Law.)

Chairman, Richard Golden called the meeting to order at 6:30 PM with all members of the board present. The Board reviewed the December 2014 circulation statistics and Librarian's report. Miss Paquette noted the increase in Inter Library Loan transactions in the month of December. The Board discussed the importance and value of this service that brings more than 70 books, DVD and audio books sets to the Lisbon citizens on a monthly basis. Mr. Golden noted the continued use of the public use computers by many Lisbon residents. Mrs. Lunt noted the excellent outreach program that provides the children who visit the library with a little craft to take home and complete with siblings and parents. The board members agreed this is a good family fun activity.

The December report included an update on the use of the new Friends of the Library book shed. Mrs. Lunt noted the shed not only holds the used books donations, but also the folding tables and seasonal decorations. The Board discussed the convenience and value of the new shed.

The report also included the success of the seasonal/Christmas DVD's and books. Mr. Day noted the library made the right decision to make the seasonal items available earlier in the month. It gave more customers an opportunity to select materials of their choice.

The Governing Board moved on to review the January 2015 Librarian report and circulation statistics. Miss Paquette noted the decrease in circulation of most materials in the month of January. Mrs. Nadeau that in her report she explained the decrease due to being closed an extra 6 ½ days in January 2015 compared to January 2014. The (4) Monday closings, a holiday and a 1 ½ closing due the January blizzard all impacted circulation. Mr. Golden noted that the report indicates that patrons made up for some of the closings with visits to the library on Saturdays and evenings.

The Governing Board also reviewed the "preliminary" 2015-16 Library Department budget. It was noted that the Municipal Budget will require cuts and that the Library Department budget includes cuts in several line items and we await more information from the Town Manager to proceed. The Board was given a copy of the "Council Budget Review Meetings" to ensure members can attend the March 31, 2015 meeting to represent the library department. Mr. Golden asked Mrs. Nadeau to keep the board informed in this matter.

The report also gave an update on the library building. Mr. Day noted the roof is withstanding the large amount of snow. Mrs. Nadeau assured the members of the board that she is monitoring the Children's Room and Career Center room to ensure there are no leaks into that area of the building. Mrs. Lunt noted that the much needed repairs to the brickwork on that side of the building will help with this problem.

The Governing Board was given an update on Children's Services. It was noted the new pre-school Storytime program began in January 2015. Miss Keller reported the success of the new program with an average of 5 children ages 2-4 who now attend weekly. The parents are pleased with the new format

that allows the children to meet in the Program Room with the librarians while they enjoy the large room with their younger children and babies. Several parents have commented they are pleased with their children learning about colors, numbers, weather and animals as well as being read to with the new program. Mrs. Meakin asked that the board be kept informed in the progress of the pre-school program. It was also reported that staff has decided on Maine and our local community. It will include local history and other fun events. The program is scheduled to begin the Tuesday after local schools are out for the summer months.

All Governing Board business was completed at 7:22 PM and the meeting was adjourned. The next Library Governing Board meeting is set for Wednesday, March 11, 2015. All meetings are open to the public and are held at 6:30 PM at the library.

Respectfully submitted,
Diane I. Nadeau
Library Director