

MINUTES LIBRARY GOVERNING BOARD: May 11, 2016. IN ATTENDANCE: Richard Golden, Chairman, Sally Lunt, Claire Paquette, Hillary Kuhl and Ralph Day. Also in attendance: Diane Nadeau, Library Director and 1 Lisbon citizen.

Chairman Golden called the Governing Board meeting to order at 6:30 PM. The Board reviewed the April 2016 circulation statistics. Mrs. Lunt noted the decrease in children's books and DVD's circulation. Mrs. Nadeau explained there is always a decrease in these statistics when the weather improves and when spring sports and event begin for the children in our community. She assured the Board that the children's circulation will increase significantly when the Summer Reading Program begins the 3rd week of June. Mr. Day noted that adult books and audio books circulation looked good for April. Mrs. Nadeau noted that patrons are very pleased with the new selection of audio books that were added to the collection in April. This service is now popular with patrons who commute to work, truckers, travelers and patrons who have outside activities.

Mr. Golden noted the report included information on the completion of library building's brick restoration work and the façade work. The Board agreed that Knowles Industrial did a great job and was a good company to work with. Mrs. Nadeau noted there was no disruption in library services throughout the construction period and the Knowles team of workers was mindful of patron and staff safety. Miss Paquette thanked the Friends of the Library for their \$4,500 gift that allowed Knowles to complete the brickwork on the back wall of the building. They removed the old plywood that had replaced the old fire escape door with a new brick façade. All agreed the improvements to the building will serve the Lisbon community well for many years to come.

Miss Paquette noted that Public Works Department did a great job cleaning up the Children's Garden. This is to ensure the children will enjoy that area throughout the summer months. Mrs. Nadeau informed the Governing Board that the Parks & Recreation Dept. has a volunteer family that will maintain the garden throughout the summer.

The report gave an update on Children's Services. Mrs. Kuhl noted that her children attended several fun and educational programs in the month of April. The library hosted its "Lego Friday Program", weekly Storytime, 4H Science Program and the "Chess Club." Mrs. Nadeau noted that the programs will continue throughout the months of May and June but will not be offered during the summer. The staff will focus their efforts on the Summer Reading Program to ensure the participants get the most from this 6 week program. Mrs. Lunt asked that the Governing Board be kept informed about the Summer Reading Program.

Miss Paquette noted the report included information on staff's April projects/tasks and she appreciated the update. She feels this keeps the Library Governing Board informed and helps in their policy and decision making duties. The tasks/projects completed in the month of April included the cataloguing of 25+ sets of new audio books, new adult bestseller titles and many new children's books that Mrs. Medlen processed in April as well as 153 Inter Library Loan items that Mrs. Marenius processed last month. The children's staff was busy preparing the artwork and craft items for the upcoming Summer Reading Program.

Mrs. Lunt also updated the Governing Board on the upcoming Friends of the Library fundraising event. The Friends will host an "In the Bag Book and Bake Sale" on Saturday, June 4th. They have received several significant book donations in the past few weeks that have filled the book shed to capacity. The "mini" book sale will not only assist the Friends in their fundraising efforts but will make room in the shed for more donations for used books that will be offered for sale at the "Moxie Days Book Sale" in July. The Board thanked the Friends for their hard work and dedication to the library and wished them success with their June 4th event.

There was no further Library Governing Board business to take care of therefore the meeting was adjourned at 7:43 PM. The next Governing Board meeting is set for Wednesday, June 8th at 6:30 PM. Lisbon citizens are welcomed to attend the Governing Board meeting.

Respectfully submitted,
Diane I. Nadeau
Library Director