



MINUTES PLANNING BOARD APRIL 25, 2019

Dan Leeman- Regular 2020
Curtis Lunt- Regular 2019
Don Fellows - Regular 2019
William Kuhl - Associate 2019
Karin Paradis - Regular 2018
Shaun Carr- Associate 2018
Scott T. Hall - Regular 2018

1. **CALL TO ORDER:** The Vice Chairman, Mr. Fellows, called the meeting to order at 7:00PM.
2. **ROLL CALL:** Regular members present were Karin Paradis, Don Fellows, Curtis Lunt and Scott Hall. Associate members Shaun Carr and William Kuhl were present as well. Dan Leeman was excused. Also present were Code Enforcement Officer Dennis Douglass and Town Planner Ben Smith. There were two audience members.
3. **CHAIR'S REVIEW OF MEETING RULES:**
The Chairman explained the meeting rules are located on the back of each agenda, available in the document holder by the door.
4. **WRITTEN COMMUNICATIONS:**

Minutes of April 11, 2019

The meeting minutes of April 11, 2019 were distributed to all members. The Vice Chair asked if there were corrections or additions. Mr. Fellows requested to change Councilor to Mr. on page two. Mr. Fellows declared the minutes approved.

5. **PUBLIC HEARING** – Proposed changes to Child Day Care in home/Daycare Facilities
 - Chapter 70. Zoning Ordinance Section 70-1 Definitions & Section 70-530 Table of Land Uses. Changes being proposed to Child Daycare in home/Child Daycare facilities. Purpose of changes are to match local requirements with State licensing requirements.The Vice Chairman opened the Public Hearing. There were no comments. The Vice Chairman closed the Public Hearing.

6. **UNFINISHED BUSINESS** - Proposed changes to Child Day Care in home/Daycare Facilities

Mr. Fellows added Countryside Acres & Country Side Acres Too to Unfinished Business

VOTE: (2019-25) Mr. Lunt, seconded by Mrs. Paradis, moved to pass the Proposed changes to Child Day Care in home/Daycare Facilities to the Council.

VOTE: 4-0 Passed

VOTE: (2019-26) Mr. Lunt, seconded by Mrs. Paradis, moved to accept Countryside Acres & Countryside Acres Too application as complete.

VOTE: 4-0 Passed

Due to inclement weather, the Site Visit for Countryside Acres & Countryside Acres too was re-scheduled from Saturday April 27th to Tuesday April 30, 2019 at 6:00pm

VOTE: (2019-27) Mrs Paradis, seconded by Mr. Hall, moved to re-schedule the site visit for Countryside Acres & Countryside Acres too to Tuesday, April 30, 2019 at 6:00pm

VOTE: 4-0 Passed

7. **NEW BUSINESS** – Zoning Change discussion – 1 Upland Road Tax Map U17 Lot 024
The Planning Board discussed changes to the zoning and the Map. Mr. Douglass will have a revised map and more details for further discussion at the next meeting.

8. **OTHER BUSINESS - Access Management – Review of Section 46-134**

Mr. Smith spoke of the changes he made to the Access Management Document for the Planning Board to review and discuss. They will discuss it further at the next meeting.

9. **TOWN PLANNER – Ben Smith, Town Planner** – Comprehensive Plan update

Mr. Smith checked on the status of the Comprehensive Plan. The State expects to get comments back to him by next week.

- 10. CODE ENFORCEMENT OFFICER** – Mr. Douglass gave the Planning Board an update on the 200 plus properties he's been checking on for violation of Trash and Litter issues, which is the worst he's seen. He's tried to work with owners to try and get things cleaned up. He will now have to send out a letter giving them 14 days to clean up or they will be in violation, which then goes to the Town Attorney.

- 11. ADJOURN** – Mr. Fellows wanted to welcome Mrs. Paradis back from her vacation.

VOTE (2019-28) Mrs Paradis, seconded by Mr Lunt moved to adjourn at 7:50 PM.

VOTE: 4-0 passed.

Lisa B. Smith, Assistant Clerk
Date Approved: May 9, 2019