

AGENDA
TOWN COUNCIL
SPECIAL MEETING
JUNE 26, 2018
LISBON TOWN OFFICE
6:00 P.M.

Town Council
Allen Ward, Chairman
Chris Brunelle, Vice Chairman
Norm Albert
Kris Crawford
Kasie Kolbe
Fern Larochelle
Mark Lunt

1. CALL TO ORDER & PLEDGE TO FLAG
2. ROLL CALL
 - ___ Councilor Albert ___ Councilor Brunelle ___ Councilor Crawford ___ Councilor Kolbe
 - ___ Councilor Larochelle ___ Councilor Lunt ___ Councilor WardTown Clerk reading of meeting rules
3. GOOD NEWS & RECOGNITION
2018-123 PROCLAMATION – Staff Sergeant Thomas J. Field - 25th Anniversary
4. PUBLIC HEARINGS
 - A. Municipal Budget Public Hearing
5. AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS
6. CONSENT AGENDA
 - 2018-125 ORDER – A. Municipal Accounts Payable & Payroll Warrants -

| | | | |
|------|-------------|------|---------------|
| #137 | \$28,613.51 | #138 | \$ 131,845.00 |
| #139 | \$12,305.14 | #140 | \$179,407.19 |
| #141 | \$23,721.53 | #142 | \$ 416,848.86 |
| #143 | \$31,907.77 | | |
 - B. School Accounts Payable & Payroll Warrants -
#1824 \$ 78,429.41
 - C. Minutes of June 5, 2018
 - D. Set Public Hearing for July 10 for Tarmo Tapsi d/b/a Door to Door Sales for Southwestern Advantage
 - E. Ratify June 12, 2018 Election Results
7. COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES
 - 2018-126 ORDER – Use of Undesignated Fund Balance
 - 2018-127 ORDER – Adopt Fiscal Year 19 Budget Resolves
 - 2018-128 ORDER – Award Striping Bid
 - 2018-129 ORDER – Adopt 2018 Hazard Mitigation Plan Resolution & 2017-2018 Androscoggin Hazard Mitigation Plan
 - 2018-130 ORDER – FY-18 Homeland Security Grant
 - 2018-131 ORDER – Cooks Lobster & Ale House - Off Premise Catering Permit/Change Start Time
 - 2018-132 ORDER – Planning Services Contract
 - 2018-133 ORDER – Sewer Systems Upgrade Bid Award
 - 2018-134 ORDER- AVCOG Joint Purchase Road Salt 2018-2019
 - 2018-135 ORDER – MMA Official Ballot for Legislative Policy Committee
8. OTHER BUSINESS
 - A. Council Committee Reports:
 1. School (Councilor Albert)
 2. Planning Board (Councilor Ward)
 3. Water Department (Councilor Brunelle)
 4. LDC (Councilor Larochelle)
 5. Conservation Commission (Councilor Ward)
 6. Recreation (Councilor Kolbe)
 7. County Budget (Councilor Ward)
 8. Library (Councilor Lunt)
 - B. Town Manager's Report
 - C. Moxie Transition to Rec Department
 - D. Knight Celotex Update
 - E. Department Head Written Reports
9. APPOINTMENTS
 - 2018-136 ORDER – New Applications Filed
 - 2018-137 ORDER – Annual Re-Appointments
 - 2018-138 ORDER – CDBG Advisory Committees – Designate LDC Members
10. COUNCIL COMMUNICATIONS
11. AUDIENCE PARTICIPATION & RESPONSE NEW ITEMS
12. EXECUTIVE SESSION
 - 2018-139 ORDER – Per 1 M.R.S.A. Section 405 (6) (C) Acquisition of Real Property or Economic Development
13. ADJOURNMENT
 - 2018-140 ORDER – To Adjourn

SUMMARY OF LISBON COUNCIL MEETING RULES

This summary is provided for guidance only. The complete council working rules may be found on the town website www.lisbonme.org on the Town Officials, Town Council page.

The meeting agenda is available from the town website under Council Agendas and Minutes.

1. Please note the order that agenda items may be acted upon by the Council, however, if necessary, the Council may elect to change the order of the agenda.
2. The Council Chairman presides over the meeting. When the Chairman is not present, the Vice Chairman serves that function. The chair shall preserve decorum and decide all questions of order and procedure subject to appeal to the town council.
3. Public comment is not typically allowed during Council workshops. There may be occasions where public comment may be recruited, but normally, workshops are reserved for Council members to discuss and educate themselves on a variety of issues facing the Town. Prior to the conclusion of a workshop, if time permits, the chair may allow questions from the public.
4. During audience participation, anyone wishing to address council will wait to be recognized by the chair before beginning any remarks. Audience members will move to the lectern to address council, and shall provide name and address prior to addressing the council.
5. Note that "Consent Agenda" items (if there are any) are acted upon first, voted upon as a group, and will most often be voted on without discussion as these items often involve "housekeeping" issues (such as minor parking changes). On occasion "Consent Agenda" items are separated out as stand-alone action items by the Council to allow for more discussion.
6. Public comment on agenda items. General comments on agenda items should be made during audience participation. After introduction of an agenda item, appropriate motions, and time for explanation and council questions, the public may be allowed to comment on that agenda item at the discretion of the chair. During that period of time, the public comment shall address only the agenda item before council.
7. Action on agenda items. As each item on the agenda for any meeting is brought to the floor for discussion:
 - a. The town clerk reads the agenda item and the action being requested of council.
 - b. The sponsor of each item or, if there is no council sponsor, the town manager, or town staff, shall first be allowed to present their initial comments for consideration by the public and councilors.
 - c. Following this introduction of the issue, there will be time devoted to any questions of the sponsor or the town manager or staff regarding the agenda item which any councilor may have which would help to clarify the question presented by the agenda item. The chair may allow questions from the public during this time however; no debate or discussion of collateral issues shall be permitted.
 - d. When authorized by the chair, any additional public comment shall be no longer than two minutes per person and must be to request or furnish new or undisclosed information or viewpoints only.
 - e. Once an agenda item has been explained and clarified by any questioning, the discussion on the specific agenda item will remain with the council. Additional public comment, prior to final council vote; will only be allowed at the chairman's discretion.
8. New business is for the council to receive input on town matters not on the agenda for that meeting. It is not intended, nor shall it be construed as an opportunity for debate of previous agenda items or reinforcement of a point made by another speaker. Comments shall be to furnish new or undisclosed information or viewpoints and limited to a time period of two minutes or less and shall be directed through the chair.
9. If an "Executive Session" is conducted by the Council, State Statute prohibits public attendance for any discussion of the action to be addressed by the Council. Any action taken by the Council on any "Executive Session" matter must be acted upon in a public meeting, and may occur at the end of the "Executive Session" (which has no time element relative to the length of the discussion involved in the "session").



Town of Lisbon

Diane Barnes
Town Manager

Town Council

Allen Ward, Chairman
Christopher Brunelle, Vice Chair
Norm Albert
Kris Crawford
Kasie Kolbe
Fernand Larochelle, Jr.
Mark Lunt

MEMO

To: Town Council

From: Diane Barnes, Town Manager

Subject: Recommendations

Date: June 26, 2018

Agenda Item 2018-126 Use of Undesignated Fund Balance

Below is a list of items that we are recommending Council to assign from unassigned fund balance. Any unused balances will return to unassigned fund balance for future use.

| | |
|---|---------------------|
| Munis (Error in FY 18 Budgeting Technology) | \$26,125.00 |
| Accrued Leave Payout | \$50,000.00 |
| Book Restoration (Clerks Office) | \$10,000.00 |
| Update Rifles (Police Dept.) | \$7,800.00 |
| Command Ctr. Car 1 (Fire Dept.) | \$4,000.00 |
| Fans (Fire Dept.) | \$8,000.00 |
| Swift Water Rescue Equip. (Fire Dept.) | \$16,000.00 |
| SCBA Bottles (Fire Dept.) | \$4,000.00 |
| Hydraulic Tools (Fire Dept.) | \$18,000.00 |
| Carpet (Library) | \$8,000.00 |
| Debt Service (FY 19 Debt) | \$195,438.00 |
| Debt Service (FY 20 Debt) | \$99,297.00 |
| Debt Service (FY 21 Debt) | \$28,539.00 |
| | <u>\$475,199.00</u> |

Recommendation

Authorize the use of unassigned fund balance in the amount of \$475,199.00 to be set aside for the list stated above.

Agenda Item 2018-127 Adopt Fiscal Year 19 Budget Resolves

See Budget Resolves presented in Council packet for Council to sign, which includes attached Exhibits A & B, and Exhibit A and Exhibit C.

Recommendation

Adopt the Fiscal Year 19 Budget Resolves that includes the 2018-2019 Municipal budget totaling \$9,558,508.00 with estimated revenues of \$ 3,236,739.00, orders for setting the tax due dates as September 17 and March 15, interest rate at 8%, applying taxes to the oldest unpaid tax bill, collection of taxes in advance, acceptance of state aid funds, Sewer Budget totaling \$ 1,129,216.00 with estimated revenues of \$ 1,216,960.00, setting the sewer rate at \$6.72 per 100 cubic foot, tax club policy, and Capital Improvement Plan.

**Agenda Item 2018-128
Striping Bid Award**

Lisbon sent an RFP to the following vendors, as well as advertised on the Town's website, that we were seeking bids for the annual center and edge line striping:

Fine Line Pavement Striping
Hagar Enterprises, Inc.
Jackett Enterprises, Inc.
L & D Safety Marking Corp
Lucas Striping, LLC
Markings, Inc.
Sir Lines-A-Lot, LLC
Wilsons Ground Maintenance Inc.
Zebra Striping

We received the following road striping bids:

| Vendor | Double Yellow/Ft | White Edge/Ft | Total |
|---------------------|-------------------------|----------------------|--------------|
| Lucas Striping, LLC | \$0.085 | \$0.045 | \$19,223.80 |
| Fine Line | \$0.085 | \$0.055 | \$20,186.80 |
| Markings Inc. | \$0.15 | \$0.075 | \$33,499.50 |

We budgeted \$20,000 for the upcoming fiscal year and recommend awarding the bid to Lucas Striping, LLC.

Recommendation

Award the road striping bid to Lucas Striping, LLC in an amount not to exceed \$ 20,000.00.

**Agenda Item 2018-129
Adopt 2018 Hazard Mitigation Plan Resolution &
2017-2018 Androscoggin Hazard Mitigation Plan**

The Town of Lisbon received the 2017-2018 Adoption letter for the County-Wide Hazard Mitigation Plan that has been in the works for the last year and a half. This plan has received conditional approval pending adoption by the Federal Emergency Management Agency (FEMA). Its adoption is necessary to receive non-emergency disaster assistance (Financial Assistance) to fund certain types of mitigation projects like installing larger culverts to prevent future flooding, buildup a road to prevent future flooding, changing infrastructure to make more disaster resistant and so on. Once adopted a copy is sent to Joanne Potvin, Director of the Androscoggin Unified Emergency Management Agency for forwarding to the Maine Emergency Management Agency Hazard Mitigation Officer who will send them on to the Hazard Mitigation Planners at FEMA for Final Approval. Please note this process needs repeating in another five years.

Recommendation

Adopt the 2018 Hazard Mitigation Plan Resolution and 2017-2018 Androscoggin County Hazard Mitigation Plan as presented.

**Agenda Item 2018-130
FY-18 Homeland Security Grant**

The FY-18 Homeland Security Grant availability was announced recently by MEMA. Androscoggin County's award for last year was \$86,054.50. The Lewiston and Auburn Metros get their own awards. As in past years, the amount each applicant receives will be based on the total number of applicants. The Police Department usually receives approximately \$4,000 in grant funds and would like to apply again this year. Lisa Ward, Local EMA Director would also like to apply on behalf of the Town of Lisbon for funds to go towards a generator at the Lisbon High School for the emergency shelter. Lisa will be requesting \$18,000.00 in grant funds for this project. The Grant's performance period is three years beginning September 1, 2018 and ending August 31, 2021. This grant does not require matching funds.

We will come back to Council with the grant details before acceptance of grant funds.

Recommendation

Authorize staff to apply for the FY-18 Homeland Security Grant.

**Agenda Item 2018-131
Cooks Lobster & Ale House - Off Premise Catering Permit/Change Start Time
& Street Closure Times**

Jennifer Charboneau from Cooks Lobster & Ale House would like to run the beer garden from 5-8pm if possible. The application will need to be amended to include the earlier start time at 5:00 PM. The Bureau of Alcohol Beverages indicated a letter confirming the Council has no objections to the earlier start-time at 5:00 PM would be sufficient.

New England tent and awning is setting up the tent and they have asked if they can put it up Friday afternoon after they do the tent in the parking lot downtown. They will take it down Sunday Morning. Ross Cunningham is recommending the Council close Campus Ave from Berry Ave to Campus Commons' driveway from 2:00 pm Friday until 12:00 pm on Sunday.

Recommendation

Approve Cooks Off Premise Catering Permit request to extend the hours to start the Beer Garden at 5:00 PM on July 14 and to approve Campus Avenue's Street Closure from Berry Avenue to Campus Common's driveway from Friday 2:00 PM to Sunday 12:00 PM.

**Agenda Item 2018-132
Planning Services Contract**

The previous planning contract with Community Planning Studio will expire June 30, 2018. They are not offering their services next year. Ben Smith from North Star Planning, LLC has been covering Community Planning Studio's contract. Ben Smith from North Star Planning, LLC is offering Lisbon a new planning agreement for a one (1) year term from July 1, 2018 thru July 1, 2019 for \$21,250.00. This contractor would also provide staffing support for the Planning Board, planning, implementation, and coordination associated with community planning initiatives in Lisbon, and provide assistance to the Economic & Community Development Director.

Recommendation

To authorize a new 1-year Planning Contract with North Star Planning, LLC in an amount not to exceed \$21,250.00 and authorize the Town Manager to sign the agreement.

Agenda Item 2018-133

300 Lisbon Street, Lisbon, ME 04250 | Phone: (207) 353-3000 | Fax: (207)
353-3007 | www.lisbonme.org

Sewer System Upgrade Bid Award

On June 13, 2018, bids were publicly opened for the Phase 1 Sewer Improvements project. The estimated cost of Phase 1 is \$1,600,000.00. The following three bids were received:

| | | |
|------------------------|-----------------|----------------|
| St. Laurent & Son Inc. | Lewiston, Maine | \$1,108,825.00 |
| Nitram Excavation | Benton, Maine | \$1,498,999.00 |
| Ranger Contracting | Winslow, Maine | \$1,609,930.00 |

The scope of work for Phase 1 consists of the following sewer replacements:

1. Park Street, Nason Street, Andrea Street, Madelyn Street and Whitney Street- Replace entire gravity sewer line
2. Osborn Street- Replace 810' of gravity sewer line
3. Ferry Road from Pinewoods Road to Marshall Street- Replace entire gravity sewer line

Recommendation

Award the bid to St. Laurent & Son Inc. in the amount of \$1,108,825.00 contingent on USDA Rural Development approval.

Agenda Item 2018-134 AVCOG Joint Purchase Road Salt 2018-2019

AVCOG has extended the agreement for road salt purchases with Eastern Salt Company, Inc. for the 2018-2019 winter season at a 2.8% increase over the previous year. We paid \$56.61 during the 2017-2018 winter season. Below is a summary of the pricing.

| Region | 2017-2018 Price per Ton |
|--------------|----------------------------|
| North Region | \$63.35 |
| South Region | \$58.20 |

Lisbon is located in the South Region and we request accepting the Eastern Salt price of \$58.20 per ton.

Recommendation

Accept the AVCOG Joint Purchase with Eastern Salt for \$58.20 per ton for road salt.

Agenda Item 2018-138 CDBG Advisory Committees – Designate LDC Members

The Economic Development Director recommended the Council designate the existing LDC Members to the CDBG Advisory Committees. Grants require committees be filled and this group has previously been involved with these grant projects.

Recommendation

To designate the LDC members to all CDBG Advisory Committees.

PROCLAMATION

Agenda Item 2018-123

WHEREAS, The Lisbon Town Council recognizes the 25th anniversary of our departed American soldier, Staff Sergeant Thomas J. Field also known to many as "Tommy" Field who served in the 160th Special Operations Aviation Regiment (Airborne), also known as the Night Stalkers - an elite group of the Army's best aviators;

WHEREAS, He was a crew chief on Super 6-4, one of the Blackhawk helicopters that was shot down during Operation Gothic Serpent in the Battle of Mogadishu in Somalia;

WHEREAS, The battle ended up being the biggest fire fight for American troops since the Vietnam War;

WHEREAS, Staff Sergeant Field survived the crash, but was killed when the crash site was taken over by an angry mob of Somali militia;

WHEREAS, Staff Sergeant Field was awarded the Silver Star, Bronze Star, Air Medal with Valor Device, Meritorious Service Medal, and Purple Heart;

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Lisbon that his ordeal, and that of his comrades, being the basis for the award-winning movie "Black Hawk Down," has left an everlasting impression on our community;

BE IT FURTHER RESOLVED that a copy of this resolution be framed and displayed at the Town Hall in his honor as we remember him and mourn with those who loved him and lost him that day.

Given under our hands this 26th day of June A.D. 2018.

Lisbon Town Council



Allen Ward, Chairman

Chris Brunelle, Vice Chairman

Normand Albert

Fernand Larochelle

Kris Crawford

A true Copy,

Attest: _____
Municipal Clerk

Kasie Kolbe

Mark Lunt

LISBON PUBLIC HEARING

The Lisbon Town Council will hold a public hearing on the municipal budget and capital improvement plan on Tuesday, June 26, 2018 at 6:00 p.m. at the Lisbon Town Office, 300 Lisbon Street. A summary of the municipal budget and capital improvement plan is outlined below. The council will consider public comments and questions on adopting the budget. Citizens are encouraged to attend the hearing and ask questions or provide oral or written comments.

Agenda Item 2018-4 A

| Account | Department | Final Budget 2017-2018 | Proposed Budget 2018-2019 | Increase (Decrease) | Council % Change from 17/18 |
|---------|-------------------------------|------------------------|---------------------------|---------------------|-----------------------------|
| 01-100 | Elected Officials | 21,825.00 | 21,851.00 | 26.00 | .12% |
| 01-105 | Town Manager | 224,733.00 | 230,065.00 | 5,332.00 | 2.37% |
| 01-110 | Contingency | 5,000.00 | 0 | -5,000.00 | -100% |
| 01-115 | Insurance | 120,665.00 | 130,708.00 | 10,043.00 | 8.32% |
| 01-120 | Legal | 40,000.00 | 40,000.00 | .00 | .00% |
| 01-135 | Technology | 183,692.00 | 216,021.00 | 32,329.00 | 17.60% |
| 01-140 | Town Buildings | 245,155.00 | 193,281.00 | -51,874.00 | -21.16% |
| 01-145 | Assessing | 78,496.00 | 124,538.00 | 46,042.00 | 58.66% |
| 01-146 | Board of Appeals | 1,686.00 | 1,703.00 | 17.00 | 1.01% |
| 01-147 | Planning Board | 32,936.00 | 32,131.00 | -805.00 | -2.44% |
| 01-148 | Code Enforcement | 113,326.00 | 120,940.00 | 7,614.00 | 6.72% |
| 01-155 | Finance Department | 162,076.00 | 167,009.00 | 4,933.00 | 3.04% |
| 01-160 | Tax Department | 176,651.00 | 198,711.00 | 22,060.00 | 12.49% |
| 01-165 | Town Clerk | 134,938.00 | 139,791.00 | 4,853.00 | 3.60% |
| 02-200 | Police Department | 1,448,781.00 | 1,696,128.00 | 247,347.00 | 17.07% |
| 02-201 | Animal Control | 90,086.00 | 94,065.00 | 3,979.00 | 4.42% |
| 02-202 | Communications | 344,103.00 | 345,246.00 | 1,143.00 | .33% |
| 02-205 | Fire Department | 447,190.00 | 466,258.00 | 19,068.00 | 4.26% |
| 02-210 | Emergency | 1,742.00 | 1,738.00 | -4.00 | -.23% |
| 02-215 | Lisbon Emergency | .00 | 127,885.00 | 127,885.00 | 100% |
| 03-305 | Public Works | 1,479,067.00 | 1,515,815.00 | 36,748.00 | 2.48% |
| 03-306 | Public Works - Winter | 271,103.00 | 286,946.00 | 15,843.00 | 5.84% |
| 03-310 | Transfer & Recycling | 489,810.00 | 497,885.00 | 8,075.00 | 1.65% |
| 03-315 | Hydrant Rental | 325,733.00 | 406,000.00 | 80,267.00 | 24.64% |
| 03-320 | Street Lights | 110,500.00 | 115,500.00 | 5,000.00 | 4.52% |
| 04-405 | Recreation Department | 565,868.00 | 641,484.00 | 75,616.00 | 13.36% |
| 04-410 | Library Department | 269,404.00 | 300,362.00 | 30,958.00 | 11.49% |
| 04-415 | Health Officer | 6,288.00 | 6,480.00 | 192.00 | 3.05% |
| 04-420 | Community Services | 40,000 | 40,000.00 | .00 | .00% |
| 04-425 | Misc. Public Services | 13,000.00 | 13,000.00 | 0.00 | 0% |
| 05-500 | General Assistance | 29,068.00 | 37,230.00 | 8,162.00 | 28.08% |
| 06-600 | County Tax | 639,783.00 | 699,623.00 | 59,840.00 | 9.35% |
| 07-700 | Economic Development | 103,403.00 | 105,197.00 | 1,794.00 | 1.73% |
| 08-800 | Abatements | 10,000.00 | 10,000.00 | .00 | .00% |
| 09-900 | Debt Service | 214,492.00 | .00 | -214,492.00 | -100.00% |
| 10-100 | Capital Outlay Bonds | 371,569.00 | 534,917.00 | 163,348.00 | 43.96% |
| | Total Expenses | 8,812,169.00 | 9,558,508.00 | 746,339.00 | 8.47% |
| | | | | | |
| 20-100 | Waste Water Treatment | 1,100,427.00 | 1,129,216.00 | 28,789.00 | 2.62% |
| | | | | | |
| 20 | Waste Water Treatment Revenue | 1,107,340.00 | 1,216,960.00 | 109,620.00 | 9.9% |
| | | | | | |
| | | | | | |
| | State Revenue Sharing | 602,000.00 | 633,000.00 | 31,000.00 | |
| | Other Revenues | 2,470,998.00 | 2,603,739.00 | 132,741.00 | |
| | Total Revenues | 3,072,998.00 | 3,236,739.00 | 163,741.00 | |

Capital Improvement Plan Summary

| | FYE 2019 | FYE 2020 | FYE 2021 | FYE 2022 | FYE 2023 |
|-----------------------|------------------|------------------|------------------|------------------|------------------|
| Town Operating Budget | 560,000 | 580,000 | 575,000 | 575,000 | 575,000 |
| Town Bond Issue | 534,917 | 527,180 | 355,868 | 315,017 | 282,899 |
| Lease Purchase | 308,843 | 212,700 | 141,942 | 141,942 | 113,403 |
| School Bond Issue | 438,324 | 438,324 | 438,324 | 438,324 | 438,324 |
| Water Bond Issue | 32,500 | 32,500 | 32,500 | 32,500 | 32,500 |
| Capital Reserve | 105,000 | 125,000 | 135,000 | 145,000 | 150,000 |
| Total | 1,378,086 | 1,626,636 | 1,476,671 | 1,497,872 | 1,631,170 |

A detailed list by municipal departments can be obtained at the Lisbon Town Office or at our web site: lisbonme.org
Lisbon Town Council



**TOWN COUNCIL
MEETING MINUTES
JUNE 05, 2018**

Normand Albert, At Large 2018
Kasie Kolbe, District 1 2018
Allen Ward, District 2 2018
Christopher Brunelle, At Large 2019
Mark Lunt, District 1 2019
Kris Crawford, District 2, 2019
Fern Larochelle, At Large 2020

CALL TO ORDER. The Chairman, Allen Ward, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Ward, Albert, Kolbe, Lunt, Crawford, and Larochelle. Councilor Kolbe, seconded by Councilor Crawford moved to excuse Councilor Brunelle. Vote passed 6-0. Also present were Diane Barnes, Town Manager; Lydia Colston, Finance Director; Tom Martin, Jr., Public Works Director; Tracey Steuber, Economic Development Director; Karen Paradis, Planning Board Member; Donald Fellows, Planning Board Chairman; and approximately 15 citizens in the audience.

GOOD NEWS & RECOGNITION

Ms. Steuber said we received notification that Lisbon will receive \$300,000 for the Community Development Block Grant Downtown Revitalization project in the Lisbon Village area. She indicated work would begin with developing this project and obtaining estimates to see what we can do with these funds.

Ms. Steuber said we received notification the Lisbon Connection bus has been replaced. Western Maine is looking for new design ideas for the bus windows. She reported they would be working on new logos for it to increase Lisbon's visibility as it moves throughout the area.

Councilor Kolbe congratulated the Class of 2018. She said the guest speaker was awesome and they did a great job decorating the gym for this event.

Councilor Kolbe thanked the American Legion for putting on such a fantastic parade and thanked all those who showed up as well.

PUBLIC HEARING

A. VICTUALER LICENSE & ITINERANT VENDOR PERMIT FOR PINKY D'S

The Chairman opened the public hearing. Mrs. Fitzgerald asked why the town waits until after the fact to issue permits. The Chairman mentioned some renew and receive temporary permits. The Chairman closed the public hearing.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS-NONE

CONSENT AGENDA

VOTE (2018-115) Councilor Kolbe, seconded by Councilor Larochelle moved to approve the following:

A. Municipal Accounts Payable & Payroll Warrants -

| | | | |
|------|--------------|------|--------------|
| #128 | \$13,418.53 | #129 | \$173,588.26 |
| #130 | \$17,004.97 | #131 | \$335.86 |
| #132 | \$11,883.06 | #133 | \$177,427.97 |
| #134 | \$723,474.19 | #135 | \$16,620.71 |

| | | | |
|---|-------------|-------|--------------|
| #136 | \$404.87 | | |
| B. School Accounts Payable & Payroll Warrants - | | | |
| #33 | \$1,076.87 | #1064 | \$373,749.87 |
| #1065 | \$12,410.07 | #1823 | \$102,767.37 |

C. Workshop Minutes of May 8, 2018 and Minutes of May 15, 2018

D. Victualer's License & Itinerant Vendor Permit for Pinky D's Pending Receipt of Landowner Permission Letter

E. Victualer's & Itinerant Vendor for MacDaddy's Mobile Cuisine, LLC

F. Moxie Committee – Itinerant Vendor/1 Week Festival Permit

G. Lisbon Recreation – Itinerant Vendor Festival Permits for Moxie 5K Race & Moxie Car Show

Order passed - Vote 6-0.

COUNCIL ORDERS, ORDINANCES, & RESOLUTIONS

COOKS LOBSTER & ALE HOUSE – OFF PREMISE CATERING PERMIT FOR BEER GARDEN

INTRODUCTION: Mrs. Lycette indicated the review process is complete. It has been determined that a Special Entertainment Permit is not required. This Off-Premise Catering Permit application is ready for Council's approval.

VOTE (2018-116) Councilor Larochelle, seconded by Councilor Albert moved to approve the Off-Premise Catering Permit for Cooks' Lobster & Ale House, along with permission to possess and sell alcohol on the property on Campus Street adjacent to MTM Park for the Beer Garden on July 14, recognizing that: 1) the event is a special public event or public gathering; 2) the event is sponsored by PCL, a charitable, nonprofit organization or civic group; 3) that Cooks will hold a valid On-Premises Liquor License on July 14 and file proof of the same with the Lisbon Town Clerk; and, 4) that Cooks will hold a valid Off-Premise Catering Permit. **Order passed - Vote 6-0.**

MOXIE FESTIVAL STREET CLOSURE

INTRODUCTION: Ms. Steuber presented the Moxie Festival Committee's request to Town Council for street closings authorization and use of other municipal areas in connection with the 2018 Moxie Festival, to be held from Friday, July 13, 2018 through Sunday, July 15, 2018. We specifically need approval for the following:

1. Closure of Main St. from Rt. 196 to the High St. intersection for Festival activities from 6:00 am to 6:00 pm Saturday, July 14, 2018;
2. Closure of municipal parking lot off Main St., Lisbon Falls on Friday evening (stage set-up at 8:00 pm), July 13, 2018, and continued barricade so that lot will be empty on Saturday, July 14, 2018;
3. Closure of Rt. 196 from 10:00 am to 12:00 pm for the parade on Saturday, July 14, 2018;
4. Closure of Main St. from Rt. 196 to North St. from 6:00 am to 6:00 pm for the parade and festival activities on Saturday, July 14, 2018;
5. Closure of Capitol Avenue in Lisbon Falls from 6:00 am to 12:00 pm for the parade staging area on Saturday, July 14, 2018;
6. Closure of School St. from Main St. to Berry Ave. on Saturday, July 14, 2018 from 6:00 am to 6:00 pm;
7. Closure of Addison from School St. to South St. on Saturday, July 14, 2018 from 6:00 am to 6:00 pm;
8. Closure of Maple St. from Main St. to Pine St. on Saturday, July 14, 2018 from 6:00 am to 6:00 pm;
9. Closure of Oak St. from Rt. 196 to Pine St. on Saturday, July 14, 2018 from 6:00 am to 6:00 pm;

10. Closure of Union St. to Booker St. to Main St. for pedestrian use on Saturday, July 14, 2018 from 6:00 am to 6:00 pm;
11. The ability to close anything deemed appropriate by the Police Chief for safety purposes;
12. Traffic Alerts for the following areas during the 5K Race: Rt. 9 from Ridge to Hill, Hinkley St., Frost Hill Avenue, Higgins St., Spear St., Cross St., Huston St., Scottsdale Avenue, and Wing St;
13. Street Closure for section on Campus for Beer Garden hosted by PCL put on by Cooks Lobster & Ale House.

In addition, we request the following assistance from municipal departments:

1. The placement of a dump truck, trash dumps and bags for refuse in the municipal parking lot for Friday evening, July 13, 2018, Saturday, July 14, 2018 and seven to eight trash barrels on Main St. and five at MTM during the same time period. It would also be helpful to have a worker available to empty trash bags into the dump truck as needed.
2. The placement of barricades for street and lot closings.
3. Barricades at both the parking lot openings by 6:00 pm Friday, July 13, 2018.

She said as always, they appreciate the town's cooperation in making the Moxie Festival a success. Without Council's help, it would not be possible.

VOTE (2018-117) Councilor Crawford, seconded by Councilor Kolbe moved to authorize the 2018 Moxie Festival Street Closures [adding #13 above] and assistance from municipal departments as presented. **Order passed - Vote 6-0.**

MOXIE FESTIVAL ART WALL

INTRODUCTION: Marcia Crawford explained her vision for placing murals on Main Street for the Moxie Festival. She applies murals with organic materials so they could last up to three or four months. She said she would be taking them down before that. She said they would match the Moxie Festival theme "Moxie through the Decades," and that they would go between the windows on Main Street.

COUNCILOR COMMENTS: Councilor Albert thanked her for loaning these to us for display. Councilor Lunt suggested this theme be matched up with books for the month at the Library. Councilor Lunt said he hoped that they stay in place while they are up.

VOTE (2018-118) Councilor Larochelle, seconded by Councilor Kolbe moved to approve the Moxie Festival Art Wall. **Order passed - Vote 6-0.**

IT DISCUSSION

COUNCILOR COMMENTS: Councilor Albert explained TRIO's shift to a new operating system. He indicated Lisbon is at the point where it needs to make a decision. He said the next step for us would be to let this group come in, assess our situation, create an implementation plan with plenty of steps or layers with deadlines, and see how much implementation will cost. Council could then decide whether to proceed or not depending upon how little or how much would be required to proceed.

Mrs. Colston recommended doing the analysis, too. She said if we move forward, this type of company could be the liaison working with Tyler Technologies instead of staff, which is not able to within a reasonable timeframe. She said this would be the best-expedited option to get Lisbon onboard with MUNIS.

Councilor Albert asked where the funds to hire this type of company would come from. Mrs. Colston said from undesignated. Councilor Kolbe asked what the town had expended so far on this seven-year contract for \$687,000. Ms. Colston said the buy-out is about 80%. Councilor Larochelle pointed out portions of TRIO are still needed

along with MUNIS. Councilor Albert pointed out that Roundtable is also experiencing trouble with response times.

Councilor Kolbe questioned how much more money should the town spend on this when nothing is happening and we are getting no results. Councilor Ward said it might be better to move forward rather than to discard it. Councilor Albert said Tyler Technologies was expecting us to be doing more than what we can do; what are our alternatives.

VOTE (2018-119A) Councilor Albert, seconded by Councilor Crawford moved to go forward with the assessment. **Order passed - Vote 5-1. (Opposed: Kolbe)**

VOTE (2018-119B) Councilor Albert, seconded by Councilor Ward moved to allocate \$75,000, left over from already committed projects in undesignated, towards MUNIS for the purpose of migrating to MUNIS. **Order passed - Vote 5-1. (Opposed: Kolbe)**

MMA VICE PRESIDENT & EXECUTIVE COMMITTEE SLATE OF OFFICERS

Councilor Ward acknowledged the request for nominations for MMA Vice President and Executive Committee.

DOT FEDERAL DRUG AND ALCOHOL TESTING POLICY

INTRODUCTION: Mr. Martin explained the requirement for drug testing; this is not new for Lisbon. The United States Congress recognized the need for a drug and alcohol free transportation industry, and in 1991 passed the Omnibus Transportation Employee Testing Act, requiring DOT Agencies to implement drug and alcohol testing of safety-sensitive transportation employees. 49 CFR Part 40, or Part 40 as we call it, is a DOT-wide regulation that states how to conduct testing and how to return employees to safety-sensitive duties after they violate a DOT drug and alcohol regulation. Part 40 applies to all DOT-required testing, regardless of mode of transportation.

Mrs. Barnes mentioned the FMCSA regulations require that you develop a written policy on controlled substances use and alcohol misuse in the workplace and that the policy be provided to every driver. §382.601 identifies the required content of the materials to be made available to each driver and requires the employer to maintain a statement signed by each employee certifying receipt of the policy/educational materials. For more information visit this website: <https://www.fmcsa.dot.gov/regulations/drug-alcohol-testing/what-are-my-employee-and-supervisor-training-responsibilities>.

VOTE (2018-121) Councilor Larochelle, seconded by Councilor Crawford moved to adopt the Federal DOT Drug & Alcohol Testing policy for the Town of Lisbon as follows:

TOWN OF LISBON SUBSTANCE ABUSE POLICY

I. INTRODUCTION

The Town of Lisbon is committed to a drug and alcohol free workplace. In order to ensure the safety of its employees and the general public, as well as compliance with Federal Regulations, the Town has adopted this policy. The specific regulation which mandates alcohol and substance testing is Title 49 of the Code of Federal Regulations (CFR), Parts 391 and 394.

The Town of Lisbon takes pride in its employees, who perform critical duties in a truly effective manner with safety foremost in their minds. This policy strengthens our commitment to a safe workplace.

II. PROGRAM ADMINISTRATOR

The Human Resources Director has been designated by the Town as the Alcohol/Drug Testing Program Administrator. In this function, the Human Resources Director will be responsible to answer any questions from drivers, employees or the public in general.

The Program Administrator will handle all information on all tests as confidential. The Program Administrator may provide such information as necessary to enable the appropriate department head to take the proper actions as warranted. The Program Administrator may also release test information to the Town's Employee Assistance Professional to use to evaluate and recommend appropriate follow-up.

III. PROGRAM OBJECTIVES

A. To provide employees with access to confidential counseling and/or rehabilitation programs and to detect illegal and unauthorized substance abuse and contraband in the workplace.

B. To reduce the opportunities for accidents and injuries and prevent damage to property.

C. To improve productivity, ensure quality, and to minimize employee absenteeism and tardiness.

IV. SCOPE OF PROGRAM

This policy will apply to all regular full-time, part-time, and temporary employees who are required to hold a Commercial Driver's License (CDL) for their position. Compliance with this policy will also be required of successful job applicants, who will be hired contingent on passing both drug and alcohol tests.

NOTE: All covered employees shall receive a copy of this policy, as well as a copy of the educational materials covered in the employee education session on substance abuse.

V. SUBSTANCES TESTED

The following substances will be tested to determine their presence:

1. Alcohol
2. Marijuana
3. Cocaine
4. Amphetamines
5. Phencyclidine (PCP)
6. Opiates

VI. COMPLIANCE WITH REGULATIONS

All CDL employees subject to alcohol and drug testing must be in compliance with this policy at all times while working for the Town. This will include all time spent operating commercial vehicles, as well as time spent maintaining or repairing these vehicles.

VII. PRESCRIPTION DRUG USE

Employees covered by this policy may use prescription drugs and "over the counter" medications provided:

1. The prescription drugs or their generic equivalent have been prescribed to the employee within the past 12 months by an authorized medical practitioner.
2. Employees do not consume prescribed drugs more often than as prescribed by the employee's physician, and do not allow any other person to consume the prescribed drug.
3. Any employee who has been informed that the medication could cause adverse side effects while working, informs his/her supervisor prior to using these substances.

The Town at all times reserves the right to have a licensed physician determine if use of a prescription drug or medication by an employee produces an adverse effect. If such a finding is made, the Town may notify the employee's doctor (with permission) to determine if other medications are available which would not seriously affect the employee's ability to work safely. If an appropriate substitute medicine is not available, the Town may have to limit or suspend the employee's work activities to non-safety sensitive duties.

VIII. TESTS REQUIRED

All CDL employees who come under this policy shall be tested for alcohol and/or controlled substances under the following circumstances:

1. Pre-employment or pre-use. Drug tests will be conducted when an offer is made to hire an employee for a CDL position. The offer for employment will be contingent on the applicant passing these tests. This includes existing employees who are applying for CDL positions.

2. *Random. Testing will be conducted on a random unannounced basis. Town of Lisbon has entered into an agreement with a third party administrator (TPA) to randomly select the CDL employees for testing and then notify the Program Administrator of the person or persons chosen.

3. Post-accident. Employees will be alcohol and drug tested in all accidents involving a fatality. The employee will also be tested if he/she receives a summons for a "moving traffic violation," and must receive medical treatment away from the accident scene, or the employee receives a violation and a vehicle must be towed regardless of responsibility.

4. Reasonable suspicion. All employees who exhibit to a trained supervisor signs and symptoms of alcohol and/or drug abuse, while on the job, prior to reporting to work, or just after work will be required to submit to an alcohol and/or drug test. The supervisor shall document the specific facts, symptoms or observations by completing a "Reasonable Suspicion Record" form. If an employee suspects a supervisor of substance abuse, the employee will notify the Department Head, Human Resources Director, and Town Manager of the employee's suspicions. The Human Resources Director or Department Head will act in accordance with the appropriate sections of this policy. All employee reports will be kept strictly confidential. Anonymous complaints will not be investigated.

5. Return-to-work. An employee who previously tested positive must submit to an alcohol test and drug test to return to duty. The results must be negative to return to work.

6. Follow-up. An employee who previously tested positive and has returned to duty must submit to a combination of at least six (6) alcohol and drug tests during the first year after returning to work. Follow-up tests will be unannounced and may continue for up to sixty (60) months after returning to work, not to exceed twelve (12) a year.

*Random alcohol testing must be conducted just before, during or just after a driver's performance of safety-sensitive duties. Random drug testing does not have to be conducted in immediate time proximity to performing safety-sensitive functions.

IX. TESTING PROCEDURES

The Town of Lisbon is contracting with a (TPA) to do the Town's alcohol and substance abuse testing. When an employee has been randomly selected, he/she will be notified by his/her appropriate supervisor and will proceed directly to the testing area. All randomly selected individuals must comply with the testing.

Sampling for substance abuse testing shall only be conducted in a medical facility supervised by a licensed physician or nurse. Employees and job applicants for CDL positions shall not be required to provide a urine sample while being observed, directly or indirectly, by another individual. People shall leave any personal belongings including any unnecessary clothing, coat, jacket or similar outer garment outside the collection area.

All specimen samples shall be collected, sealed and stored in compliance with the National Institute on Drug Abuse (NIDA) guidelines as required by Federal Law, and transported to a licensed and certified laboratory for actual testing. Additionally, the chain of custody requirements for these samples shall also be in accordance with NIDA guidelines and the Federal Law in order to protect the sample from being tampered and to verify the identity of each sample and test result. When the sample is first collected a portion of the sample shall be segregated according to federal regulations. In the event there is a positive test with the first sample, the segregated sample may be requested by the employee for testing within seventy-two (72) hours after the employee is notified by the MRO of the positive test to confirm the accuracy of the results. This request should be made to the MRO. The employee shall pay the cost of testing the segregated sample if the test is positive and the Town shall pay the cost if the test is negative. (Applicants shall pay the cost of testing the segregated sample regardless of the test results). If the employee is aware of a situation that may have led to the positive test, such as taking of prescription or other medicines, he/she should make the fact known to the MRO within the required time after notification of a positive test.

The Town shall utilize the services of a Medical Review Officer (MRO) to interpret any confirmed positive test. An MRO is a licensed physician who is responsible for receiving the laboratory results. The MRO has knowledge of substance abuse disorders and has appropriate medical training to interpret and evaluate an individual's medical history and any other medical information. The MRO shall have the authority to discuss an employee's test result with the employee prior to notifying the Town. Once the employee has been notified and the MRO is satisfied with the accuracy of the test results, the Town shall be notified.

All alcohol testing will be conducted with a Breath Testing Device (EBT), which will be administered by the same medical facility as the substance testing. Two (2) breath tests are required to determine if a person has an unacceptable alcohol concentration. A screening test is conducted first. Any result less than 0.02 alcohol concentration is considered a negative test.

If the alcohol concentration is 0.02 or greater, a second confirmation test must be conducted within fifteen (15) minutes. The employee and the individual conducting the breath test shall complete the alcohol testing form to ensure that the results are properly recorded. Any individual who conducts the testing must be trained to operate the EBT and be proficient in the breath testing procedures.

Employees who are found to have an alcohol concentration of 0.02 or greater, but less than 0.04, will be placed on unpaid leave for a minimum of twenty-four (24) hours. Any result greater than 0.04 is considered a positive test and the collector will do a confirmation test. If the confirmation test is greater than 0.04 then the employee is removed from the safety sensitive function and will be required to meet with a SAP

X. PROHIBITED CONDUCT

During the time that the Town's CDL employees are performing their work, they shall not do any of the following:

1. Report to work and/or remaining on duty with an alcohol concentration of 0.04 or greater;
2. Possess any alcohol;
3. Use any alcohol;
4. Use any alcohol within four (4) hours of going on duty;
5. Use any alcohol within eight (8) hours after an accident which has required the CDL employee to be tested for alcohol concentration;
6. Refuse to submit to a required alcohol and/or controlled substance test;
7. Report to or remain on duty when using any controlled substance, except when used under a physician's orders and when the physician has informed the CDL employee in writing that the use will not affect the safe operations of a commercial vehicle. In the case of a written warning by the physician the employee shall report this to his/her supervisor immediately;
8. Report to or remain on duty if the employee has tested positive for controlled substances.

Failure to comply with these rules is a violation of this policy, and will result in disciplinary action or referral to a certified rehabilitation program.

XI. REFUSAL TO TEST

Failure to submit to testing will automatically be considered a verified positive test and he/she will have to follow the procedures outlined in this policy. Specifically, the following circumstances will be considered a refusal to test.

1. Failure to report to the designated testing area within thirty (30) minutes of being notified to submit to a required test.
2. Failure to accurately provide a sufficient sample to be tested, either breath or urine as the case may be, unless medically determined impossible to do so.

XII. DISCIPLINARY ACTION

Any employee who violates this policy may be subject to disciplinary action up to and including dismissal. Factors to be considered in determining the appropriate disciplinary response include, but are not limited to the following: Employee's work history, length of employment, current job performance and existence of past disciplinary actions.

Specific actions which may be subject to dismissal include, but are not limited, to the following:

1. Refusal to submit to a rehabilitation program after testing positive.
2. Failure to successfully complete a rehabilitation program after receiving a positive test.
3. The employee has twice substituted, adulterated, diluted or otherwise tampered with his/her urine sample.
4. While on Town premises, the employee was caught drinking alcohol or using, manufacturing, distributing, dispensing, selling, or possessing any illegal or unlawfully obtained substances or drugs.
5. The use of alcohol while on Town premises. This includes a conviction for driving while intoxicated (OUI) during work hours.
6. Failure to contact the Town's approved substance abuse clinician (EAP Provider) within five (5) regular working days after being notified of a confirmed (MRO certified) positive test for the use of an unauthorized substance.

Any permanent employee who tests positive the first time for either alcohol or substance misuse will be offered an opportunity for rehabilitation. The offer of rehabilitation does not apply to job applicants, temporary or probationary employees.

Employees who test positive a second time will be suspended immediately without pay and terminated after being notified of the second confirmed (MRO certified) positive test for the use of an unauthorized substance.

NOTE: During the period the Town is awaiting an employee's test result due to a post-accident or reasonable suspicion circumstance, the Town may transfer the employee to another position with no reduction in pay or benefits. The Town also reserves the right to place an employee on paid or unpaid suspension. A determination as to whether an employee is placed in another position or placed on paid or unpaid suspension may be based, but not limited to who is responsible for and/or the severity of the accident, if applicable; the observed condition of the employee, if applicable; the employee's work history; length of employment; current job performance and the existence of past disciplinary actions.

XIII. EMPLOYEE/APPLICANT RIGHTS AND RESPONSIBILITIES

It is the responsibility of each employee to seek help before alcohol and drug problems lead to disciplinary action.

In the event of a positive test result, employees and job applicants shall have the opportunity to present an alternative explanation for the test result by contacting the Medical Review Officer (MRO). This shall be done no later than five (5) days after notification of the result. No further action will be taken if there is a justified explanation, or there is a reasonable doubt as to the accuracy of the result or chain of custody of the sample.

Any employee or job applicant with a positive test result may also, upon written request within five (5) working days, have the right to any information relating to the test result and procedures.

Any permanent employee who tests positive for a first offense, and cannot provide a satisfactory explanation, will be offered EAP referral to a certified rehabilitation program.

Any first offense referral may require an indefinite suspension of regular employment or the transfer of the employee to a non-safety sensitive position with an appropriate reduction in pay. If the position is in a lower pay classification, then the employee will remain in his/her current step, but with a reduction in classification which would result in a reduced pay until the admission and completion of an approved drug/alcohol treatment program and the satisfactory passing of a return-to-work substance abuse test. A determination as to whether an employee is placed in another position or placed on unpaid suspension may be based, but not limited to who is responsible for and/or the severity of the accident, if applicable; the observed condition of the employee, if applicable; the level of the test result; the employee's work history; length of employment; current job performance and the existence of past disciplinary actions. The employee may use accumulated sick or vacation time or personal time during the in-patient rehabilitation.

Upon successfully completing the rehabilitation program, as determined by the rehabilitation or treatment provider in consultation with the Town, the employee is entitled to return to his/her previous job with full pay and benefits. The exception would be if conditions unrelated to the employee's previous test make the employee's return impossible.

Any subsequent second offense positive test will result in immediate suspension without pay and terminated after being notified of a second confirmed (MRO certified) positive test for the use of an unauthorized substance.

XIV. CONFIDENTIALITY OF INFORMATION

Unless the employee or applicant consents, all information acquired by the Town in the testing process is confidential and may not be released to any person other than the employee or applicant who is tested, the Program Administrator, respective department heads or designees, as well as the EAP or Rehabilitation Provider. The foregoing shall not prevent the release of information that is required or permitted by state or federal law, or the use of information in any grievance procedure, administrative hearing, or civil action relating to the imposition of the test or the use of the test results.

XV. EDUCATIONAL SESSIONS

The Town will provide each employee subject to this policy a copy of the written policy.

The Town will also provide printed material, which describes the effects of alcohol and/or controlled substances on the individual's health, work and personal life, as well as information on the signs and symptoms of alcohol or controlled substances. In addition, the Town will provide annual training for affected employees on substance abuse awareness.

Any employee who wishes to seek personal and confidential advice on alcohol and/or controlled substances may contact the Town's Employee Assistance Provider.

XVI. ACKNOWLEDGMENT

I certify that I have received a copy of the Town of Lisbon Substance Abuse Policy and other printed material explaining the effects of alcohol and/or controlled substances.

(Employee's Signature) Date

(Supervisor's Signature) Date

Order Passed – Vote 6-0.

OTHER BUSINESS

A. COUNCIL COMMITTEE REPORTS

1. School: Councilor Albert said there was nothing to report.
2. Planning: Councilor Ward said there was nothing to report.
3. LDC: Councilor Larochelle mentioned the new Public Works Director attended their last meeting. They are discussing new benches for Main Street. There is a lot going on.
4. Conservation Commission: Councilor Ward said they are working on educational materials to educate the public on invasive species.
5. Recreation: Councilor Kolbe said there was nothing to report.
6. County Budget: Councilor Ward said there was nothing to report.
7. Library: Councilor Lunt said there was nothing to report. He encouraged parents to enroll their kids into the summer reading program.

B. TOWN MANAGER'S REPORT

Mrs. Barnes reported the town would close on the old Graziano lot on the corner of Route 196 and Village Street on Friday. She reported there were issues with the ATV ordinance and map. Changes will be coming to the Council after the CEO gets a correct map completed. She said Lisbon might end up with a nice trail map. Councilor Larochelle said it is good to see everyone working together.

C. BUDGET DISCUSSION

The increase on the municipal budget as it stands right now is \$660,806.00 increase. The county and school have not changed. Revenue Sharing is up about \$31,000 and our other revenues are up about \$132,741.00 and Homestead reimbursement is more than last year. The BETE reimbursement and new values are unknown at this point so we can not tell what the commitment will be yet. She estimated the impact on the taxes should not be as bad as previously thought. We will be gaining some new value on all the new houses this year, but exactly how this plays out is unknown at this time.

Mrs. Barnes presented \$475,199.00 in recommendations to come from the unassigned fund balance. These include paying off Lisbon's debt service and all lease purchase agreements in 2019 totaling \$195,438.00; this includes paying off the payment for the Fiscal Years 2020 and 2021, then only the bonds will be left to pay. If the town pays these early, the interest amount would be reduced as well. The rest is personnel and operating expenses.

The items affecting the increase include Lisbon Emergency's stipend, hydrant rental, road bond payment, and the Androscoggin County tax bill, which totals \$431,000.00 of the \$720,000 budget increase. The \$289,306.00 left covers the new positions in the budget previously approved.

Mrs. Barnes mentioned the Council had done an excellent job funding the paving projects for the last couple of years. A lot of work is done with this funding and everyone benefits from road improvements.

Mrs. Barnes explained that total wages and benefits come to \$4,991,232.00, which is roughly 56% of the total budget. She explained new positions with benefits (1 Assessing Clerk, 2 Police Officers, 2 Recreation positions, and 1 IT for the Com Center) equals \$262,921.00.

Mrs. Barnes requested the Council consider consolidating the part-time Front Counter Clerk with the new part-time Assessing Clerk position to make one full time position for an additional \$25,793.00. This combined Assessing/Front Counter Clerk position would complement both departments. Councilor Larochelle pointed out that making the position a full-time position could bring in more committed applicants.

VOTE (2018-121B) Councilor Albert, seconded by Councilor Larochelle moved to consolidate two Part-Time positions into one Full Time position as Assessing Clerk/Front Counter Clerk. **Order passed - Vote 6-0.**

APPOINTMENTS - NONE

COUNCILOR COMMUNICATIONS

VOTE (2018-121C) The Council unanimously decided to cancel the June 19 Council Meeting and to move those items to the June 26, 2018 meeting, which would start at 6:00 PM. There were no objections.

AUDIENCE PARTICIPATION FOR NEW ITEMS

PUBLIC WORKS UPDATE

Mr. Martin said his crew had a long winter this year. They have been working on a litany of citizen concerns, which they are getting to the end of, thankfully. They are finishing the potholes and getting the sweeping machine going. He said they sweep for one day and the machine went down for four days; unfortunately, we are not having much luck with that. It is back on the street today so there should be more progress. He said they are trying to figure out how to take care of the shoulders on Summer Street and Gould Road. There appears to be a lot of work not anticipated.

Mr. Martin reported he met with Ernie Martin on the Main Street/ Route 196 project regarding the right turn lane at the intersection. He said they are talking with Region 1 to see about remarking the lanes. The mill and fill project for Route 196 will start after the Moxie Festival. He mentioned he has been working with property owners along the Route 196 Streetscape Project to get their permission for the town to place streetlights, originally placed in the

sidewalks, on their properties. This improves the streetscape and eases the maintenance process. He said he plans to attend the Mill Street Bridge meeting this week.

GRADUATION CLASS OF 2018

Dot Fitzgerald said she attended Lisbon's High School graduation recently. She said the main speaker was Mr. Travis Mills. She said he was outstanding; Mr. Mills inspired everyone and was a great motivator for the students.

Mrs. Fitzgerald expressed concerned about the duplication of services. She suggested eliminating the Com Center and using those four positions elsewhere. She said 911 calls currently come from the county into the Com Center and then out to the first responders; this is a duplication of services.

Mrs. Fitzgerald encouraged the Councilors to stop increasing the taxes. She said if residents could vote on the town budget as they do the school, there would be many changes.

RESIDENT COMMENDS POLICE AND FIRE DEPARTMENTS

Marion Morgan-Alexander praised the Police and Fire Departments for their quick rescue of a missing 2 year old. She said they were able to deploy and find the toddler within 2 hours; they deserve the greatest of marks.

ERNA SMITH DONATION

Mrs. Colston reported the Library received a \$1,000 donation from the Estate of Erna Smith and thanked the family.

EXECUTIVE SESSION - NONE

ADJOURNMENT

VOTE (2018-122) Councilor Larochelle, seconded by Councilor Kolbe moved to adjourn at 8:30 PM. **Order passed - Vote 6-0.**

Twila D. Lycette, Council Secretary
Town Clerk, Lifetime CCM/MMC
Date Approved: June 26, 2018

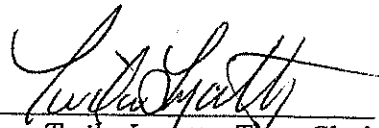
TOWN OF LISBON

PUBLIC HEARING

The Lisbon Town Council will hold a public hearing on July 10, 2018 at 7:00 PM at the Lisbon Town Office at 300 Lisbon Street in the Public Meeting Room for the purpose of considering the following Itinerant Vendor Permit for:

*Tarmo Tapsi d/b/a Door to Door Sales for Southwestern Advantage
Lisbon & Lisbon Falls – Map On File*

The public is invited to attend


Twila Lyette, Town Clerk

TOWN OF LISBON
RESULTS OF BALLOTING
JUNE 12, 2018

Agenda Item 2018-125 E

STATE PRIMARY CANDIDATES

GOVERNOR

| | Party | Totals |
|--------------------------------------|-------|--------|
| Cote, Adam Roland | D | 147 |
| Dion, Donna J | D | 4 |
| Dion, Mark N | D | 26 |
| Eves, Mark W | D | 46 |
| Mills, Janet T | D | 188 |
| Russell, Diane Marie | D | 18 |
| Sweet, Elizabeth A. | D | 88 |
| Declared Write In (Vachon, J Martin) | D | 0 |
| Fredette, Kenneth W | R | 18 |
| Mason, Garrett P | R | 599 |
| Mayhew, Mary C | R | 46 |
| Moody, Shawn H | R | 170 |
| Blanks | | 83 |

U.S. SENATOR

| | | |
|-------------------------|---|-----|
| Ringelstein, Zak | D | 426 |
| Brakey, Eric L | R | 636 |
| Linn, Max Patrick | R | 0 |
| Blanks (including Linn) | | 371 |

REP TO CONGRESS (District 2)

| | | |
|----------------------------|---|-----|
| Fulford, Jonathan | D | 0 |
| Golden, Jared F | D | 305 |
| Olson, Craig R | D | 33 |
| St. Clair, Lucas R | D | 132 |
| Poliquin, Bruce | R | 754 |
| Blanks (including Fulford) | | 209 |

STATE SENATOR (District 22)

| | | |
|-----------------------|---|-----|
| Kilby-Chesley, Lois E | D | 453 |
| Timberlake, Jeffrey | R | 675 |
| Blanks | | 305 |

Results of Balloting June 12, 2018 Continued

REP TO THE LEGISLATURE (District 56)

| | | |
|-----------------------|---|-----|
| Gaïason, Scott N | D | 243 |
| Poliquin, Martha M.S. | D | 307 |
| Mason, Richard G | R | 807 |
| Blanks | | 76 |

SHERIFF (Androscoggin County)

| | | |
|----------------|---|-----|
| Samson, Eric G | D | 479 |
| Blanks | | 92 |

DISTRICT ATTORNEY (District 3) (Androscoggin County)

| | | |
|-----------------------|---|-----|
| Robinson, Andrew S | D | 453 |
| Carey, S. Thomas | R | 392 |
| Willette, Alexander R | R | 278 |
| Blanks | | 310 |

JUDGE OF PROBATE (Androscoggin County)

| | | |
|-------------------|---|-----|
| Dubois, Michael L | R | 686 |
| Blanks | | 176 |

STATE REFERENDUM

QUESTION #1 People's Veto – Ranked Choice Voting

| | |
|--------|------|
| YES | 709 |
| NO | 1049 |
| Blanks | 8 |

LISBON SCHOOL BUDGET VALIDATION REFERENDUM

QUESTION #1 Lisbon School Budget

| | | |
|--------|------|------------|
| YES | 1057 | |
| NO | 656 | |
| Blanks | 50 | Cast 1,763 |

QUESTION #2 If you Voted NO was it because the budget was

| | | |
|---|--------------|------------------|
| TOO LOW | 115 | |
| TOO HIGH | 614 | |
| BLANKS | 984 | |
| BLANKS ABOVE | 50 | Cast 1,763 |
| Total Democrat Ballots Cast: | 571 | |
| Total Republican Ballots Cast: | 862 | |
| Total State Referendum Ballots Cast: | 1,766 | 26% Voted |
| Total Municipal Ballots Cast: | 1,763 | |
| Total Registered Voters: | 6,555 | |

Warden: Richard "Rick" Roberts
Deputy Warden: Anita "Jeanie" Fournier
Registrar of Voters: Gwen Michel and Nina Hodgkins
Election Clerks: Julie-Ann Baumer
Sheila "Mel" Cloutier
Linda Douglass
Monique Gayton
Sheila Gray
Karen Hanlon
Robert Jordan
Bertrand Levesque
Andrea Metayer
Dan Michel
Dona Stewart

Attest:

Twila Lycette, Lisbon Town Clerk

BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LISBON AS FOLLOWS:

2018-2019 MUNICIPAL BUDGET RESOLUTION

For General Government (Department 01)

| | |
|--|---------------------|
| Line 5100 for Personnel Services | \$ 1,001,680 |
| Line 5200 for Contractual Services | \$ 490,469 |
| Line 5300 for R/M & Operating Supplies | \$ 84,600 |
| Line 5400 for Capital Purchases | <u>\$ 40,000</u> |
| Total for the General Government Budget | \$ 1,616,749 |

For Public Safety (Department 02)

| | |
|---|---------------------|
| Line 5100 for Personnel Services | \$ 2,284,968 |
| Line 5200 for Contractual Services | \$ 166,597 |
| Line 5300 for R/M & Operating Supplies | \$ 156,655 |
| Line 5400 for Capital Purchases | <u>\$ 123,100</u> |
| Total for the Public Safety Budget | \$ 2,731,320 |

For Public Works (Department 03)

| | |
|--|---------------------|
| Line 5100 for Personnel Services | \$ 1,056,185 |
| Line 5200 for Contractual Services | \$ 924,561 |
| Line 5300 for R/M & Operating Supplies | \$ 381,400 |
| Line 5400 for Capital Purchases | <u>\$ 460,000</u> |
| Total for the Public Works Budget | \$ 2,822,146 |

For Public Services (Department 04)

| | |
|---|---------------------|
| Line 5100 for Personnel Services | \$ 739,724 |
| Line 5200 for Contractual Services | \$ 72,644 |
| Line 5300 for R/M & Operating Supplies | <u>\$ 188,958</u> |
| Total for the Public Services Budget | \$ 1,001,326 |

**For General Assistance, County Tax, Economic Development, Abatements, Debt Service, & Bonds
(Department 05-09)**

| | |
|--|---------------------|
| Line 5100 for Personnel Services | \$ 97,606 |
| Line 5200 for Contractual Services | \$ 750,894 |
| Line 5300 for R/M & Operating Supplies | \$ 3,550 |
| Line 5400 for Capital Purchases | \$ 0 |
| Line 5500 for Lease Purchases | <u>\$ 534,917</u> |
| Total for the General Assistance County Tax, Economic Development, Abatements, Debt Service & Bonds | \$ 1,386,967 |

BE IT ORDERED: That the Municipal Budget for the Town of Lisbon for the fiscal year commencing on July 1, 2018 and ending on June 30, 2019 be and hereby is adopted with a total expenditure of \$9,558,508 balanced with a total of \$3,236,739 in estimated revenue. A summary of appropriations is attached to this Resolution as Exhibit A. (*see attached*). A summary of estimated revenue is attached to this Resolution as Exhibit B (*see attached*).

BE IT ORDERED: That the Assessor of the Town of Lisbon be and hereby is directed to assess a tax upon all real estate in Lisbon and liable to be taxed therein, and to assess the owner of personal estate liable to be taxed therein on the first day of April, 2018 A. D. and in accordance with the provisions of the State of

Maine in such cases made and provided; make perfect lists under her hand of such assessments and commit the same to the Collector of Taxes of the Town of Lisbon on or before the 1st day of July, 2018. All taxes assessed as above and committed to the Collector shall be due on July 1, 2018. That having set the date on which the first installment of taxes shall become due, to wit July 1, 2018, any taxes remaining unpaid after September 17, 2018 shall bear interest from September 18, 2018 at a rate of 8% per annum, said interest to be added to and become a part of said taxes. That having set the date on which the second installment of taxes shall become due, to wit July 1, 2018, any taxes remaining unpaid after March 15, 2019 shall bear interest from March 16, 2019 at a rate of 8% per annum, said interest to be added to and become a part of said taxes and to fix the rate of interest paid for overpayments at 3% annum.

BE IT ORDERED: That we, the Municipal Officers of the Town of Lisbon, Maine, upon request of Diane Barnes, Tax Collector/ Treasurer, of said Town, hereby authorize and direct said Tax Collector and Treasurer, pursuant to Title 36, Maine Revised Statutes Annotated, section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill. However, no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

BE IT ORDERED: That the Tax Collector be and hereby is, authorized to accept money prior to the date of the 2019 Tax Commitment in prepayment of taxes at 0% interest, and to issue receipts for the same. It shall be discretionary with the Tax Collector/Town Manager to make arrangements through the Town of Lisbon Tax Club policy with any taxpayer for a schedule of monthly payments without interest and such arrangements, as they jointly deem necessary.

BE IT ORDERED: That the following categories of State funds be accepted during the fiscal year beginning July 1, 2018 and ending June 30, 2019:

- Municipal Revenue Sharing
- Local Road Assistance
- State Aid to Education (including Federal pass-through funds and property tax relief)
- Snowmobile Reimbursement Money
- Tree Growth Reimbursement
- General Assistance Reimbursement
- BETE Exemption Reimbursement
- Homestead Exemption Reimbursement
- State Grant and/or Other Funds

BE IT ORDERED: That the Sewer Budget for the Town of Lisbon for the fiscal year commencing on July 1, 2018 and ending on June 30, 2019 be and hereby is adopted with a total expenditure of \$1,129,216 balanced with a total of \$1,216,960 in estimated revenue. A summary of appropriations and estimated revenue is attached to this Resolution as Exhibit A. (*see attached*).

Pursuant to Title 30-A M.R.S.A. Sec 3406 and the Town of Lisbon Sewerage Ordinance the Town Council hereby adopts the following rates for the Town Sewerage Works:

\$ 6.72 per 100 cu. ft.

The Treasurer of the Town of Lisbon is hereby directed to assess sewer service charges on a quarterly basis as determined by the water meter readings. All sewer service charges remaining unpaid after the date which they are due shall bear interest at a rate of 8% per annum, said interest to be added to and become a part of said sewer service charges.

BE IT ORDERED: That the Tax Club policy which was adopted in November of 2014 is approved as presented.

BE IT ORDERED: That the Capital Improvement Plan for the Town of Lisbon for the fiscal year commencing on July 1, 2018 and ending on June 30, 2019 be and hereby is adopted as presented and attached to this Resolution as Exhibit C.

Adopted this 26th day of June, 2018 by the Lisbon Town Council.

TOWN COUNCIL

Allen Ward, Chairman

Chris Brunelle, Vice Chairman

Norm Albert

Kris Crawford

Kasie Kolbe

Fern Larochelle

Mark Lunt

A true Copy,

Attest: _____
Municipal Clerk (Clerk Signature & seal)

LISBON
11:50 AM

Custom Budget Report

06/06/2018
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Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|--|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 01-100 General Government / ELECTED OFFICIALS | | | | |
| 5100 ELECTED/APPOINTED | 17,730.00 | 17,730.00 | 0.00 | .00% |
| 5121 PROFESSIONAL DEVELOPMENT | 1,000.00 | 1,000.00 | 0.00 | .00% |
| 5130 FICA | 1,357.00 | 1,357.00 | 0.00 | .00% |
| 5132 WORKER'S COMPENSATION | 38.00 | 64.00 | 26.00 | 68.42% |
| 5201 ADVERTISING/NOTICES | 1,000.00 | 1,000.00 | 0.00 | .00% |
| 5256 POSTAGE & DELIVERY | 100.00 | 100.00 | 0.00 | .00% |
| 5257 PRINTING | 100.00 | 100.00 | 0.00 | .00% |
| 5380 SUPPLIES OPERATING | 500.00 | 500.00 | 0.00 | .00% |
| 100 - ELECTED OFFICIALS | 21,825.00 | 21,851.00 | 26.00 | .12% |
| Dept/Div: 01-105 General Government / TOWN MANAGER | | | | |
| 5101 DIRECTOR/MANAGER | 95,047.00 | 96,482.00 | 1,435.00 | 1.51% |
| 5102 ADMINISTRATIVE | 43,449.00 | 47,502.00 | 4,053.00 | 9.33% |
| 5111 OVERTIME | 0.00 | 500.00 | 500.00 | 100.00% |
| 5120 MILEAGE | 2,900.00 | 2,900.00 | 0.00 | .00% |
| 5121 PROFESSIONAL DEVELOPMENT | 900.00 | 1,500.00 | 600.00 | 66.67% |
| 5123 MEALS & LODGING | 100.00 | 100.00 | 0.00 | .00% |
| 5130 FICA | 10,595.00 | 11,053.00 | 458.00 | 4.32% |
| 5131 RETIREMENT | 13,296.00 | 14,449.00 | 1,153.00 | 8.67% |
| 5132 WORKER'S COMPENSATION | 1,337.00 | 2,576.00 | 1,239.00 | 92.67% |
| 5133 MEDICAL INSURANCE | 42,660.00 | 38,768.00 | -3,892.00 | -9.12% |
| 5136 UNEMPLOYMENT | 699.00 | 495.00 | -204.00 | -29.18% |
| 5201 ADVERTISING/NOTICES | 1,000.00 | 1,000.00 | 0.00 | .00% |
| 5203 AUDITING & ACCOUNTING | 9,850.00 | 9,850.00 | 0.00 | .00% |
| 5211 CELL PHONES | 950.00 | 840.00 | -110.00 | -11.58% |
| 5256 POSTAGE & DELIVERY | 250.00 | 250.00 | 0.00 | .00% |
| 5257 PRINTING | 1,100.00 | 1,200.00 | 100.00 | 9.09% |
| 5375 SUPPLIES OFFICE | 600.00 | 600.00 | 0.00 | .00% |
| 105 - TOWN MANAGER | 224,733.00 | 230,065.00 | 5,332.00 | 2.37% |
| Dept/Div: 01-110 General Government / CONTINGENCY/GRANTS MATCH | | | | |
| 5227 GRANTS MATCH | 5,000.00 | 0.00 | -5,000.00 | -100.00% |
| 110 - CONTINGENCY/GRA NTS MATCH | 5,000.00 | 0.00 | -5,000.00 | -100.00% |
| Dept/Div: 01-115 General Government / INSURANCE | | | | |
| 5138 Health Reimbursement Acct | 36,277.00 | 41,650.00 | 5,373.00 | 14.81% |
| 5226 GENERAL LIABILTY INSURANC | 8,070.00 | 8,455.00 | 385.00 | 4.77% |
| 5229 BUSINESS AUTO | 27,291.00 | 29,459.00 | 2,168.00 | 7.94% |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|--|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 01-115 General Government / INSURANCE CONT'D | | | | |
| 5255 POLICE LIABILITY | 12,054.00 | 15,812.00 | 3,758.00 | 31.18% |
| 5259 PROPERTY INSURANCE | 18,860.00 | 18,934.00 | 74.00 | .39% |
| 5261 PUBLIC OFFICIAL LIABILITY | 3,860.00 | 3,860.00 | 0.00 | .00% |
| 5262 EMPLOYMENT LIABILITY | 10,415.00 | 8,651.00 | -1,764.00 | -16.94% |
| 5263 FIRE FIGHTER LIABILITY | 1,069.00 | 1,118.00 | 49.00 | 4.58% |
| 5264 Public Officials Bonds | 1,580.00 | 1,580.00 | 0.00 | .00% |
| 5268 CRIME INSURANCE | 1,189.00 | 1,189.00 | 0.00 | .00% |
| 115 - INSURANCE | 120,665.00 | 130,708.00 | 10,043.00 | 8.32% |
| Dept/Div: 01-120 General Government / LEGAL | | | | |
| 5238 LEGAL | 40,000.00 | 40,000.00 | 0.00 | .00% |
| 120 - LEGAL | 40,000.00 | 40,000.00 | 0.00 | .00% |
| Dept/Div: 01-135 General Government / TECHNOLOGY | | | | |
| 5246 INTERNET & WEB HOSTING | 6,000.00 | 6,000.00 | 0.00 | .00% |
| 5260 PUBLIC ACCESS CHANNEL | 6,000.00 | 0.00 | -6,000.00 | -100.00% |
| 5271 SERVICE & SOFTWARE AGREEM | 146,692.00 | 175,021.00 | 28,329.00 | 19.31% |
| 5345 R & M: EQUIPMENT | 5,000.00 | 15,000.00 | 10,000.00 | 200.00% |
| 5405 COMPUTER EQUIPMENT | 20,000.00 | 20,000.00 | 0.00 | .00% |
| 135 - TECHNOLOGY | 183,692.00 | 216,021.00 | 32,329.00 | 17.60% |
| Dept/Div: 01-140 General Government / TOWN BUILDINGS | | | | |
| 5110 WAGES | 11,629.00 | 11,800.00 | 171.00 | 1.47% |
| 5130 FICA | 890.00 | 903.00 | 13.00 | 1.46% |
| 5132 WORKER'S COMPENSATION | 310.00 | 534.00 | 224.00 | 72.26% |
| 5136 UNEMPLOYMENT | 339.00 | 244.00 | -95.00 | -28.02% |
| 5220 ELECTRICITY | 48,000.00 | 48,000.00 | 0.00 | .00% |
| 5231 HEATING | 12,000.00 | 12,000.00 | 0.00 | .00% |
| 5245 NATURAL GAS | 30,000.00 | 30,000.00 | 0.00 | .00% |
| 5258 PROFESSIONAL SERVICES | 6,500.00 | 6,500.00 | 0.00 | .00% |
| 5272 SEWER | 400.00 | 600.00 | 200.00 | 50.00% |
| 5275 TELEPHONE | 6,407.00 | 7,600.00 | 1,193.00 | 18.62% |
| 5277 TRASH REMOVAL | 1,080.00 | 0.00 | -1,080.00 | -100.00% |
| 5290 WATER | 1,500.00 | 2,000.00 | 500.00 | 33.33% |
| 5340 R & M: BUILDINGS | 70,000.00 | 17,000.00 | -53,000.00 | -75.71% |
| 5345 R & M: EQUIPMENT | 30,000.00 | 30,000.00 | 0.00 | .00% |
| 5380 SUPPLIES OPERATING | 6,100.00 | 6,100.00 | 0.00 | .00% |
| 5400 BUILDINGS | 20,000.00 | 20,000.00 | 0.00 | .00% |
| 140 - TOWN BUILDINGS | 245,155.00 | 193,281.00 | -51,874.00 | -21.16% |
| Dept/Div: 01-145 General Government / ASSESSING | | | | |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|--|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 01-145 General Government / ASSESSING CONT'D | | | | |
| 5101 DIRECTOR/MANAGER | 58,565.00 | 59,452.00 | 887.00 | 1.51% |
| 5110 WAGES | 0.00 | 14,560.00 | 14,560.00 | 100.00% |
| 5120 MILEAGE | 800.00 | 800.00 | 0.00 | .00% |
| 5121 PROFESSIONAL DEVELOPMENT | 500.00 | 400.00 | -100.00 | -20.00% |
| 5122 MEETINGS, DUES, MEMBERSHI | 200.00 | 200.00 | 0.00 | .00% |
| 5130 FICA | 4,481.00 | 5,662.00 | 1,181.00 | 26.36% |
| 5131 RETIREMENT | 5,623.00 | 7,402.00 | 1,779.00 | 31.64% |
| 5132 WORKER'S COMPENSATION | 767.00 | 1,533.00 | 766.00 | 99.87% |
| 5133 MEDICAL INSURANCE | 3,060.00 | 28,084.00 | 25,024.00 | 817.78% |
| 5136 UNEMPLOYMENT | 350.00 | 495.00 | 145.00 | 41.43% |
| 5215 CONTRACTED SERVICES | 0.00 | 3,000.00 | 3,000.00 | 100.00% |
| 5240 MAPPING & MICROFILMING | 2,000.00 | 1,000.00 | -1,000.00 | -50.00% |
| 5256 POSTAGE & DELIVERY | 250.00 | 250.00 | 0.00 | .00% |
| 5257 PRINTING | 500.00 | 300.00 | -200.00 | -40.00% |
| 5265 REGISTRY FEES | 800.00 | 800.00 | 0.00 | .00% |
| 5345 R & M: EQUIPMENT | 200.00 | 200.00 | 0.00 | .00% |
| 5375 SUPPLIES OFFICE | 400.00 | 400.00 | 0.00 | .00% |
| 145 - ASSESSING | 78,496.00 | 124,538.00 | 46,042.00 | 58.66% |
| Dept/Div: 01-146 General Government / BOARD OF APPEALS | | | | |
| 5100 ELECTED/APPOINTED | 751.00 | 751.00 | 0.00 | .00% |
| 5110 WAGES | 200.00 | 200.00 | 0.00 | .00% |
| 5121 PROFESSIONAL DEVELOPMENT | 200.00 | 200.00 | 0.00 | .00% |
| 5130 FICA | 58.00 | 73.00 | 15.00 | 25.86% |
| 5132 WORKER'S COMPENSATION | 2.00 | 4.00 | 2.00 | 100.00% |
| 5201 ADVERTISING/NOTICES | 375.00 | 375.00 | 0.00 | .00% |
| 5256 POSTAGE & DELIVERY | 50.00 | 50.00 | 0.00 | .00% |
| 5375 SUPPLIES OFFICE | 50.00 | 50.00 | 0.00 | .00% |
| 146 - BOARD OF APPEALS | 1,686.00 | 1,703.00 | 17.00 | 1.01% |
| Dept/Div: 01-147 General Government / PLANNING BOARD | | | | |
| 5100 ELECTED/APPOINTED | 5,000.00 | 5,000.00 | 0.00 | .00% |
| 5110 WAGES | 500.00 | 1,000.00 | 500.00 | 100.00% |
| 5121 PROFESSIONAL DEVELOPMENT | 600.00 | 600.00 | 0.00 | .00% |
| 5130 FICA | 424.00 | 459.00 | 35.00 | 8.25% |
| 5132 WORKER'S COMPENSATION | 12.00 | 22.00 | 10.00 | 83.33% |
| 5201 ADVERTISING/NOTICES | 500.00 | 750.00 | 250.00 | 50.00% |
| 5215 CONTRACTED SERVICES | 20,000.00 | 21,250.00 | 1,250.00 | 6.25% |
| 5256 POSTAGE & DELIVERY | 150.00 | 150.00 | 0.00 | .00% |
| 5258 PROFESSIONAL SERVICES | 5,500.00 | 2,500.00 | -3,000.00 | -54.55% |

LISBON
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Custom Budget Report

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Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|---|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 01-147 General Government / PLANNING BOARD CONT'D | | | | |
| 5375 SUPPLIES OFFICE | 250.00 | 400.00 | 150.00 | 60.00% |
| 147 - PLANNING BOARD | 32,936.00 | 32,131.00 | -805.00 | -2.44% |
| Dept/Div: 01-148 General Government / CODE ENFORCEMENT | | | | |
| 5110 WAGES | 73,090.00 | 77,777.00 | 4,687.00 | 6.41% |
| 5121 PROFESSIONAL DEVELOPMENT | 500.00 | 750.00 | 250.00 | 50.00% |
| 5122 MEETINGS, DUES, MEMBERSHI | 250.00 | 250.00 | 0.00 | .00% |
| 5130 FICA | 5,592.00 | 5,950.00 | 358.00 | 6.40% |
| 5131 RETIREMENT | 7,017.00 | 7,778.00 | 761.00 | 10.85% |
| 5132 WORKER'S COMPENSATION | 957.00 | 1,936.00 | 979.00 | 102.30% |
| 5133 MEDICAL INSURANCE | 21,689.00 | 22,881.00 | 1,192.00 | 5.50% |
| 5136 UNEMPLOYMENT | 350.00 | 248.00 | -102.00 | -29.14% |
| 5211 CELL PHONES | 531.00 | 420.00 | -111.00 | -20.90% |
| 5240 MAPPING & MICROFILMING | 1,000.00 | 1,000.00 | 0.00 | .00% |
| 5256 POSTAGE & DELIVERY | 100.00 | 100.00 | 0.00 | .00% |
| 5305 GAS | 750.00 | 850.00 | 100.00 | 13.33% |
| 5365 R & M: VEHICLE | 1,000.00 | 500.00 | -500.00 | -50.00% |
| 5375 SUPPLIES OFFICE | 500.00 | 500.00 | 0.00 | .00% |
| 148 - CODE ENFORCEMENT | 113,326.00 | 120,940.00 | 7,614.00 | 6.72% |
| Dept/Div: 01-155 General Government / FINANCE DEPARTMENT | | | | |
| 5101 DIRECTOR/MANAGER | 75,394.00 | 77,228.00 | 1,834.00 | 2.43% |
| 5110 WAGES | 27,203.00 | 28,011.00 | 808.00 | 2.97% |
| 5120 MILEAGE | 800.00 | 800.00 | 0.00 | .00% |
| 5121 PROFESSIONAL DEVELOPMENT | 1,028.00 | 2,000.00 | 972.00 | 94.55% |
| 5122 MEETINGS, DUES, MEMBERSHI | 255.00 | 520.00 | 265.00 | 103.92% |
| 5130 FICA | 7,849.00 | 8,051.00 | 202.00 | 2.57% |
| 5131 RETIREMENT | 9,850.00 | 10,524.00 | 674.00 | 6.84% |
| 5132 WORKER'S COMPENSATION | 220.00 | 379.00 | 159.00 | 72.27% |
| 5133 MEDICAL INSURANCE | 31,358.00 | 33,081.00 | 1,723.00 | 5.49% |
| 5136 UNEMPLOYMENT | 699.00 | 495.00 | -204.00 | -29.18% |
| 5211 CELL PHONES | 420.00 | 420.00 | 0.00 | .00% |
| 5256 POSTAGE & DELIVERY | 1,500.00 | 1,500.00 | 0.00 | .00% |
| 5266 RENTAL OF EQUIPMENT | 1,500.00 | 0.00 | -1,500.00 | -100.00% |
| 5375 SUPPLIES OFFICE | 4,000.00 | 4,000.00 | 0.00 | .00% |
| 155 - FINANCE DEPARTMENT | 162,076.00 | 167,009.00 | 4,933.00 | 3.04% |
| Dept/Div: 01-160 General Government / TAX COLLECTOR | | | | |
| 5110 WAGES | 106,599.00 | 125,564.00 | 18,965.00 | 17.79% |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|--|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 01-160 General Government / TAX COLLECTOR CONT'D | | | | |
| 5111 OVERTIME | 2,538.00 | 1,500.00 | -1,038.00 | -40.90% |
| 5112 TEMPORARY | 0.00 | 2,500.00 | 2,500.00 | 100.00% |
| 5120 MILEAGE | 500.00 | 500.00 | 0.00 | .00% |
| 5121 PROFESSIONAL DEVELOPMENT | 1,000.00 | 1,300.00 | 300.00 | 30.00% |
| 5123 MEALS & LODGING | 250.00 | 250.00 | 0.00 | .00% |
| 5130 FICA | 8,155.00 | 9,912.00 | 1,757.00 | 21.55% |
| 5131 RETIREMENT | 8,891.00 | 12,642.00 | 3,751.00 | 42.19% |
| 5132 WORKER'S COMPENSATION | 229.00 | 467.00 | 238.00 | 103.93% |
| 5133 MEDICAL INSURANCE | 36,192.00 | 31,504.00 | -4,688.00 | -12.95% |
| 5136 UNEMPLOYMENT | 1,297.00 | 1,072.00 | -225.00 | -17.35% |
| 5256 POSTAGE & DELIVERY | 6,500.00 | 7,000.00 | 500.00 | 7.69% |
| 5375 SUPPLIES OFFICE | 4,500.00 | 4,500.00 | 0.00 | .00% |
| 160 - TAX COLLECTOR | 176,651.00 | 198,711.00 | 22,060.00 | 12.49% |
| Dept/Div: 01-165 General Government / TOWN CLERK/ELECTIONS | | | | |
| 5101 DIRECTOR/MANAGER | 54,217.00 | 56,560.00 | 2,343.00 | 4.32% |
| 5110 WAGES | 17,166.00 | 20,263.00 | 3,097.00 | 18.04% |
| 5112 TEMPORARY | 4,992.00 | 5,500.00 | 508.00 | 10.18% |
| 5120 MILEAGE | 1,000.00 | 2,500.00 | 1,500.00 | 150.00% |
| 5121 PROFESSIONAL DEVELOPMENT | 920.00 | 1,480.00 | 560.00 | 60.87% |
| 5122 MEETINGS, DUES, MEMBERSHI | 600.00 | 600.00 | 0.00 | .00% |
| 5123 MEALS & LODGING | 780.00 | 900.00 | 120.00 | 15.38% |
| 5130 FICA | 5,843.00 | 6,298.00 | 455.00 | 7.79% |
| 5131 RETIREMENT | 5,205.00 | 5,656.00 | 451.00 | 8.66% |
| 5132 WORKER'S COMPENSATION | 164.00 | 297.00 | 133.00 | 81.10% |
| 5133 MEDICAL INSURANCE | 15,777.00 | 16,644.00 | 867.00 | 5.50% |
| 5136 UNEMPLOYMENT | 699.00 | 608.00 | -91.00 | -13.02% |
| 5201 ADVERTISING/NOTICES | 500.00 | 500.00 | 0.00 | .00% |
| 5211 CELL PHONES | 420.00 | 420.00 | 0.00 | .00% |
| 5215 CONTRACTED SERVICES | 1,700.00 | 600.00 | -1,100.00 | -64.71% |
| 5256 POSTAGE & DELIVERY | 1,000.00 | 770.00 | -230.00 | -23.00% |
| 5257 PRINTING | 3,800.00 | 3,400.00 | -400.00 | -10.53% |
| 5258 PROFESSIONAL SERVICES | 15,255.00 | 12,795.00 | -2,460.00 | -16.13% |
| 5345 R & M: EQUIPMENT | 3,100.00 | 2,200.00 | -900.00 | -29.03% |
| 5375 SUPPLIES OFFICE | 1,800.00 | 1,800.00 | 0.00 | .00% |
| 165 - TOWN CLERK/ELECTIONS | 134,938.00 | 139,791.00 | 4,853.00 | 3.60% |

Dept/Div: 01-170 General Government / MISC GENERAL GOVERNMENT

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|---|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 01-170 General Government / MISC GENERAL GOVERNMENT | | | | |
| CONT'D | | | | |
| 170 - MISC | 0.00 | 0.00 | 0.00 | .00% |
| GENERAL | | | | |
| GOVERNMENT | | | | |
| General | 1,541,179.00 | 1,616,749.00 | 75,570.00 | 4.90% |
| Government | | | | |
| Dept/Div: 02-200 Public Safety / POLICE | | | | |
| 5101 DIRECTOR/MANAGER | 76,130.00 | 77,270.00 | 1,140.00 | 1.50% |
| 5102 ADMINISTRATIVE | 38,002.00 | 38,572.00 | 570.00 | 1.50% |
| 5110 WAGES | 570,623.00 | 716,056.00 | 145,433.00 | 25.49% |
| 5111 OVERTIME | 25,000.00 | 31,350.00 | 6,350.00 | 25.40% |
| 5112 TEMPORARY | 22,000.00 | 25,000.00 | 3,000.00 | 13.64% |
| 5113 UNION NEGOTIATIONS | 10,853.00 | 0.00 | -10,853.00 | -100.00% |
| 5114 VACATION/SICK REPLACEMENT | 33,250.00 | 0.00 | -33,250.00 | -100.00% |
| 5115 COURT TIME | 10,000.00 | 9,000.00 | -1,000.00 | -10.00% |
| 5116 TRAINING | 16,100.00 | 0.00 | -16,100.00 | -100.00% |
| 5117 HOLIDAY/PERSONAL DAY | 26,100.00 | 0.00 | -26,100.00 | -100.00% |
| 5118 ON CALL UNION/NON UNION | 21,000.00 | 0.00 | -21,000.00 | -100.00% |
| 5119 REPLACEMENT WAGES | 0.00 | 101,277.00 | 101,277.00 | 100.00% |
| 5120 MILEAGE | 800.00 | 800.00 | 0.00 | .00% |
| 5121 PROFESSIONAL DEVELOPMENT | 12,800.00 | 14,420.00 | 1,620.00 | 12.66% |
| 5124 EDUCATION PROGRAM | 0.00 | 2,434.00 | 2,434.00 | 100.00% |
| 5125 Misc Detail | 11,750.00 | 7,000.00 | -4,750.00 | -40.43% |
| 5130 FICA | 66,468.00 | 76,923.00 | 10,455.00 | 15.73% |
| 5131 RETIREMENT | 80,193.00 | 100,887.00 | 20,694.00 | 25.81% |
| 5132 WORKER'S COMPENSATION | 18,860.00 | 34,086.00 | 15,226.00 | 80.73% |
| 5133 MEDICAL INSURANCE | 263,628.00 | 305,913.00 | 42,285.00 | 16.04% |
| 5136 UNEMPLOYMENT | 6,042.00 | 4,470.00 | -1,572.00 | -26.02% |
| 5140 UNIFORMS & SAFETY | 17,650.00 | 18,900.00 | 1,250.00 | 7.08% |
| 5141 UNIFORM CLEANING | 1,000.00 | 800.00 | -200.00 | -20.00% |
| 5150 PHYSICALS | 210.00 | 200.00 | -10.00 | -4.76% |
| 5152 Physical Fitness | 2,500.00 | 0.00 | -2,500.00 | -100.00% |
| 5153 Recruitment Testing | 2,500.00 | 2,500.00 | 0.00 | .00% |
| 5201 ADVERTISING/NOTICES | 1,000.00 | 750.00 | -250.00 | -25.00% |
| 5211 CELL PHONES | 5,617.00 | 5,670.00 | 53.00 | .94% |
| 5256 POSTAGE & DELIVERY | 750.00 | 750.00 | 0.00 | .00% |
| 5257 PRINTING | 5,500.00 | 3,500.00 | -2,000.00 | -36.36% |
| 5271 SERVICE & SOFTWARE AGREEM | 1,750.00 | 0.00 | -1,750.00 | -100.00% |
| 5275 TELEPHONE | 8,855.00 | 10,000.00 | 1,145.00 | 12.93% |
| 5305 GAS | 20,300.00 | 26,250.00 | 5,950.00 | 29.31% |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|---|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 02-200 Public Safety / POLICE CONT'D | | | | |
| 5345 R & M: EQUIPMENT | 6,500.00 | 6,500.00 | 0.00 | .00% |
| 5346 OFFICE EQUIPMENT REPAIR | 1,000.00 | 1,000.00 | 0.00 | .00% |
| 5365 R & M: VEHICLE | 8,000.00 | 10,000.00 | 2,000.00 | 25.00% |
| 5375 SUPPLIES OFFICE | 3,150.00 | 3,250.00 | 100.00 | 3.17% |
| 5380 SUPPLIES OPERATING | 11,000.00 | 13,700.00 | 2,700.00 | 24.55% |
| 5395 TIRES | 4,200.00 | 4,200.00 | 0.00 | .00% |
| 5410 EQUIPMENT | 2,700.00 | 2,700.00 | 0.00 | .00% |
| 5430 MOTOR VEHICLES | 35,000.00 | 40,000.00 | 5,000.00 | 14.29% |
| 200 - POLICE | 1,448,781.00 | 1,696,128.00 | 247,347.00 | 17.07% |
| Dept/Div: 02-201 Public Safety / ANIMAL CONTROL | | | | |
| 5110 WAGES | 39,212.00 | 41,606.00 | 2,394.00 | 6.11% |
| 5111 OVERTIME | 3,000.00 | 2,400.00 | -600.00 | -20.00% |
| 5121 PROFESSIONAL DEVELOPMENT | 600.00 | 500.00 | -100.00 | -16.67% |
| 5130 FICA | 3,230.00 | 3,367.00 | 137.00 | 4.24% |
| 5131 RETIREMENT | 3,766.00 | 3,918.00 | 152.00 | 4.04% |
| 5132 WORKER'S COMPENSATION | 423.00 | 823.00 | 400.00 | 94.56% |
| 5133 MEDICAL INSURANCE | 21,689.00 | 22,881.00 | 1,192.00 | 5.50% |
| 5136 UNEMPLOYMENT | 458.00 | 397.00 | -61.00 | -13.32% |
| 5140 UNIFORMS & SAFETY | 600.00 | 600.00 | 0.00 | .00% |
| 5211 CELL PHONES | 496.00 | 626.00 | 130.00 | 26.21% |
| 5273 SHELTER FEES | 12,012.00 | 11,712.00 | -300.00 | -2.50% |
| 5280 VETERINARY SERVICES | 500.00 | 500.00 | 0.00 | .00% |
| 5305 GAS | 2,400.00 | 2,700.00 | 300.00 | 12.50% |
| 5345 R & M: EQUIPMENT | 700.00 | 700.00 | 0.00 | .00% |
| 5380 SUPPLIES OPERATING | 300.00 | 250.00 | -50.00 | -16.67% |
| 5395 TIRES | 200.00 | 685.00 | 485.00 | 242.50% |
| 5410 EQUIPMENT | 500.00 | 400.00 | -100.00 | -20.00% |
| 201 - ANIMAL CONTROL | 90,086.00 | 94,065.00 | 3,979.00 | 4.42% |
| Dept/Div: 02-202 Public Safety / COMMUNICATIONS | | | | |
| 5110 WAGES | 196,311.00 | 193,148.00 | -3,163.00 | -1.61% |
| 5111 OVERTIME | 3,075.00 | 2,250.00 | -825.00 | -26.83% |
| 5112 TEMPORARY | 19,000.00 | 20,425.00 | 1,425.00 | 7.50% |
| 5113 UNION NEGOTIATIONS | 3,876.00 | 0.00 | -3,876.00 | -100.00% |
| 5114 VACATION/SICK REPLACEMENT | 13,300.00 | 0.00 | -13,300.00 | -100.00% |
| 5116 TRAINING | 4,800.00 | 0.00 | -4,800.00 | -100.00% |
| 5117 HOLIDAY/PERSONAL DAY | 17,575.00 | 0.00 | -17,575.00 | -100.00% |
| 5119 REPLACEMENT WAGES | 0.00 | 37,493.00 | 37,493.00 | 100.00% |
| 5120 MILEAGE | 80.00 | 100.00 | 20.00 | 25.00% |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|--|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 02-202 Public Safety / COMMUNICATIONS CONT'D | | | | |
| 5121 PROFESSIONAL DEVELOPMENT | 960.00 | 1,400.00 | 440.00 | 45.83% |
| 5130 FICA | 19,732.00 | 19,379.00 | -353.00 | -1.79% |
| 5131 RETIREMENT | 20,700.00 | 23,367.00 | 2,667.00 | 12.88% |
| 5132 WORKER'S COMPENSATION | 1,266.00 | 912.00 | -354.00 | -27.96% |
| 5133 MEDICAL INSURANCE | 34,002.00 | 37,667.00 | 3,665.00 | 10.78% |
| 5136 UNEMPLOYMENT | 2,561.00 | 1,410.00 | -1,151.00 | -44.94% |
| 5140 UNIFORMS & SAFETY | 2,000.00 | 1,750.00 | -250.00 | -12.50% |
| 5152 Physical Fitness | 500.00 | 0.00 | -500.00 | -100.00% |
| 5153 Recruitment Testing | 500.00 | 500.00 | 0.00 | .00% |
| 5201 ADVERTISING/NOTICES | 200.00 | 120.00 | -80.00 | -40.00% |
| 5275 TELEPHONE | 1,700.00 | 1,800.00 | 100.00 | 5.88% |
| 5345 R & M: EQUIPMENT | 1,125.00 | 1,125.00 | 0.00 | .00% |
| 5375 SUPPLIES OFFICE | 840.00 | 2,400.00 | 1,560.00 | 185.71% |
| 202 - COMMUNICATIONS | 344,103.00 | 345,246.00 | 1,143.00 | .33% |
| Dept/Div: 02-205 Public Safety / FIRE DEPT | | | | |
| 5101 DIRECTOR/MANAGER | 69,797.00 | 70,013.00 | 216.00 | .31% |
| 5110 WAGES | 146,389.00 | 150,000.00 | 3,611.00 | 2.47% |
| 5120 MILEAGE | 0.00 | 300.00 | 300.00 | 100.00% |
| 5121 PROFESSIONAL DEVELOPMENT | 5,000.00 | 5,000.00 | 0.00 | .00% |
| 5130 FICA | 16,539.00 | 16,831.00 | 292.00 | 1.77% |
| 5131 RETIREMENT | 6,701.00 | 7,001.00 | 300.00 | 4.48% |
| 5132 WORKER'S COMPENSATION | 10,571.00 | 18,306.00 | 7,735.00 | 73.17% |
| 5133 MEDICAL INSURANCE | 21,689.00 | 22,881.00 | 1,192.00 | 5.50% |
| 5136 UNEMPLOYMENT | 367.00 | 247.00 | -120.00 | -32.70% |
| 5140 UNIFORMS & SAFETY | 550.00 | 3,500.00 | 2,950.00 | 536.36% |
| 5141 UNIFORM CLEANING | 2,500.00 | 0.00 | -2,500.00 | -100.00% |
| 5150 PHYSICALS | 5,000.00 | 5,000.00 | 0.00 | .00% |
| 5211 CELL PHONES | 1,406.00 | 420.00 | -986.00 | -70.13% |
| 5256 POSTAGE & DELIVERY | 50.00 | 50.00 | 0.00 | .00% |
| 5272 SEWER | 214.00 | 214.00 | 0.00 | .00% |
| 5275 TELEPHONE | 2,600.00 | 2,600.00 | 0.00 | .00% |
| 5290 WATER | 1,916.00 | 2,395.00 | 479.00 | 25.00% |
| 5300 DIESEL | 2,395.00 | 3,700.00 | 1,305.00 | 54.49% |
| 5305 GAS | 1,706.00 | 1,900.00 | 194.00 | 11.37% |
| 5345 R & M: EQUIPMENT | 22,000.00 | 24,000.00 | 2,000.00 | 9.09% |
| 5347 RADIO | 0.00 | 8,300.00 | 8,300.00 | 100.00% |
| 5371 Fire Fighting Foam | 0.00 | 3,000.00 | 3,000.00 | 100.00% |
| 5372 EMS Supplies | 0.00 | 1,500.00 | 1,500.00 | 100.00% |
| 5373 Personal Protective Equipment | 0.00 | 20,500.00 | 20,500.00 | 100.00% |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|---|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 02-205 Public Safety / FIRE DEPT CONT'D | | | | |
| 5375 SUPPLIES OFFICE | 500.00 | 500.00 | 0.00 | .00% |
| 5380 SUPPLIES OPERATING | 24,600.00 | 10,000.00 | -14,600.00 | -59.35% |
| 5390 SUPPLIES PARTS | 5,500.00 | 5,500.00 | 0.00 | .00% |
| 5395 TIRES | 0.00 | 2,600.00 | 2,600.00 | 100.00% |
| 5410 EQUIPMENT | 24,200.00 | 0.00 | -24,200.00 | -100.00% |
| 5412 Hose Replacement | 0.00 | 5,000.00 | 5,000.00 | 100.00% |
| 5460 CAPITAL PROJECTS RESERVES | 75,000.00 | 75,000.00 | 0.00 | .00% |
| 205 - FIRE DEPT | 447,190.00 | 466,258.00 | 19,068.00 | 4.26% |
| Dept/Div: 02-210 Public Safety / EMERGENCY | | | | |
| 5110 WAGES | 1,523.00 | 1,546.00 | 23.00 | 1.51% |
| 5122 MEETINGS, DUES, MEMBERSHI | 35.00 | 35.00 | 0.00 | .00% |
| 5130 FICA | 117.00 | 119.00 | 2.00 | 1.71% |
| 5132 WORKER'S COMPENSATION | 20.00 | 6.00 | -14.00 | -70.00% |
| 5136 UNEMPLOYMENT | 47.00 | 32.00 | -15.00 | -31.91% |
| 210 - EMERGENCY | 1,742.00 | 1,738.00 | -4.00 | -.23% |
| Dept/Div: 02-215 Public Safety / Lisbon Emergency | | | | |
| 5388 Lisbon Emergency Stipend | 0.00 | 127,885.00 | 127,885.00 | 100.00% |
| 215 - Lisbon Emergency | 0.00 | 127,885.00 | 127,885.00 | 100.00% |
| Public Safety | 2,331,902.00 | 2,731,320.00 | 399,418.00 | 17.13% |
| Dept/Div: 03-305 Public Works / PUBLIC WORKS | | | | |
| 5101 DIRECTOR/MANAGER | 42,246.00 | 80,018.00 | 37,772.00 | 89.41% |
| 5102 ADMINISTRATIVE | 36,862.00 | 18,706.00 | -18,156.00 | -49.25% |
| 5110 WAGES | 360,184.00 | 365,983.00 | 5,799.00 | 1.61% |
| 5111 OVERTIME | 40,000.00 | 40,000.00 | 0.00 | .00% |
| 5113 UNION NEGOTIATIONS | 6,708.00 | 0.00 | -6,708.00 | -100.00% |
| 5120 MILEAGE | 250.00 | 200.00 | -50.00 | -20.00% |
| 5121 PROFESSIONAL DEVELOPMENT | 1,500.00 | 4,000.00 | 2,500.00 | 166.67% |
| 5130 FICA | 36,414.00 | 38,610.00 | 2,196.00 | 6.03% |
| 5131 RETIREMENT | 39,336.00 | 45,440.00 | 6,104.00 | 15.52% |
| 5132 WORKER'S COMPENSATION | 17,679.00 | 28,586.00 | 10,907.00 | 61.69% |
| 5133 MEDICAL INSURANCE | 158,781.00 | 166,744.00 | 7,963.00 | 5.02% |
| 5136 UNEMPLOYMENT | 3,667.00 | 2,472.00 | -1,195.00 | -32.59% |
| 5140 UNIFORMS & SAFETY | 9,250.00 | 10,000.00 | 750.00 | 8.11% |
| 5151 DRUG TESTING | 1,200.00 | 1,200.00 | 0.00 | .00% |
| 5201 ADVERTISING/NOTICES | 500.00 | 1,000.00 | 500.00 | 100.00% |
| 5211 CELL PHONES | 1,228.00 | 1,146.00 | -82.00 | -6.68% |
| 5233 LICENSES & FEES | 1,200.00 | 1,200.00 | 0.00 | .00% |
| 5256 POSTAGE & DELIVERY | 100.00 | 100.00 | 0.00 | .00% |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|---|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 03-305 Public Works / PUBLIC WORKS CONT'D | | | | |
| 5258 PROFESSIONAL SERVICES | 36,400.00 | 26,400.00 | -10,000.00 | -27.47% |
| 5266 RENTAL OF EQUIPMENT | 30,000.00 | 30,000.00 | 0.00 | .00% |
| 5272 SEWER | 560.00 | 560.00 | 0.00 | .00% |
| 5275 TELEPHONE | 3,852.00 | 4,000.00 | 148.00 | 3.84% |
| 5290 WATER | 300.00 | 375.00 | 75.00 | 25.00% |
| 5300 DIESEL | 20,400.00 | 27,000.00 | 6,600.00 | 32.35% |
| 5305 GAS | 8,000.00 | 10,125.00 | 2,125.00 | 26.56% |
| 5310 OIL & GREASE | 4,500.00 | 4,500.00 | 0.00 | .00% |
| 5315 R & M: CATCH BASINS & MA | 5,000.00 | 5,000.00 | 0.00 | .00% |
| 5320 R & M: MOWING & TREATMEN | 5,000.00 | 6,000.00 | 1,000.00 | 20.00% |
| 5335 R & M: TREE REMOVE/REPLA | 5,000.00 | 6,000.00 | 1,000.00 | 20.00% |
| 5336 TREES, LOAM & SEED | 1,500.00 | 1,500.00 | 0.00 | .00% |
| 5345 R & M: EQUIPMENT | 8,000.00 | 8,000.00 | 0.00 | .00% |
| 5347 RADIO | 1,000.00 | 1,000.00 | 0.00 | .00% |
| 5348 EQUIPMENT PAINTING | 5,000.00 | 3,000.00 | -2,000.00 | -40.00% |
| 5355 R & M: SIGNS | 7,000.00 | 3,000.00 | -4,000.00 | -57.14% |
| 5360 R & M: STREETS | 18,000.00 | 20,000.00 | 2,000.00 | 11.11% |
| 5370 SMALL TOOLS | 3,000.00 | 3,000.00 | 0.00 | .00% |
| 5375 SUPPLIES OFFICE | 1,100.00 | 1,100.00 | 0.00 | .00% |
| 5377 PAINT | 1,000.00 | 1,000.00 | 0.00 | .00% |
| 5378 TRASH LINERS | 350.00 | 350.00 | 0.00 | .00% |
| 5380 SUPPLIES OPERATING | 5,500.00 | 7,000.00 | 1,500.00 | 27.27% |
| 5390 SUPPLIES PARTS | 40,000.00 | 40,000.00 | 0.00 | .00% |
| 5392 CULVERTS | 25,000.00 | 15,000.00 | -10,000.00 | -40.00% |
| 5393 GRAVEL | 6,500.00 | 6,500.00 | 0.00 | .00% |
| 5394 HOT TOP | 15,000.00 | 15,000.00 | 0.00 | .00% |
| 5395 TIRES | 5,000.00 | 5,000.00 | 0.00 | .00% |
| 5410 EQUIPMENT | 15,000.00 | 0.00 | -15,000.00 | -100.00% |
| 5430 MOTOR VEHICLES | 15,000.00 | 30,000.00 | 15,000.00 | 100.00% |
| 5435 PAVING | 425,000.00 | 425,000.00 | 0.00 | .00% |
| 5695 PW EXCAVATION REIMB | 5,000.00 | 5,000.00 | 0.00 | .00% |
| 305 - PUBLIC WORKS | 1,479,067.00 | 1,515,815.00 | 36,748.00 | 2.48% |
| Dept/Div: 03-306 Public Works / WINTER PUBLIC WORKS | | | | |
| 5111 OVERTIME | 62,118.00 | 65,000.00 | 2,882.00 | 4.64% |
| 5130 FICA | 4,753.00 | 4,972.00 | 219.00 | 4.61% |
| 5131 RETIREMENT | 5,964.00 | 6,825.00 | 861.00 | 14.44% |
| 5132 WORKER'S COMPENSATION | 2,918.00 | 4,901.00 | 1,983.00 | 67.96% |
| 5136 UNEMPLOYMENT | 350.00 | 248.00 | -102.00 | -29.14% |
| 5215 CONTRACTED SERVICES | 50,000.00 | 50,000.00 | 0.00 | .00% |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|--|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 03-306 Public Works / WINTER PUBLIC WORKS CONT'D | | | | |
| 5385 SUPPLIES OTHER | 130,000.00 | 140,000.00 | 10,000.00 | 7.69% |
| 5390 SUPPLIES PARTS | 15,000.00 | 15,000.00 | 0.00 | .00% |
| 306 - WINTER PUBLIC WORKS | 271,103.00 | 286,946.00 | 15,843.00 | 5.84% |
| Dept/Div: 03-310 Public Works / SOLID WASTE | | | | |
| 5101 DIRECTOR/MANAGER | 21,123.00 | 0.00 | -21,123.00 | -100.00% |
| 5110 WAGES | 99,648.00 | 102,169.00 | 2,521.00 | 2.53% |
| 5120 MILEAGE | 250.00 | 250.00 | 0.00 | .00% |
| 5121 PROFESSIONAL DEVELOPMENT | 250.00 | 250.00 | 0.00 | .00% |
| 5130 FICA | 9,239.00 | 7,816.00 | -1,423.00 | -15.40% |
| 5131 RETIREMENT | 9,586.00 | 8,101.00 | -1,485.00 | -15.49% |
| 5132 WORKER'S COMPENSATION | 3,284.00 | 4,915.00 | 1,631.00 | 49.67% |
| 5133 MEDICAL INSURANCE | 45,916.00 | 45,761.00 | -155.00 | -.34% |
| 5136 UNEMPLOYMENT | 1,395.00 | 968.00 | -427.00 | -30.61% |
| 5140 UNIFORMS & SAFETY | 1,800.00 | 1,800.00 | 0.00 | .00% |
| 5151 DRUG TESTING | 250.00 | 250.00 | 0.00 | .00% |
| 5201 ADVERTISING/NOTICES | 100.00 | 100.00 | 0.00 | .00% |
| 5211 CELL PHONES | 0.00 | 420.00 | 420.00 | 100.00% |
| 5230 HAULING | 10,400.00 | 10,800.00 | 400.00 | 3.85% |
| 5233 LICENSES & FEES | 700.00 | 700.00 | 0.00 | .00% |
| 5237 LANDFILL | 4,000.00 | 4,000.00 | 0.00 | .00% |
| 5256 POSTAGE & DELIVERY | 60.00 | 60.00 | 0.00 | .00% |
| 5257 PRINTING | 1,200.00 | 1,200.00 | 0.00 | .00% |
| 5272 SEWER | 250.00 | 500.00 | 250.00 | 100.00% |
| 5275 TELEPHONE | 1,359.00 | 1,500.00 | 141.00 | 10.38% |
| 5285 WASTE DISPOSAL | 250,000.00 | 275,000.00 | 25,000.00 | 10.00% |
| 5290 WATER | 2,000.00 | 2,500.00 | 500.00 | 25.00% |
| 5300 DIESEL | 6,500.00 | 8,325.00 | 1,825.00 | 28.08% |
| 5345 R & M: EQUIPMENT | 5,000.00 | 5,000.00 | 0.00 | .00% |
| 5375 SUPPLIES OFFICE | 500.00 | 500.00 | 0.00 | .00% |
| 5380 SUPPLIES OPERATING | 3,000.00 | 3,000.00 | 0.00 | .00% |
| 5390 SUPPLIES PARTS | 8,000.00 | 8,000.00 | 0.00 | .00% |
| 5395 TIRES | 4,000.00 | 4,000.00 | 0.00 | .00% |
| 310 - SOLID WASTE | 489,810.00 | 497,885.00 | 8,075.00 | 1.65% |
| Dept/Div: 03-315 Public Works / HYDRANT RENTAL | | | | |
| 5239 HYDRANT RENTAL | 325,733.00 | 406,000.00 | 80,267.00 | 24.64% |
| 315 - HYDRANT RENTAL | 325,733.00 | 406,000.00 | 80,267.00 | 24.64% |
| Dept/Div: 03-320 Public Works / STREET & TRAFFIC LIGHTS | | | | |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|--|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 03-320 Public Works / STREET & TRAFFIC LIGHTS CONT'D | | | | |
| 5220 ELECTRICITY | 107,000.00 | 107,000.00 | 0.00 | .00% |
| 5345 R & M: EQUIPMENT | 3,500.00 | 8,500.00 | 5,000.00 | 142.86% |
| 320 - STREET & TRAFFIC LIGHTS | 110,500.00 | 115,500.00 | 5,000.00 | 4.52% |
| Public Works | 2,676,213.00 | 2,822,146.00 | 145,933.00 | 5.45% |
| Dept/Div: 04-405 Public Services / RECREATION DEPARTMENT | | | | |
| 5101 DIRECTOR/MANAGER | 61,014.00 | 61,922.00 | 908.00 | 1.49% |
| 5110 WAGES | 133,680.00 | 163,453.00 | 29,773.00 | 22.27% |
| 5111 OVERTIME | 0.00 | 5,819.00 | 5,819.00 | 100.00% |
| 5112 TEMPORARY | 130,844.00 | 126,310.00 | -4,534.00 | -3.47% |
| 5120 MILEAGE | 400.00 | 400.00 | 0.00 | .00% |
| 5121 PROFESSIONAL DEVELOPMENT | 1,200.00 | 1,200.00 | 0.00 | .00% |
| 5130 FICA | 24,904.00 | 27,350.00 | 2,446.00 | 9.82% |
| 5131 RETIREMENT | 2,935.00 | 15,328.00 | 12,393.00 | 422.25% |
| 5132 WORKER'S COMPENSATION | 7,193.00 | 16,267.00 | 9,074.00 | 126.15% |
| 5133 MEDICAL INSURANCE | 24,749.00 | 59,007.00 | 34,258.00 | 138.42% |
| 5136 UNEMPLOYMENT | 7,507.00 | 5,196.00 | -2,311.00 | -30.78% |
| 5140 UNIFORMS & SAFETY | 500.00 | 500.00 | 0.00 | .00% |
| 5201 ADVERTISING/NOTICES | 500.00 | 500.00 | 0.00 | .00% |
| 5211 CELL PHONES | 420.00 | 420.00 | 0.00 | .00% |
| 5220 ELECTRICITY | 300.00 | 300.00 | 0.00 | .00% |
| 5250 OFFICIALS | 3,800.00 | 3,400.00 | -400.00 | -10.53% |
| 5256 POSTAGE & DELIVERY | 300.00 | 300.00 | 0.00 | .00% |
| 5267 RENTAL OF SPACE | 2,760.00 | 2,200.00 | -560.00 | -20.29% |
| 5270 SECURITY SYSTEM | 360.00 | 360.00 | 0.00 | .00% |
| 5272 SEWER | 824.00 | 1,000.00 | 176.00 | 21.36% |
| 5275 TELEPHONE | 2,307.00 | 2,800.00 | 493.00 | 21.37% |
| 5277 TRASH REMOVAL | 1,150.00 | 1,150.00 | 0.00 | .00% |
| 5290 WATER | 803.00 | 1,312.00 | 509.00 | 63.39% |
| 5300 DIESEL | 1,400.00 | 1,400.00 | 0.00 | .00% |
| 5305 GAS | 5,500.00 | 5,500.00 | 0.00 | .00% |
| 5320 R & M: MOWING & TREATMEN | 2,200.00 | 2,200.00 | 0.00 | .00% |
| 5325 R & M: REC FIELDS | 5,000.00 | 9,300.00 | 4,300.00 | 86.00% |
| 5330 R & M: TRAIL | 5,000.00 | 5,000.00 | 0.00 | .00% |
| 5345 R & M: EQUIPMENT | 10,728.00 | 5,000.00 | -5,728.00 | -53.39% |
| 5365 R & M: VEHICLE | 1,000.00 | 3,000.00 | 2,000.00 | 200.00% |
| 5368 Vehicle Replacement | 4,000.00 | 0.00 | -4,000.00 | -100.00% |
| 5375 SUPPLIES OFFICE | 1,200.00 | 1,200.00 | 0.00 | .00% |
| 5379 GREEN THUMB | 4,690.00 | 4,690.00 | 0.00 | .00% |
| 5380 SUPPLIES OPERATING | 41,700.00 | 41,700.00 | 0.00 | .00% |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|---|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 04-405 Public Services / RECREATION DEPARTMENT CONT'D | | | | |
| 5672 NEW PROGRAMS | 8,000.00 | 8,000.00 | 0.00 | .00% |
| 5675 SUMMER TRIPS | 36,000.00 | 36,000.00 | 0.00 | .00% |
| 5682 SUNSHINE HILL 09 | 9,000.00 | 3,000.00 | -6,000.00 | -66.67% |
| 5689 SENIOR MEALS | 7,000.00 | 7,000.00 | 0.00 | .00% |
| 5696 CO-ED SOFTBALL/FAST PITCH | 15,000.00 | 12,000.00 | -3,000.00 | -20.00% |
| 405 - RECREATION DEPARTMENT | 565,868.00 | 641,484.00 | 75,616.00 | 13.36% |
| Dept/Div: 04-410 Public Services / LIBRARY | | | | |
| 5101 DIRECTOR/MANAGER | 51,788.00 | 54,089.00 | 2,301.00 | 4.44% |
| 5110 WAGES | 95,167.00 | 99,049.00 | 3,882.00 | 4.08% |
| 5120 MILEAGE | 75.00 | 300.00 | 225.00 | 300.00% |
| 5121 PROFESSIONAL DEVELOPMENT | 550.00 | 550.00 | 0.00 | .00% |
| 5122 MEETINGS, DUES, MEMBERSHI | 150.00 | 200.00 | 50.00 | 33.33% |
| 5130 FICA | 11,242.00 | 11,716.00 | 474.00 | 4.22% |
| 5131 RETIREMENT | 11,592.00 | 12,394.00 | 802.00 | 6.92% |
| 5132 WORKER'S COMPENSATION | 380.00 | 663.00 | 283.00 | 74.47% |
| 5133 MEDICAL INSURANCE | 48,063.00 | 70,173.00 | 22,110.00 | 46.00% |
| 5136 UNEMPLOYMENT | 2,093.00 | 1,508.00 | -585.00 | -27.95% |
| 5211 CELL PHONES | 530.00 | 420.00 | -110.00 | -20.75% |
| 5215 CONTRACTED SERVICES | 700.00 | 0.00 | -700.00 | -100.00% |
| 5256 POSTAGE & DELIVERY | 1,500.00 | 2,112.00 | 612.00 | 40.80% |
| 5257 PRINTING | 550.00 | 550.00 | 0.00 | .00% |
| 5266 RENTAL OF EQUIPMENT | 500.00 | 550.00 | 50.00 | 10.00% |
| 5272 SEWER | 145.00 | 145.00 | 0.00 | .00% |
| 5275 TELEPHONE | 1,570.00 | 1,900.00 | 330.00 | 21.02% |
| 5290 WATER | 191.00 | 225.00 | 34.00 | 17.80% |
| 5345 R & M: EQUIPMENT | 650.00 | 650.00 | 0.00 | .00% |
| 5375 SUPPLIES OFFICE | 3,500.00 | 3,700.00 | 200.00 | 5.71% |
| 5380 SUPPLIES OPERATING | 38,468.00 | 39,468.00 | 1,000.00 | 2.60% |
| 410 - LIBRARY | 269,404.00 | 300,362.00 | 30,958.00 | 11.49% |
| Dept/Div: 04-415 Public Services / HEALTH OFFICER | | | | |
| 5101 DIRECTOR/MANAGER | 5,177.00 | 5,268.00 | 91.00 | 1.76% |
| 5130 FICA | 396.00 | 403.00 | 7.00 | 1.77% |
| 5131 RETIREMENT | 497.00 | 527.00 | 30.00 | 6.04% |
| 5132 WORKER'S COMPENSATION | 68.00 | 132.00 | 64.00 | 94.12% |
| 5375 SUPPLIES OFFICE | 150.00 | 150.00 | 0.00 | .00% |
| 415 - HEALTH OFFICER | 6,288.00 | 6,480.00 | 192.00 | 3.05% |
| Dept/Div: 04-420 Public Services / COMMUNITY SERVICE | | | | |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|--|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 04-420 Public Services / COMMUNITY SERVICE | | | | |
| 5205 BUS SERVICE | 40,000.00 | 40,000.00 | 0.00 | .00% |
| 420 - COMMUNITY SERVICE | 40,000.00 | 40,000.00 | 0.00 | .00% |
| Dept/Div: 04-425 Public Services / MISC PUBLIC SERVICES | | | | |
| 5232 HISTORICAL SOCIETY | 2,000.00 | 2,000.00 | 0.00 | .00% |
| 5236 LACO | 1,000.00 | 1,000.00 | 0.00 | .00% |
| 5241 MEMORIAL DAY | 1,500.00 | 1,500.00 | 0.00 | .00% |
| 5243 MMA | 8,500.00 | 8,500.00 | 0.00 | .00% |
| 425 - MISC PUBLIC SERVICES | 13,000.00 | 13,000.00 | 0.00 | .00% |
| Public Services | 894,560.00 | 1,001,326.00 | 106,766.00 | 11.94% |
| Dept/Div: 05-500 General Assistance / GENERAL ASSISTANCE | | | | |
| 5101 DIRECTOR/MANAGER | 10,353.00 | 10,508.00 | 155.00 | 1.50% |
| 5130 FICA | 792.00 | 804.00 | 12.00 | 1.52% |
| 5132 WORKER'S COMPENSATION | 23.00 | 38.00 | 15.00 | 65.22% |
| 5136 UNEMPLOYMENT | 302.00 | 217.00 | -85.00 | -28.15% |
| 5211 CELL PHONES | 298.00 | 363.00 | 65.00 | 21.81% |
| 5225 GENERAL ASSISTANCE | 17,000.00 | 25,000.00 | 8,000.00 | 47.06% |
| 5256 POSTAGE & DELIVERY | 200.00 | 200.00 | 0.00 | .00% |
| 5375 SUPPLIES OFFICE | 100.00 | 100.00 | 0.00 | .00% |
| 500 - GENERAL ASSISTANCE | 29,068.00 | 37,230.00 | 8,162.00 | 28.08% |
| General Assistance | 29,068.00 | 37,230.00 | 8,162.00 | 28.08% |
| Dept/Div: 06-600 Intergovernmental / COUNTY TAX | | | | |
| 5216 COUNTY TAX | 620,862.00 | 680,704.00 | 59,842.00 | 9.64% |
| 5217 PSAP FEE | 18,921.00 | 18,919.00 | -2.00 | -.01% |
| 600 - COUNTY TAX | 639,783.00 | 699,623.00 | 59,840.00 | 9.35% |
| Intergovernmental | 639,783.00 | 699,623.00 | 59,840.00 | 9.35% |
| Dept/Div: 07-700 Economic Development / Economic Development | | | | |
| 5101 DIRECTOR/MANAGER | 53,878.00 | 57,276.00 | 3,398.00 | 6.31% |
| 5120 MILEAGE | 1,000.00 | 1,000.00 | 0.00 | .00% |
| 5121 PROFESSIONAL DEVELOPMENT | 3,500.00 | 3,500.00 | 0.00 | .00% |
| 5122 MEETINGS, DUES, MEMBERSHI | 3,000.00 | 3,000.00 | 0.00 | .00% |
| 5123 MEALS & LODGING | 500.00 | 500.00 | 0.00 | .00% |
| 5130 FICA | 4,122.00 | 4,381.00 | 259.00 | 6.28% |
| 5131 RETIREMENT | 5,173.00 | 5,726.00 | 553.00 | 10.69% |
| 5132 WORKER'S COMPENSATION | 116.00 | 207.00 | 91.00 | 78.45% |
| 5133 MEDICAL INSURANCE | 9,669.00 | 10,201.00 | 532.00 | 5.50% |
| 5136 UNEMPLOYMENT | 350.00 | 248.00 | -102.00 | -29.14% |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|--|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 07-700 Economic Development / Economic Development | | | | |
| CONT'D | | | | |
| 5201 ADVERTISING/NOTICES | 5,000.00 | 1,000.00 | -4,000.00 | -80.00% |
| 5204 AVCOG | 8,815.00 | 8,988.00 | 173.00 | 1.96% |
| 5211 CELL PHONES | 530.00 | 420.00 | -110.00 | -20.75% |
| 5244 MOXIE DAY | 5,000.00 | 5,000.00 | 0.00 | .00% |
| 5256 POSTAGE & DELIVERY | 300.00 | 300.00 | 0.00 | .00% |
| 5375 SUPPLIES OFFICE | 450.00 | 450.00 | 0.00 | .00% |
| 5380 SUPPLIES OPERATING | 2,000.00 | 3,000.00 | 1,000.00 | 50.00% |
| 700 - Economic Development | 103,403.00 | 105,197.00 | 1,794.00 | 1.73% |
| Economic Development | 103,403.00 | 105,197.00 | 1,794.00 | 1.73% |
| Dept/Div: 08-800 Abatements / ABATEMENTS | | | | |
| 5200 ABATEMENTS | 10,000.00 | 10,000.00 | 0.00 | .00% |
| 800 - ABATEMENTS | 10,000.00 | 10,000.00 | 0.00 | .00% |
| Abatements | 10,000.00 | 10,000.00 | 0.00 | .00% |
| Dept/Div: 09-900 Debt Service / DEBT SERVICE | | | | |
| 5408 2016 HD TRUCK | 43,783.00 | 0.00 | -43,783.00 | -100.00% |
| 5409 FRONT END LOADER | 59,125.00 | 0.00 | -59,125.00 | -100.00% |
| 5416 K9 Lease | 5,952.00 | 0.00 | -5,952.00 | -100.00% |
| 5419 SW Transfer Trailer | 18,800.00 | 0.00 | -18,800.00 | -100.00% |
| 5420 HEAVY MACHINERY-Hotbox | 6,675.00 | 0.00 | -6,675.00 | -100.00% |
| 5422 2015 PD Cruiser Lease | 10,403.00 | 0.00 | -10,403.00 | -100.00% |
| 5424 PW Peterbuilt Truck | 18,545.00 | 0.00 | -18,545.00 | -100.00% |
| 5426 FIRE DEPARTMENT SCBA | 28,539.00 | 0.00 | -28,539.00 | -100.00% |
| 5427 PW F550 2015 | 11,037.00 | 0.00 | -11,037.00 | -100.00% |
| 5428 2016 PD VEHICLE | 11,633.00 | 0.00 | -11,633.00 | -100.00% |
| 900 - DEBT SERVICE | 214,492.00 | 0.00 | -214,492.00 | -100.00% |
| Debt Service | 214,492.00 | 0.00 | -214,492.00 | -100.00% |
| Dept/Div: 10-100 Capital Outlay / BONDS | | | | |
| 5511 05 Town Infastructure Bond_PR | 28,760.00 | 29,964.00 | 1,204.00 | 4.19% |
| 5514 06 Town Infastructure Bond_PR | 36,000.00 | 36,000.00 | 0.00 | .00% |
| 5515 09 Road Improvement Bond_PR | 131,086.00 | 131,086.00 | 0.00 | .00% |
| 5516 10 Trail Bond_PR | 53,500.00 | 53,500.00 | 0.00 | .00% |
| 5517 11 Town Infastructure Bond_PR | 27,000.00 | 27,000.00 | 0.00 | .00% |
| 5518 14 QECB Bond_PR | 24,091.00 | 25,447.00 | 1,356.00 | 5.63% |
| 5519 2017 Rt 126 Road Imp Bond Prin | 0.00 | 150,000.00 | 150,000.00 | 100.00% |
| 5521 05 Town Infastructure Bond_IN | 4,015.00 | 1,932.00 | -2,083.00 | -51.88% |

Custom Budget Report

Expense

| | 2018 | 2019 | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|--|---------------------|---------------------|--------------------------------------|------------------------------------|
| | Budget | Manager | | |
| <hr/> | | | | |
| Dept/Div: 10-100 Capital Outlay / BONDS CONT'D | | | | |
| 5524 06 Town Infastructure Bond_IN | 1,962.00 | 1,224.00 | -738.00 | -37.61% |
| 5526 10 Trail Bond_IN | 20,786.00 | 19,530.00 | -1,256.00 | -6.04% |
| 5527 11 Town Infastructure Bond_IN | 1,628.00 | 646.00 | -982.00 | -60.32% |
| 5528 14 QECB Bond_IN | 14,555.00 | 29,338.00 | 14,783.00 | 101.57% |
| 5529 2017 Rt 126 Road Imp Bond Int | 28,186.00 | 29,250.00 | 1,064.00 | 3.77% |
| 100 - BONDS | 371,569.00 | 534,917.00 | 163,348.00 | 43.96% |
| Capital Outlay | 371,569.00 | 534,917.00 | 163,348.00 | 43.96% |
| Expense Totals: | 8,812,169.00 | 9,558,508.00 | 746,339.00 | 8.47% |

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Revenue

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|-------------------------------------|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept: 01 General Government | | | | |
| 4005 Excise-Watercraft | 4,000.00 | 4,000.00 | 0.00 | .00% |
| 4006 Excise-Vehicles | 1,500,000.00 | 1,575,000.00 | 75,000.00 | 5.00% |
| 4010 State Revenue Sharing | 602,000.00 | 633,000.00 | 31,000.00 | 5.15% |
| 4012 State Road Route 9 | 15,483.00 | 15,792.00 | 309.00 | 2.00% |
| 4013 Urban Rural Incentive | 96,964.00 | 97,770.00 | 806.00 | .83% |
| 4014 Veterans Reimbursement | 10,000.00 | 10,000.00 | 0.00 | .00% |
| 4015 Tree Growth Reimbursement | 15,000.00 | 15,000.00 | 0.00 | .00% |
| 4020 Interest on Taxes | 34,000.00 | 28,000.00 | -6,000.00 | -17.65% |
| 4023 Investment Income | 13,000.00 | 23,000.00 | 10,000.00 | 76.92% |
| 4026 Copier Revenue | 50.00 | 150.00 | 100.00 | 200.00% |
| 4027 Fax Revenue | 150.00 | 250.00 | 100.00 | 66.67% |
| 4029 Notary Fees | 400.00 | 400.00 | 0.00 | .00% |
| 4032 School Election Reimbursement | 895.00 | 900.00 | 5.00 | .56% |
| 4040 Planning/Appeals Fees | 400.00 | 400.00 | 0.00 | .00% |
| 4041 Constructions Fees | 12,000.00 | 18,000.00 | 6,000.00 | 50.00% |
| 4042 Plumbing Fees | 5,000.00 | 5,000.00 | 0.00 | .00% |
| 4044 Sab Code Rev | 22,500.00 | 22,500.00 | 0.00 | .00% |
| 4045 Clerk Fees | 20,000.00 | 19,000.00 | -1,000.00 | -5.00% |
| 4046 Registration Fees | 27,000.00 | 27,000.00 | 0.00 | .00% |
| 4178 WWTP Admin Revenue | 15,901.00 | 16,097.00 | 196.00 | 1.23% |
| 4179 WWTP Benefit | 5,118.00 | 6,308.00 | 1,190.00 | 23.25% |
| 4180 Water Admin Revenue | 10,746.00 | 11,061.00 | 315.00 | 2.93% |
| 4181 Water Benefits | 4,682.00 | 5,214.00 | 532.00 | 11.36% |
| 4183 WATER IT REIMB | 2,376.00 | 2,500.00 | 124.00 | 5.22% |
| 4185 WATER INSURANCE REIMB | 8,789.00 | 9,229.00 | 440.00 | 5.01% |
| General Government | 2,426,454.00 | 2,545,571.00 | 119,117.00 | 4.91% |
| Dept: 02 Public Safety | | | | |
| 4031 Sab Animal Control Officer Re | 21,455.00 | 21,455.00 | 0.00 | .00% |
| 4032 Bowdoin AC Officer Revenue | 8,265.00 | 8,265.00 | 0.00 | .00% |
| 4035 Parking Tickets | 200.00 | 0.00 | -200.00 | -100.00% |
| 4036 Court Fees | 700.00 | 300.00 | -400.00 | -57.14% |
| 4037 Misc Police Revenue | 3,000.00 | 500.00 | -2,500.00 | -83.33% |
| 4038 Police Report Fees | 1,500.00 | 1,500.00 | 0.00 | .00% |
| 4041 SRO Reimbursement | 66,385.00 | 60,873.00 | -5,512.00 | -8.30% |
| 4044 Durham Dispatch | 11,890.00 | 11,890.00 | 0.00 | .00% |
| 4046 Lisbon Emergency Dispatch | 4,500.00 | 5,000.00 | 500.00 | 11.11% |
| 4047 School Detail | 11,750.00 | 11,750.00 | 0.00 | .00% |
| 4048 PD MCJAcademy Training Reimbur | 6,000.00 | 3,000.00 | -3,000.00 | -50.00% |
| Public Safety | 135,645.00 | 124,533.00 | -11,112.00 | -8.19% |

Custom Budget Report

Revenue

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|---------------------------------|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept: 03 Public Works | | | | |
| 4150 Solid Waste Permits | 30,000.00 | 35,000.00 | 5,000.00 | 16.67% |
| 4151 Metal | 15,000.00 | 20,000.00 | 5,000.00 | 33.33% |
| 4153 Cardboard | 12,000.00 | 12,000.00 | 0.00 | .00% |
| 4154 Mixed Paper | 3,000.00 | 3,000.00 | 0.00 | .00% |
| 4155 Newspaper | 2,000.00 | 2,000.00 | 0.00 | .00% |
| 4156 Yard Items | 15,000.00 | 15,000.00 | 0.00 | .00% |
| 4157 Tires | 1,000.00 | 1,000.00 | 0.00 | .00% |
| 4158 Universal Waste | 3,000.00 | 3,000.00 | 0.00 | .00% |
| 4160 Commercial Disposal Fees | 8,500.00 | 9,000.00 | 500.00 | 5.88% |
| 4164 Excavation Revenue | 5,000.00 | 2,000.00 | -3,000.00 | -60.00% |
| Public Works | 94,500.00 | 102,000.00 | 7,500.00 | 7.94% |
| Dept: 04 Public Services | | | | |
| 4100 Basketball 1-3 | 1,300.00 | 1,210.00 | -90.00 | -6.92% |
| 4101 Basketball 4-6 | 1,500.00 | 2,023.00 | 523.00 | 34.87% |
| 4103 Summer Basketball | 350.00 | 400.00 | 50.00 | 14.29% |
| 4104 Before School | 55,000.00 | 92,000.00 | 37,000.00 | 67.27% |
| 4105 Summer Cheering | 700.00 | 0.00 | -700.00 | -100.00% |
| 4106 Fitness Center | 20,000.00 | 18,000.00 | -2,000.00 | -10.00% |
| 4109 Fall Field Hockey | 1,200.00 | 520.00 | -680.00 | -56.67% |
| 4110 Fall Soccer | 5,500.00 | 5,000.00 | -500.00 | -9.09% |
| 4111 Summer Football | 950.00 | 2,000.00 | 1,050.00 | 110.53% |
| 4112 Football Tackle 5-6 | 2,996.00 | 3,300.00 | 304.00 | 10.15% |
| 4113 Football Tackle 7-8 | 1,800.00 | 2,500.00 | 700.00 | 38.89% |
| 4114 Moxie | 9,500.00 | 9,500.00 | 0.00 | .00% |
| 4115 Out of Town | 300.00 | 1,500.00 | 1,200.00 | 400.00% |
| 4116 Summer Pee Wee Field Hock | 350.00 | 120.00 | -230.00 | -65.71% |
| 4117 Playground | 35,000.00 | 35,000.00 | 0.00 | .00% |
| 4118 Summer Soccer Camp | 500.00 | 700.00 | 200.00 | 40.00% |
| 4119 Summer Swim | 1,500.00 | 1,500.00 | 0.00 | .00% |
| 4120 Winter/Spring Swim | 2,200.00 | 1,500.00 | -700.00 | -31.82% |
| 4121 Summer Tennis | 0.00 | 250.00 | 250.00 | 100.00% |
| 4122 Trekker | 44,000.00 | 44,000.00 | 0.00 | .00% |
| 4123 Trips/Excursions | 36,000.00 | 30,000.00 | -6,000.00 | -16.67% |
| 4125 MTM | 6,000.00 | 4,500.00 | -1,500.00 | -25.00% |
| 4126 Track/Field | 3,500.00 | 3,000.00 | -500.00 | -14.29% |
| 4127 Fitness Instruction | 12,000.00 | 12,000.00 | 0.00 | .00% |
| 4128 Coed Softball | 15,000.00 | 12,000.00 | -3,000.00 | -20.00% |
| 4129 Senior Meals | 7,000.00 | 7,000.00 | 0.00 | .00% |
| 4130 Moxie Car Show | 9,000.00 | 9,000.00 | 0.00 | .00% |

Custom Budget Report

Revenue

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|------------------------------------|---------------------|---------------------|--------------------------------------|------------------------------------|
| Dept: 04 Public Services CONT'D | | | | |
| 4131 New Programs | 8,000.00 | 8,000.00 | 0.00 | .00% |
| 4140 Library Non Resident | 1,800.00 | 1,900.00 | 100.00 | 5.56% |
| 4141 Library Fines/Copies | 2,000.00 | 2,000.00 | 0.00 | .00% |
| 4142 Library Fax | 500.00 | 475.00 | -25.00 | -5.00% |
| 4143 Reimburse for Damaged or Lost | 0.00 | 400.00 | 400.00 | 100.00% |
| 4150 Park Cabin Rent | 4,800.00 | 4,800.00 | 0.00 | .00% |
| 4151 Beaver Park Fees | 10,000.00 | 10,000.00 | 0.00 | .00% |
| Public Services | 300,246.00 | 326,098.00 | 25,852.00 | 8.61% |
| Dept: 05 General Assistance | | | | |
| 4011 General Assistance | 12,750.00 | 17,500.00 | 4,750.00 | 37.25% |
| General Assistance | 12,750.00 | 17,500.00 | 4,750.00 | 37.25% |
| Dept: 07 Economic Development | | | | |
| 4670 Econ Development TIF Rev | 103,403.00 | 105,197.00 | 1,794.00 | 1.73% |
| Economic Development | 103,403.00 | 105,197.00 | 1,794.00 | 1.73% |
| Dept: 10 Capital Outlay | | | | |
| 5528 Interest Rebate | 0.00 | 15,840.00 | 15,840.00 | 100.00% |
| Capital Outlay | 0.00 | 15,840.00 | 15,840.00 | 100.00% |
| Revenue Totals: | 3,072,998.00 | 3,236,739.00 | 163,741.00 | 5.33% |

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Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|--|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 20-100 Utility / TREATMENT PLANT | | | | |
| 5101 DIRECTOR/MANAGER | 21,123.00 | 82,717.00 | 61,594.00 | 291.60% |
| 5102 ADMINISTRATIVE | 13,702.00 | 13,897.00 | 195.00 | 1.42% |
| 5103 Adminstrative Benefits | 5,119.00 | 6,308.00 | 1,189.00 | 23.23% |
| 5110 WAGES | 239,432.00 | 168,875.00 | -70,557.00 | -29.47% |
| 5111 OVERTIME | 21,000.00 | 23,000.00 | 2,000.00 | 9.52% |
| 5120 MILEAGE | 300.00 | 300.00 | 0.00 | .00% |
| 5121 PROFESSIONAL DEVELOPMENT | 2,500.00 | 2,000.00 | -500.00 | -20.00% |
| 5130 FICA | 21,539.00 | 21,007.00 | -532.00 | -2.47% |
| 5131 RETIREMENT | 27,030.00 | 27,460.00 | 430.00 | 1.59% |
| 5132 WORKER'S COMPENSATION | 6,044.00 | 11,395.00 | 5,351.00 | 88.53% |
| 5133 MEDICAL INSURANCE | 56,971.00 | 62,052.00 | 5,081.00 | 8.92% |
| 5136 UNEMPLOYMENT | 2,008.00 | 1,236.00 | -772.00 | -38.45% |
| 5138 Health Reimbursement Acct | 3,157.00 | 3,157.00 | 0.00 | .00% |
| 5140 UNIFORMS & SAFETY | 4,000.00 | 4,000.00 | 0.00 | .00% |
| 5201 ADVERTISING/NOTICES | 500.00 | 200.00 | -300.00 | -60.00% |
| 5203 AUDITING & ACCOUNTING | 2,550.00 | 2,550.00 | 0.00 | .00% |
| 5210 CCTV & CLEANING OUTS | 10,000.00 | 10,000.00 | 0.00 | .00% |
| 5211 CELL PHONES | 1,830.00 | 2,225.00 | 395.00 | 21.58% |
| 5220 ELECTRICITY | 97,000.00 | 97,000.00 | 0.00 | .00% |
| 5226 GENERAL LIABILTY INSURANC | 849.00 | 889.00 | 40.00 | 4.71% |
| 5229 BUSINESS AUTO | 1,184.00 | 1,292.00 | 108.00 | 9.12% |
| 5231 HEATING | 7,500.00 | 7,500.00 | 0.00 | .00% |
| 5233 LICENSES & FEES | 1,500.00 | 1,500.00 | 0.00 | .00% |
| 5238 LEGAL | 1,000.00 | 1,000.00 | 0.00 | .00% |
| 5256 POSTAGE & DELIVERY | 7,000.00 | 7,500.00 | 500.00 | 7.14% |
| 5258 PROFESSIONAL SERVICES | 12,500.00 | 12,500.00 | 0.00 | .00% |
| 5259 PROPERTY INSURANCE | 4,625.00 | 4,632.00 | 7.00 | .15% |
| 5270 SECURITY SYSTEM | 1,800.00 | 1,800.00 | 0.00 | .00% |
| 5271 SERVICE & SOFTWARE AGREEM | 12,000.00 | 12,000.00 | 0.00 | .00% |
| 5275 TELEPHONE | 1,595.00 | 1,920.00 | 325.00 | 20.38% |
| 5277 TRASH REMOVAL | 4,800.00 | 1,200.00 | -3,600.00 | -75.00% |
| 5285 WASTE DISPOSAL | 70,000.00 | 78,000.00 | 8,000.00 | 11.43% |
| 5290 WATER | 10,000.00 | 12,500.00 | 2,500.00 | 25.00% |
| 5300 DIESEL | 2,000.00 | 4,500.00 | 2,500.00 | 125.00% |
| 5305 GAS | 3,500.00 | 4,500.00 | 1,000.00 | 28.57% |
| 5315 R & M: CATCH BASINS & MA | 7,500.00 | 7,500.00 | 0.00 | .00% |
| 5350 R & M: SEWER | 70,000.00 | 70,000.00 | 0.00 | .00% |
| 5370 SMALL TOOLS | 3,000.00 | 3,000.00 | 0.00 | .00% |
| 5375 SUPPLIES OFFICE | 2,500.00 | 2,500.00 | 0.00 | .00% |
| 5385 SUPPLIES OTHER | 35,000.00 | 43,500.00 | 8,500.00 | 24.29% |

Custom Budget Report

Expense

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|---|----------------|-----------------|--------------------------------------|------------------------------------|
| Dept/Div: 20-100 Utility / TREATMENT PLANT CONT'D | | | | |
| 5421 Vactor Lease | 37,350.00 | 37,350.00 | 0.00 | .00% |
| 5425 IMPROVEMENTS | 190,000.00 | 190,000.00 | 0.00 | .00% |
| 5512 05 Sewer Building Bond_PR | 17,500.00 | 17,500.00 | 0.00 | .00% |
| 5513 06 Sewer Building Bond_PR | 25,000.00 | 25,000.00 | 0.00 | .00% |
| 5518 14 QECB Bond_PR | 9,369.00 | 9,869.00 | 500.00 | 5.34% |
| 5522 05 Sewer Building Bond_IN | 3,060.00 | 2,710.00 | -350.00 | -11.44% |
| 5523 06 Sewer Building Bond_IN | 4,629.00 | 4,066.00 | -563.00 | -12.16% |
| 5528 14 QECB Bond_IN | 5,661.00 | 11,409.00 | 5,748.00 | 101.54% |
| 5530 ADMINISTRATIVE FEES | 2,200.00 | 2,200.00 | 0.00 | .00% |
| 5656 METER READINGS | 10,000.00 | 10,000.00 | 0.00 | .00% |
| 100 - TREATMENT PLANT | 1,100,427.00 | 1,129,216.00 | 28,789.00 | 2.62% |

LISBON
11:32 AM

Custom Budget Report

06/06/2018
Page 1

Revenue

| | 2018 Budget | 2019 Manager | Man Req vs" Curr Bud Change \$ | Man Req vs Curr Bud Change % |
|-------------------------------|----------------|-----------------|--------------------------------------|------------------------------------|
| <hr/> | | | | |
| Dept: 20 Utility | | | | |
| 4200 Domestic Sewer Revenue | 903,840.00 | 1,012,300.00 | 108,460.00 | 12.00% |
| 4205 Industrial Sewer Revenue | 55,000.00 | 55,000.00 | 0.00 | .00% |
| 4210 Septage Revenue | 110,000.00 | 110,000.00 | 0.00 | .00% |
| 4225 Finance Charges | 8,500.00 | 8,500.00 | 0.00 | .00% |
| 4235 Misc Revenue 1 | 10,000.00 | 15,000.00 | 5,000.00 | 50.00% |
| 5266 Rental of Equipment | 20,000.00 | 10,000.00 | -10,000.00 | -50.00% |
| 5528 Interest Rebate | 0.00 | 6,160.00 | 6,160.00 | 100.00% |
| Utility | 1,107,340.00 | 1,216,960.00 | 109,620.00 | 9.90% |
| <hr/> | | | | |
| Revenue Totals: | 1,107,340.00 | 1,216,960.00 | 109,620.00 | 9.90% |

TOWN OF LISBON
RESIDENTIAL
TAX CLUB POLICY

The Tax Club will be from April 1st to March 31st, with the taxpayer enrolled in the club and the first payment due and payable in April, and a payment due each and every month thereafter. Taxes must be paid in full by March 31st.

Tax Club status is only for the current year's taxes. If any taxes other than the current year are owed, the taxpayer is not eligible for Tax Club status.

The Tax Club member will be responsible to let the Tax Collector know which tax accounts will be enrolled in the Tax Club. Tax Club books will be issued for each and every tax account separately that the taxpayer wishes to pay through the club and the stubs from each book must be submitted with the payment to ensure proper allocation of the payment.

The club payments will be calculated into 12 equal monthly payments based on the previous year's tax, and will be recalculated by the Tax Collector after the new tax bills are sent in August. The Tax Collector will notify the taxpayers of the new tax club payment to ensure that the taxes will be paid in full by March 31st.

Failure to pay a club payment in any month will constitute a late payment and interest will be charged on the outstanding balance beginning on the date that Town Council sets for interest each year until that tax bill is paid in full. The taxpayer will no longer be eligible for the tax club status of not having to pay interest for the remainder of that tax year. They may still make monthly payments, but interest will be receipted first.

The Tax Collector will maintain an up-to-date list of Tax Club members and the current payment amounts.

Advance payments will be accepted at any time with no penalty to the taxpayer.

I, the undersigned, understand that if I miss any monthly payment, interest will be charged on any outstanding amount due after the date Council sets for interest until that tax is paid in full.

Tax Club Taxpayer Signature:_____

Tax Club Taxpayer and address:_____

Date:_____

Tax Year:_____

Tax Accounts for this Taxpayer:_____

Tax Collector Signature:_____



Town of Lisbon

Diane Barnes
Town Manager

Town Council

Allen Ward, Chairman
Chris Brunelle, Vice Chairman
Norm Albert
Kris Crawford
Kasie Kolbe
Fern Larochele
Mark Lunt

Dear Councilors and Planning Board Committee:

Pursuant to Provision of the Town Charter, I hereby submit for your review the proposed FY 2019 Town of Lisbon Capital Improvement Program.

Article VI, Financial provisions, Section 6.08 of the Town Charter provide for the following:

Sec. 6.08. Capital Program.

(a) Submission to Council.

The Town Manager, School Committee and Board of Water Commissioners shall prepare and annually submit to the Council and Planning Board a five year capital program on or before the first day of May.

(b) Contents.

The capital program shall include:

- (1) A general summary of its contents;
- (2) A list of the capital improvements proposed to be undertaken during the next five years together with documentation of need. "Capital improvement" shall mean any construction project exceeding \$25,000 and any equipment purchase to be bonded or to be budgeted in more than one fiscal year.
- (3) Cost estimates, methods of financing, and recommended time schedules for each improvement; and
- (4) The estimated annual cost of operating and maintaining any new facilities.

(c) Planning Board Review.

The Planning Board shall review the proposed capital program each year to determine, where appropriate, that the capital expenditure is consistent with the provisions of the Town Comprehensive Plan and forward its recommendations to the Town Council no later than the first day of June.

(d) Council Action on Capital Program.

(1) Notice and Hearing.

The Town Council shall publish in one or more newspapers having general circulation in the Town a general summary of the capital program and a notice stating:

- i. The times and places where copies of the capital program will be available to the public; and
- ii. The time and place, not less than two weeks after the first date of publication, for a public hearing on the capital program.

(2) Adoption.

The Council by resolution shall annually adopt the capital program with or without amendment after the public hearing and on or before the first day of July.

(C.O. of 9-16-2008, § 2008-152H, Ref. of 11-4-2008; Ref. of 11-3-2015 ; Amendment of 11-8-2016)

**The above information may be revised and extended each year with regard to capital improvements still pending or in process of construction or acquisition.

The above noted charter provision provide for reviewing, amending and adopting the capital program. It formalizes the process to a significant degree while acknowledging the fact that we are living in an era of competing and desirable objectives while recognizing limitations of scarce financial resources.

The Town of Lisbon's Capital Improvement Program is an important and necessary planning tool for the Town's consideration in financial and development issues. However, this is only a "planning tool". It is designed to aid in the planning for the funding of capital projects.

The Town of Lisbon's Capital Improvement Program has been modified from the above noted charter provision to provide additional information requested by Town Council. Additional information provided includes, but is not limited to, the following:

- (1) A list of the capital improvements proposed to be undertaken during the next ten years;
- (2) The estimated annual cost of operating and maintaining vehicles and equipment;
- (3) The current mileage and repair cost of vehicles.

The Town Council is the final authority on which projects are funded and which are not. I have attempted to limit the FY 2019 Plan to those projects which are required or are important to the continued revitalization of the Town.

I would like to express my appreciation to all those who have contributed to the CIP process, especially the Department Heads, the Finance Director, and those who helped prepare this report. I encourage you to review our CIP Document and should you have any questions or concerns, you can contact me at 207-353-3000 x 104 or email me at dbarnes@lisbonme.org

Sincerely,


Diane Barnes
Town Manager



FINANCE DIRECTOR'S MEMO

Lydia Colston, CPA, Finance Director

Diane Barnes, Town Manager

DATE: April 26, 2018
TO: Planning Board
Town Manager
FROM: Lydia Colston, CPA, Finance Director

I am pleased to present the Town of Lisbon's Capital Improvement plan for review. There are a few changes or other items I would like to highlight for you to keep in mind as you are looking over the plan.

First, the CIP is intended to be a tool that is used by the Town for planning large purchases that may not occur every year. It is not a static document but rather a constantly moving estimate of the current needs of the Town and the available resources for meeting those needs. As such, an item presented in any given year may or may not be chosen for completion based on those resources. Every effort has been made to ensure the plan is as accurate and complete as of the date presented to the planning board.

In this year's CIP, I have included an additional column named "funding". In this column is my recommendation of the resources available that would best benefit the Town. The final source of funding depends on the decision of Council.

The fire department portion of the plan has been updated to reflect the recommendation of the Fire Chief that 2 fire trucks are needed versus 1 now and 1 a few years later. Council has requested a report from the Chief as to the details of that request. Once that report has been received it will be forwarded to the planning board as well.

Immediately following the Town of Lisbon CIP is the CIP of the Lisbon Water Department and CIP of the Lisbon School Department. These plans were developed and presented by the respective departments.

Thank you for taking the time to review the plan and please let me know if you have any additional questions.

Respectfully,

Lydia A. Colston, CPA

Town of Lisbon

Capital Improvement Program Policy

Capital Improvement Program Policy

The purpose of this policy paper is to develop an understanding of the importance of capital improvement programming and to provide the Town with a framework for making the best use of scarce financial resources in highly uncertain times.

What is Capital Improvement Programming?

It is a multi-year scheduling of public physical improvements, based on studies of available fiscal resources and the need for specific improvements to be constructed in the future. Although a long term program does not commit the Town to a particular expenditure in a particular year, it provides an identifiable framework for informed decision-making.

How is the Capital Improvement Program Developed?

The CIP is updated annually (beginning in November) as part of the Town's regular budget process. After departments submit their CIP requests to the Town Manager in late November, they review and evaluate the proposed projects based on the Manager's and the Town Council's service desires, other town infrastructure needs, the financial capacity of the town, and the impact the projects will create on the Town's operating budget.

Once the projects are evaluated, the Manager recommends to the Planning Board and the Town Council the selection and timing of capital projects into future fiscal years. First-year projects are incorporated into the Town Manager's recommended annual operating budget. The Planning Board and Town Council are also presented the future, unappropriated, programming years for their consideration, review, and endorsement so staff can proceed with planning and evaluation of potential capital projects.

What is the importance of Capital Improvement Programming?

The Capital Improvement Program, as a timetable for accomplishing needed improvements on a scheduled basis, is one of the most important documents considered by the Town Council. It is important because it has a major impact on the allocation of fiscal resources, and it contributes to setting Town expenditures for many years to come. When the Program is adopted and fully utilized, it ensures that needed facilities are provided within the Town's financial capability. The Program's purposes are to:

1. Provide a complete picture of the Town's major development needs;
2. Establish fiscal priorities for and between various projects;
3. Schedule major projects so as to reduce fluctuations in the tax rate;
4. Balance the use of funding sources in the most beneficial manner;
5. Discourage piecemeal improvements and duplication of expenditures;
6. Coordinate the activities of various Town departments;
7. Assist in implementing recommendations of the Town's Comprehensive Program;
8. Inform the taxpayers of anticipated future improvements; and,
9. Arrange opportunities for the public to offer comments on the Program.

What is a Capital Improvement?

A common definition of a capital improvement includes new or expanded physical facilities that are relatively large, expensive and permanent. It is a major fiscal expenditure which is made infrequently or which is not-recurring and includes one or more of the following:

1. Acquisition of land;
2. Construction or expansion of a public facility, street, or utility;
3. Non-recurring rehabilitation of an asset provided the cost is more than \$25,000 and extends the useful life of the asset;
4. Design or Programming related to an individual project; or,
5. Any item or piece of equipment, that will be bonded or budgeted in more than one fiscal year.

Methods of Financing

Capital Improvement Program projects are funded from a variety of sources. These include: General Fund; Bonds or Leases; and Federal/State Grants.

General Fund - The most commonly used method of financing capital projects is through the use of the General Fund. The General Fund includes the money raised by the local property tax for a given year. When a project is funded with General Fund revenues, its entire cost is paid off within the year. The intent is to budget annually a certain amount from the General Fund to address Town priorities. If the Town has the financial capacity to pay for a project in a given year, the cost to the taxpayer will generally be less than if bonded because there are no interest payments to be made. However, it does have the effect of lumping expenditures into one year, thereby giving a peak tax loading.

General Obligation Bonds - Bonds are used to finance major municipal capital projects. These are issued for a period of time generally extending from ten to twenty years during which time principal and interest payments are made. They are secured by the raising of property taxes. The time payment has the advantage of allowing the costs to be amortized over the life of the project and of allowing taxpayers to pay a smaller amount of the project's cost at a time. However, they do commit the Town's resources over a long period of time and decrease the flexibility of how yearly revenues can be utilized. The Town's bonding capacity is a limited resource. All projects, which are to be bonded should meet minimum eligibility criteria and must have a life span at least equal to the bond life.

Grants - One source of grants is from other levels of government, for example, the Environmental Protection Agency, the Maine Department of Health and Human Services, U.S. Housing and Urban Development, Maine Department of Environmental Services, and the Department of Transportation. Generally, these Federal and State sources provide an outright grant or matching funds to go with locally raised funds. Deciding on which method of financing should be selected for a given project is dependent on a number of factors. These include the cost of the project, its useful life, the eligibility of the project to receive funds from other than local taxes, long-term and short-term financial obligations of the Town and a project's relative priority in terms of implementation. The Capital Improvement Program seeks to maximize the potential benefits from all revenue sources.

TOWN OF LISBON
Forecasted Capital Improvements & Equipment Purchases
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT
CONSOLIDATED BY DEPARTMENT

| DEPARTMENT TOTALS | Forecast 6/30/2019 | Forecast 6/30/2020 | Forecast 6/30/2021 | Forecast 6/30/2022 | Forecast 6/30/2023 | Forecast 6/30/2024 | Forecast 6/30/2025 | Forecast 6/30/2026 | Forecast 6/30/2027 | Forecast 6/30/2028 |
|---------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| POLICE DEPARTMENT | \$ 80,000 | \$ 70,000 | \$ 35,000 | \$ 70,000 | \$ 35,000 | \$ 70,000 | \$ 35,000 | \$ 70,000 | \$ 35,000 | \$ 35,000 |
| FIRE DEPARTMENT | 1,318,000 | - | - | 30,900 | - | - | 144,400 | 30,000 | - | 22,900 |
| ANIMAL CONTROL | - | - | - | - | - | - | - | 35,000 | - | - |
| PUBLIC WORKS | 150,000 | 270,000 | 150,000 | 15,000 | 65,000 | 90,000 | 150,000 | 200,000 | 90,000 | 150,000 |
| SOLID WASTE | - | - | 25,000 | 120,000 | 50,000 | - | 70,000 | - | - | 300,000 |
| TREATMENT PLANT | - | - | - | 40,000 | - | - | - | - | - | - |
| PARKS AND RECREATION | - | 23,500 | - | 31,300 | - | 6,000 | - | - | 20,000 | 20,000 |
| TOWN BUILDINGS & INFRASTRUCTURE | 9,584,000 | 785,000 | 485,000 | 11,485,000 | 425,000 | 425,000 | 425,000 | 425,000 | 425,000 | 425,000 |
| Total Capital Expenditures | \$11,132,000 | \$1,148,500 | \$ 695,000 | \$11,792,200 | \$ 575,000 | \$ 591,000 | \$ 824,400 | \$ 760,000 | \$ 570,000 | \$ 952,900 |

TOWN OF LISBON
Forecasted Capital Improvements & Equipment Purchases
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

| | Yearly Estimated Maintenance Costs | Forecast 6/30/2019 | Forecast 6/30/2020 | Forecast 6/30/2021 | Forecast 6/30/2022 | Forecast 6/30/2023 | Forecast 6/30/2024 | Forecast 6/30/2025 | Forecast 6/30/2026 | Forecast 6/30/2027 | Forecast 6/30/2028 | Funding |
|--------------------------------|---------------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------------|
| FIRE DEPARTMENT | | | | | | | | | | | | |
| ENGINE 1 | \$ 2,854 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | Munic. Rev. |
| ENGINE 2 | 4,455 | 650,000 | - | - | - | - | - | - | - | - | - | Cap Lease |
| SQUAD 3 - 2009 Ford F-450 | 1,500 | - | - | - | 10,000 | - | - | - | - | - | - | Munic. Rev. |
| ENGINE 7 | 3,095 | 650,000 | - | - | - | - | - | - | - | - | - | Reserve/Lease |
| TRUCK 6 | 3,165 | - | - | - | - | - | - | - | - | - | - | Munic. Rev. |
| TANK 9 | - | - | - | - | - | - | - | - | - | - | - | - |
| RESCUE 10 | 1,993 | - | - | - | - | - | - | 122,500 | - | - | - | - |
| CAR 1 | - | - | - | - | - | - | - | - | - | - | - | Reserve |
| CAR 4 | - | - | - | - | - | - | - | - | 30,000 | - | - | Munic. Rev. |
| HYDRAULIC RESCUE TOOLS | - | 18,000 | - | - | 20,900 | - | - | 21,900 | - | - | - | - |
| Total FIRE DEPARTMENT | 17,062 | 1,318,000 | - | - | 30,900 | - | - | 144,400 | 30,000 | - | 22,900 | Undes Funds |
| | | | | | | | | | | | | 22,900 |
| POLICE DEPARTMENT | | | | | | | | | | | | |
| PD 1 2014 FORD EXPLORER | 1,500 | - | - | - | 35,000 | - | - | - | 35,000 | - | - | Munic. Rev. |
| PD 2 2015 FORD EXPLORER | 1,500 | 35,000 | - | - | - | 35,000 | - | - | - | 35,000 | - | Munic. Rev. |
| PD 3 2016 FORD EXPLORER | 1,500 | - | 35,000 | - | - | - | 35,000 | - | - | - | 35,000 | Munic. Rev. |
| PD 4 2013 FORD EXPLORER | 1,500 | - | - | - | 35,000 | - | - | - | 35,000 | - | - | Munic. Rev. |
| PD 5 2017 FORD EXPLORER | 1,500 | - | - | 35,000 | - | - | - | 35,000 | - | - | - | Munic. Rev. |
| PD 6 2009 FORD FUSION | 1,500 | - | - | - | - | - | - | - | - | - | - | Munic. Rev. |
| PD 7 2009 FORD FUSION | 1,500 | - | - | - | - | - | - | - | - | - | - | Munic. Rev. |
| PD 8 2014 FORD K-9 UNIT | 1,500 | - | - | - | - | - | 35,000 | - | - | - | - | Munic. Rev. |
| PD 10 11 MOBILE RADIOS | - | 45,000 | 35,000 | - | - | - | - | - | - | - | - | Munic. Rev. |
| Total POLICE DEPARTMENT | 12,000 | 80,000 | 70,000 | 35,000 | 70,000 | 35,000 | 70,000 | 35,000 | 70,000 | 35,000 | 35,000 | |
| ANIMAL CONTROL | | | | | | | | | | | | |
| AC0 1 FORD PICK UP | 500 | - | - | - | - | - | - | - | 35,000 | - | - | Munic. Rev. |
| Total ANIMAL CONTROL | 500 | - | - | - | - | - | - | - | 35,000 | - | - | |
| TOTAL PUBLIC SAFETY | \$ 29,562 | \$ 1,398,000 | \$ 70,000 | \$ 36,000 | \$ 100,900 | \$ 35,000 | \$ 70,000 | \$ 179,400 | \$ 135,000 | \$ 35,000 | \$ 57,900 | |

1. Maintenance and testing are a 3 year average. Refurbishment amount are not included.
2. Utilized for forestry and utility functions.

TOWN OF LISBON
Forecasted Capital Improvements & Purchases
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

| Year | Make | Model | Description | Forecast 6/30/2019 | Forecast 6/30/2020 | Forecast 6/30/2021 | Forecast 6/30/2022 | Forecast 6/30/2023 | Forecast 6/30/2024 | Forecast 6/30/2025 | Forecast 6/30/2026 | Forecast 6/30/2027 | Forecast 6/30/2028 | Funding |
|--|---------------|-------------|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------|
| PUBLIC WORKS | | | | | | | | | | | | | | |
| 2004 | GMC | 3500HD Dies | 4x4 1-Ton Dump w/plow | 60,000 | - | - | - | - | - | - | - | - | - | Cap. Lease |
| 2007 | Ford | F150 | 4x4 Pickup - Replace with used truck | - | - | - | 15,000 | - | - | - | - | - | - | Munic. Rev. |
| 2015 | Ford | F550 | 4x4 2.5 Ton Dump with V-Plow | - | - | - | - | - | - | - | - | - | - | Munic. Rev. |
| 2004 | Ford | F250 S.D. | 4x4 Pickup - State Auction Truck - Replace with used truck | - | - | - | - | 50,000 | - | - | - | - | - | Munic. Rev. |
| (1) 2003 | Ford | F250 S.D. | 4x4 Pickup w/ used v plow - State Auction Truck - Replace with used truck | - | - | - | - | - | - | - | - | - | - | Munic. Rev. |
| 2008 | Ford | F250 S.D. | 4x4 Pickup with New V Plow - State Auction Truck | - | - | - | - | - | - | - | - | - | - | Munic. Rev. |
| 1999 | International | 4700 | Wheeler | - | - | - | - | 15,000 | - | - | - | - | - | Munic. Rev. |
| 2017 | Freightliner | | New Gear | 90,000 | 120,000 | - | - | - | - | - | - | - | - | Munic. Rev. |
| 2015 | Peterbilt | 348 | New Cab and Chassis as of 2-1-17 with 224 repurposed body. | - | - | - | - | - | - | - | - | - | - | Cap. Lease |
| 2008 | International | 4400 | New Cab and Chassis | - | - | - | - | - | - | - | - | 90,000 | - | Cap. Lease |
| | | | New Cab and Chassis | - | - | 90,000 | - | - | - | 150,000 | - | - | - | Cap. Lease |
| | | | Repurpose Stainless Steel Body with new plow gear | - | - | 60,000 | - | - | - | - | - | - | - | Cap. Lease |
| 2006 | Johnston | MX450 | Sweeper | - | - | - | - | - | - | - | - | - | - | Cap. Lease |
| 2009 | Kawasaki | 652V-2 | Loader/2.5 yd | - | - | - | - | - | - | - | 200,000 | - | - | Cap. Lease |
| 2005 | Case | 590SM | Backhoe | - | - | - | - | - | 90,000 | - | - | - | - | Cap. Lease |
| 2017 | Case | 621G | New Loader as of January 2017 | - | 150,000 | - | - | - | - | - | - | - | - | Cap. Lease |
| TOTAL PUBLIC WORKS | | | | 150,000 | 270,000 | 150,000 | 15,000 | 65,000 | 90,000 | 150,000 | 200,000 | 90,000 | 150,000 | |
| SOLID WASTE | | | | | | | | | | | | | | |
| 2007 | Sterling | LT9500 | Tractor Trailer Truck | - | - | - | 120,000 | - | - | - | - | - | - | Cap. Lease |
| 2003 | Montaine | | Dump Trailer Dump Trailer | - | - | - | - | 50,000 | - | - | - | - | - | Munic. Rev. |
| 2010 | Stecco | | Trash Trailer Push Plate | - | - | - | - | - | - | 70,000 | - | - | - | Munic. Rev. |
| 2012 | Manac | | Wood Trailer Dump Trailer | - | - | - | - | - | - | - | - | - | - | |
| 2013 | J&J | | Trash Trailer Push Plate | - | - | - | - | - | - | - | - | - | - | |
| 2001 | Daewoo | Forklift | 6000 lb | - | - | 25,000 | - | - | - | - | - | - | - | |
| TOTAL SOLID WASTE | | | | - | - | 25,000 | 120,000 | 50,000 | 90,000 | 70,000 | - | - | - | |
| TREATMENT PLANT | | | | | | | | | | | | | | |
| 2015 | Massey Ferg | GC1705 | Riding Lawn Mower | - | - | - | - | - | - | - | - | - | - | |
| (2) 2003 | Chevy | 2500HD | 4x4 Pickup with Plow - State Auction Truck | - | - | - | - | - | - | - | - | - | - | |
| 2014 | Freightliner | 114SD | Jetter/Vactor | - | - | - | - | - | - | - | - | - | - | |
| 2008 | Ford | F250 S.D. | 4x4 Pickup w/plow and Utility Body | - | - | - | - | - | - | - | - | - | - | |
| 2001 | Freightliner | FL80 | Boom truck - State Auction Truck - Used very little | - | - | - | 40,000 | - | - | - | - | - | - | Munic. Rev. |
| TOTAL TREATMENT PLANT | | | | - | - | - | 40,000 | - | - | - | - | - | - | |
| TOTAL PUBLIC WORKS, SOLID WASTE AND TREATMENT PLANT | | | | \$150,000 | \$270,000 | \$175,000 | \$175,000 | \$115,000 | \$90,000 | \$220,000 | \$200,000 | \$90,000 | \$450,000 | |

1. The truck at the Treatment Plant is used by Parks & Recreation because of the dump body insert. Parks & Recreation need to replace their pickup so the plan is to keep the plow at the Treatment Plant and sell the sell truck to Parks & Recreation. The Treatment Plant would then purchase a newer used truck. Comparing the amount of year-round daily use by the Treatment Plant to the time the truck would be used by Parks & Recreation made this a cost effective solution for both departments.

TOWN OF LISBON
Forecasted Capital Improvements & Equipment Purchases
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

| | Forecast 6/30/2019 | Forecast 6/30/2020 | Forecast 6/30/2021 | Forecast 6/30/2022 | Forecast 6/30/2023 | Forecast 6/30/2024 | Forecast 6/30/2025 | Forecast 6/30/2026 | Forecast 6/30/2027 | Forecast 6/30/2028 | Funding |
|--|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-------------|
| PARKS AND RECREATION DEPARTMENT | | | | | | | | | | | |
| 1984 Utility Truck | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| 2002 Chevrolet 2500 ¹ | - | 20,000 | - | - | - | - | - | - | - | - | - |
| 2006 Kabota Tractor | - | - | - | - | - | - | - | - | - | - | - |
| 2008 Rhino Side by Side Utility 4-wheeler | - | - | - | 3,500 | - | - | - | - | 20,000 | 20,000 | Munic. Rev. |
| 1998 Snowmobile | - | 3,500 | - | - | - | - | - | - | - | - | Munic. Rev. |
| Tennis Courts ² | - | - | - | - | - | - | - | - | - | - | Munic. Rev. |
| Ex Mark Mower #1 | - | - | - | - | - | 6,000 | - | - | - | - | Munic. Rev. |
| Ex Mark Mower #2 | - | - | - | 6,400 | - | - | - | - | - | - | Munic. Rev. |
| 2016 Trailer | - | - | - | 6,400 | - | - | - | - | - | - | Munic. Rev. |
| 2002 GMC | - | - | - | - | - | - | - | - | - | - | - |
| 2001 Passenger Bus | - | - | - | 5,000 | - | - | - | - | - | - | - |
| | - | - | - | 10,000 | - | - | - | - | - | - | - |
| TOTAL PARKS AND RECREATION DEPARTMENT | \$ - | \$ 23,500 | \$ - | \$ 31,300 | \$ - | \$ 6,000 | \$ - | \$ - | \$ 20,000 | \$ 20,000 | |

| | Current Mileage | Current Hours | Yearly Estimated Maintenance Costs |
|---|--------------------|------------------|---------------------------------------|
| PARKS AND RECREATION DEPARTMENT | | | |
| 1984 Utility Truck | 43,430 | - | 300.00 |
| 2002 Chevrolet 2500 ¹ | 163,048 | - | - |
| 2006 Kabota Tractor | - | 728 | 100 |
| 2008 Rhino Side by Side Utility 4-wheeler | 14,044 | - | 200 |
| 1998 Snowmobile | 3,451 | - | 100 |
| Tennis Courts ² | - | - | - |
| Ex Mark Mower #1 | - | 1,244 | 200 |
| Ex Mark Mower #2 | - | 1,210 | 200 |
| 2016 Trailer | - | - | - |
| 2002 GMC | 125,106 | - | 200 |
| 2001 Passenger Bus | 137,458 | - | 200 |

1. This truck is out of service. It is being used as a park truck only, hauling wood.
2. Estimated maintenance costs every 7 years for refurbishing. Estimated replacement in 2038

TOWN OF LISBON

For the years ending June 30,

CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

TOWN BUILDINGS & INFRASTRUCTURE

TOWN OF LISBON
Forecasted Vehicle Mileage
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

| | Current Mileage 06/30/18 | Estimated Mileage 6/30/2019 | Estimated Mileage 6/30/2020 | Estimated Mileage 6/30/2021 | Estimated Mileage 6/30/2022 | Estimated Mileage 6/30/2023 | Estimated Mileage 6/30/2024 | Estimated Mileage 6/30/2025 | Estimated Mileage 6/30/2026 | Estimated Mileage 6/30/2027 | Estimated Mileage 6/30/2028 |
|---------------------------|--------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| FIRE DEPARTMENT | | | | | | | | | | | |
| ENGINE 1 | 27,373 | | | | | | | | | | |
| ENGINE 2 | 11,911 | | | | | | | | | | |
| SQUAD 3 | 24,326 | | | | | | | | | | |
| ENGINE 7 | 27,436 | | | | | | | | | | |
| TRUCK 6 | | | | | | | | | | | |
| TANK 9 | | | | | | | | | | | |
| RESCUE 10 | 38,885 | | | | | | | | | | |
| CAR 1 | 8,564 | | | | | | | | | | |
| CAR 4 | 72,437 | | | | | | | | | | |
| | | | | | | | | | | | |
| POLICE DEPARTMENT | | | | | | | | | | | |
| PD 1 2014 FORD EXPLORER | 1,000 | 25,000 | 50,000 | 75,000 | 100,000 | 25,000 | 50,000 | 75,000 | 100,000 | 25,000 | 50,000 |
| PD 2 2015 FORD EXPLORER | 99,000 | 99,000 | 124,000 | 25,000 | 50,000 | 75,000 | 100,000 | 25,000 | 50,000 | 75,000 | 100,000 |
| PD 3 2015 FORD EXPLORER | 107,000 | 107,000 | 25,000 | 50,000 | 75,000 | 100,000 | 25,000 | 50,000 | 75,000 | 100,000 | 25,000 |
| PD 4 2013 FORD EXPLORER | 1,000 | 25,000 | 50,000 | 75,000 | 100,000 | 25,000 | 50,000 | 75,000 | 100,000 | 25,000 | 50,000 |
| PD 5 2017 FORD EXPLORER | 48,000 | 48,000 | 73,000 | 98,000 | 25,000 | 50,000 | 75,000 | 100,000 | 25,000 | 50,000 | 75,000 |
| PD 6 2009 FORD FUSION | 59,503 | car 3 stepdown | 123,000 | 139,000 | 155,000 | car 3 stepdown | 116,000 | 132,000 | car 1 or 4 stepdown | 50,000 | 75,000 |
| PD 7 2014 FORD EXPLORER | 104,000 | 104,000 | 120,000 | 136,000 | Car : or 4 stepdown | 116,000 | 132,000 | Car 5 stepdown | 116,000 | 132,000 | 148,000 |
| PD 8 2014 FORD K - 9 UNIT | 87,000 | 87,000 | 107,000 | 20,000 | 40,000 | 60,000 | 80,000 | 100,000 | 116,000 | 132,000 | 148,000 |
| | | | | | | | | | | | |
| ANIMAL CONTROL | | | | | | | | | | | |
| AC0 1 FORD PICK UP | 58,000 | | 81,000 | 104,000 | 127,000 | 150,000 | 173,000 | 46,000 | 69,000 | 92,000 | 115,000 |

Replacing one vehicle annually and two vehicles semi annually

TOWN OF LISBON
Forecasted Capital Improvements & Purchases
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

| Year | Make | Model | Description | Current Mileage | Current Hours | Average Annual Mileage/Hours | Yearly Estimated Maintenance Costs |
|------------------------|---------------|---------------|---|--------------------|------------------|---------------------------------|---------------------------------------|
| PUBLIC WORKS | | | | | | | |
| 2004 | GMC | 3500HD Diesel | 4x4 1-Ton Dump w/plow | 86,662 | - | - | 1,396 |
| 2007 | Ford | F150 | 4x4 Pickup - Replace with used truck | 72,670 | - | 4,607 | 533 |
| 2015 | Ford | F550 | 4x4 2.5 Ton Dump with V-Plow | 23,179 | - | 6,423 | 853 |
| 2004 | Ford | F250 S.D. | 4x4 Pickup - State Auction Truck - Replace with used truck | 139,976 | - | 5,858 | 742 |
| 2003 | Ford | F250 S.D. | 4x4 Pickup w/ used v plow - State Auction Truck - Replace with used truck | 140,626 | - | 5,450 | 550 |
| 2008 | Ford | F250 S.D. | 4x4 Pickup with New V Plow - State Auction Truck | 135,984 | - | 5,730 | 1,820 |
| 1996 | Trackless | MT5 | Sidewalk Snow Blower with sander and Sweeper | - | 6,082 | 9,712 | 2,788 |
| 1999 | International | 4700 | | - | - | 192 | 1,666 |
| 2017 | Freightliner | | New Cab and Chassis as of 2-1-17 with 224 repurposed body. | 69,098 | - | 3,165 | - |
| 2015 | Peterbilt | 348 | New Cab and Chassis | 9,853 | - | - | 947 |
| 2008 | International | 4400 | New Cab and Chassis | 28,369 | - | 5,395 | 4,484 |
| 2006 | Johnston | MX450 | Sweeper | 82,152 | - | 8,982 | 3,663 |
| 2009 | Kawasaki | 652V-2 | Loader/2.5 yd | - | 2,558 | 805 | 3,052 |
| 2005 | Case | 590SM | Backhoe | - | 5,278 | 653 | 4,988 |
| 2017 | Case | 621G | Loader | - | 7,949 | 330 | - |
| SOLID WASTE | | | | | | | |
| 2007 | Sterling | LT9500 | Tractor Trailer Truck | 134,131 | - | 11,907 | 2,564 |
| 1997 | Ford | 9000 | Tractor Trailer Truck - Back up truck replace with Unit 231 | 469,857 | - | 1,486 | 974 |
| 2003 | Montaine | Dump Trailer | Dump Trailer | N/A | - | - | 306 |
| 2010 | Stecco | Trash Trailer | Push Plate | N/A | - | - | 436 |
| 2012 | Manac | Wood Trailer | Dump Trailer | N/A | - | - | 97 |
| 2013 | J&J | Trash Trailer | Push Plate | N/A | - | - | - |
| 2001 | Daewoo | Forklift | 6000 lb | - | 4,120 | - | 1,552 |
| TREATMENT PLANT | | | | | | | |
| 2015 | Massey Fergl | GC1705 | Riding Lawn Mower | - | 191 | - | - |
| 2003 | Chevy | 2500HD | 4x4 Pickup with Plow - State Auction Truck | 169,290 | - | 7,648 | - |
| 2014 | Freightliner | 114SD | Jetter/Vactor | 9,352 | - | 750 | - |
| 2008 | Ford | F250 S.D. | 4x4 Pickup w/plow and Utility Body | 73,719 | - | 7,730 | - |
| 2001 | Freightliner | FL80 | Boom truck - State Auction Truck - Used very little | 197,690 | - | 697 | - |

TOWN OF LISBON
FORECASTED LEASE PURCHASES & BOND PAYMENTS
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

| | Forecast 6/30/2019 | Forecast 6/30/2020 | Forecast 6/30/2021 | Forecast 6/30/2022 | Forecast 6/30/2023 | Forecast 6/30/2024 | Forecast 6/30/2025 | Forecast 6/30/2026 | Forecast 6/30/2026 | Forecast 6/30/2027 | Forecast 6/30/2028 |
|---|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| COMMITTED | | | | | | | | | | | |
| FIRE DEPT CAPITAL RESERVE | \$ 75,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| PUBLIC WORKS CAPITAL RESERVE | 30,000 | - | - | - | - | - | - | - | - | - | - |
| SEWER DEPT CAPITAL RESERVE ¹ | 190,000 | - | - | - | - | - | - | - | - | - | - |
| LEASE PURCHASES | 308,843 | 212,700 | 141,942 | 141,942 | 113,403 | 76,090 | 76,090 | 76,090 | 76,090 | 76,090 | 76,090 |
| BONDS | 533,344 | 527,180 | 355,868 | 315,017 | 282,899 | 277,601 | 253,942 | 248,484 | 216,662 | 216,662 | 211,007 |
| IRP LOAN | 21,225 | 21,225 | 21,225 | 21,225 | 21,225 | 21,225 | 21,225 | 21,225 | 21,225 | 21,225 | 21,225 |
| TOTAL COMMITTED | \$ 1,158,412 | \$ 761,105 | \$ 519,035 | \$ 478,184 | \$ 417,527 | \$ 374,916 | \$ 351,257 | \$ 345,799 | \$ 313,977 | \$ 313,977 | \$ 308,322 |
| PROPOSED | | | | | | | | | | | |
| FIRE DEPT CAPITAL RESERVE ¹ | \$ - | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 160,000 | \$ 160,000 | \$ 160,000 | \$ 160,000 |
| PUBLIC WORKS CAPITAL RESERVE ¹ | - | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| SEWER DEPT CAPITAL RESERVE ¹ | - | 190,000 | - | - | - | - | - | - | - | - | - |
| LEASE PURCHASES | - | - | - | - | - | - | - | - | - | - | - |
| BONDS | - | 322,525 | 322,525 | 322,525 | 322,525 | 322,525 | 322,525 | 322,525 | 322,525 | 322,525 | 322,525 |
| TOTAL PROPOSED | - | 692,525 | 502,525 | 502,525 | 502,525 | 502,525 | 512,525 | 512,525 | 512,525 | 512,525 | 512,525 |
| TOTAL COMMITTED/PROPOSED | \$ 1,158,412 | \$ 1,453,630 | \$ 1,021,560 | \$ 980,709 | \$ 920,052 | \$ 877,441 | \$ 863,782 | \$ 858,324 | \$ 826,502 | \$ 826,502 | \$ 820,847 |

1. Pending Funding
2. Required as a condition of the RD Loan/Grant

TOWN OF LISBON
Forecasted Lease - Purchase Payments
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT
ACQUIRED & PURCHASED BEFORE JUNE 30, 2017

| | Forecast 6/30/2019 | Forecast 6/30/2020 | Forecast 6/30/2021 | Forecast 6/30/2022 | Forecast 6/30/2023 | Forecast 6/30/2024 | Forecast 6/30/2025 | Forecast 6/30/2026 | Forecast 6/30/2027 | Forecast 6/30/2028 | Funding |
|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|------------------|
| COMMITTED | | | | | | | | | | | |
| 2017 Freightliner | \$ 43,783 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - Munic. Rev. |
| 2017 Case Loader | 59,125 | 59,125 | - | - | - | - | - | - | - | - | - Munic. Rev. |
| K9 - Unit | 5,952 | - | - | - | - | - | - | - | - | - | - Munic. Rev. |
| Spaulding Hot Box | 6,675 | - | - | - | - | - | - | - | - | - | - Munic. Rev. |
| 2 - 2015 Patrol Units | 10,403 | - | - | - | - | - | - | - | - | - | - Munic. Rev. |
| 2017 Police Unit | 11,633 | 11,633 | - | - | - | - | - | - | - | - | - Munic. Rev. |
| Ford F-550 | 10,785 | - | - | - | - | - | - | - | - | - | - Munic. Rev. |
| PW Truck | 18,545 | - | - | - | - | - | - | - | - | - | - Munic. Rev. |
| SCBA Air-Pacs | 28,539 | 28,539 | 28,539 | 28,539 | - | - | - | - | - | - | - Munic. Rev. |
| 2014 Freightliner-Sewer | 37,313 | 37,313 | 37,313 | 37,313 | 37,313 | - | - | - | - | - | - Munic. Rev. |
| QECB-Town&Sewer | 76,090 | 76,090 | 76,090 | 76,090 | 76,090 | 76,090 | 76,090 | 76,090 | 76,090 | 76,090 | - Sewer Rev. |
| Total Committed | \$ 308,843 | \$ 212,700 | \$ 141,942 | \$ 141,942 | \$ 113,403 | \$ 76,090 | \$ 76,090 | \$ 76,090 | \$ 76,090 | \$ 76,090 | Mun & Sewer Rev. |

PROPOSED

| | | | | | | | | | | | |
|----------------|------------|------------|------------|------------|------------|-----------|-----------|-----------|-----------|-----------|-----------|
| | - | - | - | - | - | - | - | - | - | - | - |
| Total Proposed | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - |
| Total All | \$ 308,843 | \$ 212,700 | \$ 141,942 | \$ 141,942 | \$ 113,403 | \$ 76,090 | \$ 76,090 | \$ 76,090 | \$ 76,090 | \$ 76,090 | \$ 76,090 |

TOWN OF LISBON
Forecasted Bond Payments
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT
ACQUIRED & PURCHASED BEFORE JUNE 30, 2017

| | Forecast 6/30/2019 | Forecast 6/30/2020 | Forecast 6/30/2021 | Forecast 6/30/2022 | Forecast 6/30/2023 | Forecast 6/30/2024 | Forecast 6/30/2025 | Forecast 6/30/2026 | Forecast 6/30/2027 | Forecast 6/30/2028 | Funding |
|--------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|---------------|
| COMMITTED | | | | | | | | | | | |
| 2005 B | \$ 31,896 | \$ 33,624 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | - Munic. Rev. |
| 2006 C | 36,684 | 36,324 | 36,000 | - | - | - | - | - | - | - | - Munic. Rev. |
| 2009 B | 136,023 | 132,873 | - | - | - | - | - | - | - | - | - Munic. Rev. |
| 2010 R | 72,570 | 71,231 | 69,856 | 68,394 | 66,865 | 65,337 | 63,809 | 62,281 | 60,669 | 58,974 | - Munic. Rev. |
| 2011 E | 27,646 | 27,338 | 27,203 | 27,068 | - | - | - | - | - | - | - Munic. Rev. |
| 2017 A | 179,250 | 177,240 | 174,983 | 172,455 | 169,658 | 166,613 | 163,320 | 159,765 | 155,993 | 152,033 | - Munic. Rev. |
| 2004 FR - Sewer Dept | 20,210 | 19,860 | 19,511 | 19,161 | 18,812 | 18,462 | - | - | - | - | - Sewer Rev. |
| 2005 FR - Sewer Dept | 29,065 | 28,690 | 28,315 | 27,939 | 27,564 | 27,189 | 26,813 | 26,438 | - | - | - Sewer Rev. |
| Total Committed | \$ 533,344 | \$ 527,180 | \$ 355,868 | \$ 315,017 | \$ 282,899 | \$ 277,601 | \$ 253,942 | \$ 248,484 | \$ 216,662 | \$ 211,007 | |
| PROPOSED | | | | | | | | | | | |
| RD Loan/Grant | \$ - | \$ 322,525 | \$ 322,525 | \$ 322,525 | \$ 322,525 | \$ 322,525 | \$ 322,525 | \$ 322,525 | \$ 322,525 | \$ 322,525 | Sewer Rev. |
| Total Proposed | \$ - | \$ 322,525 | \$ 322,525 | \$ 322,525 | \$ 322,525 | \$ 322,525 | \$ 322,525 | \$ 322,525 | \$ 322,525 | \$ 322,525 | |
| TOTAL COMMITTED/PROPOSED | \$ 533,344 | \$ 849,705 | \$ 678,393 | \$ 637,542 | \$ 605,424 | \$ 600,126 | \$ 576,467 | \$ 571,009 | \$ 539,187 | \$ 533,532 | |

Lisbon Water Department

5 Yr Capital Improvement Plan

| | Description | 2018 | 2019 | 2020 | 2021 | 2025 |
|--|---|----------------|------------------|---------------|----------|------------------|
| | Water Main Replacement (Highland Ave) @ | | 250,000 | | | |
| | New Standpipe and Main Improvement # % | | | | | 2,100,000 |
| | New Truck Purchase* | 45,000 | | | | |
| | Water Valve Replacements** | 30,000 | | | | |
| | Mill Street Bridge, MDOT ** | 150,000 | | | | |
| | Route 125, from Houston to RT. 196, MDOT \$ # % | | 3,200,000 | | | |
| | Secure New Water Source* | | | 75,000 | | |
| | WATER DEPARTMENT TOTALS | 225,000 | 3,450,000 | 75,000 | 0 | 2,100,000 |

@ Funded with residual Bond Funds w/ Bond Bank Approval

* Funded with anticipated revenue.

Funded with 20 yr. bond issuance.

^ Annual project to replace aged and deteriorated infrastructure to the point funds allow.

\$ Contingent on road repairs that will provide reduced cost for water projects.

% Project is based on PUC approval and an additional bond approval by the town.

« Funded with 30 yr. bond issuance

NOTE:

The Water Department operates on a calendar year budget. These expenditures are planned from January 1st to December 31st of each year.

Lisbon School Department

5 Year Plan-Buildings, Grounds, Equipment, & Technology

October 2017

Following is a list of items that the Lisbon School Department deems necessary for Capital Improvements for the next 5 years. "Capital Improvements" shall mean any construction project exceeding \$10,000, and any equipment purchase to be bonded or to be budgeted for more than one fiscal year. The Lisbon School Department has developed a Phase II Lease Purchase for a Self-Funding Energy Reduction Project that will address several building level needs and be paid for through energy savings and existing budget fiscal resources so there is no additional impact on the local taxes. The scope of this work has been included in this plan. The referendum vote to approve this proposal is scheduled for Tuesday, November 7, 2017.

Annual Budget Capital Improvements

2017-2022

Capital Reserve Fund

In November 2011, the School Committee created a Capital Reserve Fund with an initial deposit of \$39,676.00. Since then, the school committee has used that money for maintenance and minor remodeling with additional annual transfers from unanticipated revenue and the undesignated fund balance.

This fund is to be used for maintenance of plant and minor remodeling. It cannot be used for additions or new construction. As of October 23, 2017, the current balance is \$60,291.

Central Office/Gartley Street School:

Known Priorities

- Upgrade and install playground equipment to meet the needs of the GSS program;
- Install hot water tank to support kitchen usage;
- Replace exterior doors;
- Replacing all univents, pneumatic controls and adding CO2 control for Gym (Phase II Plan);
- Continue to maintain existing facilities and make repairs as needed;
- Upgrading the playground to accommodate all ages;
- Install additional security cameras and recording equipment to monitor the Central Office; and,
- Monitoring the roof for leaks are areas that will be part of the five year plan.

Lisbon School Department

5 Year Plan-Buildings, Grounds, Equipment, & Technology

Work Completed

- ✓ An analysis of alternative locations for the Central Office staff was conducted during the 2009-2010 school year. All indications support that the current location is the most cost effective option that we currently have.
- ✓ The asbestos was removed and the boiler was repaired in 2009.
- ✓ The Adult Education department moved to the Central Office location in June 2010.
- ✓ Security doors were installed in 2010.
- ✓ The Gartley Street Alternative Education Program was started at the Central Office during the 2010-2011 school year.
- ✓ The front siding was installed during the summer of 2013.
- ✓ A new boiler was installed in December of 2013
- ✓ Until installed the natural gas lines at no cost to the school department, summer 2014
- ✓ Through an approved referendum vote in November, 2014, capital improvements were made as a result of a Guaranteed Performance Contract with Siemens. fall 2015.
- ✓ During the summer of 2016, the back side of the building was resided, new ceiling tiles and lighting installed in the hallways, paint throughout, new classrooms, bathrooms, showers, fire alarm system (pull stations), and the kitchen was reopened for service for the new Gartley Street School which opened on August 31, 2016.
- ✓ In the Fall of 2016, the kitchen was renovated to provide a satellite lunch program for students and staff at G.S.S.

Lisbon Community School:

Known Priorities

- Continue to maintain existing facilities and make repairs as needed;
- Continue to replace classroom carpets with tile; and,
- Monitoring the roof shingles as a result of the significant wear they were showing since 2012 from inadequate ventilation are areas that will be part of the five year plan.

Work Completed

- ✓ A preliminary energy audit was completed during the 2009-2010 school year and it was determined that there would be energy savings through the re-engineering of piping for

Lisbon School Department

5 Year Plan-Buildings, Grounds, Equipment, & Technology

the domestic hot water boiler pumps. This work was completed during the summer of 2011.

- ✓ The L.C.S. roof was repaired in the fall of 2012 (Ridge Vent & Exhaust).
- ✓ The water softener equipment was installed during the fall of 2012. It is working well. The water has gone from 11 grams of hardness to 5 grams. We are working towards 0-1 grams.
- ✓ The main office was rearranged to make that space more efficient during the summer of 2014.
- ✓ Smart boards were installed in the majority of the classrooms to make improve instruction during the summer of 2014.
- ✓ Broken playground equipment was replaced in the summer of 2014.
- ✓ The traffic flow where students are dropped off by parents was changed to make it safer for students and staff in the summer of 2014.
- ✓ Every 10 years the stage curtains need to be treated with flame retardant. This was completed in the summer of 2014. The curtains are protected until 2024.
- ✓ Through an approved referendum vote in November, 2014, capital improvements were made as a result of a Guaranteed Performance Contract with Siemens, fall 2015.
- ✓ During the 2015-2016 school year, carpet was replaced with tile in two classrooms. The mixing valves in the Kindergarten Wing were replaced due to previous water hardness.
- ✓ In the Fall of 2017, The Lisbon School Committee utilized Capital Reserve Funds to upgrade and install additional security cameras and recording equipment to monitor the Lisbon Community School.

Philip W. Sugg Middle School:

Known Priorities

- Replacing all univents, pneumatic controls and installing a Heat Recovery Ventilator for Gym (Phase II Plan);
- Continue to maintain existing facilities and make repairs as needed.
- Repair the roof as needed; and,
- Installing additional security cameras and recording equipment to monitor the Philip W. Sugg Middle School are areas that will be part of the five year plan.

Lisbon School Department

5 Year Plan-Buildings, Grounds, Equipment, & Technology

Work Completed

- ✓ The boiler was replaced during the summer of 2011 with two natural gas powered boilers and a domestic hot water heater powered by the new boilers.
- ✓ Vinyl siding around the top of the building was installed in 2011. Vinyl siding around the top of the gym was completed in 2012.
- ✓ Two windows were installed in the Music room during the summer of 2012.
- ✓ The storage trailer was removed during summer 2013.
- ✓ The trees were cut to improve ventilation in the 7th grade wing during 2013.
- ✓ The ceiling tiles were replaced in all the hallways and some of the office spaces during the summer of 2014.
- ✓ The area in back of the 6th grade wing was loamed and seeded during the summer of 2014.
- ✓ One of the drains on the gym roof was replaced during the summer of 2014.
- ✓ A new phone/internal communications system was installed through the use of E-Rate funding during the summer of 2014.
- ✓ Through an approved referendum vote in November, 2014, capital improvements were made as a result of a Guaranteed Performance Contract with Siemens, fall 2015.
- ✓ During the summer of 2016, a life skills room was built in the 8th grade wing.
- ✓ Replaced all water fountains in November 2016.

Lisbon High School:

Known Priorities

- Replacing univents, pneumatic controls, roof exhaust fan and boiler (Phase II Plan);
- Install additional security cameras and recording equipment to monitor the Lisbon High School;
- Refurbish bathrooms (stalls, tile, sinks, ect.);
- Look at removing the large oak trees at main entrance;
- Develop plans for converting the "old" gymnasium into a Community Performing Arts Center;
- Develop plans to utilize the new gymnasium as an Emergency Shelter; and,

Lisbon School Department

5 Year Plan-Buildings, Grounds, Equipment, & Technology

- The development of a Lifecycle/Preventative Maintenance Funding Plan to repair and ultimately refinish the gym floor will be part of the five year plan.

Work Completed

- ✓ The Lisbon School Department has completed Phase I of the approved renovations at LHS in 2009-2010. Phase I included new windows and siding for the north wing along with a new front entrance, the moving of the main office, and a new gym roof.
- ✓ The boiler was converted over to natural gas during the summer of 2011.
- ✓ Phase II, Part I was completed during the summer of 2012 which included the replacement of the domestic hot water system.
- ✓ A handicap accessible lift was installed in the fall 2012 to address the issues identified in the 2005 NEASC report.
- ✓ To be prepared for the conversion from steam to hot water, phase II part II, was completed. This included installing pump and pipes out into the 100 and 200 wing.
- ✓ In preparing for the new gym the 10,000 gallon oil tank that is no longer in use was emptied and crushed in place during the summer of 2014.
- ✓ Public Works replaced the sidewalk by the cafeteria that was damaged in the summer of 2014.
- ✓ The fire panel in the boiler room was replaced in the summer of 2014.
- ✓ The stage curtains were replaced in the fall 2014.
- ✓ A new phone/internal communications system was installed through the use of E-Rate funding during the summer of 2014.
- ✓ Construction of a new gymnasium was approved through referendum in June, 2015.
- ✓ The gym was finished and opened to the students in October, 2015. The Opening Ceremony was held on Sunday, November 1, 2015.
- ✓ Through an approved referendum vote in November, 2014, capital improvements were made as a result of a Guaranteed Performance Contract with Siemens, fall 2015.
- ✓ Replaced water fountains in the 100, 200, and 300 wings in April 2017.

Lisbon School Department

5 Year Plan-Buildings, Grounds, Equipment, & Technology

Grounds (Practice/Playing Field):

The Lisbon School Department continues to invest time and money into their existing facilities. Our main goal is to improve and expand on playable areas. This will reduce the demand on any one field. This will also provide more opportunities to conduct multiple practices and games at the same time without causing interruptions to any other scheduled event.

Known Priorities

- Installation of security cameras and recording equipment to monitor practice/playing areas;
- Create access to the Lisbon Trail System;
- Replace scoreboards;
- Repair structures and improve drainage/erosion issues at the baseball field;
- Repairing existing fencing;
- Transitioning the hockey rink area into a practice field for youth sports;
- Build an additional storage facility for track and related equipment; and,
- Installing the donated field lights will be part of the five year plan.

Work Completed

- ✓ The Lisbon School Department increased the budgeted amount for facilities to its original amount of \$30,000 for the 2010-2011 school year. In 2015-2016, this amount was reduced to \$21,000 as a result of \$600,000 in mandated cuts by the Town Council. In 2017-2018, the Lisbon School Committee increased the amount back to \$30,000.
- ✓ The softball field infield was redone in the summer of 2016. Proper materials and drainage were installed and the field was turned eight degrees.
- ✓ Softball dugouts were rebuilt in April 2017.

Track:

Known Priorities

- ✓ The development of a Lifecycle/Preventative Maintenance Funding Plan to repair and ultimately refinish and paint the track will be part of the five year plan.

Work Completed

- ✓ The track is now finished and open to the public. The opening ceremony was held on Saturday October 18th, 2014.

Lisbon School Department

5 Year Plan-Buildings, Grounds, Equipment, & Technology

Football:

Work on the development of a new practice field adjacent to the existing field was completed in the fall 2014. This project will take pressure off the main field by allowing the L.H.S. teams to practice and other teams to play their games on the practice field.

Work Completed

- ✓ Improvements in the drainage next to the track and in front of the Booster Shack were completed over the summer of 2011. Handicap accessibility and available parking was also a result of these improvements.
- ✓ During the summer of 2013, 2/3 of the additional parking was completed.

Practice Fields/Areas:

Known Priorities

- Discussions related to adding additional practice areas will be part of the five year plan.

Work Completed

- ✓ The work on the area behind P.W.S. was completed in 2011 and the field was ready for use in the fall of 2012.
- ✓ The practice area next to the track was completed in the fall, 2014.
- ✓ The gate at the entrance to the track and fields was replaced in 2014 to make that area more secure.

Soccer:

Known Priorities

- Organization and cleanup behind the soccer field will be part of the five year plan.

Work Completed

- ✓ The scoreboard was relocated during the summer of 2013
- ✓ New Scoreboard was installed in the summer of 2017

Lisbon School Department

5 Year Plan-Buildings, Grounds, Equipment, & Technology

Baseball/Softball:

Known Priorities

- Backstop at the softball field needs refurbishing.

Work Completed

- ✓ The infield at the Softball field was refurbished in the Fall 2016.
- ✓ The infield at the Baseball field was refurbished in the summer of 2017
- ✓ Both fields were treated for grass/weeds and have been reseeded in the summer of 2017
- ✓ The Baseball/Field Hockey Scoreboard was replaced in the Fall of 2017.

Field Hockey:

Work Completed

- ✓ The relocation of our current Field Hockey field was discussed, but a decision was made in 2011 to keep it located on the upper field.

Equipment:

Known Priorities

- Continue replacing existing equipment as needed;
- Floor scrubbers at three schools need replacing with the Lisbon Community School taking priority; and,
- A cycle for replacing our existing equipment will be developed and monitored prior to the development of a new budget.

Equipment Purchased/Replaced

- ✓ A chemical free floor cleaner/stripper was purchased during the summer of 2011.
- ✓ A John Deere 3620 tractor and attachments was purchased in the fall of 2011.
- ✓ The zero-turn mower was replaced in the winter, 2014.
- ✓ A snow blower was purchased in the fall of 2015.
- ✓ A new carpet cleaner was purchased in the summer of 2016.

Lisbon School Department

5 Year Plan-Buildings, Grounds, Equipment, & Technology

- ✓ The 1983 Yanmar Tractor was sold in the fall of 2016.

Vehicles:

The purchase of passenger vans has significantly decreased the transportation cost for conferences, athletics, field trips and other district related travel expenses. A replacement cycle was started in 2014-2015.

Known Priorities

- Continue replacing existing vehicles as needed and monitor the replacement cycle prior to the development of a new budget; and,
- Continue replacing old buses funded through a state reimbursed three year lease purchase agreement.

Vehicles Purchased/Replaced

- ✓ The 1998 red Jeep was replaced during the 2010-2011 school year.
- ✓ The 2003 Ford plow truck was replaced in the fall of 2014.
- ✓ A new bus was purchased in 2012-2013.
- ✓ There was an increase in general maintenance that was included in the 2011-2012 budget.
- ✓ The blue caravan was replaced in the fall of 2012.
- ✓ In 2012 two mini-vans were added to the fleet (1 white and 1 silver).
- ✓ The 2004 van was replaced in 2014.
- ✓ A Class D trip bus was purchased in August 2016.
- ✓ A Class A handicap accessible bus was purchased in September 2016.
- ✓ A Class C school bus was purchased in March 2017.

Maintenance Garage:

Work Completed

- ✓ The Maintenance Garage was replaced in the spring of 2012.

Lisbon School Department

5 Year Plan-Buildings, Grounds, Equipment, & Technology

Storage (District Wide):

Over the last three years there has been an increasing need for general storage. Due to the addition of the Adult Ed. and Gartley Street Programs at Central Office, the majority of the district wide storage areas are no longer available.

Known Priorities

- Additional storage for track and related equipment needs to be built or purchased for the track area.

Work Complete

- ✓ A door was added to the LCS roof in 2010 to allow access to additional storage.
- ✓ The Maintenance Garage was replaced in 2012 and additional storage space was created upstairs. Options for accessing this space are currently being discussed.
- ✓ We were able to eliminate the old boxcar behind the Philip W. Sugg Middle School. We now use the upstairs of the new garage.
- ✓ A lift was purchased in the summer of 2016 to provide access to the space above the maintenance garage.
- ✓ A wrestling mat lift was installed in the L.H.S. gym storage area in the Spring of 2017.

Other:

Asphalt Driveways:

Known Priorities

- Repair the asphalt driveways at L.H.S. and P.W.S. or possibly move driveways in consideration of traffic circulation based on any design changes;
- Pave the lot by the tennis courts to create additional parking;
- Pave a drive down to the football field to control erosion; and,
- Develop a Lifecycle/Preventative Maintenance Funding Plan to require all district wide driveways will be part of the five year plan.

Work Completed

- ✓ During the fall of 2015, a new sidewalk from 196 all the way to the Philip W. Sugg Middle School was installed through the use of the Capital Reserve funds.

Lisbon School Department

5 Year Plan-Buildings, Grounds, Equipment, & Technology

Technology:

Over the next couple of years, technology improvements must be made across the Lisbon School Department. The Lisbon School Department will need to continue to invest in technology hardware, like tablets, laptops, smartboards, ect. These tools are heavily integrated into the daily teaching and learning and new computers will need to be added in an effort to replace the existing computers that are past obsolete and do not function well.

The technology Systems Director, LTC, and Superintendent will work together to identify the technology needs of the department and funding for these projects will be provided through the use of the system-wide technology, ERATE, and Title funds.

Known Priorities

- Monitor the wireless networks at each building;
- Purchase technology to strengthen existing resources (MLTI Program); and,
- Examine the continued growth of cloud computing including current and future technology trends will be part of the five year plan.

Technology Purchased/Replaced

- ✓ During the summer of 2015, the wireless network at the Lisbon Community School and Lisbon High School was replaced with a new updated network that can handle current and future needs.
- ✓ During the 2015-2016 school year, three carts of laptops were purchased for the Lisbon Community School.
- ✓ During the 2015-2016 school year, one cart of laptops was purchased for the 6th grade at the Philip W. Sugg Middle School.
- ✓ During the 2015-2016 school year, new lab computers were purchased for the Lisbon High School.
- ✓ During the 2016 - 2017 school year, three laptop carts were purchased for the sixth grade classrooms at PWS (bringing the total to four carts).
- ✓ During the 2016 - 2017 school year, 8 laptop storage carts were purchased to replace the existing wooden storage laptop carts in the 7th and 8th grade classrooms.
- ✓ During the summer of 2017, 400 HP laptops were purchased via the MLTI laptop contract (200 were the laptops assigned to PWS and 200 from Oak Hill Middle School). Those laptops were refurbished and placed mainly in LHS and LCS for student use.

Adopted by Lisbon School Committee: November 13, 2017

MEMORANDUM FROM THE PUBLIC WORKS DIRECTOR

TO: DIANE BARNES
FROM: THOMAS MARTIN
SUBJECT: ROAD STRIPING BIDS
DATE: JUNE 14, 2018

Attached please find the RFP sent to the following vendors as well as advertised on the Town's website seeking bids for the annual center and edge line striping:

Fine Line Pavement Striping
Hagar Enterprises, Inc.
Jackett Enterprises, Inc.
L & D Safety Marking Corp
Lucas Striping, LLC
Markings, Inc.
Sir Lines-A-Lot, LLC
Wilsons Ground Maintenance Inc
Zebra Striping

We received the following road striping bids:

| <u>Vendor</u> | <u>Double Yellow/Ft</u> | <u>White Edge/Ft</u> | <u>Total</u> |
|----------------------|--------------------------------|-----------------------------|---------------------|
| Lucas Striping, LLC | \$0.085 | \$0.045 | \$19,223.80 |
| Fine Line | \$.085 | \$.055 | \$20,186.80 |
| Markings Inc. | \$0.15 | \$0.075 | \$33,499.50 |

We budgeted \$20,000 for the upcoming fiscal year and recommend awarding the bid to Lucas Striping, LLC.

Please let me know if you need any additional information.

**ANDROSCOGGIN UNIFIED
EMERGENCY MANAGEMENT AGENCY**

2 COLLEGE STREET
LEWISTON, ME 04240-7101
TEL. (207) 784-0147

24 HR. FAX (207) 795-8938
24 HR. EMERGENCY TEL. (207) 784-3622
WEB SITE - <http://www.androscogginema.org>

Agenda Item 2018-129



Joanne G. Potvin, CEM/ME, Director
e-mail: jpotvin@androscoggincountymaine.gov

TO: County Commissioners, Municipal Officials, City/Town Clerks, Public Works Officials/Road Commissioners, Lewiston City Planner, Auburn City Planner, Local EMA Directors

FROM: Joanne G. Potvin, CEM/ME

SUBJ: County-Wide Hazard Mitigation Plan - Finalized / Ready for Adoption

DATE: 14 May 2018

Good News!! The work started a year and a half ago on the County-Wide Hazard Mitigation Plan is finally coming to an end. The Maine Emergency Management Agency (MEMA) has informed me that our Plan has received **conditional Approval Pending Adoption** by the Federal Emergency Management Agency (FEMA). That said, I have just completed converting the 'draft' document that went to FEMA for its review to a finalized document that is now ready for County and municipal adoption. Keep in mind that a FEMA-approved Hazard Mitigation Plan is a condition for receiving non-emergency disaster assistance (financial assistance) to fund certain types of mitigation projects (ex: installing a larger culvert to prevent future flooding, buildup a road to prevent future flooding, changing infrastructure to make it more disaster-resistant, etc....).

You may be wondering what is involved with formally adopting the Plan. The following steps will help us accomplish the task of Plan adoption. Please review all steps carefully. This is very important for Final Approval by FEMA.

1. There will be three e-mails coming your way which will contain one or more sections of the Plan (the document is too large to send in one e-mail). I will number each e-mail and will let you know when I've sent you the final one. You will receive:
 - a. Cover Page
 - b. Table of Contents
 - c. Overview (Section 1)
 - d. Pre-Requisites (Section 2)
 - e. Planning Process (Section 3)
 - f. Risk Assessment (Section 4)
 - g. Mitigation Strategies (Section 5) – your individual list of projects
 - h. Plan Maintenance Process (Section 6)
 - i. Official Adoption Resolution
2. Once you receive/open all parts of the Plan (a Microsoft Word document), you can either review them electronically in the order listed above or print them and review them in a conventional way (read)!!

3. Upon completion of review by all officials who are required to sign the Adoption Resolution, you must add **County-Wide Hazard Mitigation Plan Adoption** to a **public** Board of Commissioners, City/Town Council or Board of Selectmen meeting agenda. This must be completed before 31 August 2018.
4. At the scheduled adoption meeting, you will address that agenda item as you address all other agenda items that require a discussion/vote.
5. Once you have voted to approve the document, the Commissioners'/City/Town Clerk will record the vote and each of you will sign/date the Formal Adoption Resolution.
6. As soon as possible after your adoption meeting, please send me the following:
 - a. Notarized copy of your meeting minutes (which includes meeting start and end times and the names of officials voting) indicating Plan adoption, and
 - b. the **original signed** Formal Adoption Resolution Page
7. Once I receive these two documents from you, I will forward them to the Maine Emergency Management Agency Hazard Mitigation Officer who will send them on to the Hazard Mitigation Planners at FEMA for Final Approval.
8. When Final Approval is granted, the task is complete and we look forward to repeating this process in another five years!!

Once we receive FEMA's Final Approval, you will then be eligible to apply for Federal Hazard Mitigation Funds for one or more of the projects you've identified in Section 5 – Mitigation Strategies. We will receive notification from the MEMA Hazard Mitigation Officer when the funding application period opens. We will, in turn, inform you and we will stand ready to assist any municipality which contemplates putting forth a Hazard Mitigation Project Application.

In order to help answer any questions or address any issues that may arise during your Plan Adoption discussion process, I am available to attend your scheduled meeting as I have for the two previous plan adoptions (2006 and 2011). Please advise me if you would like me to attend that scheduled meeting – if nothing more than to support your effort. As well, I am available to 'workshop' this Plan with you prior to your scheduling the formal Adoption agenda item. Meanwhile, if you have issues with being able to open the Plan sections, or if you have questions or concerns before scheduling the formal adoption meeting, please do not hesitate to give me a call, drop me an e-mail, or stop by my office.

Thank you all for the time and effort you have put into this required Plan by attending the meetings, replying to the municipal surveys and reviewing/revising your individual list of projects (Section 5) and finally meeting to formally adopt the document. Please know that all is very much appreciated. I look forward to seeing you all during the next couple of months as we complete the final phase of this project.

JGP

ANDROSCOGGIN COUNTY

Hazard Mitigation Plan – 2017 Update



Source: Minot Flash Flood event WMTW channel 8 video clip image, 2008

Androscoggin Valley Council of Governments
2017

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Androscoggin County Hazard Mitigation Plan – 2017 Update

SECTION 1 - OVERVIEW

Geography

Androscoggin County, the fourth smallest county in Maine, has a land area of 470 square miles. Androscoggin County encompasses two cities, Auburn and Lewiston, and 12 towns. Lewiston is the second largest city in Maine, and Auburn, the fourth largest. Lewiston/Auburn is a center for manufacturing, services, and retail trade.

Valleys and Foothills

The major natural features of the county include the Androscoggin River which has drained some 2,900 square miles as it flows between Auburn and Lewiston; the Little Androscoggin River with a drainage area of 350 square miles at its confluence with the Androscoggin River; the Sabattus River with a drainage area of 74 square miles when it enters the Androscoggin River in Lisbon; the Nezinscot River in Turner and many lakes and ponds.

Major hydroelectric dams were constructed across the Androscoggin River at Deer Rips in 1902 and at Gulf Island in 1925. These dams still produce electricity today.

Climate, Tourism and Recreation

Androscoggin County is an area desirable for both residents and visitors with outdoor interests. While tourists help the area economy, the effects of weather plays a large role in how successful businesses are.

Winter. There are opportunities for various outdoor activities. There are trail systems for cross country skiing and snowshoeing and ice fishing locations for the avid outdoorsman. Snow and ice are recurrent throughout the county, therefore, flooding from ice jams and blizzard conditions are not uncommon.

Spring. The transition of seasons brings rapid thawing conditions which can be detrimental with ice jams on the rivers and flooding from spring rains.

Summer. Large numbers of tourists vacation in Androscoggin County to enjoy the rivers and lakes. There are several dangers associated with the season; high winds and severe rain events, potential droughts, and wildfires are all possible concerns.

Fall. Leaf peepers come to Androscoggin County to sightsee the magnificent foliage while hunters take to the woods for game. Though the county offers a multitude of recreational activities, the large amount of forest also poses a concern for forest fires.

Governance

There are several governmental structures in Androscoggin County. The following summary is based in part on the Maine Municipal Association's report "Local Government in Maine."

County. County government in Maine has a somewhat limited role. There are seven county commissioners who oversee the operations of county government, which include courts, sheriff, corrections, registry of deeds and emergency management.

Androscoggin County Hazard Mitigation Plan – 2017 Update

Cities. There are two cities in Androscoggin County, Auburn and Lewiston. All cities in Maine have local charters granted by the Maine Legislature that provide for a representative form of government - meaning they have a city council that serves as the legislative body. The city council is elected by and answerable to the citizens. The office of mayor varies considerably from city to city, with only a few acting as chief executive officer. Some mayors are elected by the vote of the people, while others are elected by a vote of their fellow councilors.

Lewiston and Auburn operate under a mayor/city council form of government; Auburn has a city manager while Lewiston has a city administrator.

Towns. There are twelve incorporated towns in Androscoggin County. Towns remain the cornerstone of local government. A Maine community becomes a town when it is incorporated by a special act of the legislature. At that time, it is given certain privileges and responsibilities. Maine operates under a “home rule” statute which provides its municipalities with a great deal of local autonomy. Under Home Rule, towns may take any action or change their form of government in any way not denied or precluded by state or federal law. The voters of the town constitute its legislative body.

Day-to-day governance of towns has expanded from the original board of selectmen concept to include town managers, town councils, budget committees, municipal departments and various professional managers. In a small number of mostly larger towns, the council exerts legislative control without a town meeting. In others, a ballot vote is used to approve the budget rather than the open town meeting.

All of the county’s towns operate with a town meeting; 10 of the towns have selectmen while Lisbon and Mechanic Falls have a town council. Many of the towns also have town managers.

Androscoggin County Hazard Mitigation Plan – 2017 Update

Population

| Municipal Population (2010 Census) | | | | | | | |
|------------------------------------|------------|--------------------------|--------------------------------|------------|---------------------|------------------------|------------------------|
| Androscoggin County pop. 103,793 | Population | Land Area (Square Miles) | Population Density/Square Mile | Median Age | Total Housing Units | Occupied Housing Units | Average Household Size |
| Auburn | 23,005 | 65 | 354 | 39.9 | 11,016 | 9,974 | 2.26 |
| Durham | 3,848 | 38.8 | 99 | 41.2 | 1,548 | 1,496 | 2.57 |
| Greene | 4,350 | 36.0 | 121 | 42.6 | 1,880 | 1,676 | 2.59 |
| Leeds | 2,326 | 42.4 | 55 | 41.3 | 1,018 | 895 | 2.60 |
| Lewiston | 36,592 | 36.8 | 994 | 37.4 | 16,731 | 15,267 | 2.26 |
| Lisbon | 9,009 | 23.8 | 378 | 39.4 | 3,948 | 3,696 | 2.43 |
| Livermore | 2,095 | 40.1 | 52 | 44.4 | 1,127 | 889 | 2.36 |
| Livermore Falls | 3,187 | 19.7 | 162 | 38.1 | 1,534 | 1,316 | 2.41 |
| Mechanic Falls | 3,031 | 11.4 | 266 | 39.8 | 1,299 | 1,206 | 2.50 |
| Minot | 2,607 | 31 | 84 | 42.3 | 1,056 | 1,001 | 2.59 |
| Poland | 5,376 | 49.7 | 108 | 43.4 | 2,679 | 2,140 | 2.49 |
| Sabattus | 4,876 | 27.1 | 180 | 42.0 | 2,121 | 1,979 | 2.46 |
| Turner | 5,734 | 62.3 | 92 | 41.1 | 2,481 | 2,193 | 2.61 |
| Wales | 1,616 | 18.3 | 88 | 38.7 | 652 | 587 | 2.75 |

Source: U.S. Census Bureau 2000 & 2010 <http://www.census.gov/>, and State of Maine <http://www.maine.gov/portal/index.php>.

Androscoggin County Hazard Mitigation Plan – 2017 Update

County Demographic Profile – Androscoggin County, Maine

| Measure | 2010 | 2000 | 1990 |
|--|----------|-------------|----------|
| <i>Population</i> | | | |
| Total | 107,702 | 103,793 | 105,259 |
| White | 92.8% | 97% | 98.5% |
| Black | 3.6% | 0.70% | 0.4% |
| American Indian | 0.4% | 0.30% | 0.2% |
| Asian | 0.7% | 0.60% | 0.5% |
| Hispanic Origin | 1.5% | 1.0% | 0.7% |
| Under 5 Years | 6.4% | 5.9% | 7.4% |
| 19 Years and under | 25.4% | 25.8% | 29.1% |
| 20 Years and over | 74.6% | 76.1% | 70.9% |
| 65 Years and over | 6.1% | 14.4% | 13.4% |
| Female | 51.1% | 51.5% | 51.6% |
| Male | 48.9% | 48.5% | 48.4% |
| Median Age (Total Population) | 39.8 | 37.2 | 32.8 |
| Population Density (sq. mi.) | 230 | 221 | 224 |
| <i>Households</i> | | | |
| Total Households | 44,315 | 42,028 | 40,077 |
| Household Population | 104,942 | 100,125 | 101,904 |
| Average Household Size | 2.37 | 2.38 | 2.55 |
| Median Household Income | \$44,470 | \$35,793 | \$26,979 |
| <i>Poverty Level</i> | | | |
| Persons Below Poverty (Over 18 Years) *1999 | 12.6% | 7,626/11.1% | 9.7%* |
| Children Below Poverty (Under 18 years) *1999 data | 20.0% | 3,294/11.0% | 15.5%* |

Source: U.S. Census Bureau 1990, 2000 & 2010 <http://www.census.gov/>

Androscoggin County Hazard Mitigation Plan – 2017 Update

Employment - Large Business

| Top Private Employers in Androscoggin County by Average Monthly Employment 3rd Quarter 2016 | | | |
|--|-----------------------------------|--|----------------|
| Rank | Name | Business Description | Employee Range |
| 1 | CENTRAL MAINE HEALTHCARE CORP | General medical and surgical hospitals | 2,501 to 3,000 |
| 2 | T D BANK N A | Commercial banking | 1,501 to 2,000 |
| 3 | ST MARY'S REGIONAL MEDICAL CTR | General medical and surgical hospitals | 1,501 to 2,000 |
| 4 | WAL MART / SAM'S CLUB | Warehouse clubs and supercenters | 1,001 to 1,500 |
| 5 | BATES COLLEGE | Colleges and universities | 501 to 1,000 |
| 6 | MURPHY HOMES INC, JOHN F | Residential developmental disability homes | 501 to 1,000 |
| 7 | L.L. BEAN, INC. | Mail order houses | 501 to 1,000 |
| 8 | PIONEER PLASTICS CORPORATION | Laminated plastics plate, sheet, and shapes | 1 to 500 |
| 9 | TAMBRANDS INC | Sanitary paper product manufacturing | 1 to 500 |
| 10 | P.S.T. SERVICES, INC. | Other accounting services | 1 to 500 |
| 11 | HANNAFORD BROS CO | Supermarkets and other grocery stores | 1 to 500 |
| 12 | PERRIER GROUP-POLAND SPRING | Bottled water manufacturing | 1 to 500 |
| 13 | BONNEY STAFFING CENTER INC | Temporary help services | 1 to 500 |
| 14 | DINGLEY PRESS LLC, THE | Commercial printing, except screen and books | 1 to 500 |
| 15 | CLOVER MANOR INC | Nursing care facilities, skilled nursing | 1 to 500 |
| 16 | ANDROSCOGGIN HOME CARE & HOSPICE | Home health care services | 1 to 500 |
| 17 | HARTT TRANSPORTATION SYSTEMS INC | General freight trucking, long-distance TL | 1 to 500 |
| 18 | SHAWS SUPERMARKETS INC | Supermarkets and other grocery stores | 1 to 500 |
| 19 | TRI COUNTY MENTAL HEALTH SERVICES | Outpatient mental health centers | 1 to 500 |
| 20 | CONFORM AUTOMOTIVE | Nonwoven fabric mills | 1 to 500 |
| 21 | CARBONITE INC | Other computer related services | 1 to 500 |
| 22 | HILLANDALE FARMS CONN LLC | Chicken egg production | 1 to 500 |
| 23 | GREAT FALLS MARKETING | Telemarketing and other contact centers | 1 to 500 |
| 24 | ALTERNATIVE SRVS-NORTHEAST INC | Residential developmental disability homes | 1 to 500 |
| 25 | LIBERTY MUTUAL GROUP INC | Direct property and casualty insurers | 1 to 500 |

Source: Center for Workforce Research & Information

Androscoggin County Hazard Mitigation Plan – 2017 Update

Transportation

Highways. Androscoggin County is served by the Maine Turnpike, with exits in Lewiston, Auburn and Sabattus. Other major routes serving the area include Routes 11, 26, and 121 serving the western part of the county, Route 196 serving Lewiston/Auburn and providing connections to the Bath/Brunswick/Topsham area, Routes 126 and 202 serving the eastern towns and Route 4 serving the north. Route 4 also provides access from Franklin County to the Maine Turnpike.

Rail. Railroads were important to the early development of the area and still offer freight service. The St. Lawrence & Atlantic offers connections to Canada, and Pan Am links to the south.

Airports. The Auburn-Lewiston Municipal Airport supports local and regional general aviation, flight training, cargo, and a large volume of corporate activity. The airport has two runways: one 5,000 feet in length and one 2,750 feet in length. The airport is owned and operated jointly by the cities of Auburn and Lewiston.

Hazardous Material Routes. Hazardous materials are shipped all throughout the Androscoggin County region. Routes are monitored by the State, County, and towns and will not be discussed further in this plan.

History

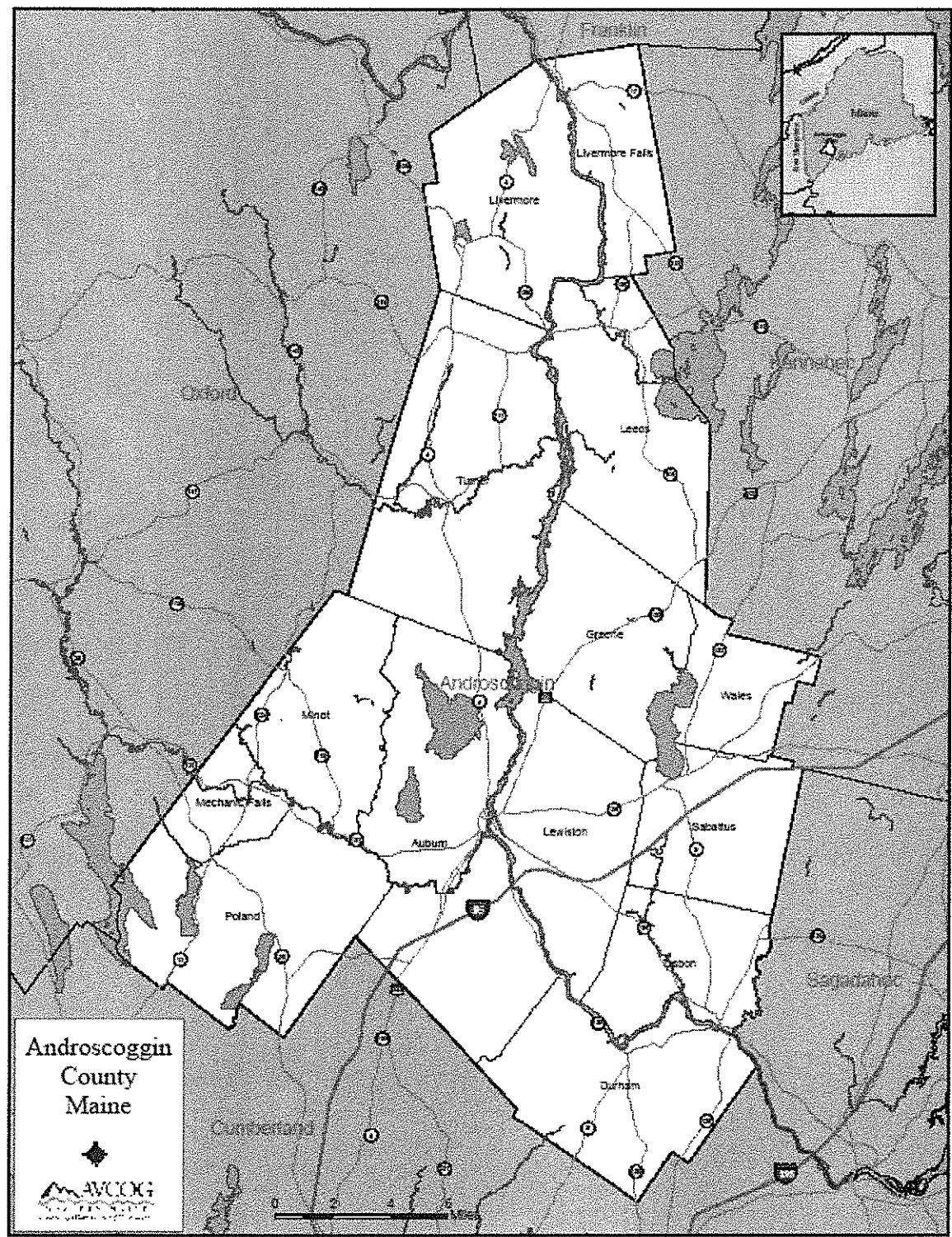
Androscoggin County was founded March 18, 1854. The county seat is located in the City of Auburn. County government in Maine has a somewhat limited role. Androscoggin County has seven county commissioners who oversee the operations of county government, which include sheriff, corrections, registry of deeds and emergency management.

The “twin cities” of Lewiston and Auburn developed during the industrial revolution of the early 1880's as the Androscoggin River could power the cities' factories. While some industrial development occurred in the other county towns, especially Lisbon, Livermore Falls and Mechanic Falls, they principally developed as agricultural and forestry communities.

While agriculture is less important today than in the past, several communities, including Turner and Auburn, still support an active farming environment. Much of the county's area remains wooded.

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Androscoggin County Map



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SECTION 2 - PREREQUISITES

Multi-Jurisdictional Plan Adoption

| | |
|----------------------------------|--|
| Requirement §201.6(c)(5): | For multi-jurisdictional plans, each jurisdiction requesting approval of the plan must document that it has been formally adopted. |
|----------------------------------|--|

This is a multi-jurisdictional plan that includes the following cities and towns:

Auburn, City of
Durham, Town of
Greene, Town of
Leeds, Town of
Lewiston, City of
Lisbon, Town of
Livermore, Town of
Livermore Falls, Town of
Mechanic Falls, Town of
Minot, Town of
Poland, Town of
Sabattus, Town of
Turner, Town of
Wales, Town of

Their adoption resolutions are on the following pages:

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SECTION 3 - PLANNING PROCESS

Multi-Jurisdictional Planning Participation

Requirement §201.6(a)(3) Multi-Jurisdictional plans (e.g., watershed plans) may be accepted, as appropriate, as long as each jurisdiction has participated in the process...Statewide plans will not be accepted as multi-jurisdictional plans.

The Androscoggin County Hazard Mitigation Plan 2017 Update was a multi-jurisdictional collaborative effort. The Hazard Mitigation Planning Steering Committee sought participants through town mailings, surveys, public meetings, the county website and emails.

A wide network of participants took part in planning efforts. Representatives in town government, road maintenance, emergency management, and fire safety all contributed to updating the Hazard Mitigation Plan.

Participants discussed county wide and town specific hazards and the probability and vulnerability of certain hazards. Groups also reviewed mitigation projects from the 2005 plan, new projects that have been added for the 2011 plan, and discussed any additional projects that were not already identified.

Additional participation was encouraged through phone and email correspondence for any recommendations/comments.

The Androscoggin Unified Emergency Management Agency contracted with Androscoggin Valley Council of Governments to prepare a plan update for the entire county, with specific town information as appropriate.

The Steering Committee provided expertise, data and assistance in preparing the plan; the following served on the Committee.

The Hazard Mitigation Planning Steering Committee consisted of the following representatives:

| | |
|-------------------|--|
| JoAnn Mooney | Maine Emergency Management Agency (MEMA) |
| Joanne Potvin | Director, Androscoggin Unified Emergency Management Agency (AUEMA) |
| Tim Bubier | Deputy Director, Androscoggin County AUEMA |
| Joan Walton, AICP | Regional Planner, AVCOG |

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The Municipal Hazard Mitigation Planning Group representatives consisted of the following:

| Name | Title | Municipality |
|---------------------|--|-----------------|
| William St. Michel | Chief of Fire & Rescue | Durham |
| Gildace Arsenault | Director of Planning & Code Enforcement Department | Lewiston |
| Richard Burnham | City Engineer | Lewiston |
| Ryan Leighton | Director of Public Works | Lisbon |
| Lisa Ward | Director of Emergency Management | Lisbon |
| Kristal Flagg | Town Manager | Livermore Falls |
| Ernest Steward, Jr. | Chief of Police | Livermore Falls |
| Arlan Saunders | Town Administrator | Minot |
| Wayne Cotterly | Director of Emergency Management | Poland |

Additional Organizations and Agencies participated in the development and review of the Androscoggin County Hazard Mitigation Plan:

Androscoggin County Commissioners
Maine Forest Service staff
Floodplain Management Program staff in the Maine Department of Agriculture,
Conservation and Forestry

Additionally, the following table indicates the jurisdictions that were part of the 2005 planning process as well as the revision processes during 2010 and 2017. An “X” indicates participation, though it may have been in a variety of forms such as the surveys, meetings, project identification or verification, or correspondence about the plan.

| Jurisdictions | 2005 Participation | 2010 Participation | 2017 Participation |
|-----------------|--------------------|--------------------|--------------------|
| Auburn | X | X | X |
| Durham | X | X | X |
| Greene | X | X | X |
| Leeds | X | X | X |
| Lewiston | X | X | X |
| Lisbon | X | X | X |
| Livermore | X | X | X |
| Livermore Falls | X | X | X |
| Mechanic Falls | X | X | X |
| Minot | X | X | X |
| Poland | X | X | X |
| Sabattus | X | X | X |
| Turner | X | X | X |
| Wales | X | X | X |

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| Participating Jurisdictions | | | | | | | |
|-----------------------------|---|---|---|---------|-------|------------------|-------------|
| Municipality | Kick-Off Meeting/Risk Assessment Meeting (01/05/2017) | Project/Map Review Meeting (03/09/2017) | Final Review and Comment Meeting (**/**/2017) | Surveys | Email | Project Updates* | Map Changes |
| Auburn | ✓ | ✓ | | ✓ | ✓ | PWD | Yes |
| Durham | ✓ | ✓ | | ✓ | ✓ | RC | Yes |
| Greene | | | | ✓ | ✓ | RC | No |
| Leeds | | | | ✓ | ✓ | RC | No |
| Lewiston | ✓ | ✓ | | ✓ | ✓ | CE | Yes |
| Lisbon | ✓ | ✓ | | ✓ | ✓ | PWD | Yes |
| Livermore | | ✓ | | ✓ | ✓ | RC | No |
| Livermore Falls | ✓ | ✓ | | ✓ | ✓ | TM | Yes |
| Minot | ✓ | ✓ | | ✓ | ✓ | TM | Yes |
| Mechanic Falls | ✓ | | | ✓ | ✓ | TM | No |
| Poland | ✓ | ✓ | | ✓ | ✓ | EMA | Yes |
| Sabattus | ✓ | | | ✓ | ✓ | RC | No |
| Turner | | | | ✓ | ✓ | PWD | No |
| Wales | | | | ✓ | ✓ | RC | No |

*Updates were done by the following:

PWD = Public Works Director

RC = Road Commissioner

CE = City Engineer

TM = Town Manager/Town Administrator

EMA = EMA Director

SB = Select Board

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Documentation of the Planning Process

Requirement § 201.6(b): In order to develop a more comprehensive approach to reducing the effects of natural disasters, the planning process shall include:

- (1) An opportunity for the public to comment on the plan during the drafting stage and prior to plan approval;
- (2) An opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development, as well as businesses, academia and other private and non-profit interests to be involved in the planning process; and
- (3) Review and incorporation, if appropriate, of existing plans, studies, reports, and technical information.

Requirement §201.6(c)(1): The plan shall document the planning process used to develop the plan, including how it was prepared, who was involved in the process, and how the public was involved.

Because this is a multi-jurisdictional plan, and all meetings were open to the public, neighboring communities were involved in the update process from the outset. To update the Hazard Mitigation Plan, the county first sent out a survey to all its towns. During meetings, the group reviewed and analyzed each section of the plan, with emphasis on hazards and assessed risks. The 2011 Androscoggin County Hazard Mitigation Plan was referenced, hazard mitigation projects were reviewed and updated, and new projects were added accordingly. Review also included reference to the 2013 State of Maine Hazard Mitigation Plan.

Information about the planning process was made via emails, municipal mailings and the county website. Androscoggin County Unified EMA continued to solicit input through meetings and calls or emails to jurisdictions were not able to attend meetings.

Pre-Kickoff Meeting 01/05/2017: A pre-kickoff meeting was held in January between MEMA, Androscoggin Unified EMA, and AVCOG. The group discussed needed updates to the current county map detailing critical services. AVCOG planned on supplying those to Androscoggin Unified EMA for their review. Androscoggin EMA had emailed towns about upcoming kickoff meetings and written a letter to towns discussing hazards, basic information and losses.

Kick-off Meeting 01/05/2017:

Androscoggin Unified EMA mailed letters to towns explaining that the 2011 Hazard Mitigation Plan for Androscoggin County is federally required to be updated every 5 years for towns to remain eligible for Hazard Mitigation Grant Program (HMGP) opportunities. The letter outlined an upcoming kick-off meeting.

Towns were asked to help inform the public of these meetings and the planning process. The meeting was held from 6:00 pm to 8:00 pm and was open to all towns in the county. The meeting was held in Lewiston at the Androscoggin Unified Emergency Management Office which is centrally located to all the communities in Androscoggin.

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Topics Discussed:

1. Androscoggin Unified EMA Director and MEMA began the meeting discussing Hazard Mitigation Plan updates and eligible projects.
2. MEMA gave a brief PowerPoint presentation on typical mitigation projects, especially ones that had been completed in the towns of Minot, Mechanic Falls and Turner.
3. AVCOG outlined:
 - a. Sections (1-6) and the timeframe for completing the updating process
 - b. Discussing the need for the county/towns to update the 2011 Androscoggin County Hazard Mitigation Plan every five years to remain eligible for grant assistance.
 - c. The necessary steps for individual towns in reviewing hazards and identifying mitigation projects.
 - d. Hazards classification and identification
 - e. Past hazard related planning per town
 - f. Project eligibility
 - g. New projects, maps
4. The meeting emphasized that towns need to determine which projects have been completed, those that need to be revisited, and those which are new.
5. The towns discussed and agreed that the typical hazards profiled in the last plan should be continued in this update.
6. Towns were told they would discuss old and new mitigation project revisions at the next meeting.

HANDOUTS INCLUDED:

1. Identifying Hazards and Assessing Vulnerability
2. Sample pages showing some updated occurrence tables
3. Prioritized County Mitigation Actions Projects in Androscoggin County (2011) Mitigation Projects lists for the Androscoggin County municipalities to update

| MEETING | | |
|---|-----------|---|
| | ATTENDEES | TOWNS |
| January 5, 2017 (Androscoggin Unified Emergency Management Agency Office) | 13 | Auburn, Durham, Lewiston, Lisbon, Livermore Falls, Mechanic Falls, Minot, Poland and Sabattus |

Hazard Mitigation Plan Update – Meeting March 9, 2017:

A meeting was held at the Androscoggin Unified Emergency Management Agency Office. The group reviewed old and new mitigation projects. Municipal-specific critical facilities maps were handed out for possible corrections and/or clarifications.

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Topics:

1. Meeting began with:
 - a. Identifying mitigation projects (old and new; completed, deferred or added).
 - b. Map corrections (town specific critical facilities map)
2. Municipal representatives determined that there are no changes to previous hazard classifications and discussed the 2016 drought conditions as they related to firefighting capacities.
3. Municipal representatives provided information pertaining to any hazard planning in their communities (Comprehensive Plans, building codes, CRS, Floodplain Ordinances, Flood Insurance)
4. Municipal representatives determined which projects have been completed, those that are in progress, and those which are new. There was discussion about breaking expensive or complicated projects into more manageable units.

HANDOUTS INCLUDED:

1. **Critical Facilities Map for each town.**

| MEETING | ATTENDEES | TOWNS |
|---|-----------|---|
| March 9, 2017 Androscoggin Unified Emergency Management Agency Office | 11 | Auburn, Durham, Lewiston, Livermore, Livermore Falls, Lisbon, Minot, Poland |

Prior to the Plan being sent to FEMA for review and conditional approval pending adoption, a final review and comment meeting was held on February 15, 2018 Androscoggin Unified Emergency Management Agency Office. Prior to the meeting, the updated sections of the plan were posted to the county website. To make it easy for readers to recognize changes from the previous plan, new information was in red font, outdated information was struck out and content that would be kept was still in black font.

Notice of this meeting was also on the county website and through the Great Falls TV cable channel. The public had the options of attending in person or providing their comments to the EMA office. (Until the meeting occurs, we will not know if there are any additional comments to make to the plan or this section.)

Aside from updates to the project list in the Strategy Section, Androscoggin County did not receive comments following the final review and comment meeting.

After the final review and comments the updated plan was sent to MEMA for final review prior to requesting FEMA review and approval. The plan adoption process will occur after FEMA's conditional approval.

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SECTION 4 - RISK ASSESSMENT

It is essential in any natural hazard mitigation plan to identify the hazards that exist in the town or multi-town region and to assess the vulnerability of the communities to the particular hazard. This is known as the hazard identification and vulnerability analysis process.



Source: Minot Flash Flood event WMTW channel 8 video clip images, August 2008

Identifying Hazards

Requirement §201.6(c)(2)(i): The plan shall include a description of the type, location and extent of all natural hazards that can affect the jurisdiction.

During update meetings in 2017, participating towns discussed hazards that face their community. Because of severe drought conditions in Androscoggin County in 2016, the risks associated with future droughts and resulting impacts on Androscoggin County communities were discussed as a possible addition to the hazard profiles. See scoring on the next page. The major impacts of drought are loss of fire protection capacity due to low water levels and wildfire potential. The following table has been updated to address Androscoggin County's vulnerability to that hazard and the probability that each hazard will occur in the future.

The following hazards will be examined in detail in this mitigation plan: Flood/Dam Failure, Severe Winter Storm, Severe Summer Storm, and Wildfire. A determination that these are the most significant hazards in Androscoggin County was made through personal communication and by reviewing plans, data, reports, and records. While several hazards have a high likelihood of occurring, the other factors of the hazard/vulnerability analysis relegate them to non-significant/lower priority hazards.

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Key to Rating:

| | | |
|-----|---------------|---|
| 3 | Severe: | Multiple deaths, mass casualties, or millions of dollars in damages |
| 2.5 | High: | Deaths or injuries; or \$100,000s in damages |
| 2 | Moderate: | Single death or several injuries; or \$10,000s in damages |
| 1.5 | Low: | Injuries; or \$1,000s in damages |
| 1 | Slight: | No deaths, single injury; or \$100s in damages |
| A. | Very Likely | |
| B. | Possible | |
| C. | Very Unlikely | |

| Type of Hazard | Potential Damages | Source of Information | Rating | Priority |
|--|-------------------|--|--------|----------|
| Avalanche | Low | In the northeast, only the Mt. Washington region of New Hampshire has the snowfall, wind conditions, slope and elevation to support regular occurrences. (www.avalanche.org) | 1C | 12 |
| Coastal Erosion | N/A | Androscoggin County does not have any coast line. | N/A | N/A |
| Coastal Storm | N/A | Androscoggin County does not have any coast line. | N/A | N/A |
| Drought | Moderate | Much of Maine, including Androscoggin County, experienced a drought from 1999 through 2003, and in 2016. Since the 2016 drought was of short duration, it was decided not to profile that hazard in this update. | 2C | 5 |
| Earthquake | Low | The Maine Geological Survey rates the entire state of Maine as a moderate risk for earthquake. | 1.5C | 7 |
| Expansive Soils | Low | Some of Androscoggin County's soils have moderate shrink/swell potential; however, these soils tend to be in low lying areas where development potential is limited, primarily by high water table. All other soils have low shrink/swell potential. (Soil Survey of Androscoggin and Sagadahoc Counties, Maine, USDA, SCS, November 1970) | 1C | 11 |
| Flood (includes potential dam failure) | High | The last major flooding on the Androscoggin and Little Androscoggin rivers was in 2009, while the flood of record for both occurred in 1936. There are over 40 dams in Androscoggin County, 2 of which have a High hazard potential and 5 of which have a Significant hazard potential. | 3A | 1 |

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| | | | | |
|---|----------|---|------|-----|
| Hurricane/ Windstorm | Moderate | During the 20 th Century, there have been at least 7 tropical storms/hurricanes; the most recent were severe storms in 2011 having caused damage throughout Androscoggin County. Most damage is from flooding due to heavy rain. Power outages have been widespread, often from tree limbs falling on power lines. Windstorm damage is usually limited to power outages and minor structural damage from falling tree limbs and flooding from heavy rain. | 1.5B | 6 |
| Landslide | Low | Androscoggin County is generally underlain by bedrock rather than unstable clay like marine soils. Maine Geological Survey indicates that most landslides are likely to occur in coastal communities. (www.state.me.us/mema) (www.state.me.us/doc/nrimc/mgs/mgs.htm) | 1C | 9 |
| Severe Summer Storm/ Extreme Heat | Moderate | Excessive rainfall amounts over relatively small areas results in high stream flows and localized flooding resulting in excessive erosion and potentially damaging stream channels, culverts, bridges, roads and utilities. “A violent weather phenomenon producing winds, heavy rains, lightning, and hail that causes injuries damages/destroys property, crops, and/or livestock.” (http://www.maine.gov/mema/prepare/prep_history.shtml MEMA, 2009). While the climate in Androscoggin County is generally temperate, summer temperatures have occasionally exceeded 100°F. “In extreme heat and high humidity, evaporation is slowed and the body must work extra hard to maintain a normal temperature... Older adults, young children, and those who are sick or overweight are more likely to succumb to extreme heat.” (http://www.fema.gov/hazard/heat/index.shtml FEMA, 2010). | 3B | 3 |
| Severe Winter Storm/ Hailstorm | High | Androscoggin County experienced a declared blizzard in January 2015 (DR-4208), with more than two-feet of snow falling in some communities. Androscoggin County experiences a severe winter storm almost every year. The 1998 Ice Storm resulted in more than \$3 M in damages. Freezing conditions may endanger resident health and safety. Although more than 20 hailstorms have been reported since 1950, there have been no injuries or quantified property or crop damage. | 3A | 2 |
| Subsidence | Low | The bedrock underlying Androscoggin County is predominately granitic and unlikely to be affected by significant withdrawal of water. | 1C | 10 |
| Tornado | Low | Androscoggin County has experienced 4 tornadoes since 1950, with one injury reported. Androscoggin County experienced one F2 tornado in 1971. The most recent tornado, in 1988, caused minor damage to homes in Hill View Trailer Park in Turner and damaged a small airplane at Twitchell’s Airport in Turner. | 1B | 8 |
| Tsunami | N/A | The minimum elevation of land in Androscoggin County is approximately 60 feet above mean sea level, well above the level of any tsunami. The County’s proximity (or lack thereof) to coastline precludes this phenomenon from affecting this County. | N/A | N/A |

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| | | | | |
|-------------------------|----------|--|-----|-----|
| Volcano | N/A | There are no known volcanoes in Androscoggin County. | N/A | N/A |
| Wildfire/ Urban fire | Moderate | Maine experienced devastating fires in 1947, with some minor fires in Androscoggin County. Between Aug. 1 & Sept. 12, 2002, there were more than 220 fires in Maine during the height of the drought. (Lewiston Sun Journal, Sept. 12, 2002) | 2B | 4 |

Profiling Hazards

Requirement (201.6(c)(2)(i): The risk assessment shall include a description of the location and extent of all natural hazards that can affect the jurisdiction. The plan shall include information on previous occurrences of hazard events and on the probability of future hazard events.

The top 4 hazards are detailed below:

| Summary of Hazards Profiled in this Plan | | |
|--|---|---|
| Hazard | How Identified | Why Identified |
| Flooding | Maine State Hazard Mitigation Plan – 2013 Update, local historic data, residents. | Flooding can occur anytime throughout the year in Androscoggin County, and can range from events such as excessive summer/autumn rains, excessive spring rains coupled with snowmelt runoff to ice jams in the winter. |
| Severe Summer Storm | Maine State Hazard Mitigation Plan – 2013 Update, local historic data, residents. | Androscoggin County generally has experienced at least one severe summer storm annually with additional storms becoming more frequent. |
| Severe Winter Storm | Maine State Hazard Mitigation Plan – 2013 Update, local historic data, residents. | Androscoggin County generally experiences at least one severe winter storm annually. |
| Wildfire | Maine State Hazard Mitigation Plan – 2013 Update, local historic data, residents. | New building construction without buffer zones poses potentially dangerous situations. Blow-downs from severe wind storms or ice storms accumulate on forest floors and until decomposed, can create highly ignitable debris. |

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Flooding



Source: Minot Flash Flood event WMTW channel 8 video clip images, August 2008

General Definition: a temporary overflow of water onto lands not commonly covered by water. Flooding is the most frequent natural hazard in Androscoggin County.

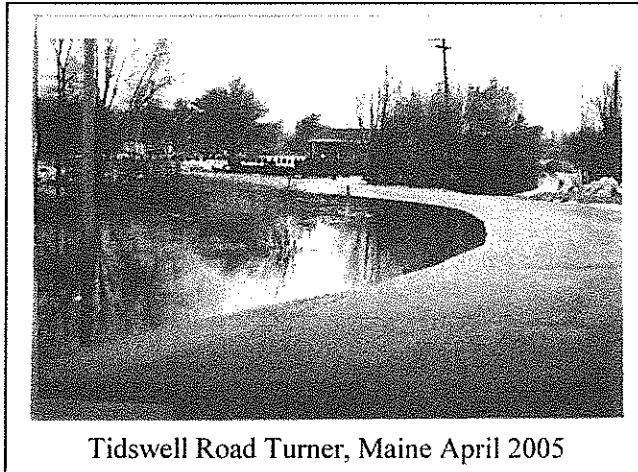
Types of Flooding in Androscoggin County: There are several types of potential flooding in Androscoggin County.

- **Dam Failure:** Dam failure is the spontaneous release of water from the loss of structural integrity of a barrier constructed to hold back the flow of water causing rapid flooding, loss of life, and damage or destruction of property as well as the forced evacuation of people and essential resources.
- **Flash Flood:** Several inches of rain occurs over a short period of time.
- **Ice Jam:** A buildup of snow and ice occur at a section(s) along a river which results in water to overflow its banks upstream. A sudden release of an ice jam downstream also results in an abundance of water downstream. Large masses of floating ice debris may cause destruction in its wake resulting in structural damage, loss of vegetation or bodily injury.
- **Riverine/Riparian:** Spring runoff and excessive rainfall may cause river banks to overflow and erode. Erosion not only leads to loss of property along waterways but sedimentation deposits affect aquatic species.
- **Urban:** “Overflow of storm sewer systems, usually due to poor drainage, following heavy rain or rapid snowmelt. The combined sanitary and storm water systems that some urban areas installed years ago cause flooding of sanitary sewerage when riparian floods occur. Runoff is increased due to a large amount of impervious surfaces such as roof tops, sidewalks and paved streets” (State of Maine Hazard Mitigation Plan, MEMA, 2007).

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A.Location:

Flooding, or a temporary overflow of water onto lands not commonly covered by water, is the most frequent natural hazard in Androscoggin County. Flooding may result from snow melt combined with steady rain when major rivers overtop their banks, or it may be flash flooding when several inches of rain occur over a short period of time. Both types of flooding occur in Androscoggin County.



Under the right climatic conditions, ice jams can form on some Androscoggin County rivers. The ice acts as a dam, causing backwater flooding. Damage can also occur when the jam lets go. Jams tend to occur where there is a flattening of the river slope and/or an obstruction in the river¹.

The chance of dam failure is greater during flood events particularly when coupled with ice jams. There are more than 40 dams in Androscoggin County. These range in size from small privately owned dams on many ponds to Gulf Island Dam which creates an impoundment 14 miles long with a surface area of 2,862 acres.

A dam's hazard rating determines responsibilities of the dam owner and situational awareness on the part of downstream residents and businesses. Dam owners with "high" or "significant" potential hazard ratings must produce an emergency action plan (EAP) and forward it to MEMA for compliance with the law. The primary purpose of the EAP is to alert and warn potentially affected residents and businesses in the "call down area" when there is an "imminent" or actual breach. Copies are kept by the owner, relevant local, county and state agencies and must be updated every two years. See definition excerpts from the Dam Safety Law in the table below:

| Hazard Ratings | Excerpts from Dam Safety Law Definition |
|----------------|--|
| High | "...will probably cause loss of human life;" |
| Significant | "...no probable loss of human life but can cause major economic loss..." |
| Low | "...no probable loss of human life and low economic...losses" |

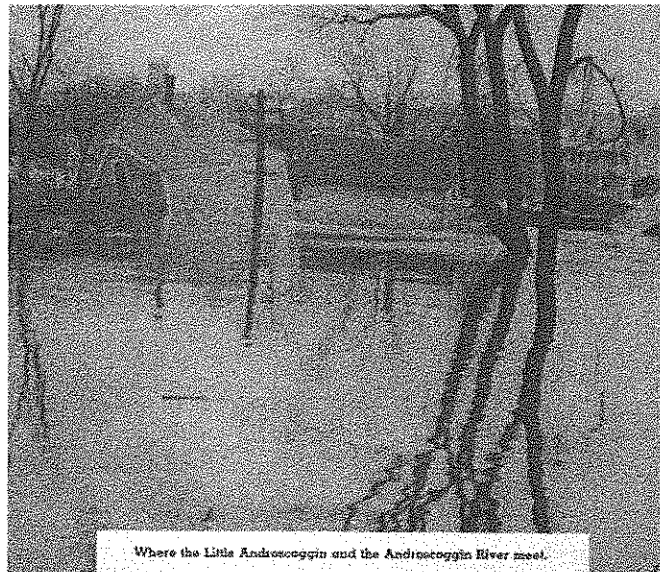
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¹United States Army Corps of Engineers, Historical Ice Jam Flooding in Maine, New Hampshire and Vermont, October 1980.

| Dam Name | Dam | Hazard Rating | Location | River |
|----------------------|---------------------------|---------------|-------------------|--------------|
| Gulf Island | Next Era Energy | High | Auburn - Lewiston | Androscoggin |
| Deer Rips | Next Era Energy | High | Auburn - Lewiston | Androscoggin |
| Upper Dam | Max Miller & Co., Inc. | Significant | Lisbon Falls | Sabattus |
| Livermore Falls Mill | International Paper Co. | Significant | Livermore Falls | Androscoggin |
| Estes Bog | Consolidated Hydro Maine, | Significant | Poland | Coyne Brook |
| Sleeper | Town of Sabattus | Significant | Sabattus | Sabattus |
| Nezinscot | Town of Turner | Significant | Turner | Nezinscot |

B. Extent:

Although the State Plan highlights 1987 as the worst flood of record in Maine, the floods of record for Androscoggin County are 1936, which took houses down river, and 1987.



“Fifty News Pictures of Maine’s Greatest Flood.” The Lewiston Daily Sun and the Lewiston Evening Journal, March 12-23, 1936.

Flood damages to roads, bridges and ditches continue to be the most common occurrence throughout Androscoggin County, especially in heavy rain events (> 3-5” in 24 hours). Depending on the saturation level of the ground at the time of the event, and the duration of the storm, the

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extent of damages can vary from a few overwhelmed culverts to major road washouts throughout the county. Note the range in severity of flooding events on page 4-12.

The Androscoggin River, which traverses and divides the county, is the major river of concern. Other important rivers are the Little Androscoggin, in the west, the Nezinscot, in the north, and the Sabattus. These major rivers have experienced major flooding events over the past 100 years. Many smaller brooks and streams have also flooded; while flooding on these streams may be less catastrophic, it may occur more frequently. In addition to spring floods, heavy summer rains and fall tropical storms can result in localized flooding.

A dam breaching event can occur spontaneously with little time to warn persons and communities down river. With the renewed interest in dam safety and the enactment of dam safety inspections to detect structural problems in 1997, warning times have increased significantly. Regarding the possibility of flooding from dam failure, MRS Title 37-B, Chapter 24, also known as Maine's Dam Safety Law, classifies dams into three hazard potential ratings: high, significant and low. High and significant hazard rated dams are inspected every six years. According to Maine law, dams having a high and significant hazard rating classification are required to have an Emergency Action Plan that includes notification procedures for warning downstream communities and populations of impending flash flooding. Accordingly, there are seven EAPs that must be updated every two years to remain compliant. Based on the EAP for Gulf Island Dam, a breach of this dam could impact parts of Lewiston, Auburn, Lisbon and Durham in Androscoggin County.

Androscoggin River:

The Androscoggin River has drained some 2,900 square miles as it enters Androscoggin County at Livermore/Livermore Falls. The river then forms a municipal boundary as it traverses the county. The river has a highly regulated flow management system. Several headwater lakes are manipulated to store water during periods of high runoff and to release water to the river system during periods of low runoff. This flow management system was established to enhance the river's suitability for power production and manufacturing processes and to reduce flooding conditions. Through flow regulation, spring flows are reduced and summer flows are increased significantly above what would naturally occur.

Before the damming and industrialization of the Androscoggin River, it was a rough and rugged water system. With an average drop of eight feet per mile, it was a raging torrent during periods of high runoff. At times of minimal runoff, the river resembled a brook at various points along its path to Merrymeeting Bay, a tidal estuary.

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Flooding of the Androscoggin generally occurs in the spring; several factors are needed to create significant flooding, including heavy rain, high water content of the snow pack and deep frost. Ice can be a major hazard during spring runoff, creating higher floodwaters and potential damage to bridges and other structures. Major flooding has occurred on the Androscoggin since earliest recording in 1896, the March 1936 flood is considered the flood of record, with a maximum flow of 135,000 cfs in Auburn.



1987 Flood, Roak Block, Auburn, ME.

Although the floodplain is not extensive, it does include some of the older, developed portions of Lewiston, Auburn, Lisbon and Livermore Falls. Parts of Turner, Livermore and Durham can also be affected by flooding from the Androscoggin. Flooding along the Androscoggin causes both structural and infrastructure damage.



Flooded Roadway Turkey Lane Road Livermore, ME April 2005

In Auburn, structure and infrastructure damage as the result of a major flood typically occurs along North River Road and Main Street. Damages occur to public roads as well as several commercial and residential structures. Downtown Auburn below the Longley Bridge in the area of Miller and Main Street would be flooded in a major flood event. This area contains primarily commercial buildings. In New Auburn, the residential Newbury Street neighborhood would also suffer damage. In addition, First and Second Streets and Riverside Drive areas, which contain a mixture of commercial and residential structures, would be damaged.

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There are approximately 150 residential and 40 non-residential structures located in the floodplains of Lewiston. Potential structural and infrastructure damage from major flood waters on the Lewiston side of the Androscoggin occur in three primary locations: the Tall Pines Drive area where multi-family development is located; businesses located south of the Longley Bridge; and sections of Lincoln, River, and Cedar Streets which contain both business and residential structures.

The South Bridge was destroyed by flooding in 1896 and again in 1936 after which a higher structure was built. In the 1953 flood, the North Bridge was closed for several hours.

In Durham, the areas that are vulnerable to flooding and/or have had repeated flood damage are Cedar Pond Road, Meadow Road, Pinkham Brook Road, Rabbit Road, Royalsborough Road, Runaraound Pond Road, Snow Road, Soper Road and Swamp Road.

In Lisbon, the areas that are vulnerable to flooding and/or have had repeated flood damage are Burrough Road adjacent to Bridge #0016, Ferry Road and several stream crossings, River Road near Route 196, Crest Avenue, and Davis Street.

In Livermore Falls, Foundry Road has suffered the most flood damage, including damage in 1987 to the water pollution control facility. Searles Street, Upper Depot Street and the Norris Bridge in East Livermore are vulnerable to flooding and/or have had repeated flood damage.

Little Androscoggin River:

Damaging floods have been recorded in the Little Androscoggin River basin as early as 1855. In Auburn, the 1936 flood had an estimated discharge of 16,800 cfs. This compares to 16,500 cfs in the 1953 flood and 14,400 cfs in 1987. Each of these floods had a recurrence interval of greater than 100 years. In Auburn, the principal areas of potential structural damage from flooding of the Little Androscoggin River are near Washington Street and in New Auburn near its confluence with the Androscoggin River. In these locations, commercial and residential structures are located in the floodplain. There is also potential for flooding in Mechanic Falls, particularly on Highland Avenue and Riverside Drive, Bucknam Bridge Road in Minot, and in Poland.

Nezinscot River:

The Nezinscot River forms in Androscoggin County in two branches; the east branch forms the boundary between the towns of Sumner and Hartford. In Turner, Martin Stream, known to have frequent flooding, joins the river. A gage at Turner Center has been operating since 1941, recording flows from the 169 square mile drainage area. On April 1, 1987, the flow of 11,000 cfs was about 80% of the highest recorded on March 27, 1953, the flood of record on this river. There is the potential for damage to some development in Turner Village, particularly on School House Hill Road.

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Sabattus River:

The Sabattus River flows out of Sabattus Pond, in the south central part of Androscoggin County, and flows southerly where it enters the Androscoggin River in Lisbon. There are no flow records for this river; however, the surface area of the pond is likely to dampen flows in this watershed. One dam along the river was also constructed for flood control. There is potential for damage in Lisbon, where the river is quite close to Route 196, along Mill Street, and where the river crosses Route 196 and the railroad tracks before joining the Androscoggin.



Webster Corner Road Sabattus, ME

C.Previous Occurrences:

| Historical Summary of Flooding Events in Androscoggin County | | | | |
|--|------------------|--------------------------|--------------|------------------------------------|
| Year | Month | Day | Declaration | Declaration Number |
| 1896 | March | 2 | N/A | N/A |
| 1936 | March | 11-23 | N/A | N/A |
| 1953 | March | 27-30 | N/A | N/A |
| 1977 | March | 20 | N/A | N/A |
| 1984 | June | 5/31 to 6/2 | N/A | N/A |
| 1986 | January | 27-29 | N/A | N/A |
| 1987 | April | 1 ("April Fool's Storm") | Presidential | FEMA-788-DR-ME |
| 1989 | May-July | 5/12 to 7/27 | Presidential | FEMA-830-DR-ME |
| 1992 | March | 27 | Presidential | FEMA-940-DR-ME |
| 1993 | April | "Easter Flood" | Presidential | FEMA-988-DR-ME |
| 1996 | January-February | 1/19 to 2/6 | Presidential | FEMA-1106-DR-ME |
| 1996 | April | 16-17 | Presidential | FEMA-1114-DR-ME (addendum to 1106) |
| 1998 | January | 1/9 to 1/23 | Presidential | FEMA-1198-DR-ME |
| 1998 | June | 12-21 | Presidential | FEMA-1232-DR-ME |
| 2000 | March-April | 3/28 to 4/26 | Presidential | FEMA-1326-DR-ME |
| 2003 | December-June | 12/17/02 to 6/1/03 | Presidential | FEMA-1468-DR-ME |
| 2005 | March-May | 3/28 to 5/3 | Presidential | FEMA-1591-DR-ME |

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| | | | | |
|------|-------------|----------------|--------------|-----------------|
| 2005 | March | 11-12 | Presidential | FEMA-3210-DR-MR |
| 2007 | April | 4/5 to 4/23 | Presidential | FEMA-1693-DR-ME |
| 2008 | July-August | 7/18 to 8/16 | Presidential | FEMA-1788-DR-ME |
| 2009 | December | 12/11 to 12/27 | Presidential | FEMA-1815-DR-ME |

(Source: <http://www.fema.gov/femaNews/disasterSearch.do> FEMA, 2016 and State Hazard Mitigation Plan – 2013 Update)

Note: Androscoggin County has not had a Disaster Declaration for flooding since 2008.

There are 189 residential and non-residential policies in effect in Androscoggin County. The breakdown by municipality is:

| Flood Insurance Policies as of May 31, 2017 | | | | | | |
|---|---------------|------------|-------------------|-------------------|-----------------|--------------------------|
| Community | Single Family | 2-4 Family | Other Residential | Total Residential | Non-Residential | Total Policies in Effect |
| Auburn | 55 | 9 | 4 | 68 | 24 | 92 |
| Durham | 5 | 0 | 0 | 0 | 0 | 5 |
| Greene | 7 | 0 | 0 | 0 | 0 | 7 |
| Leeds | 6 | 0 | 0 | 0 | 0 | 6 |
| Lewiston | 11 | 6 | 7 | 24 | 11 | 35 |
| Lisbon | 13 | 1 | 0 | 14 | 1 | 15 |
| Livermore | 4 | 0 | 0 | 4 | 0 | 4 |
| Livermore Falls | 1 | 0 | 0 | 0 | 1 | 2 |
| Mechanic Falls | 7 | 1 | 0 | 8 | 0 | 8 |
| Minot | 1 | 0 | 0 | 1 | 0 | 1 |
| Poland | 10 | 0 | 0 | 10 | 0 | 10 |
| Sabattus | 2 | 0 | 0 | 2 | 2 | 4 |
| Turner | 19 | 1 | 0 | 20 | 1 | 21 |
| Wales | 1 | 0 | 0 | 1 | 0 | 1 |

The following table details the number of claims by property type for each municipality in Androscoggin County:

| Androscoggin County Flood Insurance Claims Data – as of August 8, 2017 | | | | | | |
|--|---------------|------------|-------------------|-------------------|-----------------|-------------------|
| Community | Single Family | 2-4 Family | Other Residential | Total Residential | Non-Residential | Total # of Claims |
| Auburn | 29 | 10 | 6 | 45 | 14 | 59 |
| Durham | 3 | 0 | 0 | 3 | 1 | 4 |
| Greene | 5 | 0 | 0 | 5 | 0 | 5 |
| Leeds | 2 | 0 | 0 | 2 | 0 | 2 |
| Lewiston | 13 | 7 | 2 | 22 | 2 | 24 |
| Lisbon | 0 | 0 | 0 | 0 | 3 | 3 |
| Livermore | 2 | 0 | 0 | 2 | 0 | 2 |

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| | | | | | | |
|-----------------|---|---|---|---|---|---|
| Livermore Falls | 3 | 0 | 0 | 3 | 0 | 3 |
| Mechanic Falls | 5 | 0 | 0 | 5 | 0 | 5 |
| Minot | 1 | 0 | 0 | 1 | 0 | 1 |
| Poland | 0 | 0 | 0 | 0 | 0 | 0 |
| Sabattus | 1 | 0 | 0 | 1 | 0 | 1 |
| Turner | 9 | 0 | 0 | 9 | 0 | 9 |
| Wales | 2 | 0 | 0 | 2 | 0 | 2 |

(Source: Floodplain Management Program in the Maine Department of Agriculture, Conservation and Forestry)

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D. Probability of Future Events:

Floods are described in local flood hazard studies in terms of their extent, including the horizontal area affected, and the related probability of occurrence. Flood studies use historical records to determine the probability of occurrence for different extents of flooding. The most widely adopted design and regulatory standard for floods in the United States is the 1-percent annual chance flood and this is the standard formally adopted by FEMA. The 1-percent annual flood, also known as the base flood, has a 1 percent chance of happening in any particular year. It is also referred to as the “100-year flood.” The probability of flooding of homes, commercial and governmental buildings and critical facilities located in flood-prone areas is 1% in any given year.

Dam failure risk. Maine dams were constructed incrementally over a period of 300 years. Businesses harnessed the abundant fast flowing rivers and rocky rapids for the development of energy and transportation. Many dams throughout the country are now aged, and in Maine the majority of these structures are nearly 100 years old and beyond the normal design life of civil engineering works. Many are low head dams constructed using local materials of stone, timber and earth.

Since Gulf Island and Deer Rips are high hazard dams, Lewiston-Auburn would be most at risk from a breach since release of such large impoundments could cause loss of life. Per the table, and classification of the significant hazard dams on page 4-6, the towns of Lisbon, Livermore Falls, Poland, Sabattus and Turner could expect infrastructure damages, especially to downstream roads and bridges if their dams were to breach.

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(Severe) Winter Storms

General Definition. Extreme ice and snow events which may be accompanied by below-freezing temperatures.

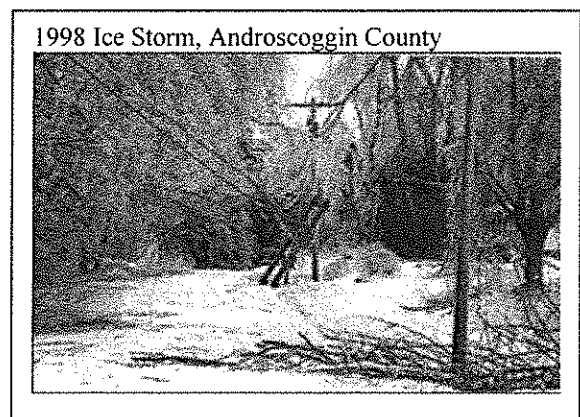
Types of Winter Storms. Blizzards, sleet, and ice storms can threaten Androscoggin County at any time from December through April. The climate of Androscoggin County is classified as Humid Continental with cool summers. Minimum winter temperatures may drop to -20 or -30° F. However, daytime temperatures generally range from 0° to 30° F. Annual snowfall averages some 78 inches, with the greatest amounts falling in January and February.

- **Blizzard:** Snow and strong winds lasting 12 -24 hours, with some dropping snow for up to 72 hours. Blizzards create poor visibility and dangerous wind chill.
- **Sleet:** Rain which turns to ice before reaching the ground causing potentially dangerous road travel.
- **Ice:** Freezing conditions due to an ice/snow mix creating dangerous situations for travel and survival due to power outages for heat and food preparation.

A.Location:

All of Androscoggin County is subject to severe winter storms. The most recent severe winter storm to receive a presidential declaration was the January 26-28, 2015 blizzard.

The most recent catastrophic winter storm to hit Androscoggin County was the Ice Storm of January 1998. More than 1½ inches of ice collected on utility lines, causing them to break from the weight of the ice or to be broken by ice- laden trees falling across them. Outlying areas of Androscoggin County were without electricity for more than 2 weeks. The costs of the Ice Storm of 1998 were substantial. Utility companies from Maine and throughout the East Coast worked around the clock to clear downed trees and replace power lines. Many area residents were unable to reach their places of employment forcing their employers to close. Federal disaster reimbursement to county communities and public service agencies topped \$3.2 million.



Blizzards carry with them their own problems. Lasting from 12 to 24 hours, with some dropping snow for up to 72 hours, blizzards often interrupt electrical and telephone service and cause roads to become impassible as the result of snow accumulation and drifting. Business closings can occur due to road conditions and loss of power. Structural failures are possible as the result of snow loads on roofs. This is of particular concern in communities such as Auburn, Lewiston,

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Lisbon, Livermore Falls and Mechanic Falls because they contain many older structures constructed prior to snow load design standards. Heavy snow loads can also result in formation of ice dams on roofs, resulting in leakage and damage to building interiors.

Municipal Survey – Location of Areas Susceptible to Severe Winter Storms. The following is a summary of areas that have been identified as being vulnerable to severe winter storms:

- Auburn – citywide, anywhere next to the Androscoggin River and the Little Androscoggin River is subject to ice jams
- Durham – townwide
- Lewiston – rural areas
- Minot – Death Valley Road
- Poland – power outages mostly on private camp roads

B.Extent:

Blizzards, sleet, and ice storms can threaten Androscoggin County at any time from December through April. In addition to the ice storm of January 1998, Presidential Disasters were declared as a result of snow and extreme winter weather in and 2013, with the most recent in 2015.

Blizzards can last from 12 to 24 hours, with some dropping snow for up to 72 hours with depths measured in feet rather than inches.

C. Impacts

Blizzards often interrupt electrical and telephone service and cause roads to become impassible as the result of snow accumulation and drifting. Business closings can occur due to road conditions and loss of power. Structural failures are possible as the result of snow loads on roofs. This is of particular concern in communities such as Auburn, Lewiston, Lisbon, Livermore Falls and Mechanic Falls because they contain many older structures constructed prior to snow load design standards. Heavy snow loads can also result in formation of ice dams on roofs, resulting in leakage and damage to building interiors.

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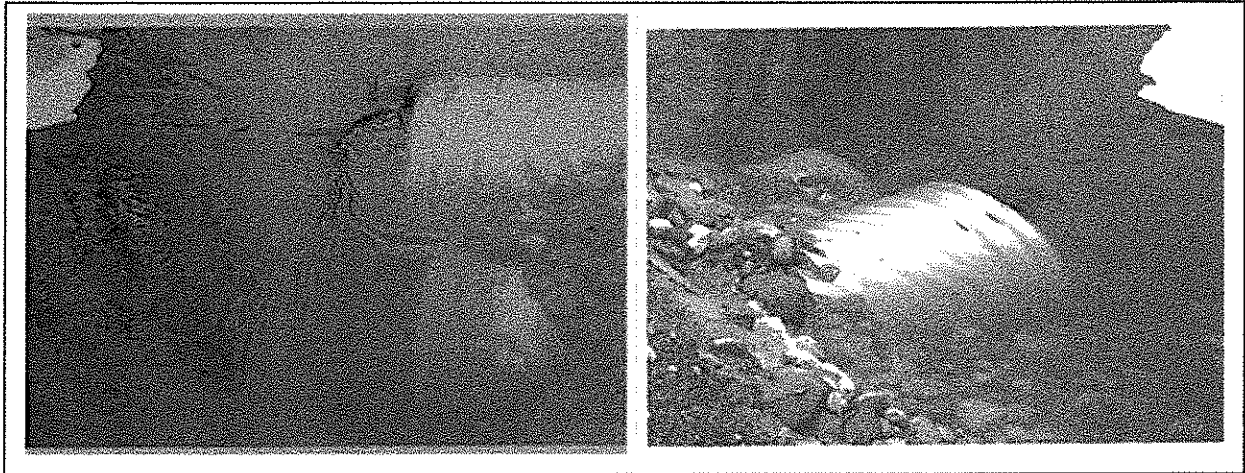
D.Previous Occurrences:

| Historical Summary of Major Winter Storms in Androscoggin County | | | | |
|--|----------------|-------|---|--------------------|
| Year | Month | Day | Description | Declaration Number |
| 1993 | March | 13-14 | Blizzard with severe winds and snowfall | EM-3099 |
| 1998 | January | 5-25 | "Great Ice Storm of '98"; major power outages, forestry damage | DR-1198 |
| 2001 | March | 5-31 | Severe winter storm and flooding | EM-3164 |
| 2002-3 | Dec. 17-June 1 | 14 | Extreme winter weather; severe cold and frost (the "Frozen Pipes" Disaster) | DR-1468 |
| 2005 | February | 10-11 | Severe winter storms; extreme cold | EM-3206 |
| 2005 | March | 9 | Severe winter storms; extreme cold | EM-3209 |
| 2005 | March | 11-12 | Severe winter storms; extreme cold | EM-3210 |
| 2013 | February | 8-9 | Severe winter storm (blizzard) | DR-4108 |
| 2013 | December | 21-26 | Severe ice storm compounded by sub-freezing temperatures from the Polar Vortex; prolonged power outages | Denied |
| 2015 | January | 26-28 | Blizzard that closed state and municipal offices; major snow removal efforts and overtime costs | DR-4208 |
| 2017 | February | 13 | State offices closed due to blizzard; motorists warned to avoid any unnecessary travel to aid road crews during snow plowing. | N/A |

Sources: FEMA website 2017, MEMA records and State Hazard Mitigation Plan – 2013 Update

E. Probability of Future Events: While there are no probability studies for severe winter storms, given Maine's latitudinal and longitudinal location, it is reasonable to expect one severe storm per winter season.

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Camaro Drive Leeds, ME February 2010

(Severe) Summer Storms

General Definition: Severe winds, excessive rains and severe lightning storms.

Types of Severe Summer Weather Events: Certain weather events may contain one exaggerated characteristic or several hazards.

- **Hurricane:** Tropical storms with wind speeds reaching upwards of 74 miles per hour, accompanied by heavy rain. Hurricanes are categorized on a Saffir-Simpson Scale; category one has wind speeds 74-95mph, category two with winds 96-110mph, category three from 111-130mph to category five with winds over 155mph. Damage varies considerably; damage to unanchored mobile homes in a category one storm to evacuation of structures during a category five storm. (FEMA, 2009)
- **Tornado:** Vortex of wind which develops during a thunderstorm and funnels towards the ground. Tornado activity is most likely to occur between March and August, and is extremely rare in Androscoggin County. Tornado activity in Androscoggin County would mainly be categorized as gale winds with wind speeds 40-72mph. There is a slight chance for moderate wind speeds 73-112mph winds.
- **Microburst:** Often mistaken as a tornado. In contrast to the upward rush of air in a tornado, air blasts rapidly downward from thunderstorms to create microbursts. (FEMA, 2009)

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Bridge Collapse Minot, ME August 2008

A.Location:

All of Androscoggin County is subject to severe summer storm events. Some areas have recently experienced microburst activity which has created substantial damage, but not life threatening. Easterly storms from the coast are more often severe rain and wind events while westerly storms which are most active in the mountains before reaching the valleys of Androscoggin County. There is a definite line of demarcation with more severe storms north of the town of Turner as well as the towns of Poland into Oxford (part of Oxford County).

Municipal Survey – Location of Areas Susceptible to Severe Summer Storms. The following is a summary of areas that have been identified as being vulnerable to severe summer storms:

- Auburn – citywide
- Lewiston – citywide
- Livermore Falls – Upper Depot Street, Searles Street, Norris Bridge
- Minot – Death Valley Road
- Poland – power outages on private camp roads

B.Extent:

The most potentially damaging types of summer storms in Androscoggin County would be F1 or greater tornados, microbursts with winds in excess of 100 miles per hour, thunderstorms of more than an inch of rain per hour that could wash out roads and result in flash flooding, or an actual hurricane strike that could cause deaths as well as structural damages. The table below provides information on various categories of tornados.

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The Fujita Tornado Scale (abbreviated)

| Maximum Wind Speeds | Tornado Category | Equivalent Saffir-Simpson Scale (for hurricanes) | Typical Effects |
|---------------------|------------------|--|--|
| 40-72 mph | F0 | NA | Gale tornado; light damage to chimneys; breaks twigs and branches off trees; pushes over shallow-rooted trees; damages signboards; some windows broken. |
| 73-112 mph | F1 | Cat 1/2/3 | Moderate tornado. Moderate damage: peels surfaces off roofs; mobile homes pushed off foundations or overturned; outbuildings demolished; moving autos pushed off roads; trees snapped or broken. |
| 113-157 mph | F2 | Cat 3/4/5 | Significant tornado; considerable damage: roofs torn off frame houses; mobile homes demolished; frame houses with weak foundations lifted and moved; boxcars pushed over; large trees snapped or uprooted; light-object missiles generated. |
| 158-206 mph | F3 | Cat 5 | Severe tornado; severe damage: roofs and some walls torn off well-constructed houses; trains overturned; most trees in forests uprooted; heavy cars lifted off the ground and thrown; weak pavement blown off roads. |
| 207-260 mph | F4 | NA | Devastating tornado; devastating damage: well-constructed homes leveled; structures with weak foundations blown off some distance; cars thrown and disintegrated; large missiles generated; trees in forest uprooted and carried some distance away. |

C. Impacts

To date, the worst damages from severe summer storms have been the power outages resulting from broken limbs that have fallen on utility lines or a transformer that might get struck by lightning. Today, that can interrupt use of the Internet as well as the temporary loss of refrigeration and air conditioning.

D. Previous Occurrences:

| Historical Summary of Hurricanes/Tropical Storms & Tornadoes/Micro-bursts in Androscoggin County | | | | |
|--|-------------|-------|--|--------------------|
| Year | Month | Day | Description | Declaration Number |
| 1938 | September | 21 | Hurricane | N/A |
| 1971 | July | 31 | F2 Tornado | N/A |
| 1985 | September | 17 | Hurricane "Gloria" | N/A |
| 1991 | August | 19 | Hurricane "Bob" | FEMA-DR-915-ME |
| 1999 | September | 16-19 | Hurricane "Floyd" | FEMA-DR-1308-ME |
| 2008 | September | 9 | Severe storms, flooding, and tornadoes | FEMA-DR-1788-ME |
| 2011 | August-Sept | | Tropical Storm Irene | FEMA-DR-4032 |

(Sources: <http://www.fema.gov/femaNews/disasterSearch.do> FEMA, 2010, the and 2012 Androscoggin County Hazard Mitigation Plan and the State Hazard Mitigation Plan – 2013 Update.)

NOTE: Androscoggin County has not been in a Hurricane/Tropical Storm declaration since 2011.

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E.Probability of Future Events:

There are no probability studies pertaining to severe summer storms but at least one (severe) summer storm is possible in Androscoggin County each year. The National Oceanic and Atmospheric Administration's (NOAA) National Weather Service (NWS) provides forecasting, advanced warning, and awareness of storms.

Wildfires

General Definition. Wildfires are uncontrolled fires that occur in combustible grassland and woodlands environments. Wildfires commonly cover large areas and spread quickly with potentially erratic movement.

Types of Wildfires: There are three main types of Wildfires.

- Forest Fires which are large and slow due to lesser undergrowth for combustion. Once fire reaches the tree canopy it burns fiercely.
- Brush Fires which occupy lowland with low lying dry vegetation such as grass and shrub. Brush fires burn quickly and spread easily.
- Grass Fires which are fast moving, intense, and comparatively brief.

A.Location:

Maine's forests are not as susceptible to fire as some areas of the country that have been in the news in recent years. Maine generally has adequate precipitation throughout the year to support its forest vegetation, and its forest species are not as susceptible to ignite through lightning or carelessly disposed smoking and cooking debris. Most of Androscoggin County can be susceptible to wildfire because of its proximity to wooded and grass land areas as well as railroad tracks.

In October 1947, after several months of far below normal rainfall, several areas of Maine experienced devastating wildfires. In Androscoggin County, the largest fires occurred in Auburn and Livermore, with smaller fires in Lisbon, Durham and throughout the county. An extensive portion of Auburn burned and had to be rebuilt, the village of New Auburn emerged from the ashes.

Municipal Survey – Location of Areas Susceptible to Wildfire. The following is a summary of areas that have been identified as being vulnerable to wildfires:

- Auburn – any area that is wooded
- Durham – northwest 50% of the community
- Lewiston – Old Greene Road and Dyer Road area
- Lisbon – Beaver Park and Summer Street Park areas (are heavily wooded)
- Livermore Falls – land adjacent to the railroad tracks
- Poland - townwide

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B.Extent:

The MFS reports from 2009-2016 fifteen structures were destroyed by wildfires. The damage costs listed below are estimates given to the Maine Forest Service; this data does not include actual costs and does not include the type of structure destroyed. For actual damage cost insurance agents should be contacted.

C.Previous Occurrences:

| COUNTY | FIRE_YR | # of Fires |
|--------------|---------|------------|
| Androscoggin | 2009 | 10 |
| Androscoggin | 2010 | 8 |
| Androscoggin | 2011 | 8 |
| Androscoggin | 2012 | 12 |
| Androscoggin | 2013 | 9 |
| Androscoggin | 2014 | 6 |
| Androscoggin | 2015 | 13 |
| Androscoggin | 2016 | 26 |

(Source: Maine Forest Service, 2017)

| Androscoggin County Structures Destroyed by Wildfire | | | | |
|--|-----------------|------|---------------------------|-----------------------|
| COUNTY | TOWN | YEAR | # of Structures Destroyed | Damage* Real Property |
| Androscoggin | Sabattus | 2010 | 1 | \$100.00 |
| Androscoggin | Poland | 2010 | 2 | \$10,000.00 |
| Androscoggin | Livermore Falls | 2012 | 1 | \$200.00 |
| Androscoggin | Lewiston | 2013 | 1 | \$52,130.00 |
| Androscoggin | Mechanic Falls | 2015 | 2 | \$1,200.00 |
| Androscoggin | Durham | 2015 | 1 | \$1,000.00 |
| Androscoggin | Livermore | 2016 | 4 | \$251,000.00 |
| Androscoggin | Greene | 2016 | 3 | \$20,100.00 |

(Source: Maine Forest Service, 2017)

*Damage costs reported by the MFS are just estimates for “structures”. These structures could be homes, barns, garages or other outbuildings and do not reflect any actual insurance claim totals.

D.Probability of Future Events:

There are no probability studies that have been conducted although, since 1947, Androscoggin County has worked to become better prepared to fight forest fires when they occur. What’s in place for firefighting has shown an effective means to keep fires at bay. “Debris burning” and

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“children” are the primary causes of fire. It’s hard to predict the locations of carelessness.

Slash left in the woods from the 1938 hurricane and intensive forestry activities during and following World War II were considered by many to be key causes of the 1947 fires. However, due to usually ample rainfall and humidity, the from the '98 ice storm was able to safely compost in the county’s forests, reducing the wildfire threat to adjacent housing and other developed areas.

According to the Maine Forest Service between 2009 and 2016, the annual number of reported fires ranged from 6 to 26 and few structures were lost. As previously noted, those “structures” could be homes, barns, garages or other outbuildings and do not reflect any actual insurance claim totals.

Assessing Vulnerability: Overview

Requirement § 201.6 (c)(2)(ii): The risk assessment shall include a description of the jurisdiction’s vulnerability to the hazards described in paragraph (c)(2)(i) of this section. This description shall include an overall summary of each hazard and its impact on the community.

| Hazards Vulnerability and Impact on the County | |
|--|---|
| Hazard | |
| Flooding | Year-round throughout Androscoggin County, from excessive summer rains, excessive spring rains coupled with snowmelt runoff to ice jams in the winter. As previously described, roads and public infrastructure damages are the most common impact from flooding throughout the county. |
| Severe Summer Storm | Androscoggin County generally experiences at least one severe summer storm annually. Additional storms are becoming more frequent. As previously stated, the usual impacts from severe storms are road damage, the interruption of the power supply and communication when tree limbs fall on utility lines. Direct lightning strikes could damage personal property. |
| Severe Winter Storm | Androscoggin County generally experiences at least one severe winter storm annually. Depending on the severity of the storm, power supply can be lost, communication may be severed, and emergency response can be treacherous and business can be interrupted. |
| Wildfire | Is less of a concern countywide, but new developments and increased human activity occurring along and among forested areas could create potentially ignitable atmospheres. Blow-downs from severe storms accumulate on forest floors can, over time, create highly ignitable debris. Drought conditions can lead to insufficient water resources for fire suppression, resulting in greater damage by wildfires. |

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Assessing Vulnerability: Addressing Repetitive Loss Properties

Requirement § 201.6 (c)(2)(ii): The risk assessment must also address National Flood Insurance Program (NFIP) insured structures that have been repetitively damaged floods.

According to the Flood Insurance Program in the Maine Department of Agriculture, Conservation and Forestry, there are three single family repetitive loss properties in Androscoggin County.

Assessing Vulnerability: Identifying Structures

Requirement § 201.6(c)(2)(ii)(A): The plan should describe vulnerability in terms of the types and numbers of existing and future buildings, infrastructure, and critical facilities locate in the identified hazard area.

Critical Facilities

General Definition: The County has determined that its critical facilities include, but are not limited to the following:

- Fire and Police Stations
- Regional Communication
- Emergency Medical Service
- Shelters

Vulnerability of Critical Facilities to Hazards: Androscoggin County's Critical Facilities are most likely to be affected by flooding, severe winter or summer storms, and wildfires.

Flooding: An abundance of water over lands due to excessive rains or blockage may affect critical facilities by flooding roads and preventing access to the facilities, water damage to buildings, etc.

Severe Winter Storm: Extreme incidence of snow and ice conditions can cause loss of utilities and dangerous road conditions. Any critical facility could be affected by severe winter storm conditions, including damage to buildings by excessive snow loads on roofs, frozen pipes, downed trees and utilities poles/lines, etc.

Severe Summer Storm: Heavy winds and rain can cause considerable damage to roadways and infrastructure as well as loss of utilities. Any critical facility could be affected by severe summer storm conditions, including loss of access to facilities due to flash flooding, property damage due to hail or wind, fire as the result of lightning strike, etc.

Wildfires: Consequences of wildfire can be considerable; threats to residents' health and safety and loss of utilities and/or communication.

Critical Facility Location: There are numerous critical facilities available throughout Androscoggin County, none of which are located in floodplains.

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Assessing Vulnerability: Estimating Potential Losses

Requirement (201.6(c)(2)(ii)(B): (The plan should describe vulnerability in terms of an estimate of the potential dollar losses to vulnerable structures identified in paragraph (c)(2)(i)(A) of this section and a description of the methodology used to prepare the estimate.

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The following four tables detail federal disaster reimbursements from April 1987 through January 2015. The cumulative reimbursements totaled \$11,809,242.

| ANDROSCOGGIN COUNTY | | | | | | | | | | |
|--------------------------------|---|--|--|---|--|---|--|--|--|--|
| DISASTER REIMBURSEMENT SUMMARY | | | | | | | | | | |
| REPORT #1 | | | | | | | | | | |
| APRIL 1987 THROUGH APRIL 1996 | | | | | | | | | | |
| DISASTER EVENT → | FEMA (788-DR) RAIN & FLOODING APRIL 1987 | FEMA (830-DR) RAIN & FLOODING MAY 1989 | FEMA (915-DR) HURRICANE BOB AUGUST 1991 | FEMA (940-DR) RAIN & FLOODING MARCH 1992 | FEMA (3099-DR) BLIZZARD MARCH 1993 | FEMA (988-DR) RAIN & FLOODING APRIL 1993 | FEMA (1106-DR) RAIN & FLOODING JANUARY 1996 | FEMA (1114-DR) RAIN & FLOODING APRIL 1996 | TOTAL PER MUNICIPALITY FOR REPORT #1 | |
| APPLICANT NAME ↓ | | | | | | | | | | |
| Androscoggin County | \$8,726 | \$0 | \$0 | \$0 | Not Eligible | \$0 | \$0 | \$0 | \$8,726 | |
| Auburn | \$126,948 | \$57,244 | \$189,481 | \$5,490 | \$13,599 | \$13,934 | \$3,085 | \$12,223 | \$422,004 | |
| Durham | \$6,854 | \$9,610 | \$49,798 | \$6,391 | Not Eligible | \$1,578 | \$8,510 | \$44,313 | \$127,054 | |
| Greene | \$10,918 | \$6,700 | \$17,206 | \$21,748 | \$2,321 | \$20,510 | \$15,001 | \$30,372 | \$124,776 | |
| Leeds | \$11,324 | \$6,574 | \$0 | \$27,059 | \$2,255 | \$6,175 | \$0 | \$9,872 | \$63,259 | |
| Lewiston | \$31,366 | \$13,019 | \$143,920 | \$31,690 | \$15,125 | \$7,273 | \$6,160 | \$19,528 | \$268,081 | |
| Lisbon | \$77,882 | \$9,471 | \$168,805 | \$29,300 | \$3,992 | \$0 | \$17,035 | \$6,771 | \$313,256 | |
| Livermore | \$26,996 | \$0 | \$0 | \$20,606 | \$1,534 | \$0 | \$0 | \$4,391 | \$53,527 | |
| Livermore Falls | \$43,382 | \$0 | \$3,253 | \$37,854 | \$1,809 | \$0 | \$20,012 | \$1,972 | \$108,282 | |
| Mechanic Falls | \$5,102 | \$17,672 | \$12,663 | \$9,483 | \$806 | \$32,069 | \$6,463 | \$30,877 | \$115,135 | |
| Minot | \$6,644 | \$104,477 | \$0 | \$23,942 | \$2,949 | \$14,317 | \$0 | \$138,968 | \$291,297 | |
| Poland | \$9,383 | \$38,207 | \$6,283 | \$34,975 | \$2,869 | \$12,886 | \$0 | \$14,501 | \$119,104 | |
| Sabatius | \$6,614 | \$0 | \$155,159 | \$7,146 | \$1,915 | \$0 | \$0 | \$0 | \$170,834 | |
| Turner | \$9,730 | \$8,578 | \$4,420 | \$10,775 | \$3,656 | \$17,839 | \$4,835 | \$31,582 | \$91,415 | |
| Wales | \$4,470 | \$0 | \$2,696 | \$4,934 | Not Eligible | \$0 | \$6,707 | \$1,732 | \$20,539 | |
| Auburn Water District | \$66,002 | \$1,137 | \$3,838 | \$0 | \$0 | \$0 | \$1,649 | \$7,159 | \$79,785 | |

Androscoggin County Hazard Mitigation Plan – 2017 Update

| | | | | | | | | | | | |
|-------------------------------|------------------|------------------|------------------|------------------|-----------------|------------------|-----------------|------------------|---|-----|---------|
| LAWPCA | \$4,223 | \$0 | \$4,787 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$9,010 |
| Agassiz Village Inc | \$0 | \$0 | \$515 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$515 |
| Lisbon Village Library | \$0 | \$0 | \$3,128 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,128 |
| L/A Municipal Airport | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,545 |
| Livemore Falls Water District | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Central Maine Medical Center | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sister of Charity | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Auburn Housing | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| MSAD #52 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| PNP's | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Lewiston Housing | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Durham Elm School | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Auburn School Department | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,030 |
| Union #44 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sabbatus Sanitary | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| MSAD #36 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| Hope House Network | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| TOTAL PER EVENT | \$456,564 | \$272,689 | \$765,952 | \$271,393 | \$52,830 | \$126,581 | \$92,032 | \$354,261 | GRAND TOTAL FOR ALL EVENTS ON RPT #1 | | |

Source: Androscoggin Unified Emergency Management Agency

Androscoggin County Hazard Mitigation Plan – 2017 Update

| ANDROSCOGGIN COUNTY | | | | | | | | | |
|------------------------------------|---|---|--|---|---|--|---|------------------------|---|
| DISASTER REIMBURSEMENT SUMMARY | | | | | | | | | |
| REPORT #2 | | | | | | | | | |
| JANUARY 1998 THROUGH DECEMBER 2004 | | | | | | | | | |
| DISASTER EVENT | FEMA (1198-DR) ICE STORM JANUARY 1998 | FEMA (1232- DR) FLOODS JUNE 1998 | FEMA (1308-DR) HURRICANE FLOYD SEPTEMBER 1999 | FEMA (1326-DR) HEAVY RAINS MARCH/APRIL 2000 | FEMA (1364-EM-ME) BLIZZARD MARCH/APRIL 2001 | FEMA (1468-EM- ME) SEVERE WINTER CONDITIONS DECEMBER 2003 | FEMA (3190-EM- ME) HEAVY SNOW DECEMBER 2004 | TOTAL FOR REPORT #2 | TOTAL PER MUNICIPALITY FOR REPORTS #1-2 |
| APPLICANT NAME | | | | | | | | | |
| Androscoggin County | \$8,119 | \$0 | \$0 | \$0 | \$1,775 | \$0 | \$2,974 | \$12,868 | \$21,594 |
| Auburn | \$845,127 | \$11,499 | \$151,628 | \$0 | \$79,454 | \$0 | \$57,634 | \$1,145,342 | \$1,567,346 |
| Durham | \$134,190 | \$30,610 | \$30,219 | \$0 | \$4,726 | \$0 | \$9,903 | \$209,648 | \$336,702 |
| Greene | \$129,513 | \$7,696 | \$2,124 | \$0 | \$14,853 | \$0 | \$12,034 | \$166,220 | \$290,996 |
| Leeds | \$202,496 | \$11,271 | \$0 | \$0 | \$12,732 | \$0 | \$10,909 | \$237,408 | \$300,667 |
| Lewiston | \$538,308 | \$7,397 | \$123,712 | \$296,966 | \$105,920 | \$145,517 | \$108,492 | \$1,326,302 | \$1,594,383 |
| Lisbon | \$209,545 | \$25,886 | \$0 | \$0 | \$24,809 | \$17,899 | \$11,407 | \$289,546 | \$602,802 |
| Livemore | \$217,051 | \$40,037 | \$0 | \$5,449 | \$8,925 | \$1,125 | \$6,842 | \$279,429 | \$332,956 |
| Livemore Falls | \$50,679 | \$23,161 | \$0 | \$0 | \$12,598 | \$15,117 | \$10,690 | \$112,245 | \$220,527 |
| Mechanic Falls | \$88,433 | \$21,812 | \$0 | \$6,142 | \$11,055 | \$3,414 | \$6,029 | \$136,885 | \$252,020 |
| Minot | \$125,147 | \$27,580 | \$11,518 | \$13,255 | \$16,978 | \$0 | \$14,401 | \$208,879 | \$500,176 |
| Poland | \$212,636 | \$22,501 | \$0 | \$0 | \$25,356 | \$0 | \$14,318 | \$274,811 | \$393,915 |
| Sabatius | \$116,779 | \$11,712 | \$27,405 | \$0 | \$17,402 | \$8,837 | \$10,605 | \$192,740 | \$363,574 |
| Turner | \$143,273 | \$0 | \$0 | \$0 | \$12,521 | \$1,838 | \$8,150 | \$165,782 | \$257,197 |
| Wales | \$35,938 | \$3,074 | \$0 | \$0 | \$0 | \$0 | \$1,885 | \$40,897 | \$61,436 |
| Auburn Water District | \$20,182 | \$0 | \$22,940 | \$0 | \$0 | \$101,842 | \$0 | \$144,964 | \$224,749 |
| LAWPCA | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$9,010 |
| Agassiz Village Inc | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$515 |

Androscoggin County Hazard Mitigation Plan – 2017 Update

| | | | | | | | | | | | |
|-------------------------------|--------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------|--------------------|-----------|---------|
| Lisbon Village Library | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,128 |
| L/A Municipal Airport | \$0 | \$0 | \$0 | \$0 | \$7,199 | \$0 | \$0 | \$4,561 | \$11,760 | \$13,305 | |
| Livemore Falls Water District | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Central Maine Medical Center | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Sister of Charity | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Auburn Housing | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,198 | \$3,198 | \$3,198 | |
| MSAD #52 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| PNP's | \$119,641 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$119,641 | \$119,641 | |
| Lewiston Housing | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Durham Elm School | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Auburn School Department | \$24,942 | \$0 | \$11,588 | \$0 | \$8,168 | \$0 | \$0 | \$0 | \$44,698 | \$45,728 | |
| Union #44 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Sabattus Sanitary | \$0 | \$1,061 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,061 | \$1,061 | |
| MSAD #36 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Hope House Network | \$0 | \$0 | \$6,304 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,304 | \$6,304 | |
| Wales Central School | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Lewiston School District | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| St. Dominic Regional HS | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| | | | | | | | | | | | |
| TOTAL PER EVENT | \$3,221,999 | \$245,297 | \$387,438 | \$321,802 | \$364,471 | \$295,589 | \$294,032 | \$5,130,628 | \$7,522,930 | | |

Source: Androscoggin Unified Emergency Management Agency

Androscoggin County Hazard Mitigation Plan – 2017 Update

| ANDROSCOGGIN COUNTY | | | | | | | | | |
|-------------------------------------|---|--|--|---|--|--|--|------------------------|--|
| DISASTER REIMBURSEMENT SUMMARY | | | | | | | | | |
| REPORT #3 | | | | | | | | | |
| FEBRUARY 2005 THROUGH DECEMBER 2008 | | | | | | | | | |
| DISASTER EVENT → | FEMA (3206-EM- ME) SNOW STORM FEBRUARY 2005 | FEMA (3209-EM- ME) SNOW STORM MARCH 2005 | FEMA (3210-EM- ME) SNOW STORM MARCH 2005 | FEMA (1591-DR- ME) FLOODING 03/28 THRU 05/03 2005 | FEMA (1693-DR- ME) PATRIOT'S DAY STORM 04/15- 23/2007 | FEMA (1788-DR- ME) STORMS/ FLOODING 07/18 THRU 08/16 2007 | FEMA (1815-DR- ME) SEVERE WINTER STORM 12/11 THRU 12/29 2008 | TOTAL FOR REPORT #3 | TOTAL PER MUNICIPALITY FOR REPORTS #1-2-3 |
| APPLICANT NAME ↓ | | | | | | | | | |
| Androscoggin County | \$0 | \$0 | \$1,870 | \$2,379 | \$1,716 | \$0 | \$0 | \$5,965 | \$27,559 |
| Auburn | \$55,889 | \$53,155 | \$68,554 | \$15,603 | \$33,300 | \$40,830 | \$281,110 | \$548,440 | \$2,115,786 |
| Durham | \$8,492 | \$42,376 | \$14,180 | \$46,257 | \$24,605 | \$0 | \$26,623 | \$162,532 | \$499,234 |
| Greene | \$10,286 | \$17,824 | \$11,051 | \$77,259 | \$97,174 | \$0 | \$68,154 | \$281,748 | \$572,744 |
| Leeds | \$13,543 | \$16,848 | \$11,333 | \$71,870 | \$33,741 | \$0 | \$45,155 | \$192,490 | \$493,157 |
| Lewiston | \$81,643 | \$88,722 | \$91,170 | \$28,117 | \$120,999 | \$0 | \$234,045 | \$644,697 | \$2,239,080 |
| Lisbon | \$21,220 | \$17,455 | \$24,001 | \$13,607 | \$8,392 | \$0 | \$21,442 | \$106,117 | \$708,919 |
| Livermore | \$13,089 | \$20,404 | \$10,429 | \$15,636 | \$70,817 | \$10,968 | \$39,046 | \$180,389 | \$513,345 |
| Livermore Falls | \$7,361 | \$12,764 | \$11,688 | \$10,666 | \$33,043 | \$52,647 | \$30,675 | \$158,844 | \$379,371 |
| Mechanic Falls | \$14,275 | \$16,939 | \$10,287 | \$16,324 | \$29,599 | \$0 | \$38,428 | \$125,852 | \$377,872 |
| Minot | \$13,971 | \$12,324 | \$8,055 | \$24,604 | \$42,873 | \$92,789 | \$59,477 | \$254,093 | \$754,269 |
| Poland | \$19,133 | \$21,986 | \$23,861 | \$65,347 | \$120,385 | \$7,154 | \$54,057 | \$311,923 | \$705,838 |
| Sabattus | \$15,297 | \$16,782 | \$16,903 | \$7,209 | \$11,637 | \$0 | \$30,691 | \$98,520 | \$462,094 |
| Turner | \$19,178 | \$21,749 | \$10,322 | \$68,196 | \$35,214 | \$0 | \$58,489 | \$213,148 | \$470,345 |
| Wales | \$0 | \$0 | \$0 | \$5,889 | \$1,467 | \$0 | \$0 | \$7,356 | \$68,792 |
| Auburn Water District | \$0 | \$0 | \$0 | \$0 | \$8,963 | \$0 | \$0 | \$8,963 | \$233,712 |
| LAWPCA | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$9,010 |

Androscoggin County Hazard Mitigation Plan – 2017 Update

| | | | | | | | | | | |
|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|--------------------|--------------------|--|---------------------|
| Agassiz Village Inc | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$515 |
| Lisbon Village Library | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$3,128 |
| L/A Municipal Airport | \$5,705 | \$6,311 | \$5,331 | \$38,469 | \$0 | \$0 | \$20,912 | \$76,728 | \$90,033 | |
| Livermore Falls Water District | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Central Maine Medical Center | \$3,048 | \$2,618 | \$2,804 | \$0 | \$0 | \$0 | \$0 | \$8,470 | \$8,470 | |
| Sister of Charity | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Auburn Housing | \$2,047 | \$4,353 | \$1,945 | \$0 | \$0 | \$0 | \$0 | \$8,345 | \$11,543 | |
| MSAD #52 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| PNP's | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$119,641 | |
| Lewiston Housing | \$4,062 | \$3,479 | \$5,305 | \$0 | \$0 | \$0 | \$0 | \$12,846 | \$12,846 | |
| Durham Elm School | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Auburn School Department | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$45,728 | |
| Union #44 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Sabatius Sanitary | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$1,061 | |
| MSAD #36 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Hope House Network | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$6,304 | |
| Wales Central School | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Lewiston School District | \$22,125 | \$15,633 | \$22,151 | \$0 | \$0 | \$0 | \$0 | \$59,909 | \$59,909 | |
| St. Dominic Regional HS | \$0 | \$1,509 | \$1,495 | \$0 | \$0 | \$0 | \$0 | \$3,004 | \$3,004 | |
| TOTAL PER EVENT | \$330,364 | \$393,231 | \$352,735 | \$607,432 | \$673,925 | \$204,388 | \$1,008,304 | \$3,470,379 | CUMULATIVE TOTAL FOR EVENTS ON RPT #1-2 & 3 | \$10,993,309 |

Source: Androscoggin Unified Emergency Management Agency

Androskoggin County Hazard Mitigation Plan – 2017 Update

| ANDROSCOGGIN COUNTY | | | | |
|--|--|---|------------------------|--|
| DISASTER REIMBURSEMENT SUMMARY | | | | |
| REPORT #4 | | | | |
| FEBRUARY 2013 THROUGH CURRENT DISASTER EVENT | | | | |
| DISASTER EVENT → | FEMA (4108-DR-EM) Severe Winter Storm February 8-9, 2013 | FEMA (4208-DR-ME) Severe Winter Snowstorm January 26-27-28, 2015 | TOTAL FOR REPORT #4 | TOTAL PER MUNICIPALITY FOR REPORTS #1-2-3-4 |
| APPLICANT NAME ↓ | | | | |
| Androskoggin County | \$3,613.00 | \$3,148.13 | \$6,761.13 | \$34,320.13 |
| Auburn | \$108,815.00 | \$78,877.44 | \$187,692.44 | \$2,303,478.64 |
| Durham | \$1,540.00 | \$24,226.16 | \$25,766.16 | \$525,000.60 |
| Greene | \$27,267.80 | \$14,754.00 | \$42,021.80 | \$614,765.75 |
| Leeds | \$14,816.05 | \$13,035.05 | \$27,851.10 | \$521,008.28 |
| Lewiston | \$44,592.00 | \$72,046.08 | \$116,638.08 | \$2,355,717.96 |
| Lisbon | \$31,396.10 | \$21,117.12 | \$52,513.22 | \$761,431.97 |
| Livermore | \$12,724.84 | \$10,038.78 | \$22,763.62 | \$536,108.71 |
| Livermore Falls | \$19,819.06 | \$15,083.83 | \$34,902.89 | \$414,273.44 |
| Mechanic Falls | \$12,907.54 | \$10,155.61 | \$23,063.15 | \$400,935.57 |
| Minot | \$23,995.99 | \$14,244.68 | \$38,240.67 | \$792,509.85 |
| Poland | \$31,474.07 | \$19,611.41 | \$51,085.48 | \$756,923.81 |
| Sabatius | \$20,690.89 | \$11,903.34 | \$32,594.23 | \$494,688.02 |
| Turner | \$31,070.00 | \$18,756.44 | \$49,826.44 | \$520,171.75 |
| Wales | \$0.00 | \$0.00 | \$0.00 | \$68,791.98 |
| Auburn Water District | \$0.00 | \$6,335.00 | \$6,335.00 | \$240,046.53 |
| LAWPCA | \$0.00 | \$0.00 | \$0.00 | \$9,010.00 |
| Agassiz Village Inc | \$0.00 | \$0.00 | \$0.00 | \$515.00 |
| Lisbon Village Library | \$0.00 | \$0.00 | \$0.00 | \$3,128.00 |

Androskoggin County Hazard Mitigation Plan – 2017 Update

| | | | | |
|--------------------------------|--------------|--------------|----------------------------|--|
| L/A Municipal Airport | \$0.00 | \$10,250.00 | \$10,250.00 | \$100,282.64 |
| Livermore Falls Water District | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Central Maine Medical Center | \$0.00 | \$0.00 | \$0.00 | \$8,470.00 |
| Sister of Charity | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Auburn Housing | \$0.00 | \$0.00 | \$0.00 | \$11,543.00 |
| MSAD #52 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| PNP's | \$0.00 | \$0.00 | \$0.00 | \$119,641.00 |
| Lewiston Housing | \$0.00 | \$0.00 | \$0.00 | \$12,846.00 |
| Durham Elm School | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Auburn School Department | \$0.00 | \$10,713.00 | \$10,713.00 | \$56,441.00 |
| Union #44 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Sabbatus Sanitary | \$0.00 | \$0.00 | \$0.00 | \$1,061.00 |
| MSAD #36 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Hope House Network | \$0.00 | \$0.00 | \$0.00 | \$6,304.00 |
| Wales Central School | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Lewiston School District | \$0.00 | \$46,226.00 | \$46,226.00 | \$106,135.00 |
| St. Dominic Regional HS | \$0.00 | \$0.00 | \$0.00 | \$3,004.00 |
| RSU #73 | \$0.00 | \$1,320.00 | \$1,320.00 | 1,320.00 |
| MDOT | \$0.00 | \$29,368.00 | \$29,368.00 | 29,368.00 |
| TOTAL PER EVENT | \$384,722.34 | \$431,210.07 | TOTAL FOR REPORT #4 | CUMULATIVE TOTAL FOR EVENTS ON RPT #1-2-3-4 |
| | | | \$815,932.41 | \$11,809,241.63 |

Source: Androskoggin Unified Emergency Management Agency

Androscoggin County Hazard Mitigation Plan – 2017 Update

Potential Flood Losses

To the best of our knowledge none of the critical facilities identified in the previous table lie within an established floodplain. One would not establish a critical facility in a floodplain. Moreover, current codes would prevent locating in a floodplain.

Severe Winter Storm Losses

During severe storm events, it is anticipated that utilities may be interrupted and roadways will become damaged. Having downed telephone or cable lines may leave residents without access to storm event information or assistance. Utility companies work closely with the Maine Public Utilities Commission to ensure the best service possible to residents. It is expected that service can be restored to as many people as possible in a timely manner by all service providers.

Damaged roads, whether public or private, may be considerable and costly depending on the extent of the storm.

There are urban and rural considerations to understanding getting power restored. Urban areas are close to substations where power is centralized versus rural areas that are more remote. Additionally, 3-phase power will be restored as priority to feed power to single phase lines.

Urban areas also have designated warming shelters whereas rural areas may rely on access to local schools.

Severe Summer Storm Losses

Androscoggin County has distinct weather; storms coming from western Maine are windward to the mountain ranges, where rain events primarily occur before cresting the mountains leaving a “dry shadow” of less wet weather on the leeward side of Androscoggin County’s valley areas.

Storms entering Androscoggin County from the east are from the coast and are generally more severe among the county. There are lines of demarcation where summer storms are exacerbated north of Turner and the area of Poland into Oxford.

During severe storm events, it is anticipated that utilities may be interrupted and roadways will become damaged. Having downed telephone or cable lines may leave residents without access to storm event information or assistance. Utility companies work closely with the Maine Public Utilities Commission to ensure the best service possible to residents. It is expected that service can be restored to as many people as possible in a timely manner by all service providers.

Damaged roads, whether public or private, may be considerable and costly depending on the extent of the storm.

There are urban and rural considerations to understanding getting power restored. Urban areas are close to substations where power is centralized versus rural areas that are more

Androscoggin County Hazard Mitigation Plan – 2017 Update

remote. Additionally, 3-phase power will be restored as priority to feed power to single phase lines.



Bridge Collapse Minot, ME August 2008

Cost Estimate Assumptions

There may be several variables for reconstructing damaged roadways such as culvert replacement or repairing a stormwater system. The damage cost listed below is based on the current cost of base and pavement for rural road repair, nothing else. Damage cost estimates fluctuate daily and to a great extent depend upon global market circumstances.

| Road Replacement Cost - Estimate Assumptions for base and pavement | | | | |
|--|------------------------|----------------|------------------|--|
| Municipality | Critical Facility | Function Lost | Quantity (Miles) | 25% Estimate - Damage Cost @ \$2.75 million/mile |
| Auburn | Townway/Seasonal Roads | Transportation | 157.27 | \$108,123,125 |
| Durham | Townway/Seasonal Roads | Transportation | 46.58 | \$32,023,750 |
| Greene | Townway/Seasonal Roads | Transportation | 53.36 | \$36,685,000 |
| Leeds | Townway/Seasonal Roads | Transportation | 46.43 | \$31,920,625 |
| Lewiston | Townway/Seasonal Roads | Transportation | 131.65 | \$90,509,375 |
| Lisbon | Townway/Seasonal Roads | Transportation | 56.02 | \$38,513,750 |
| Livermore | Townway/Seasonal Roads | Transportation | 43.42 | \$29,851,250 |
| Livermore Falls | Townway/Seasonal Roads | Transportation | 30.40 | \$20,900,000 |
| Mechanic Falls | Townway/Seasonal Roads | Transportation | 20.59 | \$14,155,625 |
| Minot | Townway/Seasonal Roads | Transportation | 45.87 | \$31,535,625 |
| Poland | Townway/Seasonal Roads | Transportation | 54.90 | \$37,743,750 |
| Sabattus | Townway/Seasonal Roads | Transportation | 66.52 | \$45,732,500 |

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|---------------|------------------------|----------------|--------|---------------|
| Turner | Townway/Seasonal Roads | Transportation | 16.95 | \$11,653,125 |
| Wales | Townway/Seasonal Roads | Transportation | 37.36 | \$25,685,000 |
| Total | | | 807.32 | \$555,032,500 |

(Source: Androscoggin County Public Road Centerline mileage by Municipality as of 1/9/09, Maine Department of Transportation, 2017)

Potential Wildfire Losses

The extent of damage and loss due to wildfires may be great depending on the type of wildfire and the proximity of the event. New dwellings built close to large tracts of woodlands without buffers create an environment where human activity could ignite combustible vegetative materials.

The Maine Forest Service reports one major forest fire as having a benchmark of 500 acres. Historically, there have been no major forest fires in Androscoggin County.

For land cover, there is approximately 70% mixed forest in Androscoggin County, 20% crop and bare ground for farming/ agriculture/recreation, and 10% developed lands. There is potential in Androscoggin County for wildfires, but per the table on page 4-15, the two primary causes of fire are “debris burning” and “children.” One cannot predict who will seek burn permits in any given year or where children might be careless.

Assessing Vulnerability: Analyzing Development Trends

Requirement (201.6 (c)(2)(ii)(C): (The plan should describe vulnerability in terms of) providing a general description of land uses and development trends within the community so that mitigation options can be considered in future land use decisions.

Many of the communities in Androscoggin County have completed comprehensive plans pursuant to the Maine Growth Management Act that have limited discussions about how land use impacts floodplains and other hazards. All the communities in the county have adopted floodplain management ordinances and have joined the National Flood Insurance Program.

Lewiston and Auburn have gone through the Community Rating System (CRS) process; Lewiston is rated a Class 8 community while Auburn is a Class 9 community. Several communities have adopted the Maine Uniform Building and Energy Code (MUBEC).

Development Concerns:

1. Androscoggin County population is estimated to have grown 3% between 2000 and 2016. New population growth in forested areas increases wildfire hazards, especially when buffers are not constructed between human activities and wild lands. Greater thought needs to be taken when building in wooded areas to address the issues of forestland buffer and access of construction in emergency situations.
2. Tree canopy removal adjacent to Androscoggin County’s lakes and ponds is discouraged in order to minimize erosion and protect water quality.

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3. Traditional skilled industries are being replaced with lower paying unskilled service producing jobs. Between 2001 and 2016, 1,960 manufacturing jobs and 1,805 goods-producing jobs were lost in Androscoggin County (Maine Department of Labor Center for Workforce Research and Information). Residents looking for higher paying jobs with benefits must commute longer distances for employment. Many communities have volunteer fire departments; more people commuting for work leaves less people to help fight fires.
4. Androscoggin County has an old housing stock with 41.4% of homes built between 1970 and 1940 and 34% built prior to 1939. Old housing stock may not be up to code, which leaves greater concern for house fire.

Development goals include:

- Infrastructure development, improvement, and expansion (i.e., water, sewer, electric).
- Regional cooperation and economic development partnerships to analyze and implement strategies to deal with changes in the demographics of the region.
- Regional cooperation to analyze land use practices which may exacerbate fires/wildfires occurrences.

Community planning goals include:

- Comprehensive and land use planning to ensure the efficient allocation of resources and provision of municipal services.
- Natural resource management using efficient methods for use and protection.
- Environmental quality achieved through compliance with federal and state laws and regulations for the protection of the public's health.
- Encourage those residents that live off the electrical grid to have backup generators for emergencies.

Multi-Jurisdictional Risk Assessment

Requirement (201.6 (c)(2)(iii)) For multi-jurisdictional plans, the risk assessment section must assess each jurisdiction's risk where they vary from the risks facing the entire planning area.

Androscoggin County has distinct weather; storms coming from western Maine are windward to the mountain ranges, where precipitation primarily occurs before cresting the mountains leaving a "dry shadow" of less wet weather on the leeward side of Androscoggin County's valley areas. Storms entering Androscoggin County from the east are from the coast and are generally more severe among the county.

There are lines of demarcation where summer storms are exacerbated north of Turner and the area of Poland into Oxford (part of Oxford County). Severe storms during the winter and summer months for the most part are associated with power outages as was discussed on pages 4-18 and 4-19.

Flooding poses the greatest potential for losses due to repairing roadways. Wildfire losses are most prevalent along interface areas.

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Critical facilities maps for the towns and cities outlined in this plan are included in the following several pages. The 100-year floodplains are identified for each community in relation to critical facilities.

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SECTION 5 – MITIGATION STRATEGIES

Local Hazard Mitigation Goals

Requirement 201.6(c)(3)(i): (The hazard mitigation strategy shall include a) description of mitigation goals to reduce or avoid long-term vulnerabilities to the identified hazards.

The purpose of mitigation is to reduce and eliminate the impact of natural disasters on people, property, and infrastructure. In recent history, millions of dollars in damage to private property and public infrastructure has occurred as the result of severe winter storms and flooding in Androscoggin County. In addition, unknown dollar amounts have been lost as the result of business shutdowns, loss of wages, and damaged inventory. Other potential natural hazards could affect county communities causing significant losses to private and public property. Hazard mitigation is commonly the most cost effective and environmentally sound approach to reducing loss from natural disasters.

- i. **Objectives.** Work to reduce vulnerability to a hazard.
- ii. **Activities.** Develop ways to deal with hazards.
- iii. **Action plan.** Establish a list of mitigation projects (current and anticipated) among communities, and include needed equipment and materials, cost, and timeframe.

Identification and Analysis of Mitigation Actions

Requirement §201.6 (c)(3)(ii): (The mitigation strategy shall include a) section that identifies and analyzes a comprehensive range of specific mitigation actions and projects being considered to reduce the effects of each hazard with particular emphasis on new and existing buildings and infrastructure.

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COUNTY-WIDE GOALS AND MITIGATION ACTIONS

FLOODING

Goal = Reduce effects of flooding on people and property.

| Actions | Responsibility | Timeframe | Status / Notes |
|---|---|-------------------------------|--|
| 1. Encourage all municipalities to remain in the NFIP. | Androscoggin County municipalities with the support of Androscoggin Unified EMA | 2017-2022. | All 14 communities continue to participate. |
| 2. Develop and distribute customized information releases about flood safety and protection. | Androscoggin Unified EMA. | Will continue from 2017-2022. | Seasonal and as needed. As planned. |
| 3. Provide all communities with latest information from State River Flow Advisory Commission meeting. | Androscoggin Unified EMA. | 2017-2022. | As planned. |
| 4. During season or as needed, create reports using state and federal data and distribute widely to towns. | Androscoggin Unified EMA. | 2017-2022. | As planned. |
| 5. Encourage use of mitigation concepts and construction technologies recommended by FEMA for public infrastructure with repeated flood damage. | Androscoggin Unified EMA. | 2017-2022. | Applicants advised during workshops and at time of application. Will continue 2017 – 2022. |
| 6. Promote proper sizing of culverts/drainage systems to protect against flooding impacts. | Androscoggin Unified EMA, Public Works Departments and AVCOG | 2017-2022. | Applicants advised on proper sizing during workshops and application process. Will continue 2017 – 2022. |

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SEVERE WINTER STORMS

Goal = Reduce the effects of winter storms on people and property.

| Actions | Responsibility | Timeframe | Status / Notes |
|---|--|-------------------------------|--|
| 1. Pre-identify public sheltering facilities. | Androscoggin Unified EMA and local municipalities. | 2017-2022. | Each fall notify 211 of any new information. |
| 2. Utilize local community access cable station to give winter related access and safety information. | Androscoggin Unified EMA. | Will continue from 2017-2022. | Seasonal and as needed. |
| 3. Provide updated information to Maine 2-1-1 (an information resource center). | Androscoggin Unified EMA. | 2017-2022. | As planned. |

SEVERE SUMMER STORMS

Goal = Reduce the effects of summer storms on people and property.

| Actions | Responsibility | Timeframe | Status / Notes |
|--|--|-------------------------------|--|
| 1. Develop information releases about preparedness actions to protect life and property (examples attached). | Androscoggin Unified EMA and local municipalities. | 2017-2022. | Each fall notify 211 of any new information. |
| 2. Utilize local community access cable station to give seasonally related access and safety information | Androscoggin Unified EMA. | Will continue from 2017-2022. | Seasonal and as needed. |

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WILDFIRES

Goal= Reduce the occurrence of wildfires and their effects on people and property.

| Actions | Responsibility | Timeframe | Status / Notes |
|---|---|------------|--|
| 1. Inform the public about Maine Forest Service information about constructing defensible space | Androscoggin Unified EMA, municipal fire departments and Maine Forest Service. | 2017-2022. | Continue as part of seasonal public awareness campaign. |
| 2. Email fire danger status to monitor risk to all fire departments. | Androscoggin Unified EMA, municipal fire departments and Maine Forest Service. | 2017-2022. | Seasonal Updates needed. |
| 3. Inform the public about debris management. | Local communities and media with support from Androscoggin Unified EMA, municipal fire. | 2017-2022. | Was not needed in past 5 years but would be essential information. |
| 4. Coordinate with local fire services on best practices for fire safety. | Androscoggin Unified EMA, municipal fire departments and Maine Forest Service. | 2017-2022. | As needed, for example 2017 drought season. |

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Identification and Analysis of Mitigation Actions: National Flood Insurance Program (NFIP) Compliance

Requirement § 201.6 (c)(3)(ii): (The mitigation strategy) must also address the jurisdiction's participation in the National Flood Insurance Program (NFIP), and continued compliance with NFIP requirements, as appropriate.

| Town | In Floodplain (FP) Management Program | Latest FP Ordinance |
|-----------------|--|----------------------------|
| Auburn | Y - 81 | 20-Jun-05 |
| Durham | Y - 88 | 02-Apr-05 |
| Greene | Y - 90 | 21-May-07 |
| Leeds | Y - 90 | 01-Jun-02 |
| Lewiston | Y - 79 | 20-Apr-06 |
| Lisbon | Y - 85 | 01-Apr-08 |
| Livermore | Y - 90 | 09-Jun-99 |
| Livermore Falls | Y - 91 | 11-Jun-97 |
| Mechanic Falls | Y - 90 | 04-Dec-06 |
| Minot | Y - 90 | 02-Mar-96 |
| Poland | Y - 85 | 6/1/2001 |
| Sabattus | Y - 80 | 31-May-96 |
| Turner | Y - 85 | 05-Apr-08 |
| Wales | Y - 2010 | 08-May-06 |

Each community will continue to enforce its floodplain ordinance for regulating new construction in Special Flood Hazard Areas.

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Implementation of Mitigation Actions

Requirement § 201.6 (c)(3)(iii): (The mitigation strategy section shall include) an action plan describing how the actions identified in section (c)(3)(ii) will be prioritized, implemented, and administered by the local jurisdiction. Prioritization shall include a special emphasis on the extent to which benefits are maximized according to a cost benefit review of the proposed projects and their associated costs.

Criteria for prioritization. The list of local projects was developed separately by each municipality. Local officials did not use formal, written criteria for the identification of local projects. Local officials relied on history of past damages, local knowledge of which projects were of the highest priority, based on frequency and severity of damages, local knowledge of the weather, the geography and topography of the community, and the technical and financial abilities of their respective communities to address hazards and mitigate the impacts of hazards. It should be noted that if unanticipated funding became available, that could greatly re-order priorities and increase the jurisdictions' capacity to do more mitigation.

Use of a cost-benefit analysis. Many of the jurisdictions included in this Plan are small towns run by volunteers. They do not have staff, resources or funding to prepare cost-benefit analyses for the projects included in this Plan. However, in virtually all cases involving expenditure of local funds for implementation, there will be a very rigorous, line-by-line analysis of cost effectiveness during the budget review process and public discussion. This review is at least equal to a formal benefit-cost calculation because each expenditure item will be carefully scrutinized rather than simply being plugged into a formula. Nevertheless, MEMA and the County EMA have made it clear to local officials that a formal cost benefit analysis will have to be prepared in the event they apply for mitigation funding.

Funding sources for projects are anticipated as follows:

Projects of Less than \$50,000

- Local Funding through Taxes
- Maine Dept. of Transportation Local Aid
- FEMA Hazard Mitigation Grant

Projects of \$50,000 to \$100,000

- Local Funding through Taxes
- Maine Dept. of Transportation Local Aid
- FEMA Hazard Mitigation Grant

Projects of More than \$100,000

- Local funding through Taxes
- Bonds
- Community Development Block Grant
- State of Maine Infrastructure Grant
- Maine Dept. of Transportation Local Aid
- FEMA Hazard Mitigation Grant

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TOWN SPECIFIC MITIGATION ACTIONS

Multi-Jurisdictional Mitigation Actions

Requirement 201.6(c)(3)(iv): For multi-jurisdictional plans, there must be identifiable action items specific to the jurisdiction requesting FEMA approval or credit of the plan.

Note: Projects are listed in priority order but municipalities sometimes undertake projects that are part of a larger project out of order because the overall project priority changed. Changes occur for political reasons or because other agencies, such as sewer districts receive funding on a different schedule. Deferred projects are usually from lack of available funding rather than a lack of interest in mitigating problem areas.

| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|--------|--|--------------------|----------|--------------------------|--------------------------------------|
| Auburn | 1) Jordan School Road: rehabilitate the culvert headwall and wing-wall to reduce erosion. | \$60,000 | 3 weeks | Director of Public Works | No Progress/ Lack of Funds |
| | 2) Royal River Road: Improve, and add 2,300' of ditches, line and add check dams as needed. Blasting necessary. | \$40,000 | 4 weeks | Director of Public Works | No Progress/ Lack of Funds |
| | 3) Perkins Ridge Road: Upsize existing twin 36" x 40' culverts with 4' x 6' bottomless box and riprap intake and outlet. | \$25,000 | 5 weeks | Director of Public Works | Completed with Grant/City Funds 2015 |
| | 4) Woodbury Hill Road: Improve, and add 4,000' of ditches, line and add check dams as needed. | \$42,000 | 5 weeks | Director of Public Works | No Progress/ Lack of Funds |
| | 5) Trapp Road: Improve, and add 4,500' of ditches, line and add check dams as needed and reset (3) 36" x 40' cross culverts. | \$62,000 | 5 weeks | Director of Public Works | Project done with city funds |
| | 6) Steele Road: Remove ledge in ditch line 500' add 3,300 of ditches, add (3) 36" x 40' cross culverts. | \$56,000 | 5 weeks | Director of Public Works | Ditching completed, blasting needed |

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| 7) Hatch Road: Add ditches 1,500' and stone line. | \$14,500 | 3 weeks | Director of Public Works | Done |
| 8) Beaver Road: Add 2,400' of ditches, line and add check dams as needed, and relay driveway culverts as needed. | \$28,000 | 4 weeks | Director of Public Works | No Progress/ Lack of Funds |
| 9) Blanchard Road: Reclaim road base and pave, add 1,800' of ditches, line and add check dams as needed. | \$72,000 | 4 weeks | Director of Public Works | Partially Done Still needs work |
| 10) Jordan School Road: Improve, and add 5,000' of ditches, line and add check dams as needed, add (5) 36" x 40' cross culverts and relay (10) driveway culverts. | \$1,000,000 | 6 weeks | Director of Public Works | Project lengthy; partially done by State still needs some work |
| 11) Park Avenue: Improve and add ditches. | \$1,000,000 | 8 weeks | Director of Public Works | In progress; completion anticipated in 2018. |
| 12) Mill Street: Improve, and add 2,500' of ditches, line and add check dams as needed, add (3) 36" x 40' cross culverts and add (15) 15" x 20' driveway culverts. Enclose drainage system | \$500,000 | 6 weeks | Director of Public Works | Project completed in 2015 |
| 13) Johnson Road: Improve and add 2,300' of ditches and add check dams as needed. | \$20,000 | 3 weeks | Director of Public Works | Funded 2010 CIP. In Progress as long term project. |
| 14) East Waterman Road: Improve, and add 3,700' of ditches, line and add check dams as needed. | \$140,000 | 4 weeks | Director of Public Works | Completed |
| 15) Hobart Road: Improve, and add 3,000' of ditches, line and add check dams as needed. | \$31,000 | 4 weeks | Director of Public Works | Project done with city funds |

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| 16) Moose Brook Road: Upsize bridge. | \$45,000 | 4 weeks | Director of Public Works | Project done with city funds. 2004 |
| 17) South Witham Road: Upsized culverts and add ditches. | \$30,000 | 4 weeks | Director of Public Works | Project done with city funds. 2004 |
| 18) Jackson Hill Road: Improve and add ditches. | \$130,000 | 4 weeks | Director of Public Works | Project done with city funds. 2004 |
| 19) Pownal Road: Improve and add ditches. | \$330,000 | 6 weeks | Director of Public Works | Project done with city funds. 2017 |
| 20) Maple Hill Road: Improve, and add ditches. | \$687,500 | 5 weeks | Director of Public Works | Project done with city funds. |
| 21) Broad Street: Improve and add ditches. | \$390,000 | 4 weeks | Director of Public Works | Project done with city funds. |
| 22) Fickett Road: Add ditches and upsize culverts. | \$30,000 | 4 weeks | Director of Public Works | Needs ditching |
| 23) Sopers Mill Road: Add 5,000' of ditches, line and add check dams as needed, add (5) 36" x 40' cross culverts and relay (10) driveway culverts. | \$40,000 | 5 weeks | Director of Public Works | Project done with city funds. 2007 |
| 24) Danville Corner Road: Improve and add ditches and upsize culverts. | \$300,000 | 5 weeks | Director of Public Works | Project done with city funds. 2005 |
| 25) Witham Road: Improve and add ditches, upsize culverts. | \$160,000 | 3 weeks | Director of Public Works | Project done with city funds. 2002 |
| 26) Butler Hill Road: Add ditches, upsize culverts. Blast ledge. | \$30,000 | 3 weeks | Director of Public Works | Project done with city funds. |
| 27) McKinnon Street: Improve and add ditches and upsize culverts. | \$140,000 | 4 weeks | Director of Public Works | Project done with city funds. 2007 |

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| | 28) Vickery Road: Improve and add ditches, upsized culverts. | \$200,000 | 4 weeks | Director of Public Works | Project done with city funds. 2001 |
| | 29) Carrier Court: Improve and add ditches, upsized culverts. | \$100,000 | 4 weeks | Director of Public Works | Project done with city funds. 2001 |
| | 30) Martindale Road: Improve and add ditches, upsized culverts. | \$108,000 | 3 weeks | Director of Public Works | Project done with city funds. 2001 |
| | 31) Lake Street: replace catch basins near Lake Street School. | \$15,000 | 1 week | Director of Public Works | Project done with city funds. |
| | 32) Minot Avenue Area: stormwater separation | \$ | N/A | Director of Public Works | Project done with city funds. |
| | 33) Western Avenue Area: stormwater separation | \$ | N/A | Director of Public Works | Project done with city funds. |
| | 34) Hillcrest, Oakland, Orchard area: stormwater separation | \$ | N/A | Director of Public Works | Funded 2010 CIP Complete d |

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| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|---------------|--|---------------------------|-----------------|--|-------------------------------|
| Durham | 1) Swamp Road: Upsize existing multiple culverts with 8' x 4' x 40' bottomless box culvert with integrated headwalls. Flooded causing a road closure 3 times between January 1, and May10, 2010. Dig and repave. | \$123,000 | 3 weeks | Road Commissioner | No Progress, lack of funding. |
| | 2) Improve drainage on Swamp Road near Meadow Brook. | \$7,000 | 2 weeks | Road Commissioner | No Progress/ Lack of Funds |
| | 3) Soper Road: Upsize existing culvert with 6' x 4' x 40' bottomless box culvert with integrated headwalls. Floods at least annually causing a road closure. | \$97,000 | 2 weeks | Road Commissioner | No Progress |
| | 4) Cedar Pond Road (option1): Move 250' x 20' of road, repave and add ditches 250' | \$189,000 | 6 weeks | Selectmen and Road Commissioner | No Progress |
| | 5) Protect Cedar Pond Road from erosion | \$50,000 | 4 months | Selectmen and Road Commissioner | No Progress/ Lack of Funds |

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| | (Option 2): improved ditching, new culverts, rip rap, grading and elevating the road. | | | | |
| | 6) Reconstruct Runaround Pond Dam. Dam has been patched needs to be strengthened and repaired to prevent failure. | \$200,000 | 12 weeks | Selectmen and Road Commissioner | No Progress/ Lack of Funds |
| | 7) Add culvert, protect inlet/outlet and improve drainage on Auburn Pownal Road where Twin Brooks flow into Runaround Pond. Even with the increased culvert size it floods at least annually causing a road closure. | TBD | 1 week | Road Commissioner | Project requires clarification |
| | 8) Improve and armor ditches on Brickyard Hill and Shiloh Roads where steep slopes create problems. | \$15,000 | 2 weeks | Road Commissioner | No Progress/ Lack of Funds |
| | 9) Brickyard Hill and Shiloh Road: Remove ledge as needed and stabilize slope 5' x 400' and ditch 400'. | \$15,700 | 3 weeks | Road Commissioner | No Progress/Lack of Funds |

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|--|-------------|---------|-------------------|------------------------------------|
| 10) Meadow Road. Elevate 5,000' x 21' x 2', stabilize shoulders upsize (13) 15" x 40' culverts with 18" x 40' HDPE culverts. | \$1,100,000 | 6 weeks | Road Commissioner | No Progress/Lack of Funds |
| 11) Raise Snow Road to prevent flooding from Gerrish Brook. | \$18,000 | 3 weeks | Road Commissioner | Project done with 2006 funds. |
| 12) Shiloh Road: Replace Bridge over Pinkham Brook. | \$90,000 | 3 weeks | Road Commissioner | Project done with town funds. 2005 |
| 13) Replace Mill Pond Bridge | \$128,000 | 4 weeks | Road Commissioner | Project done with town funds. 2015 |
| 14) Brickyard Hill install catch basin and widen. Problems with erosion. | \$790,000 | 4 weeks | Road Commissioner | Partially complete |
| 15) Auburn-Pownal Road: Upsize culvert and improve drainage. | \$40,000 | 3 weeks | Road Commissioner | Project done with town funds. 2008 |
| 16) New Gloucester Road: Upsize culvert and improve drainage. | \$18,000 | 3 weeks | Road Commissioner | Project done with town funds. 2008 |

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| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|---------------|---|---------------------------|-----------------|---|---|
| Greene | 1) Coburn Road: Replace 2 cross culverts 22"x40', 300 400 ft. of ditching and stone line a portion. | \$123,000 | 3 weeks | Road Commissioner with assistance from Androscoggin Water and Soil | Completed |
| | 2) Coburn Rd: Add Base gravel 1,000' x 21' x 6", ditch 1,000, and add (5) 24" x 40' cross culverts. | \$7,000 | 2 weeks | Road Commissioner | Completed |
| | 3) Quaker Ridge Road: Improve Drainage remove ledge as needed. | Town Funds | 4 weeks | Road Commissioner | Completed |
| | 4) Morse Cemetery Road: Ditch and line 400' remove ledge as needed, add (4) 24" x 40' HDPE culverts. | \$12,000 | 4 weeks | Road Commissioner | Completed |
| | 5) North Mountain Road: Ditch and line 800', upsize (6) 12" x 40' with 24" x 40' HDPE culverts. | \$16,000 | 3 weeks | Road Commissioner | In Progress Long project, continued through 2017 |

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|--|---|-----------------|----------|---|---|
| | 6) Old Green Road: Improve drainage. Reclaiming road on existing asphalt, cross culvert, bring in gravel and re-gravel, 2" modified binder asphalt. On town line; raise dip and lower the rise. | Town Funds | 3 weeks | Road Commissioner | Continue to work through list of projects |
| | 7) River Road: Elevate causeway 200' x 21' x 24" and stabilize shoulders, ditch 1,500' and add (9) 24" x 40' culverts. Florida Power and Light (FPL) is working near causeway at Cherry Pond doing road upgrades. | FPL \$60,000 | 6 weeks | Road Commissioner | Continue to work through list of projects |
| | 8) Improve drainage on Quaker Ridge Road north of Patton Road; blast ledge to move the ditch further from the travel way to minimize erosion on this steep road. | \$8,000 | 2 months | Town Manager and Road Commissioner | Completed and repaved |

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| | 9) Improve ditches, including armoring if required, on Morse Cemetery Road; road is very steep. | \$7,000 | 2 months | Town Manager and Road Commissioner | Completed |
|--|---|---------|----------|---|-----------|

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| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|--------------|---|---------------------------|-----------------|--------------------------|---|
| Leeds | 1) Knapp Road: Improve drainage, upsize culverts and elevate portion of road. | Town Funds | N/A | Road Commissioner | Project done with town funds. 2007 |
| | 2) Jennings Road: Ditched and upsize culvert from 15" x 40' to 24" x 40'. | Town Funds | 3 weeks | Road Commissioner | Project done town funds 2007 |
| | 3) Anson Road: Ditched and lined 300' and upsized culverts from 24" x 40' to 36" x 40'. | Town Funds | 4 weeks | Road Commissioner | Project done FEMA PA and town funds. 2007 |
| | 4) Bishop Hill, Depot and Lake Shore Drive: Added 36" x 40' culvert and discontinued Depot Rd. | Town Funds | 3 weeks | Road Commissioner | Project done with town funds. 2007 |
| | 5) Austin River Road: Upsized existing culvert from 24" x 40' to 36" x 40' and elevate 300' x 21' x 3'. | Town Funds | 3 weeks | Road Commissioner | Project done with town funds. 2005 |
| | 6) River Road: Upsized existing box culvert to 60" x 60' and elevate 300' x 21' x 3'. | Town Funds | 4 weeks | Road Commissioner | Project done with town funds. 2003 |

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|--|---|----------|---------|------------------------------|---|
| | 7) Sumner Road (paved): Ditch and stone line 500' and upsize existing culvert from 30" x 60' to 48" x 60' and riprap intake and outlet. | \$51,714 | 6 weeks | Road Commissioner | Newly listed project Completed with 2011 HMGP Grant |
| | 8) Bernie Hartford Road: Install geotextile and elevate 2,500, 22' x 36" stabilize shoulders and add (5) 24" x 40' culverts. | \$45,000 | 5 weeks | Road Commissioner | Not done; lack of funding |
| | 9) South end of Bishop Hill Road 300' | \$32,000 | 2 weeks | Public Works Director | Not done; lack of funding |

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| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|----------|---|--------------------|----------|---------------------------------|-------------------------------|
| Lewiston | 1) Bartlett Street: Add 48" storm drain inlet | \$50,000 | 2 months | Public Works Director | New Project |
| | 2) Protect Tall Pines and Randall Road sewage pump stations from flooding. | \$100,000 | N/A | Director of Public Works | Project done with town funds. |
| | 3) River Road: Elevate road 1000' x 24' x 3-4' and stabilize shoulder. | \$135,000 | 4 weeks | Director of Public Works | Done with City Funds 2012 |
| | 4) Wood, Nichols, Davis, White and Bardwell Streets: Improve drainage, separate storm water and sewer systems. Install 1,200' x 15", 900' x 10", 1,350' x 18", 115' x 12", 850' x 24", 1,200' x 36", 1,100' x 48" underground drainage and 1,900' of 22" x 44" brick sewer. Add (3) manholes. | \$2,850,000 | 3 months | Director of Public Works | Done with City Funds 2011 |
| | 5) Enterprise at Saratoga: Upsize existing triple 48" x 100' cmps with 6' x 12' x 100' bottomless box culvert and riprap intake and outlet. | \$98,000 | 5 weeks | Director of Public Works | Done with City Funds |
| | 6) Lexington at | \$135,000 | 5 weeks | Director of | Done with |

Androscoggin County Hazard Mitigation Plan – 2017 Update

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| | Saratoga: Upsize existing triple 48" x 140' cmps with 6' x 12' x 140' bottomless box culvert and riprap intake and outlet. | | | Public Works | City Funds |
| | 7) River Road: Add catch basin and underground drainage 12" x 40'. | \$12,000 | 2 weeks | Director of Public Works | Done with City Funds |
| | 8) Lisbon by Foch Street: Upsize (3) 12" x 40' culverts with 18" x 40' hdpe and add (1) catch basin. | \$6,000 | 3 weeks | Director of Public Works | Done with City Funds 2017 |
| | 9) Sabattus Street Install 12" x 40' overflow culvert, replace curb and sidewalk, repave and stabilize shoulders. | \$10,000 | 3 weeks | Director of Public Works | Done with City Funds |
| | 10) Webster @ Jeannette Ave: Upsize 30" x 150' culvert with 36" x 150' RCP. | \$15,000 | 5 weeks | Director of Public Works | Done with City Funds |
| | 11) Highland Spring Road: Ditch and line 600' and add (3) catch basins. Ditch is not deep enough for large diameter pipe, ledge in ditch needs blasting. | \$11,000 | 3 weeks | Director of Public Works | Done with City Funds |

Androscoggin County Hazard Mitigation Plan – 2017 Update

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| | 12) Old Farm Road: | Town Funds | N/A | Director of Public Works | Project done with town funds. |
| | 13) Orestis Way: Add manhole | \$6,000 | N/A | Director of Public Works | Project done with town funds. |
| | 14) Mower Ave: | Town Funds | N/A | Director of Public Works | Project done with town funds. |
| | 15) Lemay Ave: | Town Funds | N/A | Director of Public Works | Project done with town funds. |
| | 16) Bartlett Street: | Town Funds | N/A | Director of Public Works | Project done with town funds. |
| | 17) Dingley Street: | Town Funds | N/A | Director of Public Works | Project done with town funds. |
| | 18) East Ave: | Town Funds | N/A | Director of Public Works | Project done with town funds. |
| | 19) River Road past LAWPCA | N/A | N/A | N/A | South and Locust will be rehabbed by MDOT |
| | 20) Main Street by Switzerland Road and sewer upstream. Manhole cover gets blown off due to undersized sewer pipe. | N/A | N/A | N/A | No progress part of larger project |
| | 21) Birch Street behind Polar Paint. | N/A | N/A | N/A | Privately owned basin, problem resolved at this time |
| | 22) Pettingill Street | N/A | N/A | N/A | Done |

Androscoggin County Hazard Mitigation Plan – 2017 Update

| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|---------------|--|---------------------------|-----------------|--------------------------|--|
| Lisbon | 1) Burrough River Road: Upsize culverts and rebuild road. | N/A | N/A | Road Commissioner | Project done with town funds 2009. |
| | 2) Davis Street; Improve drainage. Elevate 3,000' x 21' x 3' and repave. | \$65,000 | 6 weeks | Road Commissioner | Project done with town funds 2009. |
| | 3) River Road: Improve drainage. | Town Funds | N/A | Road Commissioner | Project done with town funds. |
| | 4) Upland Road: Improve drainage and rebuild road. | N/A | N/A | Road Commissioner | Project done by MaineDOT |
| | 5) Pump Station: Elevate generator and electronics at Route 196 Davis Street Station. | \$12,000 | 2 weeks | Road Commissioner | Project to be done with town funds 2010. |
| | 6) Improve drainage on Ferry Road near Clay Corner to minimize erosion; enlarge culvert also, investigate drainage problems on Ferry Road between Marshall and Nason Streets | N/A | N/A | N/A | Project partially completed by town in 2009, still needs work. |

Androscoggin County Hazard Mitigation Plan – 2017 Update

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| | 7) Fischer Road: rebuild and replace bridge | \$252,000 | 1 month | Road Commissioner | Project done with Town Funds 2013 |
| | 8) Bowdoinham Road: Bridge #3530 Replacement. | \$150,000 | 1 month | Public Works Director | Culvert replaced in 2004 |
| | 9) Ferry Road: Culvert upgrade adjacent to 73 Ferry Road | \$150,000 | 1 month | Public Works Director | New Project |
| | 10) Pump Station Generators: 7 single-phase generators 2 3-phase generators | \$8,000 each \$12,000 each | | Public Works Director | New Project |
| | 11) Treatment Plant Generator | \$150,000 | | Public Works Director | New Project |

| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|------------------|--|-----------------------------------|-----------------|---------------------------------------|-------------------------------------|
| Livermore | 1) Goding Road: Improve drainage add (3) culverts and elevate 600'. | Town Funds | N/A | Highway Foreman | Project done with town funds. |
| | 2) Turkey Lane Road: Improve drainage. | \$153,200 | 4 weeks | Contractor Hwy Foreman | Completed 2006 HMGP grant |

Androscoggin County Hazard Mitigation Plan – 2017 Update

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| | 3) River Road: Mitigate flooding to a 50-year event standard by elevating approximately 600' of 21'- wide road (4' elevation suggested), and upsize existing galvanized culvert from 36" to 4' HDPE, stabilize shoulders and repave | \$50,000 | 4 weeks | Town Administrator, Highway Foreman & Road Committee | Deferred; lack of funding |
|--|--|----------|---------|---|------------------------------|

| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|------------------------|---|---------------------------|-----------------|--------------------------|---|
| Livermore Falls | 1) Moose Hill Road: Upsize culvert. | PA/Town Funds | N/A | Road Commissioner | Project done with FEMA Public Assistance and town funds |
| | 2) South Road: Upsized culvert to 48" x 60'. | \$25,000 | N/A | Road Commissioner | Project done with town funds. |
| | 3) Cargill Street: Upsize existing underground drainage from 1,000' x 12" to 1,000' x 18" and add two catch basins. | \$45,000 | 6 weeks | Road Commissioner | Town deleted from project list. |
| | 3) Cargill Street: Slip line existing underground drainage | \$15,000 | 1 week | Road Commissioner | New Project |
| | 4) Campground Road: Add 48" x 40' HDPE culvert and riprap intake and outlet. | \$4,500 | 3 weeks | Road Commissioner | Completed with Town Funds |

Androscoggin County Hazard Mitigation Plan – 2017 Update

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| | 5) Baldwin Street: Add 6 a couple catch basins and improve drainage. | \$15,000 | 3 weeks | Road Commissioner | No Progress / Lack of Funds |
|--|--|----------|---------|-------------------|-----------------------------|

| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|-----------------------|--|--------------------|----------|--------------------------------|---|
| Mechanic Falls | 1) Standpipe Hill Road: Improve drainage upsize culverts. | PA/Town Funds | N/A | Road Commissioner | Project done with FEMA Public Assistance and town funds |
| | 2) Riverside Drive: Upsize culverts and ditch. | \$6,000 | Unknown | Road Commissioner | Completed |
| | 3) North Street: Upsize culverts and elevate and ditch. | PA/Town Funds | N/A | Road Commissioner | Project done with FEMA Public Assistance and town funds |
| | 4) Elm Street: Rebuild road bed and ditch 5,000'. | Unknown | 6 weeks | Road Commissioner | No progress; lack of funds |
| | 5) Libby Road: Add 18" x 40' HDPE and repave. | \$2,500 | 3 weeks | Road Commissioner | Deferred; lack of funds |
| | 6) Lane Road: Removed twin culverts and installed open box culvert w/stream simulation and wingwalls | \$133,211 | 3 weeks | Contractors, Road Commissioner | Completed 2015 HMGP grant |

Androscoggin County Hazard Mitigation Plan – 2017 Update

| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|--------------|---|---------------------------|-----------------|---------------------------|---|
| Minot | 1) Shaw Hill Road: Upsize existing 48" x 50' culvert with 6' x 8' 50' bottomless box culvert with integrated headwall and repave. Consideration is to be made to trailer parks. | \$51,051 | 4 weeks | Road Commissioner | Completed with Town Funds & HMGP Funds 2012 |
| | 1) Death Valley Road: Stream crossing, upsize culverts, install wing walls, lift road | \$35,000 | 2 weeks | Town Administrator | Newly listed project |
| | 2) Bucknam Bridge Road: Elevate 1,000' x 4' x 21 stabilize shoulders and repave. Install (2) 24" cross culverts. | \$87,000 | 6 weeks | Road Commissioner | Costs revised but no funds at this time |
| | 3) Center Minot Hill Road: Ditch and line 1, 700' add cross and driveway culvers with plunge pools as needed. | Town Funds | 4 weeks | Road Commissioner | Project done with town funds. 2007 |

Androscoggin County Hazard Mitigation Plan – 2017 Update

| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|--------|--|--------------------|----------|-------------------|---|
| Poland | 1) North Raymond Road: Elevate roadways 36"; add geotextiles; re- pave; stabilize shoulders; add (4) cross culverts (40' each). Section a, about 1/4 miles from Rte. 11 1800'x20' and section b, No. Raymond Rd. Extension 2500'x20'. | \$190,000 | 6 weeks | Road Commissioner | Deferred; lack of funds. |
| | 2) Johnson Hill Road: Blast ledge ditches; 2 sections 1250' each. Armor and stabilize ditches; check dams; add (4) cross culverts (40' each). Section a between Heath Rd and Abrams Ln 1250'x20'and section b Johnson Hill to Casco Town Line 1250'x20'. | \$75,000 | 4 weeks | Road Commissioner | No Progress/ Lack of Funds Mostly complete; some ditching remains to be done. |

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| | 3) Hardscrabble Road: Elevate two sections of road 500' x 20' x 24" and stabilize shoulders. | \$20,000 | 4 weeks | Road Commissioner | Deferred; lack of funds. |
| | 4) Increase the size of the culvert and improve outlet conditions on Brown Road at the Mechanic Falls line. | N/A | N/A | N/A | Done |
| | 5) Improve upslope ditches and add cross culverts on Birch Drive | N/A | N/A | N/A | Done |

| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|-----------------|--|---------------------------|-----------------|--------------------------|----------------------------------|
| Sabattus | 1) Long Beach Road: Retrofit pump station by raising or replacing with submersible pump. | \$12,000 | 2 weeks | Road Commissioner | Deferred; lack of funds. |
| | 2) Marsh Road #1(from the intersection of Route 126 and Marsh Road at .15ths): Upsize stone culvert with 4' x 6' x 50' bottomless box culvert, elevate 300' x 2' x 24' repave and stabilize shoulders. | \$37,000 | 4 weeks | Road Commissioner | Some work completed; more to do. |
| | 3) Marsh Road #2 (from the intersection of Route 126 and Marsh Road at .4 to .6ths): Upsize stone culvert with 4' x 6' x 50' bottomless box culvert, elevate 600' x 2' x 24' repave and stabilize shoulders. | \$150,000 | 4 weeks | Road Commissioner | Deferred; lack of funds. |

Androscoggin County Hazard Mitigation Plan – 2017 Update

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| 4) Marsh Road #3 (from the intersection of Route 126 and Marsh Road at 2.4 miles): Upsize stone culvert with 4' x 6' x 50' bottomless box culvert, elevate 600' x 2' x 24' repave and stabilize shoulders. | \$127,000 | 4 weeks | Road Commissioner | Deferred; lack of funds. |
| 5) Maxwell Road (extension of Marsh Road) (from the intersection of Route 126 and Marsh Road at 3.0 miles): Upsize existing culverts with 4' x 5' x 50' bottomless box culvert, elevate 500' x 2' x 24' repave and stabilize shoulders. | \$110,000 | 3 weeks | Road Commissioner | Deferred; lack of funds. |
| 6) Webster Corner Road: Improve drainage by upsizing existing (5) 15" x 20' culverts with 18" x 20' HDPEs, Ditch and line 2,000' remove ledge as needed and add check dams. | \$22,000 | 3 weeks | Road Commissioner | No Progress/ Lack of Funds |
| 7) Dube Drive (intersection at Crowley Road): Upsize existing culvert with 4'x5'x50' bottomless box culvert, elevate 200' x 2'x24' repave, ditch along Crowley Road 750'. | \$30,000 | 4 weeks | Road Commissioner | Deferred; lack of funds. |

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| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|---------------|--|--------------------|----------|--------------------------------------|--|
| Turner | 1) Fish Street: Move road 300' x 21' 15 feet away from river. Bank Stabilization to halt slumpage; mitigated with bendway weirs (rock vanes) resloping, and plantings. | \$124,465 | 3 years | Road Commissioner Contractors | Completed in 2014 HMGP grant |
| | 2) Tidswell Road: Upsize existing 14' x 50' culvert with 14' x 8' x 40' bottomless box culvert and with integrated headwalls and upsize (2) 18" x 30' culverts with 24" x 40' HDPE'S and repave. | \$65,000 | 4 weeks | Road Commissioner | Still evaluating engineering concerns |
| | 2) River Road: Elevate road 1000' x 24' x 3-4' and stabilize shoulder. | \$135,000 | 4 weeks | Director of Public Works | Done with Town Funds 2012 |
| | 3) Allen Road: Elevate and repave 100' x 21' x 3' and stabilize shoulders. | \$22,000 | 4 weeks | Road Commissioner | Partially in Hebron; working to collaborate. |
| | 4) County road near Walker Hill Road: Ditch and line 60', upsize (2) 15" x 20 culverts with 18" x 30' HDPE'S | \$6,000 | 3 weeks | Road Commissioner | Done |
| | 5) Colony Drive: Ditch and line. | \$12,000 | 2 weeks | Road Commissioner | Project done with town funds. 2008 |
| | 6) Snell Hill Road: Upsize (4) culverts with 15" x 40' HDPE'S and elevate (2) sections of road 100' and elevate two sections of road 100' and 400' x 21' x 2' and repave. | \$31,000 | 4 weeks | Road Commissioner | Deferred; lack of funds. |

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| 7) Harlow Hill Road: upsized existing 15" x 20' culvert with 18" x 30' HDPE, repave and ditch and line 80' | \$5,000 | 2 weeks | Road Commissioner | Done with town funds. |
| 8) Mason Road: Ditch and line 2,500'. | \$7,500 | 4 weeks | Road Commissioner | Done |
| 9) Conant Road: Upsize (4) culverts with 18" x 40' HDPE'S and ditch and line 400'. | \$8,000 | 4 weeks | Road Commissioner | Done |
| 10) Young Road: Upsize (2) 15" x 40' culverts with 18" x 40' HDPE'S and riprap intake and outlet. | \$5,000 | 3 weeks | Road Commissioner | Done |
| 11) East Hebron Road: Ditch and remove ledge as needed and line ditches. Upsize culvert and buildup road near entrance of Sable Drive. | \$28,000 | 4 weeks | Road Commissioner | Project done with town funds. 2008-9 |
| 12) Bennett Road: Upsize existing 12" x 20' culvert with 15" x 20' HDPE and ditch and line 60'. | \$4,000 | 3 weeks | Road Commissioner | Done |
| 13) Retrofit dam and outlet structure on Pleasant Pond to protect the dam and minimize downstream erosion. | \$20,000 | 5 months | Town Manager and Public Works Director | Done 2006 |
| 14) Construct ditches and ditch turn-outs and install cross culverts and rip rap on Harlow Hill Road to minimize erosion on and to keep water from flowing to Route 219. | \$15,000 | 3 months | Town Manager and Public Works Director | Done 2008 |
| 15) Improve drainage on East Hebron Road through ditching, and placing rip rap. | N/A | N/A | Town Manager and Public Works Director | Done |

Androscoggin County Hazard Mitigation Plan – 2017 Update

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|--|--|---------|--------|---|----------------------------|
| | 16) Improve drainage on Colony Drive through ditching and placing rip rap. | N/A | N/A | Town Manager and Public Works Director | Done |
| | 17) Improve drainage on the south end of Harlow Hill Road, including blasting, ditching and placing rip rap. | \$6,500 | 1 week | Town Manager and Public Works Director | Still working through list |

| Town | Projects (in priority order) | Cost Estimate 2017 | Timeline | Responsible Agent | Status |
|--------------|--|---------------------------|-----------------|--------------------------|--|
| Wales | 1) Avenue Road: upsize bridge at jock stream and add "beaver deceiver" elevate intersection 450' x 21' x 12" and repave. | \$30,000 | 6 weeks | Road Commissioner | Town has done partial work. Minor paving more work still needs to be done. |
| | 2) Bull Run Road: Install additional 15" x 40' cross culvert and repave. | \$2,500 | 3 weeks | Road Commissioner | Newly listed project |

Androscoggin County Hazard Mitigation Plan – 2017 Update

SECTION 6 - PLAN MAINTENANCE PROCESS

Monitoring, Evaluating and Updating the Plan

Requirement 201.6(c)(4)(i): The plan maintenance process shall include a section describing the method and schedule of monitoring, evaluating and updating the mitigation plan within a five-year cycle.

For any plan to be effective, it must be implemented and maintained. This plan provides the strategies which will make Androscoggin County more resistant to disasters; where appropriate, primary and support responsibilities have been assigned, particularly for the county-wide strategies. By adopting this plan, each community, as well as Androscoggin County, is agreeing to continue the process of implementing these strategies; the Emergency Management Director for each town will ensure that hazard mitigation remains on the radar screen in his/her town.

A. Monitoring the Plan

Annually, during the July or October meeting of the local Emergency Management Directors, the plan will be reviewed to monitor progress that has been made. The Director of the Androscoggin Unified Emergency Management Agency will be responsible for ensuring that the review is on the agenda and that the appropriate people are invited to attend.

[paragraph moved to “updating”]

B. Evaluating the Plan

The effectiveness of the strategies to meet the plan goals will be evaluated biannually. Criteria used to make this evaluation will include an analysis of dollar losses due to disaster declarations and/or significant natural hazard events that were localized but which may not have met declaration thresholds. A survey of county residents to gauge their disaster preparedness may also be conducted periodically if appropriate to the conditions.

The plan is also being evaluated through various measures at county and local levels. Annually and after each disaster declaration, Androscoggin Unified EMA will review the hazards risk assessment to determine if it is still valid. In addition, Androscoggin Unified EMA will contact towns in regards to Form 7 briefings and submittals, workshops on project applications, and for the status on existing projects and the addition of new projects.

The County Commissioners, municipal officials and the public will be invited to the annual review meeting. Municipal officials, such as the selectmen, town managers and road commissioners will receive a notice of the meeting. Information regarding the meeting will also be available through the press, and mailings. A disk copy of the hazard mitigation plan will be available at each municipal office and public library in the county

Androscoggin County Hazard Mitigation Plan – 2017 Update

and at Androscoggin Unified Emergency Management Agency for inspection by the public.

C. Updating the Plan

[This paragraph moved and re-ordered from “monitoring”] As part of the five-year update process, any disasters that occurred during the preceding years will be added to the relevant “occurrences” tables and will be analyzed to determine whether new strategies are needed to address those types of events. Actions and projects that have been completed will be noted in the “status” columns in the Strategy section. They may be removed from the list if no longer valid. New actions or projects may be added, if appropriate. Any strategies that have not been implemented will be evaluated and steps taken to get the strategy under way, such as assigning a specific person to be responsible, or to decide that it is no longer appropriate. Every town is notified annually about adding new projects or updating the status of existing projects via email and letters.

Incorporation into Existing Planning Mechanisms

Requirement 201.6(c)(4)(ii): The plan shall include processes by which local government incorporate the requirements of the mitigation plan into other planning mechanisms such as comprehensive or capital improvement plans, when appropriate.

Many of the municipalities within Androscoggin County have building codes to guide and control development in their communities. The municipalities are responsible for administering their own building codes in their communities.

Available planning mechanisms at the municipal level, and the extent to which they have incorporated hazard mitigation, include:

- Lewiston and Auburn have adopted local comprehensive plans;
- Capital improvement plans (some of the larger municipalities have capital improvement plans; most of the smaller ones do not, but they do have local budgeting processes which are used to examine potential expenditures in detail and establish overall spending priorities);
- Local flood plain management ordinances (all 14 communities);
- Road maintenance planning efforts;
- Emergency management and mitigation planning;
- Fire prevention planning; and
- Grant writing (most of the County’s municipalities have been active in applying for grants to address municipal priorities).

Most the mitigation measures that were identified, and all the projects selected by individual communities are either structural, educational, or emergency planning measures.

Androscoggin County Hazard Mitigation Plan – 2017 Update

After adoption of the Hazard Mitigation Plan, the Androscoggin Unified EMA will assist the municipal officers in implementing their selected mitigation measures through all available options. Androscoggin Unified EMA will also continue to assist municipalities with the completion of FEMA Hazard Mitigation Assistance (HMA) grant application packages by working one-on-one with town representatives, hosting grant workshops, facilitating contact with state agencies and disseminating notification of grant opportunities.

The individual or committee within each municipality that is responsible for the implementation and completion of each mitigation measure will notify Androscoggin Unified EMA whenever assistance is needed or whenever a measure is completed. Existing programs such as local comprehensive planning efforts, municipal road maintenance planning efforts, and HMA programs will be utilized to their greatest extent to complete the community's mitigation measures.

Continued Public Involvement

Requirement 201.6(c)(4)(iii): The plan maintenance process shall include a discussion on how the community will continue public participation in the plan maintenance process.

Plan maintenance is at the public service level; fire departments, road commissioners, local EMA directors, are all plugged into their community and are able to offer quality participation. The Androscoggin County Hazard Mitigation Plan will remain available on the AUEMA website.

AUEMA has 212 slides available that can be selectively displayed at appropriate times on the Great Falls TV cable access channel. This messaging technique has proven to be successful in keeping citizens aware of upcoming activities and hazard information.

Androscoggin Unified EMA holds quarterly local EMA meetings, attends/participates, as requested, in municipal Select Board meetings throughout the County, attends the Androscoggin County Commissioners' bi-monthly meetings, and fire chief meetings, when requested, throughout the year. After significant natural hazard events, there are informational meetings held to review the actions taken during the event and recommended documentation of the event. Annually, we offer preparedness classes to the citizens of our county through adult education and strive to maintain continuous outreach to the public through displays, community access, our website and newspaper articles.

Maine's comprehensive planning law requires communities to include hazard assessment in their plans. Towns included in this hazard mitigation plan can reference this plan in their new or updated comprehensive plans and will discuss natural hazards during the planning process.

Androscoggin County Hazard Mitigation Plan – 2017 Update

The address and phone number of the Androscoggin Unified EMA office is:

Androscoggin Unified Emergency Management

Agency

2 College Street

Lewiston, ME 04240-7101

Tel: 207-784-0147

FAX: 207-795-8938 or 207-784-3365

E-Mail: jpotvin@androscoggincountymaine.gov

Web Site: <http://www.androscogginema.org>

Androscoggin County Hazard Mitigation Plan – 2017 Update

APPENDIX – County and Local Adoption Resolutions

HAZARD MITIGATION PLAN - RESOLUTION OF ADOPTION 2018

Whereas, natural and man-made disasters may occur at any time, we recognize that to lessen the impacts of these disasters we will save resources, property and lives in **Androscoggin County**.

And whereas the creation of a Hazard Mitigation Plan is necessary for the development of a risk assessment and effective mitigation strategy;

And whereas, the 2 **cities**, and 12 **towns**, and **Androscoggin County** are committed to the mitigation goals and measures as presented in this plan;

Therefore, the Androscoggin County Commissioners, and the Boards of Selectmen or City Councilors of the 14 municipalities hereby adopt the Androscoggin County Hazard Mitigation Plan – 2017 Update.

AUTHORIZING SIGNATURES: LISBON

| | | |
|-----------------------------|---------------------------|-------------|
| <u>Allen Ward</u> | <u>Council Chairman</u> | <u>Date</u> |
| <u>Chris Brunelle</u> | <u>Council Vice-Chair</u> | <u>Date</u> |
| <u>Kris Crawford</u> | <u>Councilor</u> | <u>Date</u> |
| <u>Mark Lunt</u> | <u>Councilor</u> | <u>Date</u> |
| <u>Norm Albert</u> | <u>Councilor</u> | <u>Date</u> |
| <u>Kasie Kolbe</u> | <u>Councilor</u> | <u>Date</u> |
| <u>Fern Larochelle, Jr.</u> | <u>Councilor</u> | <u>Date</u> |



Lisbon Police Department

A Community Policing Agency

Agenda Item 2018-130

300 Lisbon St.
Lisbon, ME 04250

Marc R. Hagan
Chief of Police

To: Town Manager Barnes

From: Chief Hagan

Subject: 2018 Homeland Security Grant

Date: 06/18/2018

The Lisbon Police Department has the opportunity to apply for Federal Funds through the 2018 Homeland Security Grant. This particular grant does not require any matching funds and has been used in recent years to purchase security cameras for the interior and exterior of the Police Department and Town Office building, as well as desktop and laptop computers and batteries for our portable radios.

The amount of money that the Lisbon Police Department could possibly receive is currently unknown, however recent years allotments have been in the \$4,000 dollar range. Examples of what the department would request any award be used for include but are not limited to an infrared thermal camera for use during nighttime searches, a new mobile data computer for a marked cruiser, barcode reading and printing equipment for the purpose of tracking evidence, digital cameras in our cruisers for investigations and recording of evidence in the field, and various other items depending upon the amount of grant award.

The police department is requesting permission to apply for and accept any money amount allotted through this grant process.

Thank you.

clerk

From: Twila Lycette
Sent: Tuesday, June 12, 2018 2:25 PM
To: clerk
Subject: Fw: Hours for Beer Garden

Twila

Lisbon Town Clerk
300 Lisbon Street
Lisbon, ME 04250

From: Jen Charboneau <jcharb1973@gmail.com>
Sent: Monday, June 11, 2018 5:38 PM
To: Twila Lycette
Subject: Re: Hours for Beer Garden

Good Evening Twila,

Sorry for the delay as I am just able to get to my email.

We would like to start at 5:00 if possible and go through 8:00.

Please let me know if you need anything else! Have a great evening.

*Regards,
Jen*

Sent from my iPhone

On Jun 11, 2018, at 10:34 AM, Twila Lycette <TLycette@lisbonme.org> wrote:

Hi,

Diane mentioned you wanted to change the hours for the Beer Garden. Katie at the Bureau of Alcohol Beverages indicated the Council can vote to approve the extended/changed hours at their next meeting so it will be done in time. What hours did you want to change it to?

**AGREEMENT BETWEEN
TOWN OF LISBON
AND
NORTH STAR PLANNING, LLC
FOR PROFESSIONAL PLANNING SERVICES**

Agenda Item 2018-132

This Independent Contractor Agreement ("Agreement") is made and entered into by and between NORTH STAR PLANNING, LLC ("Contractor"), and the Town of Lisbon ("Client").

1. Engagement of Services.

Contractor will provide Client with the following services:

- A) Staffing support for the Planning Board;
- B) Planning, implementation, and coordination associated with community planning initiatives in Lisbon; and
- C) Coordination and assistance to the Economic Development Director.

The scope of services under this Agreement is described in more detail below. The services described in A through C are intended to represent the general scope of services as contemplated by Contractor and Client, and does not require Contractor to be responsible for completing all of the listed services and products. Actual duties of the Contractor under this contract are to be mutually agreed upon, and within the parameters of Section (3) Compensation, below.

A) Staffing Support for the Planning Board (the "Board")

These efforts may include:

- ♦ Attendance at up to two Board meetings or workshops per month, schedule as agreed to by Board Chair, Code Enforcement Officer, and Contractor;
- ♦ Coordination with the Code Enforcement Officer and other town staff for planning board support and administration;
- ♦ Provision of administrative, procedural, and technical guidance;
- ♦ Provision of general planning guidance and input;
- ♦ Review, editing, and drafting of land use ordinances;
- ♦ Development and review of planning documents, such as the Comprehensive Plan;
- ♦ Facilitation of Board related workshops;
- ♦ Assistance to Board members as needed for routine Board activities; and
- ♦ Project/application review assistance.

B) Planning, implementation, and coordination associated with community planning initiatives in Lisbon

These efforts may include:

- ♦ Attendance at up to one Council meeting, Lisbon Development Committee meeting, or other public workshop per month, as coordinated with the Town Manager or staff and the Contractor;

- ♦ Providing planning input and guidance for, and providing assistance in coordinating the activities of the Lisbon Development Committee (or other community development and planning committee), including attendance at committee meetings, so long as the Contractor's total number of monthly meeting nights for the Town of Lisbon does not exceed three;
- ♦ Assistance and coordination efforts with town staff and appropriate agencies on the implementation of Lisbon planning documents;
- ♦ Development, updating or editing of land use and community planning documents for the Town of Lisbon, including but not limited to the Downtown Plan and the Route 196 Corridor Master Plan;
- ♦ Assistance with community outreach efforts in support of planning initiatives or their implementation; and
- ♦ Assistance with project funding and grants in support of planning initiatives or their implementation.

C) Assistance to the Economic Development Director

This may generally include work in support of economic development initiatives or projects generated by the Client, providing planning and design guidance on an as-needed basis for such projects and as determined by the Economic Development Director and Town Manager. Efforts may overlap with, or be in support of, planning initiatives (B, above).

2. Subcontractors.

The Contractor may engage subcontractors to fulfill the obligations and services outlined in this Agreement (1, above). The Contractor shall be responsible for the performance and duties of any subcontractor engaged in working with the Contractor to fulfill the obligations of this Agreement.

3. Compensation.

Client shall pay Contractor a not-to-exceed fee of \$21,250 as total compensation for the services described above. Contractor shall submit invoices for labor (work hours), expenses, and subcontractor invoices, and Client shall submit payments to the Contractor upon receipt of invoices. The total fee invoiced over the course of the contract period shall not exceed \$21,250 without prior authorization by the Client.

If Contractor or Client anticipate the need for additional work/scope or hours which would exceed the not-to-exceed fee or anticipated hours as stated above, Contractor shall conduct and bill for such services only as mutually agreed upon by Client and Contractor.

The Client may also need to engage third parties to complete tasks that are related to the general scope of land use planning but outside the scope of this Agreement, or that are for services not provided by the Contractor. In those instances, the Client shall oversee any third party contracts, and may request the Contractor to coordinate with a contracted third party.

4. Contract Term.

This Agreement shall be effective from July 1, 2018, until June 30, 2019, unless sooner terminated by either party in accordance with the terms and conditions of this Agreement ("Term"). This Agreement is terminable by either party at any time, with or without cause, effective seven (7) days after written notice to the other

party. If the Client exercises its right to terminate the Agreement, any obligation it may otherwise have under this Agreement shall cease immediately, except that the Client shall be obligated to compensate the Contractor for work performed up to the time of termination. If the Contractor exercises its right to terminate the Agreement, any obligation it may otherwise have under this Agreement shall cease immediately, subject to payment for services rendered through the date of termination.

5. Independent Contractor Relationship.

The Contractor's relationship with the Client will be that of an independent contractor, and nothing in this Agreement is intended to, or should be construed to, create a partnership, agency, joint venture, or employment relationship. The Contractor will not be entitled under this Agreement to any of the benefits that the Client may make available to its employees, including but not limited to group health insurance, life insurance, profit-sharing, retirement benefits, paid vacation, holidays or sick leave, or workers' compensation insurance. No part of the Contractor's compensation will be subject to withholding by the Client for the payment of any social security, federal, state or any other employee payroll taxes. The Client will regularly report amounts paid to the Contractor by filing a Form 1099-MISC with the Internal Revenue Service as required by law. The Contractor may perform the services required by this Agreement at any place or location and at such times as the Contractor shall determine.

6. Ownership of Property.

The Contractor acknowledges and agrees that all documents produced by the Contractor, including but not limited to memoranda, research notes, correspondence, emails, plans, and reports in the course of work for the Client, shall be the property of the Client. However, Contractor shall have a non-exclusive license to possess copies of such materials except for those designated in writing by Client as confidential.

7. Severability.

If any provision of this Agreement shall be found invalid or unenforceable, the remainder of this Agreement shall be interpreted so as best to reasonably effect the intent of the parties.

Agreed to this _____ day of June, 2018.

Contractor

Client

Ben Smith, AICP
Principal, NORTH STAR PLANNING, LLC

Diane Barnes
Lisbon Town Manager

OLVER ASSOCIATES INC.

ENVIRONMENTAL ENGINEERS

June 18, 2018

Mr. Steve Aievoli, Operations Manager
Lisbon Town Office
300 Lisbon Street
Lisbon, Maine 04250

RE: Phase 1 Sewer Improvements

Dear Steve:

On June 13, 2018, bids were opened for the Phase 1 Sewer Improvements project. Three bids were received as follow:

| CONTRACTOR | LOCATION | Total Bid |
|------------------------|-----------------|----------------|
| St. Laurent & Son Inc. | Lewiston, Maine | \$1,108,825.00 |
| Nitram Excavation | Benton, Maine | \$1,498,999.00 |
| Ranger Contracting | Winslow, Maine | \$1,609,930.00 |

Attached please find a copy of the bid tabulation and low bid from St. Laurent & Son Inc.

OLVER ASSOCIATES INC.

Mr. Steve Aievoli, Operations Manager
June 18, 2018
Page 2

This bid is less than the estimated cost of \$1,600,000, and therefore represents an excellent price for the work. St. Laurent is a well known contractor with the ability to complete the work included in this contract. We therefore recommend that the Town award the contract to St. Laurent contingent on RD approval.

Please let us know if you have any questions regarding this matter.

Very truly yours,

OLVER ASSOCIATES INC.



Mandy Holway Olver P.E., Vice-President
Construction Services Manager

MHO/sb

1647/090

CC: Ms. Diane Barnes, Town Manager
Mr. Scott Emery, P.E., State Engineer

PROPOSAL & BID FORM

WITH BID BOND

BID FORM

BIDDER agrees to perform all Work as described in these Contract Documents for the following unit prices for the payment items indicated:

| ITEM | DESCRIPTION | APPROX. QUANTITY | UNITS | UNIT PRICE | TOTAL PRICE |
|------|--|---------------------|-------|---------------|----------------|
| 1. | Traffic Control | LS | LS | \$ 95,000.00 | \$ 95,000.00 |
| 2. | Removal/Disposal Asbestos Piping | 5,000* | LF | \$ 2.00 | \$ 10,000.00 |
| 3. | Abandon Remove Sanitary Sewers | 1 | LS | \$ 24,000.00 | \$ 24,000.00 |
| 4. | Remove/Abandon Manholes | 32 | EA | \$ 240.00 | \$ 7,680.00 |
| 5. | Existing Manhole/Wet Well Modification | 2 | EA | \$ 550.00 | \$ 1,100.00 |
| 6. | Test Pits | 100* | EA | \$ 260.00 | \$ 26,000.00 |
| 7. | Ledge Excavation and Removal | 100* | CY | \$ 145.00 | \$ 14,500.00 |
| 8. | Replacement of Unsuitable Fill | 100* | CY | \$ 40.00 | \$ 4,000.00 |
| 9. | Temporary Erosion Control | LS | LS | \$ 41,000.00 | \$ 41,000.00 |
| 10. | At-grade Water Service Relocation | 1* | EA | \$ 1,850.00 | \$ 1,850.00 |
| 11. | At-grade Water Main Relocation | 1* | EA | \$ 5,925.00 | \$ 5,925.00 |
| 12. | Trench/Driveway/Sidewalk Pavement | 200 | Tons | \$ 198.00 | \$ 39,600.00 |
| 13. | 8" Ø PVC Sewer | 5,900 | LF | \$ 59.00 | \$ 348,100.00 |
| 14. | 10" Ø PVC Sewer | 1,700 | LF | \$ 67.50 | \$ 114,750.00 |
| 15. | 12" Ø PVC Sewer | 500 | LF | \$ 72.50 | \$ 36,250.00 |
| 16. | 15" Ø PVC Sewer | 20 | LF | \$ 86.00 | \$ 1,720.00 |
| 17. | 2" Ø Force Main | 10 | LF | \$ 75.00 | \$ 750.00 |
| 18. | 4" Ø Force Main | 10 | LF | \$ 76.00 | \$ 760.00 |
| 19. | 4" Ø PVC Building Sewer | 3,500 | LF | \$ 35.00 | \$ 122,500.00 |
| 20. | 6" Ø PVC Building Sewer | 100 | LF | \$ 45.00 | \$ 4,500.00 |
| 21. | Vertical Sewer Cleanouts | 3* | EA | \$ 435.00 | \$ 1,305.00 |
| 22. | 4' Ø Precast Sewer Manhole | 32 | EA | \$ 3,500.00 | \$ 112,000.00 |
| 23. | Excess 4' Manhole Depth | 70 | LF | \$ 463.00 | \$ 32,410.00 |
| 24. | 5' Ø Precast Sewer Drop Manhole | 4 | EA | \$ 5,000.00 | \$ 20,000.00 |
| 25. | Excess 5' Drop Manhole Depth | 25 | LF | \$ 705.00 | \$ 17,625.00 |
| 26. | Loam & Seed | LS | LS | \$ 9,500.00 | \$ 9,500.00 |
| 27. | 2" Rigid Insulation | 6,000* | SF | \$ 2.00 | \$ 12,000.00 |
| 28. | Owner's Testing Allowance | All | LS* | \$ 4,000.00 | \$ 4,000.00 |

TOTAL BID (IN FIGURES):\$ 1,108,825.00

TOTAL BID (IN WORDS): One million one hundred eight
Thousand Eight hundred Twenty Five Dollars

*Note: Asterisk indicates indeterminate quantity for bidding comparison.

The undersigned agrees to furnish all required insurance certificates and bonds within 10 days after formal acceptance of the proposal by the Owner as signified by issuance of Notice of Award. All insurance certificates and bonds must be furnished before formal execution of the contract by the Owner.

The undersigned agrees to the following:

- a. To substantially complete the work within 180 calendar days and to complete the work within 210 calendar days of the formal Notice to Proceed.
- b. That the Owner may retain liquidated damages of \$750 per day for each day in excess of those mentioned above that the work is not completed as indicated.
- c. To provide materials and documentation in compliance with all American Iron and Steel requirements.

The undersigned has attached the following documents to their bid:

- a. Bid Bond
- b. RUS Compliance Forms (Attachment C of the Supplementary Conditions)

The undersigned acknowledges the receipt of the following Addenda:

#1 6-8-18
#2 6-8-18

Date: 6-12-18

Signed: Gary N. St. Laurent

Name: GARY ST. LAURENT

Title: President

Representing: ST. LAURENT & SON INC

Address: 20 Highland Spring Rd
LEWISTON, MAINE

Telephone: 207-284-7944

Fax: 207-284-6592

Email: gary@STLaurentandSon.com

(Seal - If Bid is by Corporation)

(Also attached Certificate of Authority
for signatory to execute contract)

ST. LAURENT & SON, INC.

Written Consent of Sole Shareholder

The undersigned, being the sole shareholder of St. Laurent & Son, Inc., pursuant to 13- C M.R.S.A. '§ 704, 822, hereby takes the following action by his unanimous written consent.

VOTED: To authorize Gary St. Laurent in his capacity as President to deliver and make on behalf of the corporation, in any manner he deems necessary or sufficient, oral or written (i) bids on work , projects or jobs; (ii) proposals to work or perform certain projects, jobs, or services; or, (iii) offers to perform any work, services, agreement, or contract; and, Gary St. Laurent in his capacity as President is authorized to execute and deliver any additional documents, agreements, or instruments in a form and substance approved by him necessary or appropriate to contractually bind the corporation with regards to any offer, proposal, or bid made by him.

Dated _January 1, 2015

Gary St. Laurent, Shareholder

A handwritten signature in black ink, appearing to read 'Gary St. Laurent', with a long, sweeping horizontal line extending to the right.

State of incorporation: Maine

Corporate address:

St.Laurent & Son Inc.
20 Highland Spring Road
Lewiston, Maine
04240

BID BOND

Any singular reference to Bidder, Surety, Owner or other party shall be considered plural where applicable.

BIDDER (Name and Address):

ST. LAURENT & SON, INC.
20 HIGHLAND SPRING ROAD
LEWISTON, ME 04240

SURETY (Name, and Address of Principal Place of Business):

THE OHIO CASUALTY INSURANCE COMPANY
175 RUNNING HILL ROAD
SOUTH PORTLAND, ME 04106

OWNER (Name and Address):

TOWN OF LISBON
300 LISBON STREET
LISBON, ME 04250

BID

Bid Due Date: JUNE 12, 2018

Description (Project Name— Include Location): PHASE 1 SEWER IMPROVEMENTS, TOWN OF LISBON, MAINE

BOND

Bond Number: STLAURENT593

Date: JUNE 11, 2018

Penal sum FIVE PERCENT OF ATTACHED BID \$ *5%*

(Words)

(Figures)

Surety and Bidder, intending to be legally bound hereby, subject to the terms set forth below, do each cause this Bid Bond to be duly executed by an authorized officer, agent, or representative.

BIDDER

ST. LAURENT & SON, INC.

(Seal)

**SURETY THE OHIO CASUALTY
INSURANCE COMPANY**

(Seal)

Bidder's Name and Corporate Seal

Surety's Name and Corporate Seal

By:

Signature

GARY ST. LAURENT

Print Name

President

Title

Attest:

Signature

Vice President

Title

By:

Signature (Attach Power of Attorney)

NANCY L. CASTONGUAY

Print Name

ATTORNEY-IN-FACT

Title

Witness:

Signature

Title

Note: Addresses are to be used for giving any required notice.

Provide execution by any additional parties, such as joint venturers, if necessary.

1. Bidder and Surety, jointly and severally, bind themselves, their heirs, executors, administrators, successors, and assigns to pay to Owner upon default of Bidder the penal sum set forth on the face of this Bond. Payment of the penal sum is the extent of Bidder's and Surety's liability. Recovery of such penal sum under the terms of this Bond shall be Owner's sole and exclusive remedy upon default of Bidder.
2. Default of Bidder shall occur upon the failure of Bidder to deliver within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents.
3. This obligation shall be null and void if:
 - 3.1 Owner accepts Bidder's Bid and Bidder delivers within the time required by the Bidding Documents (or any extension thereof agreed to in writing by Owner) the executed Agreement required by the Bidding Documents and any performance and payment bonds required by the Bidding Documents, or
 - 3.2 All Bids are rejected by Owner, or
 - 3.3 Owner fails to issue a Notice of Award to Bidder within the time specified in the Bidding Documents (or any extension thereof agreed to in writing by Bidder and, if applicable, consented to by Surety when required by Paragraph 5 hereof).
4. Payment under this Bond will be due and payable upon default of Bidder and within 30 calendar days after receipt by Bidder and Surety of written notice of default from Owner, which notice will be given with reasonable promptness, identifying this Bond and the Project and including a statement of the amount due.
5. Surety waives notice of any and all defenses based on or arising out of any time extension to issue Notice of Award agreed to in writing by Owner and Bidder, provided that the total time for issuing Notice of Award including extensions shall not in the aggregate exceed 120 days from the Bid due date without Surety's written consent.
6. No suit or action shall be commenced under this Bond prior to 30 calendar days after the notice of default required in Paragraph 4 above is received by Bidder and Surety and in no case later than one year after the Bid due date.
7. Any suit or action under this Bond shall be commenced only in a court of competent jurisdiction located in the state in which the Project is located.
8. Notices required hereunder shall be in writing and sent to Bidder and Surety at their respective addresses shown on the face of this Bond. Such notices may be sent by personal delivery, commercial courier, or by United States Registered or Certified Mail, return receipt requested, postage pre-paid, and shall be deemed to be effective upon receipt by the party concerned.
9. Surety shall cause to be attached to this Bond a current and effective Power of Attorney evidencing the authority of the officer, agent, or representative who executed this Bond on behalf of Surety to execute, seal, and deliver such Bond and bind the Surety thereby.
10. This Bond is intended to conform to all applicable statutory requirements. Any applicable requirement of any applicable statute that has been omitted from this Bond shall be deemed to be included herein as if set forth at length. If any provision of this Bond conflicts with any applicable statute, then the provision of said statute shall govern and the remainder of this Bond that is not in conflict therewith shall continue in full force and effect.
11. The term "Bid" as used herein includes a Bid, offer, or proposal as applicable.

THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 7958910

Liberty Mutual Insurance Company
The Ohio Casualty Insurance Company West American Insurance Company

POWER OF ATTORNEY

KNOWN ALL PERSONS BY THESE PRESENTS: That The Ohio Casualty Insurance Company is a corporation duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Joline L. Binette; Melanie A. Bonnevillie; Nancy L. Castonguay; Heidi Rodzen; Robert E. Shaw, Jr.

all of the city of Lewiston, state of ME each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed hereto this 7th day of December, 2017.



The Ohio Casualty Insurance Company
Liberty Mutual Insurance Company
West American Insurance Company

By: David M. Carey
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss
COUNTY OF MONTGOMERY

On this 7th day of December, 2017, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of Liberty Mutual Insurance Company, The Ohio Casualty Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at King of Prussia, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA
Notary Public
Teresa Pastella, Notary Public
Upper Merion Twp., Montgomery County
My Commission Expires March 28, 2021
Member, Pennsylvania Association of Notaries

By: Teresa Pastella
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

ARTICLE IV – OFFICERS – Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings. Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

Certificate of Designation – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

Authorization – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Renee C. Llewellyn, the undersigned, Assistant Secretary, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 11TH day of JUNE, 20 18.



By: Renee C. Llewellyn
Renee C. Llewellyn, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit,
currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call
1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day

COMPLIANCE STATEMENT

This statement relates to a proposed contract with TOWN OF LISBON, MAINE

(Name of borrower or grantee)

who expects to finance the contract with assistance from either the Rural Housing Service (RHS), Rural Business-Cooperative Service (RBS), or the Rural Utilities Service (RUS) or their successor agencies, United States Department of Agriculture (whether by a loan, grant, loan insurance, guarantee, or other form of financial assistance). I am the undersigned bidder or prospective contractor, I represent that:

1. ☒ I have, ☐ have not, participated in a previous contract or subcontract subject to Executive 11246 (regarding equal employment opportunity) or a preceding similar Executive Order.
 2. If I have participated in such a contract or subcontract, ☒ I have, ☐ have not, filed all compliance reports that have been required to file in connection with the contract or subcontract.
- If the proposed contract is for \$50,000 or more and I have 50 or more employees, I also represent that:
3. ☒ I have, ☐ have not previously had contracts subject to the written affirmative action programs requirements of the Secretary of Labor.
 4. If I have participated in such a contract or subcontract, ☒ I have, ☐ have not developed and placed on file at each establishment affirmative action programs as required by the rules and regulations of the Secretary of Labor.

I understand that if I have failed to file any compliance reports that have been required of me, I am not eligible and will not be eligible to have my bid considered or to enter into the proposed contract unless and until I make an arrangement regarding such reports that is satisfactory to either the RHS, RBS or RUS, or to the office where the reports are required to be filed.

I also certify that I do not maintain or provide for my employees any segregated facilities at any of my establishments, and that I do not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I certify further that I will not maintain or provide for my employees any segregated facilities at any of my establishments, and that I will not permit my employees to perform their services at any location, under my control, where segregated facilities are maintained. I agree that a breach of this certification is a violation of the Equal Opportunity clause in my contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and wash rooms, restaurants and other eating areas time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. I further agree that (except where I have obtained identical certifications for proposed subcontractors for specific time periods) I will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause; that I will retain such certifications in my files; and that I will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods): (See Reverse).

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays the valid OMB control number. The valid OMB control number for this information collection is 0575-0018. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

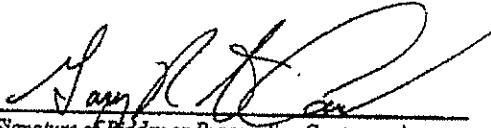
**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENTS FOR
CERTIFICATIONS OF NON-SEGREGATED FACILITIES**

A certification of Nonsegregated Facilities, as required by the May 9, 1967, order (32F.R. 7439, May 19, 1967) on Elimination of Segregated Facilities, by the Secretary of Labor, must be submitted prior to the award of a subcontract exceeding \$ 10,000 which is not exempt from the provisions of the Equal Opportunity clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Date

6/12/68


(Signature of Bidder or Prospective Contractor)

20 Highland Spring Rd Lewiston, Maine
Address (including Zip Code)

U.S. DEPARTMENT OF AGRICULTURE

**CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY
AND VOLUNTARY EXCLUSION - LOWER TIER COVERED TRANSACTIONS**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants' responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE)

- (1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

ST. LAURENT + SON INC.

Organization Name

PR/Award Number or Project Name

GARY ST. LAURENT (President)

Name(s) and Title(s) of Authorized Representative(s)


Signature(s)

6/12/18
Date

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier participant is providing the certification set out on the reverse side in accordance with these instructions.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transactions," "debarred," "suspended," "ineligible," "lower tier covered transactions," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION FOR CONTRACTS, GRANTS AND LOANS

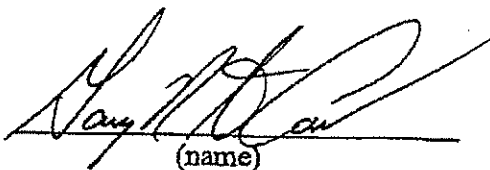
The undersigned certifies, to the best of his or her knowledge and belief, that:

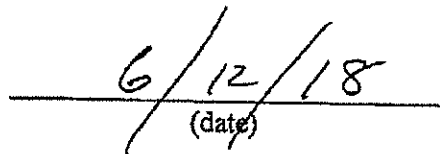
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employees of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant or Federal loan, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant or loan.

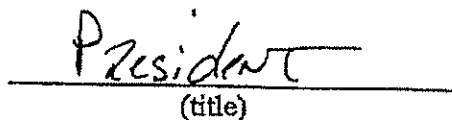
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant or loan, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including contracts, subcontracts, and subgrants under grants and loans) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.


(name)


(date)


(title)

OFFICIAL BALLOT – District 22

Maine Municipal Association's Legislative Policy Committee
July 1, 2018 – June 30, 2020

VOTE FOR TWO:

- ☐ Kurt Schaub, Manager, Town of Turner
☐ Anthony Ward, Manager, Town of Sabattus
☐ Mark Lunt, Councilor, Town of Lisbon
☐ _____ (name) _____ (position) _____ (municipality) (✍ write in)

Candidate Profiles Are On Reverse Side

MUNICIPALITY: _____ DATE: _____

✍ BY SELECTMEN/COUNCILORS:

| | |
|-----------|------------|
| _____ | _____ |
| signature | print name |
| _____ | _____ |
| signature | print name |
| _____ | _____ |
| signature | print name |
| _____ | _____ |
| signature | print name |
| _____ | _____ |
| signature | print name |

Return by 5:00 p.m., August 2, 2018 to:

Laura Ellis, Maine Municipal Association
60 Community Drive, Augusta, ME 04330
Fax: 624-0129

(over)

Code Enforcement

Dennis J. Douglass

Code Enforcement Officer, Building Inspector, Licensed Plumbing
Inspector, Local Health Officer

Monthly Report for May 2018

Building permits issued - 27

- 1 Residential new homes
- 2 Commercial projects
- 7 Mobile home
- 3 Garages
- 1 Remodels
- 7 Storage sheds
- 6 Misc.

Electrical permits issued - 22

- 1 Remodel
- 3 New service
- 2 Commercial
- 6 Mobile homes
- 10 Misc.

Plumbing permits issued - 11

- 9 Internal plumbing
- 1 New HHE200
- 1 Replacement HHE200

Misc. permits issued - 8

- Demo / Roof shingles

Planning Board -

- Case 18-5 - Conditional Use Application – Home Daycare Facility
(Increase existing Home Daycare business to a Daycare Facility).
Celine Goddard
167 Ridge Road, Lisbon Falls ME 04252
Tax Map R5 Lot 9L
- Case 18-6 - Tier 2 Site Plan Review application – Warehouse / Retail
development
Cordt's & Cordt's, LLC – Black Bear Ladder, Inc.
John Cordt's
65 Lisbon Street, Lisbon ME 04250
Tax Map U23 Lot 3A
- Case 18-7 - Subdivision Review application – Austin Acres
Payton A. Austin
277 Ferry Road, Lisbon Maine
Tax Map R7 Lot 48
- Capital Improvement Plan – Allen Ward, Town Council Chair
- Presentation of 1st Draft Comprehensive Plan – Ben Smith, Town Planner

Appeals Board - No cases to report.

Health Officer -

- Landlord/Tenant issues
- Victualer / Itinerant Vendor inspections



TOWN OF LISBON

Economic & Community Development

300 Lisbon Street
Lisbon, ME 04250
(207) 353-3000, ext. 122
(207) 353-3007, fax

Economic & Community Development May Report

TO: Diane Barnes, Town Manager
FROM: Tracey Steuber, Economic & Community Development Director
DATE: June 20, 2018
RE: Monthly Department Report

LDC (Lisbon Development Committee): The LDC group met on May 24th and unfortunately due to conflict with my schedule I was unable to attend. The Town Manager attended on my behalf. LDC decided to prepare a proposal to present to replace benches and trash receptacles for the downtown area. Another topic of discussion was on the Village area streetscape project. The next meeting will be a site walk in the Village Street area on June 21st at 5:30 p.m.

Community Development Block Grant:

Downtown Revitalization Falls

Streetscape Project: The new sidewalk project continues to progress. The former Miller Block is also now under construction. The first task was the removal of the tanks before the removal of the buildings. People are really getting excited about this project and looking forward to the final completion of both the sidewalk project as well as the Rusty's Lantern development.

Downtown Revitalization Lisbon Village Streetscape Project: The ECD Department received notification that Lisbon was successful once again in being the recipient of the 2018 CDBG-DR grant for a streetscape project in the Lisbon Village area in the amount of \$300,000. Along with this announcement, Council agreed to purchase the former Graziano's property for green space and parking as part of the Village Streetscape project. There will be more information about this project as we head into the fall.

Efficient Delivery of Local and Regional Services Grant:

The ECD office is still waiting for a final decision to be made on the submittal of the Efficient Delivery of Local and Regional Services grant. Last when I checked there have been no awards made and we may not hear until July.



Business Relocating to Lisbon: Black Bear Ladder broke ground at the future site along Rt. 196. The official ground breaking took place on May 31, 2018. We are very pleased that Black Bear Ladder has chosen Lisbon as their new location and looking forward to their grand opening this fall.



L to R: Diane Barnes, Town Manager; Josh Smith, Black Bear Ladder; ,Paul Pete, Black Bear Ladder; Crystal Cordts, President; John Cordts, Vice President; Steve Martin, SME Corp.

Moxie Festival 2018: The Moxie Festival is just around the corner and the committee is working on the final logistics to bring another successful event.

Remember the parade deadline for entries is June 29, 2018.

T-shirts have arrived and we are expecting some new items for other Moxie Gear. Keep in mind that all sales and fees go directly to bring this icon event to Lisbon every year.

Continue to follow event updates on the website at Moxiefestival.com or like us on Facebook.



Town of Lisbon

Fire Department

Nathan LeClair, Fire Chief



To: Town Council

In the month of May the Fire Department had 36 calls for service (includes inspections and various investigations, such as unpermitted burns). 2 of which were mutual aid calls. The Department responded to 6 First Responder (Medical) calls. We also responded to only 2 calls to assist Lisbon Emergency, with either lifting or as a driver.

During the month of May we responded to a structure fire in the Town of Lisbon located on Ridge Road. Unfortunately, the home was a total loss, but no one, including pets, were injured.

Crews trained at Beaver Park this past month. They honed their skills with portable pumps and hose line.

Here is a break down on the calls that the Fire Department responded to over the course of the month of May.

| Incident Type | Occurrences |
|---|-------------|
| Building Fire | 1 |
| Fuel burner/boiler malfunction, fire confined | 1 |
| Forest, woods, or wildlands | 2 |
| Medical Assist, assist EMS crew | 2 |
| Motor vehicle accident with injuries | 2 |
| Motor vehicle accidents/pedestrian accident (MV Ped.) | 2 |
| Motor vehicle accident with no injuries | 1 |
| Search for person on land | 1 |
| Gasoline or other flammable liquid spill | 1 |
| Power line down | 1 |
| Attempted burning, illegal action, other | 1 |
| Public service assistance, other | 2 |
| Assist police or other governmental agency | 2 |
| Unauthorized burning | 1 |
| Good intent call, other | 2 |
| Dispatched & canceled en route | 4 |
| EMS call, party transported by non-fire agency | 5 |
| Alarm system malfunction | 1 |
| Smoke detector activation, no fire – unintentional | 1 |
| Citizen complaint | 1 |
| Total | 36 |



Town of Lisbon

Fire Department
Nathan LeClair, Fire Chief



I have also been out doing public service details, such as wood stove inspections and curtesy "life safety" inspections. The "life satey" inspection is more of a consultation, where I go into a home and give suggestions on smoke detector locations, emergency exits, and meeting places.

Respectfully submitted

Nathan LeClair

Fire Chief

LIBRARY DEPARTMENT
TOWN COUNCIL /TOWN MANAGER MONTHLY REPORT
May 2018

CIRCULATION STATISTICS:

| | | | |
|----------------------|-------|----------------------------|------|
| Adult Bks | 1,289 | Adult DVD's | 300 |
| Juv.Bks. | 653 | Juv. DVD's | 177 |
| Audio Bks. | 99 | Periodicals | 160 |
| ILL in | 201 | ILL Out | 221 |
| E-Readers Users | 26 | E-Reader Downloads | 40 |
| E-Audio Downloads | 59 | Gear/Kits | 2 |
| MTM Center Storytime | NA | Gartley School Lib. Visits | NA |
| Steam Lab Science | 13 | Vaca. Wk.Read Celebrate | 20 |
| Legos Club | 19 | Patron Use Computers | 436 |
| Friday Art Club | 4 | Friday Crafts | 15 |
| Priv.School Visits | 18 | Thurs.3:30 PM Storytime | 8 |
| LCS Pre-K Visits | 56 | | |
| Adult Room Count | 1,690 | Children Rom. Count | 253* |
| Sat. AM Storytime | 4 | Star Wars Day Celebrate | 35 |
| New Patrons | 32 | Playhouse Use | 7 |

Library closed Monday, May 28th Memorial Day.

*Construction on Union St. sidewalk began Tuesday, April 17th –no parking or thru-traffic, Children's Room entrance locked 4/17/18. Entrance re-opened 5/22/18.

The Library had a very busy and successful month with Inter Library Loan transactions. Lisbon patrons ordered and enjoyed 201 items from other Maine libraries. We shared 221 of our items with patrons from libraries throughout the state of Maine. This program has proven to be a very important service to the community and reflects our patrons' current needs.

The Library Department staff continued to prepare for the upcoming Summer Reading Program. New books were purchased for all reading levels to ensure the children all have an opportunity to read a new book this summer. Mrs. Medlen is busy cataloguing these new items to ensure they are on the shelves by June 26th. The Children's Services staff also purchased the necessary craft and science projects supplies. They are busy organizing these items as well.

We are excited to collaborate with the Recreation Department's MTM Center Summer Camp Program children this summer. I am working with Mark Stevens on the details that will bring those MTM campers who are interested in the summer reading program, to the library on Thursdays throughout the month of July to take part in the fun weekly events and have access to new books.

The library was honored to offer "discarded" adult fiction books to the Veterans of Maine. We thank Dawn King, who organized the books, set up an appointment with a Veteran volunteer, and made sure the 11 boxes of books were delivered successfully. She will continue to organize the remaining "discarded" books for future donations to the Maine Veterans. Dawn King will also assist Anne Labbe and Claire Paquette to organize the "discarded" children's books and some adult non-fiction. They will box these items and get them ready for pick up for the Gartley School. The Town Manager has approved all donations.

The library staff is prepared to work the necessary hours this summer to ensure the success of all three Summer Reading Program sessions. I have put together the work schedule that will have sufficient staff for the Tuesday afternoon session, the Tuesday evening session and the Thursday MTM Center session. Some staff have taken vacation and days off recently and the rest of the staff will take time off in August when the summer reading program ends. Our Summer Intern, Katherine Leckbee, will return this summer for her 6-week internship. She will be an asset to the program since she was part of our staff last summer.

We continue to move forward in the MILS System. Mrs. Marenus has worked hard to figure out the reports part of the program that she needs to process and bill for overdue items. We now have the capability to make lists to assist in our daily tasks. Mrs. Medlen continues to make her way through the adult fiction collection, re-catalogue, and give each book the necessary 14-digit bar code for the MILS on-line card catalog. I completed the patron list "weeding project" last month. In order to comply with, offer the best information, and be efficient, the system asks that each participating library keep their patron list current. We had transferred all patrons into the new system last May. I withdrew those patrons who have not "been active" for 2 years or more. Our patron list is now current and meets our needs. The MILS Consortium continues to grow and add more libraries so it will be beneficial to keep our records current.

The Lisbon Library wishes to thank the Erna Smith family for their recent Memorial gift. We are honored to have received a generous \$1,000 gift in memory of Erna H. Smith. The money has been deposited in a memorial gift account as instructed by Town Council last year and maintained by the Finance Director. I will reach to the family to ensure the funds are expended per their wishes.

Respectfully submitted,
Diane I. Nadeau
Library Director



Lisbon Police Department

A Community Policing Agency

300 Lisbon St.
Lisbon, ME 04250

Marc R. Hagan
Chief of Police

June Report to Council Police Department

In the month of May the Lisbon Police Department received or responded to one thousand and fifty five (1,055) calls for service. The calls for service ranged from arrests and traffic related summonses to checking on closed businesses, motor vehicle crashes, and other criminal investigations. Lisbon officers arrested or issued criminal/civil summonses to thirty one (31) persons, covered fifteen (15) reportable motor vehicle crashes, conducted sixty (60) investigations, and stopped two hundred and fifty six (256) traffic stops.

On Tuesday May 8th Lisbon Officers recorded their first save with the drug Naloxone, commonly known as Narcan. Officers had responded to a suspected drug overdose and located a 32-year-old male who was found not breathing and without a pulse. Sgt. Ryan McGee's quick reaction starting CPR, and then administering two doses of naloxone revived the subject and saved his life. This comes less than 8-weeks after receiving training in the use of the nasal spray that counteracts the life-threatening effects of opioids.

As stated in previous monthly reports, Lisbon officers are directed to various areas of Town for directed enforcement on a weekly basis. During May these directed enforcement areas included but were not limited to the following:

- School Street:** Speed enforcement and crosswalk violations
- Route 9:** Speed enforcement
- Bowdoinham Road:** Speed enforcement
- Webster Road:** Speed enforcement
- Route 9:** Speed enforcement
- Ferry and Hudon Road:** Speed enforcement and vehicle acceleration noise
- Gross Development:** Stop sign violations, vehicle acceleration noise, and speed enforcement
- Huston Park:** Stop sign violations, vehicle acceleration noise, and speed enforcement
- Route 196:** Distracted driving enforcement

The Department also continues to place our pole mounted speed enforcement evaluator to collect data which is used to assist in determining new locations for future directed speed enforcement.

Thank you.

MEMORANDUM FROM THE PUBLIC WORKS DIRECTOR

TO: DIANE BARNES, TOWN MANAGER
FROM: TOM MARTIN
SUBJECT: MAY 2018 MONTHLY REPORT
DATE: JUNE 1, 2018

Public Works – May was a challenging month trying to get equipment functioning properly and schedules on Track. Given the incredibly long spring & mud season, pot hole requests grew faster than we could keep up. We are able to get good patch material now, so the process is longer on the repairs as we want them to be a permanent patch and not just a band aid. Crew numbers are light as some are taking much deserved time off. The Operations manager and Foreman and crew are doing a stellar job catching up on citizen concerns and juggling projects around the short crews.

- Street sweeping started for a few days, only to have the Sweeper break down and it took over a week to get the part and machine going again. Lack of redundancy and the inability to easily rent one of these machines puts us in a critical path situation when it comes to breakdowns.
- Three street lights were replaced on Main Street.
- Pavement Markings have started and are being done at night.
- Paving is wrapping up both for the Regular paving budget and the Road Bond Budget.
- Numerous numbers of Complaint Sheets have been completed.

Transfer Station - Below is a summary of the items shipped during the past month. The Transfer Station is very busy handling the extra work that always arrives with the Spring weather. We have a new Driver/Operator/Attendant that started the later part of May.

| <u>Item</u> | <u>Tonnage</u> |
|------------------|----------------|
| Single Stream | 7.15 |
| Trash | 239.77 |
| Bulky Waste | 53.37 |
| Wood | 34 |
| Brush | 78.08 |
| Leaves (compost) | 45.21 |
| Shingles | 9.38 |
| Tires | 3.88 |
| Freon | 46 units |
| Waste Gas | 55 |

Mixed Paper
Cardboard

21.58 (cost is about \$100 per ton)
20 tons @ \$70/ton

Please contact me if you have any questions.

Sincerely,

Tom Martin



TOWN OF LISBON

Mark Stevens

Lisbon Parks & Recreation Director

18 School Street

Lisbon Falls, ME 04250

(207) 353-2289

mstevens@lisbonme.org

TO: Diane Barnes; Town Manager

SUBJECT: Monthly Report, May 2018

DATE: June 21, 2018

Our Department accepted applications for summer employment for both the Parks and Recreation. Many people were interviewed and offered summer seasonal positions.

In April, the Council approved hiring a full-time maintenance employee. We hired Wesley Walton, resident of Lisbon. Wesley comes with many years of experience working with Davis Landscaping. We also hired Joe Bisson to work with Wesley as a seasonal employee.



The Lisbon Community Gardens has been constantly growing, thanks to several volunteers. The Children's Garden will be a show piece this summer thanks to the creative minds of our volunteers. We are excited to have Donna Watson and Lynette Carver take on the leadership role.

The access trail and parking lot next to Enterprise Electric just off Capital Ave. has been increasingly noticed by the public. We offer additional parking for the Androscoggin River Trail from that access point.

We collected approximately 28,000.00 from programming fees during the month. Our totals have surpassed our target totals of \$295,946.00 to \$315,700.00 by May end.

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: DIANE BARNES, TOWN MANAGER
FROM: STEVE AIEVOLI
SUBJECT: MAY 2018 MONTHLY REPORT
DATE: JUNE 13, 2018

Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed this month.

- Annual sewer cleaning ongoing
- Manhole in front 380 Lisbon Street repaired
- Raised the sewer manholes on Summer Street before it was surface paved
- Inspected the cross country sewer lines
- Unplugged a pump at the Winter Park P.S.
- Unplugged a pump at the Lewiston Line P.S.
- Unplugged the septic pump numerous times this month
- Repaired the steel elbow on the vacuum portion of the Vactor truck
- Catch basin cleaning ongoing
- Stultz Electric installed a soft start on the #2 pump at the Davis Street pump station
- Unplugged the sewer line at the Transfer Station
- A/D Instruments calibrated all of the flow meters at the treatment plant
- Ted Berry did smoke testing in the area of Main Street due to a storm drain flowing during dry weather
- Mike Stewart went to training for two days to renew his backflow tester certification

Please contact me if you have any questions.

Town Clerk/Election Department

June 2018 Report

1. VITALS: Vitals and Monthly Dog reports were mailed to the State of Maine with their fees. We sold 86 certified copies, burial permits, and marriage licenses as compared to 54 documents in 2012 and/or 50 in 2017.
2. DOGS: Augusta notifies us when rabies shots are given for dog(s) vaccinated by local Veterinarians and the TRIO dog database gets updated. 18 Dogs were licensed in May as compared to 20 last year.
3. COUNCIL: The Council Meeting Minutes for May 3 were transcribed and posted online. Council Agendas for May were prepared, attachments obtained, copied for Council, placed in Council mailboxes, and posted on-line prior to meetings. Live Streaming was set up to record Council meetings and Planning Board meetings for May, June, July and August.
4. Code updates were sent to Municipal Code, proofs are back, and waiting for review.
5. ELECTIONS:

13 New voter registration cards were received and 30 change of party enrollments were added to the Central Voter System (CVR) in May, along with around 22 cancellations for those who moved out of town. In total 65 computer files were updated in the CVR. Ballots were received, counted to ensure accurate amount was received, repackaged for delivery to Warden, and stored in vault. Supplies were gathered, tally sheet prepared, Public Works scheduled to pick up, deliver, and to help set up the polling place with clerk.

Over 60 Clean Election Campaign Finance forms, nomination petitions, and certifying registrations for circulators were completed. Blue and Green transfer cases were labeled for the Election. Absentee Note book was prepared and absentee ballots were made available. 93 Absentee ballots were issued as of May 31, 2018.

Nomination papers for Elected Officials will be available on July 30 at 8:30 AM for the November 6, 2018 Annual Election. There are three Council [Normand Albert, Kasie Kolbe District-1, and Allen Ward District-2] openings, two School Committee openings [Pete Reed & Kathi Yergin], and one Water Commissioner opening [Marie Hale]. Papers need to be filed by Friday, September 7 at 4:30 PM. You need not less than 50 nor more than 75 signatures from registered voters. Signature must be from your District if you are running in a District and at position candidates can obtain signatures from both Districts.

6. I attended the Secretary of State's Election Day training in Bethel, Maine. Overall, it was an extremely beneficial educational opportunity.

MEMORANDUM FROM THE TOWN CLERK

TO: Diane Barnes, Town Manager & Town Councilors

FROM: Twila Lycette, Town Clerk

SUBJECT: Annual Re-Appointments

DATE: June 13, 2018

The following board and or committee members wish to be Re-Appointed:

| | |
|-------------------------|---------------------------|
| Donald Fellows | Assessment Review Board |
| Miriam Morgan-Alexander | Assessment Review Board |
| Bruce Marshall | Board of Appeals |
| Lisa Ward | Board of Appeals |
| Richard Nadeau | Conservation Commission |
| 2 Vacancies Left | |
| Michael Crosskill | Library Governing Board |
| Claire Paquette | Library Governing Board |
| Eric Metivier | Planning Board, Alternate |
| Scott Hall | Planning Board, Regular |
| Karin Paradis | Planning Board, Regular |
| Lindsay Larochelle | Recreation Committee |
| 2 Vacancies Left | |

MEMORANDUM FROM THE TOWN CLERK

TO: Diane Barnes, Town Manager & Town Councilors

FROM: Twila Lycette, Town Clerk

SUBJECT: Community Development Block Grant Advisory Committees – Designate LDC
Members

DATE: June 19, 2018

The Economic Development Director recommends the Lisbon Development Committee be the designated current and future CDBG Advisory Committees. This group will be involved with the various block grant projects.