



**TOWN COUNCIL
MEETING MINUTES
FEBRUARY 19, 2019**

Christopher Brunelle, At Large 2019
Mark Lunt, District 1 2019
Kris Crawford, District 2, 2019
Fern Larochele, At Large 2020
Normand Albert, At Large 2021
Kasie Kolbe, District 1 2021
Allen Ward, District 2 2021

CALL TO ORDER. The Chairman, Normand Albert, called the workshop portion of the meeting to order and led the pledge of allegiance to the flag at 6:30 PM.

ROLL CALL. Members present were Councilors Ward, Albert, Kolbe, Brunelle, Lunt, Crawford, and Larochele. Also present were Diane Barnes, Town Manager; Marc Hagan, Police Chief; Nate LeClair, Fire Chief; Karen Paradis, Planning Board Chairman; William Kuhl, Planning Board Member; and approximately 5 citizens in the audience.

**WORKSHOP
COMPREHENSIVE PLAN**

Mrs. Paradis reported the Planning Board had been working on updating the Comprehensive Plan for the past 19 months. She said the update is a State requirement and we have to complete one every 10 years. The plan contains current statistics and future goals for the town. She indicated Ben Smith the contracted Town Planner is planning to attend the meeting tonight.

The plan is over 200 pages and contains an introduction at the beginning that captures the essence of the whole plan in the first 16 pages or so. She said this draft is on the web, is available at the Library in town, and here at the town office. Mr. Kuhl said there is a link on the Planning Board site to the document. Councilor Larochele said it is on the town's main page under recent events if you scroll down, too.

Mrs. Paradis reported they scheduled a public hearing for February 28 at 7:00 PM at the Town Hall. They are looking for comments from residents and/or suggested changes. She said at this point, the Town Council would need to give the Council Chairman permission for them to send this draft to the State. Once the State certifies that it meets with their approval, the Council would hold a public hearing, then Mr. Smith would incorporate those last minute changes and the Council would approve the final version and submit a certified copy to the State.

Mrs. Paradis said there is lots of content and this plan is in a much nicer format than the last one. It is consumer friendly. She said Mr. Smith was a huge help with this project. She reported in a couple of month the Comprehensive Plan will be completed.

Councilor Larochele said he sat through a few of these open public meetings. Mrs. Paradis said the surveys and discussions from the public meetings have all contributed to the plan. She said it is nice to have a set of guidelines to use that show Lisbon where we are planning and not planning for growth.

Councilor Ward asked if Mr. Smith forwarded it to Department Heads to review and submit changes. Mrs. Barnes said yes and that their changes would be included in the plan before the plan goes to the State.

Councilor Ward suggested individuals read at least the first 16 pages of this document, which is the easiest to read. He made a few suggestions:

1. Under Spotlight, Topic # 2, the last paragraph, first sentence should be rewritten
 - a. ...there is little available today for in Lisbon – take the “for” out of that sentence
2. Spotlight, Topic #3, the first sentence

- a. ...this spotlight is about showing the pride Lisbon – doesn't work so insert the word "for in that sentence and it should be fine
- b. The second paragraph about the commercial strip on the north end of Route 196 near Lewiston

Mrs. Paradis said the Planning Board is looking to begin the next step in the process, which is to obtain the Council Chairman's signature on the Comprehensive Plan document before sending it to the State once the comments from the public hearing were incorporated.

PLANNING BOARD GOALS

Mrs. Paradis said she was not prepared to present the Planning Board's goals, that Mr. Smith would be doing that when he arrives. Councilor Albert mentioned Mr. Smith would have a chance to update the Council later on in the meeting.

Next Item Take Out Of Order.

EXECUTIVE SESSION

INTRODUCTION: Councilor Albert suggested the Council go into Executive Session since there will be a break in the agenda. No objections noted.

VOTE (2019-38 & 39) Councilor Larochele, seconded by Councilor Ward moved to go into Executive Session at 6:50 PM per 1 MRSA Section 405 (6) (A) Personnel Matters and 405 (6) (C) Acquisition Of Real Property Or Economic Development. **Order passed – Vote 7-0.**

The Council came out of executive session at 7:15 PM. The Chairman resumed the meeting.

GOOD NEWS & RECOGNITION

SPIRIT OF AMERICA RESOLUTION

VOTE (2019-27) Councilor Kolbe, seconded by Councilor Lunt moved to adopt the following Resolution:

The 2019 Lisbon, Maine Spirit of America Foundation Tribute honors Angela Shambarger for commendable community service.

Providing for: Recognition of Angela Shambarger's volunteerism and community service for over 50 years.

BE IT RESOLVED by the Town Council of the Town of Lisbon as follows:

WHEREAS, Angela is well known throughout Lisbon for her fifteen years of commitment and her dedication to so many Lisbon organizations benefitting the Lisbon School District.

WHEREAS, Angela was a member of the Lisbon Community School PTO for nine years, serving as its President from 2009 to 2014.

WHEREAS, She was a member of the Phillip W. Sugg Middle School Parent Action Group for six years and its President for four years. She was instrumental in creating a new fundraising process for the school and was part of the planning team, which forged the collaboration with the Ripple Effect Leadership Program for students.

WHEREAS, She was part of the planning team that received 501C3 non-profit status for the parent-teacher organizations and formed LCSPTO, Inc. allowing the individual groups to share the status and resources. The combined fundraising efforts of these organizations has raised tens of thousands of dollars to directly benefit the students of Lisbon. Under her leadership and the board, this group assumed the responsibility for training volunteers in the Lisbon School District.

WHEREAS, She was the volunteer Cross Country Travel Coach for the middle school for six years.

WHEREAS, She has been a member of the Lisbon School District Planning team since 2012.

WHEREAS, She is a founding member of the Lisbon Performing Arts Center Initiative and current president as it works with the Lisbon School District and community to renovate the Lisbon High School performing arts space.

WHEREAS, She is an active member in the Lisbon High School Athletic and Music Boosters and volunteers for other town initiatives as the need arises.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Lisbon that Angela Shambarger be recognized for her admirable achievements and honors, which she has instilled upon this community receiving the 2019 Lisbon Spirit of America Foundation Tribute;

BE IT FURTHER RESOLVED that a copy of this resolution be framed and presented to Angela Shambarger for appropriate display.

Order passed - Vote 7-0.

PUBLIC HEARING – NONE

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS - NONE

CONSENT AGENDA

VOTE (2019-28) Councilor Larochelle, seconded by Councilor Kolbe moved to approve the following:

A. Municipal Accounts Payable & Payroll Warrants -

#262019	\$ 8,710.00	#50	\$ 185,017.37
#21419	\$ 8,976.32	#51	\$ 20,508.01
#2192019	\$ 190,397.58		

B. School Accounts Payable & Payroll Warrants -

#1919	\$ 85,411.50	#19	\$ 5,045.25
#1041	\$ 359,923.76	#1042	\$ 11,578.58
#1043	\$ 320,855.87	#1910	\$ 86,281.90

C. Minutes of February 5, 2019

D. Set public hearing for renewal Special Entertainment Permit for the Flux Restaurant on March 5 and

E. Set public hearing for renewal Special Entertainment Permit for the Railroad Restaurant & Pub

Order passed – Vote7-0.

Next Item Take Out Of Order.

OTHER BUSINESS

A. COUNCIL COMMITTEE REPORTS

4. Conservation Commission: Councilor Ward

Richard Main, the Conservation Commission Chairman, reported his committee had been talking with Mark King from the State of Maine about starting a composting program for residents. He said he wanted to let the Council know early enough so they could budget the \$3,000 needed for start-up if Council approved. Mark King is from the Maine Department of Environmental Protection. He is an Environmental Specialist in the Sustainability Unit. He joined the Maine Compost Team (a collaborative interagency group consisting of representative from the Maine DEP, Department of Agriculture, State Planning Office, and the University of Maine Cooperative Extension) in 1993 where he developed an expertise in composting. The team established a composting school. Mr. King is

currently the Director and actively participates as a faculty member. He invited Mr. King to address the Council to explain the process.

Mr. King said he looked forward to helping Lisbon residents start a local composting program. He said the program begins by showing residents how to collect food scraps and with helping them with determining their designated collection spot where food is converted into soil, which residents can use to strengthen their gardens, etc. He said each community has their own needs and wants. He would hold local seminars or workshops so individuals could learn how to compost. He indicated some communities have incorporated composting into their school systems. He said this works when the school is willing to collect scraps or bring scraps to give to others to help with their needs. He pointed out Farmington generated enough product to sell to citizens to fund itself. Skowhegan started with 20 participants and now has 100.

Councilor Larochelle said why pay to get rid of stuff we do not need to pay for. Mr. King said Yarmouth has a great program. The start-up costs include the containers owned by the Town of Lisbon, signage, training, and site set up in a secure place. These containers would have carbon in them to soak up the liquid, which helps to eliminate the moisture mitigating the odor. He said he helps troubleshoot the whole process. He indicated Lisbon could start with 25 residents and add more each year. He said this becomes a snowball effect, which reinforces a sense of community and enhances civic pride.

Councilor Ward said tipping fees at this facility are now in excess of \$220,000 and 20% to 30% of that is either compostable or recyclable so this is a start in the right direction. Mr. King said, in Portland, they have a garbage to garden kiosk loaded with lots of educational material so residents feel more compelled to participate. Councilor Albert said this sounds like Lisbon is moving in the right direction on this.

Councilor Larochelle asked Mrs. Barnes to add these start-up costs into the budget. Councilor Albert said it should go in the Public Works budget under the Transfer Station. Councilor Ward said he was okay with that. He said he wanted this done early enough to go through the budget process.

Mr. King offered to do a more formal presentation anytime because a better understanding of composting is the biggest piece. Its baby steps, slow, and steady; as it grows, success just breeds success.

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

MUNICIPAL BUDGET SCHEDULE 2018-2019 & SCHOOL BUDGET VALIDATION TIMELINE

INTRODUCTION: The Town Clerk reported this was an informational item only showing the Council the steps for adoption of the Municipal and School Budgets. Councilor Ward asked Mrs. Barnes to reach out to the Sewer, and Water Departments to join the Council for the CIP presentation.

VOTE (2019-29) Councilor Ward, seconded by Councilor Crawford moved to accept the timeline as presented. **Order passed - Vote 7-0.**

ATV ACCESS ROAD ORDINANCE

Item removed from agenda – No objections noted

TAX ACQUIRED PROPERTY DISPOSAL

INTRODUCTION: Mrs. Barnes said the Town of Lisbon foreclosed on the following properties on December 17, 2019 for non-payment of Real Estate Taxes. The 30-day redemption period has now expired after the taxpayers were notified by mail that they have 30 days to redeem their property by paying all outstanding taxes and fees owed before the Town takes steps to dispose of the tax acquired property. The properties below remain unpaid.

Name	Address	Total Owed as of 2/19/2019
Gendron & Gendron	Off Cross Street	\$ 3,191.12
Christine Smith	8 Whispering Pines	\$ 506.39

VOTE (2019-31) Councilor Larochele, seconded by Councilor Kolbe moved to authorize the Town Manager to advertise the Off Cross Street the Tax Acquired property for sale by sealed bid with the amount due as a minimum bid and permission to negotiate with the Mobile Home Park owner the price for the property located at 8 Whispering Pines. **Order passed - Vote 7-0.**

TIMELINE FOR CHARTER AMENDMENT

INTRODUCTION: The Town Clerk reported this was an informational item only showing the Council the steps for adopting the proposed charter changes.

COUNCILOR COMMENTS: Councilor Albert said this language consolidates the Councilor positions from districts to all at-large. This saves money on ballot programing and printing. Councilor Lunt mentioned this would eliminate the confusion some have because they do not know what district they live in. The Town Clerk indicated they all vote at the same polling location now as well since consolidated. Councilor Brunelle said this simplifies the process all the way around.

VOTE (2019-32) Councilor Crawford, seconded by Councilor Brunelle moved to accept the timeline as presented. **Order passed - Vote 7-0.**

LISBON CANNABIS COMPANY MEDICAL MARIJUANA ESTABLISHMENT LICENSE

VOTE (2019-33) Councilor Brunelle, seconded by Councilor Crawford moved to approve the Medical Marijuana Establishment License for the Lisbon Cannabis Company. **Order passed - Vote 7-0.**

MEMORIAL DAY ROAD CLOSURE

INTRODUCTION: Heidi Baird and James Veilleux, Co-Chairman for the Coombs Mountfort American Legion Post 158 Lisbon Memorial Day Parade would like the Council to consider the following road closures from 9AM to completion for Lisbon's Memorial Day Parade from Lisbon High School down Route 196 to Main Street, Main Street to School Street, School Street to MTM Community Center. Mrs. Baird reported this year is the American Legion's 100th year anniversary nationwide. She indicated they would like to advertise the event as the Lisbon Memorial Day Parade this year and would like to place a banner over the road. It is shorter than in the past since it will start at the high school and will end with guest speakers and a ceremony at the MTM Center. Their theme this year will be "future generation." The goal is to get our youth involved so they understand the meaning behind it. We are memorializing those who gave the ultimate sacrifice for our country.

COUNCILOR COMMENTS: Councilor Albert suggested we use the Lisbon website to help advertise it as well when its time. Mrs. Baird said PCL is willing to help advertise it as well. Councilor Albert suggested incorporating the School Committee's help to find some way to get the word out too. Mrs. Baird said the banner would be similar to the Moxie Day parade banner. Mr. Veilleux said they plan to do a smaller ceremony at the bridge in Lisbon Village so maybe close the bridge as well. He said he had not worked out the details yet, but maybe around noon or 1'oclock there would be something there, just not a continuation of the parade.

VOTE (2019-34) Councilor Crawford, seconded by Councilor Brunelle moved to authorize the 2019 Lisbon Memorial Day Parade Road Closures from Lisbon High School on Route 196 to Main Street, Main Street to School Street, and School Street to the MTM Community Center from 9AM to completion and to advertise it as Lisbon's Memorial Day Parade. **Order passed – Vote 7-0.**

COMPREHENSIVE PLAN VOTE

INTRODUCTION: Ben Smith, contracted Town Planner said the idea here is that the Planning Board has been working on the Comp Plan update for the last year and half. She mentioned the changes best described in the first 16 pages of the working document. This is where you will find the themes from the public input, surveys, and core

values that kind of rose to the top. All of that paved the way for drafting the vision statement that was not included in the current version of the Comp Plan. That vision statement tells us where the community sees itself in the next 10 to 20 years. That has a direct impact on what follows in that first section of the plan where you will see the future land use map, which has been updated to reflect where the town would like to see growth focused or not focused in the future for development. He explained they grouped goals and policies into three topic areas they call spotlights. These have to do with focusing on the basics. One spotlight we called schools, roads, and infrastructure. The second spotlight we called boosting the value of public parks and public spaces, and finally, putting best face forward, which is about raising the bar for public and private investment in the community. The Planning Board has instituted design standards and adopted access management standards to address how and where development occurs. This addresses how to encourage good investments that are assets to the community and how to make public investments that will also look well in the community,

COUNCILOR COMMENTS: Councilor Albert asked if the Department Heads comments would be included prior to state submission. Mrs. Paradis mentioned the public hearing next week is open and they can continue it to another date so the public will have state comments prior to the Planning Board's public hearing.

Mr. Smith said the plan goes to the state and different state departments review it individually for comments. The town will likely receive some suggestions on things to update so it will be consistent with the State of Maine's Growth Management Act, which is the underlying statute describing the framework for all the municipal plans.

Mr. Smith explained typically the town would have comments back from the state and then it would go through the public hearing process, but the plan was not ready to go to the state as scheduled a couple of week ago. After the continued public hearing is over, the Planning Board can vote to recommend the plan to the Council for its adoption. Councilor Larochelle asked Mr. Smith could incorporate changes from that public hearing without state approval again. Mr. Smith explained, not if they were substantive, the 30-day notice for the public hearing helps to reduce those occurrences. The plan is not an official document until after the Council adopts it.

VOTE (2019-35) Councilor Larochelle, seconded by Councilor Ward moved to give the Council Chairman permission to sign the Comprehensive Plan Submittal Form. **Order passed - Vote 7-0.**

SOLICIT BIDS FOR TURNOUT GEAR

INTRODUCTION: The Fire Chief is requesting permission to go out to bid for structural firefighting turnout gear. The expected cost to purchase the gear is estimated to exceed \$10,000 for the 5 sets of gear. This was planned and funded in the current budget.

VOTE (2019-36) Councilor Brunelle, seconded by Councilor Crawford moved to authorize the Fire Chief to solicit bids for firefighting turnout gear. **Order passed - Vote 7-0.**

TEMPORARY ROAD POSTINGS

INTRODUCTION: Mr. Aievoli requested the Council adopt the State Rules found in Chapter 308 as authorized in Title 29-A (Chapter 21, Subchapter 3), Section 2395 for incorporation into Lisbon's Code to be applied to Lisbon's local roads and to temporarily post Lisbon's roads for weight limits as permitted and recommended.

VOTE (2019-37) Councilor Brunelle, seconded by Councilor Crawford moved to adopt the MDOT State Rules found in Chapter 308 to be applied to Lisbon's local roads and to authorize the Temporary Road Closures listed as follows:

SUMMARY: The following rules define the heavy load restrictions on posted State and State Aid Highways, to be applied to Lisbon's Local Roads, between November 15 to June 1, pursuant to the Department of Transportation's authority under Title 29-A M.R.S.A., Section 2395.

SECTION 1. DEFINITIONS

1. The definitions contained in Title 29-A, Section 101 of the Maine Revised Statutes Annotated are hereby included.

2. Limited Load Permit - A written permit issued by the Maine Department of Transportation authorizing the transport of certain commodities under certain specified circumstances as defined in this chapter.
3. Exemption Certificate – A permit that was issued by the Maine Department of Transportation prior to the establishment of Limited Load Permits and allows for a partial load defined by axle configuration.
4. Perishable Product – Any commodity (typically food items) that require expeditious transportation in a controlled atmosphere for protection against heat or cold to prevent deterioration.
5. Special mobile equipment. "Special mobile equipment" means a motor vehicle with permanently mounted equipment not designed or used primarily for the transportation of persons or property. "Special mobile equipment" includes, but is not limited to, road construction or maintenance machinery, ditch-digging apparatus, stone crushers, air compressors, power shovels, cranes, graders, rollers, trucks used only to plow snow and for other duties pertaining to winter maintenance, including sanding and salting, well drillers and wood-sawing equipment or similar types of equipment.
6. Special Commodity – Includes any of the following:
 - a) Home delivered heating fuel (oil, gas, coal, stove size wood that is less than 36” in length, propane and wood pellets);
 - b) Petroleum products;
 - c) Groceries;
 - d) Bulk milk;
 - e) Bulk feed;
 - f) Solid waste;
 - g) Animal bedding;
 - h) Returnable beverage containers;
 - i) Sewage from private septic tanks or porta-potties; or
 - j) Medical gases.

SECTION 2. DESIGNATED CLOSED WAYS

In order to prevent excessive damage to State and State-Aid Highways, the Maine Department of Transportation Commissioner (MaineDOT) may close all or part of a highway to heavy vehicles during any time from November 15 to June 1. No heavy vehicles shall travel over closed ways except those permitted by this rule.

SECTION 3. NOTICE

Notice shall be given by erecting an orange poster at each end of a closed highway indicating the following:

- (1) the date of the posting,
- (2) a description of the highway that is closed,
- (3) a summary of the vehicles exempt from the closing,
- (4) the name of the Department’s Representative, and
- (5) the applicable statutory and regulatory references.

SECTION 4. EXEMPTION – FROZEN HIGHWAYS

This rule shall not apply to any closed highway which is frozen. The highway is considered “frozen” only when the air temperature is 32 degrees Fahrenheit or below and no water is showing in the cracks of the road. Both conditions must be met.

SECTION 5. EXEMPT VEHICLES

The following vehicles are exempt from this rule and do not require any type of permit from MaineDOT:

1. Any vehicle or combination of vehicles registered for a gross weight of 23,000 pounds or less.
2. Any vehicle or combination of vehicles registered for a gross weight in excess of 23,000 pounds and traveling without a load other than tools or equipment necessary for the proper operation of the vehicle. This exemption does not apply to special mobile equipment. It shall be a defense to a violation of this sub-section if the combined weight of any vehicle or combination of vehicles registered for a gross weight in excess of 23,000 pounds and its load is in fact less than 23,000 pounds.
3. MaineDOT vehicles or other vehicles authorized by MaineDOT to maintain the roads under their authority.
4. Authorized emergency vehicles as defined in 29-A MRSA §2054, school buses, a wrecker towing a disabled vehicle of legal weight from a posted highway, and vehicles with three axles or less under the direction of a public utility and engaged in utility infrastructure maintenance or repair.
5. Any two axle vehicles registered for a gross weight in excess of 23,000 pounds and less than or equal to 34,000 pounds that are carrying any of the Special Commodities defined herein may operate without a permit.

SECTION 6. ELIGIBILITY FOR LIMITED LOADS

A Limited Load Permit specifies a reduced weight for a truck based upon its axle configuration and tire width. Applications for a Limited Load Permit must include a copy of the vehicle registration and a certified weigh slip for the empty weight of the vehicle. Applications are located on MaineDOT’s Posted Roads website found at www.mainedot.gov. A Limited Load Permit is valid for as long as it is used to transport the same commodity and is owned by the same owner.

1. A Limited Load Permit is available for vehicles with a Gross Vehicle Weight Rating over 34,000 pounds and carrying a Special Commodity (Vehicles with a GVW from 23,000 pounds and up to 34,000 pounds are covered in Section 5). These vehicles must be carrying a partial load and the total vehicle with load weight equal to or less than that indicated on the Limited Load Permit issued by MaineDOT. This permit shall accompany the vehicle at all times as shall weigh slips, delivery slips, or bills of lading for the load being carried.
2. “Exemption Permits” issued prior to the implementation of this rule remain valid as long as the vehicle owner and registration number on the permit are still consistent with the vehicle’s registration.

SECTION 7. OBTAINING TRIP TICKETS TO HAUL BULK PERISHABLE PRODUCTS OVER SEASONALLY POSTED ROADS

Trip Tickets are used to move bulk perishable items one time. Entities interested in obtaining a Trip Ticket must use the following process:

1. Entities intending to haul bulk perishable products over seasonally closed ways must secure a Trip Ticket from MaineDOT through its applicable region office. Information regarding the MaineDOT regions, office locations and contact information may be found on the MaineDOT web site at www.mainedot.gov.

2. Upon receipt of information regarding the requested route, vehicle axle configuration, and commodity being moved, MaineDOT will have up to 72 hours to review the request and may charge a reasonable fee for its administration of Trip Tickets.
3. Any Trip Ticket issued will be valid for a single move by a 5 axle or more combination vehicle and will be limited to a combined maximum weight of 80,000 pounds. The Trip Ticket may be further limited by time, route, and/or weather conditions.
4. The trip ticket must be kept with load at all times.
5. Additional trip tickets will not be issued to shippers that are in violation of any of the required conditions and rules.
6. At its sole discretion, MaineDOT may close any posted road to the hauling of bulk perishable products.

SECTION 8. EXCEPTIONS

MaineDOT, in its sole discretion, may allow heavy loads over posted roadways during times of emergency or in such instances where singular, nonrecurring moves are deemed to be unique, essential, and reasonably unforeseen. Permission for such moves will be made in writing specifying the limitations, and shall accompany the vehicle at all times.

Statutory Authority: 29-A Mrs §2395; 23 Mrs §§ 52, 4206

Effective Date: December 18, 2016 – Filing 2016-225

And Roads Temporarily Posted from March 1, 2019 through May 1, 2019 are as follows:

Bowdoinham Road	King Road
Burrough Road	Littlefield Road
Edgecomb Road	Mill Street
Ferry Road	Moody Road
Fisher Road	Pinewoods Road
Gould Road	River Road
Hudon Road	Summer Street
Keay Road	

Wing Street & Webster Road are posted year round

Franklin Street & Park Street will be posted this year
(only due to the current paving situation with Park Street and Pinewoods Road)

Order passed - Vote 7-0.

OTHER BUSINESS

B. COUNCIL COMMITTEE REPORTS

1. School: Councilor Albert said he had nothing to report.
2. Planning: Councilor Ward said he had nothing to report.
3. LDC: Councilor Larochelle said the proposed Park project in the Village has some budgetary items coming up for the Council to consider coming right up.
4. Conservation Commission: Councilor Ward said he had nothing to report.
5. Recreation: Councilor Kolbe said she had nothing to report.

6. County Budget: Councilor Ward said he had nothing to report.
7. Library: Councilor Lunt said he had nothing to report.
8. Water Commission: Councilor Crawford reported there is a detailed report in the Council packet and it is available online on our website.

C. TOWN MANAGER'S REPORT

Mrs. Barnes said she was working on the Municipal Budget and Capital Improvement Plan.

D. WRITTEN WATER DEPARTMENT REPORT

See Attached Report – No Comments Noted

E. DEPARTMENT HEAD WRITTEN REPORTS

See Attached Reports – No Comments Noted

APPOINTMENTS – NONE

COUNCILOR COMMUNICATIONS

Councilor Brunelle said two weeks ago our Lisbon Cheerleaders took states. Councilor Albert said hopefully we will see them in the Council Chambers here soon. Mrs. Barnes said the presentation was moved to March 5 due to school vacation week.

Councilor Kolbe reported the Wrestling team also made it to states and came in [6th place] as runner up.

AUDIENCE PARTICIPATION FOR NEW ITEMS - NONE

EXECUTIVE SESSION

Council went into Executive Session at 6:50 PM and came out at 7:15 PM earlier in this meeting.

VOTE (2019-38) Councilor Crawford, seconded by Councilor Albert moved to confirm the Town Manager's appointment of Randy Cyr as the new Public Works Director with a starting salary of \$77,500 annually. **Order passed – Vote 7-0.**

VOTE (2019-39) Councilor Kolbe, seconded by Councilor Albert moved to sell 19 Bowdoin Street to William and Judy Rogers for a sum of \$500 plus legal fees. **Order passed – Vote 7-0.**

ADJOURNMENT

VOTE (2019-40) Councilor Kolbe, seconded by Councilor Brunelle moved to adjourn at 8:02 PM. **Order passed – Vote 7-0.**

Twila D. Lycette, Council Secretary
Town Clerk, Lifetime CCM/MMC
Date Approved: March 5, 2019