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# MEMORANDUM FROM THE SEWER SUPERINTENDENT

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**TO:** DIANE BARNES, TOWN MANAGER  
**FROM:** STEVE AIEVOLI  
**SUBJECT:** JANUARY 2021 MONTHLY REPORT  
**DATE:** FEBRUARY 8, 2021

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Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during this month.

- Repaired broken plow on truck # 797.
- Installed new brushes on the Lakeside screen in the Headworks.
- Met with Maine DEP and Olver Associates regarding future projects and weather related high flows in the collection system.
- Greased the centrifuge screw conveyor.
- Repaired a manhole on Hope Street
- Inspected the cross-country sewer lines.
- Repaired the local alarm at the Moody Road pump station.

Please contact me if you have any questions.

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# MEMORANDUM FROM THE SEWER SUPERINTENDENT

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**TO:** DIANE BARNES, TOWN MANAGER

**FROM:** STEVE AIEVOLI

**SUBJECT:** FEBRUARY MONTHLY REPORT & THE PROJECT AGENDA FOR APRIL

**DATE:** MARCH 9, 2021

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1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of February.
  - Replaced the packing's and serviced the grit pump at the Davis Street pump station.
  - Annual inspections completed on the Jib Cranes.
  - Repaired Headworks building garage door.
  - 120v power issue in the dewatering building. Stevens Electric found the 120v transformer breaker to be the issue. The breaker has been replaced
  - Repaired a manhole at the Main Street and School Street intersection.
  - Met with Casella Organics to discuss the upcoming renewal of the sludge disposal contract
  
2. April Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
  - Clean Aeration Tank #1 and changeover to this tank operationally
  - Begin Crest Avenue sewer replacement project?
  - Begin construction on the sewer replacement project on Webster St., St. Ann St. and a portion of Webster Road
  - Begin construction on the Davis pump station rebuild and chlorine contact tank enlargement projects.

Please contact me if you have any questions.

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# MEMORANDUM FROM THE SEWER SUPERINTENDENT

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**TO:** DIANE BARNES, TOWN MANAGER  
**FROM:** STEVE AIEVOLI  
**SUBJECT:** MARCH MONTHLY REPORT & THE PROJECT AGENDA FOR MAY  
**DATE:** APRIL 6, 2021

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1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of March.
  - Cleaned Aeration Tank #1, replaced some of the diffuser membranes and switched to the tank operationally
  - Installed a security camera system at the WWTP.
  - Repaired Manhole on RT. 196 at Davis Street.
  - Cleaned the septage receiving tank.
  - Received and installed the new pump station alarm system cell phones.
  - Multiple pump plugging issues on the #1 pump at the Lewiston Line pump station. A new volute wear ring was ordered to correct the issue.
  
2. May Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
  - Begin annual sewer cleaning.
  - Begin planning for the manhole work on the streets being paved this year.
  - Continue the sewer replacements on St. Ann Street, Upland Rd. and Webster Road.
  - Complete the Crest Avenue sewer replacement project.
  - Begin construction on the Davis Street pump station rebuild and the chlorine contact tank enlargement projects.

Please contact me if you have any questions.

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# MEMORANDUM FROM THE SEWER SUPERINTENDENT

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**TO:** DIANE BARNES, TOWN MANAGER  
**FROM:** STEVE AIEVOLI  
**SUBJECT:** APRIL MONTHLY REPORT & THE PROJECT AGENDA FOR JUNE  
**DATE:** MAY 11, 2021

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1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of April.
  - Installed a new mechanical seal in Pump #1 at the Pinewoods Road pump station
  - Spring Cleanup at the Treatment plant
  - Installed new tubing for the RAS chlorination system
  - Installed new floor in the laboratory
  - Work began on the Phase 2 Sewer Replacements in Lisbon on Webster, St. Ann and Upland
  - Alarm dialer issues at the Rt. 196, Brook St. and Moody Rd pump stations. Replacement dialers have been ordered for these three stations.
  - Begin annual sewer cleaning
  
2. June Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
  - Continue the sewer replacements on St. Ann Street, Upland Rd. and Webster Road.
  - Complete the Crest Avenue sewer replacement project.
  - Begin construction on the Davis Street pump station rebuild.
  - Continue the chlorine contact tank enlargement project.
  - Work on the manholes in the roads that will paved this summer
  - Inspect the cross country sewer lines
  - Repair the pavement in front of the dewatering building

Please contact me if you have any questions.

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# MEMORANDUM FROM THE SEWER SUPERINTENDENT

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**TO:** DIANE BARNES, TOWN MANAGER

**FROM:** STEVE AIEVOLI

**SUBJECT:** MAY MONTHLY REPORT & THE PROJECT AGENDA FOR JULY

**DATE:** JUNE 7, 2021

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1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of May.
  - Repaired a control issue at the D&B pump station
  - Spring Cleanup at the Treatment plant.
  - The crest Avenue 2" sewer replacement projected was completed except for final paving and shoulder work.
  - Work has begun on the Chlorine Contact Tank and at the Davis Street pump station.
  - Work is ongoing on the Phase 2 Sewer Replacements in Lisbon on Webster, St. Ann and Upland.
  - Replaced the alarm dialers at the Rt. 196, Brook St. and Moody Rd pump stations.
  - Completed annual sewer cleaning.
  
2. July Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
  - Continue the sewer replacements on St. Ann Street, Upland Rd. and Webster Road.
  - Continue construction on the Davis Street pump station rebuild.
  - Continue the chlorine contact tank enlargement project.
  - Raise approximately 30 manholes in the roads that will paved this summer.
  - Replace ceiling tiles in the administration building

Please contact me if you have any questions.

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# MEMORANDUM FROM THE SEWER SUPERINTENDENT

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**TO:** DIANE BARNES, TOWN MANAGER  
**FROM:** STEVE AIEVOLI  
**SUBJECT:** JUNE MONTHLY REPORT & THE PROJECT AGENDA FOR AUGUST  
**DATE:** JULY 6, 2021

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1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of June.
  - Repaired the check valve on pump #2 at Upland Road pump station
  - Repaired a broken sewer line that created a sink hole on High Street
  - Replaced the mechanical seal on the #2 at the Davis Street pump station
  - Built a new sampler shed for the Effluent Composite Samplerg
  - Work is ongoing on the Chlorine Contact Tank and at the Davis Street pump station.
  - Work is ongoing on the Phase 2 Sewer Replacements in Lisbon on Webster, St. Ann and Upland.
  
2. August Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
  - Continue the sewer replacements on St. Ann Street, Upland Rd. and Webster Road.
  - Continue construction on the Davis Street pump station rebuild.
  - Continue the chlorine contact tank enlargement project.
  - Raise approximately 30 manholes in the roads that will paved this summer.
  - Remove brush and tress around the perimeter of the treatment plant
  - Extending the steel plates and installing a concrete pad at the sludge container door opening

Please contact me if you have any questions.

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# MEMORANDUM FROM THE SEWER SUPERINTENDENT

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**TO:** DIANE BARNES, TOWN MANAGER  
**FROM:** STEVE AIEVOLI  
**SUBJECT:** JULY MONTHLY REPORT & THE PROJECT AGENDA FOR SEPTEMBER  
**DATE:** AUGUST 9, 2021

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1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of July.
  - Raising manhole covers on the paving project roads.
  - Issue with #2 pump at Lewiston Line pump station. Electrical Contractor repaired a wire in the pump wire harness.
  - Inspected a sink hole in the shoulder of Andrea Street. It does not appear to be a sewer issue and was filled with Gravel. If it returns it will need to be excavated.
  - Having bowl speed fault issues with the centrifuge. Replaced two speed sensors and had an automation contractor inspect the machine. It appears is running fine now
  - Installed a new intrinsically safe relay on the lead pump float at the D&B pump station.
  - Work is ongoing on the Chlorine Contact Tank and at the Davis Street pump station.
  - Work is ongoing on the Phase 2 Sewer Replacements in Lisbon on Webster, St. Ann and Upland.
  
2. September Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
  - Continue construction on the Davis Street pump station rebuild.
  - Continue the chlorine contact tank enlargement project.
  - Inspect cross country sewer lines.
  - Remove brush and tress around the perimeter of the treatment plant.
  - Extending the steel plates and installing a concrete pad at the sludge container door opening.

Please contact me if you have any questions.

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# MEMORANDUM FROM THE SEWER SUPERINTENDENT

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**TO:** DIANE BARNES, TOWN MANAGER

**FROM:** STEVE AIEVOLI

**SUBJECT:** AUGUST MONTHLY REPORT & THE PROJECT AGENDA FOR OCTOBER

**DATE:** SEPTEMBER 10, 2021

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1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of August.
  - Raising manhole covers on the paving project roads.
  - Driveway Maintenance at the Madelyn Street and Pinewoods Road pump station.
  - Repaired several holes in the service body on the boom truck.
  - Repaired a leak in the dewatering building roof.
  - Installed a retaining wall beside the sidewalk outside of the administration building
  - Installed a concrete pad near the administration building entry doors.
  - Poured a small concrete pad in front of the dewatering building can room door
  
2. October Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
  - Continue construction on the Davis Street pump station rebuild.
  - Completion of the chlorine-contact tank enlargement project.
  - Inspect cross-country sewer lines.
  - Remove brush and trees around the perimeter of the treatment plant.
  - Fall clean-up at the treatment plant

Please contact me if you have any questions.



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# MEMORANDUM FROM THE SEWER SUPERINTENDENT

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**TO:** DIANE BARNES, TOWN MANAGER

**FROM:** STEVE AIEVOLI

**SUBJECT:** MONTHLY REPORT FOR SEPTEMBER & THE PROJECT AGENDA FOR NOVEMBER

**DATE:** OCTOBER 14, 2021

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1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of September.
  - Replaced the floor in the storage/wash room
  - Cut brush along the cross country sewer lines
  - Repaired a water leak on the maintenance garage rear wall.
  - Cut brush along the treatment plant driveway
  - Got the screen room in the Headworks Building prepped for new windows
  - Observed the installation of the new water service at the Davis Street Pump Station
  
2. November Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
  - Continue construction on the Davis Street pump station rebuild.
  - Change oil and grease all treatment plant pumps and blowers
  - Install new brush on the Micro-Raptor Screen
  - Install 2 new windows on the Headworks Building
  - Finish Fall clean-up at the treatment plant

Please contact me if you have any questions.

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# MEMORANDUM FROM THE SEWER SUPERINTENDENT

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**TO:** DIANE BARNES, TOWN MANAGER

**FROM:** STEVE AIEVOLI

**SUBJECT:** MONTHLY REPORT FOR OCTOBER & THE PROJECT AGENDA FOR DECEMEBER

**DATE:** NOVEMBER 5, 2021

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1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of October.
  - Maine DEP did an inspection at the treatment plant
  - Replaced the belts on the Gorman-Rupp pump in the Headwork's Building
  - Prepared snow removal equipment for the upcoming winter
  - Repaired the doors on the Formula X pump stations.
  - Installed a new washing machine at the treatment plant
  - Installed shelving in the Headwork's Building
  
2. December Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
  - Continue construction on the Davis Street pump station rebuild.
  - Change oil and grease all treatment plant pumps and blowers
  - Install new brush on the Micro-Raptor Screen
  - Clean the Chlorine Contacts tanks before winter really hits
  - Inspect the cross country sewer lines

Please contact me if you have any questions.

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# MEMORANDUM FROM THE SEWER SUPERINTENDENT

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**TO:** DIANE BARNES, TOWN MANAGER

**FROM:** STEVE AIEVOLI

**SUBJECT:** MONTHLY REPORT FOR NOVEMBER & THE PROJECT AGENDA FOR JANUARY

**DATE:** DECEMBER 1, 2021

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1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of November.
  - Pumped down and swapped contact tanks for the project
  - Dealt with a flow meter issue on the contact tank project
  - Vactor truck was taken to C.N. Wood for a recall. The debris body cylinder was replaced
  - Installed new windows in the headwork's building
  - Annual inspection completed on the fire extinguishers
  - Dealing with minor issues on the centrifuge
  - New brush installed on the Lakeside Screen
  - Assisted the school department by cleaning 4 catch basins
  
2. January Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
  - Replace ceiling tiles in Dewatering building laboratory area
  - Wax and buff main office floor
  - Paint belt conveyor frame in the Dewatering Building
  - Change oil in all treatment plant blowers
  - Change oil in all conveyor gearboxes
  - Service all vehicles

Please contact me if you have any questions.