



TOWN OF LISBON

PUBLIC WORKS DIRECTOR POSITION

The Town of Lisbon is seeking a qualified and dynamic individual to lead our Public Works Department as the Public Works Director. This pivotal role oversees a broad spectrum of public works functions, including the operation and maintenance of streets, drainage facilities, buildings & grounds, fleet maintenance and the oversight of public works work force, contracts and permits.

Key Responsibilities:

- Supervise operations and maintenance across various sectors including buildings, streets, storm sewer systems and storm water management.
- Oversee complex capital improvement projects from start to finish, including planning and execution.
- Financial management and development of budgets for Public Works, Solid Waste, and Capital Improvements.
- Ensure compliance with State and Federal regulations and manage grant applications.
- Supervise and evaluate the performance of departmental personnel.
- Address citizen requests/complaints and provide regular updates to the Town Manager.
- Engage in long-range planning and implement organizational practices to assure optimum service delivery.

Desired Qualifications:

- Substantial high-level professional experience in public works, utilities, or engineering.
- Considerable administrative and operational public works experience (5+ years).
- Graduation from a four-year college with major focus in administration with course work in civil engineering preferred.
- Valid Maine driver's license with an acceptable driving record for the past three years.
- Demonstrated leadership competencies with the ability to effectively organize and direct personnel.
- Proficiency in developing and submitting clear, concise reports, both orally and in writing.
- Excellent interpersonal skills to deal effectively with councils, commissions, boards, and the public.

Additional Requirements:

- Knowledge of the MS4 Storm Water Program is highly desired.
- Selected applicants will be required to submit a writing sample on recommending policy to a manager or elected board.

This position offers a unique opportunity to significantly contribute to the well-being and development of the Town of Lisbon. The successful candidate will be a key advisor on technical matters, ensuring that our town's infrastructure meets the needs of our community while fostering sustainable growth.

Salary:

\$86,798 to \$90,376 (\$41.73 to \$43.45) based on experience.

The position offers an **excellent benefits package**, including options for Health, Dental, Vision, Life Insurance, Short-term Disability, retirement plans, paid vacation, sick time, and 13 holidays.

Join our team and play a crucial role in shaping the future of Lisbon's public services. We look forward to your application!

To Apply:

The position will be open for 30 days from the date of this posting. The town reserves the right to fill this vacancy prior to the expiration of the application period. A full job description and application can be found at [Jobs with the Town of Lisbon | Lisbon ME](#).

Please submit your resume and application to:

Human Resources Director
Town of Lisbon
300 Lisbon Street
Lisbon, ME 04250
or
Email to HR@lisbonme.org

The Town of Lisbon is an Equal Opportunity Employer.