



POSITION:	Operator	REVISED:	March 29, 2024
DEPARTMENT:	Sewer Department	FLSA STATUS:	Non-Exempt
SUPERVISORS:	Superintendent	UNION:	None
JOB TITLES SUPERVISED:	None	PAY GRADE:	E

Treatment Water Operator

General Purpose:

Performs a variety of semi-skilled and skilled technical and maintenance work in the operation, maintenance and repair of wastewater treatment facility and collection system.

Supervision Received:

Works under the direction of the Sewer Superintendent and the supervision of the Sewer Maintenance Supervisor.

Essential Duties and Responsibilities:

- Monitors the performance of all equipment, gauges and charts in the treatment plant and pump stations; Records statistical data concerning plant operations; Maintains, operates, repairs and replaces equipment as necessary; Charts lab test results for trend analysis and maintains accurate records of analyses and test results; evaluates data and writes reports as required.
- Operates the plant dewatering equipment and takes care of all aspects of this task. This includes but is not limited to ordering polymer, co-coordinating container pick-up with the compost operator. Operates, maintains and repairs malfunctions at the wastewater treatment plant; repairs gauges, pumps, filters and other controls and equipment.
- Collects samples and identifies concentrations of chemical, physical or biological characteristics of wastewater required in accordance with local, state and federal requirements; Gathers and tests wastewater samples for plant efficiency reports as required.
- Checks the clarifiers operation and sludge blanket level depth. Performs all necessary work related to the dewatering building and the equipment therein. This includes but is not limited to housekeeping, repair, and maintenance of the electro-mechanical equipment.
- Calibrates, modifies or repairs instrumentation and control equipment including recorders, flow meter and other water quality monitoring equipment.
- Work may include cleaning and maintenance tasks, semi-skilled or skilled repair work on equipment, buildings, or grounds.
- When needed, operates and maintains sewage pump stations; cleans wet wells and operates pumps and valves to control and adjust flow and treatment process.
- Assists with the operation and maintenance of all aspects of the sewer collection system.
- Available for weekend and on-call duties plus performs other work as required.

Special Requirements:

Valid Maine State Class B Driver's license with Tanker Endorsement.

Ability to obtain State of Maine Class II Wastewater Treatment Plant Operator's License.



Tools and Equipment Used:

Motor vehicles, heavy construction equipment, generators, pumps, gauges, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone, calculator, and a variety of lab equipment.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand. The employee is occasionally required to walk; talk or hear; sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and the ability to adjust focus.

External and internal applicants, as well as position incumbents who become disabled as defined under the Americans With Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.

Employer/Employee Acknowledgement:

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required.

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements, and duties expected of me. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Town of Lisbon has a similar right.

Submitted by:

Employee Printed Name/Title	
Employee Signature	Date
Supervisor Printed Name/Title	
Supervisor Signature	Date