A Great Place To Live And Do Business!

ANNUAL TOWN REPORT

2019-2020

TOWN OF LISBON **Website: www.lisbonme.org** **300 Lisbon Street, Lisbon ME**

TABLE OF CONTENTS

Town Report Dedication 4
Spirit of America Awards 2020 5
STATE & FEDERAL ELECTED OFFICIALS 7
Governor's Letter 8
U.S. Senate – Collins Letter 9
Member of Congress – Golden Letter 10
Senate of Maine - Timberlake Letter 11
House of Representative – Mason Letter 12
U.S. Senate – King Letter 13
BOARDS & COMMITTEES REPORTS 14
Board & Committee Members as of December 2020 14
Board of Appeals Report 16
Planning Board Report 17
Council Picture 19
Council Report 20
Council Report Continued 21
Council Presentation Photos 22
DEPARTMENT REPORTS 23
Town Manager's Report 23
Assessing Report 26
Code Enforcement Report 28
Economic Development Report 29
Fire Department Report 31
General Assistance Report 34
Health Officer Report 34
Library Department Report 35
Municipal Salary Report 38
Parks & Recreation Department Report 45
Police Department Report 51
Public Works Department Report 55
Town Clerk & Election Department Report 59
Report of Deaths 60
Tax Collector's Report 62
AUDIT REPORT 69

Auditor's Letter 69
Management's Letter 72
Statement C 84
Statement D 85
Statement E 86
Statement F 87
Notes 3 & Note 4 88
Note 5 89
Note 6 91
Note 7 96
Schedule 1 97
Schedule C 98
Schedule D 99
Schedule I 100
Schedule J 101
SCHOOL DEPARTMENT 102
Superintendent's Report 102
Gartley Street Report 103
Lisbon Community School Report 104
Lisbon High School Report 105
Philip W. Sugg Middle School Report 106
School Department Salary Report 107
WATER DEPARTMENT REPORT 116
Water Commissioners Report 116

Town Report Dedication

The Council dedicated this report to our Planning Board Member, Karin Paradis who passed suddenly in September of 2019. Karin was always an active contributor to our Planning Board proceedings and worked between those meetings helping to give that board direction, said the Planning Board Chairman, Don Fellows. Karin served many years on the Planning Board, both as Chair and Vice-Chair at times, which she enjoyed, even though she indicated she did not want to be one. Mr. Fellows said she was proud of her Real Estate background and contributed whatever she could to our Planning Board cases when that expertise was needed.

Karin liked conversations too, for those of you who knew her. She would not hesitate to speak with our applicants about any particular situation, and she was always polite and diplomatic, listening carefully as they spoke about their cases. She did this especially well when situations became difficult.

Karin never hesitated to correct or to keep the current Chair in line with a gentle reminder or maybe a note shoved across the dais. She was devoted to her husband Bob, her daughter Summer, and was a most enthusiastic supporter of her grandson Jake.

Karin would always find just a little something to present to her fellow board members at Christmas or on some other occasion she deemed special. Perhaps that generosity to virtually everyone may be what she is most remembered for.

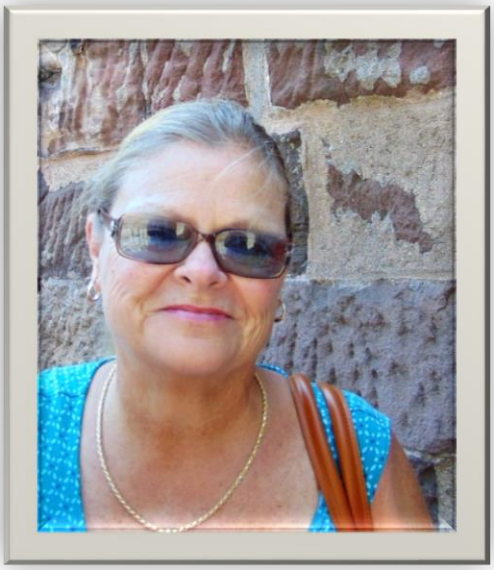
The Council, Town Manager, Planning Board, Code Enforcement Officer, Town Clerk, and the community wish to thank her family for lending her to us. Her time devoted to these meetings for us was very much appreciated. We miss you, Karin.

Individual Comments

Mrs. Bunker said it was so wonderful to have gotten to know Karin Paradis during her time in Lisbon and that she always loved her positive attitude and thoughtfulness. She was indeed a lovely woman.

Mr. Hall said he met Karin through the Planning Board and developed a relationship with her and her husband, both very good people who made you feel very at home. He said she was a self-professed sun bum and a hippie from the sixties.

Mr. Kuhl said that being fairly new to the Planning Board, Karin was very kind to show him the ropes and to tell him what he needed to know. He said afterwards that they bonded over complaints about their kids in soccer because her grandson was in soccer. He too said he would miss her dearly.



Spirit of America Awards 2020

The 2020 Lisbon, Maine Spirit of America Foundation Tribute honors the Lisbon Junior Athletic League for 50 years of commendable community service. Providing for: Recognition of the Lisbon Junior Athletic League Board, Coaches, and Volunteers.

Lisa Brown, accepting for LJAL

BE IT RESOLVED by the Town Council of the Town of Lisbon as follows:

WHEREAS, the Lisbon Junior Athletic League was founded in 1970 to provide Baseball and Softball and other athletic programs for Lisbon youth ages 5-18; and

WHEREAS, The Lisbon Junior Athletic League is committed to providing high-quality facilities and safe equipment for the use of their players; and

WHEREAS, The Lisbon Junior Athletic League strives to provide players with volunteer coaches who seek to teach those players the rules of the game along with proper baseball and softball fundamentals ; and

WHEREAS, The Lisbon Junior Athletic League volunteer coaches work with players of all ability levels and who remember that development of exceptional athletic skills and winning games is secondary to the development of players and providing players with positive examples and a positive baseball / softball experience; and

WHEREAS, the Lisbon Junior Athletic League is committed to the development of sportsmanship, teamwork, honesty, courage, respect for others, and physical fitness for all levels of competition in the Lisbon Community; and

WHEREAS, the Lisbon Junior Athletic League Celebrates 50 years of local athletic programing with the 2020 season; and

WHEREAS, the Lisbon Junior Athletic League Board of Directors, Coaches and Volunteers dedicate countless hours throughout the year planning Baseball and Softball programs every season for 300-400 Lisbon youth;

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Lisbon that the Lisbon Junior Athletic League Board of Directors, Coaches and Volunteers are hereby recognized for their great achievements and honors that they have brought upon this community with the 2020 Lisbon Spirit of America Foundation Tribute; and

BE IT FURTHER RESOLVED that a copy of this resolution be framed and presented to the Lisbon Junior Athletic League for appropriate display.

Lisbon Town Council, June 20, 2020

Along with the following Second Spirit of America Award:

The 2020 Lisbon, Maine Spirit of America Foundation Tribute also honors Angie D'Amours for commendable community service. Providing for: Recognition of Angie D'Amours volunteerism and community service.

Presented to Angie D'Amours

BE IT RESOLVED by the Town Council of the Town of Lisbon as follows:

WHEREAS, Angie is well known throughout Lisbon for her selfless work with a variety of organizations including but not limited to: Positive Change Lisbon, Lisbon Parks and Recreation Committee, and the School Parent Action Group.

WHEREAS, Angie is a fearless and compassionate leader, who has no problem taking the lead on projects or serving as chair or president on committees. Just 3 years ago Angie led a team of volunteers to raise over 50,000.00 to purchase a new playground for the MTM Community Center. This team worked for two days installing the playground.

WHEREAS, Angie has spent years as a member of the Parent Teacher Organizations. She has worked with these schools helping to raise funds for students to attend camps and leadership seminars.

WHEREAS, Angie's vision and commitment to making Lisbon a better place to live and raise a family has not gone unnoticed. She has volunteered at our Moxie Festival 5K and Car Show. She is a planner on the Moxie Festival Committee.

WHEREAS, Angie is the current President of Positive Change Lisbon. This is a non-profit working with businesses, citizens and the town to improve the image and business environment of Lisbon, Maine.

NOW THEREFORE, BE IT RESOLVED by the Town Council of the Town of Lisbon that Angie is hereby recognized for her admirable achievements and honors that she has instilled upon this community with the 2020 Lisbon Spirit of America Foundation Tribute; and

BE IT FURTHER RESOLVED that a copy of this resolution be framed and presented to Angie for appropriate display.

Lisbon Town Council, June 20, 2020

STATE & FEDERAL ELECTED OFFICIALS

U. S. & State House

Senator Angus King
359 Dirksen Senate Office Building
Washington, DC 20510
Phone (202) 224-5344

4 Gabriel Drive, Suite 3
Augusta, ME 04330
Phone (207) 622-8292
Email: www.king.senate.gov/contact

U. S. Senate

Senator Susan Collins
413 Dirksen Senate Office Building
Washington, DC 20510
Phone (202) 224-2523

55 Lisbon Street
Lewiston, ME 04240
Phone (207) 784-6969
Email: www.collins.senate.gov/contact

U. S. House of Representatives

Congressman Jared Golden
426 Canon House Office Building
Washington, DC 20515
Phone (202) 225-6306

124 Lisbon Street
P. O. Box 7108
Lewiston, ME 04240
Email: jaredgoldenforcongress.com/co

Maine Senate

Senator Jeff Timberlake
3 State House Station
Augusta, ME 04333-0003
Phone (207) 287-1505

Messages at State (800)-423-6900
Augusta Office (207) 622-8292
Augusta Fax (207) 287-1527
Email: Jeffrey.Timberlake@legislature.maine.gov

House of Representatives

Representative Rick Mason
273 Lisbon Street
Lisbon, ME 04250
Phone (207) 225-6306
Phone Residence (207) 577-1001

Messages at State (800) 423-2900
Clerk's Office (207) 287-1400
Message Center (800) 423-2900
TTY Line (207) 287-4469
Email: Richard.Mason@legislature.maine.gov

Governor's Letter

Janet T. Mills
GOVERNOR

STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

Dear Friends:

When I took the oath of office to become Maine's 75th governor, I never imagined that we would face a pandemic. But that is our current reality, and it is my solemn responsibility to guide our state through this unprecedented time to keep Maine people safe and healthy.

COVID-19 is wreaking havoc on our national economy, dealing heavy losses to businesses of all sizes, while millions of people find themselves newly unemployed. Here in Maine it has taken the lives of hundreds of people and sickened many more. While we all dream of going back to the way things were, the fact is that our lives will not return to normal soon. Instead, we have to invent a new normal – a different way of doing business, shopping, traveling, and enjoying the Maine outdoors – one that keeps us all safe.

My Administration, in collaboration with public health experts and business leaders across the state, developed a plan to gradually and safely restart Maine's economy. My Administration has also formed an Economic Recovery Committee charged with assessing the economic impacts of the pandemic on Maine's economy and providing recommendations for policy changes to deal with these impacts. Together, drawing on the hard work and resilience of Maine people, we will rebuild and strengthen our economy and rise from this unprecedented challenge a stronger state than ever.

I continue to be amazed by the strength and courage of the Maine people and businesses who have found different ways to do business and the brave first responders in your town and in our health care facilities. Thank you to the people of Maine who have demonstrated patience, kindness, and compassion during this difficult time.

Please take care,

Janet T. Mills
Governor

P.S. For the latest information and guidance on Maine's response to COVID-19, as well as resources for assistance during this time, please visit www.maine.gov/covid19/.

PRINTED ON RECYCLED PAPER

PHONE: (207) 287-3531 (VOICE)
TTY USERS CALL 711
www.maine.gov
FAX: (207) 287-1034

U.S. Senate – Collins Letter

SUSAN M. COLLINS
MAINE

United States Senate
WASHINGTON, DC 20510-1904

Dear Friends:

It is an honor to represent Maine in the United States Senate. I am grateful for the trust the people of our State have placed in me and welcome this opportunity to reflect on 2020, an incredibly challenging year for Maine families, small businesses, and communities.

When the pandemic struck, our country faced the specter of an overwhelmed health care system and devastation to our small businesses and the millions of people they employ. I immediately worked with Republicans and Democrats to pass multiple laws allocating approximately $3 trillion to respond to this public health and economic crisis, including more than $8 billion directed to Maine to support testing, schools, the economy, and other purposes — that is nearly double Maine's annual state budget.

I am especially proud of the bipartisan Paycheck Protection Program (PPP) I co-authored. This program has provided three out of four Maine small businesses with nearly $2.3 billion in forgivable loans, which has helped sustain more than 250,000 Maine jobs. I have met thousands of Maine small employers and employees in all 16 counties who are surviving because of the PPP. As one small business owner told me, the PPP provided "exactly what we needed at exactly the right time." The PPP also allowed employers to maintain benefits, such as health care, during this challenging time. Another round of PPP is needed to sustain small businesses and their employees.

While the pandemic continues across Maine, our nation, and the world, I thank the first responders, health care professionals, teachers, grocery store employees, factory workers, farmers, truck drivers, postal employees, and so many others who continue to stay on the job during this difficult time. With the deployment of the first vaccines, better tests, and the incredible speed with which these life-saving responses were developed, I am hopeful we can emerge from this crisis in the next few months.

While providing relief to American families was my focus throughout 2020, other accomplishments include the passage of the Great American Outdoors Act, which provides full funding of the Land and Water Conservation Fund and addresses the maintenance backlog at our national parks, forests, and wildlife refuges. As Chairman of the Transportation Appropriations Subcommittee, in 2020 alone, I secured $132 million to improve Maine's roads, bridges, airports, buses, rail, ferries, and seaports. Finally, as Chairman of the Aging Committee, I led the reauthorization of the Older Americans Act, which funds programs that improve the well-being, independence, and health of our nation's seniors and their caregivers, and I authored laws to reduce the cost of prescription drugs and protect individuals with Alzheimer's disease.

As the end of 2020 is approaching, I have cast more than 7,535 votes, never having missed one. In the New Year, my focus remains to work with colleagues to find common ground on policies to help support the health and safety of Mainers and the safe, responsible opening of our communities. If ever I or my staff can be of assistance to you, please do not hesitate to contact one of my state offices. May the coming year be a successful one for you, your family, your community, and our state.

Sincerely,

Susan M Collins

Susan M. Collins
United States Senator

Member of Congress – Golden Letter

Washington Office
1223 Longworth House Office Building
Washington, D.C. 20515
Phone: (202) 225-6306
Fax: (202) 225-2943

www.golden.house.gov

Committee on Armed Services

Committee on Small Business

Chairman, Subcommittee on Contracting and Infrastructure

Jared Golden
Congress of the United States
2nd District of Maine

Dear Friends,

I hope this letter finds you safe and well. I know that this year has been challenging for many of our communities. In the midst of these challenges, it remains a privilege to represent you, and I appreciate the opportunity to update you on what I have been working on in Congress for the people of the Second Congressional District.

The coronavirus pandemic has made this year an especially difficult one. We've seen the struggles of small businesses, workers and families, hospitals, and states and towns. COVID-19 has been a serious threat to public health that requires a comprehensive, ongoing response. In March, Congress passed the largest of three bipartisan pieces of relief legislation, the *Coronavirus Aid, Relief, and Economic Security (CARES) Act*. The *CARES Act* was a $2 trillion economic relief package to provide immediate assistance for some of those hit hardest by the pandemic. While an important start, many of the programs and benefits created by the *CARES Act* were set to expire by the end of 2020 at a time when COVID-19 cases were on the rise. That's why in late December, Congress passed another bipartisan bill to provide COVID-19 relief to small businesses and hospitals, the unemployed, and families struggling to put food on the table. However, the action Congress took at the end of 2020 cannot distract from its failure to act sooner. The unwillingness of many members of Congress to accept compromise throughout the fall left many Mainers struggling and led to a rushed process that produced a bill with serious flaws. In 2021, Congress needs to step up, come together, and lead the country through this pandemic and get our economy back on track.

There are a few bright spots that came out of the work done by Congress this year. As a member of the House Armed Services Committee, I helped advocate for a national defense bill that would include important priorities for American national security, Maine shipbuilders, and service members and their families. The legislation authorizes a new DDG-51 Arleigh Burke-class destroyer to be constructed at Bath Iron Works and helps BIW compete for new work by encouraging a new multi-year procurement process for the DDG-51 Flight III. This funding bill also makes permanent new federal guidelines proposed by Senator King and me to allow Gold Star Families free admission to national parks and other federal lands.

I've been working to improve mental health services for veterans for years, and I led the Maine delegation's effort to address the need for long-term mental health substance abuse treatment for veterans in our state. This past fall the Veterans Administration announced we were successful. Construction starts next year on a new, 24-bed facility at Togus that will ensure Maine veterans won't be sent out of state to receive residential care for substance use disorder and associated mental health issues. This is one result that I am especially proud to deliver for my fellow Maine veterans.

As I reflect upon what I am most grateful for this year, I am especially glad to be able to share that my wife Izzy and I are expecting a baby in 2021. We are excited about this new addition to our family and look forward to the blessings ahead. This period is challenging for Mainers as we all take steps to limit the spread of the coronavirus, protect our families and our communities, and lean on each other to withstand this pandemic and economic hardship. My staff and I stand ready to assist Mainers as we work through these challenges together. I look forward to continuing to work on your behalf in 2021.

Respectfully,

Jared F. Golden

Jared Golden, Member of Congress

6 State Street, Suite 101
Bangor, ME 04101
Phone: (207) 249-7400

7 Hatch Drive, Suite 230
Caribou, ME 04736
Phone: (207) 492-6009

179 Lisbon Street
Lewiston, ME 04240
Phone: (207) 241-6767

Senate of Maine - Timberlake Letter

130th Legislature
Senate of Maine
Senate District 22

Senator Jeff Timberlake
Senate Republican Leader
3 State House Station
Augusta, ME 04333-0003
(207) 287-1505

December 2020

Dear Friends and Neighbors:

I would like to begin by thanking you for allowing me the honor of serving in the Maine State Senate. It truly is an honor to serve the constituents of District 22 and I am grateful you have put your trust in me. Rest assured I will continue to work tirelessly on your behalf.

Having been elected by my colleagues to serve as the Senate Republican Leader for the 130th Legislature, I look forward to leading our caucus, listening to all viewpoints and examining critical legislation with a keen eye as we have a responsibility to ensure the best interests of all Mainers.

The Legislature will face unprecedented, historical challenges never before seen in this state; however, I do remain optimistic about our future. I will do my best to hold the line on any new taxes or unnecessary borrowing. Although we are looking at a $1.4 billion budget shortfall, state government must learn to live within its means. Like you and your family, Maine must tighten its belt in slow economic times and make the difficult but necessary decisions that will allow us to weather this storm.

At the same time, it is very important that we restore a sense of balance in state government; and the Legislature needs to play a key role in the discussion on Maine's future. We must be the voice of the people at the Statehouse. Each of you needs us to find common ground. Working alongside other leaders, as well as the Governor, we need to be sitting at the same table to retrieve any sense of balance we had in our lives prior to the pandemic. Additionally, it is imperative the public continue to have access to and play a critical role in the work of the Legislature.

Again, thank you for electing me to serve you in the State Senate. Please feel free to contact me at 287-1505 or jeffrey.timberlake@legislature.maine.gov if you have comments, questions or if you would like assistance in navigating our state's bureaucracy.

Sincerely,

Jeff Timberlake
State Senator

*Fax: (207) 287-1527 * TTY (207) 287-1583 * Message Service 1-800-423-6900 * Web Site: legislature.maine.gov/senate*

House of Representative – Mason Letter

Rick Mason

273 Lisbon Road, Apt. 3
Lisbon, ME 04252

HOUSE OF REPRESENTATIVES
2 STATE HOUSE STATION AUGUSTA, MAINE 04333-0002
(207) 287-1440
TTY: (207) 287-4469
Home Phone: (207) 577-1001
Richard.Mason@legislature.maine.gov

January 2021
Dear Friends and Neighbors,

It has been a pleasure to serve the residents of House District #56 in the Maine Legislature. I am honored that you have entrusted me again with this responsibility. As you are aware, these past ten months have brought unprecedented challenges to our country, the State of Maine and the community of Lisbon.

Due to the COVID 19 pandemic, the second session of the 129th Legislature adjourned *Sine Die* on March 17, 2020. The opening of the 130th Legislature on December 2 was impacted by the pandemic as well, and to ensure social distancing the swearing in ceremony was held at the Augusta Civic Center instead of the chambers of the State House.

I continue to serve on the Joint Committee of Inland Fisheries and Wildlife. Looking for the positives in the year of the pandemic, many individuals and families took advantage of our outdoor resources from fishing and hiking to snowmobiling and hunting. The Maine Department of Inland Fisheries and Wildlife web page: www.Maine.gov/IFW
is packed with information and outing ideas. The listings include podcasts, programs, laws, species identification, and maps.

The most immediate work will be managing the impact of the impending $255 million budget shortfall for the remaining six months of this fiscal year 2021. Hard economic choices and prioritizing resources will be have to made not only in the short term, but we will also be asked to develop the next biennium budget covering fiscal years 2022 and 2023. I am looking forward to being a part of those discussions.

While the pandemic will limit in person meetings in Augusta, it may actually open up opportunities for more involvement from the public using social media. Using the homepage of the Maine Legislature: Legislature.Maine.Gov, you will find access to Zoom meetings and YouTube videos of committee hearings and work sessions. If you wish to receive weekly e-mail newsletters containing information on a variety of timely topics, please contact me at Richard.Mason@legislature.maine.gov, and we will gladly add to your name to our list.

Again, thank you for giving me the honor of serving you in Augusta and may you all have a safe and healthy 2021.

Respectfully,

Rick Mason
State Representative
District 56 Lisbon/Lisbon Falls

U.S. Senate – King Letter

ANGUS S. KING, JR.
MAINE

133 HART SENATE OFFICE BUILDING
(202) 224-5344
Website: http://www.King.Senate.gov

United States Senate
WASHINGTON, DC 20510

COMMITTEES:
ARMED SERVICES
BUDGET
ENERGY AND NATURAL RESOURCES
INTELLIGENCE
RULES AND ADMINISTRATION

January 1, 2021

Dear Friends,

2020 was a year unlike any in our lifetimes. Our state and nation dealt with unprecedented challenges--the coronavirus pandemic, ensuing economic fallout, and a prolonged, heavily divisive campaign season each took a significant toll on all of us. The worst part? In order to protect each other, we had to face these challenges in isolation. But a new year represents new possibilities; a chance to take stock of what we're grateful for and focus on the opportunities in front of us. As we reflect back on 2020, we will remember heartbreak and loss – but we cannot forget the shining rays of hope that broke through the darkness, reminding us all that better days are ahead.

Throughout the pandemic, my top focus has been on bridging the partisan divide in Washington in order to deliver desperately-needed relief for Maine people. Joined by colleagues last March, we pushed for bipartisan negotiations to produce a strong bill that helped fellow Mainers, businesses, and institutions weather this storm. In the weeks and months after the *CARES Act* passed, our team stayed in close contact with people throughout the state to determine how we should adjust our response to best support our citizens. Unfortunately, the aid provided by the *CARES Act* lapsed without Congressional action, leaving too many families and businesses in limbo. I never stopped pushing for a bipartisan relief bill and, after extensive negotiations, we ended the year on a good note by breaking the gridlock and passing new relief legislation. This new bill isn't perfect; in fact, it should just be the start our renewed response. As we enter 2021 with a new administration and new Congress, we must fight for additional legislation to help restore stability to our working families and rebuild our economy and public health infrastructure.

In the midst of this crisis, Congress did manage to accomplish a few successes that will outlast this awful pandemic. Among these was the *Great American Outdoors Act,* a bipartisan bill which was enacted into law in August 2020 and will help address a $12 billion backlog at our national parks so future generations of Americans can enjoy these beautiful lands and create lifelong memories. Also, as we learn more about the recent hacks of our nation's networks, there is help on the way: 27 of the cybersecurity recommendations made by the Cyberspace Solarium Commission – which I co-chair with Republican Congressman Mike Gallagher– made it into this year's defense bill. While there is no guarantee that these provisions would have prevented the massive hack, they will certainly improve our cyber defenses.

Despite the challenges, I'm hopeful for the future. Vaccines are being distributed across our state – starting with our healthcare heroes, who have sacrificed so much throughout this unprecedented catastrophe and deserve our eternal gratitude. If there can be a silver lining from these challenges of 2020, maybe it will be this: I hope that, in the not-so distant future, we will be able to come together physically and we will be reminded of our love for each other. We have differences, without a doubt. But as Maine people stepped up to support each other, we saw again and again that our differences pale in comparison to the values we share. We are one state, and one community – and there is nothing we cannot or will not do for each other. Mary and I wish you a happy and healthy 2021. We can't wait to see you soon.

Best Regards,

Angus S. King, Jr.
United States Senator

AUGUSTA
4 Gabriel Drive, Suite F1
Augusta, ME 04330
(207) 622-8292

BANGOR
202 Harlow Street, Suite 20350
Bangor, ME 04401
(207) 945-8000

BIDDEFORD
227 Main Street
Biddeford, ME 04005
(207) 352-5216

PRESQUE ISLE
169 Academy Street, Suite A
Presque Isle, ME 04769
(207) 764-5124

In Maine call toll-free 1-800-432-1599
Printed on Recycled Paper

BOARDS & COMMITTEES REPORTS

Board & Committee Members as of December 2020

Assessment Review Board	Miriam	Morgan-Alexander	6/30/2021
Assessment Review Board	Clyde	Cavender	6/30/2022
Assessment Review Board	Marie	Hale	6/30/2022
Assessment Review Board	Lisa	Ward	6/30/2023
Board of Appeals	Bruce	Marshall	6/30/2021
Board of Appeals	Christopher	Rugullies	6/30/2022
Board of Appeals	Miriam	Morgan-Alexander	6/30/2022
Board of Appeals	Jesse	Zack	6/30/2023
Board of Appeals	Zachary	Stevens	6/30/2023
Cemetery Regular Member	David	Mailhot	6/30/2021
Cemetery (Vacant) Regular Member			6/30/2022
Cemetery (Vacant) Regular Member			6/30/2022
Cemetery (Vacant) Regular Member			6/30/2023
Cemetery (Vacant) Regular Member			6/30/2023
Cemetery (Vacant) *Alternate* Member			6/30/2021
Cemetery (Vacant) *Alternate* Member			6/30/2023
Conservation Commission	Chris	Huston	6/30/2021
Conservation Commission	Richard	Nadeau	6/30/2021
Conservation Commission	Savanna	Hagerthy	6/30/2021
Conservation Commission	Richard	Main	6/30/2022
Conservation Commission (Vacant)			6/30/2022
Conservation Commission	Alan	Seamans	6/30/2023
Conservation Commission (Vacant)			6/30/2323
Council	Normand	Albert	12/3/2021
Council	Kasie	Kolbe	12/3/2021
Council	Allen	Ward	12/3/2021
Council	Mark	Lunt	12/2/2022
Council	Donald	Fellows	12/2/2022
Council	Jeffrey	Ganong	12/2/2022
Council	Fernand	Larochelle, Jr	12/1/2023
Ethics Panel – Alternate (Vacant)			6/30/2021
Ethics Panel (Vacant)			6/30/2021
Ethics Panel (Vacant)			6/30/2022
Ethics Panel - Chairman	David	Bowie	6/30/2023
Ethics Panel – Alternate (Vacant)			6/30/2023
Finance Committee	Heather	Ward	6/30/2021
Finance Committee	Daniel	Leeman	6/30/2022
Finance Committee	Noly	Lopez	6/30/2022
Finance Committee	Curtis	Lunt	6/30/2023
Finance Committee	Jesse	Zack	6/30/2023

Library Governing Board	Claire	Paquette	6/30/2021
Library Governing Board	Michael	Crosskill	6/30/2021
Library Governing Board	Trudy	Duval	6/30/2022
Library Governing Board	Jo-Jean	Keller	6/30/2022
Library Governing Board	Hillary	Kuhl	6/30/2023
Lisbon Development Committee	Donald	Fellows	12/2/2021
Lisbon Development Committee	Lisa	Ward	1/31/2021
Lisbon Development Committee	Eric	Metivier	1/31/2021
Lisbon Development Committee	Angela	D'Amours	1/31/2021
Lisbon Development Committee	Zach	Henderson	1/31/2021
Lisbon Development Committee	Meridith	Lord	1/31/2021
Lisbon Development Committee	Lori	Morse	1/31/2021
Lisbon Development Committee-Alternate (Vacant)			1/31/2022
Lisbon Development Committee-Alternate (Vacant)			1/31/2022
Lisbon Development Committee	Dean	Willey	1/31/2023
Lisbon Development Committee	Chris	Huston	1/31/2023
Lisbon Development Committee	Jeremy	Barnard	1/31/2023
Planning Board-Associate	Pat	Malloy	6/30/2021
Planning Board	Shaun	Carr	6/30/2021
Planning Board	Lisa	Ward	6/30/2021
Planning Board	Curtis	Lunt	6/30/2022
Planning Board	Chris	Huston	6/30/2022
Planning Board-Associate	Daniel	Leeman	6/30/2022
Planning Board	William	Kuhl	6/30/2023
Recreation Committee	Lindsay	Larochelle	6/30/2021
Recreation Committee	Timothy	Carville	6/30/2021
Recreation Committee-Alternate	Heather	Curtis	6/30/2021
Recreation Committee	William	Kuhl	6/30/2022
Recreation Committee	Christopher	Cloutier	6/30/2022
Recreation Committee	Heather	Duley	6/30/2022
Recreation Committee-Alternate	Cara	MacVane	1/16/2022
Recreation Committee	Zach	Schmoll	6/30/2023
Recreation Committee	Angela	D'Amours	6/30/2023
School Committee	Kimberly	Labbe-Poisson	12/3/2021
School Committee	Kathi	Yergin	12/3/2021
School Committee	Kelli	Rogers	12/2/2022
School Committee	Traci	Austin	12/2/2022
School Committee	Ross	Cunningham	12/2/2023
Voter Registration Appeals	Lisa	Ward	6/20/2023
Voter Registration Appeals	Kevin	Kimball	6/30/2022
Voter Registration Appeals	Garrett	Mason	6/30/2022
Water Commission	James	Lemieux	12/2/2022
Water Commission	Marie	Hale	12/3/2021
Water Commission	Roger	Bickford	12/8/2023

Board of Appeals Report

2020-21 Current Members

Miriam Morgan Alexander - Chair
Chris Rugullies
Eric Metivier
Richard Main
Jesse Zack
Zachary Stevens
(Vacant)

The Zoning Board of Appeals hears requests for variances, interprets zoning regulations and hears administrative appeals to decisions made by the Code Enforcement Officer.

Maine law requires that every zoning ordinance provide for an appeal process by which individuals may challenge the administrator's decisions or ask for relief from the standards of the ordinance (Title 30-A § 4353). The ordinance must describe this process. For example, what decisions are appealable, with whom an appeal should be filed, and within what time-frame.

Board of Appeals members are appointed by the Town Council for a 3-year staggered term. The Board meets on the 3rd Monday of each month unless otherwise posted. Applications are due 10 days prior to the scheduled meeting.

Please note that during the calendar year 2020 the Zoning Board of Appeals did not have any Variance requests.

Questions should be directed to the Code Enforcement Officer at 353-3000 ext. 111 or from our website at www.lisbonme.org / Code Enforcement.

If interested in becoming a member of the Board of Appeals, please contact the Administrative Assistant at 353-3000 Ext. 102. Applications are available on our website.

Dennis Douglass

Code Enforcement Officer

Planning Board Report

FY 2019-2020 Board Members
Front: Bill Kuhl, Curtis Lunt, Lisa Ward
Back: Scott Hall, Shaun Carr, and Chris Huston

The Lisbon Planning Board hears and decides upon zoning ordinance issues, conditional use permits, flood hazard development permits and site plan review applications.

The Planning Board meets and holds public hearings on the 2nd and 4th Thursday of each month unless otherwise posted. During the calendar year 2020, the Planning Board held several workshops and meetings that resulted in the following:

Public Hearings Cases for 2020

Case #20-1 – Conditional Use Application – Delightful Hights, LLC - Approved
Cade Beaulieu
8 Main Street, Lisbon Falls ME 04252
Tax Map U05 Lot 221
Registered Caregiver / Retail Store for Medical Marijuana

Case #20-2 – Accessory Dwelling Unit – Town of Lisbon Zoning Ordinance – Approved
Proposed Ordinance providing Land Use Regulations for Accessory Dwelling Units.

Case #20-03 – Conditional Use application – Medical Marijuana Establishment - Approved
Lisbon Cannabis Company
Jason Smith
5 Canal Street, Lisbon Falls ME 04252
Tax Map U05 Lot 013
Retail store

Case #20-04 – Tier 2 Site Plan Review – Ricker Farms Solar Project - Approved
Ground mount utility scale solar array
47 Upland Road
Lisbon, Maine 04250

Tax Map R05 Lot 044

Case #20-05 – Conditional Use review – Wood Processing Yard - Approved
Dana Morgan
171 Summer Street
Lisbon Falls, ME 04252
Wood processing yard

Case #20-06 – Tier 2 Site Plan Review – Springworks Farm Expansion - Approved
347 Lisbon Street
Lisbon, Maine 04250
Tax Map R6 Lot 019 & Tax Map U13 Lot 024
Expansion of existing business

Case #20-07 – Conditional Use Application – Maine Cannabis Exchange, LLC - Approved
41 Capital Ave., Lisbon Falls ME 04252
Tax Map U10 Lot 010
Medical Marijuana cultivation

Other Planning Board activity:

- New registry requirements for recoding approved plans/projects
- Accessory Dwelling Units - New Ordinance
- Update on Grimmel's Mobile Home Park Expansion
- Village Zone Land Use standards review
- Shoreland Zoning map – Description/Map of existing development zones
- Termination of Town Planner contract
- Capital Improvement Plan – Planning Board review
- Planning Board Training – Medical/Adult Use Marijuana
- Lisbon Development Committee "Vision Worumbo" with Brett Richardson, ECD
- Medical Marijuana Land Use Chart discussion

2020-21 Current Members

Curtis Lunt - Chair
William Kuhl – Vice Chair
Shaun Carr
Christopher Huston
Dan Leeman
Lisa Ward
Patrick Maloy

Questions should be directed to the Code Enforcement Officer at 353-3000 ext. 111 or from our website at www.lisbonme.org / Code Enforcement. If interested in becoming a member of the Planning Board please contact the Administrative Assistant at 353-3000 Ext. 102. Applications are available from our website.

Dennis Douglass

Code Enforcement Officer

Council Picture

Town Council

Councilor's At Large Front Row:

Fernand Larochelle, Jr., Kasie Kolbe, & Normand Albert

Councilor's At Large Second Row:

Mark Lunt, Donald Fellows, Allen Ward, Jeffrey Ganong

Council Report

During the 2020 calendar year, the Town Council made much progress on our list of goals we set for ourselves the coming year as well as addressed the items listed below.

- 2020 Projects included the following:

  1. Transfer Station Compact Trailer
  2. Worumbo Mill Site Redevelopment and finalization of VRAP program
  3. Pinewoods Road Reconstruction
  4. Wastewater Treatment Plant Generator
  5. Town Office Drainage and Building Repairs
  6. Re-Financed QECB Municipal Lease
  7. Davis Street Pump Station and WWTP Chlorine Tank Improvements
  8. Lisbon Falls Fire Station Roof Replacement
  9. Lisbon Village Sidewalk Corrective Action Plan
  10. New LED Message Sign
  11. Moxie Plaza
  12. Renewed Animal Control Contracts

- The Town Council approved a Municipal and School budget package for the July 1, 2019-June 30, 2020 tax year to eliminate the additional financial burden on our tax payers during this most challenging year

- The Town Council appointed the following members of the new Finance Committee:

  Heather Ward, Chair
  Curtis Lunt, V. Chair
  Dan Leeman
  Noly Lopez
  Jesse Zack

- Lisbon was successful in obtaining the following grants

  1. 2020 CDBG Façade Grant-$100,000
  2. 2020 CDBG Housing Assistance Grant- $1,000,000
  3. Maine Development Foundation Entrepreneur Grant $70,000
  4. 2020 Municipal COVID-19 Awareness Grant $50,330.02
  5. 2020 Coronavirus Emergency Support- PD $7,559
  6. 2020 CTCL Grant for Elections Support- $5,000.00
  7. 2020 Homeland Security Grant- $6,518
  8. 2020 Municipal Stream Crossing Grant- $6,000.00
  9. Maine Community Broadband Grant- $2,950

- The Council adopted or amended the following Ordinances & Policies:

  1. Amended Chapter 11 Medical Marijuana Establishments
  2. Amended Chapter 46 Streets, Article III
  3. Chapter 70 Zoning-Add Accessory Dwelling Units
  4. Amended Fee Schedules
  5. Amended Purchasing Policy
  6. Adopted New Emergency Ordinance to Promote Public Health and Safety & Business Operations in Village Areas
  7. Amended Chapter 14 GA Ordinance

Council Report Continued

- The Town Report was Dedicated to Carroll Curtis

- Council hosted the town's second Employee Appreciation Day for Employees and their families at Beaver Park.

- Town Council would like to thank the following business for their combined investment in our Town for their new, relocated, or expanded businesses. If we have forgotten anyone, we apologize.

New/Relocated Businesses

1. Tina Fox Solutions, 38 Free St
2. Black Bear Weaponry, 11 Hudon Road
3. Clay Haven Studio, 4 Hewey St
4. Martin Asphalt Paving Service, 7 High St
5. Landry's Like New Cleaning and Lawn Care, 14 Fillion St
6. Laliberte Auto Detailing, 61 Lisbon St
7. Align Tattoo, 13 Union Street
8. Pine State Hosting, 40 Beech St
9. Fine Line Lawn Care, 9 Matthew St
10. Paul's Shoe Repair, 350 Lisbon St
11. J Zack & Associates, 15 Pike St
12. Mainely Vintage at #9, 9 Village St
13. Portland Performance, 304 Lisbon St
14. Delightful Hights, 8 Main St
15. Crystal Springs Healing, 1 Upland Road
16. Lisbon Cannabis (Relocated), 5 Canal Street
17. 207 Edibles (Relocated), 5 Canal Street

- Council recognized under Good News and Recognition the following over this session:

1. Lisbon High School Cheering Team
2. Kids to Parks Day (Proclamation)
3. Childhood Cancer Awareness
4. Lisbon Junior Athletic Leagues 50th Season

- November Referendum Question was approved for the RT. 125 MDOT Project-Additional Funding
- Other

1. Set Up Lisbon Beautification Reserve Account
2. Thanksgiving Basket Program
3. 2020 Giving Tree Coordination

- Council recognized the following Personnel Changes:

Retirements: Elwood Beal, PW Operations Manager, Cheryl Garnett, Recreation Department Administrator.
Appointments: Ryan McGee, Police Chief

We said goodbye to Marc Hagan, Police Chief, Mike Piela, PW Mechanic, Judy Goddard, GA Caseworker

Allan Ward
Chairman, Town Council

Council Presentation Photos

Pictured on right is Harry Moore receiving a Certificate of Appreciation for his 40 years of Service to the Town of Lisbon.

Pictured below is the Lisbon High School Cheering Team who received a Council Proclamation acknowledging their finishing first at the Mountain Valley Conference Championship and finished second in the Southern Maine Class C Regional Championship.

New Council being sworn in December 10, 2019 on the right and below is the LJAL group receiving the Spirit of America Tribute as read by Chairman Allen Ward.

DEPARTMENT REPORTS

Town Manager's Report

To the Lisbon Town Council and the Citizens of Lisbon

It is with great pleasure that I present to you the Annual Report for the Town of Lisbon, Fiscal Year ending June 30, 2020. The purpose of the Annual Report is to inform the citizens of Lisbon on the financial condition of the town and to report noteworthy highlights from each of the Town's Departments for FY 2020.

The COVID-19 pandemic has proven to be unprecedented in its challenges and impacts on local governments. The Town of Lisbon closely monitored and adhered to all State mandates issued from the Governor's Office. The Town Office adapted to these changes and is proud to have continued to service its residents, within the restrictions set upon us for the safety of our employees and our community; the Town Council and Department Heads worked diligently together to ensure the smooth operation of municipal government during these times. In order to minimize the impact, the Town of Lisbon found it prudent to issue an expense freeze for all departments, albeit emergency expenditures. This expense freeze continued into the new fiscal year, FY21.

Despite the challenges we faced with the pandemic, the financial position of the Town of Lisbon remained strong during FY 20. Economic improvement is expected to continue into the second half of 2021 as retail, housing, and public revenue sectors show signs of growth. Stability in real estate and personal property tax, and excise taxes are expected to continue. Lisbon's unassigned fund balance remains strong and every effort is made to utilize a portion of the unassigned fund balance for capital needs.

The Transmittal Letter outlines management's responsibility and representations for the content of the report; a profile of the Town and the services of the Municipal Government; our Budgetary Controls and recommendations for improvement; external factors and demographic influences that have bearing on our financial position; and initiatives and accomplishments.

Management Discussion and Analysis (MD&A) is the Finance Director's analysis of the Town's financial performance and details activities based on currently known facts, decisions, or conditions. The MD&A includes tables comparing the current year to the prior year based on the government-wide information. It provides an analysis of the government's overall financial position and results of operations to assist users in understanding the financial activities during the current year. In addition, it provides an analysis of significant changes that occur in funds and significant budget variances. It also describes capital asset and long-term debt activity during the year. The MD&A concludes with a description of currently known facts, decisions, or conditions that are expected to have a significant effect on financial position or results of operations in the succeeding year.

The Statistical Section provides information on financial trends, information on revenue capacity, debt capacity, demographic and economic information, and various operating stats.

All of our Department Heads continue to do an excellent job. I would also like to commend the staff for their hard work and dedication to this community. We have been able to maintain the service level with fewer people, work on our infrastructure, and the replacement of equipment as well as continuing to find ways to provide quality services.

The Town of Lisbon's overall economic outlook continues to improve especially in the Lisbon Falls downtown area with new businesses filling vacancies as well as business renovations. Now that our downtown area is thriving again, one of our goals is to address the parking issues in that area.

Lisbon continues to make strides through its vision of the Route 196 and Downtown Master Plans. During FY20 the Town put in two bus stations in the Graziano Square area. The Town also continued with their street improvements in the Downtown area.

Lisbon is also seeing new development in housing with the Kelly Park sub-division that includes new multi-unit apartment complexes and new home lots, which began construction during the spring of 2017 and expects a full build-out during FY 22.

The School Department and the municipal government continue to work collaboratively together to develop firm partnerships. All of our municipal departments remain busy especially public works, police and fire. Our Library Department had great participation in their programs for the first three quarters of the fiscal year. The Inter-Library Loan program continues to flourish and saw 1,518 borrowed items for Lisbon residents; in addition, 2,352 of our items were shared with area libraries for this program. The total Children's Program attendance was 1,336 for programs that included story time, Legos club, science events and craft events. As a response to Covid-19, the Library closed its doors to patrons from March 16th through May 31, 2020, with no programs or transactions during that time. The Library Department quickly adapted to these changes and began to offer on-line programs; 133 adults attended online adult programs from March 2020 through June 2020.

Our recreation programs continue to strive in their efforts in providing programs to our community. The Recreation Department experienced the greatest hit to their revenues in the final quarter of FY20 as a result of Covid-19. At the height of the pandemic, adjustments had to be made to some of the sports and summer programs provided by the recreation department. Summer trips for both children and senior citizens had to be looked at differently; rather than going out on trips, the recreation department found ways to safely bring programs in house. Our Senior Citizens had numerous programs throughout the month up until the final quarter of FY20, at which point we reevaluated how to safely provide activities to these residents.

I would like to thank all of the Town Councilors, municipal staff and volunteers for their continued hard work. The Town of Lisbon is fortunate to have such a great team of individuals committed to working hard for our citizens and community. We will all continue to provide the best level of service at the lowest cost.

Diane Barnes

Town Manager

Beaver Park Trail

Employee Appreciation Day 2020

The Town Council and Manager prepared a picnic with food and games for the town employees at Beaver Park on September 22, 2019. It was well attended and everyone had lots of fun.

Assessing Report

It is the assessor's job to equitably apply Maine tax laws to all property in the Town of Lisbon. The assessor is responsible for discovering, listing, and valuing all taxable property including both real and personal property. This is accomplished through the maintenance of property record cards, deed transfers, tax maps and keeping track of individuals and property eligible for exemption.

Almost all of the records in the assessing office are available to the public, including the tax commitment book, tax maps, property record cards, and real estate transfer declarations.

Lisbon's tax year is a fiscal year that runs from July 1st thru June 30th; assessments for that year are fixed on April 1st as per Title 36, M.R.S.A. §502.

Taxable Value	2020
Real Estate	$ 548,362,050
Personal Property	$ 34,648,800
Total Value	$ 583,010,850

Current Land Use Programs

These programs allow for the land assessment to be based on its current use rather than its potential fair market value. These programs include Tree Growth, Farm Land and Open Space classifications.

Lisbon has the following acreage enrolled in these programs:

Classification	Acreage 2020	Assessed Value 2020
Tree Growth	3,167	$1,274,040
Farm Land	478	$194,963
Open Space	667	$204,490

Title 36, M.R.S.A. §681-689

Homestead Exemption -This program provides a measure of property tax relief for certain individuals that have owned homestead property in Maine for at least twelve months and make the property they occupy on April first their permanent residence. The exemption increased to $25,000 from $20,000, since Lisbon's assessment ratio was 93% the exemption was reduced accordingly to $23,500.

Homestead Exemption	2020
Total number of $23,500 exemptions	2,295
Total number of fully exempted properties	198
Total number of exemptions granted	2,493

Title 36, M.R.S.A. § 653

Veteran Exemption - Veterans and Widows of Veterans may qualify if- A veteran who served during a recognized war period and is 62 years or older; or, is receiving 100% disability as a Veteran; or, became 100% disabled while serving, or received an Armed Forces Expeditionary Medal.

Total number of veteran exemptions granted	318

Title 36, M.R.S.A. §654-A

Blind Exemption - An individual who is blind can apply for a $4,000 in valuation exemption from taxation.

Total number of blind exemptions granted	7

Maine Residents also have the benefit of another tax relief program that is administered by Maine Revenue Services Income Tax Division. This is the **Property Tax Fairness Credit** and is based on income. To apply for the credit you must file a state income tax return. You may contact the MRS Income Tax Division for more information at 626-8475 or 624-7894 to request a form.

Personal Property

Personal Property Taxes are levied against furniture, fixtures, machinery and equipment of business property owners. The tax rate is the same rate as applied to taxable real estate.

There are two programs that offer relief with personal property taxes.

- The first one is **(BETR) Business Equipment Reimbursement Program** administered by the State, and is available to any business taxpayer placing eligible personal property into service after April 1, 1995.

- The second program (**BETE**) **Business Equipment Tax Exemption** is an exemption for qualifying equipment that is placed in service on or after April 1, 2008.

For applications or more information regarding any of these programs, please see our web site @lisbonme.org or stop by the office. Maine Revenue Services, Property Tax Division' web site is also a valuable source of information @ **http://www.maine.gov/revenue/forms/property/appsformspubs.htm**. Email Kathy Malloy, Assessor at **kmalloy@lisbonme.org** or call (207) 353-3000 Ext 110 or email Amy Wiers, Assessing Clerk at **awiers@lisbonme.org** or call (207) 353-3000 Ext 108.

Kathy Malloy

Assessor

Code Enforcement Report

The Code Enforcement Office administers laws relating to land use, such as building codes, zoning ordinances and the Maine Plumbing rules.

A major function of the Code Enforcement Office is to provide information to the public and to assist property owners in making prudent land use decisions. The office receives many requests per day for information on subjects ranging from routine zoning and building matters to issues involving State and Federal laws.

The office has a fairly extensive collection of reference materials and can provide answers to some fairly complicated questions.

All construction within the boundaries of the Town of Lisbon requires a permit(s). Applicants may contact the Town of Lisbon Code Enforcement Office at 353-3000 Ext. 111 for any questions they may have. The Code Enforcement Office may also be contacted on the Internet at www.lisbonme.org. Go to Code Enforcement.

2020 Calendar Year in review

Permits issued

Permit type	#	Fees	Value
Building Permits:	120	$18,162	$8,141,669
Plumbing Permits:	56	$6,860	(Town share=$5,145)
Electrical Permits:	112	$5,309	
Misc. Permits:	19	$30.00	

Building Permit Breakdown

New Residential Homes:	16
Mobile Homes:	25
Residential Remodel:	17
Residential Garages:	15
Accessory Structures:	18
Commercial (Incl. remodel):	6
Other:	23

Dennis Douglass

Code Enforcement Officer

Economic Development Report

Despite unique challenges arising from the global COVID-19 pandemic, Lisbon's Economic and Community Development programming had a busy year in 2020.

12 new businesses landed in town.
Welcome to Lisbon!

- Tina Fox Solutions, 38 Free St
- Black Bear Weaponry, 11 Hudon Road
- Clay Haven Studio, 4 Hewey St
- Martin Asphalt Paving Service, 7 High St
- Landry's Like New Cleaning and Lawn Care, 14 Fillion St
- Laliberte Auto Detailing, 61 Lisbon St
- Align Tattoo, 13 Union Street
- Pine State Hosting, 40 Beech St
- Fine Line Lawn Care, 9 Matthew St
- Paul's Shoe Repair, 350 Lisbon St
- J Zack & Associates, 15 Pike St
- Mainely Vintage at #9, 9 Village St
- Portland Performance, 304 Lisbon St
- Delightful Hights, 8 Main St
- Crystal Springs Healing, Upland Road

Grant funds totaling over $1.2 million were raised, including:

1) "Keep Maine Healthy" grant from Maine Department of Health and Human Services allowed the Town to close Main Street to vehicles and create "Moxie Plaza" as a safe place for the community to gather during the global Covid-19 pandemic. A highlight of the summer in Moxie Plaza was a farmers's market on Sunday, September 6th coordinated by Little Ridge Farm's Keena Tracy.

2) ECD collaborated with the Lisbon Development Committee, Positive Change Lisbon, and local volunteers to launch an Entrepreneurship Initiative with $60,000 in support from Maine Downtown Center and Maine Community Foundation, plus technical assistance from Main Street America.

3) Community Development Block Grant funding was secured to rejuvenate the Business Façade Program and to support affordable housing development at Farwell Mill Apartments.

Redevelopment of the former Worumbo Mill site at 1 Canal Street gathered momentum with successful completion of the Maine Department of Environmental Protection's Voluntary Response Action Plan and the launch of a community visioning process to identify community goals for commercial and residential development that maintains river access and green space.

Ribbon Cutting Ceremonies for Keena Tracey:

Ribbon Cutting Ceremony for Brewers:

Brett Richardson

Economic Development Director

Fire Department Report

To the citizens of the Town of Lisbon;

The Lisbon Fire Department is dedicated to the protection of life and property, and the mitigation of man-made and natural emergencies for the citizens of, businesses in, and visitors to, the Town of Lisbon.

2020 presented us with some challenges this year, like everyone else. The pandemic limited what we could do in some areas, like fire prevention, banquets, and other public details. In the beginning it also limited our activities to responses only. Meaning we had a decrease in trainings and meetings. But as time went on, we found ways to try to overcome these challenges, like doing virtual fire prevention messages.

Firefighters were still able to complete 1291.14 hours of training. It is very important that firefighters maintain their skills to stay proficient and up to date with today's tactics in the fire service. Trainings were everything from driver/operator training, vehicle fires, search and rescue, Hazardous Materials response, and ice rescue.

2020 presented the Fire Department with a record-breaking year on calls. Over the past year, personnel have put in over 1674.4 hours responding to 470 calls for service. This is up from 413 calls we responded to in 2019. These calls range from fires, traffic accidents, fire alarms, medical calls, and other various classification of calls. These calls came in during all times of day and in all types of weather conditions, and were all handled by on-call firefighters.

In 1993, the Lisbon Fire Department responded to 193 calls, 25 of which were structure fires, with 70 firefighters. Today we are responding to more and more calls, with less people. We currently have a roster of 37 firefighters who respond to a much larger variety of calls. Fires are becoming less common, but more intense, which makes them more dangerous.

Here is a break down on the classification of calls (as determined by the United States Fire Administration):

➢ Fires	38
➢ Overpressure rupture, explosion, overheat – no fire	4
➢ Rescue & Emergency Medical Services	124
➢ Hazardous Condition (no fire)	91
➢ Service Call	52
➢ Good Intent Call	115
➢ False Alarms & False Call	42
➢ Severe Weather & Natural Disaster	1
➢ Special Incident Type	3
Total	470

We saw the arrival of the "Moxie Truck" in February. It is exciting to see the community pride for this truck and to witness how that went viral. The new engine, not only is it colorful, but also brings in new firefighting technology and its design aspects to help keep firefighters safe.

We saw the promotion of the following individuals: Ryan Guay was promoted to the rank of Lisbon's Deputy Chief; Chad Pelletier to the rank of Captain; and Ryan Robitaille to the rank of Lieutenant.

Captain Pelletier and Lieutenant Robitaille also completed their Fire Instructor I & II program. This program, a hybrids program though the Maine Fire Service Institute, means that both will receive national recognition for their certifications.

Firefighter Tristam Coffin, completed his Emergency Medical Technician program and received his State license. This program is an intense program, which allows him to provide emergency medical care.

Again, this year especially, I want to thank all the men and women of the Lisbon Fire Department. Through this year of challenges, they still attended trainings, meetings, and responded to calls on their own time. Every time that pager sounds, they leave their families, putting themselves at risk, to protect their neighbors and this community. They are definitely a breed of their own.

Tom McGrath (first picture on right) at our 2020 Ice Fishing Rescue Training

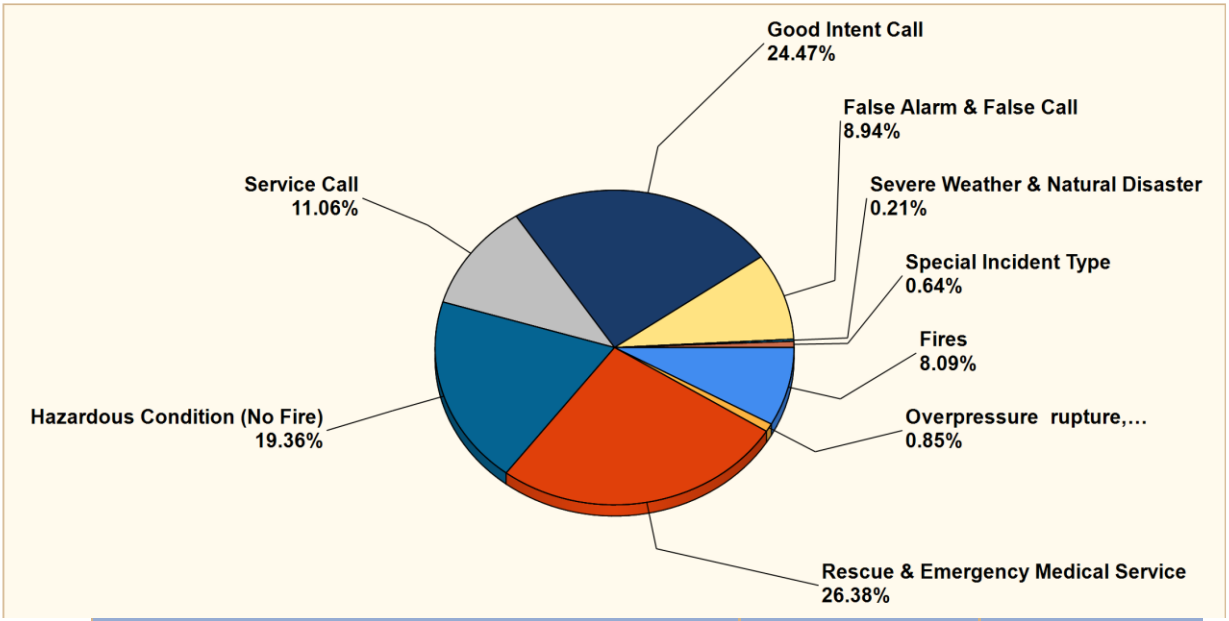
And

Chad Pelletier (far right) at the Forest Fire on Ferry Road

Lisbon Fire Department Report Continued

This report was generated on 1/27/2021 10:06:52 AM

Breakdown by Major Incident Types for Date Range
Zone(s): All Zones | Start Date: 01/01/2020 | End Date: 12/31/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	38	8.09%
Overpressure rupture, explosion, overheat - no fire	4	0.85%
Rescue & Emergency Medical Service	124	26.38%
Hazardous Condition (No Fire)	91	19.36%
Service Call	52	11.06%
Good Intent Call	115	24.47%
False Alarm & False Call	42	8.94%
Severe Weather & Natural Disaster	1	0.21%
Special Incident Type	3	0.64%
TOTAL	470	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

EMERGENCY REPORTING

emergencyreporting.com
Doc Id: 553
Page # 1 of 3

Nate LeClair

Fire Chief

General Assistance Report

Our General Assistance program is available to help those eligible to meet their basic needs during difficult financial times when they are unable to provide for themselves and their families.

General Assistance provides "a specific amount and type of aid" for defined needs during a limited period of time and is not intended to be a continuing 'grant-in-aid' or 'categorical' welfare program per Title 22 MRSA Section 4301(5).

With the exception of "first time" applicants, anyone applying for General Assistance must provide proof of income and how the applicant spent the income for the prior 30 days. Receipts for basic necessities are considered allowed expenses. If the applicant is requesting a utility bill to be paid, the bill must be in the applicant's name. If the applicant is unable to work, medical documentation validating their work restrictions is a requirement. Applicants are required to seek work if physically able and/or to apply for assistance from any other program that may be available to them.

A determination of eligibility is made for a thirty-day period based on anticipated earnings. Residents must call 353-3000 Extension 124 for General Assistance to obtain an appointment.

The General Assistance office also offers information on many different programs, including low-cost housing, nursing care, and medical or dental treatment. We have updated information on most of these programs and the resources available in our community. We assist Lisbon's seniors with resource information, health insurance counseling, completing applications, and referrals.

The Lisbon Falls Baptist Church created and delivered annual Thanksgiving meals to community members. The meals were provided at the gymnasium on-site as well as to shut-ins. It was a tremendous success thanks to the many volunteers who helped and local residents who attended.

The annual Giving Tree Program assisted many families and lots of children in our area. We could not have sponsored this program without the generous donations from our local businesses, Lisbon citizens, LACO, and our local churches. We appreciated all the volunteer hours put into this project and the joy that is given to the children is truly rewarding and makes this project such a meaningful event.

Health Officer Report

The Town of Lisbon's local ordinance references the State of Maine requirements for restaurant inspections and administration rules. The State of Maine Food Code and the Administration & Enforcement of Establishments Licensed by the State of Maine Health Inspection Program can be found at:

http://www.maine.gov/dhhs/mecdc/environmentalhealth/el/

Between July 1, 2019 and June 30, 2020 the Health Officer conducted inspections in town for restaurants, takeout's, mobile units, and lodging establishments. The State of Maine Health Inspection Program inspects the establishments every two to five years. The establishments who hold a State of Maine Health Inspection Program Food Service License have at least one Certified Food Protection Manager in their establishment. The Health Officer also responds to non-food service health complaints.

For more information regarding public health, see the following websites: www.mainepublichealth.gov or **www.maine.gov/dhs/boh**

Dennis Douglass
Code Enforcement Officer

Library Department Report

Adult Books Circulation	9,693	Adult DVD Circulation	2,394
Juvenile Book Circulation	8,561	Juvenile DVD Circulation	1,459
CD/Audio Books	833	Magazine Circulation	787
E-Reader Users	497	E-Books Download Circ.	1,596
Inter Library Loan Lisbon Patrons	1,518	Inter Library Loan Outgoing	2,352
Public Use Computer Use	2,352	New Patrons Added	259
Total Patron Count	4,240	Adult Room Count	13,297
Children's Room Count	6,537	Storytime Attendance	304
Other Child/Family Events	133	MTM Outreach Program	160
Summer Read Participants: Children/Adults	98	Total Hours Spent Reading	1,965
Craft & Science Weekly Programs	421	Lego Club	79
Magazines / Newspapers Subs.	37	"Withdrawn Materials"	982
New Bks/Materials Added	1,967	Virtual Family Reading Challenge	71
Books Mended "In House"	40	Total value of "Mend/Kept Bks"	$800
Halloween Party, Holiday Caroling & Fire Prevention Children Programs	86	Soul-to Soul Day Care Outreach Program	153

The Library Department started fiscal year July 2019 with ideas and plans for more services for the Lisbon community. We had set goals to add more adult and children's programs and expand our patron computer and on-line services. Unfortunately, our plans were cut short by the Covid-19 pandemic. The library was closed on March 16, 2020 and remained closed until June 1, 2020. The yearly statistics reported above reflect the time we were closed.

The Children's Programs we offered from July to mid-March 2020 brought children of all ages to the library. The children enjoyed the weekly Friday programs that included crafts, science programs and Lego building. The Storytime program continued to be popular with families with young children.

The "Soul-to-Soul Daycare Outreach Program" was very successful last year. 153 children enjoyed Mr. Bill's weekly visit. The program included a Storytime and toys/educational kits for the children to enjoy. The MTM Afterschool Program was a successful collaboration between the Recreation and Library Departments. Children's Services staff visited the children at the MTM Center once a week during the winter months to share stories, take part in activities or enjoy a craft.

The Library Department closed for services on March 16, 2020. Staff members continued to either work in the building or remotely from home. We quickly established an online virtual weekly Storytime for the Lisbon children and their families. We shared information about the online "Cloud System" with our patrons via our Facebook page. This service allowed our patrons to access and download E-Books and Audio Books onto their personal electronic devices. This became a popular and valuable service throughout the shutdown. 497 Lisbon patrons downloaded 1,596 items for their enjoyment during the March-May shutdown. We were happy to provide this service to the community. The Library Department's free

WI-FI connection also helped many Lisbon residents during this time. We would see cars parked out front of the library each day with children on their laptops doing schoolwork while their parent caught up on their online needs. Staff remained busy "behind locked doors" during the shutdown. Staff painted the walls in the Young Adult/Programming Room, the walls in the stairwell and did a great deal of cleaning and dusted many bookshelves. I successfully completed an Adult Book Collection inventory while other staff members completed the inventory process for the children's book collection. This is a type of project that is successfully completed if a building is closed and books are on the shelves. We took advantage of this time and completed this extensive project. This will serve us well as we move forward with collection development.

Staff kept in touch with Town Officials and attended all the Main State Library weekly "Zoom" meetings throughout this time to ensure we had the latest mandates and Maine CDC information to prepare for our re-opening.

I am very proud to say the Lisbon Library Department was one of the first libraries in the state to re-open with "in-building" services on June 1, 2020! We had researched and received our PPE equipment, ordered and installed our plexi-glass desk panels and made sure our building and procedures would keep our patrons and staff safe. We continue to follow all state safety mandates. I am very proud of the library staff for their efforts to bring library services back to the community quickly and safely.

Many patrons and Lisbon citizens have thanked us and told us they continue to rely on the library for their reading and movie viewing needs. They also rely on the library for their computer, photocopy and fax services needs during these difficult times. Patrons are very happy the Maine State Library resumed Inter Library Loan services to supplement our collection selections. The Lisbon Library has two ILL deliveries each week to convenience patrons.

The Library Department continues to expand our online virtual adult and children's programs during the pandemic since we cannot host "in-house" programs at this time. This service has become popular with many Lisbon residents as well. We have added monthly adult programs that include seasonal recipes, a featured author, and an adult craft. Our Children's Programs are also all available remotely at this time.

The Library Department staff and Governing Board thank the citizens of Lisbon for your support. We look forward to resuming our "In-House" children and adult program as soon as state mandates allow. Please be assured we are working diligently to ensure our library services meet the current and future needs of the Lisbon community.

Diane Nadeau
Librarian

Municipal Salary Report

Last Name	First Name	Title	Amount
Kolbe	Kasie	Council	1,479.60
Ward	Allen	Council	1,794.72
Albert	Normand	Council	1,491.72
Larochelle	Fernand	Council	1,479.60
Lunt	Mark	Council	1,479.60
Ganong	Jeffrey	Council	1,479.60
Fellows	Donald	Council	1,479.60
Yergin	Kathi	School Committee	1,479.60
Labbe-Poisson	Kimberly	School Committee	1,479.60
Rogers	Kelli	School Committee	1,479.60
Austin	Traci	School Committee	1,806.84
Cunningham	Ross	School Committee	1,479.60
Total 12020500 Elected Officials			**18,409.68**
Barnes	Diane	Town Manager	104,394.93
Lavigne	Megan	HR Assistant/Admin/Tax Collection	51,834.59
Total 12021000 Town Manager			**156,229.52**
Normand	Joseph	Custodian	11,362.22
Total 12051500 Town Buildings			**11,362.22**
Malloy	Kathleen	Assessor	63,562.12
Wiers	Amy	Assessor Assistant 20 Hrs	19,385.26
Total 12024000 Assessor			**82,947.38**
Douglass	Dennis	Code Enforcement Officer	90,168.38
Total 12024500 Code Enforcement			**90,168.38**
Lunt	Curtis	Planning Board	541.71
Maloy	Patrick	Planning Board	208.30
Carr	Shaun	Planning Board	468.75
Huston	Christopher	Planning Board	312.50
Hall	Scott	Planning Board	156.25
Kuhl	William	Planning Board	437.50
Ward	Lisa	Planning Board	385.40
Total 12021600 Planning Board			**2,510.41**
Rugullies	Christopher	Appeals Board	103.95
Main	Richard	Appeals Board	15.40
Marshall	Bruce	Appeals Board	77.00
Metivier	Eric	Appeals Board	15.40
Morgan-Alexander	Miriam	Appeals Board	155.79

Last Name	First Name	Title	Amount
Zack	Jesse	Appeals Board	103.95
Smith	Benjamin	Appeals Board	103.95
Stevens	Zachary	Appeals Board	42.35
Total 12021500 Appeals Board			**617.79**
Tierney	Kayla	Finance Director	73,346.69
Martin	Brenda	Accounts Payable Clerk	31,053.78
Hayslip	Rebecca	Finance Assistant	38,273.10
Total 12023000 Finance			**142,673.57**
Pelletier	Pauline	Motor Vehicle Agent	40,936.22
Wiers	Amy	Collections Clerk	19,385.26
Creamer	Katie	Collections Clerk	32,369.78
LeClair	Carol	Office Manager	42,460.47
Total 12023500 Tax Collection			**135,151.73**
Lycette	Twila	Clerk	63,161.75
Smith	Lisa	Deputy Clerk	28,621.07
Hodgkins	Nina	Assistant Clerk	4,411.50
Michel	Gwendolyn	Assistant Clerk	1,389.00
Durisko	Jody	Election Clerk	69.00
Fournier	Anita	Election Clerk	354.00
Baumer	Julie-Ann	Election Clerk	174.00
Ray	Bernadette	Election Clerk	237.00
Bianconi	Gregory	Election Clerk	282.00
Degroft	Mary	Election Clerk	186.00
Cloutier	Sheila	Election Clerk	393.00
Michel	Daniel	Election Clerk	774.00
Ridley	Verla	Election Clerk	813.00
Keller	Jo-Jean	Election Clerk	792.00
Gray	Sheila	Election Clerk	60.00
Douglass	Linda	Election Clerk	483.00
Church	Katherine	Election Clerk	183.00
Levesque	Bertrand	Election Clerk	192.00
Roberts	Cynthia	Election Clerk	213.00
Foster	Steven	Election Clerk	294.00
Hill	Debora	Election Clerk	621.00
Gayton	Monique	Election Clerk	633.00
Dunn	Lorraine	Election Clerk	183.00
Ganong	Margaret	Election Clerk	438.00
Hanlon	Karen	Election Clerk	453.00
Ward	Lisa	Election Clerks	756.00
Roberts	Richard	Warden	666.00

Total 12022500 Clerk **106,832.32**

Last Name	First Name	Title	Amount
Hagan	Marc	Police Chief	66,347.91
McGee	Ryan	Police Chief/Lieutenant	77,321.43
St. Pierre	Jason	Police Sergeant	80,069.62
Picard	Jeffrey	Police Sergeant	75,466.14
Sibley	Christopher	Police Detective	58,268.57
St. Amant	Richard	Police Detective	84,962.83
Bernard	Renee	Patrol/SRO	71,224.34
Kelly	Shawn	Patrol Officer	72,290.63
Darby	Glenn	Patrol Officer	61,435.20
Kauffman	Nicholas	Patrol Officer	35,910.47
Field	Chandler	Patrol Officer	53,673.54
Kenney	Brianna	Patrol Officer	52,702.36
Kauffman	Kristopher	Patrol Officer	49,154.39
Strout	Jacob	Patrol Officer	3,417.75
Tapley	Andrea	PD Administrative Assistant	41,145.09
Mcfadden	Christine	PT-Admin	19,071.29
Libby	Tiffany	Reserve Officer	10,355.34
Levesque	Andrew	Reserve Officer	572.85
Miville	Joseph	Reserve Officer	3,645.32
Brushwein	Glen	Reserve Officer	6,939.74
Total 14040500 Police			**923,974.81**
Roy	Cathy	Dispatch Supervisor	57,462.52
Blake	Jared	Dispatcher	54,198.33
Dickinson	Steven	Dispatcher	58,704.88
James	Erika	Dispatcher	44,416.09
Frizzle	Arthur	Police It Consultant	4,106.18
Bingelis	Mark	Reserve Dispatch	6,579.58
Kelly	Melissa	Reserve Dispatch	3,590.10
Ellis	Jessica	Reserve Dispatch	13,018.96
Total 14046000 Lisbon Communication			**242,076.64**
Cooper	Jeffrey	Animal Control Officer	43,274.72
Schlotterbeck	Ray	Reserve Animal Control Officer	1,312.33
Total 14045000 Animal Control			**44,587.05**
Leclair	Nathan	Fire Chief	74,793.25
Robitaille	Robert	Call Firefighters	6,213.79
Jones	Adam	Call Firefighters	2,592.00
Robitaille	Ryan	Call Firefighters	8,254.00
Wood	Robert	Call Firefighters	4,787.70

Last Name	First Name	Title	Amount
Carr	Jeffrey	Call Firefighters	3,935.92
Berger	Nathaniel	Call Firefighters	374.30
Berube	Jimmy	Call Firefighters	472.50
Williams	Brett	Call Firefighters	686.24
Guay	Ryan	Call Firefighters	4,736.92
Williams	Jeremy	Call Firefighters	2,548.93
Byron	Joshua	Call Firefighters	3,135.87
Robitaille	Joseph	Call Firefighters	2,494.56
George	Richard	Call Firefighters	1,780.99
Pelletier	Chad	Call Firefighters	3,978.97
Watson	Eric	Call Firefighters	11,717.47
Reuling	Calvin	Call Firefighters	3,265.56
Adams	Dana	Call Firefighters	5,730.79
Adams	Johnathan	Call Firefighters	253.98
Theberge	Alex	Call Firefighters	10,312.77
Kazimer	Alex	Call Firefighters	474.65
Tucci	Christina	Call Firefighters	494.23
Kazimer	Adam	Call Firefighters	2,730.76
Wrobel	Thomas	Call Firefighters	9,492.01
Greene	James	Call Firefighters	341.45
Mailhot	David	Call Firefighters	867.88
Mcgrath	Thomas	Call Firefighters	7,881.42
Hewes	Leo	Call Firefighters	3,384.14
Ouellette	Ronald	Call Firefighters	1,548.89
Lerette	Kevin	Call Firefighters	319.15
Therrien	Scot	Call Firefighters	141.15
Dubois	Joshua	Call Firefighters	4,700.64
Coffin	Tristam	Call Firefighters	3,405.82
Fleck	Shaun	Call Firefighters	760.35
Thompson	Charles	Call Firefighters	3,072.73
Judd	Dj	Call Firefighters	4,022.76
Lemieux	James	Call Firefighters	1,509.90
Blake	Jared	Call Firefighters	896.52
Gamache	Leland	Call Firefighters	8,415.88
Moulton	Mark	Call Firefighters	627.42
Total 14041500 Fire Department			**207,154.26**
Ward	Lisa	Emergency Mgmt Director	1,650.32
Total 14043000 Emergency Management			**1,650.32**
Aievoli	Stephen	Treatment Plant Superintendent	88,620.12
Soucy	Anthony	Treatment Plant Supervisor	59,512.01
Breton	Zachery	Treatment Plant Lab Tech	44,753.64

Last Name	First Name	Title	Amount
Webster	Thomas	Treatment Plant Operator	49,398.11
Bancroft	Caleb	Treatment Plant Operator	42,940.57
Soucy	Raymond	Treatment Plant Billing Clerk	20,367.25
Total 65052500 Treatment Plant			**305,591.70**
Cyr	Randy	Public Works Director	82,830.57
Beal	Elwood	Pw-Operations Manager	77,972.24
Mason	Alfred	Chief Mechanic	60,973.34
Galipeau	Gerard	Driver/Operator	42,542.62
Westleigh	Jonathan	Driver/Operator	41,352.63
Smith	Nicholas	Driver/Operator	41,648.89
Taylor	Garrett	Driver/Operator	43,878.17
St. Amant	John	Driver/Operator	42,203.73
Poisson	Daniel	Foreman	60,920.01
Stanley	Christopher	Mechanic	5,176.09
Piela	Michael	Mechanic	17,711.37
Soucy	Raymond	Public Works Admin Assistant	20,367.25
Total 15050500 Department Of Public Works			**537,576.91**
Obie	Marcel	TS-Operations Manager	47,051.11
Barker	Gregory	TS-Driver/Attendant	43,734.97
Twigg	William	TS-Driver/Attendant	42,299.32
Williams	James	Attendant	6,546.48
Binette	Lennessa	Attendant	3,426.00
Total 15052000 Solid Waste			**143,057.88**
Stevens	Mark	Parks & Rec Director	72,977.85
Garnett	Cheryl	Admin/Programmer	30,751.77
Strout	Aline	Senior Coordinator	31,245.47
Schanck	Jordan	Parks Laborer	42,142.86
Madore	Katherine	Admin/Programmer	7,560.00
Sarofeen	Michelle	Administrative Substitute	1,149.00
Levesque	Maria	After School	339.00
Barry	Jenica	After School	1,098.00
Leeman	Michelle	After School	2,121.00
Judd	Alyssa	After School	528.00
Turner	Joanna	After School	225.00
Harlow-Babbin	Nicole	After School	1,818.00
Turner	Riley	After School	1,191.00
Trufant	Trinity	After School	2,127.00
Wallace	Allie	After School	150.00
Wallace	Emma	After School	282.00
Beaulieu	Traci	Bus Driver	1,112.20

Last Name	First Name	Title	Amount
Fenderson	Morgan	Camp Counselor	3,867.50
Tapley	Seth	Camp Counselor	3,165.00
Tapley	Emma	Camp Counselor	3,653.00
Willey	Anna	Camp Counselor	3,669.25
Morse	Lilly	Camp Counselor	6,147.00
Petrie	Julie	Camp Counselor	350.00
Feely	Kristie	Camp Counselor	4,028.50
Martin	Steven	Camp Counselor	3,773.00
Leeman	Riley	Camp Counselor	10,671.00
Fish	Owen	Camp Counselor	5,469.00
Halls	Tyler	Camp Counselor	3,484.00
Libby	Megan	Camp Counselor	3,315.00
Mccourt	Breanne	Camp Counselor	3,273.00
Mccourt	Ashley	Camp Counselor	3,153.00
Mynahan	Jordan	Camp Counselor	3,160.50
Wentzheimer	Kayne	Camp Counselor	3,663.50
Willey	Emma	Camp Counselor	3,387.00
Pace	Brittany	Camp Counselor	3,867.50
Weeks	Stephanie	Coach	800.00
Pomerleau	Barry	Coach	1,600.00
Stevens	Makayla	Coach	350.00
Morin	Linn	Instructor	1,790.00
Levesque	Casey	Instructor	1,950.00
Carter	Kristen	Instructor	228.00
Griesbach	Cassandra	Instructor	715.00
Leeman	Daniel	Parks & Rec Assistant Director	8,175.70
Huston	Lee	Parks Laborer	7,959.25
Shambarger	Geoffrey	Parks Laborer	3,879.00
Leclair	Benjamin	Parks Laborer	7,673.25
Laverdiere	William	Parks Laborer	1,157.00
Doughty	Stephanie	Parks & Rec Custodian	750.00
Durisko	Karen	Program Supervisor	14,889.79
Collins	Julie	Program Supervisor	3,000.00
Collins	Nicholas	Referee	400.00
Russo	Anthony	Referee	450.00
Total 16061500 Parks & Recreation			**324,681.89**
Nadeau	Diane	Library Director	59,192.39
Meakin	William	Children's Librarian	32,646.03
Medlen	Cynthia	Library/Circulation Aide	26,180.67
Lemieux	Claudia	Library/Circulation Aide	29,300.05
Wheeler	Rebecca	Library Aide	10,296.00
Suthers	Patricia	Library Aide	3,540.00

Last Name	First Name	Title	Amount
Shaw	Karen	Library Aide	4,176.00
Williams	Candace	Library Custodian	7,276.99
Total 16060500 Library			**172,608.13**
Hardy-Goddard	Judy	General Assistance Director	1,706.65
Total 13031000 General Assistance			**1,706.65**
Richardson	Brett	Economic Development Director	68,182.58
Total 17070500 Economic Development			**68,182.58**
Alexander	William	Water Director	96,105.56
Reynolds	Shellie	Business Manager	60,554.09
Schafer	Cynthia	Office Assistant	30,936.62
Masse	Cynthia	Office Assistant	28,816.44
Lemieux	James	Water Commissioner	1,875.00
Bickford	Roger	Water Commissioner	1,875.00
Hale	Marie	Water Commissioner	2,250.00
Shultz	Timothy	Water Operator	64,974.10
Currier	Cody	Water Operator	58,512.57
Stevens	Donald	Water Operator	65,487.42
Water Department			**411,386.80**
Total Gross Wages			**4,131,138.62**

Lisbon Library Children's Garden

Parks & Recreation Department Report

Every year the Lisbon Parks and Recreation Department places safety as the highest goal, and this came into sharp focus this year 2020. There were certainly unique challenges this year to our mission of promoting social, physical, and mental health for our youth and seniors.

Our department is proud to say that we continued to operate in every way we possibly could to provide safety and connection to the members of our community.

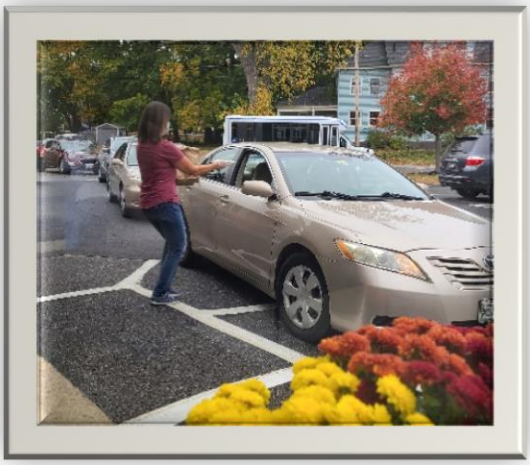
Our year got off to a great start in January with our 5th Annual Winter Festival that was held at Beaver Park in January, with over 500 people enjoying snow shoeing, dog sledding, great food and entertainment, along with the Sub Zero's Ice Carving owner who was live cutting a full winged span Eagle; very impressive.

In January, we also revived a lost Rec Program, our partnership with Lost Valley Ski. Steep lift prices had ended our participation in the past, but we were glad to re-forge a relationship with this great little mountain and provided quite a few families with discounted ski and snowboard lessons and lift tickets.

During February we hosted a busy basketball league, with Lisbon kids grades K-6 practicing four nights a week and games on the weekends. We even sent four travel teams to local tournaments! Great job goes to Julie Collins, our basketball coordinator, for keeping the program fresh and growing.

The cold months sent more members than ever to our Fitness center, where membership reached all-time highs right before the March 2020 shut down. We were thrilled to see health and fitness being prioritized among Lisbon residents young and old.

During the months of March and April, we were forced to shut our building down for a time and restrict our programming. Our staff took time to reset, reprioritize, and put energies to use cleaning, sanitizing, and painting our community center.



Our senior coordinator saw her role transform to an even more vital position at this time. Although it was not safe to continue luncheons in close quarters indoors at the MTM community center, Aline knew the weekly connections they were accustomed to would affect them socially. She set to work figuring out a drive through meal service for seniors, offering two meals a week, on Wednesday and Friday (this was especially important during times when many stores and services were closed, and/or folks felt unsafe entering public spaces to shop).

Aline was approached by some businesses and private entities wanting to donate money towards the meals, and we were therefore able to make them available at no cost for several months. We were feeding approximately 70 people a day on both days a week. It was amazing how much they appreciated the meals and the opportunity that the drive-up service offered for connection and a

chance to say hello. Most importantly, we were afforded the chance to check in with them and make sure they had all they needed at home and within the community to keep them safe.

When pandemic cases grew, the meals had to be cut back to one per week to limit exposure of the volunteer staff that help with the luncheons. Aline continued to innovate, however, coordinating the donation of Easter Lilies from local business Barnard Financial to seniors on Good Friday, coordinating meal donations from Lisbon House of Pizza, Lisbon Fuel Company, and others toward those who needed it, and offering a 'dine out' social distant lunch experience at Moxie Plaza outdoors last fall.

Even in the later months of 2020, a small group of seniors came regularly to the MTM to play cribbage in a socially distanced and safe manner. They have voiced to Aline repeatedly how much this means for them socially and their quality of life. Other small groups of seniors in groups of four meet in distanced ways to enjoy a coffee hour at the MTM, with rooms sanitized before and after, as our goal is to keep our seniors healthy both physically and mentally.

The pandemic really gave our parks and outdoor spaces an opportunity to show themselves as the amazing resources they are. The Androscoggin River Trail and Miller trail remained open with safety precautions for walkers from February through the end of 2020. Folks who normally would have traveled out of town to recreate re-discovered these and other green spaces and especially Beaver Park. Park pass sales were off the charts, even leading to our park being featured in a Sun Journal article for the new interest it is generating.

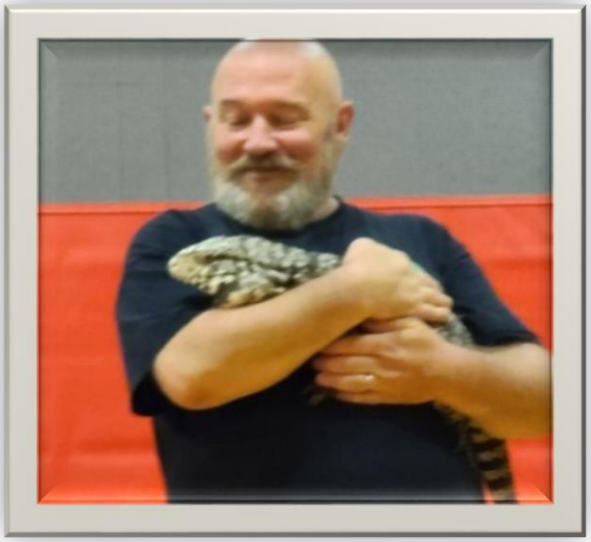
Beaver Park has also been part of a yearlong overlook by the Conservation Commission that involved walks, thoughts and estimates with various foresters, looking toward a full survey of the park to move forward on clearing out sick and dead trees. Beaver Park has had the most visitors during the month of June. We surpassed the $10,000.00 revenue goals for the first time in the park's history.

It is a great challenge to make certain all of our town's spaces are kept up and safe and looking presentable. We are proud to have this responsibility and we strive to improve everything we do. Jordan Schanck; was promoted to Assistant Director in July. His seasonal staff worked hard all year keeping trails and parks in tip-top shape in spite of the increased foot traffic and their increased workload.

Lynette Carver and Donna Watson took excellent care of our Community Gardens, cleaning, planning, ordering, and supervising everything from seedtime and harvest. We could not be more grateful for them and also their volunteer's hard and often unappreciated work, especially during the roller coaster year.

We offered our first ever virtual fishing derby on May 16th. Lisbon residents were encouraged to fish anywhere in Lisbon and post their catches on our FB page. Many families enjoyed the opportunity to have a little friendly competition since all sports had been shut down for several months. It was a lovely day, lots of big winners were reeled in, and the photo with the most likes won a Frank's Restaurant and Pub (donated) gift certificate.

In June we were faced with both the sad reality of canceling the Moxie Festival and the enormous task of preparing a safe, socially distant, Summer Recreation program. While many Recreation departments could not find ways of accomodating their normal programming this year and remained closed for the summer, our entire team, and especially Coordinator Karen Durisko, would not accept "maybe not" for an answer. She planned the staff training, ordered and distributed supplies, and set up entertainment and excursions from Aquaboggan and to State Park swimming, and visits from musicians, magicians, Mr Drew's Animals, and the Maine Crime Lab. Karen has taken on the lead role as Camp Director. We were fortunate to have most of our staff return to work again this summer. Staff training took on a whole new meaning since the COVID-19 guidelines from the Maine CDC mandated documenting everything, including taking childrens temperatures, washing hands, and sanitizing supplies. We had about 90 kids attend our first day of camp on June 22. Our camps are spread out into four different locations to allow for about 20 to 25 participants at each location.



Jessie Roy Story ▸ Lisbon Parks & Recreation
August 11 at 7:12 PM · Facebook for Android ·

Wanted to take a minute to thank the awesome summer camp staff this year and all the hard work that went into planning it. My husband and I both work full time and needed summer care but obviously worried how camp would look. Both of my kids had a fantastic summer. My daughter said it was her favorite year yet! The staff went above and beyond to make sure these kids had as normal a summer as possible. So appreciative. Thank you, thank you, thank you Lisbon Rec!!

Parents and caregivers expressed their gratitude and appreciation of how hard our staff worked to give kids some amount of 'normal' in a year that had caused so many ups and downs. As with many things, the silver lining in the cloud was that staff and kids formed even stronger bonds as the multiple sites and small group numbers kept everyone in a tight-knit community.

Our Summer Rec Camps have been an incredible positive testament to what we can accomplish in a tough situation.

Jordan and our park team spent many hours coordinating with the Economic Development team working down at Moxie Plaza to close off the street, set up barriers and tents, and make many of the beautiful picnic tables that made the space so enjoyable all summer (thanks to Summer Staff Lee Huston!). This included multiple follow-up weekend calls when strong gusts of wind caused havoc down at the Plaza.

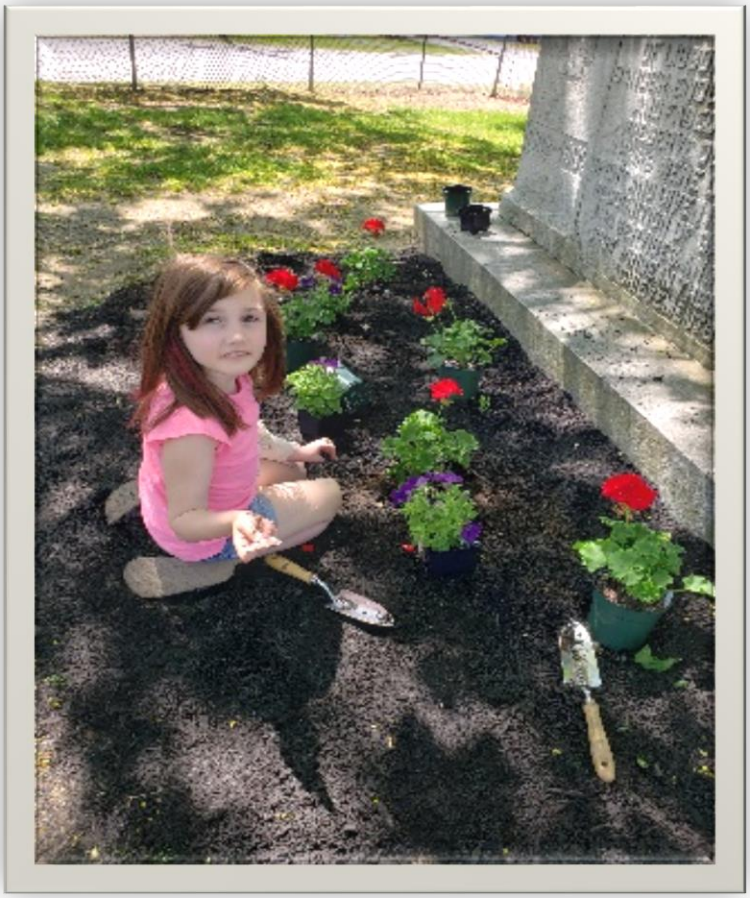
In August we brought back our football and field hockey field teams, with temperature checks, sanitizing, and sideline masking. This was a good litmus test for our ability to put on fall programs, which we were thrilled to be able to offer: Football at the 1-2, 3-4, 5-6, and 7-9 level; K-5 and Middle School Field Hockey, and Little Kickers, K-2 and 3-6 Soccer. Again, we heard from many parents about the joy their children experienced in being able to be active again after 6+ months of shelter-in-place and quarantine. Our staff and volunteer coaches did an amazing job of being firm and friendly while keeping all sanitizing and safety protocols in place.

We also kicked off our Before and After School Rec programs again, which continually have had to flex to the changing models of the school system from in-school to Hybrid models and back again. Staff have worked extra hard to keep kids going in multiple rooms/spaces to keep group sizes small and safe. This is a valuable program to the parents who need their children to be supervised while they are working. We

are taking the updates from the Maine CDC seriously and continue to provide a safe and nurturing environment to all who participate.

Cherie Garnett retired in the first week of September. It was a pleasure for all of us at Lisbon Parks and Recreation to have had the opportunity to work alongside Cherie the past 11 years. She was hired in August of 2009 to manage the Parks and Recreation Department's office. Her vision has led to creating many new programs and events for the community. Cherie started coordinating Movies in the Park and she was the person behind Lisbon's Winter Festival at Beaver Park, transforming a once little-known park to a very popular Lisbon year-round destination. Both events attract hundreds of people each year. She has also helped plan larger events like the Moxie Car Show and the Moxie 5k Road Race. In the day-to-day operations of our office, she improved everything she touched. Cherie has created methods to our systems and streamlined countless tasks, including implementing an online registration and payment software program. Her character and passion for community service is simply the best. She has always looked out for others and always advocated for those less fortunate. We will miss her dearly.

In Cherie's departure, we hired Kate Madore to take the role of office administration. Kate comes to us with a variety of skills and years of experience in marketing and graphic design. She works part-time with Barnard Financial. We are fortunate to have Kate as a member of our team!



In September Aline added to her duties a major role in working with the Green Thumb gang. She has many retired folks that would like to get involved with the helping. Aline worked with Susan (Volunteer) and coordinated with Jordan and Lee to renovate the Tommy Field Memorial Garden on Memorial Street in Lisbon. Oct 3 is the Anniversary of the *Operation Gothic Serpent* also known as *Black Hawk Down* when Tommy lost his life. Our phone was busy in the following weeks with calls from people so happy to see the beautiful work she accomplished.

Jordan Schanck ran our women's fast pitch softball league the past few weeks at Pinewoods on Sunday mornings. He did a great job balancing the field preparations, as well as keeping the rest of the town looking beautiful. In September, the aged backstops at Pinewoods fields were taken down and replaced with safer netting.

We offered wreath-making classes at the Beaver Park Lodge in November and December. Karen Durisko took wreath-making classes to a completely new level. This was a great multi-age experience, with parents, children, and grandparents all finding a safe place to spend time together near the holidays. There is a lot of work that goes into making these classes successful: The ordering of supplies, planning for safety measures, and collecting enough boughs, as well as teaching the method to old and young alike.

The Lisbon Parks and Recreation also played an important role making this year's November 2020 Thanksgiving baskets available to more than one hundred Lisbon families. The town manager organized a terrific team of people including those who work at the school department, local churches, and several of our town employees.

Our employees love our community and will often do above and beyond what is expected.

We recognize that our volunteers are truly the power that moves us forward along with the support from the Town Council, Town Manager, all other Lisbon Town Departments, and of course the Lisbon Business Community. We could not do anything without ALL of them. Thank you!

Mark Stevens

Parks & Recreation Director

Police Department Report

In past annual reports, we would review the fiscal year starting with talking about The Moxie Festival Weekend, which is a big part of the community pride we have here in Lisbon. Unfortunately, due to COVID-19, this year will go down in the record books as a very tough year for all, which included unfortunately canceling the 2020 Moxie Festival. As the saying goes, there is light at the end of the tunnel and we all know things will get better with time.

Lisbon Cruisers take on new look

Officer Jason St. Pierre with Moxie

The police department had a very busy year in 2020, and during these difficult times, community outreach and engagement were more important and more challenging than ever. The department worked on increasing communication and utilizing social media to reach out to the community.

Lisbon Police Officers were proactive during the start of this pandemic, as we wanted to protect our elderly population from the dangers associated with the Coronavirus. We put together sealed bags containing medical masks, and included handmade masks donated to the police department by citizens in our town. Our patrol officers delivered these bags to our at-risk elderly population. This was done in an effort to not only help protect our seniors and at risk population, but to let them know we are here for them and that we will get through this together. When the pandemic became increasingly worse and people were losing their jobs or being forced to stay home, we learned of several families in need. The Lisbon Police Benevolent Association, which is made up of police, communications, animal control and administration, got together and donated gift cards to Food City for those town residents to use to purchase food.

Due to COVID-19 restrictions, we were not able to utilize our department's *Volunteers in Police Services* during 2020. However, the department adapted, and the Lisbon Police Communication Officers took on the Citizen Outreach Program, making daily phone calls to elderly members of our community. The members in our program have asked to participate; some of these participants have no family or relatives nearby, and welcome the daily check in phone call from their local police department. The officer's call usually consists of a brief conversation checking on the wellness of the program participant. We have found this to be a great benefit to the elderly residents that have participated. If the participant does not answer, the communication officer will try again a short time later. If contact cannot be made, we reach out to one of the participant's listed contacts (neighbor, friend, family member). If all else fails we send a police officer by to check the participant's welfare and make sure they are okay. This is a simple program we offer that can positively affect the lives of many persons in our community, creating peace of mind for them and their loved ones. Here is a link to the online participant form if you or someone you know would like to participate:

https://www.lisbonme.org/police•department/pages/citizen-outreach-program

2020 brought on many changes within the department, and as a result, we have become short-staffed in our patrol division. Being without a patrol position and a lieutenant's position has proven challenging during this busy year. However, your department has done an incredible job serving and protecting the community during these trying times that we all have faced.

I have included some statistics that show what was involved during 2020, and what the department experienced for calls for service. The police department had a 21 % increase in calls for service in 2020 over the year 2019. There was a high increase in call volume compared to 2019's CFS, which totaled 12,070. In 2020, the police department handled a total of 14,628 calls for service. Some of these investigations led to criminal charges for the following offenses: Domestic Violence Assault, Assault, Aggravated Assault, Unlawful Sexual Touching, Terrorizing, Theft by Unauthorized Taking or Transfer, Theft by Deception, Criminal Mischief, Criminal Trespass, Driving Under the Influence, Violation of Conditional Release, Violation of a Protection Order, Keeping a Dangerous Dog, Keeping an Unlicensed Dog, Leaving the Scene of a Motor Vehicle Accident, Passing a Stopped School Bus (criminal), Driving to Endanger, Disorderly Conduct, Forgery, Unlawful Possession of Schedule Drugs, and Sale and use of Drug Paraphernalia.

In 2020 the department had an 85% increase in the number of mental health calls, and attempted and threatened suicide calls. This is very alarming and is believed to have a lot to do with the Coronavirus Pandemic. The members of the police department did an outstanding job providing empathy and compassion, and working with those in need, finding them resources and getting them help. The police department is working on increasing resources in our community to help with mental health assistance moving forward.

The Animal Control Department with Humane Officer Jeffrey Cooper and Part-Time Animal Control Officer Ray Schlotterbeck remained busy throughout the fiscal year. Lisbon Animal Control not only services our community, but also the towns of Sabattus, Bowdoin, and Durham. In the calendar year 2020, the Animal Control Officer recorded 423 calls for service in Lisbon, 131 in Sabattus, 79 in Bowdoin, and 67 in Durham, totaling 700 calls for service.

The Lisbon Police Department conducted "Operation School Bus Safety" this past fall when school opened back up. This program will continue periodically throughout the school year, and was prompted by several reports of vehicles passing stopped school buses with their red lights on. This is a very serious concern, and a safety risk to our students. The police department stepped up enforcement efforts while working in conjunction with the school department. Due to the Coronavirus, we are limited on the number of people allowed on the bus, preventing us from having an officer onboard watching for violations. To effectively enforce this, we began an operation utilizing unmarked police cruisers to randomly follow the school buses experiencing problems on their routes. This allows the officer to immediately address any violations observed to protect our students. This was very successful over this past fall, and resulted in several violators being cited.

The Police Departments School Resource Officer (SRO), Renee Bernard, kept busy in the four schools throughout the school district. Even with school closing down in the spring, there were still truancy checks (for online learners not attending) and check the well being types of calls being handled by SRO Bernard. Returning to school in the fall, SRO Bernard was happy to be back in person and teaching D.A.R.E classes, bus safety and Halloween Safety classes, all while handling complaints from the four schools. Lisbon previously had two School Resource Officers and the department is hopeful to be able to provide this level of service again in the future.

The Maine Police Employment Data report keeps data on police officers in the State of Maine. 2020 is an important year since a census was completed that will give us an updated population in Lisbon during 2021.

There has been a lot of development in our town over the last 10 years, and the population has certainly increased. This increase in population resulted in an increase for calls for service.

The most recent information from the Maine Police Employment Data is from October 31, 2018. This information produces the "crime rate" in Maine for offenses per 1,000 residents. There were 1,634 full-time municipal law enforcement officers, representing 1.93 officers per 1,000 population for urban population areas. There were 381 full-time sworn law enforcement officers employed by Maine's 16 sheriff's departments, and 315 sworn officers employed by the Maine State Police. The ratio of officers per 1,000 population in rural areas is 1.41, which are those areas the state police and sheriff offices covers. Statewide, there were 2,346 full-time sworn law enforcement officers. The total of Maine Police Officers represents an average rate of 1.75 officers (between rural and urban) per 1,000 population.

These numbers are very important, because they are based on the crime rate in Maine. Taking those above numbers into account, in 2010 Lisbon's population totaled 9,027 residents. According to the state analysis, we should have had 1.93 full-time officers per 1,000 residents. Going by the 2010 census population numbers, we should be at 1.93 officers for Lisbon's population of 9,027 residents. To summarize, based on our population 11 years ago, it would take 18 full-time officers to make our department fully staffed. The Lisbon Police Department is currently at 14 officers (on the books), however; the lieutenant's position is currently vacant, and one of our officers is deployed for a year with the US Military. This leaves us with 12 full time officers to cover the town of Lisbon. At only 14 officers, the Lisbon Police Department would have 1.5 officers per 1,000 residents, using the 2010 Census. At only 12 officers, the more accurate number, it leaves us with 1.3 officers per 1,000 residents in Lisbon. This is alarming, considering the number of complaints, and the types of complaints that your police officers are handling. According to the 2010 U.S. Census, Lisbon is the 26th largest community in Maine. With nearly 500 municipalities in our state, and being the 26th largest, it does not make us a "small town" anymore. We are next door to some of the highest crime areas in our state, and our proximity to other urban areas, along with improved roads making access easy to and from Lisbon, bringing more criminal activity into our community. This is concerning, since these numbers, (officers per 1,000 residents) are based on the crime rate in Maine. The department is working on filling the vacant lieutenant position with the goal of increasing the patrol division to a minimum of two patrol officers on duty at one time over the next couple of years. This would provide adequate police services and coverage for the Town of Lisbon due to the call volumes and types of calls we are experiencing.

Town Clerk administering oath to new Police Chief, Ryan McGee

During 2020, we had a lot of personnel changes. Chief Marc Hagan resigned and went to work as Topsham's Police Chief in his home town.

Lieutenant Ryan McGee then became the new Chief of Police creating a vacancy in the lieutenant's position; we also filled one of our vacant patrol positions this past year and hired Jacob Strout as our newest patrol officer.

Officer Nicholas Kauffman was activated and deployed with the US Military. He will be gone a year and a half.

Town Clerk swearing in Jacob Strout

Detective Christopher Sibley

Officer Jacob Strout

Officer Christopher Sibley, whom has worked the past year as a patrol officer, and brings 18 years of previous police experience from the Portland Police Department, was transferred to the Detective Division and will now serve as a detective. Officers at the Police Department were involved in, and completed numerous training courses to better serve our community, which prepared them for situations they may face. These include, but are not limited to; Use of Force Training, Implicit Bias, Ethics in Law Enforcement Training, Law Enforcement Approach to Substance Use Disorders, Weapons Restriction Laws, Firearms Training, Less Lethal Munitions Training, Blood Borne Pathogens Training, Hazardous Materials Awareness, N95 Respirators Training, and Sexual Harassment Training.

In 2020, the department applied for and was awarded a Homeland Security Grant totaling $ 6,518.00, a Byrne JAG Grant totaling $ 3,411.00, and a Coronavirus Emergency Supplement Grant totaling $ 7,559.00. This $ 17,488 in grants was used to fund the purchase of personal protective equipment for our officers, along with starting the process in replacing out dated radios for the department.

This year, the department participated in the Nationwide "Drug Take-Back" initiative. The Lisbon Police Department collected a total of 277 lbs. of prescription drugs in Lisbon. This outstanding effort removes dangerous prescriptions from possible exposure to our children. The police department has a MedRx drug disposal box located in the lobby, that residents can use all year long 24/7. I would like to share some of the national results with you, which puts a real perspective on the gravity of the drugs collected in Maine. Maine's total collection (40,100 lbs.) almost matched the Massachusetts' collection (40,284) with 1/5 of the population. What is disturbing is we exceeded the collection total for Florida (38,175 lbs.), which has 21.4 million people compared to our 1.3 million. Per capita, Maine, for the 19th time in a row, reigns as the champion for most medications collected.

The men and women of the Lisbon Police Department work very hard, day in and day out to keep the community safe and are continuously working at improving the life for all who work and live in Lisbon. The communications officers, administrative staff, animal control officers, detectives, supervisors and patrol personnel take great pride in their service and dedication to the community we serve. From enforcement to proactive activities that include our youth and our seniors, we will continue to provide the best law enforcement service that we possibly can. We appreciate the continuous support of the community we serve.

Ryan McGee, Police Chief

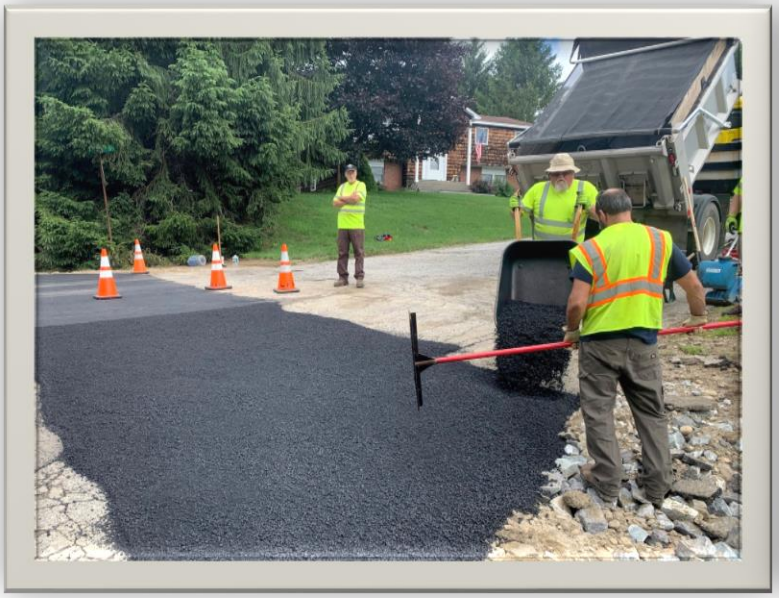
Public Works Department Report

Public Works continuously focuses on the safety, cleanliness, and overall function of our town for all our residents and visitors. Throughout Lisbon, you can see many reminders of what the Public Works Department does for our community. Simply said, they keep the town running smoothly by updating infrastructure needs and improving our surroundings.

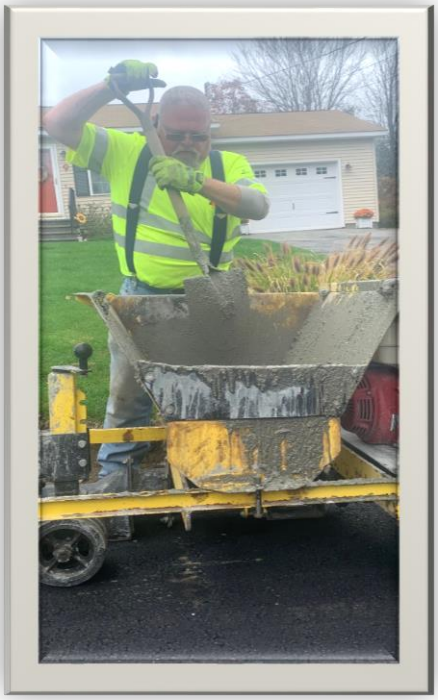
We hope you enjoy reviewing a few of our achievements over the last year and I look forward to providing our residents with yet another year of excellent service.

Our entire staff is proud to share a few accomplishments during the year 2020:

- Installed a much needed new traffic camera at the Route 196 and Webster Road intersection
- Striping and stenciling for 75 miles of road, including Lisbon's School Department lots
- Paving rehabilitation and replacement of over 20,000 feet of double lane road
- Installed an irrigation system at Graziano Square and finished wiring from 2019 installing lamp posts
- Completed excavation of the Worumbo Site for future plans
- Replaced a bad culvert on Ferry Road
- New bus shelters installed at bus stop locations
- Excavated and installed drainage pipes for the Town Office building
- Set-up and tear-down on Main Street for outdoor dining area and signage

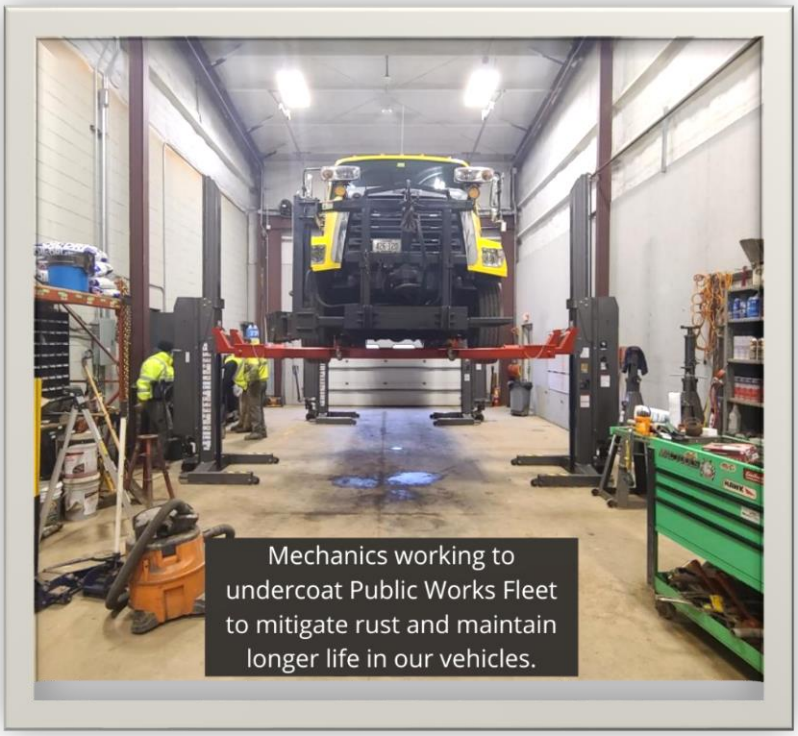


I also want to take this time to acknowledge a retired employee, Elwood Beal. I write this on behalf of all our Public Works employees and management; we feel that it is of great importance to put into words our heartfelt thanks for the hard work and outstanding performance that Elwood Beal has given to this town for over three decades. Retirement has never been more deserved. Elwood Beal has inspired everyone in this town and has allowed us to achieve and exceed our reputation for excellence.



Aside from a few of our accomplishments above, the Public Works Department is also responsible for an extensive variety of services. These services include, but are not limited to road maintenance of 75 miles of public roadway, which includes excavation and repair, manhole repair and/or replacement, and replacement or new installation of various culverts, curbing, safety markings, sweeping, signage, guardrails, tree cutting and/or removal, ditching, snow removal and salting, and responding to emergency calls. We also clean and maintain over 750 catch basins, 14 open ditches, and 50 outfalls ensuring free flow for all storm water.

There is also plenty of behind the scenes work that helps make Lisbon the functional and progressive town it has become. A few things to note are trash and recycling collection, setting up special events, responding to residents or police calls, fleet maintenance for over 70 vehicles, including trailers and various equipment used by Public Works, Police, Fire, Solid Waste, Water Department, Parks & Recreation, and the Sewer Department, along with the development of capital improvement projects, just to name a few.



Mechanics working to undercoat Public Works Fleet to mitigate rust and maintain longer life in our vehicles.

The Lisbon Department of Public Works crew persistently strives to deliver the highest quality of service to our residents and fellow employees. Pictured below are pictures of work on Ferry Road.

Residents can always count on Public Works to do their jobs well, day or night. On behalf of the Public Works staff and myself, I would like to thank the Town Manager, Council, other town departments, and all of our residents for your continued support through 2020 and look forward to another great year together.

Sewer Department Report

Calendar year 2020 proved to be yet another successful year for the Lisbon Solid Waste Department, even under challenging times in the recycling world and covid-19. We take pride and put great emphasis on maintaining and improving the Transfer Station infrastructure to optimize its operation, useful lifespan and cost effectiveness.

In addition, we always try our best to provide a safe and clean environment for our customers, employees, and vendors. We continued to strengthen our operations while providing outstanding recycling and solid waste management services for all Lisbon residents.

During 2020, Solid Waste employees were responsible for an abundance of tasks. Besides the duties, you most commonly see, a few important tasks to highlight are:

- Knowing and understanding, not only the Lisbon solid waste/recycling rules and procedures, but also those of the Maine Department of Environmental Services and the Federal Environmental Protection Agency

- Sorts cardboard, newspaper, aluminum, and other recyclables, straps and bundles loads and prepares them for transport.

- Compacts all MSW in order to condense waste materials, prepares all loads for transport, and brings all waste to Maine Waste Energy
- Constantly performing preventive maintenance ensuring all equipment is operational, including their trucks, forklift, loader, and compactors
- Works closely with Public Works during the winter seasons clearing specific routes and locations during and after all winter storms

Additionally, one of many ways to help reduce waste is through the use of our Compost Disposal Program. In 2019, we were able to purchase a disposal location at the transfer station entrance gate, with a new cement pad, roof, signage, and bins through the use of a grant. Now that the composting site has taken off and is being used by many more residents, in 2020, we were able to build an addition to the existing pad and cover to ensure ample room for all residential compost waste through the use of the grant.

Solid Waste Transfer & Recycling Report

Lastly, while the recycling market continues to change month to month, so does the need to continue recycling your goods. We have all been doing a great job thus far, let's keep it up! Below is the total tonnage for the year of each waste disposed of:

WASTE TYPE	TOTAL TONNAGE DISPOSED
Single Stream	66.4
Municipal Solid Waste (MSW)	2,779.95
Oversized Bulky Waste (OBW)	320.21
Wood	223.67
Brush / Leaves	275.55
Tires	10.07
Shingles	31.57
Cardboard (OCC)	215.66
Mixed Paper	33.83
Compost	6,355.2

Our highly qualified and motivated team has enabled us to have another successful year. I would like to thank our Management for all their support and also our residents and vendors for your efforts working with us through these challenging times. We look forward to what the future brings for us!

Randy Cyr

Public Works Director

Town Clerk & Election Department Report

The Town Clerk's office has been busy this past year with Elections, Council Meeting Minutes, Planning Board Meeting Minutes, Assessment Review Board Meeting Minutes, Sewer Appeals Board Meeting Minutes, and preparing Council agendas, Council packets, and archiving Council Meeting documents digitally with Clerkbase, along with programing Town Hall Live Video Streaming meetings. We posted Council meetings on the website calendar, and sent ordinance amendments to Municipal Code keeping Lisbon's codes updated. We issued business licenses, vital records, and on-line dog licenses. We kept Lisbon's Central Voter Registration information current by adding voter history, new voter information, deletions, voter participation history, and address changes. We continue to offer on-line Dog registrations and the ability to purchase vital records online from our website.

The Town Clerk administered the oath of office to each newly appointed officer at the inauguration ceremony on December 8, 2020. The School Budget Validation Referendum Election, which was postponed until July 14, 2020 and ballots were cast with 1,838 voters approving the School Budget totaling $17,637,914. The Council approved the 2020-2021 Municipal Budgets on June 23, 2020 totaling $9,691,535 with estimated revenues totaling $3,392,859.

The Town Clerk continues to serve as your Registrar of Voters, along with Deputy Registrars, Lisa Smith, Gwendolyn Michel, and Nina Hodgkins. The voter list is updated daily by the Clerk's Office. The following numbers of voters have registered in the following parties:

Party	Nov 2004	June 2019	July 14, 2020
Democrat	2065	1740	1883
Green	132	222	214
Republican	1692	2050	2160
Un-enrolled	2921	2667	2505
Total Registered	6810	6679	6762

Dog Licensing Program

October 15 to December 31

You can register your dog in person, by mail, or on-line. Dog licenses expire annually December 31. The late fee after January 31 is $25 per dog. Our local dog shelter is located on Range Road in Brunswick at the Coastal Humane Society. Our Animal Control Officer is Jeff Cooper. You may reach Mr. Cooper at the Lisbon Police Department at 353-2500. Approximately 700 dogs were licensed for 2020.

Vital Record Program

You can order a Lisbon Vital Record online with verification and a credit card payment. Use our link on the Town Clerk's webpage. Vital records are stored electronically in the state system, but each town only has access to their own records. We issue marriage licenses, marriage certificates, birth certificates, and death certificates from that system, which contains birth records back to September 1995, death records back to January 2011, and marriage records from 2017 to present. The following vital records are recorded in the electronic system for Lisbon for FY 2019-20 as follows:

98 Births 93 Deaths 51 Marriages 280 Total Filed

Twila Lycette
Town Clerk/Registrar of Voters

Report of Deaths

Our sincerest condolences go out to the families of the following:

Decedent Name	Age	Town of Death	Date of Death
Abbott, Gloria O.	92	Lisbon	07/06/2019
Abbott, Ronald A. Sr.	60	Brunswick	02/03/2020
Ames, Lois M	79	Lewiston	07/08/2019
Arsenault, Laura E.	95	Lisbon	04/10/2020
Bedard, Ann	73	Lisbon	01/27/2020
Beliveau, Roger Napoleon Sr.	83	Westbrook	08/24/2019
Bell, Lorraine Marie-Rose	84	Lisbon	09/22/2019
Berry, Rita M.	86	Auburn	11/09/2019
Bonsey, Cynthia S.	88	Brunswick	04/24/2020
Booker, Roland Arnold	93	Lisbon	12/28/2019
Boudreau, Michael Donald	62	Lewiston	01/26/2020
Boutot, Patty Ann Rose	55	Lisbon	06/12/2020
Canney, Phyllis J	86	Lewiston	07/06/2019
Carambia, Rosemarie	83	Lisbon	10/14/2019
Card, Edwin Frank	85	Lewiston	01/28/2020
Carrier, Priscilla E.	98	Auburn	04/20/2020
Charpentier, Roger David	69	Auburn	12/30/2019
Crafts, Lewis Griffin	80	Auburn	09/27/2019
Creasey, Dennis Ralph	70	Lisbon	04/05/2020
Curtis, Harry A.	85	Brunswick	07/22/2019
Doucette, June	83	Lisbon	05/27/2020
Doucette, Stacen Shawn	45	Lisbon	12/09/2019
Douglas, Kirk Lee	58	Brunswick	01/26/2020
Drumm, Elizabeth A.	88	Lisbon	08/06/2019
Duley, James Langsford	72	Portland	09/26/2019
Dwinal, Betty S.	77	Lisbon	04/07/2020
Dyer, David W. Jr.	77	Lisbon	03/02/2020
Eckhardt, Eleanor J.	85	Lisbon	06/11/2020
Elwell, Robert F. Sr.	81	Lisbon	08/04/2019
Fales, Thomas Paul Sr.	68	Lisbon	04/02/2020
Fisher, Ali Troy	41	Brunswick	11/18/2019
Ford, Martin James III	84	Auburn	10/01/2019
Fortier, Billie Jo	47	Lisbon	04/14/2020
Foxe, Sharon A.	77	Auburn	11/23/2019
Francoeur, Robert Philip	76	Auburn	07/26/2019
Gagne, Raymond C.	75	Lewiston	11/24/2019
Gagnon, Susan Gail	67	Portland	09/09/2019
Gamache, Michael Philip	64	Auburn	01/14/2020
Garland, Jon B	81	Brunswick	10/16/2019
Garwick, Kathy Diane	47	Lewiston	01/28/2020
Gerry, Roxanne Marie	71	Lewiston	02/13/2020
Giese, Frederick Henry	73	Portland	05/09/2020
Gould, Thomas Lee	60	Lisbon	01/10/2020
Greeley, Robert McGregor	83	Auburn	08/07/2019
Griffin, Ronald E.	77	Brunswick	04/27/2020
Grondin, Brian H.	46	Brunswick	08/31/2019

Gross, Irene D.	65	Lisbon	02/13/2020
Haines, Thomas Jeffrey	60	Lisbon	10/07/2019
Ham, Constance Ann	78	Lisbon	06/14/2020
Harper, Bryan Joseph	76	Lewiston	11/07/2019
Hayden, Sandra	78	Lisbon	07/02/2019
Hudson, Peter Bruce	75	Lisbon	01/29/2020
Kacsmar, Francis J.	97	Lisbon	07/03/2019
King, George Lloyd	75	Lisbon	01/14/2020
Kurts, Helen L.	72	Auburn	07/14/2019
Lavers, Cyrus Asa	25	Lewiston	09/27/2019
Ledoux, Irene Blanche	79	Lewiston	09/11/2019
Lemay, Lorraine M.	82	Lisbon	10/04/2019
Levy, Carol Suzanne	80	Lisbon	12/09/2019
Lovenberg, Barbara M.	90	Lisbon	05/09/2020
Marston, Anita Young	76	Biddeford	12/09/2019
Matthews, Richard S.	80	Lisbon	08/27/2019
Miller, Sandra Lee	69	Auburn	03/23/2020
Morin, Barbara Louise	85	Lewiston	12/07/2019
Morrissette, Gail Marie	63	Auburn	09/22/2019
Niece, Mary Ellen	94	Lisbon	08/30/2019
Ouellette, Debra Ann	63	Lisbon	12/31/2019
Paradis, Carol Arlene	51	Lewiston	10/21/2019
Paradis, Karin Langdon	63	Lewiston	09/23/2019
Paradis, Robert James Sr.	55	Lisbon	10/17/2019
Paterson, Sandra Dorothy	80	Lisbon	12/09/2019
Potter, Thelma Eileen	95	Lisbon	07/04/2019
Poulin, Charlotte Elizabeth	81	Auburn	02/03/2020
Powell, Maurice L.	90	Lewiston	06/14/2020
Rabideau, Dorothy M	92	Lewiston	07/02/2019
Reed, Kathleen Ann	70	Lisbon	02/11/2020
Ritter, Anna B	95	Brunswick	06/23/2020
Russell, Walter Cleveland Sr	67	Lisbon	08/17/2019
Schafer, Donald William Sr.	80	Auburn	09/26/2019
Sicard, Donald D.	81	Scarborough	02/07/2020
Simpson, Rama Joshua	23	Lisbon	01/26/2020
Skolfield, Sharon Ann	63	Lewiston	01/19/2020
Smith, Olive V.	92	Scarborough	02/16/2020
St. Pierre, Raymond Charles	76	Lisbon	12/28/2019
Stewart, Jenny M	55	Lewiston	01/15/2020
Tibbetts, Michael Robert	48	Portland	04/30/2020
Veinott, Leann C.	60	Auburn	04/28/2020
Villanueva, Linda M	72	Lewiston	08/02/2019
Vradenburgh, Joan F	73	Auburn	12/12/2019
Webber, William A. Sr.	77	Lisbon	03/09/2020
Weber, Robert Louis	84	Lisbon	05/23/2020
Wentworth, Sylvia E.	80	Lewiston	07/18/2019
Wight, Kelly Pauline	56	Auburn	10/22/2019
Total	**93**		

Twila Lycette
Town Clerk

Tax Collector's Report

Real Estate

*Paid	Customer Name	Bill Year	Unpaid Balance
	Miller Industries, Inc.	2018	$274.39
	Miller Industries, Inc.	2018	$490.74
	Miller Industries, Inc.	2018	$490.74
	Miller Industries, Inc.	2018	$952.29
	Miller Realty Co.	2018	$440.26
	Miller Realty Co.	2018	$329.91
	Williams, Frederick E.	2018	$285.82
	2018 TOTAL		**$3,264.15**

*Paid	Customer Name	Bill Year	Unpaid Balance
*	Arsenault, Brian	2019	$46.98
	Bard, Timothy	2019	$706.44
	Bartlett, Bonny	2019	$2,382.11
	Baud, Arlene	2019	$483.20
*	Booker, Gary D.	2019	$893.62
*	Calderon, Duval Xavier Pesantez	2019	$3,461.36
*	Coleman, Barbara D.	2019	$3,136.90
*	Cox, Charles E.	2019	$1,152.93
*	Crawford, Kris A. &	2019	$3,116.97
*	Donohue, Shawn	2019	$330.03
*	Doucette, Dylan	2019	$360.81
*	Doyon, Marcel	2019	$1,292.51
*	Dube, Brian A. Sr. &	2019	$2,021.28
*	Elwell, Robert F., Jr &	2019	$3,602.25
*	Elwell, Robert F., Jr. &	2019	$3,571.21
*	Elwell, Robert T. &	2019	$1,269.32
*	Enman, Nancy Huston- &	2019	$2,769.43
*	Enman, Robert A. &	2019	$2,469.40
*	Enman-Curtis,	2019	$567.73
*	Farnsworth, Susan O.	2019	$2,786.55
*	Gagnon, Armand Sr,	2019	$1,930.02
*	Gallant, Donald H. &	2019	$90.24
*	Garcia, Hansel Z.	2019	$2,461.31
*	George, Michelle &	2019	$1,906.27
	Gerry, Roxanne	2019	$12,612.58
*	Good Time Lanes Inc.	2019	$3,476.47
*	Gorman, Barbara	2019	$2,016.11
*	Ham, Nancy L.	2019	$285.82
*	Henry, Trevor	2019	$306.38
*	Hollis Acquisitions, Llc	2019	$2,521.57

*Paid	Customer Name	Bill Year	Unpaid Balance
	Huston, Walter A. Heirs Of	2019	$63.39
	Jacobs, Paul	2019	$329.79
*	Kenney, Richard	2019	$3,454.15
*	King, Paulette A.	2019	$882.32
*	Labonte, Diane M.	2019	$52.20
*	Lacombe, Kate	2019	$372.43
*	Leavitt, Renee	2019	$1,382.44
*	Libby, Deborah A.	2019	$1,849.38
*	Locke, Betty J.	2019	$187.27
*	Martin, Cindy D. &	2019	$2,323.89
*	Mcguire, Pamela A.	2019	$4,729.91
	Miller Industries, Inc.	2019	$272.88
	Miller Industries, Inc.	2019	$505.67
	Miller Industries, Inc.	2019	$505.67
	Miller Industries, Inc.	2019	$1,002.25
	Miller Realty Co.	2019	$451.34
	Miller Realty Co.	2019	$350.48
*	Millett, Ed	2019	$604.76
	Morse, Shelly L.	2019	$957.32
*	Norman, Gerald &	2019	$284.87
*	Patria, John	2019	$4,668.81
*	Rehfield, George D. &	2019	$2,052.49
*	Reil, Irene	2019	$1,185.78
*	Ryan, Timothy	2019	$121.99
*	Spaulding, David M. &	2019	$1,485.90
*	Spaulding, David M. &	2019	$355.65
*	Stoklas, Emery J. &	2019	$2,678.23
*	Thiele, Sara J.	2019	$106.70
*	Walder, Greer	2019	$1,920.67
*	Waters, Gregory K. &	2019	$943.15
*	Waters, Gregory K. &	2019	$295.65
	Williams, Frederick E.	2019	$262.24
*	Young, Keli M.	2019	$1,235.79
	2019 TOTAL		**$101,903.26**

*Paid	Customer Name	Bill Year	Unpaid Balance
*	290 Elm Llc	2020	$5,322.21
*	Abc Storage & Rental, Llc	2020	$1,048.47
	Acre Property Development & Management,	2020	$2,768.60
*	Acre Property Development & Management,	2020	$2,828.60
*	Allen Properties, Llc	2020	$7,490.87
*	Appleby, Jennifer L. &	2020	$1,247.16
*	Arsenault, Brian	2020	$2,650.24

*Paid	Customer Name	Bill Year	Unpaid Balance
	Balestrieri, Dillon	2020	$343.79
	Bard, Timothy	2020	$774.23
	Barone, Maria	2020	$396.99
	Bartlett, Bonny	2020	$2,720.85
	Baud, Arlene	2020	$709.67
	Bedard, Maurice R. &	2020	$773.32
*	Bennett, Joseph P.	2020	$3,213.13
	Booker, Gary D.	2020	$952.36
	Bosse, Michael L. &	2020	$630.38
*	Brunick, Darlene G.	2020	$1,972.94
*	Butterfield, Carmen	2020	$317.96
	Clark, Barbara H. Heirs Of	2020	$2,427.31
	Coleman, Barbara D.	2020	$2,898.35
	Conrad, James W. &	2020	$1,788.71
	Corliss, Derek	2020	$298.78
*	Corson, Mark	2020	$469.38
	Cox, Charles E.	2020	$1,125.36
*	Crawford, Kris A. &	2020	$3,893.44
*	Curtis, Cindy H.	2020	$2,510.52
*	D & E Realty Co.	2020	$68.71
	Daigle, Clifford J. &	2020	$1,509.00
*	Daigle, Dennis	2020	$776.91
	Demoss, Nicole	2020	$1,207.06
	Digregorio, Janet M.	2020	$3,373.66
*	Donohue, Shawn	2020	$2,653.57
	Doucette, Dylan	2020	$342.03
*	Doucette, Robert G. &	2020	$1,956.74
	Dsv Spv2, Llc	2020	$97.63
	Dube, Brian A. Sr. &	2020	$2,182.00
	Dubois, David D.	2020	$710.56
	Elwell, Robert F., Jr &	2020	$3,501.77
	Elwell, Robert F., Jr. &	2020	$3,821.35
	Elwell, Robert T. &	2020	$1,369.83
*	Enman, Nancy Huston- &	2020	$2,891.45
*	Enman, Robert A. &	2020	$2,634.35
	Farnsworth, Susan O.	2020	$3,785.31
*	Ferrence, Kirk	2020	$3,071.24
	Fletcher, Kevin	2020	$2,049.94
	Fleury, Luann	2020	$132.99
	Fowler, Kenneth W. &	2020	$3,175.25
	Fowler, Kenneth W. &	2020	$2,643.96
*	Fusaro, John J.	2020	$2,794.72
	Gagnon, Armand Sr,	2020	$3,429.69

*Paid	Customer Name	Bill Year	Unpaid Balance
	Gallant, Donald H. &	2020	$3,126.93
	Garcia, Hansel Z.	2020	$2,713.64
	George, Michelle &	2020	$2,470.96
	Gerry, Roxanne	2020	$637.58
*	Good Time Lanes Inc.	2020	$3,390.93
	Gorman, Barbara	2020	$1,891.86
*	Grady, Jeremy E. &	2020	$179.70
*	Gray, John	2020	$1,752.26
	Guenette, Stacy J. &	2020	$2,743.65
*	Hall, Cameron	2020	$702.15
*	Ham, Nancy L.	2020	$279.25
*	Henry, Trevor	2020	$526.75
*	Hibbard, Stanley	2020	$1,307.97
	Hibbard, Stanley	2020	$2,761.70
*	Hix, Jerry D. &	2020	$1,668.09
	Holman, Paul &	2020	$3,342.76
*	Houle, Richard	2020	$3,188.79
	Huston, Peter C. &	2020	$4,440.52
	Huston, Walter A. Heirs Of	2020	$107.11
	Jacobs, Paul	2020	$310.79
	Kenney, Richard	2020	$3,710.82
	King, Paulette A.	2020	$978.48
*	Labbe, Jamie J.	2020	$980.23
*	Labonte, Diane M.	2020	$92.14
	Lacombe, Kate	2020	$531.86
	Lamarre, Barbara	2020	$55.66
*	Lamothe, Richard & Liane	2020	$3,356.98
	Leavitt, Renee	2020	$1,243.10
	Lemke, William	2020	$2,384.71
	Lemke, William	2020	$971.03
	Letourneau, Laurel A.	2020	$2,056.36
*	Libby, Deborah A.	2020	$3,982.34
*	Locke, Betty J.	2020	$1,737.78
	Mallozzi-Luong, Rachel	2020	$1,209.46
	Maloy, Patrick	2020	$242.08
*	Martel, Richard A. &	2020	$803.95
	Martin, Cindy D. &	2020	$2,543.04
*	Mccormick, Marilyn	2020	$672.48
*	Mccrater, Cynthia	2020	$68.36
	Mcguire, Pamela A.	2020	$5,056.10
	Mcguire, Pamela A.	2020	$428.59
*	Meyer, Timothy W. &	2020	$1,523.93
*	Micro Farm Maine, Llc	2020	$1,223.57

*Paid	Customer Name	Bill Year	Unpaid Balance
	Miller Industries, Inc.	2020	$296.07
	Miller Industries, Inc.	2020	$543.56
	Miller Industries, Inc.	2020	$543.56
	Miller Industries, Inc.	2020	$1,072.19
	Miller Realty Co.	2020	$485.90
	Miller Realty Co.	2020	$377.77
	Millett, Ed	2020	$570.00
	Morse, Shelly L.	2020	$1,019.33
*	Nezol, Stanley S., Jr.	2020	$397.56
	Norman, Gerald &	2020	$264.83
	Patria, John	2020	$4,517.87
*	Pepin, Kerry	2020	$447.76
	Randall, Rebecca F.	2020	$3,384.03
	Rehfield, George D. &	2020	$4,469.82
	Reil, Irene	2020	$1,894.27
	Richards, Harold E. &	2020	$3,657.96
	Richards, Harold E. Iii &	2020	$4,164.96
*	Rossignol, Nathan	2020	$422.71
	Ryan, Timothy	2020	$591.92
	Schwicker, Patricia A.	2020	$3,249.03
*	Simard, Rene	2020	$1,150.25
*	Smith, Angela L.	2020	$64.26
*	Smith, Dennis R.	2020	$1,723.67
	Smith, Matt & Pam	2020	$625.57
	Smith, Stephanie L.	2020	$605.72
	Spaulding, David M. &	2020	$375.67
	Spaulding, David M. &	2020	$1,125.36
*	Spaulding, Matthew L. &	2020	$2,143.87
*	Stewart, Eric D. &	2020	$3,503.87
	Stoklas, Emery J Sr & Jean &	2020	$581.20
	Stoklas, Emery J. &	2020	$2,958.42
*	Sullivan, Sean	2020	$1,087.02
*	Sylvia, Samuel T.	2020	$3,523.09
	Thibeault, Alex J.	2020	$3,160.57
	Thiele, Sara J.	2020	$385.28
*	Thompson, Germaine &	2020	$64.11
*	Tibbetts, Jeanne S.	2020	$872.75
	Vaillancourt, Leanne	2020	$344.44
	Walder, Greer	2020	$2,108.12
	Waters, Gregory K. &	2020	$1,610.43
	Waters, Gregory K. &	2020	$1,386.96
*	Wentworth, Thomas Jay	2020	$1,108.23
	Williams, Frederick E.	2020	$276.23

*Paid	Customer Name	Bill Year	Unpaid Balance
*	Wilson, David L. & Theresa	2020	$1,287.13
	Woodside Housing Assoc.	2020	$36,883.05
	Yanok, Paul G. &	2020	$79.37
	Yenco, Steve	2020	$69.41
	Young, Keli M.	2020	$2,090.40
*	Zarrilli, Joseph &	2020	$3,196.61
*	Zegouras, Nicholas	2020	$440.54
	2020 TOTAL		**$282,352.48**

***PAID BY JANUARY 31, 2021**

Personal Property

*Paid	Customer Name	Bill Year	Unpaid Balance
	First Choice Printing	2013	$4,247.21
	First Choice Printing	2014	$4,443.60
	First Choice Printing	2015	$4,721.40
	First Choice Printing	2016	$1,200.73
	First Choice Printing	2017	$1,310.40
*	Allen Properties, Llc	2020	$231.00
*	B & A Sunrise Sprayers & Const	2020	$73.92
*	B & W Automotive	2020	$577.50
*	Battle, Mark & Thorson, Kathy	2020	$0.04
*	Big Dipper C/O Erica Beal	2020	$180.18
*	Brookside Auto Sales	2020	$133.98
*	Canyon Special Projects	2020	$1,062.60
*	China Inn	2020	$69.30
*	Chummys Midtown Diner	2020	$688.38
*	Current Electrical, Llc	2020	$115.50
*	Elevated Performance	2020	$251.79
	Elite Limousine	2020	$23.10
*	Etti Holdings, Inc.	2020	$10.95
*	First Choice Printing	2020	$106.69
	Gearheads, Llc	2020	$577.50
*	Glen Dube Excavation, Inc.	2020	$3,331.02
*	Glidden Tax Accounting	2020	$27.72
*	Grazi To Go	2020	$115.50
*	Hair Razors I	2020	$80.85
*	J.W. Awning Co.	2020	$113.19
*	Lisbon Laundromat	2020	$46.20
*	M&A Autoservice Llc	2020	$113.19
*	Norman M. Bulick Construction, Inc	2020	$13,007.61

*	Paul Mason & Son	2020	$135.96
*	Railroad Diner	2020	$227.65
*	River View Farm	2020	$46.20
***Paid**	**Customer Name**	**Bill Year**	**Unpaid Balance**
*	Smileys/Tyler Angell	2020	$138.60
*	Springworks Farm Maine, Inc.	2020	$334.95
*	Spunky Eclectic	2020	$30.03
*	Tim's Property Maintenance	2020	$108.57
*	Turf Tamers	2020	$221.76
	Walt's Place	2020	$20.69
	TOTAL FOR 32 ACCOUNTS		**$38,125.46**

***PAID BY JANUARY 31, 2021**

Diane Barnes

Tax Collector

From the Library's Children's Garden

AUDIT REPORT

Auditor's Letter

INDEPENDENT AUDITORS' REPORT

Town Council
Town of Lisbon, Maine

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Lisbon, Maine, as of and for the year ended June 30, 2020 and the related notes to the financial statements, which collectively comprise the Town of Lisbon, Maine's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. The financial statements of the Town of Lisbon Water Department are presented as of December 31, 2019 and for the year then ended. This represents the year end for the Town of Lisbon Water Department. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe

that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund and the aggregate remaining fund information of the Town of Lisbon, Maine as of June 30, 2020 and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, pension and OPEB information on pages 4 through 15 and 91 through 104 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lisbon, Maine's basic financial statements. The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual non major fund financial statements, are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR)

Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards and* is also not a required part of the basic financial statements.

The Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual non major fund financial statements and the schedule of expenditures of federal awards are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual

- General Fund Revenues, Schedule of Departmental Operations - General Fund, combining and individual non major fund financial statements and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 29, 2021, on our consideration of the Town of Lisbon, Maine's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grants agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Lisbon, Maine's internal control over financial reporting and compliance.

RHR Smith & Company

Buxton, Maine
March 29, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS
JUNE 30, 2020

(UNAUDITED)

The following management's discussion and analysis of Town of Lisbon, Maine's financial performance provides an overview of the Town's financial activities for the fiscal year ended June 30, 2020. Please read it in conjunction with the Town's financial statements.

Financial Statement Overview

In accordance with generally accepted accounting principles, the Town presents two kinds of statements, each with a different snapshot of the Town's finances. The government-wide financial statements present financial information on the Town as a whole. The focus of the fund statements is on the major individual funds. Both perspectives (government-wide and major fund) allow the user to address relevant questions, broaden a basis for comparison (year to year or government to government) and enhance the Town's accountability.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad view of the Town's finances, in a manner similar to private-sector businesses. The Statement of Net Position presents information on all of the Town's assets, deferred outflow of resources, liabilities and deferred inflows of resources with the aggregate difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The Statement of Activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the Town that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type) activities. The governmental activities of the Town include general governmental, public safety, public works, public services, general assistance, education, TIF and unclassified. The business-type activities of the Town include the Lisbon Water Department. The government-wide financial statements can be found on pages 16 through 19 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Lisbon, like other local governments uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town of Lisbon can be divided into three categories: governmental funds, business-type activities and fiduciary funds.

Governmental funds: Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of government- wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities. These reconciliations are presented on the page immediately following each governmental fund financial statement.

The Town of Lisbon presents six columns in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances. The Town's major governmental funds are the general fund, education fund, loan program fund, treatment plant fund and Pinewood Road fund. All other funds are shown as non major and are combined in the "Other Governmental Funds" column on these statements. Individual fund data for each of these non major governmental funds is provided in the form of combining statements elsewhere in this report.

The basic governmental fund financial statements can be found on pages 20 through 23 of this report.

The Town adopts an annual budget for its General Fund and Education Fund. Budgetary comparison schedules have been provided for the General Fund and Education Fund to demonstrate compliance with these budgets. The Town did not adopt any significant budget amendments for the fiscal year ended June 30, 2020.

Proprietary Funds: The Town of Lisbon maintains one proprietary fund, the water fund. These funds are used to show activities that operate more like those of commercial enterprises. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. Like the government-wide financial statements,

proprietary fund financial statements use the accrual basis of accounting. No reconciliation is needed between the government-wide financial statements for business-type activities and the proprietary fund financial statements. The proprietary fund financial statements can be found on pages 24 through 27 of this report.

Fiduciary Funds: These funds are used to account for resources held for the benefit of parties outside the Town of Lisbon. These funds are not reflected in the government-wide financial statements because the resources of these funds are not available to support the Town's own programs. The Town maintains two fiduciary funds: an agency fund, which accounts for student activity funds at the individual schools and a private purpose trust fund, which accounts for scholarships. The fiduciary fund financial statements can be found on pages 28 and 29 of this report.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the Government-Wide and the Fund Financial Statements. The Notes to Financial Statements can be found following the Statement of Changes in Net Position - Fiduciary Funds on pages 30 through 89 of this report.

Required Supplementary Information

The basic financial statements are followed by a section of required supplementary information, which includes a Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund, a Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - Education Fund, a Schedule of Proportionate Share of the Net Pension Liability, a Schedule of Contributions - Pensions, a Schedule of Changes in Net OPEB Liability - MMEHT Plan, a Schedule of Changes in Net OPEB Liability and Related Ratios - MMEHT Plan, a Schedule of Changes in Net OPEB Liability - MEABT Plan, a Schedule of Changes in Net OPEB Liability and Related Ratios - MEABT Plan, a Schedule of Proportionate Share of the Net OPEB Liability - SET Plan, Schedule of Contributions - OPEB - Health Plans, Schedule of Contributions - OPEB SET Plan and Notes to Required Supplementary Information. Required supplementary information can be found on pages 91 through 104 of this report.

Other Supplementary Information

Other supplementary information follows the required supplementary information. These combining and other schedules provide information in regards to nonmajor funds and other detailed budgetary information for the general fund. The combining and other schedules can be found on pages 106 through 130 of this report.

Financial Analysis of the Town as a Whole

The Town is presenting current and prior year comparative information in the Management's Discussion and Analysis to provide a means of analyzing its' financial condition and position as of June 30, 2020.

Government-Wide Financial Analysis

Our analysis below focuses on the net position and changes in net position of the Town's governmental activities and business-type activities.

Table 1
Town of Lisbon, Maine
Net Position
June 30,

	6/30/20	6/30/19 (Restated)	12/31/19	12/31/18
Assets:				
Current Assets	$ 11,980,303	$ 9,248,799	$ 1,257,078	$ 1,341,658
Noncurrent Assets - Capital Assets	26,366,938	26,150,490	5,952,143	5,864,176
Total Assets	38,347,241	35,399,289	7,209,221	7,205,834
Deferred Outflows of Resources:				
Deferred Outflows Related to Pensions	1,116,927	1,041,783	44,400	62,337
Deferred Outflows Related to OPEB	381,200	160,415	5,329	4,616
Total Deferred Outflows of Resources	1,498,127	1,202,198	49,729	66,953
Liabilities:				
Current Liabilities	3,088,427	3,544,552	305,634	299,870
Noncurrent Liabilities	20,307,253	19,444,455	1,974,484	2,214,954
Total Liabilities	23,395,680	22,989,007	2,280,118	2,514,824
Deferred Inflows of Resources:				
Prepaid Taxes	80,826	34,898	-	-
Regulatory Reserves	-	-	382,608	360,008
Deferred Inflows Related to Pensions	574,286	521,288	47,912	47,620
Deferred Inflows Related to OPEB	350,015	155,956	3,914	-
Total Deferred Inflows of Resources	1,005,127	712,142	434,434	407,628
Net Position:				
Net Investment in Capital Assets	12,543,979	11,432,092	3,953,715	3,611,737
Restricted	1,901,731	1,273,880	-	-
Unrestricted	998,851	194,366	590,683	738,598
Total Net Position	$ 15,444,561	$ 12,900,338	$ 4,544,398	$ 4,350,335

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. For the Town of Lisbon, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by $15,441,561 at June 30, 2020 for the governmental activities.

The largest portion of the Town's net position (81.22%) reflects its investment in capital assets (e.g. land, buildings, machinery and equipment) less any related debt used to acquire those assets that is still outstanding. The Town of Lisbon uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Restricted net position (12.31%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position ($998,851 and 6.47% of total net position) may be used to meet the Town's ongoing obligations to citizens and creditors. The Town is able to report positive balances in net position for the government as a whole, as well as for its separate governmental activities for the fiscal year ended June 30, 2020.

The Town's governmental net position increased $2,544,223 during the fiscal year ended June 30, 2020. Governmental current assets increased $2,731,504 which reflects increases in cash and cash equivalents balances. Noncurrent assets increased $216,448 reflecting purchases of $2,042,254, net disposals of $122,907 and depreciation expense of $1,702,899. Noncurrent liabilities increased by $862,798. Restricted net position increased by $627,851 and unrestricted net position increased $804,485.

The Town's total business-type net position increased by $194,063 from $4,350,335 to $4,544,398. Unrestricted net position for business-type activities decreased to a balance of $590,683.

For more detailed information, see the Statement of Net Position on page 16 and 17.

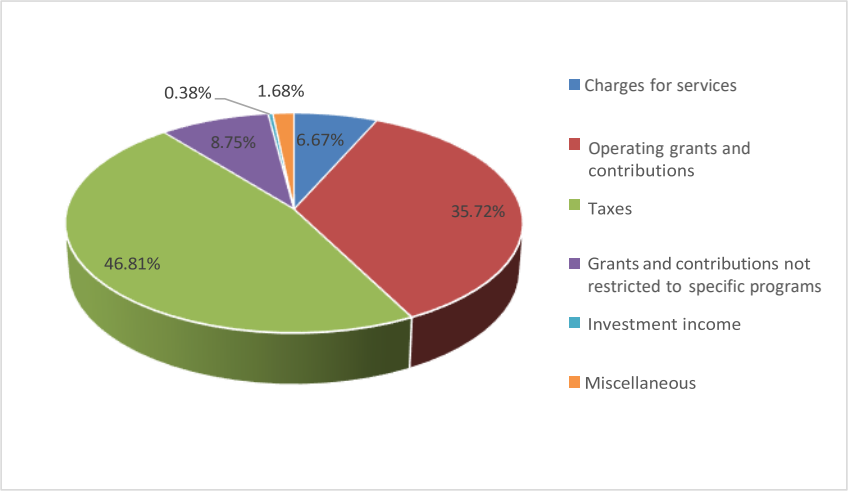
Revenues and Expenses

The following table summarizes the revenues and expenses of the Town's activities:

Table 2
Town of Lisbon, Maine
Changes in Net Position For the Years Ended

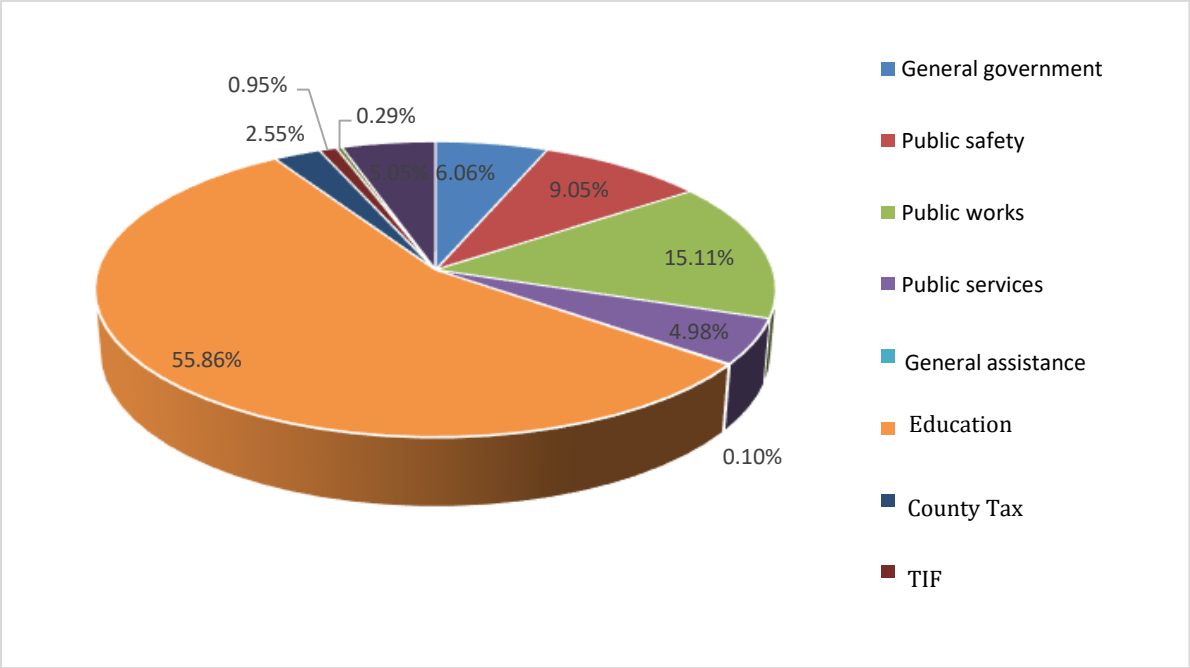
	6/30/20	6/30/19	12/31/19	12/31/18
Revenues				
Program Revenues:				
Charges for services	$ 2,174,729	$ 2,145,502	$ 1,308,262	$ 1,251,771
Operating grants and contributions	11,650,094	11,098,913	-	-
General Revenues:				
Taxes	15,268,174	14,742,219	-	-
Grants and contributions not restricted to specific programs	2,102,342	3,937,265	-	-
Investment income	122,463	226,442	-	-
Miscellaneous	551,529	502,800	92,404	95,767
Total Revenues	31,869,331	32,653,141	1,400,666	1,347,538
Expenses				
General government	1,725,868	1,370,217	-	-
Public safety	2,631,403	2,740,094	-	-
Public works	4,394,383	3,210,584	-	-
Public services	1,448,057	2,010,575	-	-
General assistance	28,657	44,979	-	-
Education	16,487,955	16,814,399	-	-
County tax	741,256	699,623	-	-
TIF	277,510	370,780	-	-
Unclassified	120,795	349,208	-	-
Water department	-	-	1,206,603	995,688
State of Maine on-behalf payments	1,469,224	1,463,614	-	-
Total Expenses	29,325,108	29,074,073	1,206,603	995,688
Change in Net Position	2,544,223	3,579,068	194,063	351,850
Net Position - July 1, Restated	12,900,338	9,321,270	4,350,335	3,998,485
Net Position - June 30	$ 15,444,561	$ 12,900,338	$ 4,544,398	$ 4,350,335

Town of Lisbon, Maine
Revenues Pie Chart
For the Year Ended June 30, 2020



Charges for services are primarily comprised of police and dispatch, animal control and solid waste services. Taxes of $15,268,174 increased $525,955 during fiscal year 2020 from the year ended June 30, 2019. Operating grants and contributions are primarily comprised of school subsidies, which are the second largest revenue source in the Education Fund.

Town of Lisbon, Maine
Expenses Pie Chart
For the Year Ended June 30, 2020



The Town's expenses totaled $29,325,108 for fiscal year ended June 30, 2020 as compared to $29,074,073 for the year ended June 30, 2019. Education accounts for the majority of expenses representing 56.23% of the total for fiscal year 2020. Public safety expenses related to the operations of the Police Department and Fire Department accounted for 8.97% of the total and Public Works expenses accounted for 14.99% of the total.

Revenues for the Department's water activities increased by $53,128, while total expenses increased by $210,915. The increase in revenues was primarily due to an increase in charges for services. Expenses increased primarily due to increases in salaries and benefits, materials and supplies and contractual services.

Financial Analysis of the Town's Fund Statements

For the fiscal year ended June 30, 2020, the governmental funds had a combined fund balance of $10,134,746. This reflects an increase from the prior year fund balance of $2,830,098. The General Fund, which is the main operating fund of the Town of Lisbon, reported a current year increase of $647,917 in fund balance. The other major fund balances increased by $2,307,400. The non major fund balances decreased by $125,219. General fund revenues of $18,281,663 were $17,175 lower than budgeted amounts. Property taxes of $13,562,515 were $88,053 lower than budgeted amounts. Excise tax revenues of $1,601,239 were $3,761 less than budgeted amounts.

The Town's operating expenditures of $9,476,388 were $857,972 less than budgeted amounts. The Town has continued its efforts to reduce expenditures wherever possible throughout the year. General government expenditures of $11,594,384 were $136,656 lower than budgeted amounts. Public safety expenditures of $2,475,119 were under budget by $330,316. Public works expenditures of $2,846,026 were under budget by $201,883.

Proprietary funds: The Town's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

The water fund had an operating income for the current year of $194,012.

Table 3
Town of Lisbon, Maine
Fund Balances - Governmental Funds
June 30,

	2000	2019	Increase/ (Decrease)
Major Funds:			
General Fund:			
Non spendable	$ 32,138	$ 18,797	$ 13,341
Restricted	-	-	-
Assigned	60,877	103,445	(42,568)
Unassigned	3,195,164	2,518,020	677,144
Total General Fund	3,288,179	2,640,262	647,917
Education Fund:			
Assigned	118,211	118,211	-
Unassigned	904,511	412,913	491,598
Total Education Fund	1,022,722	531,124	491,598
Loan Program:			
Non spendable	135,174	347,420	(212,246)
Committed	833,331	633,322	200,009
Total Loan Program	968,505	980,742	(12,237)
Treatment Plant Fund:			
Committed	1,805,731	1,403,876	401,855
Pinewood Road Fund:			
Restricted	1,426,184	-	1,426,184
Total Major Funds	$ 8,511,321	$ 5,556,004	$ 2,955,317
Non major Funds:			
Non spendable	$ 13,241	$ 13,241	$ -
Restricted	1,039,769	612,577	427,192
Committed	308,113	488,004	(179,891)
Assigned	155,100	32,692	122,408
Unassigned	(18,465)	(25,126)	6,661
Committed	97,201	599,275	(502,074)
Unassigned	(165)	-	(165)
Permanent Funds:			
Non spendable	1,118	1,118	-
Restricted	27,513	26,863	650
Total Non-major Funds	$ 1,623,425	$ 1,748,644	$ (125,219)

Capital Asset and Long-term Obligations Administration

Capital Assets

As of June 30, 2020, the net book value of governmental-type capital assets recorded by the Town increased by $216,448. This increase was a result of capital additions of $2,042,254 less net disposals of $122,907 and current year depreciation expense of $1,702,899. The net book value of business-type capital assets as of June 30, 2020 increased by $87,967. This increase was a result of capital additions of $290,184 less current year depreciation expense of $202,217.

Table 4
Town of Lisbon, Maine
Capital Assets (Net of Depreciation)

	Governmental Activities	
	6/30/20	6/30/19 (Restated)
Land and improvements	$ 1,429,479	$ 1,455,310
Construction in progress	1,626,426	874,206
Buildings and improvements	12,918,502	13,662,975
Equipment and vehicles	3,368,342	2,633,272
Infrastructure	7,024,189	7,524,727
Total	$ 26,366,938	$ 26,150,490

	Business-type Activities	
	12/31/19	12/31/18
Water fund	$ 5,952,143	$ 5,864,176
Total	$ 5,952,143	$ 5,864,176

Long-term Obligations

As of June 30, 2020, the Town had a total of $21,969,978 of long-term obligations outstanding. Of this amount, $11,591,519 is in the form of general obligation bonds that are backed by the full faith and credit of the Town government. Normally, the debt service on the general obligation bonds is paid with a component of the property tax levy. Typically, the School Department enjoys a shared cost of debt service with the State of Maine for any project that the State of Maine deems to be necessary as approved by the State Board of Education and the Commissioner of the Department of Education.

Included in the notes from direct borrowings payable outstanding at the end of 2020 are two Qualified Energy Conservation Bond leases for Municipal Government operations amounting to $651,069 and $1,276,709, respectively. The proceeds of these tax favored bond issues were used to pay for capital costs related to energy savings improvements in Town and School Buildings.

Table 5
Town of Lisbon, Maine
Bonded and Similar Indebtedness

	6/30/20	6/30/19 (Restated)	12/31/19	12/31/18
General obligation bonds	$ 11,591,519	$ 12,471,410	$ 1,998,428	$ 2,252,439
Bond anticipation note payable				
Notes from direct borrowings payable	2,031,363	2,246,988	-	-
Accrued compensated absences	491,659	594,391	16,004	14,962
Net pension liability	2,219,676	2,062,064	174,497	156,459
Net OPEB liability	4,009,500	3,939,510	46,515	48,845
Total	$ 20,343,717	$ 21,314,363	$ 2,235,444	$ 2,472,705

In Maine, a municipality may not incur debt which would cause its total debt outstanding at any time, exclusive of debt incurred for school purposes, for storm or sanitary sewer purposes, for energy facility purposes or for municipal airport purposes to exceed 7 1/2% of its last full state valuation or any lower percentage or amount that the citizens of the Town may set by Charter or Ordinance. A municipality may incur debt for school purposes to an amount outstanding at any time not exceeding 10% of its last full state valuation or any lower percentage or amount that a municipality may set, for storm or sanitary sewer purposes to an amount outstanding at any time not exceeding 7 1/2% of its last full state valuation or any lower percentage or amount that the citizens of the Town may set by Charter or Municipal Ordinance. Municipalities may set for municipal airport and special district purposes an amount outstanding at any time not exceeding 3% of its last full state valuation or any lower percentage or amount that a municipality may set. However, in no case may a municipality incur debt which would cause its total debt outstanding at any time to exceed 15% of its last full state valuation or any lower percentage or amount that a municipality self-imposes.

However, the Town has a self-imposed debt limit of 5% of the assessed value of taxable property in the Town ($552,321,500). Per the Town's revenue policy, long term debt will only be used to finance long-lived capital and operating assets.

Currently Known Facts, Decisions or Conditions

The outbreak of COVID-19 has been declared a pandemic and led to a national state of emergency in the United States. Refer to Note 1 of Notes to Financial Statements for more detailed information.

At present it is not possible, with any degree of certainty, to estimate the impact of COVID-19 on the revenues, expenditures, budget or overall financial position of the Town of Lisbon, Maine. No assurance can be given regarding future events or impacts because these actions and events are unpredictable or unknowable at this time and are outside the control of the Town of Lisbon, Maine.

Economic Factors and Next Year's Budgets and Rates

The financial results for the year ended June 30, 2020 as outlined in the above discussion and analysis, continue to show slight improvement from prior years, which is indicative of the economic stabilization and spotty growth occurring in the local and state economy. Economic improvement is expected to continue into the second half of 2020 as retail, housing and public revenue sectors show signs of growth. Stability in real estate and personal property tax and excise taxes are expected to continue. State aid for education is expected to decrease. The Town Council continues to emphasize a disciplined and strategic allocation of resources and fiscal prudence to ensure Lisbon's long-term financial sustainability. The Town's ongoing management of its finances has enabled the Town to meet its financial obligations while adding to the Town's Fund Balance. The Town's general credit ratings have remained stable. Although general government's expenditure budget has remained austere, the employees continue to strive to provide Lisbon's citizens with above average services.

Significant factors considered in preparing the Town's budget for the next fiscal year include the following:

The primary revenue, real estate and personal property taxes are expected to remain flat. Requested increases in the general government budget and school department budget will continue to be constrained by nearly flat resources.

Contacting the Town's Financial Management

This financial report is designed to provide our citizens, taxpayers, customers, investors and creditors with a general overview of the Town's finances and to show the Town's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Town Finance Department at 300 Lisbon Street, Lisbon, Maine 04250.

Statement C

STATEMENT C

TOWN OF LISBON, MAINE

BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2020

	General Fund	Education Fund	Loan Program Fund	Treatment Plant Fund	Pinewood Road Fund	Other Governmental Funds	Total Governmental Funds
ASSETS							
Cash and cash equivalents	$ 8,642,234	$ 874,709	$ 953,088	$ -	$ -	$ 89,968	$ 10,559,999
Accounts receivable (net of allowance for uncollectibles):							
Taxes	120,586	-	-	-	-	-	120,586
Liens	355,146	-	-	-	-	-	355,146
Other	223,610	-	-	393,353	-	-	616,963
Notes, net of allowance	-	-	135,174	-	-	-	135,174
Due from other governments	-	-	-	-	-	147,056	147,056
Prepaid items	32,138	-	-	-	-	-	32,138
Inventory	-	-	-	-	-	13,241	13,241
Due from other funds	277,712	1,305,055	-	1,412,419	1,426,184	1,567,466	5,988,836
TOTAL ASSETS	$ 9,651,426	$ 2,179,764	$ 1,088,262	$ 1,805,772	$ 1,426,184	$ 1,817,731	$ 17,969,139
LIABILITIES							
Accounts payable	$ 18,810	$ 4,814	$ -	$ 41	$ -	$ -	$ 23,665
Accrued payroll and related items	185,332	1,114,040	-	-	-	74,539	1,373,911
Due to other governments	28,126	-	-	-	-	-	28,126
Due to other funds	5,711,124	38,188	119,757	-	-	119,767	5,988,836
TOTAL LIABILITIES	5,943,392	1,157,042	119,757	41	-	194,306	7,414,538
DEFERRED INFLOWS OF RESOURCES							
Prepaid taxes	80,826	-	-	-	-	-	80,826
Deferred revenue - property taxes	339,029	-	-	-	-	-	339,029
TOTAL DEFERRED INFLOWS OF RESOURCES	419,855	-	-	-	-	-	419,855
FUND BALANCES							
Nonspendable	32,138	-	135,174	-	-	14,359	181,671
Restricted	-	-	833,331	-	1,426,184	1,067,282	3,326,797
Committed	-	-	-	1,805,731	-	405,314	2,211,045
Assigned	60,877	118,211	-	-	-	155,100	334,188
Unassigned	3,195,164	904,511	-	-	-	(18,630)	4,081,045
TOTAL FUND BALANCES	3,288,179	1,022,722	968,505	1,805,731	1,426,184	1,623,425	10,134,746
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES	$ 9,651,426	$ 2,179,764	$ 1,088,262	$ 1,805,772	$ 1,426,184	$ 1,817,731	$ 17,969,139

See accompanying independent auditors' report and notes to financial statements.

Statement D

TOWN OF LISBON, MAINE

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION

JUNE 30, 2020

	Total Governmental Funds
	$ 10,134,746
Total Fund Balances	
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds, net of accumulated depreciation	26,366,938
Other long-term assets are not available to pay for current-period expenditures and therefore are deferred in the funds shown above:	
Taxes and liens receivable	339,029
Deferred outflows of resources related to pensions are not financial resources and therefore are not reported in the funds:	
Pension	1,116,927
OPEB	381,200
Long-term obligations are not due and payable in the current period and therefore are not reported in the funds:	
Bonds payable	(11,591,519)
Bond anticipation note payable	(1,626,261)
Notes from direct borrowings payable	(2,031,363)
Accrued compensated absences	(491,659)
Net pension liability	(2,219,676)
Net OPEB liability	(4,009,500)
Deferred inflows of resources related to pensions are not financial resources and therefore are not reported in the funds:	
Pension	(574,286)
OPEB	(350,015)
Net position of governmental activities	$ 15,444,561

See accompanying independent auditors' report and notes to financial statements.

Statement E

STATEMENT E

TOWN OF LISBON, MAINE

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES - GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	General Fund	Education Fund	Loan Program Fund	Treatment Plant Fund	Pinewood Road Fund	Other Governmental Funds	Total Governmental Funds
REVENUES							
Taxes:							
Property	$ 13,562,515	$ -	$ -	$ -	$ -	$ -	$ 13,562,515
Excise	1,601,239	-	-	-	-	-	1,601,239
Licenses and permits	75,051	-	-	-	-	-	75,051
Intergovernmental	2,215,684	9,719,127	-	-	-	1,431,015	13,365,826
Interest income	79,647	9,833	22,056	8,953	1,122	852	122,463
Charges for services	488,556	-	-	1,319,547	-	291,575	2,099,678
Other income	258,971	42,498	8,681	-	-	241,379	551,529
TOTAL REVENUES	18,281,663	9,771,458	30,737	1,328,500	1,122	1,964,821	31,378,301
EXPENDITURES							
Current:							
General government	1,559,089	-	-	-	-	31,614	1,590,703
Public safety	2,475,119	-	-	-	-	-	2,475,119
Public works	2,846,026	-	-	819,477	-	28,790	3,694,293
Public services	919,785	-	524	-	-	527,748	1,448,057
General assistance	28,657	-	-	-	-	-	28,657
Education	-	15,346,701	-	-	-	1,600,755	16,947,456
County tax	741,256	-	-	-	-	-	741,256
TIF	277,510	-	-	-	-	-	277,510
Unclassified	120,789	-	-	-	-	6	120,795
State of Maine on-behalf payments	-	1,082,614	-	-	-	-	1,082,614
Capital outlay	-	-	-	-	74,938	1,637,710	1,712,648
Debt service - Town	531,532	-	42,450	107,168	-	-	681,150
TOTAL EXPENDITURES	9,499,763	16,429,315	42,974	926,645	74,938	3,826,623	30,800,258
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	8,781,900	(6,657,857)	(12,237)	401,855	(73,816)	(1,861,802)	578,043
OTHER FINANCING SOURCES (USES)							
Bond proceeds	-	-	-	-	1,500,000	752,055	2,252,055
Transfers in	-	7,387,643	-	-	-	1,010,586	8,398,229
Transfers (out)	(8,133,983)	(238,188)	-	-	-	(26,058)	(8,398,229)
TOTAL OTHER FINANCING SOURCES (USES)	(8,133,983)	7,149,455	-	-	1,500,000	1,736,583	2,252,055
NET CHANGE IN FUND BALANCES	647,917	491,598	(12,237)	401,855	1,426,184	(125,219)	2,830,098
FUND BALANCES - JULY 1	2,640,262	531,124	980,742	1,403,876	-	1,748,644	7,304,648
FUND BALANCES - JUNE 30	$ 3,288,179	$ 1,022,722	$ 968,505	$ 1,805,731	$ 1,426,184	$ 1,623,425	$ 10,134,746

See accompanying independent auditors' report and notes to financial statements.

Statement F

TOWN OF LISBON, MAINE
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2020

Net change in fund balances - total governmental funds (Statement E)	$ 2,830,098
Amounts reported for governmental activities in the Statement of Activities (Statement B) are different because:	
Governmental funds report capital outlays as expenditures while Governmental activities report depreciation expense to allocate those expenditures over the life of the assets:	
Capital asset acquisitions	2,042,254
Capital asset disposals	(122,907)
Depreciation expense	(1,702,899)
	216,448
Revenues in the Statement of Activities that do not provide current financial resources as revenues in the funds:	
Taxes and liens receivable	104,420
Deferred outflows of resources are a consumption of net position by the government that are applicable to a future reporting period and therefore are not reported in the funds:	
Pensions	75,144
OPEB	220,785
	295,929
Debt proceeds provide current financial resources to governmental funds, but issuing long-term liabilities in the Statement of Net Position.	(2,252,055)
Repayment of long-term debt principal is an expenditure in the governmental funds, but the repayment reduces long-term obligations in the Statement of Net Position	1,721,310
Deferred inflows of resources are an acquisition of net position by the government that are applicable to a future reporting period and therefore are not reported in the funds:	
Pensions	(52,998)
OPEB	(194,059)
	(247,057)
Some expenses reported in the Statement of Activities do not require the use of current resources and therefore are not reported as expenditures in governmental funds:	
Accrued compensated absences	102,732
Net pension liability	(157,612)
Net OPEB liability	(69,990)
	(124,870)
Change in net position of governmental activities (Statement B)	$ 2,544,223

See accompanying independent auditors' report and notes to financial statements.

Notes 3 & Note 4

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

NOTE 3 - INTERFUND RECEIVABLES AND PAYABLES

Interfund balances at June 30, 2020 consisted of the following individual fund receivables and payables:

	Receivables (Due From)	Payables (Due To)
General Fund	$ 277,712	$ 5,711,124
Education Fund	1,305,055	38,188
Loan Program	-	119,757
Treatment Plant Fund	1,412,419	-
Pinewood Road Fund	1,426,184	-
Non major Special Revenue Funds	1,470,265	119,602
Non major Capital Projects Funds	97,201	165
	$ 5,988,836	$ 5,988,836

The result of amounts owed between funds is considered to be in the course of normal operations by the Town. Reconciliation of the amounts owed between funds may or may not be expected to be repaid within one year in their entirety due to the recurring nature of these transactions during operations.

NOTE 4 - INTERFUND TRANSFERS

At June 30, 2020, the Town had the following interfund transfers:

	Transfers From	Transfers To
General Fund	$ -	$ 8,133,983
Education Fund	7,387,643	238,188
Non major Special Revenue Funds	970,860	-
Non major Capital Projects Funds	39,726	26,058
	$ 8,398,229	$ 8,398,229

Interfund transfers are the results of legally authorized activity and are considered to be in the course of normal operations.

Note 5

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

The following is a summary of changes in capital assets for the year ended June 30, 2020:

	Balance 7/1/19 (Restated)	Additions	Disposals	Balance 6/30/20
Governmental activities: Non-depreciated assets:				
Land	$ 1,048,575	$ -	$ -	
Construction in progress	874,20	752,220	-	1,626,426
	1,922,781	752,220		2,675,001
Depreciated assets:				
Land improvements	500,203	-	-	500,203
Buildings	31,336,858	9,09	-	31,345,956
Equipment and vehicles	9,274,484	1,272,807	(1,662,878)	8,884,413
Infrastructure	22,409,485	8,12	-	22,417,614
	63,521,030	1,290,034	(1,662,878)	63,148,186
Less: accumulated depreciation	(39,293,321)	(1,702,899	1,539,971	(39,456,249
	24,227,709	(412,865	(122,907)	23,691,937
Net capital assets	$ 26,150,490	339,35	(122,907	26,366,938

Current year depreciation:

General government	$ 135,165
Education	711,360
Public safety	156,284
Public works including infrastructure	700,090
Total depreciation expenses	$ 1,702,899

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

	Balance, 1/1/19	Additions	Disposals	Balance, 12/31/19
Business-type activities:				
Non-depreciated assets:				
Land	$ 94,002	$ -	$ -	$ 94,002
Construction in progress	46,121	70,000	(13,544)	102,577
	140,123	70,000	(13,544	196,579
Depreciated assets:				
Structures and improvements	1,570,387	3,998	(3,000	1,571,385
Wells and springs	220,805	-	-	220,805
Pumping equipment	578,559	-	-	578,559
Water treatment equipment	879,466	25,100	(13,000	891,566
Reservoir	159,421	-	-	159,421
Mains	4,056,109	157,390	(5,000	4,208,499
Services	561,098	31,135	(11,000	581,233
Meters	310,432	11,646	(6,000	316,078
Hydrants	323,503	2,884	(500	325,887
Office furniture and fixtures	13,447	1,575	(1,070	13,952
Transportation	126,923	-	-	126,923
Tools and shop equipment	20,871	-	-	20,871
Laboratory	4,347	-	-	4,347
Power operated equipment	41,120	-	-	41,120
Communications equipment	143,500	-	-	143,500
Miscellaneous equipment	14,740	-	-	14,740
	9,024,728	233,728	(39,570	9,218,886
Less: accumulated depreciation	(3,300,675)	(202,217)	39,570	(3,463,322)
Net capital assets	5,724,053	31,511	-	5,755,564
Total net capital assets	$ 5,864,176	$ 101,511	$ (13,544)	$ 5,952,143

Note 6

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

NOTE 6 - LONG-TERM DEBT

The following is a summary of changes in long-term debt for the year ended June 30, 2020:

	Balance 7/1/19 (Restated)	Additions	Reductions	Balance 6/30/20	Due Within One Year
Governmental activities:					
Bonds payable	$ 11,597,204	$ 1,500,000	$ (1,505,685)	$ 11,591,519	$ 1,376,128
Bond anticipation note payable	874,206	752,055	-	1,626,261	-
Notes from direct borrowings payable	2,246,988	-	(215,625)	2,031,363	163,682
Totals	$ 14,718,398	$ 2,252,055	$ (1,721,310)	$ 15,249,143	$ 1,539,810

The following is a summary of changes in long-term debt for the water department for the year ended December 31, 2019:

	Balance, 1/1/19	Additions	Reductions	Balance, 12/31/19	Due within one year
Business-type Activities:					
Bonds payable	$ 2,252,439	$ -	$ (254,011)	$ 1,998,428	$ 256,959

The following is a summary of the outstanding bonds payable:

	Governmental Activities	
	Town	School
$500,000 Bond issued July 2000. Interest is stated at a fixed rate of 1.00%, with varying annual principal installments. The bond is part of the intermediary relending loan program and will be retired with annual payments from the Loan Program Fund. Maturity in July 2026.	$ 142,746	$ -
$12,899,710, 2004B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2024. Interest is charged at a fixed rate varying from 3.00% to 4.677% per annum. Annual principal installments are $644,985.	-	3,224,930
$368,000, 2005B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2020. Interest is charged at a fixed rate varying from 4.576% to 6.546% per annum. Annual principal installments are from $12,855 to $32,558.	32,558	-

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

NOTE 6 - LONG TERM DEBT (CONTINUED)

	Governmental Activities	
	Town	School
$350,000, 2004FR General Obligation Bond due in annual principal installments and semiannual interest installments through April 2024. Interest is charged at a fixed rate of 1.93% per annum. Annual principal installments are $17,500.	70,000	-
$500,000, 2005FR General Obligation Bond due in annual principal installments and semiannual interest installments through October 2025. Interest is charged at a fixed rate of 1.43% per annum. Annual principal installments are $25,000.	150,000	-
$540,000, 2006C General Obligation Bond due in annual principal installments and semiannual interest installments through November 2021. Interest is charged at a fixed rate varying from 1.80% to 6.25% per annum. Annual principal	72,000	-
$1,310,855, 2009B General Obligation Bond due in annual principal installments and semiannual interest installmentsthrough November 2019. Interest is charged at a fixed rate varying from 2.726% to 5.58% per annum. Annual principal	-	-
$1,070,000, 2010R General Obligation Bond due in annual principal installments and semiannual interest installmentsthrough November 2030. Interest is charged at a fixed rate varying from 3.36% to 5.75% per annum. Annual principal	588,500	-
$350,000, 2010R Qualified School Construction Bond due in annual principal installments and semiannual interest installments through November 2030. Interest is charged at a fixed rate of 5.28% per annum. Annual principal installments are	-	35,000
$270,000, 2011E General Obligation Bond due in annual principal installments and semiannual interest installmentsthrough November 2021. Interest is charged at a fixed rate varying from 0.5% to 5.5% per annum. Annual principal	54,000	-
$5,695,714, 2014B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2034. Interest is charged at a fixed rate from 0.430% to 3.786% per annum. Annual principal installments are	-	4,271,785

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

NOTE 6 - LONG TERM DEBT (CONTINUED)

	Governmental Activities	
	Town	School
$500,000, 2014B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2024. Interest is charged at a fixed rate varying from 0.43% to 2.65% per annum. Annual principal	-	250,000
$1,500,000, 2017B General Obligation Bond due in annual principal installments and semiannual interest installments through November 2027. Interest is charged at a fixed rate varying from 1.263% to 2.710% per annum. Annual principal	1,200,000	-
$1,500,000, 2020A General Obligation Bond due in annual principal installments and semiannual interest installments through November 2030. Interest is charged at a fixed rate varying from 1.19% to 1.74% per annum. Annual principal installments are $150,000.	1,500,000	-
Total Bonds Payable - Governmental Activities	$ 3,809,804	$ 7,781,715
Total Bonds Payable	$ 11,591,519	

	Business-type Activities
Bonds payable:	
Bond payable to Maine Municipal Bond Bank, due in annual principal and interest payments of $174,937. Interest is charged at an annual fixed rate of 2.05%. Maturity in 2024.	$ 831,255
Bond payable to Maine Municipal Bond Bank, due in annual principal payments of $19,650. Interest is charged at a varying annual fixed rate from 3.0% to 5.0%. Maturity in 2025.	117,900
Bond payable to Maine Municipal Bond Bank, due in annual principal payments of $48,500. Interest is charged at a varying annual fixed rate from 4.01% to 5.75%. Maturity in 2030.	533,500
Bond payable to Maine Municipal Bond Bank, due in annual principal and interest payments of $44,254. Interest is charged at a varying annual fixed rate from 0.43% to 3.79%. Maturity in 2034.	515,773
Total bonds payable	$ 1,998,428

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

NOTE 6 - LONG TERM DEBT (CONTINUED)

In 2010, the Town issued a Series 2010R Public Improvement Qualified School Construction Bond for $350,000. This bond is eligible for federal interest subsidy payments equal to 92.9% of the true interest cost of the bond as provided in the American Recovery and Reinvestment Act (ARRA) and the Hiring Incentives to Restore Employment (HIRE) Act.

Due to mandatory federal spending cuts that went into effect March 1, 2013 with sequestration, the federal interest subsidy payments are being adjusted downward. The current sequestration reduction rate is 7.3 percent and is subject to change at any time. The total financial impact to the Town is unknown.

On May 15, 2018, the Town issued a bond anticipation note for up to $6,543,000 at an interest rate of 2.90% through First National Bank in anticipation of a bond. The Town refinanced the bond anticipation note with the issuance of a bond on March 24, 2020, through First National Bank, in the amount of $6,543,000. The bond has an interest rate of 1.63% and is due on July 31, 2023.

The following is a summary of the outstanding notes from direct borrowings payable:

On December 15, 2014, the Town entered into a governmental Qualified Zone Academy Bond (QZAB) lease for $858,737. This is a lease financing agreement that is secured by all equipment associated with the upgrading of boilers, lighting, heat pumps, destratification fans, pellet handling and related energy improvements at school facilities including Lisbon High School, Middle School, Community School and Central Office. The Town is obligated to make annual debt service fund payments of $50,514 through December 2031. The scheduled payments by the Town assume projected earnings at a fixed rate of 5.63 percent. If the trustee fails to earn projected amounts, the Town will pay, in addition to its scheduled payments, the amount such that total payments in the Debt Service Fund will equal $858,737. Any additional financial impact to the Town is unknown. The outstanding amount as of June 30, 2020 is $651,069.

On December 15, 2014, the Town entered into two governmental Qualified Energy Conservation Bond (QECB) leases totaling $1,661,786. These are lease financing agreements that are secured by all equipment and controls associated with the heating system, lighting, ventilation, building envelop and relate energy upgrades at various Town facilities including the Lisbon High School, Middle School, Community School and Central Office. The Town is obligated to make annual debt service fund payments totaling $154,586 through December 2031. As of June 30, 2020, the outstanding balance is $1,276,709.

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

NOTE 6 - LONG TERM DEBT (CONTINUED)

On October 9, 2014, the Internal Revenue Service announced that effective October 1, 2014, QECB subsidy payments processed in FY2015 would be reduced by 7.3% because of sequestration. QECB sequestration was originally set to expire at the end of FY2021 but has since been extended twice, first through FY2023 and then, under legislation passed in February 2014, through FY2024. The sequestration reduction rate will be applied unless and until a law is enacted that cancels or otherwise impacts the sequester, at which time the sequestration reduction rate is subject to change. The financial impact to the Town is unknown.

On December 3, 2013, the Town entered into a capital lease agreement with Androscoggin Bank for a 2013 Sewer truck totaling $315,000. The annual lease payments of principal and interest are $37,313, at a fixed interest rate of 3.98%. Maturity in December 2022. The balance outstanding as of June 30, 2020 is $103,586.

The annual principal and interest requirements to amortize the bonds and notes from direct borrowings payable are as follows:

	Governmental Activities			
	Bonds payable		Notes from direct borrowings payable	
	Principal	Interest	Principal	Interest
2021	$ 1,376,128	$ 333,623	$ 163,682	$ 78,731
2022	1,458,768	292,669	169,518	72,895
2023	1,395,968	249,541	175,662	66,751
2024	1,396,169	205,072	144,816	60,284
2025	1,378,872	159,140	150,140	54,960
2026-2030	2,958,186	475,600	841,685	183,816
2031-2035	1,627,428	135,463	385,860	24,340
	$ 11,591,519	$ 1,851,108	$ 2,031,363	$ 541,777

TOWN OF LISBON, MAINE

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2020

NOTE 6 - LONG TERM DEBT (CONTINUED)

	Business-type Activities		
	Principal	Interest	Total
2020	$ 256,959	$ 60,499	$ 317,458
2021	260,110	55,204	315,314
2022	263,465	49,581	313,046
2023	267,014	43,707	310,721
2024	302,322	22,779	325,101
2025-2029	436,339	92,826	529,165
2030-2034	212,219	27,450	239,669
	$ 1,998,428	$ 352,046	$ 2,350,474

No interest costs were capitalized during the period. The amount of interest costs incurred and charged to expense for the year ended December 31, 2019 were $64,011.

All bonds and notes from direct borrowings payable are direct obligations of the Town, for which its full faith and credit are pledged. The Town is not obligated for any special assessment debt. All debt is payable from taxes levied on all taxable property within the Town.

Note 7

OTHER LONG TERM OBLIGATIONS

A summary of other long-term obligations for the year ended June 30, 2020 is as follows:

	Balance 7/1/19			Balance 6/30/20	Due Within One Year
Governmental activities:					
Accrued compensated absences	$ 594,391	$ -	$ (102,732)	$ 491,659	$ 122,915
Net pension liability	2,062,064	157,612	-	2,219,676	-
Net OPEB liability	3,939,510	69,990	-	4,009,500	-
Totals	$ 6,595,965	$ 227,602	$ (102,732)	$ 6,720,835	$ 122,915

Schedule 1

TOWN OF LISBON, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2020

	Budgeted Amounts			Variance
	Original	Final	Actual Amounts	Positive (Negative)
Resources (Inflows):				
Property taxes	$ 13,660,568	$ 13,650,568	$ 13,562,515	$ (88,053)
Excise taxes	1,605,000	1,605,000	1,601,239	(3,761)
Licenses and permits	61,857	61,857	75,051	13,194
Intergovernmental	2,148,383	2,148,383	2,215,684	67,301
Charges for services	555,477	555,477	488,556	(66,921)
Interest income	40,000	40,000	79,647	39,647
Interest/costs on liens	60,000	60,000	73,289	13,289
Other income	177,372	177,372	185,501	8,129
Amounts Available for Appropriation	18,308,657	18,298,657	18,281,482	(17,175)
Charges to Appropriations (Outflows):				
General government	1,785,525	1,731,040	1,559,089	171,951
Public safety	2,819,935	2,805,435	2,475,119	330,316
Public works	3,047,909	3,047,909	2,846,026	201,883
Public services	1,015,062	1,015,062	919,785	95,277
General assistance	37,677	37,677	28,657	9,020
County tax	722,337	722,337	741,256	(18,919)
TIF	772,605	277,510	277,510	-
Overlay/abatements	166,274	166,274	97,414	68,860
Debt service	531,116	531,116	531,532	(416)
Total Charges to Appropriations	10,898,440	10,334,360	9,476,388	857,972
EXCESS (DEFICIENCY) OF REVENUESOVER (UNDER) EXPENDITURES	7,410,217	7,964,297	8,805,094	840,797
OTHER FINANCING SOURCES (USES) Revenues in carryforward	-	-	181	181
Expenditures in carryforward accounts	-	-	(23,375)	(23,375)
Transfers (out) - carryforward balance	-	-	(82,149)	(82,149)
Transfers (out)	(7,410,217)	(7,974,297)	(8,051,834)	(77,537)
TOTAL OTHER FINANCING SOURCES (USES)	(7,410,217)	(7,974,297)	(8,157,177)	(182,880)
NET CHANGE IN FUND BALANCES	$ -	$ -	647,917	$ 657,917
FUND BALANCES - JULY 1			2,640,262	
FUND BALANCES - JUNE 30			$ 3,288,179	

See accompanying independent auditors' report and notes to financial statements.

Schedule C

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
ASSETS				
Cash and cash equivalents	$ 61,337	$ -	$ 28,631	$ 89,968
Due from other governments	147,056	-	-	147,056
Inventory	13,241	-	-	13,241
Due from other funds	1,470,265	97,201	-	1,567,466
TOTAL ASSETS	$ 1,691,899	$ 97,201	$ 28,631	$ 1,817,731
LIABILITIES				
Accrued payroll	$ 74,539	$ -	$ -	$ 74,539
Due to other funds	119,602	165	-	119,767
TOTAL LIABILITIES	194,141	165	-	194,306
FUND BALANCES				
Nonspendable	13,241	-	1,118	14,359
Restricted	1,039,769	-	27,513	1,067,282
Committed	308,113	97,201	-	405,314
Assigned	155,100	-	-	155,100
Unassigned	(18,465)	(165)	-	(18,630)
TOTAL FUND BALANCES	1,497,758	97,036	28,631	1,623,425
TOTAL LIABILITIES AND FUND BALANCES	$ 1,691,899	$ 97,201	$ 28,631	$ 1,817,731

See accompanying independent auditors' report and notes to financial statements.

Schedule D

TOWN OF LISBON, MAINE
COMBINING SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES				
Intergovernmental	$ 1,431,015	$ -	$ -	$ 1,431,01
Charges for services	291,575	-	-	291,57
Investment income	196	-	656	852
Other income	149,587	91,79	-	241,37
TOTAL REVENUES	1,872,373	91,79	656	1,964,82
EXPENDITURES Capital outlay	314,498	1,323,212	-	1,637,710
General government	10,034	21,580	-	31,614
Public works	28,790	-	-	28,790
Public services and payments	512,786	14,962	-	527,748
Education	866,534	-	-	866,534
Food service	734,221	-	-	734,221
Other	-	-	6	6
TOTAL EXPENDITURES	2,466,863	1,359,754	6	3,826,623
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(594,490)	(1,267,962)	650	(1,861,802)
OTHER FINANCING SOURCES				
(USES) Bond proceeds	-	752,055	-	752,055
Transfers in	970,860	39,726	-	1,010,586
Transfers (out)	-	(26,058)	-	(26,058)
TOTAL OTHER FINANCING SOURCES	970,860	765,723	-	1,736,583
NET CHANGE IN FUND BALANCES	376,370	(502,239)	650	(125,219)
FUND BALANCES - JULY 1	1,121,388	599,275	27,98	1,748,644
FUND BALANCES - JUNE 30	$ 1,497,758	$ 97,036	$ 28,63	$ 1,623,425

See accompanying independent auditors' report and notes to financial statements.

Schedule I

SCHEDULE I

TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR PERMANENT FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	Balances Beginning of Year		Revenues		Expenditures	Balances End of Year	
	Principal (Nonspendable)	Unexpended Income	Investment Income	Contributions and Other Receipts	Disbursements	Principal (Nonspendable)	Unexpended Income
Potter Patten Cemetery	$ 75	$ 313	$ 8	$ -	$ 1	$ 75	$ 320
Davis Cemetery Perpetual Care	-	24,392	583	-	-	-	24,975
Curtis Scholarship	413	17	9	-	1	413	25
Maine Research Company Charity Fund	630	2,141	56	-	4	630	2,193
Totals	$ 1,118	$ 26,863	$ 656	$ -	$ 6	$ 1,118	$ 27,513

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE J

TOWN OF LISBON, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN NET POSITION
FIDUCIARY FUNDS - PRIVATE-PURPOSE TRUST FUNDS
FOR THE YEAR ENDED JUNE 30, 2020

	Balances Beginning of Year		Additions		Deductions	Balances End of Year	
	Principal (Nonspendable)	Unexpended Income	Investment Income	Contributions and Other Receipts	Disbursements	Principal (Nonspendable)	Unexpended Income
Arthur E. Baron	$ -	$ 52	$ -	$ 550	$ -	$ -	$ 602
Blanche M. Jalbert Fund	3,365	1,787	64	-	-	3,365	1,851
Bryce McEwen Rotary Scholarship	-	13,120	202	-	500	-	12,822
Class of 1941 Scholarship Fund	-	22,630	272	-	-	-	22,902
Dunton Memorial	3,200	3,320	4	-	200	3,200	3,124
Earl Higgins Memorial	3,281	307	4	-	150	3,281	161
Farmer	-	19,465	48	1,874	2,000	-	19,387
Frank Wimmer Trust	-	16,585	2,124	-	2,000	-	16,709
Leon E. Bard, Sr. Memorial Music Scholarship Fund	1,952	804	-	-	-	1,952	804
Lisbon High School Memorial Scholarship Fund	7,482	1,166	117	-	400	7,482	883
Marion T. Morse Secretarial Award	1,000	258	1	-	100	1,000	159
Michael F. Strout Memorial Scholarship Fund	3,109	1,000	68	50	200	3,109	918
Richard S. Lander Scholarship Fund	4,924	8,663	13	-	250	4,924	8,426
Sugg Middle School Trust Fund	-	3,000	5	-	-	-	3,005
Walter Huston Memorial Scholarship	-	25,517	360	-	2,000	-	23,877
Totals	$ 28,313	$ 117,674	$ 3,282	$ 2,474	$ 7,800	$ 28,313	$ 115,630

See accompanying independent auditors' report and notes to financial statements.

Lisbon School Department

SCHOOL DEPARTMENT

Superintendent's Report

Strategic Educational Plan Update: As you may know, in 2012 and then again on March 24, 2018, the Lisbon School Department organized a community event that consisted of stakeholders from various groups and organizations to engage in conversations regarding our school department and community. The results of both of these efforts were the development of our Strategical Educational Plan. This plan has provided a shared vision and focus for our district needs and highlights the progress that has been made. Participants reviewed and revised a set of themes from our conversations that helped us prioritize our future efforts. It also provided us with an on-going sense of direction. In a continued effort to ensure that the goals and objectives within the Strategic Educational Plan are followed, back in 2012, the Lisbon School Department organized a Planning Team, which is comprised of volunteers from the community and staff. The Planning Team meets annually to summarize the progress that has been made meeting the specific responsibilities and goals outlined in the Strategic Educational Plan.

On behalf of the Lisbon School Department, I would like to again thank all of the individuals who have participated in these conversations and remind members of the community that our Strategic Educational Plan is available on our webpage. Please contact me directly at 353-6711 X1005 or rgreen@lisbonschoolsme.org if you are interested in serving on the Planning Team. The Strategic Educational Plan is comprised of four Guiding Principles that shape policies, programs, practices and project decisions system wide. The Guiding Principles for the Lisbon School Department state that in an ever-changing world:

- Everyone learns in different ways and different timeframes given the appropriate opportunities and resources,
- Learning is a life-long endeavor that requires a personal and community investment,
- Student learning requires complex thinking and problem-solving skills to meet the student needs; and,
- Educators require ongoing professional development in order to facilitate and model innovative education.

Within the Guiding Principles, are common themes, goal statements and action strategies to help provide a guide and direction for the Lisbon School Department. The major themes of the plan include curriculum, instruction, culture, communication, partnerships and family engagement. Within these themes, there are action strategies (objectives) that provide the big picture ideas that express the common ground and shared sense of direction of the community and school department.

Capital Plan Update: On December 10, 2018, the Lisbon School Department approved the revised Capital Plan. Over the last several years, there has been an emphasis on renovations at the Lisbon High School, but because of our needs and through our recent conversations, we are now shifting the focus to scheduling renovations at the PWS Middle School. Members of the Facilities Committee and the Lisbon Performing Arts Center Initiative (LPACI) have held various meetings throughout the year to prioritize our efforts, which also include some immediate renovations to the Performing Arts Center and the installation of the lights on the football/track field. Overall, it was another great year and I would like to again thank the citizens of Lisbon for your continued support of our schools and it is a pleasure to serve as your Superintendent.

Richard Green, Ed. D.
Superintendent of Schools

Lisbon School Department

Gartley Street Report

The Gartley Street School (GSS) was established in the 2016-2017 school year. GSS encompasses a K – 12 Day Treatment Program and an Alternative Education program for juniors and seniors.

GSS Day Treatment Details:
The Day Treatment Program support students with diagnosed behavioral needs. The staff are certified Behavioral Health Professionals, Educational Technicians and Safety Care Specialists. Social Workers provide trauma focused therapy, using CBT and DBT techniques, along with implementation of behavior, crisis and individual treatment plans. The program is highly structured with a point and level system and uses reward based incentives and specialized instruction strategies to encourage success. Social emotional standards are embedded within the program and are the primary focus of treatment. Our long-term goal is to have students return to the mainstream setting with coping skills, social emotional intelligence, and strategies to be a successful citizen in society.

Census for 2019-2020 School Year:
The Day Treatment Program has a continually changing enrollment. Our current enrollment is 29 students in Grades 2 – 11. However, this number fluctuates throughout the year. We currently have six (6) Out of District students who send in district payments for tuition to attend our program.

Teachers, Service Providers, and Support Staff:
There are three (3) Special Education Teachers, two (2) Social Workers, 11 Educational Technicians/Behavioral Health Professionals, and one (1) Administrative Assistant. District employees provide Occupational Therapy, Speech and Language Therapy, and Physical Therapy as ordered by student's Individual Education Plans.

Alternative Education Program Details:
The Alternative Education Program is for students in Grades 9 – 12 who are more successful in a non-traditional school setting. This program focuses on small classroom instruction, expeditionary learning, real world curriculum, and social emotional intelligence. Students are offered support and guidance for their post high school life, including tours of colleges, assistance with the FAFSA and other required forms, and apprenticeships. Courses offered include, but are not limited to, Real World Math, Life Skills, Cooking, Social Studies, and Aquatic Studies. All courses meet the 21st Century Learning Framework, Common Core Standards, and incorporate Lisbon School based essential standards. Courses may change each quarter and may be offered through an online learning platform.

Census for 2019-2020 School Year:
The Alternative Education Program has a continually revolving enrollment. The current enrollment is 13, with 10 seniors and 3 juniors. Referrals are received throughout the school year.

Teachers, Service Providers, and Support Staff:
There is one (1) Teacher and two (2) Educational Technicians.

Barbara Morris
Gartley Street Director

Lisbon School Department

Lisbon Community School Report

Lisbon Community School serves approximately 670 students in grades Pre-K through five. Students are arranged in thirty-four home rooms and specialized programming is provided students identified with particular learning needs including services such as Title I; Special Education, and Gifted and Talented Education.

School Safety is always a high priority at LCS. With 670 students arriving and departing each day, procedures are continually reviewed and adjusted. It takes the combined efforts of parents, teachers, bus aides, drivers and office staff to ensure student safety. Thank you for following our pick up and drop off procedures to ease the traffic congestion and to prevent students from needing to cross traffic to enter the school safely. Another key part of our school safety system is our school resource officer. Our School Resource officer is shared throughout the district and is in our school as often as possible working with students, parents, teachers, and administration and our Fire Fighters come in yearly to teach fire safety.

We continue to refine our teaching practices and to utilize our internal assessments for grades PreK-5. This year we are expanding NWEA testing to include grades K-5 and implementing a new progress monitoring system for students needing additional assistance as we are still not satisfied with our testing results. We are in our fourth year of full implementation of Every Day Math, and a new Writing Curriculum in all grades and are in our second year of full implementation of a rigorous reading program in grades K-5. We are also offering additional supports for students with social emotional needs which impact their learning through expanding the implementation of a system of School Wide Positive Behavioral Interventions and Supports.

We are following the guidance of our districts Strategic Learning Plan and moving toward full implementation of a standards based curriculum that recognizes that "All students learn in different ways and in different time frames." To help us more toward this vision more quickly staff members have volunteered to serve on school leadership teams as well as a student assistance team. Parents and community members are welcome to join our PTO and to attend volunteer classes to be able to volunteer in our school. Examples of activities funded by the PTO that enrich our students learning include: field trips; guest speakers; monthly social events, staff appreciation and more.

Our 5th annual Celebration of Learning was held in the spring and was very well attended by staff, students, and community members. We are all very thankful to the community for your continued support and we invite you to attend our annual celebrations of learning to see some examples of the great work our students and staff do on a regular basis throughout the year.

Our students deserve the very best we can offer them. By working together toward this goal, we can guarantee our students a bright and promising future.

Robert Kahler
Principal, Lisbon Community School

Lisbon School Department

Lisbon High School Report

Lisbon High School provides educational programming for grades 9-12 and has a current student census of 339 high school students, which includes our students that are placed in day treatment (8) and alternative education (11) located at our Gartley Street School. We currently have two homeschooled students. As of October 18, 2019, we have 318 students in the traditional high school setting. Forty-seven students attend vocational programming at LRTC and seven students attend Region l0. These opportunities continue to support our district vision of "students learn in different ways and in different timeframes."

We are fully staffed at Lisbon High School. We currently have 2 administrators (l Principal, .5 Assistant Principal/.5 Activities Director), 1 Administrative Assistant, 1 Secretary, 2 Guidance Counselors, 13 Core Content teachers (3 Science, 4 Math, 4 English, 2 Social Studies), 3 Special Education, 1.5 Physical Education/.5 Health, 1.5 Foreign Language (French and .5 Spanish), 2 Art, .5 Music, .5 School Nurse, 1 Jobs for Maine Graduates, .5 Technology, 2 Study Hall monitors, 1 Library Educational Technician III, 4 Special Education Technicians, 1 day time custodial staff, and 4 lunch personnel.

Lisbon High School offers a variety of core content and elective courses, consisting of varied levels: Conceptual, Academic, Honors and Advanced Placement (AP). Each day we offer alternating Red and White days with four 78 minute periods (block schedule). We continue to offer supports for our students in the form of a Student Assistance Team (SAT), Response to Intervention (RTI), individual appointments with teachers, and leveled courses. A passing grade at Lisbon High School is 2.5. All students are required to obtain 22 credits to earn a high school diploma from Lisbon High School.

Lisbon High School has been working on compiling data to transition to a new student information system (moving from Web2School to PowerSchool). This system was chosen by our faculty leaders at each school within the district and we are diligently "fine tuning" the information for implementation this school year. We have revised our grading procedures at the high school for students in order to support students with "non-academic" skillsets that pertain to the 21st Century Learning Expectations (i.e. meeting deadlines, timelines, etc.). We continue to support our attendance initiative to increase student attendance and accountability. When a student is not in attendance, this impacts not only their own learning, but also the flow of classroom lessons for other students to learn. Our school not only focuses on the academic knowledge students gain, it also assists students with life skills such as being on time, interacting and engaging with others, how to manage conflict with peers/staff (or deal with people you may not agree with), time management with "downtime" (study halls for example), and how to involve yourself in daily school occurrences (some you may enjoy and others you may not). We continue to promote inclusiveness and building positive rapport between faculty and students through the use of community Restorative Circles and our newly formed Greyhound Gratitude Group. This group helps to develop comradery amongst our staff so we are ready to support our students! Student Voice Committee (SVC) continues to be an important group that we are fostering to enhance our student input within our school. This group works to improve our school culture and generate innovative ideas to implement within our school.

We offer many extracurricular activities within our school from sports to clubs! Sports at Lisbon High School consist of football, soccer, track, field hockey, basketball, baseball, softball, cheering, and co-ops with wrestling, indoor track, hockey, golf, swimming and Unified Sports. Students have been very involved in various activities such as Drama Club, Band/Chorus, Art Club, SADD (Students Against Destructive Decisions), Key Club, National Honor Society, French Club, Science Olympiad, Olympia Snow Women's Leadership, Yearbook, GSTA (Gay, Straight, Transgender Alliance), The Beehive, and Dungeons and Dragons.

We ask of the community and parents to continue with the positive involvement within our school and support of our student programming. Thank you for the ongoing involvement and collaboration to prepare our students for the real world.

Susan E. Magee
Principal, Lisbon High School

Lisbon School Department

Philip W. Sugg Middle School Report

Philip W. Sugg Middle School has 258 students enrolled in 6th, 7th, and 8th grade. High academic, behavioral, and social expectations are priorities for every single student. We prepare them for success as life-long learners and involved citizens. Our budget is predicated upon educating students to be future contributing members of the community, preparing them for a world full of careers that may not yet exist.

We help develop students through the lens of the whole child. Restorative Practices and experiential learning opportunities are focused on strengthening citizenship, character, and leadership qualities. In addition, technology is integrated into every classroom in the school. Each student is equipped with a 1-to-1 laptop and use cutting edge technology in order to solidify their skill set for future endeavors.

As of September 8, 2020, Philip W. Sugg Middle School has 1.5 Administrators, a .5 Activities Director, 12 Classroom Teachers, 4 Special Education Teachers, 6 shared Exploratory Teachers (P.E., Health, Music, Art, Spanish, and Technology), 1 Jobs for Maine Graduates Teacher, 1 shared G/T Teacher, 1 Library Educational Technician, 1 School Nurse, 8 Special Services Educational Technicians, 1 School Secretary, 1 Administrative Secretary, 2 Custodians, and 3 Lunch Personnel.

Philip W. Sugg Middle School utilizes trimester grading periods and instructs students in order to support their ability to demonstrate proficiency through common core, proficiency-based standards. Daily, students have a designated "Target Time" for focused Social-Emotional Learning (SEL), and, enrichment or Response-To-Intervention (RTI) instruction. Our NWEA and MEA test scores over the past two years have often exceeded scores for national averages in English/Language Arts and Science.

We were recognized on our State of Maine School Report Card for our students' distinguished yearly progress in Literacy and also gaining recognition from a national school rating organization as a top 10 Maine middle school for students' academic progress. Personifying that trend, Nicole Sautter, one of our seventh-grade ELA/S.S. teachers was selected as the 2020 recipient of the Androscoggin County Teacher of the Year award.

When not impacted by the pandemic, we offer a wide range of learning opportunities before, during, and after the school day has concluded. This includes clubs focused in Drama, Art, Civil Rights, Yearbook, Culinary, 3-D Printing, Stop-Motion Video, as well as instrumental and choral music lessons and competitive, championship-winning team sports for every season. Our Parent Teacher Organization (PTO) organizes a number of activities and fundraisers culminating in the 8th-grade graduation. Finally, we wish to thank our community for their consistent support as we continue to be entrusted with the education of the future of our Lisbon and Lisbon Falls communities.

Ryan McKenney
Principal, Philip W. Middle School

Lisbon School Department

School

Department Salary Report

The following School Department personnel for FY 2019-2020 were as follows:

Adult Ed	Title	Salary
Palmer, James	Director	$ 11,865.00

Central Office	Title	Salary
Byras, Kelly A	Secretary	$ 34,713.00
Churchill, James B	Technology	$ 59,480.00
Colello, Julie	Director of Curriculum	$ 73,443.00
Glennon, Kathleen	Student Services Director	$ 91,330.00
Green, Richard A	Superintendent	$ 106,497.00
Levesque, Louise	Accts. Payable	$ 37,326.00
Huston, Eva	HR/PR Specialist	$ 42,310.00
Kenney, Lesa	Admin. Secretary Student Services	$ 38,563.00
McCrater Haley M	Business Manager	$ 62,922.00
Robitaille, Lolita	Admin. Assistant	$ 50,748.00

Co-Curricular	Title	Salary
Adams, Joshua	Coach	$ 1,270.00
Adams, Nicole C	Coach	$ 2,812.00
Albasini, TheodoreD	Coach	$ 3,629.00
Barker, Michelle V	Coach	$ 2,586.00
Card, Richard	Coach	$ 3,402.00
Coughlin, John	Coach	$ 5,172.00
Libby, Jennifer	Coach	$ 408.00
Martin, Steven J.	Coach	$ 1,905.00
Petrie, Julie	Coach	$ 3,272.00
Rhoda, Shawn	Coach	$ 3,402.00
Russo, Giana R.	Coach	$ 1,905.00
Sautter, Douglas	Coach	$ 2,883.00
Williams, Jeremy S	Coach	$ 5,602.00
Wilson, Annette M.	Class Advisor	$ 408.00

Custodial/Transportation	Title	Salary
Arndt, Kathleen N	Trans Specialist	$ 16,053.00
Arndt, Marjorie D	Custodian/Bus Driver	$ 34,847.00
Brown, Craig	Bus Driver	$ 16,536.00
Campoli, John	Trans Specialist	$ 25,491.00
Charest, Marcel	Custodian/Bus Driver	$ 45,439.00
Chase, Kenneth	Trans Specialist	$ 1,323.00
Combs, Richard	Custodian/Bus Driver	$ 44,799.00
Curtis, Heather	Trans Specialist	$ 31,535.00
Gamache, Leland	Custodian/Bus Driver	$ 43,358.00
Goodwin, Deborah F	Custodian/Bus Driver	$ 38,232.00
Harvey, William	Custodian	$ 27,864.00
Hess, Vincent W	Trans Specialist	$ 13,466.00

Johansen, David A	Custodian/Bus Driver	$ 34,552.00
Judd, David	Van/Bus Driver	$ 35,068.00
King, Donald	Custodian	$ 11,040.00
Laffely, Matthew	Custodian	$ 26,786.00
Lague, Debra	Trans Specialist	$ 18,564.00
Leblanc, Penny	Custodian	$ 25,216.00
McDougall, Arthur E	Bus Driver	$ 1,455.00
Mcgrath, Thomas F.	Custodian	$ 3,500.00
Morse, Walter	Custodian	$ 13,212.00
O'Brien, Ronnie	Custodian/Bus Driver	$ 168.00
Ouellette, George A	Director	$ 75,777.00
Powell, Michael	Custodian	$ 38,716.00
Reeves, John	Trans Specialist	$ 12,830.00
Robitaille, Gerard H	Trans Specialist	$ 13,995.00
Robitaille, H George	Bus Driver	$ 25,651.00
Robitaille, Joseph M	Groundskeeper	$ 31,263.00
Sargent, Janice	Trans Specialist	$ 9,014.00
Weeks, Susan	Custodian/Bus Driver	$ 1,860.00

Lisbon Community School	**Title**	**Salary**
Albert, Amy	Ed Tech III	$ 10,887.00
Arndt, Mary	Teacher	$ 58,951.00
Auclair, Roxanne L	Teacher	$ 56,262.00
Barrows, Lily	Teacher	$ 39,591.00
Bickford, Marcia	Teacher	$ 55,930.00
Biscoe, Joanna	Teacher	$ 55,863.00
Blethen, Roxanne M	Ed Tech II	$ 34,577.00
Doughty, Stephanie L	Admin. Secretary	$ 40,781.00
Farrell, Anne	Teacher	$ 42,369.00
Fogg, Betty	Teacher	$ 55,167.00
Furrow, Debora A	Teacher	$ 54,870.00
Gleason, Kathy L	Teacher	$ 61,201.00
Hardison, Susan	Teacher	$ 45,847.00
Harmon, Emily	Teacher	$ 30,784.00
Harriman, Katrina	Teacher	$ 19,007.00
Hunter, Kristen M.	Teacher	$ 29,826.00
Kahler, Robert M	Principal	$ 82,067.00
Kilby-Chesley, Lois	Teacher	$ 39,172.00
Lacasse, Linda L	Teacher	$ 57,524.00
Lamb, Sara	Teacher	$ 10,413.00
LaPerriere, Gabrielle	Teacher	$ 23,359.00
Laudieri, Deardra	Secretary	$ 7,144.00
Lemmings, April	Teacher	$ 50,631.00
Lewis, Cassandra	Teacher	$ 30,945.00
Liscovitz, Katherine T	Teacher	$ 38,467.00
Livermore, Krystal R.	Teacher	$ 13,212.00
Merritt, Brooke	Ed Tech II	$ 19,361.00
Michel, Andrew	Wellness/PE	$ 38,692.00
Morrow, Sheri L	Teacher	$ 50,205.00
O'Brien-Brown, Amy	Teacher	$ 62,304.00
O'Connell, Kendra	Teacher/Cert. Chair	$ 63,844.00
Peacock, Megan	Teacher	$ 36,952.00
Phillips, Jody	Ed Tech II	$ 22,030.00

Pinard, Mandy L	Teacher	$ 56,715.00
Plummer, Stephanie	Ed Tech II	$ 6,724.00
Quinn, Kaili	Teacher	$ 37,874.00
Rimiller, Donna	Librarian	$ 40,984.00
Roberge, Kymberly	Nurse	$ 33,306.00
Robertson, Tara M	Teacher	$ 33,780.00
Rodrigue, Debra	Asst Principal	$ 54,084.00
Rodrigue, Megan	Teacher	$ 20,190.00
Russell, Ashley	Teacher	$ 12,825.00
Spungen, Leanna	Teacher	$ 30,925.00
St. Pierre, Amy L	Teacher	$ 60,121.00
St. Pierre, Phyllis M	Teacher	$ 49,836.00
Stevens, Makayla M	Teacher	$ 37,056.00
Tibbetts, Angela D.G.	Teacher	$ 52,116.00
Turgeon, Danyelle	Teacher	$ 20,794.00
Walls, Shauna	Ed Tech II	$ 49,545.00
Watras, Matthew N	Teacher	$ 62,786.00
Webber, Natalie	Teacher	$ 55,749.00
Welch, Aliza J	Teacher	$ 55,341.00
Wetzel, Cindy A	Ed Tech II	$ 14,146.00

P.W. Sugg Middle School	**Title**	**Salary**
Amari, Alyssa L	Teacher	$ 36,790.00
Antl, Debra M	Teacher	$ 50,239.00
Beeton, Kyle	Teacher	$ 48,451.00
Brown, Suzanne A	Secretary	$ 39,141.00
Bryce, Mary	Teacher	$ 12,005.00
Cornish, Madelyn	Teacher	$ 54,156.00
Dionne, Karin	Teacher	$ 39,013.00
Dupal. Shelia	Secretary	$ 36,366.00
Elwell, Claudia	Teacher	$ 55,267.00
Giard, Kate	Teacher	$ 33,415.00
Giguere, Rhonda	Teacher	$ 22,766.00
Macdonald, Lori	Nurse	$ 47,408.00
Martin, Melissa E	Teacher	$ 53,778.00
Mccarthy, Pauline	Teacher	$ 55,012.00
Mckenney, Ryan	Principal	$ 77,293.00
Mendelson, Patricia M	Teacher	$ 51,655.00
Normandeau, Kelsey	Teacher	$ 33,991.00
Pane, Alessandro	Teacher/Music	$ 23,470.00
Pelkey, Stephanie	Teacher	$ 31,210.00
Pelletier, Kaitlynn A.	Music Teacher	$ 13,172.00
Proctor, Natasha	Teacher	$ 47,207.00
Ridley, Randall S	Teacher/Coach	$ 51,378.00
Rouleau, Stacy-Lynn	Teacher	$ 57,334.00

Student Services	**Title**	**Salary**
King, Annika	Resiliency, Resource/Trauma Coach	$ 12,520.00
Kuhl, Hillary	Ed Tech III	$ 26,949.00
Landry, Shawna J.	Ed Tech II	$ 4,184.00
Ley, Kamis	Teacher	$ 40,504.00
Marini, Samantha L	Social Worker	$ 52,536.00
McKay, Jolene	Ed Tech I	$ 24,936.00

Melvin, Amy M	Asst Physical Therapist	$ 35,966.00
Marzenell, Samuel	Ed Tech III	$ 18,813.00
Milazzo, Christina M	Teacher	$ 50,714.00
Morrill, Ann	Ed Tech III	$ 28,680.00
Michaud, Paula	Ed Tech III	$ 936.00
Mossman, Nicole	Speech	$ 14,373.00
Nailor, Lynda J	Ed Tech I	$ 18,719.00
Petroulis, Ana	Teacher	$ 38,152.00
Pinkham, Caroline	Psych Provider	$ 45,620.00
Poulin, Jean	Ed Tech III	$ 21,690.00
Purcell, Samantha D	Ed Tech III	$ 10,436.00
Rogers, Catherine	Speech Path.	$ 31,096.00
Roy, Terry	Ed Tech II	$ 27,839.00
Smith, Sondra M.	Ed Tech III	$ 26,225.00
Sousa-Tripp, Leo	Ed Tech II	$ 11,866.00
Stewart, Brooke	Ed Tech III	$ 22,971.00
Sult, Heather M	Ed Tech II	$ 18,140.00
Trask, Dolores	Ed Tech II	$ 25,830.00
Turcotte, Ellen	Ed Tech III	$ 22,855.00
Valliere, Heather	Speech	$ 44,768.00
Ward, Brandon L	Ed Tech II	$ 13,364.00
Ward, Melissa	Ed Tech III	$ 26,664.00
Welch, Diane	Teacher	$ 50,666.00
Welch, Susan	Teacher	$ 56,542.00
Woolf, Kariann E	Ed Tech II	$ 20,719.00
York, Tammy M	Ed Tech I	$ 23,557.00

Other Staff	**Title**	**Salary**
Bell, Edward	Tutor	$ 3,669.00
Bennett, Charlene	Sub	$ 450.00
Blethen, Emma	Sub Nurse	$ 186.00
Bornstein, Susan	Sub	$ 6,864.00
Chase, Lorraine	Sub	$ 1,764.00
Chattick, Cale N.	Sub	$ 1,716.00
Dudar, Amy	Sub Nurse	$ 90.00
Fusaro, Jeannette M	Sub	$ 2,766.00
Gerlek, Susan	Sub	$ 720.00
Gurney, Sherry	Sub	$ 6,123.00
Hester, Dawn	Sub	$ 850.00
Kropp, Suzanne R.	Sub	$ 33.00
Marquis, Louise	Sub	$ 3,939.00
Marston-Wethrell, Destiny	Sub	$ 228.00
Martin, Crystal	Sub	$ 156.00
Mathieu, Nicole	Sub	$ 273.00
Morse, Hope	Sub	$ 3,576.00
Morse, Lori	Sub	$ 2,418.00
Parker, Heather	Sub	$ 5,402.00
Patterson, Jill C	Sub	$ 100.00
Rich, Shannon L	Sub	$ 6,209.00
Robitaille, Alyson	Sub Nurse	$ 2,216.00
Russo, Sunny	Sub	$ 2,418.00
Sautter, Jonah	Sub	$ 234.00

Theriault, Carol B	Sub	$ 9,436.00
Wandell, Roy	Sub	$ 2,655.00
Wile, David	Sub	$ 2,028.00
Wright, Brian	Sub	$ 3,100.00

Food Service	**Title**	**Salary**
Adams, Mary	Cafeteria Assistant	$ 12,878.00
Angelico, Tina H	Asst. Cook Manager	$ 23,848.00
Bachelder, Cindy	Sub	$ 96.00
Bichrest, Heather	Sub	$ 5,928.00
Brissette, Debra	Cook Manager	$ 34,327.00
Blais, Roxanne	Sub	$ 2,232.00
Carter, Cynthia M	Cook Manager	$ 29,383.00
Carville, Nancy D	Cook Manager	$ 26,297.00
Coulombe, Heidi	Sub	$ 1,765.00
Daggett, Debra c.	Sub	$ 48.00
Durisko, Karen L	Cafeteria Assistant	$ 15,225.00
Frechette, Joyce	Sub	$ 96.00
Garnett, Cheryl	Cafeteria Assistant	$ 2,850.00
Garnett, Martha	Cafeteria Assistant	$ 11,428.00
Gendron, Misty	Cafeteria Assistant	$ 14,038.00
Guay, Linda M	Sub	$ 1,620.00
Larochelle, Jean M	Cafeteria Assistant	$ 23,803.00
Leavitt, Allison	Director	$ 46,443.00
Lizotte, Sharon	Cafeteria Assistant	$ 17,684.00
McGuire, Jennifer L	Cafeteria Assistant	$ 15,454.00
Moore, Janis	Sub	$ 393.00
Tefft, Irene	Sub	$ 12,528.00
Therrien, Erica	Lead Cafeteria Assistant	$ 15,660.00

Gartley Street School	**Title**	**Salary**
Bubier, Matthew R.	Ed Tech III	$ 23,322.00
Cameron, Deanna	Ed Tech III	$ 24,094.00
DesPres, Andrew J	Teacher	$ 44,294.00
Donohue, Patrick	Teacher	$ 48,573.00
Everhart, Jenny	Social Worker	$ 39,974.00
Hildonen, Linda	Ed Tech III	$ 17,778.00
Koza, Anne V	Ed Tech II	$ 26,281.00
Morris, Barbara M	Director	$ 69,885.00
Nelson, Suzanne M	Teacher	$ 54,264.00
Polakowski, Lisa	Social Worker	$ 52,344.00
Robinson, Melissa	Ed Tech III	$ 30,730.00
Schlotterbeck, Ray C	Ed Tech III	$ 29,301.00
St. Pierre, Valerie	Ed Tech I	$ 20,321.00
Stambach, Joan	Ed Tech III	$ 22,093.00
Varney, Samantha	Ed Tech II	$ 20,131.00
Wilson, Constance	Secretary	$ 34,902.00

Lisbon Community School	**Title**	**Salary**
Blier, Elaine	Ed Tech III	$ 27,148.00
Blouin, Chelsea	Secretary	$ 19,785.00
Bodwell, Melissa	Teacher	$ 23,024.00
Booker, Lisa J	Ed Tech I	$ 16,555.00
Boulet, Nichole	Teacher	$ 46,227.00

Bourassa, Robert	Ed Tech III	$ 21,191.00
Bouthot, Margaret	Teacher	$ 48,694.00
Champagne, Rebecca	Ed Tech	$ 32,871.00
Cincotta, Laurie A	Teacher	$ 62,071.00
Cloutier, Lori A	Teacher	$ 54,153.00
Cormier, Christine	Teacher	$ 49,834.00
Custeau, Bethany	Teacher	$ 33,776.00
Davis, Alicia	Teacher	$ 35,384.00
Dolan, Jean	Guidance/Advisor	$ 44,935.00
Doring, Ki,	Teacher	$ 10,213.00

P.W. Sugg Middle School	**Title**	**Salary**
Sautter, Nicole E	Teacher	$ 54,350.00
Smith, Larissa	Ed Tech	$ 20,335.00
Stevens, Gretchen	Guidance	$ 55,701.00
Tinsley, Sienna	Ed Tech III/Library	$ 13,347.00
Toomey, Michael	Asst. Principal/Co. Curr.	$ 29,929.00

Lisbon High School	**Title**	**Salary**
Austin, Amy	Admin. Secretary	$ 30,182.00
Bernard, Ryan	Teacher	$ 48,526.00
Bois, Pamela	Teacher	$ 63,638.00
Brown, Sara E	Teacher	$ 37,837.00
Burton, Chaya	Teacher	$ 33,423.00
Coombs, Heidi	Teacher	$ 48,629.00
Craig, Laura	Secretary	$ 27,886.00
Fox, Jennifer C	Teacher/Advisor	$ 60,585.00
Gentle, Jacob E	Teacher/Coach	$ 56,036.00
Gervais, Lynne A	Teacher	$ 43,434.00
Giggey, Paul	Teacher/Coach	$ 47,968.00
Hall, Eric	Asst. Principal / Ath. Dir	$ 65,085.00
Halpin, Donald	Teacher	$ 40,545.00
Hutchinson, Delora	Teacher	$ 42,490.00
Jordan, Shari L	Guidance	$ 54,617.00
Knudsen, Kaylee	Nurse	$ 25,684.00
Letourneau, David	Teacher	$ 57,576.00
Lewis, Amy R	Guidance	$ 32,766.00
Magee, Susan	Principal	$ 87,044.00
Mcdermott, Maura	Teacher/Wellness/PE	$ 35,589.00
Morse, Christina	Teacher	$ 51,446.00
Pearson, Lauralee	Teacher	$ 40,770.00
Piker, Jill M.	Guidance	$ 18,404.00
Roy, Judy A	Teacher	$ 30,721.00
Smith, Mark	Ed Tech III	$ 21,254.00
Sylvia, Danielle	Teacher	$ 33,409.00
Thompson, Jennifer L	Library Ed Tech III	$ 24,033.00
Tusquellas, Jocelyne H.	Teacher	$ 16,183.00
Ward, Gretchen B	Teacher	$ 57,375.00
Weeks, Stephanie L.	Teacher/Wellness/PE	$ 13,301.00
Whitaker, Troy	Teacher	$ 35,966.00
Wile, Susan M	Ed Tech I	$ 21,853.00

Student Services	**Title**	**Salary**
Adams, Stacy	Ed Tech II	$ 8,543.00

Allen, Christine A	Ed Tech III	$ 6,481.00
Beal, Seth P	Occup. Therapist	$ 35,431.00
Benson, Joanne	Teacher	$ 44,325.00
Brown, Lisa K	Teacher	$ 49,599.00
Brunelle, Jo-Ann	Ed Tech I	$ 20,959.00
Carville, Carrie A	Ed Tech II	$ 28,895.00
Cole, Amanda F	Ed Tech II	$ 15,751.00
Couture, Joslynn	Ed Tech III	$ 7,928.00
Czich, Katherine	Occup. Therapist	$ 30,457.00
Dearing, Kathleen F	ESL Tutor	$ 22,926.00
Deblois, Katelyn M.	Speech	$ 10,749.00
Demers, Tina D	Speech	$ 31,829.00
Douglas, Tamara S.	Teacher	$ 12,500.00
Doyle, Christine F	Ed Tech II	$ 5,788.00
Earle, Judy A	Ed Tech II	$ 26,264.00
Furrow, Joseph M.	Ed Tech III	$ 11,630.00
Gibson, Julia	Teacher	$ 59,057.00
Girouard, Karen	Ed Tech II	$ 21,524.00
Greenlaw, Kathren	Teacher	$ 43,930.00
Hallowell, Nathan S.	Social Worker	$ 38,867.00
Harlow, Kathleen	Ed Tech II	$ 16,502.00
Harper, Jeffrey	Teacher	$ 12,903.00
Henyan, Elizabeth E.	Teacher	$ 36,453.00
Hicks, Edward F.	Ed Tech II	$ 12,886.00
Hogan, Sandra A	Ed Tech III	$ 20,241.00
Huntington, Teri G	Ed Tech II	$ 29,598.00
Huston, Michelle L	Ed Tech II	$ 1,089.00
Kelliher, Joseph	Ed Tech II	$ 17,035.00

Haley McCrater

Bookkeeper

I ♥ LISBON
Lisbon Revitalization Committee

Lisbon School Department

Student Services Report

The Office of Student Services continues to oversee a host of services for the children of Lisbon. These services include identifying and providing services for students with disabilities, the management of state and federal regulations associated with these services, providing services for students who are gifted and talented, working with building administrators to provide necessary accommodations as required by Section 504 of the Rehabilitation Act, and identifying students and providing necessary services for those students who are in need of supports as English Language Learners. Funding for these services is provided by a variety of revenue streams including local, state and federal sources.

Census as of October 2019

- 244 identified students with special needs (18.9%)
- 8 students placed outside of district in special purpose programs designed for students with disabilities whose needs cannot be met in a less restrictive placement
- 29 students placed in the Gartley Street School Day Treatment Program (6 are from another school district)

Teachers, Service Providers and Support Staff

- Gartley Street School Lead Clinician
- 13 Special Education Teachers
- 46 Educational Technicians
- 3 Speech/Language Clinicians
- 3 Social Workers
- 1.8 Occupational Therapists
- 0.8 Physical Therapist Assistant (Supervised by a Physical Therapist)
- 1 School Psychologist
- 1 Teacher of English Language Learners
- 1 Teacher of Gifted and Talented Students

Programming Provided within the Lisbon School Department

- K – 12 Day Treatment Programming (Therapeutic Setting)
- K – 5 Behavior support program (currently open position) & 6 – 8 Behavior Program
- K – 12 Functional Life Skills programs (3)
- K – 12 Resource rooms (7)
- Physical Therapy
- Occupational Therapy
- Social Work Services
- Speech and Language Therapy

Rick Green
Superintendent of Schools

Lisbon School Department

2019-2020 School Budget vs. Actual Expenses Report

BUDGET BY ARTICLE	APPROVED BUDGET 2019-2020	ACTUAL EXPENSES 2019-2020	$ REMAIN	% REMAIN
STUDENT & STAFF SUPPORT	$ 1,383,184	$ 816,274.70	$566,909.30	40.99%
Includes: Guidance, Nurse, Library, Technology System Administrator, Improvement of Instruction, Technology Funds, and Curriculum Funds.				
SYSTEM ADMINISTRATION	$ 509,017	$ 368,731.52	$140,285.48	27.56%
Includes: School Committee, Superintendent and Bu		$ -		
SCHOOL ADMINISTRATION	$ 874,326	$ 589,907.00	$284,419.00	
Includes: All Principals		$ -		
FACILITIES MAINTENANCE	$ 1,624,447	$ 1,272,648.13	$351,798.87	21.66%
Includes: Custodial K-5, Custodial 6-8, Custodial 9-12		$ -		
TRANSPORTATION & BUSES	$ 978,291	$ 672,845.58	$305,445.42	31.22%
		$ -		
SCHOOL NUTRITION TRANSFER	$ 203,580	$ 280,082.74	($76,502.74)	-37.58%
		$ 1,268,844.00		
DEBT SERVICE	$ 1,268,844	$ 1,334,297.23	($65,453.23)	-5.16%
		$ -		
REGULAR INSTRUCTION	$ 6,857,150	$ 6,420,303.90	$436,846.10	6.37%
Includes: Elementary Instruction-Lisbon Community School and P W Sugg Middle School; Secondary Instruction-Lisbon High School and Gartley Street Program; Gifted & Talented;				
SPECIAL EDUCATION	$ 2,694,152	$ 1,528,223.31	$1,165,928.69	43.28%
		$ -		
OTHER INSTRUCTION	$ 411,427	$ 248,598.20	$162,828.80	39.58%
Includes: Co-Curricular		$ -		
Total General Fund Articles	$ 16,804,417	$ 14,800,756.31	$2,003,660.69	11.92%
ADULT EDUCATION	$ 33,618	$ 26,202.52	$7,415.48	22.06%
		$ -		
Total of All Articles	$ 16,838,035	$ 14,826,958.83	$2,011,076.17	11.94%

Haley McCrater
Bookkeeper

WATER DEPARTMENT REPORT

Water Commissioners Report

It goes without saying that 2020 was an extremely challenging year with the onset of the Covid-19 pandemic. Due to the unknown severity of the illness we followed the Governor's guidelines and closed our office to the public for almost 3 months. The Maine Public Utilities Commission suspended disconnect procedures and finance charges until December 15, 2020 which really helped some of our customers who were faced with the loss of income. To think that over a year later masks would still be required and that our door would still have to be locked to limit only 1 person in at a time to maintain the social distancing rule! As a whole, we have done well with no positive tests for any of our staff despite many close calls!

The Department completed many projects while implementing procedures to protect our customers' and employee's health. As discussed in last year's review we sought and received the first $1.5 million in bond funds for infrastructure improvements. In order to pay for the new bond we had to pursue and implement a 15% overall revenue increase that began on October 1, 2020. As part of those improvements we started installing the Sensus Automatic Meter Reading (AMR) MXU units this year which; when complete, improves staff safety, and will utltimately reduce our meter reading time by 4800%! We also sent several of the main replacement projects to be designed to have shovel ready projects when conducive to the Town's annual paving schedule. Also, because MDOT has finally scheduled the Route 125 road construction bid for the fall of 2021, we have worked diligently with the engineer to submit the new water infrastructure design to the State to be included with their project.

Meanwhile amongst the chaos:

- We made renovations to the office to create an additional workstation.
- We hired Cindy Schafer as our new office assistant in preparation of Cindy Masse's retirement in September after 6 years of service.
- Cody Currier advanced to a Class 2 Operator and certified as a backflow testing technician.
- Don Stevens advanced to a Class 4 Operator
- Water production totaled 182,606,700 gallons as follows: Moody 83,948,000 gallons, Bauer Well 50,785,800 gallons, and 47,854,900 gallons from Ann St, which is over 6 million more than 2019.
- Changed out all the office lighting to LED lights to take advantage of the State rebates.
- Repaired, installed, or replaced 136 meters, curb-boxes, 43 valve boxes.
- Installed over 800 (MXU) units
- Installed, Inspected, and accepted 2 new services
- Repaired one service and renewed two
- Repaired three 8" and three 6" water main breaks.
- Replaced one 12" valve, two 8" valves, three 6" inch valves, and two 4"valves
- Repaired one hydrant and replaced seven
- Cleaned the interior of both standpipes and the clear well at the Moody Plant
- Repaired the Lisbon Falls Tank base
- Rebuilt the Ross valve
- Replaced the valve box locator
- Sealed all Water Department paved surfaces
- Purchased new Ditch Witch vacuum and pressure washer unit
- Made site preparations for the corrosion control equipment
- Applied for and received a grant from USDA Rural Development for training and implementation of a GIS mapping system

What's on the Horizon in 2021?

- Replace Lisbon Falls Tank altitude building
- Rating of all fire hydrants for available fire flow.
- Expand the omnidirectional flushing program
- Replace the Bauer Station Generator as the 1968 generator is unrepairable
- Replace generator for the Department's base of operations
- Continue installation of Sensus Automatic Reading System
- Complete the Corrosion Control and Disinfection Process
- Begin additional lead and copper sampling as required by the new USEPA Regulations.
- Replace three valves and begin water main replacement projects
- Start bond process and review state bid documents for MDOT Route 125 Project
- Finalize the updated Master Plan
- We hope for the end of the Covid-19 pandemic and to begin to get back to some sort of normal ….GO 2021!!

The Water Dept. Financial Report, Annual PUC Report, and the Consumer Confidence Report are available at https://www.lisbonme.org/water-department

William Alexander

Water Department Manager