

Town of Lisbon

APPLICATION FOR MASS GATHERING PERMIT

Name/Title of Event: _____

Description of Event: _____

Date(s) of Event: _____ Time Begin: _____ Time End: _____

Attendance Expected: _____

Property for event is publicly/privately owned: Public ☐ Private ☐

Location Address of Event:

If private property you must have written permission from landowner or their representative.

Signature of landowner/representative	Printed name of landowner/
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representative Sponsor Organization:

Mailing Address: _____
(Street or Box) (City/Town) (State) (Zip Code)

Email Address:

Contact Person: _____
(Name) (PH # Day) (Cell)

Email Address:

(NOTE) The cost of the permit shall be \$200.00 per weekly event. The permit fee will not include the cost of police protection for public safety. The \$200.00 fee is payable at the time the application is submitted.

Checks to be made payable to: **Town of Lisbon**

Additional Requirements:

1. If location of event includes a Town Park, permission must be obtained from the Parks & Recreation Director.
2. If articles (including refreshments) are to be sold or funds solicited, applicable licenses and permits must be obtained from the Town Clerk's office.
3. If alcohol will be served, catering permits must be obtained from the appropriate local and State authorities and agencies.