
MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: RYAN MCGEE, INTERIM TOWN MANAGER
FROM: STEVE AIEVOLI
SUBJECT: MONTHLY REPORT FOR JANUARY & THE PROJECT AGENDA FOR MARCH
DATE: FEBRUARY 8, 2022

1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of January.
 - Installed the new parts in the Davis Street grinder and reinstalled it
 - Dealt with flow meter issues on the contact tank project
 - Plowing and moving snow due to the storms we are receiving
 - Contact Tank project is almost complete. Waiting for grating and a chart recorder
 - Getting prices to replace the Dewatering Building boiler
 - Dealing with minor issues on the centrifuge

2. March Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
 - Clean Chlorine Contact Tanks
 - Install a door at maintenance supervisor's office
 - Start cleaning and repairing dewatering building laboratory
 - Install shelves in maintenance supervisor's office
 - Install Diaphragm seal on pump #2 at the Winter Park pump station

Please contact me if you have any questions.

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: RYAN MCGEE, INTERIM TOWN MANAGER
FROM: STEVE AIEVOLI
SUBJECT: MONTHLY REPORT FOR FEBRUARY & THE PROJECT AGENDA FOR APRIL
DATE: MARCH 8, 2022

1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of February.
 - Cleaned several catch basins on Booker Street
 - Dealt with flow meter issues on the contact tank project
 - Plowing and moving snow due to the storms we are receiving
 - Contact Tank project is almost complete.
 - Getting prices to replace the Dewatering Building boiler
 - Dealing with minor issues on the centrifuge
 - Received the new composites samplers. They have been installed
 - Davis Street pump station project bypass pumping set-up with the contractor
 - Installed nine new guard it alarms dialers in the stations that did not receive new dialers last year
 - Assisted Public Works with opening up a culvert on Webster Road

2. April Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
 - Clean Chlorine Contact Tanks
 - Start annual sewer cleaning (Weather Dependent)
 - Begin Spring Clean-up at the plant
 - Finish the Chlorine Contact Project
 - Continue the Davis Street Pump Station Project
 - Begin the Main Street sewer replacement. (This is dependent on Maine DOT's schedule with the contractor for the entire road reconstruction project)

Please contact me if you have any questions.

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: RYAN MCGEE, INTERIM TOWN MANAGER
FROM: STEVE AIEVOLI
SUBJECT: MONTHLY REPORT FOR MARCH & THE PROJECT AGENDA FOR MAY
DATE: APRIL 6, 2022

1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of March.

- Received the new Chevy truck with service body
- Setting up the new service truck
- Cleaned the Madelyn Street and Summer Street pump station wet wells
- Cleaned the septage receiving tank at the treatment plant
- Working on cleaning and creating a work station for new billing clerk position
- Vortex Services camera the services around Frost Hill Avenue and Hinckley Street
- Contact Tank project is almost complete.
- Marked the entire Main Street project area for Dig Safe
- Dealing with minor issues on the centrifuge
- New England Crane inspected the Treatment Plant JIB canes
- Davis Street pump station project is ongoing
- Inspected two of the cross country sewer lines
- Working on an issue with Lakeside Screen in the Headwork's building
- Started cleaning catch Basins for PW

2. May Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.

- Clean Chlorine Contact Tanks
- Start Disinfecting the treatment plant Effluent
- Calibrate the lab equipment
- Start annual sewer cleaning (Weather Dependent)
- Begin Spring Clean-up at the plant
- Complete the Chlorine Contact Project
- Complete the Davis Street Pump Station Project
- Continue Main Street sewer replacement.

Please contact me if you have any questions.

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: RYAN MCGEE, INTERIM TOWN MANAGER
FROM: STEVE AIEVOLI
SUBJECT: MONTHLY REPORT FOR APRIL & THE PROJECT AGENDA FOR JUNE
DATE: MAY 4, 2022

1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of April.
 - Cleaning Catch Basins as part of the towns MS4 compliance requirements
 - Assisted Public Works by cleaning a drain pipe on Wing Street
 - Had an issue with the Effluent composite sampler. The manufacturer replaced the parts under warranty and was great to work with.
 - Replaced the Centrifuge scroll motor VFD
 - Prepping office for the new Administrative Assistant
 - Winter Park pump station pump taken to A.C. Electric to be rebuilt
 - Vortex Services CCTV'd a portion of the Center Street main line. It will need work
 - Contact Tank project is almost complete.
 - Inventoried and ordered manhole supplies for upcoming work related to the PW paving
 - Dealing with minor issues on the centrifuge
 - Centrifuge grinder issue. Parts have been ordered for the repair
 - Davis Street pump station project is ongoing
 - Maine Street Sewer project has begun

2. June Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
 - Clean Chlorine Contact Tanks
 - Complete the annual sewer cleaning
 - Complete the annual DMR-QA proficiency testing in the Laboratory
 - Complete the Chlorine Contact Tanks Project
 - Continue the Davis Street pump station project
 - Continue Main Street sewer replacement.

Please contact me if you have any questions.

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: RYAN MCGEE, INTERIM TOWN MANAGER
FROM: STEVE AIEVOLI
SUBJECT: MONTHLY REPORT FOR MAY & THE PROJECT AGENDA FOR JULY
DATE: JUNE 3, 2022

1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of May.

- Maine DEP did an inspection of the treatment plant laboratory and then the treatment plant. We have not yet received the report.
- Finished cleaning Catch Basins as part of the towns MS4 compliance requirements. 351 catch basins in all were cleaned
- Assisted Public Works by cleaning a drain pipe on Wing Street
- Contact Tank project is almost complete.
- Started chlorinating the effluent for the season
- Dealing with minor issues on the centrifuge. AEC Engineering is assisting with troubleshooting the issue.
- Started the annual sewer cleaning.
- Davis Street pump station project is ongoing
- Maine Street Sewer replacement project is ongoing
- Investigated several sewer service connections with McGee Construction on the Main Street project

2. July Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.

- Clean Chlorine Contact Tanks
- Start working on manholes on the streets being paved by Public Works
- Complete the annual sewer cleaning if not done in June
- Complete the annual DMR-QA proficiency testing in the Laboratory
- Major completion of the Davis Street pump station project
- Continue Main Street sewer replacement.

Please contact me if you have any questions.

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: RYAN MCGEE, INTERIM TOWN MANAGER
FROM: STEVE AIEVOLI
SUBJECT: MONTHLY REPORT FOR JUNE & THE PROJECT AGENDA FOR AUGUST
DATE: JULY 6, 2022

1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of June.
 - Received and installed the rebuilt pump for the Winter Park Pump Station.
 - Completed the annual sewer cleaning of the entire collection system
 - Replaced the gear reducer on the Centrifuge Screw Conveyor
 - Davis Street pump station project is ongoing
 - Maine Street Sewer replacement project is ongoing
 - Raised a manhole in the grass across from the high school

2. August Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
 - Clean Chlorine Contact Tanks
 - Inspect the cross country lines
 - Raise manholes on the streets being paved by Public Works
 - Complete the annual sewer cleaning if not done in June
 - Complete the annual DMR-QA proficiency testing in the Laboratory
 - completion of the Davis Street pump station and chlorine contact chamber projects
 - Resume Sewer replacements on Main Street up to South Street

Please contact me if you have any questions.

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: RYAN MCGEE, INTERIM TOWN MANAGER
FROM: STEVE AIEVOLI
SUBJECT: MONTHLY REPORT FOR JULY & THE PROJECT AGENDA FOR SEPTEMBER
DATE: AUGUST 3, 2022

1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of July.
 - Staff assisted with the Moxie Parade by blocking roads with trucks
 - Raising manholes on the streets being paved
 - Replaced the Grinder on the Centrifuge sludge feed piping
 - Davis Street pump station project is ongoing
 - Main Street Sewer replacement project is ongoing
 - Completed the annual DMR-QA proficiency testing in the laboratory. Preliminary results are showing passing grades for all items tested except for one that does not have limits set for it yet. This item uses the study data received to determine the limits. We will not know whether this item passed until the final results are sent to us.
 - Anthony Soucy has resigned from his position, July 22nd was his last official day. The position has been advertised and is accepting applications. We are hopeful we can fill it quickly

2. September Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
 - Clean Chlorine Contact Tanks
 - Inspect the cross country lines
 - Continue to raise manholes on the streets being paved if they are not already completed
 - Completion of the Davis Street pump station and chlorine contact chamber projects
 - Start installing the new RAS pumps once they are delivered
 -

Please contact me if you have any questions.

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: RYAN MCGEE, INTERIM TOWN MANAGER
FROM: STEVE AIEVOLI
SUBJECT: MONTHLY REPORT FOR AUGUST & THE PROJECT AGENDA FOR OCTOBER
DATE: SEPTEMBER 12, 2022

1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of August.
 - Rebuilt the disinfection system pumps
 - Finished raising manholes on the streets being paved
 - Bucket truck to Messer Truck Equipment, bucket has been removed. It is only a crane truck now
 - Davis Street pump station project is ongoing
 - Main Street Sewer replacement project is ongoing
 - Completed the annual Effluent Metals and the Low Level Effluent Mercury testing
 - Both the sewer billing clerk/admin. assistant and one of the treatment plant operators have submitted their resignation during this month. We wish them both well. As of this writing we tentatively hired a new admin assistant/billing clerk and have received a couple applications for the operator position.

2. October Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
 - Clean Chlorine Contact Tanks
 - Inspect the cross country lines
 - Completion of the Davis Street pump station and chlorine contact chamber projects
 - Complete the sewer portion of the Main Street project until Spring.
 - Start installing the new RAS pumps once they are delivered
 - Start preparing for winter operations

Please contact me if you have any questions.

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: RYAN MCGEE, INTERIM TOWN MANAGER

FROM: STEVE AIEVOLI

SUBJECT: MONTHLY REPORT FOR SEPTEMBER & THE PROJECT AGENDA FOR NOVEMBER

DATE: SEPTEMBER 12, 2022

1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of September.
 - The department is still down one admin/billing clerk, one supervisor/manager and one operator. If all goes well a new admin/billing clerk will be starting in October
 - Davis Street pump station project is ongoing. Down to punch list items
 - Main Street Sewer replacement project is ongoing
 - The Chlorine Contact Tank is just about complete only a few punch list items left
 - All five of the treatment plant generators had their annual service completed

2. November Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
 - Clean Chlorine Contact Tanks
 - Inspect the cross country lines
 - Completion of the Davis Street pump station and chlorine contact chamber projects
 - Start installing the new RAS pumps once they are delivered
 - Finish preparing for winter operations

Please contact me if you have any questions.

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: RYAN MCGEE, INTERIM TOWN MANAGER

FROM: STEVE AIEVOLI

SUBJECT: MONTHLY REPORT FOR OCTOBER & THE PROJECT AGENDA FOR DECEMBER

DATE: NOVEMBER 4, 2022

1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of October.

- The department is still looking to hire one supervisor/manager and one operator.
- Davis Street pump station project is just about complete. A few punch list items remain
- Main Street Sewer replacement project is completed for this year.
- The Chlorine Contact Tank is just about complete. a few punch list items left
- Design work for replacement of the centrifuge is ongoing
- Repaired a manhole on RT. 196 near the old bowling alley
- Cleaned the Madelyn Street and Moody Road Pump Station Wet wells
- Centrifuge Motor failure alarms. Electrician was able to reset the failures and it is still in operation. No definitive explanation as to what caused the alarms.
- Performed first round of PFAS Effluent testing as required by Maine DEP. Maine DEP is funding this testing which will take place monthly for approximately 10 months.

2. December Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.

- Clean Chlorine Contact Tanks
- Inspect the cross country lines
- Completion of the Davis Street pump station and chlorine contact chamber projects
- Continue Centrifuge replacement design with goal to advertise the RFP in the near future
- Start installing the new RAS pumps if delivered
- Finish preparing for winter operations

Please contact me if you have any questions.

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: GLENN MICHALOWSKI, TOWN MANAGER

FROM: STEVE AIEVOLI

SUBJECT: MONTHLY REPORT FOR NOVEMBER & THE PROJECT AGENDA FOR JANUARY

DATE: DECEMBER 6, 2022

1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of November.

- The department is still looking to hire one supervisor/manager and one operator.
- Davis Street pump station project is just about complete. A few punch list items remain
- The Chlorine Contact Tank is just about complete. a couple punch list items remain
- Design work for replacement of the centrifuge is ongoing
- Assisted the construction on Main Street by cleaning a catch basin
- Repaired the sewer service at the E.T. Smith Fire Station
- Annual hearing test for staff completed
- Performed second round of PFAS Effluent testing as required by Maine DEP. Maine DEP is funding this testing using a federal grant, samples will be collected monthly for approximately 10 months.
- Repaired a control issue at the Upland Rd. Pump Station.
- All cross country lines inspected

2. January Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.

- Clean Chlorine Contact Tanks as necessary
- Inspect the cross country lines
- Completion of the Davis Street pump station and chlorine contact chamber projects
- Continue Centrifuge replacement design with goal to advertise the RFP in the near future
- Continue the installation of the new RAS pumps once delivered

Please contact me if you have any questions.

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: GLENN MICHALOWSKI, TOWN MANAGER
FROM: STEVE AIEVOLI
SUBJECT: MONTHLY REPORT FOR DECEMBER & THE PROJECT AGENDA FOR FEBRUARY
DATE: JANUARY 12, 2023

1. Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed during the month of December.
 - The department is still looking to hire one certified supervisor or manager and one operator.
 - Design work for replacement of the centrifuge is ongoing
 - Cleaned the chlorine contact chambers
 - Thayer working on the heaters in the Headwork's Building
 - New RAS Pumps have been received. One has been installed
 - Performed second round of PFAS Effluent testing as required by Maine DEP. Maine DEP is funding this testing using a federal grant, samples will be collected monthly for approximately 10 months.
 - Repaired a control issue at the Upland Rd. Pump Station.
 - All cross country lines inspected
 - Main Motor for the centrifuge had to be rewound
 - First Light had to repair the phone line connected to the admin building. It fell to the ground during a storm.

2. February Project Agenda. The following list includes goals for work to be completed in the following month. This in no way represents a list of all work done within a department, nor does it guarantee that all items will be completed exactly on schedule.
 - Clean Chlorine Contact Tanks as necessary
 - Inspect the cross country lines
 - Continue Centrifuge replacement design with goal to advertise the RFP in the near future
 - Continue the installation of the new RAS pumps

Please contact me if you have any questions.