



AGENDA
SPECIAL COUNCIL MEETING
JUNE 23, 2020
LISBON TOWN OFFICE
7:00 P.M.

Town Council
Allen Ward, Chair
Norm Albert, Vice Chairman
Donald Fellows
Jeffrey Ganong
Kasie Kolbe
Fernand Larochelle, Jr.
Mark Lunt

1. CALL TO ORDER & PLEDGE TO FLAG
2. ROLL CALL

___ Councilor Albert

___ Councilor Fellows

___ Councilor Ganong

___ Councilor Kolbe

___ Councilor Larochelle

___ Councilor Lunt

___ Councilor Ward

Town Clerk reading of meeting rules
3. GOOD NEWS & RECOGNITION
4. PUBLIC HEARINGS
 - A. Municipal Budget & Capital Improvement Plan
5. AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS
6. CONSENT AGENDA
2020-127 ORDER – Warrants
 - A. Municipal Accounts Payable Warrants totaling \$ 180,286.51
 - B. Municipal Payroll Warrants totaling \$ 0.00
 - C. School Accounts Payable Warrants totaling \$ 0.00
 - D. School Payroll Warrants totaling \$ 684,711.55
 - E. Minutes of June 16, 2020
 - F. Midcoast Humane Contract (Animal Shelter Management)
7. COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES
2020-128 ORDER – Adopt Municipal Budget & Capital Improvement Plan
8. OTHER BUSINESS
 - A. Council Committee Reports:
 1. School (Councilor Albert)
 2. Planning Board (Councilor Fellows)
 3. LDC (Councilor Larochelle/Albert)
 4. Conservation Commission (Councilor Ward)
 5. Recreation (Councilor Albert)
 6. County Budget (Councilor Ward)
 7. Library (Councilor Lunt)
 8. Water Commission (Councilor Fellows)
 - B. Town Manager's Report
9. APPOINTMENTS
2020-129 ORDER – LDC Regular Member to 2021 – Zach Henderson
10. COUNCIL COMMUNICATIONS
11. AUDIENCE PARTICIPATION & RESPONSE NEW ITEMS
12. EXECUTIVE SESSION
13. ADJOURNMENT
2020-130 ORDER – To Adjourn

To comment on #4 Public Hearings,, #5 Audience Participation and #11 Audience Participation & Response New Items, email award@lisbonme.org when the Chair opens Agenda Items during this meeting.

SUMMARY OF LISBON COUNCIL MEETING RULES

This summary is provided for guidance only. The complete council working rules may be found on the town website www.lisbonme.org on the Town Officials, Town Council page.

The meeting agenda is available from the town website under Council Agendas and Minutes.

1. Please note the order that agenda items may be acted upon by the Council, however, if necessary, the Council may elect to change the order of the agenda.
2. The Council Chairman presides over the meeting. When the Chairman is not present, the Vice Chairman serves that function. The chair shall preserve decorum and decide all questions of order and procedure subject to appeal to the town council.
3. Public comment is not typically allowed during Council workshops. There may be occasions where public comment may be recruited, but normally, workshops are reserved for Council members to discuss and educate themselves on a variety of issues facing the Town. Prior to the conclusion of a workshop, if time permits, the chair may allow questions from the public.
4. During audience participation, anyone wishing to address council will wait to be recognized by the chair before beginning any remarks. Audience members will move to the lectern to address council, and shall provide name and address prior to addressing the council.
5. Note that "Consent Agenda" items (if there are any) are acted upon first, voted upon as a group, and will most often be voted on without discussion as these items often involve "housekeeping" issues (such as minor parking changes). On occasion "Consent Agenda" items are separated out as stand-alone action items by the Council to allow for more discussion.
6. Public comment on agenda items. General comments on agenda items should be made during audience participation. After introduction of an agenda item, appropriate motions, and time for explanation and council questions, the public may be allowed to comment on that agenda item at the discretion of the chair. During that period of time, the public comment shall address only the agenda item before council.
7. Action on agenda items. As each item on the agenda for any meeting is brought to the floor for discussion:
 - a. The town clerk reads the agenda item and the action being requested of council.
 - b. The sponsor of each item or, if there is no council sponsor, the town manager, or town staff, shall first be allowed to present their initial comments for consideration by the public and councilors.
 - c. Following this introduction of the issue, there will be time devoted to any questions of the sponsor or the town manager or staff regarding the agenda item which any councilor may have which would help to clarify the question presented by the agenda item. The chair may allow questions from the public during this time however; no debate or discussion of collateral issues shall be permitted.
 - d. When authorized by the chair, any additional public comment shall be no longer than two minutes per person and must be to request or furnish new or undisclosed information or viewpoints only.
 - e. Once an agenda item has been explained and clarified by any questioning, the discussion on the specific agenda item will remain with the council. Additional public comment, prior to final council vote; will only be allowed at the chairman's discretion.
8. New business is for the council to receive input on town matters not on the agenda for that meeting. It is not intended, nor shall it be construed as an opportunity for debate of previous agenda items or reinforcement of a point made by another speaker. Comments shall be to furnish new or undisclosed information or viewpoints and limited to a time period of two minutes or less and shall be directed through the chair.
9. If an "Executive Session" is conducted by the Council, State Statute prohibits public attendance for any discussion of the action to be addressed by the Council. Any action taken by the Council on any "Executive Session" matter must be acted upon in a public meeting, and may occur at the end of the "Executive Session" (which has no time element relative to the length of the discussion involved in the "session").



TOWN OF LISBON

300 Lisbon Street, Lisbon, ME 04250

Twila D. Lycette, Town Clerk

PUBLIC HEARING

Lisbon Municipal Budget & Capital Improvement Plan

Notice is hereby given that the Town of Lisbon will hold a public hearing on the Proposed Municipal Budget and Proposed Capital Improvement Plan on Tuesday, **June 23, 2020** at **7:00 PM** at the Lisbon Town Office, 300 Lisbon Street. A detailed list of the FY 2020-2021 Proposed General Fund Municipal Budgets totaling approximately \$9,718,078.00, Capital Improvement Plan totaling approximately \$878,720.00, and Wastewater Treatment Plant Budget totaling approximately \$1,191,395.00 are now available at the Lisbon Town office and/or on the Town of Lisbon's website. View meeting on Town Hall Live Video Streaming's page on the town website.

The public is invited to attend.

Twila Lycette, Lisbon Town Clerk

Municipal Budget & CIP Public Hearing


Constable Return

Lisbon, Maine

Pursuant to 30-A M.R.S.A. § 2528(5), the municipal officers have on this date, being at least 7 days prior to the public hearing and 14 days prior to that date, have notified the inhabitants of the Town of a municipal budget & capital improvement public hearing, to be held at the time and place, and for the purposes stated above, by causing a copy of said notice to be posted at the following public and conspicuous places in Town:

Lisbon Center Post Office
Lisbon Falls Post Office &
Town Office Building

Dated: 5/22/2020


Constable for the Town Of Lisbon

Ad in Sun Journal May 31 and June 14

Agenda Date: 6-23-2020

Date	Brenda Martin	Municipal Accts Payable
6/17/2020	# 6172020	\$ 147,020.97
6/23/2020	#6232020	<u>\$33,265.54</u>
		\$ 180,286.51

Date	Megan Lavigne	Municipal Payroll Warrants
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Date	Louise Levesque	School Accts Payable
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Date	Eva Huston	School Payroll Warrants
6/16/2020	#1106	\$ 378,675.46
6/19/2020	#1105	\$ 66.24
6/19/2020	# 1104	\$ 7,180.17
6/26/2020	#1107	\$ 278,673.66
6/26/2020	#1108	\$ 12,720.75
6/30/2020	#1110	\$ 66.24
6/30/2020	#1109	<u>\$ 7,329.03</u>
		\$ 684,711.55



**TOWN COUNCIL
MEETING MINUTES
JUNE 16, 2020**

Fern Larochelle 2020
Normand Albert, Vice Chair 2021
Kasie Kolbe 2021
Allen Ward, Chairman 2021
Mark Lunt 2022
Donald Fellows 2022
Jeffrey Ganong 2022

CALL TO ORDER. The Chairman, Allen Ward, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Ward, Albert, Kolbe, Lunt, Larochelle, Ganong, and Fellows. Also present were Diane Barnes, Town Manager; Randy Cyr, Public Works Director; Brett Richardson, Economic Development Director; Steve Aievoli, Sewer Superintendent; Richard Green, School Superintendent; Traci Austin, School Committee Chairman; and approximately 5 citizens in the audience.

GOOD NEWS & RECOGNITION

Councilor Kolbe said graduation was good. The graduates were able to walk across the stage to receive their diplomas. It was nice to celebrate their accomplishments and many turned out for the parade. Councilor Albert said he hoped the parade would continue to be a part of the festivities next year. Councilor Kolbe said the graduates really liked the parade and some thought that was the best part. Councilor Fellows said that ringing the bell for graduation in the Old Bell Tower at Campus Commons was a very nice touch as well; that was really loud.

Councilor Albert said the new grass at Graziano Square is a very nice first step as we move forward with starting to create the park on that corner.

PUBLIC HEARINGS

**A. MEDICAL MARIJUANA ESTABLISHMENT LICENSE FOR
DELIGHTFUL HIGHTS**

The Chairman opened the Public Hearing. Josh Dillon, a partner for Delightful Hights said they are located between Franks and the Flux Restaurants. The store front on Main Street offers for sale a variety of products, while the back part of the building will become the office and packaging area. He indicated they will have available a nurse practitioner on site to provide medical cards as needed. The Chairman closed the public hearing.

**B. MEDICAL MARIJUANA ESTABLISHMENT LICENSE FOR
207 EDIBLES**

The Chairman opened the Public Hearing. Lorelei Hilliker, owner of the CBD Store at the Midtown Mall, said she would be opening up a commercial kitchen on Canal Street to provide wholesale products to businesses, including her own CBD Store. She indicated she would not be doing any retail business at that location. The Chairman closed the public hearing.

**C. MEDICAL MARIJUANA ESTABLISHMENT LICENSE FOR
LISBON CANNABIS**

The Chairman opened the Public Hearing. Jason Smith, owner of Lisbon Cannabis said he would be relocating his current business at Capital Avenue in Lisbon Falls to Canal Street to upgrade and expand his business a bit. The Chairman closed the public hearing.

**D. ITINERANT VENDOR/MOBILE UNIT FOR GARY CARON
D/B/A ANYTHING GOES AT 501 LISBON STREET**

The Chairman opened the Public Hearing. There were no comments. The Chairman closed the public hearing.

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS

Lisa Ward said there were several items of interest to her on tonight's agenda. She said she recently accepted the position of Chairman of the Lisbon Development Committee. She said as a member of that committee she walked the Worumbo site at their last meeting, that they are working with Mr. Richardson, who brings so much energy along with creative solutions to the group, and that the idea of closing Main Street is not just good for the businesses but also very good for the town as a whole, in terms of giving people a beautiful and bright place to hold onto. This is a clear sign of Lisbon's resilience, and it speaks to the strength the townspeople have as a whole. It will attract out of town people and residents to those businesses and will be a very positive thing that has happened as a result of this COVID-19 closure. She complemented Mr. Richardson on his efforts in making this happen; he is a keeper.

CONSENT AGENDA

Councilor Larochelle announced his conflict of interest as property owner for one business listed in Item G below and that he would be abstaining from this vote.

VOTE (2020-113) Councilor Kolbe, seconded by Councilor Ward moved to approve the following:

- A. Municipal Accounts Payable Warrants totaling \$ 560,790.77
- B. Municipal Payroll Warrants totaling \$ 144,448.46
- C. School Accounts Payable Warrants totaling \$ 185,845.42
- D. School Payroll Warrants totaling \$ 822,397.64
- E. Minutes for June 2, 2020
- F. Photo Copier Maintenance Agreement – Authorization for Town Manager to sign
- G. Medical Marijuana Establishment Licenses for Delightful Hights, 207 Edibles, Lisbon Cannabis and an Itinerant Vendor Permit for Gary Caron d/b/a Anything Goes

Order passed – Vote 6-0-1. Abstained: Larochelle

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

ADOPT 2020-2021 SCHOOL BUDGET WARRANT ARTICLES

**ARTICLE 1 - PUBLIC FUNDING OF PRE-KINDERGARTEN TO GRADE 12
AS DESCRIBED IN THE ESSENTIAL PROGRAMS & SERVICES FUNDING ACT**

To see what sum the Council will authorize the Lisbon School Department to appropriate for the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act (**Recommended \$ 14,114,664**) and to see what sum the Council will raise as the Town's

contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services funding Act in accordance with the Maine Revised Statutes, Title 20-A, Section 15688.

"Explanation: The Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars."

School Committee Recommends \$4,577,937

VOTE (2020-114A) Councilor Ward, seconded by Councilor Larochelle moved for Article 1 the following:

\$ 4,577,937

Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.

ARTICLE 2 – DEBT SERVICES

To see what sum the Council will authorize the Lisbon School Department to raise and appropriate for the annual payments on debt service previously approved by the legislative body for non-state-funded school construction projects, or non-state-funded portions of school construction projects in addition to the funds appropriated as the local share of the school administrative unit's contribution to the total cost of funding public education from pre-kindergarten to grade 12.

"Explanation: Non-state-funded debt service is the amount of money needed for the annual payments on the municipality/district long-term debt for major capital school construction projects and minor capital renovation projects that is not approved for state subsidy. The bonding of this long-term debt was previously approved by the voters or other legislative body."

Amount Recommended \$454,034

VOTE (2020-114B) Councilor Larochelle, seconded by Councilor Fellows moved for Article 2 the following:

\$454,034

Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.

ARTICLE 3 – FUNDS EXCEEDING THE STATE'S EPS ALLOCATION MODEL

Shall the Town of Lisbon raise and appropriate \$ 2,504,370 in additional local funds, which exceeds the State's Essential Programs and Services allocation model by an additional \$63,931 as required to fund the budget recommended by the School Committee.

The School Committee recommends \$2,504,370 for additional local funds and gives the following reasons for exceeding the State's Essential Programs and Services funding model by an additional \$63,931. This covers:

- 1) Co-curricular and Extra-curricular activities: The State only supports 20% of Lisbon's total expenditures.
- 2) The Teacher Retirement portion that was previously paid by the state
- 3) Substitute Pay: The State Allocates half a day per student. This does not cover long-term absences where substitutes are paid at a higher rate.

- 4) Special Education: This additional amount is partly due to year old student information, summer school, scheduling and reduced financial support at the Federal and State levels.
- 5) Nutrition (lunch): The state does not provide any subsidy to cover the expenses in the general budget.

School Committee Recommended \$2,504,370

Explanation: The additional local funds are those locally raised funds over and above the school administrative unit's local contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Lisbon School Department's budget for education programs.

COUNCILOR COMMENTS: Councilor Ward read into the record an email from Kelly Rogers urging the Council to support the School Department Budget as presented by the School Committee and Dr. Green. Councilor Ward asked Councilors where they stood on this proposal.

Councilor Fellows indicated the \$63,931 was 1.02% higher than last year. He said this budget proposal was still \$148,699 more than last year, which would not be the flat budget we were looking for.

Councilor Larochelle pointed out that to think bringing in a flat school budget would guarantee no increase in the tax bill would be wrong because so many other factors go into settling on the mil rate. He mentioned that next year the town should have a Finance Committee in place to look at long-term impacts. He said it might be unreasonable to keep taxes flat if it means not providing the services we have grown accustomed to. It may be short-sided to not provide the services we want. They can see the situation we are facing. Bickering over \$150,000 to \$200,000 feels like a small amount in the scheme of things, considering the School Department will be accepting the weight of the budget presented.

Councilor Ward said the School Committee has not waived on their task to make cuts; they have done so.

Councilor Albert said the municipal side came in with a zero percent increase, however, those cuts came from equipment mostly. Those did not have a human impact like the School Department cuts. Cutting the Trauma Counselor now would have an emotional impact on staff and students. He indicated he supported the increase to cover the mental health issues as staff and students get back together for a more normal school year ahead. This should be an acceptable increase, as we understand the impact of the current pandemic; it is the right thing to do.

Councilor Lunt said although he would like to have seen a zero increase, he was willing to support the School Committee's proposal if it is the bare minimum. Mrs. Austin replied it is.

Councilor Ganong pointed out revenues could be bad this year and with that potential, it seems to be an unwise decision to accept any increase. Councilor Ward mentioned that Dr. Green reported he expects the school year would start out with budgets being frozen (or on a spending freeze) right from the beginning. Councilor Larochelle said curtailments do not come back to the Council for action and the School Committee and School Administration have to deal with that.

Councilor Kolbe said she would only support a zero increase.

VOTE (2020-114C) Councilor Larochelle, seconded by Councilor Albert moved for Article 3 the following:

\$ 2,504,370

Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, and Fellows. Nays - Kolbe and Ganong. Order passed - Vote 5-2.

ARTICLE 4 – EXPEND FOR FY 2020-2021

To see what sum the Council will authorize the Lisbon School Committee to expend for the fiscal year beginning July 1, 2020 and ending June 30, 2021 from the Town's contribution to the total cost of funding public education from pre-kindergarten to grade 12 as described in the Essential Programs and Services Funding Act, non-state –funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, section 15690, unexpected balances, tuition receipts, state subsidy and other receipts for the support of school.

School Committee Recommended \$17,637,914

VOTE (2020-114D) Councilor Albert, seconded by Councilor Larochelle moved for Article 4 the following:

\$17,637,914

Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, and Fellows. Nays – Kolbe and Ganong.
Order passed - Vote 5-2.

ARTICLE 5 – ADULT EDUCATION &**RAISE FUNDS AS THE LOCAL SHARE**

To see if the Council will authorize the Lisbon School Department to appropriate \$ 33,618 for Adult Education and raise \$ 22,234 as the local share; with authorization to expend any additional, incidental, or miscellaneous receipts in the interest and for the well-being of the adult education program.

School Committee Recommends YES

VOTE (2020-114E) Councilor Larochelle, seconded by Councilor Fellows moved for Article 5 the following:

YES.

Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None.
Order passed - Vote 7-0.

ARTICLE 6 – ADULT EDUCATION

To see what sum the Council will authorize the Lisbon School Department to expend for Adult Education.

School Committee Recommends \$ 33,618

VOTE (2020-114F) Councilor Larochelle, seconded by Councilor Fellows moved for Article 6 the following:

\$ 33,618

Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None.
Order passed - Vote 7-0.

ARTICLE 7 – FEDERAL & STATE GRANTS OR PROGRAMS

In addition to amounts approved in the preceding articles, shall the Council authorize the School Committee to expend sums as may be received from federal or state grants or programs or other sources during the fiscal year

for school purposes, provided that such grants, programs or other sources do not require the expenditure of other funds not previously appropriated?

School Committee Recommends YES

VOTE (2020-114G) Councilor Larochelle, seconded by Councilor Lunt moved for Article 7 the following:

YES.

Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed - Vote 7-0.

**DAVIS STREET PUMP STATION & WASTE
WATER TREATMENT PLANT CHLORINE TANK IMPROVEMENTS BID AWARD**

INTRODUCTION: Mr. Aievoli said on June 3, 2020, bids were opened for the Davis Street Pump Station and Wastewater Treatment Plant Chlorine Contact Tank Improvements project. Two bids were received as follow:

CONTRACTOR	ADDRESS	TOTAL BID
T. Buck Construction	Turner, Maine	\$2,768,300.00
Apex Construction Inc.	Somersworth, New Hampshire	\$3,084,000.00

Mr. Aievoli said a copy of the bid tabulation was placed in the Council's packet that listed all the bid prices, and a copy of the low bid from T. Buck Construction. We have worked with T. Buck Construction on numerous projects and they are qualified to perform the work scope included in this contract. Their bid price compares favorably to the latest cost estimate for the work of \$3,200,000. He said we recommend awarding this contract to T. Buck Construction at a cost of \$2,768,300 contingent on Rural Development concurrence to do so.

VOTE (2020-115) Councilor Larochelle, seconded by Councilor Albert moved to award the Davis Street Pump Station & Waste Water Treatment Plant Chlorine Tank Improvements Bid to T. Buck Construction in an amount not to exceed \$2,768,300.00.

Order passed - Vote 7-0.

ROAD STRIPING BID AWARD

INTRODUCTION: Mr. Cyr said the town sent a request for bids for Road Striping on May 19, 2020, to all companies wanting to submit. The cut off time for submission of all sealed bids to the town was June 4, 2020 at 10:00 am. The companies that were sent a request for bids were A Plus Striping, Elite Road Markings, Hi-Way Safety Systems, Lucas Striping, and On-The-Line, Inc. In order, the bids received and opened are as follows:

1.	Hi-Way Safety Systems	\$17,131.68
2.	On-The-Line, Inc	\$15,481.56
3.	Lucas Striping	\$12,750.00
4.	A Plus Striping	Did not submit a Bid
5.	Elite Road Markings	Did not submit a Bid

Mr. Cyr said after a thorough review of each submitted bid, he recommends awarding the winning bid go to Lucas Striping, due to the lower cost and all work performed will meet our specification needs.

VOTE (2020-116) Councilor Larochelle, seconded by Councilor Albert moved to award the Road Striping Bid to Lucas Striping in an amount not to exceed \$12,750.00. **Order passed - Vote 7-0.**

MAIN STREET LISBON FALLS ROAD CLOSURE

INTRODUCTION: Mr. Richardson reported on June 2, 2020, the Lisbon Town Council unanimously passed the *EMERGENCY ORDINANCE To PROMOTE PHYSICAL DISTANCING AND BUSINESS OPERATIONS IN VILLAGE AREAS* of June 2, 2020. To allow Lisbon businesses to resume or continue operations while maintaining adequate social distancing, the Emergency Ordinance enables the Town Manager and Chief of Police to temporarily close portions of Main and Village Streets for the furtherance of economic opportunity and public health and safety.

Mr. Richardson mentioned from the following input from Main Street businesses and the Town's Police, Fire, Public Works, and Parks and Recreation Departments, the ECD office proposes the Town temporarily close Main Street from the intersection of Maine Route 196 to the northern boundary of 7 Main Street (Lot U05-033). The proposed closure will create the greatest opportunity for economic activity and the least impact for neighboring businesses.

Mr. Richardson said he met with the Maine Department of Transportation (MDOT) who gave its approval as required to continue with the closure efforts. He mentioned he sent the Town's request to MDOT, which contained additional details. Images of the proposed closure area and traffic detour routes were included in the MDOT request. The request proposes a closure duration of up to 12 weeks from June 23, to September 8, 2020. DOT also requires that a public meeting be held to discuss the proposed closure with interested parties.

Mr. Richardson said input from multiple stakeholders was gathered by Town staff and integrated into planning for the recommended closure, including:

- Canvass of Main Street on Thursday, June 4th to inform business owners of emergency ordinance, an ongoing planning process for potential opening of public spaces to business operations, and a stakeholder meeting on June 5th on Main Street
- June 5th meeting attended by Sout to Soul Daycare, Flux, Franks, Delightful Heights, Parks and Recreation, Police, and Library Departments.
- Notification of Council on June 8th of the proposed plan
- Canvass of Main Street businesses on June 8th and 9th to notify owners of the proposed plan and gather input
- Lisbon Development Committee tour on June 10th to discuss the proposed plan

To implement the proposed temporary closure:

- Public Works Department will install necessary traffic barriers and signage
- Parks and Recreation department will provide or help source tables for restaurant service
- Police Department will provide appropriate oversight
- ECD will coordinate activities with local businesses and community organizations to maximize community benefit.

VOTE (2020-117) Councilor Larochelle, seconded by Councilor Albert moved to devote an appropriate amount of time during the June 16th Council meeting to discuss the proposed closure with interested parties in compliance with DOT requirements, 2) Endorse the temporary closure for a 90-day trial period; and 3) Authorize the Town Manager to invest up to \$3,750 from the Economic Development budget for necessary traffic control equipment and detour signage. **Order passed - Vote 7-0.**

KEEP-ME HEALTHY MUNICIPAL GRANT

INTRODUCTION: Mr. Richardson reported the State of Maine's Department of Health and Human Safety (DHHS) recently announced the 2020 Municipal COVID-19 Awareness Campaign "to encourage municipalities and Tribes to implement their own COVID-19 prevention, education and protection plans in partnership with DHHS. Municipalities and Tribal governments that submit plans approved by DHHS will be reimbursed for costs associated with approved public health education and prevention activities during the funding period from June 8 through October 31, 2020."

Mr. Richardson explained that on June 2nd, the Lisbon Town Council passed an emergency ordinance creating a mechanism and process to close streets and parking areas in order to enable businesses to adapt to COVID-19 restrictions by operating outdoors. Planning for the temporary closure of a portion of Main Street is well underway by local businesses, Lisbon Development Committee, Positive Change Lisbon, and Town Departments. He said traffic barriers, detour signage, pedestrian wayfinding and boundary markers, tables, signage, hand sanitizer stations, personal protection equipment, and other materials and supplies will be required to implement the proposed street closure(s) under the emergency ordinance of June 2nd. Per the DHHS funding announcement, these expenditures are eligible for reimbursement.

VOTE (2020-118) Councilor Ward, seconded by Councilor Fellows moved to authorize the Town Manager to submit an application to DHHS via the *2020 Municipal COVID-19 Awareness Campaign* for reimbursement for relevant purchases of supplies and services. **Order passed - Vote 7-0.**

LISBON BEAUTIFICATION RESERVE

INTRODUCTION: Mr. Richardson reported on June 2nd, the Lisbon Town Council passed an emergency ordinance creating a mechanism and process to close streets and parking areas in order to enable businesses to adapt to COVID-19 restrictions by operating outdoors. Planning for the temporary closure of a portion of Main Street is well underway by local businesses, Lisbon Development Committee, Positive Change Lisbon, and Town Departments. He said input from community stakeholders during the Main Street closure planning process has identified investments necessary to improve the visual appearance in and around the proposed closure area. Private businesses have expressed a desire to donate funds to assist with the necessary aesthetic improvements in order to create a welcoming environment for residents and visitors to Lisbon. He mentioned private donations will generate the greatest positive impact when leveraged as matching funds in combination with Town funds and grant dollars from other sources. Currently, the Town does not have a dedicated account to receive donations and make appropriate investments for aesthetic improvements. He recommended the town create a way to accept donations as coordinated by Jeremy Barnard and others.

COUNCILOR COMMENTS: Councilor Ward asked that this reserve account be established but not be too restrictive.

VOTE (2020-119) Councilor Ward, seconded by Councilor Larochelle moved to authorize the Town Manager and Finance Director to create an account known as "Lisbon Beautification Reserve" and receive private donations for the purpose of making investments for aesthetic improvements with the following considerations: 1) During the time period when the emergency ordinance of June 2nd is in force, the Lisbon Beautification Fund will be dedicated to investments in areas covered by the emergency ordinance; and 2) Upon the expiration or termination of the emergency ordinance, proceeds from the Beautification Fund will become eligible for use throughout Town. **Order passed - Vote 7-0.**

OTHER BUSINESS

A. COUNCIL COMMITTEE REPORTS

1. School: Councilor Albert reported the School Committee passed their School Budget.
2. Planning: Councilor Fellows reported Ricker Farms and Morgan's applications were approved.
3. LDC: Councilor Larochelle said he was not able to attend the last meeting, but heard it went well. They met at the Worumbo lot. The next meeting will probably be outside again too.
4. Conservation Commission: Councilor Ward said this committee is trying hard to meet.
5. Recreation: Councilor Albert said he had nothing to report.
6. County Budget: Councilor Ward said he had nothing to report.
7. Library: Councilor Lunt reported the Library is open although there may be a line to get in.

8. Water Commission: Councilor Fellows said repairs were made to water mains and valves on Route 196. Bids came in for work to be done. They will be holding a public hearing on a water rate increase on August 5.

B. TOWN MANAGER'S REPORT

Mrs. Barnes reported rock crushing at the Worumbo site would begin next week. She indicated the Route 196 MDOT project is starting a week early ahead of schedule. She said the Town Office opened last week and that all is going well with social distancing. Most everyone entering the building is wearing a mask. She said Mrs. Tierney and she will be meeting with a FEMA representative on COVID-19 reimbursements.

C. DEPARTMENT HEAD WRITTEN REPORTS

The Town Clerk announced nomination papers for Elected Officials would be available on Wednesday, August 5 at 8:30 AM for the November 3, 2020 Annual Election. There is one opening for Council, School Committee, and Water Commission. Papers need to be filed by Friday, September 4 at 4:30 PM. You need not less than 50 or no more than 75 signatures from registered voters. Members with terms expiring are: For Council - Fern Larochelle; For School - Ross Cunningham; and For Water - Roger Bickford.

APPOINTMENTS

LISBON DEVELOPMENT COMMITTEE

VOTE (2020-120) Councilor Larochelle, seconded by Councilor Albert moved to appoint Jeremy Barnard to the Lisbon Development Committee to 2023. **Order passed - Vote 7-0.**

LISBON DEVELOPMENT COMMITTEE

VOTE (2020-121) Councilor Larochelle, seconded by Councilor Albert moved to reappoint Angie D'Amours to the Lisbon Development Committee to 2021. **Order passed - Vote 7-0.**

ANNUAL RENEWAL BOARD & COMMITTEE APPOINTMENTS

COUNCILOR COMMENTS: Councilor Ward asked for a list of board/committees and vacancies. Mrs. Lycette said her office would be updating the website shortly with a current list of openings.

VOTE (2020-122) Councilor Larochelle, seconded by Councilor Albert moved to appoint the following:

Assessment Review Board	Lisa Ward
Appeals Board	Jesse Zach
Library Governing Board.....	Hillary Kuhl
Conservation Commission	Alan Seamans
Planning Board.....	William Kuhl
Ethics Panel.....	David Bowie
Recreation Committee	Angela D'Amours & Zach Schmoll

Order passed - Vote 7-0.

CHAIRMAN'S ANNUAL APPOINTMENT OF ETHICS PANEL CHAIRMAN

VOTE (2020-123) Councilor Ward appointed David Bowie the Chairman of the Ethics Panel for the ensuing year. **Order passed - Vote 7-0.**

LDC RESIGNATION – CHERYL HAGGERTY

COUNCILOR COMMENTS: Councilor Ward wished to thank Cheryl Haggerty for all the work she had done for this committee even with her busy schedule last year at her realty office. He said we appreciate everything she

does. He said that although she formally resigned her position on the committee she still plans to be involved when she can be and we will welcome her back when ready.

VOTE (2020-124) Councilor Larochelle, seconded by Councilor Fellows moved to accept the resignation of Cheryl Haggerty on the Lisbon Development Committee. **Order passed - Vote 7-0.**

COUNCILOR COMMUNICATIONS

Councilor Larochelle said he appreciated the flags we put up annually; such a great project that Councilor Ward started. He said if we all work together, we could come up with a plan to expand the project.

Councilor Ward commented on the nice orange chairs along Main Street, compliments of Traci Austin. He said he would like to see volunteers work with Mr. Richardson on beautifying our Main Street, and that the chairs look very nice.

AUDIENCE PARTICIPATION FOR NEW ITEMS

EXECUTIVE SESSION - NONE

ADJOURNMENT

VOTE (2020-125) Councilor Larochelle, seconded by Councilor Kolbe moved to adjourn at 8:55 PM. **Order passed - Vote 7-0.**

Twila D. Lycette, Council Secretary
Town Clerk, Lifetime CCM/MMC
Date Approved: June 23, 2020



June 12, 2020

Town of Lisbon
Ms. Diane Barnes, Town Manager
300 Lisbon Street
Lisbon, ME 04250

Dear Ms. Barnes,

Please find enclosed the agreement for services between Midcoast Humane and the Town of Lisbon covering the period from July 1, 2020 to June 30, 2021. Please sign the contract and return it to me for my signature. After we receive your signed agreement, we will send you a copy and generate an invoice.

As explained in a letter mailed to you in September, we find ourselves having to raise the per capita rate of our agreement for services in order to compensate for the rising costs of care and inflation. As a result, the per capita rate for our agreement for services is now \$1.45. Beginning in 2021, we anticipate instituting a minimum 2% increase each year. Please note that the total fee is calculated based on the most recent data available via the census, and will change in accordance with new census data.

2020 is an exciting year for Midcoast Humane. Not only is it our 70th anniversary, but we have also welcomed our first President to the organization, Mary P. Sundeen. Mary has 30 years of experience in for-profit and non-profit management, and over the next year she intends to focus on strengthening Midcoast Humane's infrastructure and expanding its services and community partnerships.

I would welcome the opportunity to speak with you in the near future to discuss our relationship further or to answer any questions. Please feel free to contact me at any time.

Sincerely,

A handwritten signature in black ink, which appears to read "Kate Griffith", is written over a horizontal line.

Kate Griffith
Community Programs Manager
kgriffith@midcoasthumane.org
(207) 449-1366 x105



Midcoast Humane and Town of Lisbon Agreement for Services

This agreement, made and entered into on June 12, 2020, by and between the Town of Lisbon, Maine, a municipal corporation hereinafter referred to as the Municipality, and Midcoast Humane, a non-profit corporation established under the laws of the State of Maine, hereinafter referred to as MH. This agreement will cover the contract period beginning July 1, 2020, and ending June 30, 2021.

MH and the Municipality, in consideration of the payments set forth in Section X below, agree as follows:

I. Services to be provided

The services to be performed under this Agreement are for animal shelter management services in accordance with the terms, conditions and specifications contained or referenced herein.

1. MH will furnish, manage and operate animal shelter facilities located at 30 Range Road, in Brunswick, Maine. MH shall be responsible for the day-to-day custodial care of the shelter facility and grounds, including the removal of litter and debris from outdoor areas and for use of all utilities, including, without limitation, electric, gas, water, oil, sewage and telephone.
2. MH will provide adequate food, water, shelter, space, care, treatment and transportation for small domestic companion animals which come into its custody through the following:
 - A. Animals that are voluntarily surrendered by residents of the Municipality.
 - B. Stray animals and impounded animals that are apprehended by the Municipality's Animal Control Officer or authorized employees of the Municipality.
 - C. Stray animals that are found by residents of the Municipality and are brought to MH by such residents.
3. The Municipality is obligated to pick up stray dogs and stray cats and deliver those animals to MH. ("Stray cat" means a cat that is not under the obvious control of an individual, which is reported as being at large for at least two days, and which may appear not to be properly cared for.)
4. A duly authorized representative of the Municipality, customarily the Municipality's Animal Control Officer, hereinafter referred to as the Representative, will be furnished a

key to MH's isolation area for the purpose of delivering animals during hours when MH is not open to the public. During hours when MH is open to the public, the Representative shall deliver animals to the isolation area and shall, in both cases, complete all required paperwork. The Municipality shall at all times provide MH with the name of its Representative and contact information and shall notify MH of any changes. The Municipality shall be responsible for obtaining the key from any former Representative and providing such key to its current Representative.

5. In the event that the Representative delivers an animal to MH, the Municipality shall be responsible for notifying the animal's owner of such impoundment and disclosing the owner's name and address to MH. The Municipality shall be responsible for collecting all fines imposed upon the animal's owner by the Municipality for violation of animal welfare offenses. MH shall release the animal to its owner only upon proof of such payment of all fines and fees, as well as upon the payment by the Municipality or the animal's owner to MH of any fees assessed by MH, as stated below.
6. All animals that are brought to MH by a Representative shall not be removed from MH by a Representative other than upon the written authorization of MH.
7. Any Representative that picks up sick or injured animals must call MH to see if a veterinarian is on premises before bringing said animals to MH. If no veterinarian is at MH, the animals must be brought to a different veterinary clinic or like facility for care. If an MH veterinarian is on premises, the veterinarian will give his/her recommendation on whether MH is able to treat the animal or whether it needs to be transported to another veterinary clinic or like facility. The Municipality acknowledges that MH may be limited in its ability to treat all injuries due to limited space or lack of equipment (e.g., x-ray machine, etc.). MH, in its sole discretion may elect to refuse or accept delivery of sick or injured animals and procure the veterinary care it deems necessary and appropriate. Municipality agrees to reimburse MH for the costs of emergency and required veterinary care within ten (10) days from the receipt of an invoice. At no time will the Municipality deliver any injured animal to the shelter during hours other than regular business hours unless municipality has made prior arrangements with MH. The cost of transporting animals that cannot be treated at MH, as well as the cost of such treatment at another veterinary clinic, will be borne by the Municipality if such costs are incurred during the mandatory waiting periods as required by State of Maine statutes.
8. MH will be responsible for finding "forever homes" and placement for all animals in its care. Whenever the ownership of an animal is ascertained, MH shall make a reasonable effort to notify the owner of the animal within 24 hours of determining the animal's owner.
9. In the event that euthanasia is required for reasons for public safety or welfare or in satisfaction of any obligation of the Municipality, MH shall be responsible for the humane euthanasia of any animal in its care using methods approved by the State of Maine.
10. MH will maintain regularly scheduled business hours at the animal shelter for the convenience of the public and for the purpose of transacting business in connection with

the duties under this agreement and for the purpose of receiving animals or for accepting applications for the redemption of impounded animals. From time to time, MH may close due to weather conditions, staff training, or other unforeseeable circumstances. Notice of any closings will be provided to the public as far in advance as possible.

11. MH will appoint competent and qualified agents for the carrying out of the responsibilities under this agreement, such agents to be responsible to the MH Board of Directors.
12. MH contact personnel, available to the Municipality during regular MH business hours and on an emergency basis during non-business hours, are as follows:
 - Dr. Alison Pare, Medical Director. Office: 207-449-1366 ext. 103
 - Abby Malone, Adoptions Manager. Office: 207-449-1366, ext. 202
 - Emergency Phone Number: 207-773-7377

In the event that either of these persons is no longer employed by MH, MH will notify the Municipality and furnish the Municipality with the contact information for their successors.

13. MH shall provide systems to monitor medical and other information on each shelter animal.
14. On request of a resident of the Municipality, MH shall provide a list of the names and telephone numbers of the Municipality's Animal Control Officer(s) and animal care providers who are available and on call for emergency services.
15. MH alone retains sole discretion to refuse delivery of one or more animals where such delivery renders MH unable to provide appropriate housing and/or disposition of delivered animals.

II. Ownership of dogs

MH will adhere to the mandatory waiting periods and ownership requirements for uncontrolled dogs as articulated in Title 7 M.R.S.A. §3913 and any amendments thereto.

III. Ownership of cats

MH will adhere to the mandatory waiting periods and ownership requirements for stray cats as articulated in Title 7 M.R.S.A. §3919 et seq. and any amendments thereto.

IV. Public service programs

MH shall provide at its sole cost and expense the following services:

1. A reduced-cost spay-neuter program for any animal owned by a resident of the Municipality, except that, in the event that MH determines that it is no longer feasible to offer such spay/neuter program, MH shall no longer be under any obligation to do so.

2. A volunteer program to encourage support for MH and its operation of the shelter.
3. Events designed to promote animal adoptions and to educate the public about animal welfare and the benefits of sheltering in general.
4. An adoption program designed to ensure that MH identifies and secures humane, permanent homes for the animals under its care.
5. MH makes every effort to promote Trap, Neuter and Return (TNR) for feral cats, and return feral cats that are spayed or neutered, vaccinated and ear tipped to the originating location when possible, and promote caregiver volunteerism and guardianship. The Town of Lisbon agrees to work with MH and the community to permit and encourage TNR as the preferred method of dealing with feral cats. MH will accept confined stray cats, but recommends that cats believed to be strays be given a few days to return to their homes before they are fed or confined and considered to be lost or homeless.

V. Adoption fees and recordkeeping

1. MH will collect all adoption fees and shall keep proper financial records to account for same. MH will permit the Municipality, at all reasonable times, to inspect and audit such records and shall make such reports of funds received as required by statute or regulation.
2. MH shall keep full and accurate records of all animals taken into custody, showing the date, place, reason and manner whereby animals were brought into custody, with a description of the animal and a record of its final disposition.

VI. Indemnification

1. The Municipality shall indemnify and hold harmless MH, its employees, directors, officers and agents from all demands, claims, causes of action or judgments, and from all expenses that may be incurred in investigating or resisting the same, arising from, or growing out of, any act or neglect of the Municipality, its employees, contractors or agents, in connection with the seizure, transportation or maintenance of stray dogs and cats during the mandatory waiting periods prescribed in Title 7 M.R.S.A. §3913, 3919 and 3919-A.
2. MH will indemnify and hold harmless the Municipality, its employees, directors, officers and agents from all demands, claims, causes of action or judgments, and from all expenses that may be incurred in investigating or resisting the same, arising from, or growing out of, any act or neglect of MH, its employees, contractors or agents, in connection with the operation of MH.

VII. Insurance

MH shall procure and maintain during the term of this agreement comprehensive general liability coverage that shall protect MH from claims of damages for personal injury including accidental

and wrongful death, as well as claims arising from services rendered under this agreement, whether such services be by MH, by any subcontractor, or anyone employed directly or indirectly by either of them.

VIII. Agreement not assignable

MH shall not have the right, authority, or power to sell, mortgage, or assign this agreement or the powers granted to it, or any interest therein, nor any right, power or authority to allow or permit any other person or party to have any interest in the services outlined in this agreement without the written consent of the Municipality.

IX. MH's independent capacity from Municipality

MH, its officers, employees, directors, agents and volunteers shall act independently of Municipality and not as officers, employees, agents or volunteers of Municipality.

X. Payment

1. In compliance with the terms and conditions of this agreement, the Municipality shall agree to pay the following to MH for the performance of its obligations and responsibilities:

The annual agreed payment shall be computed on the basis of \$1.45 per capita of the human population of the Town of Lisbon. For purposes of this computation, MH has relied on the population count as reported in the most recent official census – 9,009 residents. Accordingly, based on the Town of Lisbon's 2010 census, the Municipality shall pay MH a flat annual fee of \$13,063.05.

2. Services NOT covered by the above computation that would result in additional payments to MH may include, but are not necessarily limited to:
 - A. An instance when any animal brought to MH by the Municipality appears to be infected with rabies. In such instances, the Municipality shall be responsible for any veterinary fees and for transporting laboratory specimens for testing.
 - B. Instances in which, because of a pending legal action, an animal is boarded at MH at the request of the Municipality for a period in excess of eight days, the Municipality shall pay MH a boarding fee of \$20.00 per dog, \$10.00 per cat, \$5.00 per small animal and \$5.00 per bird for each day over the eight days. These boarding fees include the State of Maine's fees as listed in Title 7 M.R.S.A §3919-C where compensation for a dog or cat is \$5 a day, compensation for a female cat or dog with a litter that has not been weaned is \$8 a day, compensation for a rabbit is \$2 a day and compensation for a bird is \$1 a day. The boarding fees collected by MH as listed above include the additional cost of staffing and observation borne by MH. MH reserves the right to refuse boarding of animals for any Municipality that intends to pay the fees listed in Title 7 M.R.S.A §3919-C alone.

- C. Animals that are legally impounded by the Municipality and boarded at MH. In these instances, MH shall be paid \$20.00 per dog per night, \$10.00 per cat per night, \$5.00 per small animal per night and \$5.00 per bird per night. These boarding fees include the State of Maine's fees as listed in Title 7 M.R.S.A §3919-C where compensation for a dog or cat is \$5 a day, compensation for a female cat or dog with a litter that has not been weaned is \$8 a day, compensation for a rabbit is \$2 a day and compensation for a bird is \$1 a day. The boarding fees collected by MH as listed above include the additional cost of staffing and observation borne by MH. MH reserves the right to refuse boarding of animals for any Municipality that intends to pay the fees listed in Title 7 M.R.S.A §3919-C alone.
- D. During the six-day waiting period as prescribed by Title 7 M.R.S.A. §3913 for dogs, the Municipality shall be responsible for the payment of all veterinary services furnished outside MH as described above in this agreement.
- E. During the waiting periods prescribed by Title 7 M.R.S.A. §3919 and 3919-A, for cats (with an ID), the 48-hour waiting period for unidentified cats and the 24-hour waiting period for feral cats, the Municipality shall be responsible for the payment of all veterinary services furnished outside of MH, as described above in this agreement.
- F. In the case of seizures due to cruelty and/or neglect, costs and fees for animal care are the Municipality's responsibility.
- G. MH has the capacity to provide veterinary support in cases of seizure due to cruelty and/or neglect, but these supports are only available for animals in its care. MH retains the right to place animals pending legal action into foster homes with established fosters, but will not provide medical care or assistance with case animals that the Municipality Representative chooses to manage and foster outside of MH.

XI. Agreement terms

It is mutually understood and agreed by the parties hereto that this agreement shall continue in effect for a period of one year from the date hereof. However, it is fully agreed that this agreement may be terminated by either party upon 90 days written notice to the other party of an intention to terminate this agreement or enter into a new agreement.

It is mutually understood and agreed by the parties hereto that the Municipality will defend this agreement with all due and proper diligence should it be challenged by any action in law. This agreement is intended by the parties hereto as the final and exclusive expression of the provisions contained in this agreement, and it supersedes and replaces any and all prior or contemporaneous agreements and understandings, oral or written, in connection therewith, between the parties hereto. This agreement may be modified or changed only upon the written consent of the parties hereto.

In the performance of this agreement, the Municipality shall abide by all MH regulations as they presently exist and as they may hereafter be amended.

XII. Applicable law

The parties hereto agree that this agreement shall be construed and governed by the laws of the State of Maine and that, in the event of a conflict between the provisions of this agreement and any State of Maine statute, the State of Maine law will control, with the exception that, in the event that any animal boarding rates contained herein are in excess of any State of Maine statutory rates, the rates contained herein will control. Boarding fees, as stated above, reflect the State of Maine's fees as listed in Title 7 M.R.S.A §3919-C in addition to the cost of staffing and observation borne by MH. MH reserves the right to refuse boarding of animals for any Municipality that intends to pay the fees listed in Title 7 M.R.S.A §3919-C alone.

MH agrees that all animal shelter management services performed for the Municipality shall be performed in full compliance with the applicable Federal and State of Maine laws, regulations and guidelines for such services.

It is understood and agreed by the Municipality and MH that, in the event the Municipality's animal control ordinances are revised in such a way as to cause a substantial increase in the level of services to be performed by MH under this agreement, then such revisions shall not be covered by this agreement and the parties shall enter into negotiations regarding amendments to this agreement to address such revisions.

In witness whereof, the parties signify their acceptance of this agreement by their execution below.

TOWN OF LISBON, MAINE

By: _____	Date: _____
Authorized Representative	
_____	Date: _____
Print Name and Title	
_____	Date: _____
Witness Signature	

MIDCOAST HUMANE

By: _____
Kate Griffith, Community Programs Manager

Date: _____

Witness Signature

Date: _____

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES**ORDER 2020-128 ADOPT FISCAL YEAR 2020-2021 BUDGET RESOLVES**

BE IT HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF LISBON AS FOLLOWS:

2020-2021 MUNICIPAL BUDGET RESOLUTION**For General Government**

Personnel Services	\$ 1,086,494.00
Contractual Services	\$ 337,749.00
R/M & Operating Supplies	\$ 229,931.00
Capital Purchases	<u>\$ 70,000.00</u>
Total for the General Government Budget	\$ 1,724,174.00

For Public Safety

Personnel Services	\$ 2,198,112.00
Contractual Services	\$ 212,310.00
R/M & Operating Supplies	\$ 142,426.00
Capital Purchases	<u>\$ 183,950.00</u>
Total for the Public Safety Budget	\$ 2,736,798.00

For Public Works

Personnel Services	\$ 1,067,385.00
Contractual Services	\$ 880,400.00
R/M & Operating Supplies	\$ 482,406.00
Capital Purchases	<u>\$ 475,000.00</u>
Total for the Public Works Budget	\$ 2,905,191.00

For Public Services

Personnel Services	\$ 743,429.00
Contractual Services	\$ 48,510.00
R/M & Operating Supplies	<u>\$ 179,578.00</u>
Total for the Public Services Budget	\$ 971,517.00

**For General Assistance, County Tax, Economic Development,
Abatements, Debt Service, & Bonds**

Personnel Services	\$ 100,443.00
Contractual Services	\$ 798,598.00
R/M & Operating Supplies	\$ 35,710.00
Capital Purchases	\$ 361,678.00
Lease Purchases	<u>\$ 57,426.00</u>
Total for the General Assistance, County Tax, Economic Development, Abatements, Debt Service & Bonds	\$ 1,353,855.00

BE IT ORDERED: That the Municipal Budget for the Town of Lisbon for the fiscal year commencing on July 1, 2020 and ending on June 30, 2021 be and hereby is adopted with a total expenditure of \$9,691,535 balanced with a total of \$3,392,859 in estimated revenue. A summary of appropriations is attached to this Resolution as Exhibit A (*see attached*). A summary of estimated revenue is attached to this Resolution as Exhibit B (*see attached*).

BE IT ORDERED: That the Assessor of the Town of Lisbon be and hereby is directed to assess a tax upon all real estate in Lisbon and liable to be taxed therein, and to assess the owner of personal estate liable to be taxed therein on the first day of April, 2020 A. D. and in accordance with the provisions of the State of Maine in such cases made and provided; make perfect lists under her hand of such assessments and commit the same to the Collector of Taxes of the Town of Lisbon on or before the 1st day of July, 2020. All taxes assessed as above and committed to the Collector shall be due on July 1, 2020. That having set the date on which the first installment of taxes shall become due, to wit July 1, 2020, any taxes remaining unpaid after September 15, 2020 shall bear interest from September 16, 2020 at a rate of 8% per annum, said interest to be added to and become a part of said taxes. That having set the date on which the second installment of taxes shall become due, to wit July 1, 2020, any taxes remaining unpaid after March 15, 2021 shall bear interest from March 16, 2021 at a rate of 8% per annum, said interest to be added to and become a part of said taxes and to fix the rate of interest paid for overpayments at 3% annum.

BE IT ORDERED: That we, the Municipal Officers of the Town of Lisbon, Maine, upon request of Diane Barnes, Tax Collector/ Treasurer, of said Town, hereby authorize and direct said Tax Collector and Treasurer, pursuant to Title 36, Maine Revised Statutes Annotated, section 906, to apply any tax payment received from an individual as payment for any property tax against outstanding or delinquent taxes due on said property in chronological order beginning with the oldest unpaid tax bill. However, no such payment may be applied to any tax for which an abatement application or appeal is pending unless approved in writing by the taxpayer.

BE IT ORDERED: That the Tax Collector be and hereby is, authorized to accept money prior to the date of the 2022 Tax Commitment in prepayment of taxes at 0% interest, and to issue receipts for the same. It shall be discretionary with the Tax Collector/Town Manager to make arrangements through the Town of Lisbon Tax Club policy with any taxpayer for a schedule of monthly payments without interest and such arrangements, as they jointly deem necessary.

BE IT ORDERED: That the following categories of State funds be accepted during the fiscal year beginning July 1, 2020 and ending June 30, 2021:

Municipal Revenue Sharing
Local Road Assistance
State Aid to Education (including Federal pass-through funds and property tax relief)
Snowmobile Reimbursement Money

Tree Growth Reimbursement
General Assistance Reimbursement
BETE Exemption Reimbursement
Homestead Exemption Reimbursement
State Grant and/or Other Funds

BE IT ORDERED: That the Sewer Budget for the Town of Lisbon for the fiscal year commencing on July 1, 2020 and ending on June 30, 2021 be and hereby is adopted with a total expenditure of \$1,193,575.00 balanced with a total of \$1,364,655.00 in estimated revenue. A summary of appropriations and estimated revenue is attached to this Resolution as Exhibit A (*see attached*).

Pursuant to Title 30-A M.R.S.A. Sec 3406 and the Town of Lisbon Sewerage Ordinance the Town Council hereby adopts the following rates for the Town Sewerage Works:

\$ 7.55 per 100 cu. ft.	Domestic Sewer Rate
\$ 2.64 per 100 cu. ft.	Maine Electronics
\$.12 per gallon	Septage Disposal
\$.06 per gallon	Holding Tank Waste Disposal

The Treasurer of the Town of Lisbon is hereby directed to assess sewer service charges on a quarterly basis as determined by the water meter readings. All sewer service charges remaining unpaid after the date which they are due shall bear interest at a rate of 8% per annum, said interest to be added to and become a part of said sewer service charges.

BE IT ORDERED: That the Tax Club policy, which was adopted in November of 2014, is approved as presented.

BE IT ORDERED: That the Capital Improvement Plan for the Town of Lisbon for the fiscal year commencing on July 1, 2020 and ending on June 30, 2021 be and hereby is adopted as presented and attached to this Resolution as Exhibit C (*see attached*).

Dated: _____

Lisbon Town Council

Allen Ward, Chairman

Normand Albert, Vice Chair

Donald Fellows

Jeffrey Ganong

Kasie Kolbe

Fernand Larochelle

Mark Lunt

FY 2021 FINAL PROPOSED BUDGET PRESENTATION

Tuesday, June 23, 2020

7:00 P.M.

TO: Town Council
FROM: Diane Barnes, Town Manager
DATE: June 23, 2020

RE: Final draft of fiscal 2021 Proposed Municipal Operational Budget

Presented tonight is the final draft of the FY 2021 Municipal and Waste Water expenditure budgets for your review and consideration. We propose a budget for municipal services with the goal to fund our operational needs. This budget maintains the level of service currently provided to the citizens of Lisbon. I want to thank the Department Heads for working with me to present a revised budget due to the economic downturn and uncertainty of projected revenues in the upcoming fiscal year as a result of COVID-19.

2019-2020 was an extremely demanding and busy year. The Town Council and Department Heads worked diligently together ensuring the smooth operation of municipal government and assisting me with valuable advice and guidance. These efforts in turn enabled us to see that services were provided to the best of our ability at the most reasonable cost to the taxpayers. With so many uncertainties in the future direction of the economy at the state and national level, we will continue to find ways to be more resourceful in delivering quality services to our community. Although our municipal services are used to their maximum, non-controllable costs, some goods and services continue to escalate, causing our budget requests to react in-kind. Increases are proposed only if absolutely necessary to keep pace with those non-controllable cost items that are critical to our service delivery. This budget also includes additional personnel critical to the needs of some departments.

The economy has a major impact on revenue available to fund municipal services. Considering the impact that COVID-19 has had on the State's economy, I anticipate that revenues will decrease from previous years. This budget has a decrease of \$202,322.00 in estimated revenues.

The Budget-Manager Request

The Municipal Budget FY 2021 department requests total \$8,923,285.00 for a decrease of \$323,939.00, or 3.5% under the current FY budget of approximately \$9,247,224.00. Of this decrease, 47.4% is comprised of wages and benefits. These budgetary numbers exclude the County Tax, the local contribution to the School Department, and TIF and Overlay amounts.

The proposal before you is a decrease in spending of \$505,836 from the initial budget presented in March. This represents an estimated decrease of \$.50 in the mil rate.

The Town's FY 2021 share of the County budget will increase \$45,913.00 over the current budget.

The estimated impact to the tax rate is an increase of \$.08.

Wages and benefits total \$5,097,785, comprising 57.1% of the budget. This represents a wage and benefit decrease of \$153,386.00, or 2.9%. This represents a total wage decrease of \$44,445.00 and total benefit decrease of \$108,941.00. Proposed postponement of filling open personnel positions is represented in the decrease, along with a shift in the unemployment liability. A 9% cost increase in the health insurance premiums has been factored into the assumptions beginning January 1, 2021.

Included in this year's budget are capital requests for operational needs and planning for the future by funding capital improvement reserve accounts. This will enable Council to see what the budget would entail if we raised through taxation the needs of all the departments.

Personnel Changes:

Two personnel changes are requested in this year's budget. The Recreation Department has requested a restructuring to allow for the creation of an Assistant Recreation Director position. The Clerk's Office has requested that the part-time Assistant Clerk be made a full-time position. Explanations of the needs for both departments are included in the department explanations and the costs of the proposed position changes are included in the wage and benefit spreadsheet.

This budget removes wages and benefits for a vacant position in the PD and PW departments that will not be filled during FY 21. With the restructuring of the Recreation Department, we will not be filling a full-time position that will become vacant in September until April. However, between April and September, we will be filling the vacancy with a part-time employee.

Some of the significant Manager's request for increases and decreases include the following:

Increases

Worker's Compensation	\$18,958.00
Buildings Expense	\$50,000.00
LES Stipend	\$50,073.00
Hydrant Rental	\$55,500.00

Decreases

Fire Department (Wages & Benefits)	\$ 11,904.00
(Other Line Items)	\$ 18,468.00
Planning Dept. (Contracted Services)	\$ 11,250.00
Insurance (HRA)	\$ 7,000.00
Legal	\$ 10,000.00

Technology	(Software)	\$ 4,230.00
Clerk	(Misc.)	\$ 7,187.00
Police	(Personnel)	\$ 92,569.00
	(Other)	\$ 25,241.00
Library	(Personnel)	\$ 2,273.00
	(Other)	\$ 10,418.00
Misc PW	(Street Lights)	\$ 17,000.00
	(Hydrant Rental)	\$ 18,500.00
Public Works	(Personnel)	\$ 82,552.00
	(Other)	\$ 65,000.00
Tax Abate	(Abatement)	\$ 10,000.00
Parks & Rec	(Personnel)	\$ 23,407.00
	(Other)	\$ 26,493.00
Debt Service		\$ 15,500.00
WWTP	(Other)	\$ 21,334.00

Lisbon's use of unassigned fund balance is estimated to be lower than the previous year that is due to a portion being designated for capital projects and higher Municipal, County, and School budgets. It is essential that the Town maintain adequate levels of unassigned fund balance to mitigate financial risks that can occur from unforeseen revenue fluctuations and unanticipated expenditures. The fund balance also provides cash flow for the Town's general operations which will reduce the Town's need for a Tax Anticipation Note and the interest and borrowing costs associated with the note. However, The Council strives to maintain an appropriate level of unassigned fund balance. However, if the Council chooses to use a portion of the unassigned, I would recommend its use for non-recurring capital costs.

FY 21 Commitment Comparison
Manager's Request

	FY 17	FY 18	FY 19	FY 20		FY 21 Increase/(Decrease)
Municipal Budget	\$ 7,986,427.00	\$ 8,191,307.00	\$ 8,877,804.00	\$ 9,247,224.00	\$ 8,923,285.00	-\$323,939.00
County	\$ 585,338.00	\$ 620,862.00	\$ 680,704.00	\$ 722,337.00	\$ 768,250.00	\$45,913.00
School	\$ 5,994,083.00	\$ 6,529,997.00	\$ 7,023,783.00	\$ 7,410,217.00	\$ 7,558,575.00	\$148,358.00
TIF Financing	\$ 429,928.62	\$ 443,004.00		\$ 772,604.86		
Revenue Sharing	\$ 602,000.00	\$ 602,000.00	\$ 633,000.00	\$ 924,776.00	\$ 800,000.00	-\$124,776.00
Other Revenues	\$ 2,315,026.00	\$ 2,470,998.00	\$ 2,603,739.00	\$ 2,670,405.00	\$ 2,592,859.00	-\$77,546.00
Additional School Subsidy		\$ 200,000.00	\$ -			
Milrate	\$ 22.40	\$ 23.20	\$ 24.84	\$ 23.10		
Taxable Property Value	\$ 548,411,900.00	\$ 544,496,961.00	\$ 570,383,625.00	\$ 636,947,053.00		
Overlay	\$ 205,675.94	\$ 120,157.50	\$ 122,675.57			
<u>School Funding:</u>						
Required Local Share	\$ 4,380,325.00	\$ 4,393,286.00	\$ 4,533,277.00	\$ 4,486,794.00	\$ 4,577,937.00	
Local Debt	\$ 475,094.00	\$ 473,167.00	\$ 467,075.00	\$ 460,409.00	\$ 454,034.00	
Additional Local Share	\$ 1,061,309.00	\$ 1,654,483.00	\$ 2,009,155.00	\$ 2,440,440.00	\$ 2,938,340.00	
Local Adult Ed	\$77,355.00	\$9,061.00	\$ 14,276.00	\$ 22,574.00	\$ 22,234.00	
	<u>\$5,994,083.00</u>	<u>\$6,529,997.00</u>	<u>\$ 7,023,783.00</u>	<u>\$7,410,217.00</u>	<u>\$7,992,545.00</u>	<u>\$0.00</u>
Homestead Reimb.	\$236,504.49	\$385,376.32	\$541,677.08	\$724,370.12		
Bete Reimb.	\$136,637.41	\$178,053.12	\$168,712.98	\$409,760.32		
<u>TIF</u>						
Gendron Realty	\$17,439.33	\$18,308.60	\$18,937.41	\$20,276.10		
Enterprise Electric	\$14,229.49	\$13,510.68	\$13,779.64	\$14,751.23		
Furniture Superstore	\$26,820.79	\$34,275.40	\$31,426.53	\$0.00		
G & C Realty	\$14,759.08	\$17,933.44	\$18,551.88	\$19,821.07		
Dingley Press	\$97,820.54	\$157,520.05	\$163,195.64	\$174,787.50		
Dingley Press-Town	\$97,820.54	\$157,520.05	\$163,195.64	\$364,956.39		
Kelly Park	\$0.00	\$0.00	\$0.00	\$42,748.99		
Kelly Park-Town	\$2,891.75	\$1,568.72	\$0.00	\$28,499.33		
Downtown TIF-Town		\$29,291.81	\$33,917.26	\$34,261.07		
	<u>\$271,781.52</u>	<u>\$429,928.75</u>	<u>\$443,004.00</u>	<u>\$700,101.68</u>		

BUDGET EXPENSES			
ACCOUNT DESCRIPTION	FY21 PROJECTED BUDGET APPROPRIATION MANAGER'S REQUEST	FY20 ORIGINAL BUDGET APPROPRIATION	FY19 ORIGINAL BUDGET APPROPRIATION
Elected Officials	17,730.00	17,730.00	17,730.00
Workers Comp Insurance	90.00	70.00	64.00
FICA Employer Costs	1,357.00	1,357.00	1,357.00
Office Supplies	500.00	500.00	500.00
Postage	-	100.00	100.00
Advertising	800.00	1,000.00	1,000.00
Printing	-	100.00	100.00
Professional Development	-	1,000.00	1,000.00
Total 12020500 Elected Officials	20,477.00	21,857.00	21,851.00
Town Manager	101,470.00	98,995.00	96,482.00
Administrative	50,508.00	49,276.00	47,502.00
Overtime Wages	-	-	500.00
Unemployment Costs	-	351.00	495.00
Workers Comp Insurance	4,900.00	3,068.00	2,576.00
MEPERS - Employer Share	15,350.00	14,827.00	14,449.00
Health Insurance	42,528.00	39,746.00	38,768.00
FICA Employer Costs	11,627.00	11,381.00	11,053.00
Office Supplies	200.00	600.00	600.00
Postage	250.00	250.00	250.00
Advertising	1,000.00	1,000.00	1,000.00
Printing	-	-	1,200.00
Cell Phone/Allowances	840.00	840.00	840.00
Professional Development	500.00	1,000.00	1,500.00
Meals & Lodging	-	-	100.00
Mileage/ travel reimbursement	2,900.00	2,900.00	2,900.00
Audit services	9,850.00	9,850.00	9,850.00
Total 12021000 Town Manager	241,923.00	234,084.00	230,065.00
Non Supervisory	200.00	200.00	200.00
Elected Officials	751.00	751.00	751.00
Workers Comp Insurance	5.00	4.00	4.00
FICA Employer Costs	73.00	73.00	73.00
Office Supplies	50.00	50.00	50.00
Postage	50.00	50.00	50.00
Advertising	375.00	375.00	375.00
Professional Development	200.00	200.00	200.00
Total 12021500 Appeals Board	1,704.00	1,703.00	1,703.00
Non Supervisory	1,000.00	1,000.00	1,000.00
Elected Officials	5,000.00	5,000.00	5,000.00
Workers Comp Insurance	30.00	24.00	22.00
FICA Employer Costs	459.00	459.00	459.00
Office Supplies	400.00	400.00	400.00
Postage	150.00	150.00	150.00
Advertising	750.00	750.00	750.00
Professional Development	600.00	600.00	600.00
Contracted Professional Service	10,000.00	21,250.00	21,250.00
Professional Services	-	-	2,500.00
Total 12021600 Planning Board	18,389.00	29,633.00	32,131.00
Legal expense	40,000.00	50,000.00	40,000.00
Total 12022000 Legal	40,000.00	50,000.00	40,000.00
Department Head	63,839.00	57,408.00	56,560.00
Non Supervisory	33,995.00	25,263.00	20,263.00
Temporary/seasonal	12,620.00	6,400.00	5,500.00
Unemployment Costs	-	536.00	608.00
Workers Comp Insurance	564.00	348.00	297.00
MEPERS - Employer Share	9,810.00	5,741.00	5,656.00
Health Insurance	29,872.00	17,310.00	16,644.00

BUDGET EXPENSES			
ACCOUNT DESCRIPTION	FY21 PROJECTED BUDGET APPROPRIATION MANAGER'S REQUEST	FY20 ORIGINAL BUDGET APPROPRIATION	FY19 ORIGINAL BUDGET APPROPRIATION
FICA Employer Costs	8,450.00	6,814.00	6,298.00
Office Supplies	2,000.00	2,000.00	1,800.00
Postage	1,400.00	900.00	770.00
Advertising	800.00	500.00	500.00
Printing	4,200.00	4,200.00	3,400.00
Cell Phone/Allowances	420.00	420.00	420.00
Professional Development	940.00	1,480.00	1,480.00
Dues and Memberships	700.00	600.00	600.00
Meals and Lodging	900.00	900.00	900.00
Mileage/ travel reimbursement	673.00	1,300.00	2,500.00
Contracted Professional Service	600.00	600.00	600.00
Professional Services	8,650.00	13,000.00	12,795.00
R&M: Equipment	1,800.00	3,400.00	2,200.00
Total 12022500 Clerk	182,233.00	149,120.00	139,791.00
Department Head	73,017.00	80,944.00	77,228.00
Non Supervisory	68,340.00	66,670.00	28,011.00
Unemployment Costs	-	515.00	495.00
Workers Comp Insurance	722.00	577.00	379.00
MEPERS - Employer Share	14,280.00	14,762.00	10,524.00
Health Insurance	40,848.00	45,013.00	33,081.00
FICA Employer Costs	10,815.00	11,293.00	8,051.00
Office Supplies	3,000.00	4,000.00	4,000.00
Postage	1,750.00	1,750.00	1,500.00
Cell Phone/Allowances	420.00	420.00	420.00
Professional Development	1,400.00	2,000.00	2,000.00
Dues and Memberships	500.00	600.00	520.00
Mileage/ travel reimbursement	1,000.00	1,200.00	800.00
Contracted Professional Service	1,500.00	1,500.00	-
Total 12023000 Finance	217,592.00	231,244.00	167,009.00
Non Supervisory	132,396.00	128,340.00	125,564.00
Temporary/seasonal	-	-	2,500.00
Overtime	2,500.00	2,500.00	1,500.00
Unemployment Costs	-	687.00	1,072.00
Workers Comp Insurance	690.00	510.00	467.00
MEPERS - Employer Share	13,626.00	13,084.00	12,642.00
Health Insurance	17,500.00	22,390.00	31,504.00
FICA Employer Costs	10,320.00	10,010.00	9,912.00
Office Supplies	3,000.00	4,500.00	4,500.00
Postage	7,500.00	7,500.00	7,000.00
Professional Development	1,200.00	1,400.00	1,300.00
Dues and Memberships	100.00	-	-
Meals and Lodging	-	250.00	250.00
Mileage/ travel reimbursement	500.00	600.00	500.00
Total 12023500 Tax Collection	189,332.00	191,771.00	198,711.00
Department Head	61,850.00	60,340.00	59,452.00
Non-supervisory wages	17,590.00	15,834.00	14,560.00
Unemployment Costs	-	344.00	495.00
Workers Comp Insurance	2,920.00	1,814.00	1,533.00
MEPERS - Employer Share	8,023.00	7,618.00	7,402.00
Health Insurance	14,426.00	12,131.00	28,084.00
FICA Employer Costs	6,077.00	5,828.00	5,662.00
Office Supplies	300.00	500.00	400.00
Postage	300.00	500.00	250.00
Printing	300.00	300.00	300.00
Professional Development	300.00	600.00	400.00
Dues and Memberships	100.00	200.00	200.00
Mileage/ travel reimbursement	800.00	900.00	800.00
Contracted Professional Service	-	2,000.00	3,000.00

BUDGET EXPENSES			
ACCOUNT DESCRIPTION	FY21 PROJECTED BUDGET APPROPRIATION MANAGER'S REQUEST	FY20 ORIGINAL BUDGET APPROPRIATION	FY19 ORIGINAL BUDGET APPROPRIATION
Registry Services	700.00	800.00	800.00
R&M: Equipment	-	200.00	200.00
Mapping & Microfilming	-	1,000.00	1,000.00
Total 12024000 Assessor	113,686.00	110,909.00	124,538.00
Department Head	78,293.00	76,384.00	77,777.00
Unemployment Costs	-	172.00	248.00
Workers Comp Insurance	3,581.00	2,218.00	1,936.00
MEPERS - Employer Share	7,908.00	7,640.00	7,778.00
Health Insurance	18,520.00	17,310.00	22,881.00
FICA Employer Costs	5,990.00	5,844.00	5,950.00
Office Supplies	500.00	500.00	500.00
Postage	100.00	100.00	100.00
Cell Phone/Allowances	420.00	420.00	420.00
Gas	800.00	850.00	850.00
Professional Development	500.00	500.00	750.00
Dues and Memberships	250.00	250.00	250.00
Vehicle Repairs	500.00	500.00	500.00
Mapping & Microfilming	1,000.00	1,000.00	1,000.00
Total 12024500 Code Enforcement	118,362.00	113,688.00	120,940.00
HRA Costs	23,000.00	42,125.00	41,650.00
General Liability	14,345.00	14,745.00	8,455.00
Vehicle Insurance	24,644.00	24,035.00	29,459.00
Police Liability	15,464.00	7,582.00	15,812.00
Property Insurance	15,587.00	24,132.00	18,934.00
Fire Fighter Insurance	-	-	1,118.00
Crime Insurance	1,198.00	322.00	1,189.00
Public Officials	3,615.00	2,600.00	3,860.00
Employment Liability	6,297.00	6,233.00	8,651.00
Public Officials Bond Insurance	2,125.00	1,580.00	1,580.00
Critical Incident Ins.	1,400.00	1,400.00	-
Total 12025500 Liability Insurance	107,675.00	124,754.00	130,708.00
Minor equipment	20,000.00	20,000.00	20,000.00
Internet and website hosting	6,450.00	6,450.00	6,000.00
Software and Services	174,770.00	179,000.00	175,021.00
R&M: Equipment	20,000.00	20,000.00	15,000.00
Total 12026500 Technology	221,220.00	225,450.00	216,021.00
Non-supervisory wages	17,439.00	17,014.00	11,800.00
Unemployment Costs	-	172.00	244.00
Workers compensation insurance	1,112.00	1,814.00	534.00
Maine State retirement	521.00	504.00	-
FICA taxes	1,335.00	1,302.00	903.00
Operating supplies	6,000.00	6,000.00	6,100.00
Contracted Professional Service	-	-	6,500.00
Electricity	48,000.00	48,000.00	48,000.00
Water usage fees	2,100.00	2,000.00	2,000.00
Telephone	8,664.00	10,110.00	7,600.00
Sewer Expense	742.00	700.00	600.00
Heating Fuel	13,000.00	13,000.00	12,000.00
Natural Gas	29,000.00	29,000.00	30,000.00
Building Expense	70,000.00	20,000.00	20,000.00
R&M: Equipment	30,000.00	30,000.00	30,000.00
R & M Buildings	17,000.00	17,000.00	17,000.00
Total 12051500 Town Buildings	244,913.00	196,616.00	193,281.00
Tax abatements	-	10,000.00	10,000.00
Total 12090100 Abatements	-	10,000.00	10,000.00

BUDGET EXPENSES			
ACCOUNT DESCRIPTION	FY21 PROJECTED BUDGET APPROPRIATION MANAGER'S REQUEST	FY20 ORIGINAL BUDGET APPROPRIATION	FY19 ORIGINAL BUDGET APPROPRIATION
Department Head	5,480.00	5,347.00	5,268.00
Workers Comp Insurance	250.00	156.00	132.00
MEPERS - Employer Share	554.00	535.00	527.00
FICA Employer Costs	420.00	409.00	403.00
Office Supplies	50.00	150.00	150.00
Total 13030500 Health Officer	6,754.00	6,597.00	6,480.00
Department Head	10,980.00	10,652.00	10,508.00
Unemployment Costs	-	153.00	217.00
Workers Comp Insurance	56.00	42.00	38.00
FICA Employer Costs	840.00	815.00	804.00
Office Supplies	50.00	50.00	100.00
Postage	100.00	100.00	200.00
Cell Phone allowance	365.00	365.00	363.00
Professional Development	500.00	500.00	-
General Assistance	25,000.00	25,000.00	25,000.00
Total 13031000 General Assistance	37,891.00	37,677.00	37,230.00
Department Head	80,392.00	78,432.00	77,270.00
Non Supervisory	661,240.00	717,684.00	716,056.00
Administrative	40,120.00	39,142.00	38,572.00
Union Negotiations	16,000.00	-	-
Misc. Police Detail	7,000.00	7,000.00	7,000.00
Temporary/seasonal	18,000.00	22,000.00	25,000.00
Overtime wages	27,540.00	30,000.00	31,350.00
Court time	5,000.00	8,000.00	9,000.00
Replacement Wages	106,277.00	106,277.00	101,277.00
Unemployment Costs	-	2,918.00	4,470.00
Workers Comp Insurance	46,521.00	58,540.00	34,086.00
MEPERS - Employer Share	99,055.00	99,433.00	100,887.00
Health Insurance	256,469.00	250,003.00	305,913.00
FICA Employer Costs	73,560.00	77,153.00	76,923.00
Uniform cleaning	500.00	700.00	800.00
Office Supplies	2,750.00	3,250.00	3,250.00
Operating supplies	14,000.00	17,000.00	13,700.00
Postage	350.00	650.00	750.00
Advertising	200.00	500.00	750.00
Printing	2,000.00	3,200.00	3,500.00
Recruitment Testing	1,750.00	2,500.00	2,500.00
Clothing/Boot Allowance	14,100.00	18,400.00	18,900.00
Cell Phone/Allowances	5,854.00	5,250.00	5,670.00
Physicals	1,000.00	300.00	200.00
Gas	22,125.00	33,880.00	26,250.00
Tires Expense	3,600.00	4,200.00	4,200.00
Professional Development	12,386.00	15,575.00	14,420.00
Mileage/ travel reimbursement	450.00	600.00	800.00
Education Program	2,608.00	4,650.00	2,434.00
Vehicle Repairs	9,000.00	8,000.00	10,000.00
Telephone	9,228.00	10,030.00	10,000.00
R&M Office Equipment	2,000.00	2,000.00	-
R&M: Equipment	5,500.00	6,500.00	1,000.00
R&M: Radios	-	-	6,500.00
Equipment	3,750.00	3,700.00	2,700.00
Equipment – vehicles	62,000.00	62,000.00	40,000.00
Total 14040500 Police	1,612,325.00	1,699,467.00	1,696,128.00
Department Head	72,840.00	71,063.00	70,013.00
Non Supervisory	140,000.00	150,000.00	150,000.00
Unemployment Costs	-	172.00	247.00
Workers Comp Insurance	24,227.00	20,600.00	18,306.00

BUDGET EXPENSES			
ACCOUNT DESCRIPTION	FY21 PROJECTED BUDGET APPROPRIATION MANAGER'S REQUEST	FY20 ORIGINAL BUDGET APPROPRIATION	FY19 ORIGINAL BUDGET APPROPRIATION
MEPERS - Employer Share	7,357.00	7,107.00	7,001.00
Health Insurance	25,462.00	23,796.00	22,881.00
FICA Employer Costs	16,283.00	16,912.00	16,831.00
Office Supplies	500.00	500.00	500.00
Operating supplies	9,000.00	10,000.00	10,000.00
Postage	75.00	75.00	50.00
Clothing/Boot Allowance	3,000.00	3,500.00	3,500.00
Cell Phone/Allowances	420.00	420.00	420.00
Physicals	5,000.00	5,000.00	5,000.00
Parts - Supplies	6,000.00	7,500.00	5,500.00
Gas	1,400.00	2,100.00	1,900.00
Diesel	3,500.00	4,100.00	3,700.00
Tires Expense	3,200.00	2,200.00	2,600.00
Professional Development	7,500.00	7,500.00	5,000.00
Mileage/ travel reimbursement	175.00	300.00	300.00
Capital Projects Reserve	75,000.00	75,000.00	75,000.00
Water Usage	525.00	500.00	2,395.00
Telephone	2,508.00	2,900.00	2,600.00
Sewer Expense	318.00	300.00	214.00
R&M: Equipment	25,000.00	30,000.00	24,000.00
R & M: Radios	5,800.00	7,800.00	8,300.00
Fire Fighting Foam	3,000.00	3,000.00	3,000.00
EMS Supplies	1,500.00	1,500.00	1,500.00
Personal Protective Equipment	21,450.00	22,600.00	20,500.00
Hose Replacement	5,000.00	7,000.00	5,000.00
Equipment	12,000.00	17,636.00	-
Total 14041500 Fire Department	478,040.00	501,081.00	466,258.00
LEMS Stipend	199,246.00	149,173.00	127,885.00
Non Supervisory	1,570.00	1,570.00	1,546.00
Unemployment Costs	-	23.00	32.00
Workers Comp Insurance	64.00	6.00	6.00
FICA Employer Costs	120.00	120.00	119.00
Dues and Memberships	-	35.00	35.00
Total 14043000 Emergency Management	201,000.00	150,927.00	129,623.00
Non Supervisory	45,520.00	44,410.00	41,606.00
Overtime	2,160.00	2,400.00	2,400.00
Unemployment Costs	-	278.00	397.00
Workers Comp Insurance	1,292.00	885.00	823.00
MEPERS - Employer Share	4,300.00	4,184.00	3,918.00
Health Insurance	25,462.00	23,009.00	22,881.00
FICA Employer Costs	3,647.00	3,582.00	3,367.00
Operating supplies	125.00	250.00	250.00
Clothing/Boot Allowance	600.00	600.00	600.00
Cell Phone/Allowances	666.00	920.00	626.00
Gas	2,250.00	4,250.00	2,700.00
Tires Expense	400.00	300.00	685.00
Professional Development	400.00	500.00	500.00
Contracted Professional Service	-	-	500.00
Animal Shelter Services	13,064.00	11,712.00	11,712.00
Vehicle Repairs	-	-	-
R&M: Equipment	600.00	700.00	700.00
Equipment	250.00	400.00	400.00
Total 14045000 Animal Control	100,736.00	98,380.00	94,065.00
Non Supervisory	186,240.00	179,616.00	193,148.00
Temporary/seasonal	19,000.00	20,850.00	20,425.00
Union Negotiations	6,000.00	-	-
Overtime wages	1,000.00	4,250.00	2,250.00
Replacement Wages	35,000.00	37,493.00	37,493.00

BUDGET EXPENSES			
ACCOUNT DESCRIPTION	FY21 PROJECTED BUDGET APPROPRIATION MANAGER'S REQUEST	FY20 ORIGINAL BUDGET APPROPRIATION	FY19 ORIGINAL BUDGET APPROPRIATION
Unemployment Costs	-	1,240.00	1,410.00
Workers Comp Insurance	1,055.00	1,309.00	912.00
MEPERS - Employer Share	21,965.00	21,086.00	23,367.00
Health Insurance	48,405.00	57,081.00	37,667.00
FICA Employer Costs	18,914.00	18,529.00	19,379.00
Office Supplies	780.00	880.00	2,400.00
Advertising	120.00	120.00	120.00
Recruitment Testing	300.00	500.00	500.00
Clothing/Boot Allowance	1,750.00	1,750.00	1,750.00
Professional Development	1,450.00	1,540.00	1,400.00
Mileage/ travel reimbursement	-	100.00	100.00
Telephone	1,632.00	1,800.00	1,800.00
R&M: Equipment	1,000.00	1,125.00	1,125.00
Total 14046000 Lisbon Communication	344,611.00	349,269.00	345,246.00
Department Head	80,630.00	78,663.00	80,018.00
Non Supervisory	348,308.00	391,524.00	365,983.00
Administrative	19,468.00	18,748.00	18,706.00
Union Negotiations	8,500.00	-	-
Overtime wages	40,000.00	40,000.00	40,000.00
Unemployment Costs	-	2,060.00	2,472.00
Workers Comp Insurance	43,918.00	37,429.00	28,586.00
MEPERS - Employer Share	43,223.00	45,117.00	45,440.00
Health Insurance	114,577.00	170,920.00	166,744.00
FICA Employer Costs	38,090.00	40,443.00	38,610.00
Medical testing	500.00	-	1,200.00
Office Supplies	1,500.00	1,500.00	1,100.00
Operating supplies	8,500.00	8,350.00	7,000.00
Other Supplies	-	-	1,350.00
Postage	150.00	150.00	100.00
Advertising	1,000.00	1,000.00	1,000.00
Drug Testing	1,500.00	1,200.00	-
Clothing/Boot Allowance	10,000.00	10,000.00	10,000.00
Cell Phone/Allowances	1,600.00	1,600.00	1,146.00
Minor equipment	3,000.00	3,000.00	3,000.00
Culverts	15,000.00	15,000.00	15,000.00
Asphalt-Hot Top	15,000.00	15,000.00	15,000.00
Excavation Expense	5,000.00	5,000.00	5,000.00
Parts - Supplies	40,000.00	40,000.00	40,000.00
Sand & Gravel	10,000.00	9,000.00	6,500.00
Gas	8,000.00	7,500.00	10,125.00
Oils and lubricants	4,500.00	4,500.00	4,500.00
Diesel	19,000.00	22,000.00	27,000.00
Tires Expense	5,000.00	5,000.00	5,000.00
Professional Development	4,000.00	4,000.00	4,000.00
Mileage/ travel reimbursement	500.00	500.00	200.00
Filing fees/licenses/permits	1,200.00	1,200.00	1,200.00
Professional Services	26,400.00	26,400.00	26,400.00
Water Usage	400.00	375.00	375.00
Telephone	4,020.00	4,640.00	4,000.00
Sewer Expense	594.00	560.00	560.00
Rental of Equipment	25,000.00	25,000.00	30,000.00
R&M: Equipment	8,000.00	8,000.00	8,000.00
Equipment Painting	4,500.00	3,000.00	3,000.00
Loam & Seed	1,500.00	1,500.00	1,500.00
R&M: Catch Basins & Manhole Cv	5,000.00	5,000.00	5,000.00
Ground repair and maintenance	6,000.00	6,000.00	6,000.00
R & M: Radios	1,000.00	1,000.00	1,000.00
R & M: TREE REMOVE/REPLA	4,500.00	6,000.00	6,000.00
R & M: SIGNS	3,000.00	3,000.00	3,000.00
R & M: STREETS	15,000.00	20,000.00	20,000.00

BUDGET EXPENSES			
ACCOUNT DESCRIPTION	FY21 PROJECTED BUDGET APPROPRIATION MANAGER'S REQUEST	FY20 ORIGINAL BUDGET APPROPRIATION	FY19 ORIGINAL BUDGET APPROPRIATION
Equipment – vehicles	-	20,000.00	30,000.00
Infrastructure- Paving	475,000.00	475,000.00	425,000.00
Total 15050500 Department of Public	1,471,578.00	1,585,879.00	1,515,815.00
Overtime	65,000.00	65,000.00	65,000.00
Unemployment Costs	-	172.00	248.00
Workers Comp Insurance	2,538.00	5,716.00	4,901.00
MEPERS - Employer Share	6,565.00	6,500.00	6,825.00
FICA Employer Costs	4,972.00	4,972.00	4,972.00
Other Supplies	150,000.00	150,000.00	140,000.00
Parts - Supplies	20,000.00	15,000.00	15,000.00
Contracted Professional Service	50,000.00	53,000.00	50,000.00
Total 15051000 Winter Operations	299,075.00	300,360.00	286,946.00
Non Supervisory	144,397.00	150,090.00	102,169.00
Union Negotiations	2,000.00	-	-
Unemployment Costs	-	858.00	968.00
Workers Comp Insurance	10,302.00	7,800.00	4,915.00
MEPERS - Employer Share	12,103.00	11,890.00	8,101.00
Health Insurance	50,244.00	67,800.00	45,761.00
FICA Employer Costs	11,200.00	11,482.00	7,816.00
Medical testing	500.00	-	250.00
Office Supplies	500.00	500.00	500.00
Operating supplies	6,000.00	6,000.00	3,000.00
Postage	80.00	80.00	60.00
Advertising	100.00	100.00	100.00
Printing	1,500.00	1,200.00	1,200.00
Drug Testing	350.00	350.00	-
Clothing/Boot Allowance	3,500.00	2,500.00	1,800.00
Cell Phone allowance	420.00	420.00	420.00
Hauling	-	10,800.00	10,800.00
Land Fill	4,000.00	4,000.00	4,000.00
Parts - Supplies	10,000.00	8,000.00	8,000.00
Diesel	6,000.00	6,000.00	8,325.00
Tires Expense	4,500.00	4,500.00	4,000.00
Professional Development	250.00	250.00	250.00
Mileage/ travel reimbursement	250.00	250.00	250.00
Filing fees/licenses/permits	700.00	700.00	700.00
Water usage fees	2,100.00	2,500.00	2,500.00
Telephone	1,512.00	1,600.00	1,500.00
Sewer Expense	530.00	500.00	500.00
R&M: Equipment	5,000.00	5,000.00	5,000.00
Trash Removal	305,000.00	285,000.00	275,000.00
Capital Improvements	-	50,000.00	-
Total 15052000 Solid Waste	583,038.00	640,170.00	497,885.00
Electricity	78,000.00	107,000.00	107,000.00
Hydrant Rental	461,500.00	406,000.00	406,000.00
R&M: Equipment	12,000.00	8,500.00	8,500.00
Total 15053500 Other Public Works	551,500.00	521,500.00	521,500.00
Department Head	58,764.00	54,892.00	54,089.00
Non Supervisory	110,674.00	107,080.00	99,049.00
Unemployment Costs	-	1,071.00	1,508.00
Workers Comp Insurance	865.00	798.00	663.00
MEPERS - Employer Share	14,535.00	12,966.00	12,394.00
Health Insurance	52,492.00	72,071.00	70,173.00
FICA Employer Costs	12,962.00	12,391.00	11,716.00
Office Supplies	3,600.00	3,885.00	3,700.00
Operating supplies	30,000.00	38,968.00	39,468.00
Postage	2,500.00	1,605.00	2,112.00

BUDGET EXPENSES			
ACCOUNT DESCRIPTION	FY21 PROJECTED BUDGET APPROPRIATION MANAGER'S REQUEST	FY20 ORIGINAL BUDGET APPROPRIATION	FY19 ORIGINAL BUDGET APPROPRIATION
Printing	250.00	550.00	550.00
Cell Phone/Allowances	420.00	420.00	420.00
Professional Development	250.00	550.00	550.00
Dues and Memberships	100.00	200.00	200.00
Mileage/ travel reimbursement	100.00	300.00	300.00
Water usage fees	240.00	225.00	225.00
Telephone	2,304.00	2,950.00	1,900.00
Sewer Expense	154.00	145.00	145.00
Rentals of Equipment	400.00	600.00	550.00
R&M: Equipment	600.00	650.00	650.00
Total 16060500 Library	291,210.00	312,317.00	300,362.00
Department Head	70,922.00	62,851.00	61,922.00
Non Supervisory	151,157.00	162,085.00	163,453.00
Temporary/seasonal	143,070.00	136,650.00	126,310.00
Overtime	-	6,302.00	5,819.00
Unemployment Costs	-	3,595.00	5,196.00
Workers Comp Insurance	24,604.00	17,903.00	16,267.00
MEPERS - Employer Share	15,099.00	10,166.00	15,328.00
Health Insurance	59,176.00	61,245.00	59,007.00
FICA Employer Costs	27,934.00	28,144.00	27,350.00
Office Supplies	1,200.00	1,200.00	1,200.00
Operating supplies	41,700.00	41,700.00	41,700.00
Postage	200.00	200.00	300.00
Advertising	1,000.00	500.00	500.00
Cell Phone/Allowances	420.00	420.00	420.00
Co-Ed Softball/Fast Pitch	7,753.00	12,000.00	12,000.00
Summer Trips	18,484.00	31,000.00	36,000.00
Sunshine Hill	3,000.00	3,000.00	3,000.00
New Programs	5,045.00	8,000.00	8,000.00
Officials	3,800.00	3,400.00	3,400.00
Gas	3,800.00	4,000.00	5,500.00
Diesel	1,200.00	1,400.00	1,400.00
Uniforms/safety equipment	500.00	500.00	500.00
Professional Development	225.00	1,200.00	1,200.00
Mileage	-	-	400.00
Senior Meals Expense	7,000.00	7,000.00	7,000.00
Security System Maintenance	360.00	360.00	360.00
Vehicle Repairs	3,000.00	3,000.00	3,000.00
Electricity	300.00	300.00	300.00
Water Usage	3,000.00	1,312.00	1,312.00
Telephone	3,180.00	3,800.00	2,800.00
Sewer Expense	1,060.00	1,000.00	1,000.00
Space Rental	2,200.00	2,200.00	2,200.00
R&M: Equipment	5,000.00	5,000.00	5,000.00
Grounds maintenance	9,200.00	9,200.00	11,500.00
River Trail maint and repair	5,000.00	5,000.00	5,000.00
R&M: Green Thumb	4,690.00	4,690.00	4,690.00
Trash Removal	1,150.00	1,150.00	1,150.00
Total 16061500 PARKS & RECREATION	625,429.00	641,473.00	641,484.00
Transportation services	42,000.00	42,000.00	40,000.00
Historical Society	2,000.00	2,000.00	2,000.00
LACO	1,000.00	1,000.00	1,000.00
Memorial Day	1,800.00	1,800.00	1,500.00
MMA	8,078.00	7,875.00	8,500.00
Total 16062000 Public Services - Opt	54,878.00	54,675.00	53,000.00
Department Head	65,010.00	58,122.00	57,276.00
Unemployment Costs	-	172.00	248.00
Workers Comp Insurance	332.00	227.00	207.00

BUDGET EXPENSES			
ACCOUNT DESCRIPTION	FY21 PROJECTED BUDGET APPROPRIATION MANAGER'S REQUEST	FY20 ORIGINAL BUDGET APPROPRIATION	FY19 ORIGINAL BUDGET APPROPRIATION
MEPERS - Employer Share	6,601.00	6,103.00	5,726.00
Health Insurance	3,075.00	10,609.00	10,201.00
FICA Employer Costs	4,974.00	4,447.00	4,381.00
Office Supplies	-	450.00	450.00
Operating supplies	4,200.00	3,000.00	3,000.00
Postage	300.00	350.00	300.00
Advertising	5,000.00	3,500.00	1,000.00
Cell Phone/Allowances	695.00	420.00	420.00
Professional employee training	3,500.00	3,500.00	3,500.00
Dues and Memberships	3,000.00	3,000.00	3,000.00
AVCOG Dues	9,537.00	9,296.00	8,988.00
Meal allowance	525.00	500.00	500.00
Mileage/ travel reimbursement	1,050.00	1,000.00	1,000.00
Moxie Festival Donation	-	-	5,000.00
Total 17070500 Economic Development	107,799.00	104,696.00	105,197.00
PSAP Fees	20,811.00	20,811.00	18,919.00
County tax	768,250.00	722,337.00	680,704.00
Total 18085000 County Tax	789,061.00	743,148.00	699,623.00
Total 1000 General Fund	9,272,431.00	9,438,445.00	9,023,591.00
2005 Bond Principal	32,558.00	31,226.00	29,964.00
2006 Bond Principal	36,000.00	36,000.00	36,000.00
2009 Bond Principal	-	131,086.00	131,086.00
2010 Bond Principal	53,040.00	53,500.00	53,500.00
2011 Bond Principal	27,000.00	27,000.00	27,000.00
2014 QECB Principal	40,909.00	26,880.00	25,447.00
2017 Bond Principal	150,000.00	150,000.00	150,000.00
2005 Bond Interest	-	1,066.00	1,932.00
2006 Bond Interest	324.00	684.00	1,224.00
2010 Bond Interest	16,816.00	18,191.00	19,530.00
2011 Bond Interest	203.00	338.00	646.00
2014 QECB Interest	16,517.00	27,905.00	29,338.00
2017 Bond Interest	24,982.00	27,240.00	29,250.00
2020 Bond Interest (Pinewoods Rd)	20,755.00	-	
2020 TAN Interest	-		
Total 38081000 Debt Service-Bonds	419,104.00	531,116.00	534,917.00
Total 3000 Debt Service	419,104.00	531,116.00	534,917.00
Total General Fund & Debt Service	9,691,535.00	9,969,561.00	9,558,508.00

WASTE WATER TREATMENT PLANT			
Department Head	86,062.00	83,963.00	82,717.00
Non Supervisory	196,301.00	197,947.00	168,875.00
Admin Wages	17,449.00	14,191.00	13,897.00
Overtime wages	22,500.00	23,500.00	23,000.00
Unemployment Costs	-	1,030.00	1,236.00
Workers compensation insurance	16,987.00	14,433.00	11,395.00
Maine State retirement	30,582.00	25,472.00	27,460.00
Admin Benefits	7,913.00	6,531.00	6,308.00
Health insurance	86,945.00	76,188.00	62,052.00
HRA Costs	3,723.00	3,218.00	3,157.00
FICA taxes	23,322.00	23,402.00	21,007.00
Medical Testing	250.00	-	
Office supplies	2,500.00	2,500.00	2,500.00
Operating supplies	-	-	43,500.00

BUDGET EXPENSES			
ACCOUNT DESCRIPTION	FY21 PROJECTED BUDGET APPROPRIATION MANAGER'S REQUEST	FY20 ORIGINAL BUDGET APPROPRIATION	FY19 ORIGINAL BUDGET APPROPRIATION
Other Supplies	37,000.00	41,500.00	-
Postage	8,500.00	8,500.00	7,500.00
Advertising	300.00	200.00	200.00
Drug Testing	400.00	-	-
Small Tools	3,000.00	3,000.00	-
Clothing/Boot Allowance	4,250.00	4,500.00	4,000.00
Cell Phone allowance	2,564.00	2,441.00	2,225.00
Gas	3,350.00	4,600.00	4,500.00
Diesel	2,300.00	5,200.00	4,500.00
Professional employee training	3,000.00	2,500.00	14,500.00
Mileage/Travel Reimbursement	300.00	300.00	300.00
Filing fees/licenses/permits	1,600.00	1,500.00	1,500.00
Legal expense	1,000.00	1,000.00	1,000.00
Audit services	2,550.00	2,550.00	2,550.00
Professional Services	10,000.00	10,000.00	-
Security System Maintenance	1,600.00	1,800.00	1,800.00
Electricity	99,000.00	97,000.00	97,000.00
Water usage fees	13,500.00	12,500.00	12,500.00
Telephone	1,920.00	2,540.00	1,920.00
Heating Fuel	7,000.00	7,500.00	10,500.00
Software and Services	15,000.00	15,000.00	12,000.00
R&M: Catch Basins & Manhole Cv	7,500.00	7,500.00	7,500.00
R & M: SEWER	72,000.00	72,000.00	70,000.00
Meter Read	10,000.00	10,000.00	10,000.00
Sludge Disposal	83,000.00	81,000.00	78,000.00
Trash Removal	1,700.00	1,700.00	1,200.00
CCTV & Cleaning Out	10,000.00	10,000.00	10,000.00
General Liability	2,752.00	2,599.00	889.00
Vehicle Insurance	1,107.00	1,054.00	1,292.00
Property Insurance	9,273.00	6,777.00	4,632.00
Improvements other than buildings	130,000.00	150,000.00	190,000.00
Bond Administration Fees	2,200.00	2,200.00	2,200.00
Vactor Lease	37,313.00	37,313.00	37,350.00
2005 Bond Principal	17,500.00	17,500.00	17,500.00
2006 Bond Principal	25,000.00	25,000.00	25,000.00
2014 QECB Principal	15,909.00	10,453.00	9,869.00
2005 Bond Interest	2,011.00	2,360.00	2,710.00
2006 Bond Interest	3,315.00	3,690.00	4,066.00
2014 QECB Interest	6,423.00	10,852.00	11,409.00
Interim Financing Interest	43,904.00		
Total 65052500 Treatment Plant	1,193,575.00	1,148,504.00	1,129,216.00
Total 6000 Sewer Fund	1,193,575.00	1,148,504.00	1,129,216.00

FY 19 Projected Revenues

Department	Department Number	FY 17 Final Budget	FY 18 Final Budget	FY 19	FY 20	FY 21	Increase/Decrease
General Government	01	\$1,709,509.00	\$1,824,454.00	\$1,912,571.00	\$1,977,776.00	\$1,909,494.00	-\$68,282.00
Public Safety	02	\$110,464.00	\$135,645.00	\$124,533.00	\$117,295.00	\$124,303.00	\$7,008.00
Public Works	03	\$96,500.00	\$94,500.00	\$102,000.00	\$137,700.00	\$146,800.00	\$9,100.00
Public Service	04	\$279,446.00	\$300,246.00	\$326,098.00	\$299,598.00	\$271,123.00	-\$28,475.00
General Assistance	05	\$12,750.00	\$12,750.00	\$17,500.00	\$17,500.00	\$17,500.00	\$0.00
Economic Develop.	07	\$106,357.00	\$103,403.00	\$105,197.00	\$104,696.00	\$107,799.00	\$3,103.00
QECCB Interest Rebate	10	\$0.00	\$0.00	\$15,840.00	\$15,840.00	\$15,840.00	\$0.00
		\$2,315,026.00	\$2,470,998.00	\$2,603,739.00	\$2,670,405.00	\$2,592,859.00	-\$77,546.00
Revenue Sharing	01	\$602,000.00	\$602,000.00	\$633,000.00	\$924,776.00	\$800,000.00	-\$124,776.00
WWTP		\$1,032,500.00	\$1,107,340.00	\$1,216,960.00	\$1,296,148.00	\$1,364,655.00	\$68,507.00

BUDGET REVENUES			
ACCOUNT DESCRIPTION	FY21 PROJECTED BUDGET APPROPRIATION MANAGER'S REQUEST	FY20 ORIGINAL BUDGET APPROPRIATION	FY19 ORIGINAL BUDGET APPROPRIATION
In lieu of property taxes	10,000.00	10,000.00	-
Supplmental Real & Prop Taxes		-	-
Motor vehicle excise taxes	1,500,000.00	1,600,000.00	1,575,000.00
Boat excise taxes	5,000.00	5,000.00	4,000.00
Interest/Penalties on Taxes	33,000.00	32,000.00	28,000.00
Agent Fees	33,000.00	28,000.00	27,000.00
State revenue sharing	800,000.00	924,776.00	633,000.00
Urban road initiative program	97,724.00	97,724.00	97,770.00
Homestead exemption		-	-
Veterans Reimbursement	10,000.00	10,000.00	10,000.00
Tree Growth Reimbursement	15,000.00	15,000.00	15,000.00
BETE Reimbursement		-	-
State Road Revenue	20,884.00	20,475.00	15,792.00
Fax Revenue	0.00	250.00	400.00
Copier Revenue	250.00	150.00	-
NSF Fees	500.00	-	-
Sewer Dept Admin Reimbursement	19,648.00	16,391.00	16,097.00
Sewer Dept Benefit Reimburseme	7,912.00	6,531.00	6,308.00
Water Dept Admin Reimbursement	11,250.00	11,460.00	11,061.00
Water Dept Benefit Reimburseme	5,313.00	5,395.00	5,214.00
Water Dept IT Reimbursement	3,500.00	3,000.00	2,500.00
Water Dept Insur Reimbursement	9,714.00	13,159.00	9,229.00
MEMIC Dividend	13,000.00	-	-
Investment earnings	50,000.00	40,000.00	23,000.00
Planning/Appeals Fees		400.00	400.00
Business licenses	12,800.00	7,500.00	-
Clerk Fees	700.00	-	19,000.00
Vital Records	8,800.00	9,057.00	-
Animal Licenses	800.00	884.00	-
Notary Fees	800.00	500.00	400.00
School Election Reimbursement	2,591.00	900.00	900.00
Town Plumbing permits	3,000.00	5,000.00	5,000.00
Construction Fees	10,000.00	16,000.00	18,000.00
Sabbattus Code Revenue	24,308.00	23,000.00	22,500.00
Total 20 General Government	2,709,494.00	2,902,552.00	2,545,571.00
General assistance reimburseme	17,500.00	17,500.00	17,500.00
Total 30 Health & Welfare/General A	17,500.00	17,500.00	17,500.00
Court fines		100.00	300.00
Police Report Fees	1,500.00	1,500.00	1,500.00
SRO Reimbursement	65,479.00	62,940.00	60,873.00
School Detail	7,000.00	7,000.00	11,750.00
Misc Revenue	200.00	500.00	500.00
Misc Revenue (MCJA)		-	3,000.00
ACO Fines & Fees	250.00	-	-
Sabbattus ACO Revenue	21,323.00	21,455.00	21,455.00
Bowdoin ACO Revenue	11,156.00	8,800.00	8,265.00
Durham ACO Revenue	11,395.00	9,500.00	-
Durham Dispatch		-	11,890.00
Lisbon Emergency Dispatch	6,000.00	5,500.00	5,000.00
Total 40 Public Safety	124,303.00	117,295.00	124,533.00
Solid Waste Permits	77,000.00	75,000.00	35,000.00
Metal	23,000.00	20,000.00	20,000.00
Cardboard	10,000.00	10,000.00	12,000.00
Mixed Paper	0.00	1,500.00	3,000.00
Newspaper	0.00	1,200.00	2,000.00
Yard Items	21,000.00	15,000.00	15,000.00
Tires	1,800.00	1,000.00	1,000.00
Unversal Waste	5,000.00	3,000.00	3,000.00

BUDGET REVENUES			
ACCOUNT DESCRIPTION	FY21 PROJECTED BUDGET APPROPRIATION MANAGER'S REQUEST	FY20 ORIGINAL BUDGET APPROPRIATION	FY19 ORIGINAL BUDGET APPROPRIATION
Commercial Disposal Fee	7,000.00	9,000.00	9,000.00
Excavation Revenue	2,000.00	2,000.00	2,000.00
Total 50 Public Works	146,800.00	137,700.00	102,000.00
Library Non-Resident	1,500.00	1,900.00	1,900.00
Library Fines	1,500.00	2,000.00	2,000.00
Library Fax	400.00	475.00	475.00
Damage/Lost Fee	400.00	400.00	400.00
Before School	70,000.00	70,000.00	92,000.00
Fitness Center	18,000.00	18,000.00	18,000.00
Out of Town	0.00	1,500.00	1,500.00
Playground	35,000.00	35,000.00	35,000.00
Trekker	44,000.00	44,000.00	44,000.00
Trips/Excursions	20,000.00	30,000.00	30,000.00
Marion T. Morse	4,500.00	4,500.00	4,500.00
Fitness Instruction	12,000.00	12,000.00	12,000.00
Senior Meals	7,000.00	7,000.00	7,000.00
New Programs	5,000.00	8,000.00	8,000.00
Moxie 5-K	3,000.00	3,000.00	9,500.00
Moxie Car Show	3,000.00	3,000.00	9,000.00
Basketball 1-3	1,210.00	1,210.00	1,210.00
Basketball 4-6	2,023.00	2,023.00	2,023.00
Winter/Spring Swim	1,500.00	1,500.00	1,500.00
Summer Basketball	400.00	400.00	400.00
Summer Football	2,000.00	2,000.00	2,000.00
Summer Pee Wee Field Hockey	120.00	120.00	120.00
Summer Soccer	700.00	700.00	700.00
Summer Swim	1,500.00	1,500.00	1,500.00
Co-ed Softball	7,000.00	12,000.00	12,000.00
Summer Tennis	250.00	250.00	250.00
Fall Field Hockey	520.00	520.00	520.00
Fall Soccer	5,000.00	5,000.00	5,000.00
Football Tackle 5-6	3,300.00	3,300.00	3,300.00
Football Tackle 7-8	2,500.00	2,500.00	2,500.00
Track & Field	3,000.00	3,000.00	3,000.00
Rec 1	0.00	8,000.00	-
Park Cabin Rent	4,800.00	4,800.00	4,800.00
Beaver Park Fees	10,000.00	10,000.00	10,000.00
Total 60 Culture & Recreation	271,123.00	299,598.00	326,098.00
TIF Revenue	107,799.00	104,696.00	105,197.00
Total 70 Economic Development	107,799.00	104,696.00	105,197.00
Interest Rebate	15,840.00	15,840.00	15,840.00
Total 80 Debt Service	15,840.00	15,840.00	15,840.00
Total Gen Gov Revenue	3,392,859.00	3,595,181.00	3,236,739.00

WASTEWATER TREATMENT PLANT BUDGET REVENUES			
Domestic Sewer Revenue	1,137,420.00	1,073,038.00	1,012,300.00
Industrial Sewer Revenue	72,875.00	68,750.00	55,000.00
Septage Revenue	114,700.00	114,700.00	110,000.00
Finance Charges	8,500.00	8,500.00	8,500.00
Lien Costs	-	-	-
Equipment Rental	10,000.00	10,000.00	10,000.00
Sewer Application Fee	-	-	-
Sewer Hook-Up Fee	-	-	-
Interest Rebate	6,160.00	6,160.00	6,160.00
Misc Revenue	15,000.00	15,000.00	15,000.00
Total 6000 Sewer Fund	1,364,655.00	1,296,148.00	1,216,960.00

TOWN OF LISBON
Forecasted Capital Improvements & Purchases
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

Year	Make	Model	Current Description	Replacement Description	Forecast 6/30/2021	Forecast 6/30/2022	Forecast 6/30/2023	Forecast 6/30/2024	Forecast 6/30/2025	Forecast 6/30/2026	Forecast 6/30/2027	Forecast 6/30/2028	Forecast 6/30/2029	Forecast 6/30/2030	Funding
PUBLIC WORKS															
2004	GMC	3500HD Diesel	4x4 1-Ton Dump w/ plow	replace w/ new 3500 w/ plow and dump	-	-	-	-	-	-	-	-	-	-	Cap. Lease
2007	Ford	F150	4x4 Pickup - Replace with new truck	replace with Chevy truck FY20	-	-	-	-	-	-	-	-	-	-	Munic. Rev.
2009	GMC	Sierra	209 4x4 2500 w/ plow	-	-	-	-	-	-	-	-	-	-	-	Munic. Rev.
2015	Ford	F550	4x4 2.5 Ton Dump with V-Plow	-	-	-	-	-	-	-	-	-	-	-	Munic. Rev.
2004	Ford	F250 S.D.	4x4 Pickup - State Auction Truck - Replace with used truck	-	-	50,000	-	-	-	-	-	-	-	-	Munic. Rev.
(1) 2003	Ford	F250 S.D.	4x4 Pickup w/ used v plow - State Auction Truck - Replace with used truck	-	-	-	-	50,000	-	-	-	-	-	-	Munic. Rev.
2008	Ford	F250 S.D.	4x4 Pickup with New V Plow - State Auction Truck	-	-	15,000	-	-	-	-	-	-	-	-	Munic. Rev.
2020	Freightliner	108 SD	Wheeler Dump w/ plow wing sander	-	-	-	-	-	-	-	-	-	-	-	Cap. Lease
2018	Freightliner	108 SD	218 Dump truck w/ sander plow and wing	-	-	-	-	-	-	-	-	-	-	-	Cap. Lease
2018	Freightliner	108 SD	219 Dump truck w/ sander plow and wing	-	-	-	-	-	-	-	-	-	-	-	Cap. Lease
2017	Freightliner	211	New Cab and Chassis as of Z-17 with 224 repurposed body.	-	-	-	-	-	-	-	90,000	-	-	-	Cap. Lease
2005	Volvo	348	211 Dump truck w/ sander plow and wing	-	-	-	-	-	-	-	-	-	-	-	Cap. Lease
2015	Peterbilt	4400	221 Dump truck w/ sander plow and wing	-	-	-	-	150,000	-	-	-	-	-	-	Cap. Lease
2008	International	4400	223 Truck w/ sander plow and wing	-	90,000	-	-	-	-	-	-	-	-	-	Cap. Lease
2006	Johnston	MX450	Repurpose Stainless Steel Body with new plow gear	-	-	-	-	-	-	-	-	-	-	-	Cap. Lease
2009	Kawasaki	652V-2	Sweeper	-	-	-	-	90,000	-	-	-	-	-	-	Cap. Lease
2005	Case	590SM	Loader/2.5 yd	-	-	150,000	-	-	-	-	-	-	-	-	Cap. Lease
2017	Case	621G	Backhoe	-	-	-	-	-	-	-	-	-	-	-	Cap. Lease
2019	SkidSteer		New Loader as of January 2017	-	-	-	-	-	-	-	-	-	-	-	Cap. Lease
	Annual Paving - Specific Roads TBD		Jordan Equipment	-	-	-	-	-	-	-	-	-	-	-	Cap. Lease
	Annual Paving - Specific Roads TBD		Annual Paving - Specific Roads TBD	-	475,000	475,000	475,000	475,000	475,000	475,000	475,000	475,000	475,000	475,000	Munic. Rev.
SOLID WASTE															
2007	Sterling	L179500	Tractor Trailer Truck	-	-	120,000	-	-	-	-	-	-	-	-	Cap. Lease
2003	Montaine	Dump Trailer	Dump Trailer	-	-	-	50,000	-	-	-	-	-	-	-	Munic. Rev.
2010	Stecco	Trash Trailer	Push Plate	-	-	-	-	-	-	-	-	-	-	-	Munic. Rev.
2012	Manac	Wood Trailer	Dump Trailer	-	-	-	-	-	-	-	-	-	-	-	Munic. Rev.
2013	J&J	Trash Trailer	Push Plate	-	-	-	-	-	-	-	-	-	-	-	Munic. Rev.
2001	Daewoo	Forklift	6000 lb	-	25,000	-	-	-	-	-	-	-	-	-	Munic. Rev.
	TOTAL SOLID WASTE			-	145,000	50,000	-	-	-	-	-	-	-	75,000	
TREATMENT PLANT															
2015	Massey Ferguson	GC1705	Riding Lawn Mower	-	-	-	-	-	-	-	-	-	-	-	Debt
2018	Ford	F250 S.D.	4x4 Pickup with Plow	-	-	-	-	-	-	-	-	-	-	-	Sewer Res.
2014	Freightliner	114SD	Jetter/Vactor	-	-	-	-	-	80,000	-	-	-	-	-	RD Funds/Sewer Rev.
2008	Ford	F250 S.D.	4x4 Pickup w/ plow and Utility Body	-	40,000	-	-	-	-	-	-	-	-	-	RD Loan/Grant
2001	Freightliner	FL80	Boom truck - State Auction Truck - Used very little	-	20,000	-	-	-	-	-	-	-	-	-	RD Loan/Grant
	GEA Westfalla Centrifuge for Bio-Solids Dewatering			-	-	500,000	-	-	-	-	-	-	-	-	Debt
	Emergency Generator Replacement		75kw portable	-	-	-	-	60,000	-	-	-	-	-	-	Sewer Res.
	Brook Street pump station replacement			-	-	-	-	-	-	-	-	-	-	-	RD Funds/Sewer Rev.
	Rt. 198 pump station replacement			-	-	-	-	-	-	-	-	-	-	-	RD Loan/Grant
	D&B pump station replacement			-	-	-	-	-	-	150,000	-	-	-	-	RD Loan/Grant
	Leviston Line Pump Station replacement			-	-	-	-	-	-	-	150,000	-	-	-	RD Loan/Grant
	TOTAL TREATMENT PLANT			-	-	-	-	-	-	-	-	-	-	80,000	
	TOTAL PUBLIC WORKS, SOLID WASTE AND TREATMENT PLANT			-	20,000	40,000	500,000	60,000	80,000	150,000	-	150,000	400,000	80,000	
				-	\$495,000	\$750,000	\$1,240,000	\$625,000	\$795,000	\$825,000	\$565,000	\$775,000	\$875,000	\$631,000	

=projected new items to be purchased/added for the 10 year capital plan

[illegible][illegible]

TOWN OF LISBON
Forecasted Vehicle Mileage
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

	Estimated Mileage 6/30/2021	Estimated Mileage 6/30/2022	Estimated Mileage 6/30/2023	Estimated Mileage 6/30/2024	Estimated Mileage 6/30/2025	Estimated Mileage 6/30/2026	Estimated Mileage 6/30/2027	Estimated Mileage 6/30/2028	Estimated Mileage 6/30/2029	Estimated Mileage 6/30/2030
Replacing one vehicle annually and two vehicles semi annually										
POLICE DEPARTMENT										
PD 1 2018 FORD EXPLORER	68,000	90,000	22,000	44,000	66,000	88,000	110,000	22,000	44,000	66,000
PD 2 2020 FORD EXPLORER	11,000	33,000	55,000	77,000	99,000	22,000	44,000	66,000	88,000	110,000
PD 3 2019 FORD EXPLORER	56,000	78,000	100,000	22,000	44,000	66,000	88,000	110,000	22,000	44,000
PD 4 2018 FORD EXPLORER	70,000	22,000	44,000	66,000	88,000	110,000	22,000	44,000	66,000	88,000
PD 5 2020 FORD EXPLORER	11,000	33,000	55,000	77,000	97,000	119,000	22,000	24,000	46,000	68,000
PD 6 2014 FORD EXPLORER	116,000	80,000	90,000	100,000	87,000	97,000	107,000	117,000	127,000	137,000
PD 7 2017 FORD EXPLORER	62,000	69,000	76,000	85,000	94,000	103,000	110,000	117,000	124,000	131,000
PD 8 2014 FORD K - 9 UNIT	109,000	126,000	17,000	34,000	51,000	68,000	85,000	102,000	119,000	17,000
ANIMAL CONTROL										
AC0 1 FORD PICK UP	83,000	97,500	112,000	126,500	14,500	29,000	43,500	58,000	72,500	87,000

TOWN OF LISBON
Forecasted Capital Improvements & Equipment Purchases
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

	Forecast 6/30/2021	Forecast 6/30/2022	Forecast 6/30/2023	Forecast 6/30/2024	Forecast 6/30/2025	Forecast 6/30/2026	Forecast 6/30/2027	Forecast 6/30/2028	Forecast 6/30/2029	Forecast 6/30/2030	Funding
PARKS AND RECREATION DEPARTMENT											
1984 Utility Truck	-	-	-	-	-	-	-	-	-	-	Munic. Rev.
2002 Chevrolet 2500 ¹	-	-	-	-	-	-	-	-	-	-	Munic. Rev.
2006 Kabota Tractor	-	-	-	-	-	-	20,000	20,000	-	-	Munic. Rev.
2008 Rhino Side by Side Utility 4-wheeler	-	3,500	-	-	-	-	-	-	-	-	Munic. Rev.
1998 Snowmobile	-	4,500	-	-	-	-	-	-	-	-	Munic. Rev.
Tennis Courts ²	-	-	-	6,000	-	-	-	-	-	-	Munic. Rev.
Ex Mark Mower #1	-	-	-	-	-	-	-	-	-	-	Munic. Rev.
Ex Mark Mower #2	-	6,400	-	-	-	-	-	-	-	-	Munic. Rev.
2016 Trailer	-	-	-	-	-	-	-	-	-	-	Munic. Rev.
2010 Ford 450 Bus	-	-	-	-	-	-	-	-	-	-	Munic. Rev.
2003 Chevy 2500 Plow Truck *	-	-	-	-	-	30,000	-	-	-	-	Munic. Rev.
2011 GMC	-	-	-	-	20,000	-	-	-	-	-	Munic. Rev.
TOTAL PARKS AND RECREATION DEPARTMENT	\$ -	\$ 14,400	\$ -	\$ 6,000	\$ 20,000	\$ 30,000	\$ 20,000	\$ 20,000	\$ -	\$ -	

	Current Mileage	Current Hours	Yearly Estimated Maintenance Costs
PARKS AND RECREATION DEPARTMENT			
1984 Utility Truck	43,962	-	-
2002 Chevrolet 2500 ¹	133,800	-	-
2006 Kabota Tractor	2,147	-	-
2008 Rhino Side by Side Utility 4-wheeler	3,807	-	-
1998 Snowmobile	-	-	-
Tennis Courts ²	-	-	-
Ex Mark Mower #1	-	1,413	-
Ex Mark Mower #2	-	1,366	-
2016 Trailer	-	-	-
2010 Ford 450 Bus	69,716	-	-
2003 Chevy 2500 Plow Truck	179,489	-	-
2011 GMC	93,362	-	-

1. This truck is out of service. It is being used as a park truck only, hauling wood.
2. Estimated maintenance costs every 7 years for refurbishing. Estimated replacement in 2038.

* This truck was moved from the Sewer Department to the Parks & Rec Department.

TOWN OF LISBON
Forecasted Bond Payments
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

	Forecast 6/30/2021	Forecast 6/30/2022	Forecast 6/30/2023	Forecast 6/30/2024	Forecast 6/30/2025	Forecast 6/30/2026	Forecast 6/30/2027	Forecast 6/30/2028	Forecast 6/30/2029	Forecast 6/30/2030	Funding
COMMITTED											
2005 B	\$ 32,558	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Munic. Rev.
2006 C	36,324	36,000	-	-	-	-	-	-	-	-	Munic. Rev.
2010 R	69,856	68,394	66,865	65,337	63,809	62,281	60,669	58,974	57,279	55,583	Munic. Rev.
2011 E	27,203	27,068	-	-	-	-	-	-	-	-	Munic. Rev.
2017 B	174,983	172,455	169,658	166,613	163,320	159,766	155,993	152,033	-	-	Munic. Rev.
2004 FR - Sewer Dept	19,511	19,161	18,812	18,462	-	-	-	-	-	-	Sewer Rev.
2005 FR - Sewer Dept	28,315	27,939	27,564	27,189	26,813	26,438	-	-	-	-	Sewer Rev.
2014 QECB	79,758	79,758	79,758	79,758	79,758	79,758	79,758	79,758	79,758	79,758	72% Munic. Rev./28% Sewer Rev.
2020 MMBB - Pinewood	20,755	171,045	169,148	\$167,183	\$165,165	\$163,088	\$160,928	\$158,678	\$156,323	\$153,863	Munic. Rev.
Total Committed	\$ 489,263	\$ 601,820	\$531,805	\$524,542	\$498,866	\$491,330	\$457,348	\$449,443	\$293,360	\$289,204	
PROPOSED											
RD Loan	\$ 43,904	\$ -	\$ 322,525	\$ 322,525	\$ 322,525	\$ 322,525	\$ 322,525	\$ 322,525	\$ 322,525	\$ 322,525	Sewer Rev.
Total Proposed	\$ 43,904	\$ -	\$ 322,525	\$ 322,525	\$ 322,525	\$ 322,525	\$ 322,525	\$ 322,525	\$ 322,525	\$ 322,525	
TOTAL COMMITTED/PROPOSE	\$ 533,167	\$ 601,820	\$854,330	\$847,067	\$821,390	\$813,856	\$779,873	\$771,968	\$615,886	\$611,729	

TOWN OF LISBON
Forecasted Vehicle (Equipment) Mileage (Hours)
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

TREATMENT PLANT

Year	Make	Model	Description	Current Mileage	Current Hours	Average Annual Mileage/Hours	Yearly Estimated Maintenance Costs
2015	Massey Ferguson	GC1706	Riding Lawn Mower		292	7,975	500
2013	Ford	F250 S.D	4X4 Pickup with Plow	15,950		2,033	1,000
2014	Freightliner	114 SD	Jetter/Vactor	12,196		7,711	1,000
2008	Ford	F250 S.D	4X4 Pickup w/Plow and Utility Body	92,535			
2001	Freightliner	FL80	Boom Truck - State Auction Truck	198,571		323	500
2013	Ford	Explorer	old police cruiser - Steve's truck	116,513		1,500	500

TOWN OF LISBON
Forecasted Lease - Purchase Payments
For the years ending June 30,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

	Forecast 6/30/2021	Forecast 6/30/2022	Forecast 6/30/2023	Forecast 6/30/2024	Forecast 6/30/2025	Forecast 6/30/2026	Forecast 6/30/2027	Forecast 6/30/2028	Forecast 6/30/2029	Forecast 6/30/2030	Funding
COMMITTED											
Vactor Lease	37,313	37,313	37,313	-	-	-	-	-	-	-	Sewer Rev
Total Committed	\$ 37,313	\$ 37,313	\$ 37,313	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
PROPOSED											
	-	-	-	-	-	-	-	-	-	-	
Total Proposed	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total All	\$ 37,313	\$ 37,313	\$ 37,313	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOWN OF LISBON WATER DEPARTMENT
Forecasted Capital Improvements & Equipment Purchases
For the years ending DECEMBER 31,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

	WATER DEPARTMENT										Funding
	Forecast 2020	Forecast 2021	Forecast 2022	Forecast 2023	Forecast 2024	Forecast 2025	Forecast 2026	Forecast 2027	Forecast 2028	Forecast 2029	
Route 125, Route 196 to Huston Street	\$ -	\$ -	\$ -	\$ 1,899,774.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	Gen Res Bond
Route 125, Houston Street to Compact Line	-	-	-	-	-	1,348,560.00	-	-	-	-	Gen Res Bond
Infrastructure Improvements	500,000.00	500,000.00	500,000.00	-	-	-	-	-	-	-	Gen Res Bond
AMI Infrastructure (Wireless Meter Reading)	400,000.00	-	-	-	-	-	-	-	-	-	Gen Res Bond
Master Plan, 50% grant up to \$30,000	40,000.00	-	-	-	-	-	-	-	-	-	Water Rev
Corrosion Control, Hardness Sequestration	37,000.00	-	-	-	-	-	-	-	-	-	Gen Res Bond
Hydraulic Pavement Breaker, Vacuum Excavation	27,400.00	-	-	7,000.00	-	-	-	-	-	-	Gen Res Bond
Lisbon Falls Tank Base Repair, Clean all Tanks	20,000.00	20,000.00	-	-	-	-	7,000.00	-	-	7,000.00	Water Rev
Replace Vehicle, Pickup	-	-	-	-	-	-	-	-	-	-	Water Rev
Replace Vehicle, Service Truck 1	-	-	30,000.00	30,000.00	-	-	-	-	-	-	Water Rev
Replace Vehicle, Service Truck 2	-	-	-	-	-	-	-	-	30,000.00	30,000.00	Water Rev
Secure new water source	-	-	-	-	75,000.00	-	-	-	-	-	Water Rev
TOTAL LISBON WATER DEPARTMENT	\$ 1,064,400.00	\$ 520,000	\$ 530,000.00	\$ 1,936,774	\$ 75,000	\$ 1,348,560	\$ 7,000	\$ -	\$ 30,000	\$ 37,000	

Route 125 infrastructure replacement project funded by Bond if approved by Maine Public Utilities Commission and bond approval in November 2019

TOWN OF LISBON WATER DEPARTMENT
Forecasted Bond Payments
For the years ending December 31,
CAPITAL IMPROVEMENT PLAN FOR MUNICIPAL GOVERNMENT

	Forecast 12/31/2020	Forecast 12/31/2021	Forecast 12/31/2022	Forecast 12/31/2023	Forecast 12/31/2024	Forecast 12/31/2025	Forecast 12/31/2026	Forecast 12/31/2027	Forecast 12/31/2028	Forecast 12/31/2029	Funding
COMMITTED											
2005A	\$ 183,683.97	\$ 183,683.97	\$ 183,683.99	\$ 183,683.98	\$ 183,683.97	\$ -	\$ -	\$ -	\$ -	\$ -	Water Rev 10/1/2024
2005E	23,904.22	23,295.08	22,381.36	22,418.50	20,829.00	20,239.50	-	-	-	-	Water Rev 10/1/2025
2010 R	65,127.03	63,837.60	62,426.98	61,016.37	59,605.76	58,195.15	56,784.53	55,219.63	53,654.72	52,089.82	Water Rev 11/1/2030
2014 B	44,080.38	44,080.38	44,080.39	44,080.39	44,080.38	44,080.38	44,080.39	44,080.39	44,080.38	44,080.39	Water Rev 5/1/2035
2020 MMBB	20,755	171,045	169,148	167,183	165,165	163,088	160,928	158,678	156,323	153,863	Water Rev 11/1/2030
Total Committed	\$ 337,551	\$ 485,942	\$ 481,721	\$ 478,382	\$ 473,364	\$ 285,603	\$ 261,793	\$ 257,978	\$ 254,058	\$ 250,033	
TOTAL COMMITTED/PROPOSED	\$ 337,551	\$ 485,942	\$ 481,721	\$ 478,382	\$ 473,364	\$ 285,603	\$ 261,793	\$ 257,978	\$ 254,058	\$ 250,033	



TOWN OF LISBON

300 Lisbon Street, Lisbon, Maine, 04250
Telephone 353-3000 Fax 353-3007

APPLICATION FOR APPOINTMENT TO BOARD OR COMMITTEE

Please Check One:

- | | |
|--|--|
| <input type="checkbox"/> Board of Appeals | <input checked="" type="checkbox"/> Lisbon Development Committee |
| <input type="checkbox"/> Planning Board | <input type="checkbox"/> Library Governing Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Assessment Review Board |
| <input type="checkbox"/> Recreation Committee | <input type="checkbox"/> Cemetery Committee |
| <input type="checkbox"/> Ethics Panel | <input type="checkbox"/> Finance Committee |

Application Date: June 17, 2020	
Name: Zach Henderson	
Street Address: 101 Gould Road	
Mailing Address: Same	
Email Address: zhenderson@woodardcurran.com	
Occupation: Consulting	Employer: Woodard & Curran
How long have you lived in Lisbon? 17 years	
Have you attended any of the meetings of the board/committee for which you are applying? No	
Are you interested in other committees? If so, please list in priority order. No	
Please list any contributions or improvements you feel you can make to the committee:	
Spent time on the Trails Commission and helped the Town advance the Androscoggin River Trail project. I have experience with community development through my municipal clean water consulting work – so an understanding of how municipalities operate. I have an interest in our community's economic vitality as my wife operates Little Ridge Farm. I work on committees both internally to Woodard & Curran and also chair committees within several regional and national professional associations so have an understanding how committee work proceeds. I do travel extensively (prior to Covid) so remote meeting access via the internet would be ideal in the future. Thank you and look forward to the opportunity.	