



AGENDA
COUNCIL MEETING
FEBRUARY 18, 2020
LISBON TOWN OFFICE
7:00 P.M.

Town Council

Allen Ward, Chair
Norm Albert, Vice Chairman
Donald Fellows
Jeffrey Ganong
Kasie Kolbe
Fernand Larochelle, Jr.
Mark Lunt

1. CALL TO ORDER & PLEDGE TO FLAG
2. ROLL CALL
 - ___ Councilor Albert ___ Councilor Fellows ___ Councilor Ganong ___ Councilor Kolbe
 - ___ Councilor Larochelle ___ Councilor Lunt ___ Councilor Ward

2020-29 ORDER – Attendance – Excused/Unexcused Absences
Town Clerk reading of meeting rules
3. GOOD NEWS & RECOGNITION
2020-30 ORDER – Proclamation for Lisbon High School Cheering Team
4. EXECUTIVE SESSION
2020-31 ORDER – Per 1 M.R.S.A Section 405 (6) (C) Acquisition of real property or Economic Development
2020-32 ORDER – Per 1 M.R.S.A Section 405 (6) (A) Personnel Matters
5. PUBLIC HEARINGS
 - A. Special Entertainment Permit for the Railroad Restaurant & Pub
 - B. Amend Chapter XI Medical Marijuana Establishments, Sections 10-603, 605, & 606
6. AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS
7. CONSENT AGENDA
 - 2020-33 ORDER – A. Municipal Accounts Payable & Payroll Warrants -

# 02052020	\$ 12,812.22	#02062020	\$ 153,068.40
# 200213	\$ 127,270.25	#2002W1	\$ 14,611.28
# 02122020	\$ 17,417.03		
 - B. School Accounts Payable & Payroll Warrants -

# 33	\$ 2, 194.32	# 1058	\$ 359,066.02
# 1059	\$ 13,401.12	# 1060	\$ 3,840.96
# 1064	\$ 329,475.15	# 1062	\$ 66.24
#1061	\$ 6,779.99	# 36	\$ 2,105.66
#1063	\$ 678.17		
 - C. Minutes of February 4, 2020
 - D. Renewal Liquor License & Special Entertainment Permit for the Railroad Restaurant & Pub
 - E. Renewal Liquor License for Angelo's Pizzeria of Lisbon
 - F. Set Public Hearing on March 3 for a Medical Marijuana Establishment for BBB Pharmaceutical Alt, LLC
 - G. Annual Temporary Road Postings
8. COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES
 - 2020-34 ORDER– Downtown TIF Funds To Retain Consultants for Worumbo Site Development Design Process
 - 2020-35 ORDER – Maine Downtown Center Community Entrepreneurship Pilot Program – RFP Response
 - 2020-36 ORDER – 2020 CDBG Economic Development Grant Letter of Intent
 - 2020-37 ORDER – Bicycle Coalition Mini Grant
 - 2020-38 ORDER – Road Closing/Memorial Day Parade & Waive Banner Fee – Coombs Mountfort American Legion Post 158
 - 2020-39 ORDER – Lisbon/Sabattus Cost-Sharing Agreement
 - 2020-40 ORDER – Amend Chapter XI Medical Marijuana Establishments, Sections 10-603, 605, & 606 – Second Reading
9. OTHER BUSINESS
 - A. Council Committee Reports:
 1. School (Councilor Albert)
 2. Planning Board (Councilor Fellows)
 3. LDC (Councilor Larochelle/Albert)
 4. Conservation Commission (Councilor Ward)
 5. Recreation (Councilor Albert)
 6. County Budget (Councilor Ward)
 7. Library (Councilor Lunt)
 8. Water Commission (Councilor Fellows)
 - B. Town Manager's Report
 - C. Department Head Written Reports
10. APPOINTMENTS
 - 2020-41 ORDER – Finance Committee
 - 2020-42 ORDER – Planning Board
11. COUNCIL COMMUNICATIONS
12. AUDIENCE PARTICIPATION & RESPONSE NEW ITEMS
13. EXECUTIVE SESSION – See Item #4 Above
14. ADJOURNMENT
 - 2020-43 ORDER – To Adjourn

SUMMARY OF LISBON COUNCIL MEETING RULES

This summary is provided for guidance only. The complete council working rules may be found on the town website www.lisbonme.org on the Town Officials, Town Council page.

The meeting agenda is available from the town website under Council Agendas and Minutes.

1. Please note the order that agenda items may be acted upon by the Council, however, if necessary, the Council may elect to change the order of the agenda.
2. The Council Chairman presides over the meeting. When the Chairman is not present, the Vice Chairman serves that function. The chair shall preserve decorum and decide all questions of order and procedure subject to appeal to the town council.
3. Public comment is not typically allowed during Council workshops. There may be occasions where public comment may be recruited, but normally, workshops are reserved for Council members to discuss and educate themselves on a variety of issues facing the Town. Prior to the conclusion of a workshop, if time permits, the chair may allow questions from the public.
4. During audience participation, anyone wishing to address council will wait to be recognized by the chair before beginning any remarks. Audience members will move to the lectern to address council, and shall provide name and address prior to addressing the council.
5. Note that "Consent Agenda" items (if there are any) are acted upon first, voted upon as a group, and will most often be voted on without discussion as these items often involve "housekeeping" issues (such as minor parking changes). On occasion "Consent Agenda" items are separated out as stand-alone action items by the Council to allow for more discussion.
6. Public comment on agenda items. General comments on agenda items should be made during audience participation. After introduction of an agenda item, appropriate motions, and time for explanation and council questions, the public may be allowed to comment on that agenda item at the discretion of the chair. During that period of time, the public comment shall address only the agenda item before council.
7. Action on agenda items. As each item on the agenda for any meeting is brought to the floor for discussion:
 - a. The town clerk reads the agenda item and the action being requested of council.
 - b. The sponsor of each item or, if there is no council sponsor, the town manager, or town staff, shall first be allowed to present their initial comments for consideration by the public and councilors.
 - c. Following this introduction of the issue, there will be time devoted to any questions of the sponsor or the town manager or staff regarding the agenda item which any councilor may have which would help to clarify the question presented by the agenda item. The chair may allow questions from the public during this time however; no debate or discussion of collateral issues shall be permitted.
 - d. When authorized by the chair, any additional public comment shall be no longer than two minutes per person and must be to request or furnish new or undisclosed information or viewpoints only.
 - e. Once an agenda item has been explained and clarified by any questioning, the discussion on the specific agenda item will remain with the council. Additional public comment, prior to final council vote; will only be allowed at the chairman's discretion.
8. New business is for the council to receive input on town matters not on the agenda for that meeting. It is not intended, nor shall it be construed as an opportunity for debate of previous agenda items or reinforcement of a point made by another speaker. Comments shall be to furnish new or undisclosed information or viewpoints and limited to a time period of two minutes or less and shall be directed through the chair.
9. If an "Executive Session" is conducted by the Council, State Statute prohibits public attendance for any discussion of the action to be addressed by the Council. Any action taken by the Council on any "Executive Session" matter must be acted upon in a public meeting, and may occur at the end of the "Executive Session" (which has no time element relative to the length of the discussion involved in the "session").



Town of Lisbon

Diane Barnes
Town Manager

Town Council
Allen Ward, Chairman
Norm Albert, Vice Chair
Donald Fellows
Jeffrey Ganong
Kasie Kolbe
Fernand Larochelle, Jr.
Mark Lunt

MEMO

To: Town Council

From: Diane Barnes, Town Manager

Subject: Recommendations

Date: February 18, 2020

Consent Agenda Item 2020 – 33 G Temporary Road Postings

The Public Works Director is requesting authorization to post weight limits for the list of roads in the Council packet as permitted per Title 29-A (Chapter 21, Subchapter 3), Section 2395 and to adopt for incorporation into Lisbon's Code for local roads the State's Rules found in Chapter 308 the State adopted per Title 29-A Section 2395.

Recommendation

Adopt the MDOT State Rules in Chapter 308 for local roads and authorize the Temporary Road Closures listed as presented.

Agenda Item 2020 – 34 Downtown TIF Funds To Retain Consultants For Worumbo Site Development Design Process

Following the Town of Lisbon's acquisition of the former Worumbo Mill site, the Town Council sanctioned a property analysis to identify development opportunities and constraints for the Worumbo Mill site. The Lisbon Development Committee (LDC) assisted in oversight for the analysis.

Based on initial findings from the property analysis, the Worumbo site has development potential worthy of further analysis, site plan design for potential future uses, and subsequent public input to determine the highest and best use of the site to advance the Town's Downtown Plan, Route 196 Corridor Plan, and Town Comprehensive Plan. Evaluation criteria for the design process will include economic development, recreation, and increased parking in the designated Downtown district of Lisbon Falls.

ECD and LDC have identified the need for additional consulting capacity to design and publicly display development alternatives for public input to inform Council decision-making regarding future revitalization of the Worumbo site. Anticipated consulting needs include but are not limited to civil engineering, site plan and architectural design, parking needs analysis, and stakeholder engagement.

Per Item O. of the Downtown Omnibus Municipal Tax Increment Financing (TIF) District and Development Program Approval Letter from Maine Department of Economic and Community Development Commissioner George Gervais dated March 31, 2017, "Professional service costs including licensing/engineering and planning" are approved uses of Lisbon's Downtown TIF District funds.

Recommendation

Authorize the Town Manager to allocate up to \$15,000 from the Downtown Tax Increment Financing account to retain outside consulting from subject matter experts to inform the Town's design for the redevelopment of the Worumbo site.

Agenda Item 2020 –35 Maine Downtown Center Community Entrepreneurship Pilot Program – RFP Response

The Maine Development Foundation's Maine Downtown Center (MDC) will select 2-3 communities to receive planning grants (up to \$10,000) followed by implementation grants (up to \$25,000) to support entrepreneurship via the Community Entrepreneurship Pilot Program. The MDC has issued a Request for Proposals (RFP) to select the pilot communities.

Lisbon is eligible to respond the RFP because of the trip to the MDC kick-off in Skowhegan by Don Fellows, Scott Hall, Maggie Oliver, and Angie D'Amour in December 2019 with Lisbon's Director of Economic and Community Development. ECD is collaborating with Positive Change Lisbon, Lisbon Development Committee, and representatives of the local business community to respond to the RFP. No matching funds are required and the deadline for the proposed Letter of Intent is due on February 21, 2020 at 5:00pm

Recommendation

Authorize the Town Manager to submit an application to MDC to become a Community Entrepreneurship Pilot Community.

Agenda Item 2020 – 36 2020 CDBG Economic Development Grant Letter of Intent

The Community Development Block Grant program (CDBG) has historically been an important resource for the Town of Lisbon's economic and community development initiatives.

In preparation for the 2020 CDBG application process, Lisbon Town staff has identified as a funding priority the CDBG *Economic Development Grant Program* to support expansion and job creation in Lisbon. Matching funds required by the CDBG program will be contributed by the participating business. The deadline for the proposed Letter of Intent is due on February 21, 2020 at 4:00pm.

Recommendation

Authorize the Town Manager to submit a 2020 CDBG Economic Development Grant Letter of Intent for direct business support in the amount of \$500,000.

Agenda Item 2020 – 37 Bicycle Coalition Mini Grant

The Bicycle Coalition of Maine is offering "mini-grants" of \$750 for bike and pedestrian safety education. The Police Department would like to apply for this grant and, if accepted, use the money to purchase new bicycle helmets. These helmets would be given away at two "Healthy Decisions Day" events that are currently

scheduled at the schools in the spring, as well as during our annual bike rodeo in the summer. There are no required matching funds for this grant.

Recommendation

Authorize the Police Chief/Town Manager permission to apply for the Bicycle Coalition Mini Grant.

Agenda Item 2020 – 39 Lisbon/Sabattus Cost-Sharing Agreement

On September 18, 2018 at 7:00 pm, the Lisbon Town Council held a hearing at 300 Lisbon Street, Lisbon, Maine to determine whether the single-family structure (the “Structure”) located on the real estate at 430 Ridge Road, Lisbon, Maine, identified as Lot 14 on Tax Map R09 of the Town of Lisbon Tax Maps, and further described in a Deed recorded in the Androscoggin County Registry of Deeds at Book 4645, Page 1, is dangerous or a nuisance pursuant to 17 M.R.S. § 2851. The location of the Structure is also known 921 Middle Road Sabattus, Maine, and the real estate is also identified as Lot 26 on Tax Map 2 of the Town of Sabattus Tax Maps. Based on the information presented at the hearing, the Town Council orders that the Structure be demolished.

Lisbon has incurred legal cost in the amount \$8,407.62 for this dangerous building action. The Town of Sabattus cannot demand, assessor collect costs that the Town of Lisbon incurred related to the order. The Town of Lisbon does not have the authority to assess a special tax lien related to the property, or foreclose on a tax lien certificate related to such assessment. The Town of Sabattus can include Lisbon’s costs in their special assessment for costs related to the dangerous buildings order once the Town’s enter into a cost-sharing agreement.

Recommendation

Authorize the Town Manager to sign a cost-sharing agreement for the reimbursement of costs incurred with the dangerous buildings order for 430 Ridge Road Lisbon, ME.



TOWN OF LISBON

Proclamation

WHEREAS, The Lisbon High School Cheering Team have made the Community proud as they finished first at the Mountain Valley Conference Championship, and

WHEREAS, The Lisbon High School Cheering Team went on to finish Second in the Southern Maine Class C Regional Championship, and

WHEREAS, The Lisbon High School Cheering Team then took second place at the Class C State Championship scoring 77.1 points over the winning team with 80.1 points, and

WHEREAS, The Lisbon High School Cheering Team has made Lisbon very proud of their performances at the competitions, and

NOW, THEREFORE, we, the Town Council of the Town of Lisbon wish to congratulate and thank the Lisbon High School Cheering Team for their fine representation of the Town of Lisbon at the Mountain Valley Conference Championship, the Southern Maine Class C Regional Championship, and Class C State Championship competition on February 8, 2020.

Allen Ward, Chairman

Chris Brunelle, Vice Chairman

Normand Albert

Fernand Larochelle

Kris Crawford

Kasie Kolbe

Mark Lunt

A true Copy,

Attest: _____
Municipal Clerk



TOWN OF LISBON

300 Lisbon Street, Lisbon, ME 04250

Twila D. Lycette, Town Clerk

Lisa B. Smith, Deputy Clerk

PUBLIC HEARING

Notice is hereby given that the Lisbon Town Council intends to hold a public hearing on February 18, 2020 at 7:00 PM in the Town Office Public Meeting Room to hear comments on a renewal Special Entertainment Permit for the Railroad Restaurant & Pub, 695 Lisbon St, Lisbon Maine. The public is invited to attend.

Twila Lycette, Town Clerk

Constable's
Return Of Posting
State Of Maine

Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date: 2/6/2020

OL. Binnema
Constable, Town of Lisbon



TOWN OF LISBON

300 Lisbon Street, Lisbon, ME 04250

Twila D. Lycette, Town Clerk

Lisa Smith, Deputy Clerk


PUBLIC HEARING

Ordinance Amendments

Notice is hereby given that the Lisbon Town Council intends to hold a public hearing on February 18, 2020 at 7:00 PM at the Town Office in the Public Meeting room to hear comments on Amendments to Chapter XI Medical Marijuana Establishments, Sections 10-603, 605, & 606. A copy is on file at the Town Clerks Office and available on the Town's website. The public is invited to attend.

Twila Lycette, Lisbon Town Clerk

The public is invited to attend.


Twila Lycette, Town Clerk

20-1165

Constable's
Return Of Posting
State Of Maine

Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date: 2/6/20

Shawn S. Kelly
Constable, Town of Lisbon



**TOWN COUNCIL
MEETING MINUTES
FEBRUARY 4, 2020**

Fern Larochelle 2020
Normand Albert, Vice Chair 2021
Kasie Kolbe 2021
Allen Ward, Chairman 2021
Mark Lunt 2022
Donald Fellows 2022
Jeffrey Ganong 2022

CALL TO ORDER. The Chairman, Allen Ward, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Ward, Albert, Lunt, Larochelle, and Fellows. Also present were Randy Cyr, Public Works Director; Mark Hagan, Police Chief; and approximately four citizens in the audience.

VOTE (2020-21) Councilor Albert, seconded by Councilor Fellows moved to excuse absences for Councilor Kolbe who is ill and Councilor Ganong who is traveling. **Order passed – Vote 5-0.**

GOOD NEWS & RECOGNITION

Councilor Albert mentioned that the Winter Festival at Beaver Park was a big success with lots attending, even more than the previous year. He said Frying-Pan Curling was a hit. He congratulated the Recreation Department for doing a very nice job.

PUBLIC HEARINGS - NONE

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS - NONE

CONSENT AGENDA

VOTE (2020-22) Councilor Larochelle, seconded by Councilor Fellows moved to approve the following:

A. Municipal Accounts Payable & Payroll Warrants -

# 01242020	\$ 5,111.79	# 2001W3	\$ 15,050.66
# 200130	\$ 151,613.14	# 01302020	\$ 6,179.04
# 242020	\$ 283,942.64		

B. School Accounts Payable & Payroll Warrants -

# 31	\$ 3,204.07	# 1055	\$ 13,221.29
# 1054	\$ 339,214.05	# 1056	\$ 7,334.37
# 1057	\$ 66.24	# 2013	\$ 101,534.42

C. Minutes of January 21, 2020

D. Set Polling Location, Polling Hours, and Board of Registration Hours for Presidential Preference Primary Election on March 3

E. Set a public hearing for February 18 for the Railroad Restaurant & Pub

Order passed - Vote 5-0.

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

TRANSFER STATION COMPACT TRAILER PURCHASE

INTRODUCTION: Town of Lisbon, Public Works Department sent a request for Bids for a Steel Transfer Trailer based on required specifications noted in the bid packet.

Bids were sent via email on January 22, 2020, to all companies wanting to submit. The cut off time for submission of all sealed bids to the town was January 29, 2020 @ 10:00 am.

The companies that were sent a request for bids were Messer Truck Equipment, KNL Holdings LLC / Steco Trailer and Spector Manufacturing Inc. In order, the bids received and opened are as followed:

1. Messer Truck Equipment - \$101,671.50
2. KNL Holdings LLC / Steco Trailer - \$79,029.00
3. Spector Manufacturing Inc.- \$75,878.00

After thorough review of each submitted bid, we recommend that the winning bid go to Spector Manufacturing Inc, in the amount of \$75,878.00 due to the lower cost, no down payment and also because the specs within their bid packet meet our specification needs. The funding sources are \$50,000 from the CIP line of the Transfer Station budget and \$50,000 designated from Unassigned Fund Balance.

COUNCILOR COMMENTS: Councilor Ward asked if a down payment was required and suggested Lisbon make no payment until delivery to protect the town's interest since this company was new to Lisbon. Mr. Cyr explained that a down payment was not specified and that if one was requested he would recommend 10%. He said he would make sure the trailer from Spector had the typical warranty and would obtain that in writing. He indicated he would check to ensure it had the same floor and sides, which get the most wear. Councilor Ward recommended a standardize bid form be required so warranty and other information becomes much easier to compare.

VOTE (2020-23) Councilor Larochelle, seconded by Councilor Lunt moved to award the bid to Spector Manufacturing Inc. in the amount of \$75,878.00. **Order passed - Vote 5-0.**

COPS HIRING PROGRAM GRANT

INTRODUCTION: Chief Hagan said the Police Department would like to apply for a 2020 COPS Hiring Program (CHP) Grant. This is a competitive Federal program designed to advance public safety through community policing by addressing the full-time sworn officer needs of state, local, and tribal law enforcement agencies nationwide. CHP provides funds directly to law enforcement agencies to hire new or rehire existing career law enforcement officers, and to increase their community policing capacity and crime prevention efforts.

Chief Hagan said the removal of a previous SRO position in Lisbon has substantially limited the amount of time our remaining SRO has available to spend in any individual school. The addition of the Gartley Street School has further limited our SRO's time in any one venue. If the Federal funding request was approved it would provide a second School Resource Officer to the community, making it possible to have one SRO at both ends of towns creating a better response time when needed.

Chief Hagan said the grant program provides 75% of the approved salaries and fringe benefits of the newly hired officer, over a three year (36 months) grant period. There is a 25% local cash match each year, as well as a 12-month retention requirement for the position funded after 36 months, for a 4-year total commitment. The grant requires that the officer deployed into the SRO position spend a minimum of 75% of their time in and around primary and/or secondary schools, working on youth-related activities.

Chief Hagan explained that the Lisbon Police Department would be responsible for the 25 percent match of approximately \$22,690 over the entire 4-year period. The Federal Government would cover 75 percent of the cost over the initial 3 years, with the Lisbon School Department funding the fourth and ongoing years. Notifications of

grant acceptance are currently estimated to be in the fall of 2020. This position would then be filled for the fall of 2021. The grant deadline is March 11, 2020. If given Council permission to move forward with the grant application the police department administrators will go before the Lisbon School Board on February 10th to seek their commitment to this program. It should be noted that the Town could remove itself from this grant process at any point prior to the hiring of the officer.

COUNCILOR COMMENTS: Councilor Albert suggested setting aside funds each year to supplement the salary for the fourth year to ensure our commitment. Ryan McGee explained that this is a great opportunity to be proactive about safety concerns, along with increasing response times and the availability for meeting with parents. He stressed the importance of being visible and approachable to students, along with conducting educational classes. He mentioned the increased need for an additional SRO now that Lisbon has an additional school on Gartley Street. He said previously we had two SRO's for three schools and today we have one SRO for four schools so the need is definitely there.

VOTE (2020-24) Councilor Fellows, seconded by Councilor Albert moved to authorize the Police Chief/Town Manager to apply for a 2020 COPS Hiring Program (CHP) Grant. **Order passed - Vote 5-0.**

MANUFACTURED MOBILE HOME PARK LICENSE FOR AVERY STREET MOBILE HOME PARK TRUST

INTRODUCTION: Michael Brown is applying for his first Manufactured Mobile Home Park License for Avery Street Mobile Home Park Trust upon behalf of ME Home Buyer, LC.

VOTE (2020-25) Councilor Larochelle, seconded by Councilor Lunt moved to approve the Manufactured Mobile Home Park License for Avery Street Mobile Home Park Trust. **Order passed - Vote 5-0.**

AMENDMENTS TO CHAPTER XI MEDICAL MARIJUANA ESTABLISHMENTS, SECTIONS 10-603, 605, & 606

First Reading

INTRODUCTION: The Town Clerk reported the amendment added some state definitions, which were used in the State of Maine's rules and regulations, and clarifies items required to be submitted with local applications.

VOTE (2020-26) Councilor Larochelle, seconded by Councilor Albert moved to adopt these amendments as follows, set a public hearing for February 18, 2020, and add this item to the agenda for a second reading:

ARTICLE XI. - MEDICAL MARIJUANA ESTABLISHMENTS

Sec. 10-603. - Definitions. (Codifier will put definitions in alpha order)

As used in this article, unless the context otherwise indicates, the following terms have the following meanings:

Cultivation of marijuana for medical use. All cultivation of marijuana for medical use must comply with State rules and State statutes.

Disqualifying drug offense. "Disqualifying drug offense" means a conviction for a violation of a state or federal controlled substance law that is a crime punishable by imprisonment for one year or more, but does not include (1) An offense for which the sentence, including any term of probation, incarceration or supervised release, was completed 10 or more years earlier; or (2) An offense that consisted of conduct that would have been permitted under the Maine Medical Use of Marijuana Act.

Extraction means a process of extracting marijuana concentrate from marijuana using water, lipids, gases, solvents or other chemicals or chemical processes. The use of inherently hazardous substances in marijuana extraction is restricted by State rule.

Marijuana product means a product composed of marijuana, or marijuana concentrate and other ingredients that is intended for medical use. "Marijuana product" includes, but is not limited to, an edible marijuana product, a marijuana inhalant, a marijuana ointment and a marijuana tincture. "Marijuana product" does not include marijuana concentrate.

Manufacture or manufacturing means the production, blending, infusing, compounding or other preparation of marijuana concentrate and marijuana products by a registered manufacturing facility or by a patient, caregiver or dispensary as authorized under 22 MRS, chapter 558-C. Manufacturing includes, but is not limited to, marijuana extraction or preparation by means of chemical synthesis. "Manufacturing or manufacture" does not include cultivation.

Manufacturing facility. "Manufacturing facility" means a manufacturing facility authorized under state law to manufacture marijuana products for medical use or to engage in marijuana extraction for medical use.

~~*Marijuana testing facility.* "Marijuana testing facility" means a public or private laboratory authorized under state law to test medical marijuana for contamination, potency or cannabinoid profile.~~

Marijuana testing facility means an entity licensed by the State Department and certified to test medical use marijuana, including concentrates and products containing marijuana, for research and development purposes and to analyze contaminants in, and the potency and cannabinoid profile of, marijuana samples and products containing marijuana cultivated in accordance with 22 MRS, chapter 558-C.

Medical marijuana establishment. "Medical marijuana establishment" means a registered caregiver retail store, registered dispensary, marijuana testing facility, or manufacturing facility.

Registered caregiver retail store. "Registered caregiver retail store" means a registered caregiver authorized under state law to cultivate medical marijuana for qualifying patients that operates a retail store to sell medical marijuana to qualifying patients.

Registered dispensary. "Registered dispensary" means a dispensary authorized under state law to cultivate and dispense medical marijuana to qualifying patients and caregivers.

Registration certificate means a State Department document containing a unique registry identification number that permits the manufacturing of marijuana and marijuana products for medical use.

Registry identification card means a photographic identification card issued by the State Department to an individual who is authorized to manufacture marijuana or marijuana products for medical use, in the capacity of or in the employ of a patient, caregiver, dispensary or manufacturing facility. For the purposes of State rules, the State Department may issue a registry identification card to any person who holds an active and valid Individual Identification Card issued under Maine's Adult Use Marijuana Program authorized by 28-B MRS, chapter 1.

State registration authority. "State registration authority" means the authority created or designated by the state for the purpose of regulating and controlling registration for medical marijuana establishments.

(C.M. of 11-13-2018, V. 2018-247; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-605. - Application.

Each applicant for a medical marijuana establishment license shall complete and file an application on the form provided by the town clerk, together with the applicable nonrefundable license fee, as well as the following supporting materials:

- (1) A ~~C~~copy of the applicant's state registration application and supporting documentation, as submitted to the state registration authority, if applicable.
- (2) ~~Evidence Copies~~ of all state approvals or conditional approvals required to operate a medical marijuana establishment, including, but not limited to, ~~a state registry identification card, or state registration certificate, state application for registration or renewal manufacturing facility tier 1 or 2 along with approval certification, and state application for registration or renewal testing facility and dispensary facility along with approval certifications as applicable.~~
- (3) If not included in the applicant's state registration application, a description of the form of ownership of the business enterprise together with attested copies of any articles of incorporation, bylaws, operating agreement, partnership agreement or articles of association that govern the entity that will own and/or operate the medical marijuana establishment.
- (4) If not included in the applicant's state registration application, an affidavit that identifies all owners, officers, members, managers or partners of the applicant, their ownership interests, and their places of residence at the time of the application and for the immediately preceding three (3) years. Supporting documents, including but not limited to motor vehicle operator's license, motor vehicle registration, voter registration or utility bills shall be provided.
- (5) A release for each applicant and for each officer, owner, member, manager or partner of the applicant seeking a license allowing the Town of Lisbon to obtain criminal records and other background information related to the individual.
- (6) A statement as to the precise nature of the business with a description of the nature of all products and services offered to its customers.
- (7) A description of the premises for which the license is sought, including a plan of the premises and a list of all equipment, parts and inventory used in the operation of the medical marijuana establishment.
- (8) Evidence of an interest in the premises in which the medical marijuana establishment will be located, together with the form of interest, along with the written consent of the owner of the premises for such use if the applicant is not the owner.
- (9) Evidence of all land use approvals or conditional land use approvals required to operate the medical marijuana establishment, or applications that have been filed and are pending for the required approvals, including but not limited to building permit, conditional or special use approval, change of use permit and/or certificate of occupancy.
- (10) ~~Evidence Copies~~ of all other approvals or conditional approvals required to operate the medical marijuana establishment, including any applicable state food or local victualer's license as applicable.
- (11) ~~Evidence Copies~~ of compliance with the requirements of section 10-611 including, but not limited to State Department licensing, registration, and certification and evidence that the standards listed in section 10-610 have been met including but not limited to copies of State Department licensing, registration, and certification as applicable as applicable.

If the town clerk determines that a submitted application is not complete, the clerk shall notify the applicant ~~within ten (10) business days~~ of the additional information required to process the application. If such additional information is not submitted within thirty (30) days of the clerk's request, the application may be denied.

(C.M. of 11-13-2018, V. 2018-247 ; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-606. - Investigation of applicant, officers, etc.

Upon receipt of an application or of a notice of a change of any of the individuals listed in subsection 10-605(4) above, the town shall provide copies of the completed application to the following staff members for purposes of conducting the investigations and issuing reports as listed below:

- (1) The building inspector shall verify that the premises at which the establishment will be located complies with all applicable town ordinances including, but not limited to, the building code, electrical code, ~~and~~ plumbing code, and subsection 10-611, and shall report findings in writing to the town clerk.

- (2) The code officer shall inspect the location or the proposed location to determine whether the applicable ordinances relating to land use issues and building and safety codes issues have been satisfied and shall report findings in writing to the town clerk.
- (3) The health officer shall inspect the location or proposed location to determine whether all applicable ordinances relating to health and safety have been satisfied and shall report findings in writing to the town clerk.
- (4) The fire chief or his/her agent shall inspect the location or proposed location to determine if all town ordinances and any other applicable regulations concerning fire and safety have been satisfied and shall report findings in writing to the town clerk.
- (5) The police chief or his/her agent shall investigate the application, including the criminal history record information authorized under subsection 10-605(5) and under subsection 10-610 and shall report findings in writing to the town clerk.

(C.M. of 11-13-2018, V. 2018-247 ; C.M. of 1-15-2019, V. 2019-13)

Roll Call Vote: Yeas – Albert, Lunt, Larochelle, Ward, Kolbe, Ganong and Fellows. Nays - None. Order passed – Vote 5-0.

OTHER BUSINESS

A. COUNCIL COMMITTEE REPORTS

1. School: Councilor Albert said he recently attended a Technology Workshop and recommended discussing a shared local IT position split between the town and school. He mentioned reaching out to the School Committee Chair about the SRO position discussed tonight.
2. Planning: Councilor Fellows said the Planning Board is working on another Medical Marijuana Storefront application for 8 Main Street and will be holding a public hearing to hear comments on Accessory Dwelling Units on February 13 at 7PM.
3. LDC: Councilor Larochelle said there is an LDC meeting coming up next week.
4. Conservation Commission: Councilor Ward said the Conversation Commission will be meeting later on this month.
5. Recreation: Councilor Albert said he recently attended the Moxie Committee meeting. They discussed what worked well and what did not this past July. He said they were all excited about the new vision. There seemed to be great dialogue among the large number of folks attending. He noted key players are in place.
6. County Budget: Councilor Ward said he had nothing new to report.
7. Library: Councilor Lunt said he had nothing new to report.
8. Water Commission: Councilor Fellows said they had not met since their last meeting.

B. TOWN MANAGER'S REPORT - NONE

APPOINTMENTS

APPOINT WARDEN FOR MARCH 3, 2020 PRESIDENTIAL PREFERENCE PRIMARY

VOTE (2020-27) Councilor Larochelle, seconded by Councilor Albert moved to appoint Richard Roberts as Warden for the March 3, 2020 Presidential Preference Primary. **Order passed – Vote 5-0.**

COUNCILOR COMMUNICATIONS

Councilor Albert said absentee ballots are available at the Town Clerk's Office now. He announced the Democrat Caucus will be held at the Town Office on Sunday, March 8 from noon until done (around 3PM) and the Republican Caucus will be done on Saturday, March 7 on a county wide basis at the Lewiston Middle School located at 76 Central Avenue in Lewiston from 10AM until done (around noon).

Councilor Ward indicated he received two more applications for the Finance Committee, but he will need a couple more. He suggested discussing the Town Manager's evaluation at their first meeting in March. He reported that he was looking for specifics from the legion for the Banner Project.

AUDIENCE PARTICIPATION FOR NEW ITEMS

Richard Nadeau recommended the Council create a World War II memorial in Lisbon. He reported Martha Coombs had lost three sons, Captain Robert Mountfort, Staff Sergeant Clarence Coombs, and Staff Sergeant Ralph Coombs. He suggested the Council establish a committee to work on this project. Council Ward asked Mr. Nadeau to contact the legion and the Coombs family and suggested he work with them on the details and finalizing this project prior to the town's involvement.

EXECUTIVE SESSION - NONE

ADJOURNMENT

VOTE (2020-28) Councilor Albert, seconded by Councilor Fellows moved to adjourn at 8:23 PM. **Order passed - Vote 5-0.**

Twila D. Lycette, Council Secretary
Town Clerk, Lifetime CCM/MMC
Date Approved: February 18, 2020

BUREAU OF ALCOHOL BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT
8 STATE HOUSE STATION, AUGUSTA, ME 04333-0008
10 WATER STREET, HALLOWELL, ME 04347
TEL: (207) 624-7220 FAX: (207) 287-3434
EMAIL INQUIRIES: MAINELIQUOR@MAINE.GOV

DIVISION USE ONLY	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Cash	Ck Mo:

NEW application: ☐ Yes ☒ No

PRESENT LICENSE EXPIRES 2-14-2020

INDICATE TYPE OF PRIVILEGE: ☒ MALT ☒ VINOUS ☒ SPIRITUOUS

INDICATE TYPE OF LICENSE:

- ☐ RESTAURANT (Class I,II,III,IV) ☒ RESTAURANT/LOUNGE (Class XI) ☐ CLASS A LOUNGE (Class X)
☐ HOTEL (Class I,II,III,IV) ☐ HOTEL, FOOD OPTIONAL (Class I-A) ☐ BED & BREAKFAST (Class V)
☐ CLUB w/o Catering (Class V) ☐ CLUB with CATERING (Class I) ☐ GOLF COURSE (Class I,II,III,IV)
☐ TAVERN (Class IV) ☐ QUALIFIED CATERING ☐ OTHER: _____

REFER TO PAGE 3 FOR FEE SCHEDULE

ALL QUESTIONS MUST BE ANSWERED IN FULL

Corporation Name:			Business Name (D/B/A)		
			Railroad		
APPLICANT(S) - (Sole Proprietor)		DOB:	Physical Location:		
Sandra B. Harkins		4/24/48	695 Lisbon St.		
		DOB:	City/Town	State	Zip Code
			Lisbon Falls	ME	04252
Address			Mailing Address		
358 NEWELL BROOK RD			P.O. Box 177		
City/Town	State	Zip Code	City/Town	State	Zip Code
DURHAM	ME	04222	LISBON FALLS	ME	04252
Telephone Number		Fax Number	Business Telephone Number		Fax Number
(207) 713-5059			(207) 353-6069		
Federal I.D. #			Seller Certificate #:		
26 1465127			or Sales Tax #: 1131782		
Email Address:			Website:		
Please Print					

If business is NEW or under new ownership, indicate starting date: _____

Requested inspection date: _____ Business hours: _____

1. If premise is a Hotel or Bed & Breakfast, indicate number of rooms available for transient guests: N/A

2. State amount of gross income from period of last license: ROOMS \$ N/A

3. Is applicant a corporation, limited liability company or limited partnership? YES ☐ NO ☒
If Yes, please complete the Corporate Information required for Business Entities who are licensees.

4. Do you own or have any interest in any another Maine Liquor License? ☐ Yes ☒ No
If yes, please list License Number, Name, and physical location of any other Maine Liquor Licenses.

(Use an additional sheet(s) if necessary.)

License #	Name of Business	Physical Location	City / Town

Business Name: Railroad Restaurant & Pub

INSPECTION REQUIRED BELOW

Notice of Compliance (By Council's Request): I, **Dennis Douglass**, Code Enforcement Officer for the Town of Lisbon hereby certify I have inspected the above establishment and found the premises to be in compliance with applicable life safety codes.

Signature:  Date: 2/12/2020


NOTE: State Liquor License Application must be completed and attached to this
Special Entertainment Application

APPLICANT MUST HAVE COMPLETED TO HERE BEFORE FILING

For Office Use Only

☒ **Public Records Check Completed.**

Notice of Compliance (By Council's Request): I, **Marc Hagan**, Police Chief hereby certify I have reviewed the application and public records check and recommend application for licensing.

Signature:  Date: 02/11/2020

INFORMATION

The Councilors are the Municipal Licensing Board. All Special Entertainment application requires a public hearing each time. Public records checks can take up to three or more weeks to process. Complete applications contain the CEO and Police Chief signatures. Councilors meet on the first and third Tuesdays of the month. Complete application and fees paid are required prior to the Council meeting. Meetings are held at the Town Hall at 7:00 PM in the conference room.

SUGGESTED CONTACTS:

353-3000 Ext 112... Town Clerk
353-3007..... Town Office Fax
353-3000 Ext 111... Code Enforcement Officer
353-2500..... Police Department
353-3000 Ext 111... Health Officer/CEO
287-5671..... State Health Inspection Dept.

624-9693State Sales Tax Division
624-7736.....Bureau of Corporations
624-7220.....Bureau of Alcohol Beverages
287-3841.....Agriculture Dept- Bakery Licenses
624-6550.....Marine Resources
1-800-872-3838..Business Answers

All applications for NEW or RENEWAL liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places for approval and signatures for liquor licenses prior to submitting them to the bureau.

All fees must accompany application, make check payable to the Treasurer, State of Maine.

This application must be completed and signed by the Town or City and mailed to:

Bureau of Alcoholic Beverages and Lottery Operations

Division of Liquor Licensing and Enforcement

8 State House Station, Augusta, ME 04333-0008.

Payments by check subject to penalty provided by Title 28A, MRS, Section 3-B.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: Liston, Maine Androscoggin
City/Town (County)
On: 2-18-2020
Date

The undersigned being: ☒ Municipal Officers ☐ County Commissioners of the
☐ City ☒ Town ☐ Plantation ☐ Unincorporated Place of: Liston, Maine

Hereby certify that we have given public notice on this application and held public hearing thereon as required by Section 653 Title 28A, Maine Revised Statutes and hereby approve said application.

THIS APPROVAL EXPIRES IN 60 DAYS

NOTICE – SPECIAL ATTENTION

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

A. The bureau shall prepare and supply application forms. [1993, c. 730, §27 (AMD).]

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located. [1995, c. 140, §4 (AMD).]

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises li-



STATE OF MAINE
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

Application for an On-Premises License

All Questions Must Be Answered Completely. Please print legibly.

Section I: Licensee/Applicant(s) Information; Type of License and Status

Division Use Only	
License No:	
Class:	By:
Deposit Date:	
Amt. Deposited:	
Payment Type:	
OK with SOS: Yes <input type="checkbox"/> No <input type="checkbox"/>	

Legal Business Entity Applicant Name (corporation, LLC): <u>Angelo's Pizzeria of Lisbon</u>	Business Name (D/B/A): <u>Angelo's Pizzeria of Lisbon</u>
Individual or Sole Proprietor Applicant Name(s): <u>Briana Bowen</u>	Physical Location: <u>195 Lisbon St. Lisbon ME 04250</u>
Individual or Sole Proprietor Applicant Name(s): <u>Matthew Rioux</u>	Mailing address, if different: <u>"</u>
Mailing address, if different from DBA address: <u>Same</u>	Email Address: <u>senia_briana@yahoo.com</u>
Telephone # Fax #: <u>X</u> <u>207-240-9692</u> <u>207-520-9814</u>	Business Telephone # Fax #: <u>X</u> <u>207-353-7500</u>
Federal Tax Identification Number: <u>82-3753856</u>	Maine Seller Certificate # or Sales Tax #: <u>RESALE CERT # 1188835</u>
Retail Beverage Alcohol Dealers Permit:	Website address: <u>angelospizzalisbon.com</u>

1. New license or renewal of existing license? ☐ New ☒ Renewal

If a renewal, please provide the following information:

Your current license expiration date: 4/9/2020

The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: _____ Beer, Wine or Spirits: _____ Guest Rooms: _____

2. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

☒ Malt Liquor (beer) ☐ Wine ☐ Spirits

Section III: For use by Municipal Officers and County Commissioners only
Approval of an application for an on-premises liquor license

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application on this date: 2-18-2020.

Check only one: ☐ City ☒ Town ☐ Unorganized Territory

Name of City/Town/Unorganized Territory: Lisbon

Who is approving this application? ☒ Municipal Officers
☐ County Commissioners of _____ County

- ☒ **Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

Signature of Officials	Printed Name and Title

This Approval Expires in 60 Days

Included below is the section of Maine's liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

1. Hearings. The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.

Business Name: Angelo's Pizzeria of Lisbon

INSPECTION REQUIRED BELOW

Notice of Compliance (By Council's Request): I, **Dennis Douglass**, Code Enforcement Officer for the Town of Lisbon hereby certify I have inspected the above establishment and found the premises to be in compliance with applicable life safety codes.

Signature: [Signature] Date: 2/12/2020

NOTE: State Liquor License Application must be completed and attached to this Special Entertainment Application

APPLICANT MUST HAVE COMPLETED TO HERE BEFORE FILING

For Office Use Only

☒ **Public Records Check Completed.**

Notice of Compliance (By Council's Request): I, **Marc Hagan**, Police Chief hereby certify I have reviewed the application and public records check and recommend application for licensing.

Signature: [Signature] Date: 02/11/2020

INFORMATION

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624-9693State Sales Tax Division
624-7736.....Bureau of Corporations
624-7220.....Bureau of Alcohol Beverages
287-3841.....Agriculture Dept- Bakery Licenses
624-6550.....Marine Resources
1-800-872-3838..Business Answers

MEMORANDUM FROM THE INTERIM PUBLIC WORKS DIRECTOR

TO: DIANE BARNES, TOWN MANAGER

FROM: RANDY CYR

SUBJECT: ROAD POSTINGS

DATE: FEBRUARY 13, 2020

We are requesting authorization to post weight limits for the following roads in their entirety per the State of Maine Statute Title 29-A Section 2395. The duration will be from March 1st, 2020 through May 1st, 2020. Roads will be posted only within the limits of the Town of Lisbon. A copy of the State of Maine Statute is attached.

Bowdoinham Road
Burrough Road
Edgecomb Road
Ferry Road
Fisher Road
Gould Road
Hudon Road
Keay Road
King Road
Littlefield Road
Mill Street
Moody Road
Pinewoods Road
River Road
Summer Street
Wing Street and Webster Road are posted year round.

Please contact me if you have any questions.

Title 29-A: MOTOR VEHICLES AND TRAFFIC
Chapter 21: WEIGHT, DIMENSION AND PROTECTION OF WAYS
Subchapter 3: PROTECTION OF WAYS

§2395. Ways requiring special protection

1. Right of the Department of Transportation. The Department of Transportation may restrict the weight or passage of any vehicle over any way when, in its judgment, such passage would be unsafe or likely to cause excessive damage to the way or bridge. Nothing in this Title may be construed to restrict or abridge this right.

[RR 1995, c. 1, §26 (COR) .]

2. Rules. The Department of Transportation may adopt rules to ensure proper use and prevent abuse of the public ways under the department's jurisdiction whenever those ways require special protection. Rules adopted pursuant to this section are routine technical rules as defined in Title 5, chapter 375, subchapter 2-A.

[2013, c. 55, §1 (AMD) .]

3. Designation by the Department of Transportation. The Department of Transportation may designate state and state aid highways and bridges over which restrictions on gross weight, speed, operation and equipment apply during periods of the year determined by the Department. It is unlawful for any vehicle to travel over public ways with a gross registered weight exceeding that prescribed by the Department and traveling with a load other than tools or equipment necessary for operation of the vehicle.

[1993, c. 683, Pt. A, §2 (NEW); 1993, c. 683, Pt. B, §5 (AFF) .]

4. Designation by counties and municipalities. County commissioners and municipal officers may designate public ways other than those in subsection 3 and impose restrictions within their respective jurisdictions similar to those made by the Department of Transportation under subsection 3. Any vehicle delivering home heating fuel or organic animal bedding material and operating in accordance with a permit issued by the Department of Transportation pursuant to this section may travel over any county or town way without a specific municipal or county permit. A municipality may impose additional restrictions for a vehicle delivering home heating fuel or organic animal bedding material to operate on public ways within that municipality but may not require a permit to operate according to those restrictions.

[2017, c. 25, §1 (AMD) .]

4-A. Municipal permit not required during declared drought emergency. Notwithstanding subsection 4, during a period of drought emergency declared by the Governor pursuant to Title 37-B, section 742, a person operating a vehicle that is transporting well-drilling equipment for the purpose of drilling a replacement water well or for improving an existing water well on property where that well is no longer supplying sufficient water for residents or agricultural purposes may travel over a county or municipal way without a specific county or municipal permit, as long as the following conditions are met:

A. The operator of the vehicle is operating in accordance with a permit issued by the Department of Transportation when a department permit is required for a road or way necessary to reach the county or municipal way on which the property to be drilled is situated; [2001, c. 540, §1 (NEW) .]

B. The municipal or county manager or, in the absence of a municipal or county manager, a municipal or county officer or road commissioner is notified in advance; and [2001, c. 540, §1 (NEW) .]

C. The operator of the vehicle is traveling on a road that is posted by a county or municipality in accordance with any additional restrictions the municipality or county may impose, excepting any requirement for a specific county or municipal permit. [2001, c. 540, §1 (NEW) .]

[2001, c. 540, §1 (NEW) .]

5. Notice. A notice specifying the designated sections of a public way, the periods of closing and prescribed restrictions or exclusions must be conspicuously posted at each end of the public way requiring special protection in accordance with this section.

[1993, c. 683, Pt. A, §2 (NEW); 1993, c. 683, Pt. B, §5 (AFF) .]

6. Enforcement. Municipal officers within their respective municipalities have the same power as the State Police in the enforcement of this section and of all rules of the Department of Transportation, the county commissioners and the municipal officers that pertain to this section. The municipal officers, in such cases, serve without compensation.

[1993, c. 683, Pt. A, §2 (NEW); 1993, c. 683, Pt. B, §5 (AFF) .]

7. Violation. A violation of this section is a traffic infraction punishable by a fine, which may not be suspended, of not less than \$250.

[RR 2009, c. 2, §83 (COR) .]

8. Information on bridges. Whenever necessary, the Department of Transportation may provide to municipal and county officials information concerning the capacity of bridges under the jurisdiction of those officials and the advisability of posting those bridges.

[RR 2009, c. 2, §84 (COR) .]

SECTION HISTORY

1993, c. 683, §A2 (NEW). 1993, c. 683, §B5 (AFF). RR 1995, c. 1, §26 (COR). 1999, c. 600, §1 (AMD). 2001, c. 540, §1 (AMD). RR 2009, c. 2, §§83, 84 (COR). 2013, c. 55, §1 (AMD). 2017, c. 25, §1 (AMD).

The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.
If you need legal advice, please consult a qualified attorney.

Office of the Revisor of Statutes (mailto:webmaster_ros@legislature.maine.gov) · 7 State House Station · State House Room 108 · Augusta, Maine 04333-0007

Data for this page extracted on 12/11/2018 05:22:52.



MEMORANDUM

TO: Diane Barnes, Town Manager
FROM: Brett Richardson, Economic & Community Development Director (ECD)
SUBJECT: Authorization of Downtown TIF funds to retain Consultants to support the Worumbo Site Development Design Process
DATE: February 11, 2020

Following the Town of Lisbon's acquisition of the former Worumbo Mill site, the Town Council sanctioned a property analysis to identify development opportunities and constraints for the Worumbo Mill site. The Lisbon Development Committee (LDC) assisted in oversight for the analysis.

Based on initial findings from the property analysis, the Worumbo site has development potential worthy of further analysis, site plan design for potential future uses, and subsequent public input to determine the highest and best use of the site to advance the Town's Downtown Plan, Route 196 Corridor Plan, and Town Comprehensive Plan. Evaluation criteria for the design process will include economic development, recreation, and increased parking in the designated Downtown district of Lisbon Falls.

ECD and LDC have identified the need for additional consulting capacity to design and publicly display development alternatives for public input to inform Council decision-making regarding future revitalization of the Worumbo site. Anticipated consulting needs include but are not limited to civil engineering, site plan and architectural design, parking needs analysis, and stakeholder engagement.

Per Item O. of the *Downtown Omnibus Municipal Tax Increment Financing (TIF) District and Development Program* Approval Letter from Maine Department of Economic and Community Development Commissioner George Gervais dated March 31, 2017, "Professional service costs including licensing/engineering and planning" are approved uses of Lisbon's Downtown TIF District funds.

Therefore, we respectfully request that Council authorize the Town Manager to allocate up to \$15,000 from the Downtown Tax Increment Financing account to retain outside consulting from subject matter experts to inform the Town's design for the redevelopment of the Worumbo site.



MEMORANDUM

TO: Diane Barnes, Town Manager
FROM: Brett Richardson, Economic & Community Development Director
SUBJECT: Maine Downtown Center Community Entrepreneurship Pilot Program Request for
Proposal response
DATE: February 11, 2020

The Maine Development Foundation's Maine Downtown Center (MDC) will select 2-3 communities to receive planning grants (up to \$10,000) followed by implementation grants (up to \$25,000) to support entrepreneurship via the Community Entrepreneurship Pilot Program. The MDC has issued a Request for Proposals (RFP) to select the pilot communities.

Lisbon is eligible to respond the RFP because of the trip to the MDC kick-off in Skowhegan by Don Fellows, Scott Hall, Maggie Oliver, and Angie D'Amour in December 2019 with Lisbon's Director of Economic and Community Development. ECD is collaborating with Positive Change Lisbon, Lisbon Development Committee, and representatives of the local business community to respond to the RFP.

We respectfully request that Council authorize the Town Manager to submit an application to MDC to become a Community Entrepreneurship Pilot Community. No matching funds are required.

The deadline for the proposed Letter of Intent is due on February 21, 2020 at 5:00pm.



MEMORANDUM

TO: Diane Barnes, Town Manager
FROM: Brett Richardson, Economic & Community Development Director
SUBJECT: 2020 CDBG Economic Development Grant Letter of Intent
DATE: February 11, 2020

The Community Development Block Grant program (CDBG) has historically been an important resource for the Town of Lisbon's economic and community development initiatives.

In preparation for the 2020 CDBG application process, Lisbon Town staff has identified as a funding priority the CDBG *Economic Development Grant Program* to support expansion and job creation in Lisbon.

We respectfully request that Council authorize the Town Manager to submit a 2020 CDBG Economic Development Grant Letter of Intent for direct business support in the amount of \$500,000. Matching funds required by the CDBG program will be contributed by the participating business.

The deadline for the proposed Letter of Intent is due on February 21, 2020 at 4:00pm.



Lisbon Police Department

A Community Policing Agency

300 Lisbon St.
Lisbon, ME 04250

Marc R. Hagan
Chief of Police

To: Town Manager Barnes

From: Chief of Police Marc Hagan

Subject: Bicycle Coalition Mini grant

Date: 02/13/2020

The Bicycle Coalition of Maine is offering “mini-grants” of \$750 for bike and pedestrian safety education. The Police Department would like to apply for this grant and, if accepted, use the money to purchase new bicycle helmets. These helmets would be given away at two “Healthy Decisions Day” events that are currently scheduled at the schools in the spring, as well as during our annual bike rodeo in the summer. There are no required matching funds for this grant. Thank you.



Coombs-Mountfort American Legion Post 158

Mail: P.O. Box 575

Location: 10 Webster Road

Lisbon, Maine 04250-0575

207-353-8192

January 2, 2020

Town Manager
300 Lisbon Street
Lisbon, ME 04250

Dear Diane,

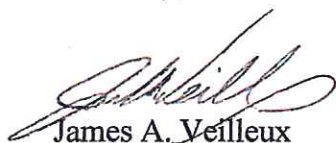
On Monday, May 25, 2020, the Town of Lisbon will be celebrating Memorial Day with a parade coordinated by the American Legion Coombs-Mountfort American Legion Post 158 and Nelson-Conley Post 66. The legions sincerely wish to continue coordinating this event and calling it the Lisbon Memorial Day Parade. The legions request that the banner that will read "Lisbon Memorial Day Parade" be displayed a minimum of two weeks in advance to announce to the town the upcoming event.

This year's parade will originate at Lisbon High School on Rte. 196, with a form up time between 8 and 8:30 a.m. The parade will start at 9 a.m. travel down Rte. 196, turn left onto Main Street, left onto School Street, and terminate at the MTM Community Center. There will be an observance and a guest speaker at the podium behind the MTM Community Center to conclude the ceremony and parade. There will also be a Laying of the Wreath Ceremony at 1 pm at the bridge on Webster Street to honor those service members lost at sea.

The members of American Legion Post 66 and 158 would like to extend to you and other town officials the opportunity to participate in this year's parade. The services the town provides make it possible for us to work together as a community. Please insure all the selectmen are extended the invitation to participate.

Points of Contact for the parade are James Veilleux at 330-1093 or Heidi Baird at 407-4171. Thank you in advance for your assistance.

Sincerely,



James A. Veilleux
Adjutant



Town of Lisbon, Maine

Office of the Town Clerk

Banner Permit Application

(Print or Type Written)

Organization Name: AMERICAN LEGION POST 158

***I certify this organization qualifies as non-profit, in accordance with Maine Statutes.**

Contact person: HEIDI BAIRD Title: Co-CHAIR

Phone #: 253-657-4530 Email: JAKES6875@AOL.COM

Mailing address: 2 ADOR LN LISBON FALLS ME 04252
PO Box or Street City State Zip

Physical address: _____
Street City State

Purpose or Event: MEMORIAL DAY PARADE

TOWN OF LISBON

(What event or activity is the banner advertising?)

Dates requested: MAY 11-25, 2020 Fee: \$100.00

Maximum two week period (14 consecutive days total) per request unless prior approval by the Town Manager per policy

** have waived fee*

Banner Configuration:

☒ Double Sided

☐ Height Dimensions (height & width) _____ height, _____ width.

☐ Minimum dimensions are 3 1/2 feet wide by 16 feet long. Maximum dimensions are 4 feet wide by 30 feet long.

☒ Holes in Banner must have brass grommets and a maximum spacing of 24 inches.

☐ Holes must have heavy-duty stainless steel clips for hanging.

☒ Banner must have 2 rows of wind vents maximum spacing 4 feet apart with 5 inch semi-circles

By signing this application, I acknowledge that I have read, understand and agree to the terms in the Town of Lisbon's Banner Permit Policy, adopted by Council June 30, 2015.

Dated: 8 JAN 2020

Signed: Heidi Baird

Signed application, must be accompanied by proof of insurances and appropriate fee to be considered.

For Office Use Only

* 0 Fee

Proof of Insurance

Copy to Public Works

_____ Extension required to hang banner over 14 days from Town Manager

Date: 1/9/2020 Diana Barnes
Town Manager Approval to hand over 14 days

AGREEMENT

WHEREAS, a single-family structure, located on real estate described in a Deed recorded in the Androscoggin County Registry of Deeds at Book 4645, Page 1, (the "Structure") is known as 921 Middle Road Sabattus, identified as Lot 26 on Tax Map 2 of the Town of Sabattus Tax Maps, and 430 Ridge Road, Lisbon, identified as Lot 14 on Tax Map R09 of the Town of Lisbon Tax Maps;

WHEREAS, on September 18, 2018, the Town of Lisbon ("Lisbon") and the Town of Sabattus ("Sabattus" and collectively "Towns") are each beginning a dangerous building hearing, pursuant to 17 M.R.S. § 2851, regarding the Structure;

WHEREAS, the expenses incurred by a municipality related to an order issued under section 2851 may be recovered, pursuant to 17 M.R.S. § 2853, including by levying a special tax;

WHEREAS, it is anticipated that the town officers of Lisbon and Sabattus will identify that one town contains the most necessary and indispensable part of the Structure ("Taxing Town");

THEREFORE, Lisbon and Sabattus agree as follows:

1. Sabbatus shall reimburse Lisbon \$8,407.62 for costs incurred related to the order regarding the Structure that either town issues under section 2851;
2. The Taxing Town shall levy a special assessment for all costs incurred by either Town related to an order issued under section 2851 when it completes its next annual tax commitment.
3. The Taxing Town shall follow the statutorily proscribed tax collection and tax lien process for any tax related to an order issued under section 2851.
4. The Taxing Town shall not waive the automatic foreclosure of the tax lien unless required by law.
5. The Taxing Town shall sell the property after acquiring title.
6. The Taxing Town shall pay the other Town an \$8,407.62 payment related to the Structure, including if the owner of the Structure, or a party-in-interest, pays the Taxing Town for the Towns' expenses related to an order issued under section 2851; or the Taxing Town receives payment of all or a portion of a special tax levied for collection of expenses related to an order issued under section 2851; or on a tax lien issued for collection of said special tax; or on the sale of the property after the special tax lien forecloses and title is vested in the Taxing Town.

Town of Sabattus

By:

Its:

Date:

Town of Lisbon

By:

Its:

Date:

Amendments

ARTICLE XI - MEDICAL MARIJUANA ESTABLISHMENTS

Sec. 10-603. - Definitions. (Codifier will put definitions in alpha order)

As used in this article, unless the context otherwise indicates, the following terms have the following meanings:

Cultivation of marijuana for medical use. All cultivation of marijuana for medical use must comply with State rules and State statutes.

Disqualifying drug offense. "Disqualifying drug offense" means a conviction for a violation of a state or federal controlled substance law that is a crime punishable by imprisonment for one year or more, but does not include (1) An offense for which the sentence, including any term of probation, incarceration or supervised release, was completed 10 or more years earlier; or (2) An offense that consisted of conduct that would have been permitted under the Maine Medical Use of Marijuana Act.

Extraction means a process of extracting marijuana concentrate from marijuana using water, lipids, gases, solvents or other chemicals or chemical processes. The use of inherently hazardous substances in marijuana extraction is restricted by State rule.

Marijuana product means a product composed of marijuana, or marijuana concentrate and other ingredients that is intended for medical use. "Marijuana product" includes, but is not limited to, an edible marijuana product, a marijuana inhalant, a marijuana ointment and a marijuana tincture. "Marijuana product" does not include marijuana concentrate.

Manufacture or manufacturing means the production, blending, infusing, compounding or other preparation of marijuana concentrate and marijuana products by a registered manufacturing facility or by a patient, caregiver or dispensary as authorized under 22 MRS, chapter 558-C. Manufacturing includes, but is not limited to, marijuana extraction or preparation by means of chemical synthesis. "Manufacturing or manufacture" does not include cultivation.

Manufacturing facility. "Manufacturing facility" means a manufacturing facility authorized under state law to manufacture marijuana products for medical use or to engage in marijuana extraction for medical use.

~~*Marijuana testing facility.* "Marijuana testing facility" means a public or private laboratory authorized under state law to test medical marijuana for contamination, potency or cannabinoid profile.~~

Marijuana testing facility means an entity licensed by the State Department and certified to test medical use marijuana, including concentrates and products containing marijuana, for research and development purposes and to analyze contaminants in, and the potency and cannabinoid profile of, marijuana samples and products containing marijuana cultivated in accordance with 22 MRS, chapter 558-C.

Medical marijuana establishment. "Medical marijuana establishment" means a registered caregiver retail store, registered dispensary, marijuana testing facility, or manufacturing facility.

Registered caregiver retail store. "Registered caregiver retail store" means a registered caregiver authorized under state law to cultivate medical marijuana for qualifying patients that operates a retail store to sell medical marijuana to qualifying patients.

Registered dispensary. "Registered dispensary" means a dispensary authorized under state law to cultivate and dispense medical marijuana to qualifying patients and caregivers.

Registration certificate means a State Department document containing a unique registry identification number that permits the manufacturing of marijuana and marijuana products for medical use.

Registry identification card means a photographic identification card issued by the State Department to an individual who is authorized to manufacture marijuana or marijuana products for medical use, in the capacity of or in the employ of a patient, caregiver, dispensary or manufacturing facility. For the purposes of State rules, the State Department may issue a registry identification card to any person who holds an active and valid Individual Identification Card issued under Maine's Adult Use Marijuana Program authorized by 28-B MRS, chapter 1.

State registration authority. "State registration authority" means the authority created or designated by the state for the purpose of regulating and controlling registration for medical marijuana establishments.

(C.M. of 11-13-2018, V. 2018-247 ; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-605. - Application.

Each applicant for a medical marijuana establishment license shall complete and file an application on the form provided by the town clerk, together with the applicable nonrefundable license fee, as well as the following supporting materials:

- (1) A Ccopy of the applicant's state registration application and supporting documentation, as submitted to the state registration authority, if applicable.
- (2) Evidence Copies of all state approvals or conditional approvals required to operate a medical marijuana establishment, including, but not limited to, a state registry identification card, or state registration certificate, state application for registration or renewal manufacturing facility tier 1 or 2 along with approval certification, and state application for registration or renewal testing facility and dispensary facility along with approval certifications as applicable.
- (3) If not included in the applicant's state registration application, a description of the form of ownership of the business enterprise together with attested copies of any articles of incorporation, bylaws, operating agreement, partnership agreement or articles of association that govern the entity that will own and/or operate the medical marijuana establishment.
- (4) If not included in the applicant's state registration application, an affidavit that identifies all owners, officers, members, managers or partners of the applicant, their ownership interests, and their places of residence at the time of the application and for the immediately preceding three (3) years. Supporting documents, including but not limited to motor vehicle operator's license, motor vehicle registration, voter registration or utility bills shall be provided.

- (5) A release for each applicant and for each officer, owner, member, manager or partner of the applicant seeking a license allowing the Town of Lisbon to obtain criminal records and other background information related to the individual.
- (6) A statement as to the precise nature of the business with a description of the nature of all products and services offered to its customers.
- (7) A description of the premises for which the license is sought, including a plan of the premises and a list of all equipment, parts and inventory used in the operation of the medical marijuana establishment.
- (8) Evidence of an interest in the premises in which the medical marijuana establishment will be located, together with the form of interest, along with the written consent of the owner of the premises for such use if the applicant is not the owner.
- (9) Evidence of all land use approvals or conditional land use approvals required to operate the medical marijuana establishment, or applications that have been filed and are pending for the required approvals, including but not limited to building permit, conditional or special use approval, change of use permit and/or certificate of occupancy.
- (10) Evidence Copies of all other approvals or conditional approvals required to operate the medical marijuana establishment, including any applicable state food or local victualer's license as applicable.
- (11) Evidence of compliance with the requirements of section 10-611 including, but not limited to proof of State Department licensing, registration, and certification and evidence that the standards listed in section 10-610 have been met including but not limited to proof of State Department licensing, registration, and certification as applicable.

If the town clerk determines that a submitted application is not complete, the clerk shall notify the applicant ~~within ten (10) business days~~ of the additional information required to process the application. If such additional information is not submitted within thirty (30) days of the clerk's request, the application may be denied.

(C.M. of 11-13-2018, V. 2018-247 ; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-606. - Investigation of applicant, officers, etc.

Upon receipt of an application or of a notice of a change of any of the individuals listed in subsection 10-605(4) above, the town shall provide copies of the completed application to the following staff members for purposes of conducting the investigations and issuing reports as listed below:

- (1) The building inspector shall verify that the premises at which the establishment will be located complies with all applicable town ordinances including, but not limited to, the building code, electrical code, ~~and~~ plumbing code, and under subsection 10-611, and shall report findings in writing to the town clerk.
- (2) The code officer shall inspect the location or the proposed location to determine whether the applicable ordinances relating to land use issues and building and safety codes issues have been satisfied and shall report findings in writing to the town clerk.
- (3) The health officer shall inspect the location or proposed location to determine whether all applicable ordinances relating to health and safety have been satisfied and shall report findings in writing to the town clerk.

- (4) The fire chief or his/her agent shall inspect the location or proposed location to determine if all town ordinances and any other applicable regulations concerning fire and safety have been satisfied and shall report findings in writing to the town clerk.
- (5) The police chief or his/her agent shall investigate the application, including the criminal history record information authorized under subsection 10-605(5) and under subsection 10-610 and shall report findings in writing to the town clerk.

(C.M. of 11-13-2018, V. 2018-247; C.M. of 1-15-2019, V. 2019-13.)

ARTICLE XI. - MEDICAL MARIJUANA ESTABLISHMENTS

EXISTING ORD

Sec. 10-601. - Authority.

This article is enacted pursuant to authority granted under 30-A M.R.S.A. § 3001, 22 M.R.S.A. § 2423-A(14) and 22 M.R.S.A. § 2429-D.

(C.M. of 11-13-2018, V. 2018-247 ; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-602. - Purpose.

The purpose of this article is to provide procedures and standards relating to the operation of medical marijuana establishments and to require their annual licensing.

(C.M. of 11-13-2018, V. 2018-247 ; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-603. - Definitions.

As used in this article, unless the context otherwise indicates, the following terms have the following meanings:

Registered caregiver retail store. "Registered caregiver retail store" means a registered caregiver authorized under state law to cultivate medical marijuana for qualifying patients that operates a retail store to sell medical marijuana to qualifying patients.

Registered dispensary. "Registered dispensary" means a dispensary authorized under state law to cultivate and dispense medical marijuana to qualifying patients and caregivers.

Marijuana testing facility. "Marijuana testing facility" means a public or private laboratory authorized under state law to test medical marijuana for contamination, potency or cannabinoid profile.

Manufacturing facility. "Manufacturing facility" means a manufacturing facility authorized under state law to manufacture marijuana products for medical use or to engage in marijuana extraction for medical use.

Medical marijuana establishment. "Medical marijuana establishment" means a registered caregiver retail store, registered dispensary, marijuana testing facility, or manufacturing facility.

State registration authority. "State registration authority" means the authority created or designated by the state for the purpose of regulating and controlling registration for medical marijuana establishments.

Disqualifying drug offense. "Disqualifying drug offense" means a conviction for a violation of a state or federal controlled substance law that is a crime punishable by imprisonment for one year or more, but does not include (1) An offense for which the sentence, including any term of probation, incarceration or supervised release, was completed 10 or more years earlier; or (2) An offense that consisted of conduct that would have been permitted under the Maine Medical Use of Marijuana Act.

(C.M. of 11-13-2018, V. 2018-247 ; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-604. - License required.

No person shall operate a medical marijuana establishment, nor shall any property owner permit the use of his or her premises to be operated as a medical marijuana establishment, without a valid license issued by the town. Each license shall be for a period of one year from the date of its issuance. A license must be obtained prior to the opening of a medical marijuana establishment. Applications for renewal licenses shall be submitted at least ninety (90) days prior to expiration of the existing term. Any licensee that fails to submit a renewal application by the applicable deadline shall not have authority to operate until a license is granted.

(C.M. of 11-13-2018, V. 2018-247 ; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-605. - Application.

Each applicant for a medical marijuana establishment license shall complete and file an application on the form provided by the town clerk, together with the applicable nonrefundable license fee, as well as the following supporting materials:

- (1) A copy of the applicant's state registration application and supporting documentation, as submitted to the state registration authority, if applicable.
- (2) Evidence of all state approvals or conditional approvals required to operate a medical marijuana establishment, including, but not limited to, a state registry identification card or registration certificate.
- (3)

If not included in the applicant's state registration application, a description of the form of ownership of the business enterprise together with attested copies of any articles of incorporation, bylaws, operating agreement, partnership agreement or articles of association that govern the entity that will own and/or operate the medical marijuana establishment.

- (4) If not included in the applicant's state registration application, an affidavit that identifies all owners, officers, members, managers or partners of the applicant, their ownership interests, and their places of residence at the time of the application and for the immediately preceding three (3) years. Supporting documents, including but not limited to motor vehicle operator's license, motor vehicle registration, voter registration or utility bills shall be provided.
- (5) A release for each applicant and for each officer, owner, member, manager or partner of the applicant seeking a license allowing the Town of Lisbon to obtain criminal records and other background information related to the individual.
- (6) A statement as to the precise nature of the business with a description of the nature of all products and services offered to its customers.
- (7) A description of the premises for which the license is sought, including a plan of the premises and a list of all equipment, parts and inventory used in the operation of the medical marijuana establishment.
- (8) Evidence of an interest in the premises in which the medical marijuana establishment will be located, together with the form of interest, along with the written consent of the owner of the premises for such use if the applicant is not the owner.
- (9) Evidence of all land use approvals or conditional land use approvals required to operate the medical marijuana establishment, or applications that have been filed and are pending for the required approvals, including but not limited to building permit, conditional or special use approval, change of use permit and/or certificate of occupancy.
- (10) Evidence of all other approvals or conditional approvals required to operate the medical marijuana establishment, including any applicable food or victualer's license.
- (11) Evidence of compliance with the requirements of section 10-611 and

evidence that the standards listed in section 10-610 have been met.

If the town clerk determines that a submitted application is not complete, the clerk shall notify the applicant within ten (10) business days of the additional information required to process the application. If such additional information is not submitted within thirty (30) days of the clerk's request, the application may be denied.

(C.M. of 11-13-2018, V. 2018-247; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-606. - Investigation of applicant, officers, etc.

Upon receipt of an application or of a notice of a change of any of the individuals listed in subsection 10-605(4) above, the town shall provide copies of the completed application to the following staff members for purposes of conducting the investigations and issuing reports as listed below:

- (1) The building inspector shall verify that the premises at which the establishment will be located complies with all applicable town ordinances including, but not limited to, the building code, electrical code, and plumbing code, and shall report findings in writing to the town clerk.
- (2) The code officer shall inspect the location or the proposed location to determine whether the applicable ordinances relating to land use issues and building and safety codes issues have been satisfied and shall report findings in writing to the town clerk.
- (3) The health officer shall inspect the location or proposed location to determine whether all applicable ordinances relating to health and safety have been satisfied and shall report findings in writing to the town clerk.
- (4) The fire chief or his/her agent shall inspect the location or proposed location to determine if all town ordinances and any other applicable regulations concerning fire and safety have been satisfied and shall report findings in writing to the town clerk.
- (5) The police chief or his/her agent shall investigate the application, including the criminal history record information authorized under subsection 10-605 (5) and shall report findings in writing to the town clerk.

(C.M. of 11-13-2018, V. 2018-247; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-607. - Action on application.

- (1) *Public hearing.* The town clerk upon receipt of a completed application and upon receipt of the reports required under section 10-606 above, shall schedule a public hearing at a regular or special meeting of the town council and shall arrange for public notice of the public hearing to appear in the newspaper of general circulation within the Town of Lisbon at least seven days prior to the date of the scheduled public hearing. Costs of the hearing notice shall be paid out of the license and processing fee.
- (2) *Town council action.* The council, after notice and public hearing, shall determine whether the applicant complies with the requirements of this article. Upon such determination by the council, the town clerk shall be authorized to issue the license.

(C.M. of 11-13-2018, V. 2018-247; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-608. - Status of license—Display.

No license issued under this article may be assigned or transferred to another entity. Any change in ownership or change in the officers of an owner shall require a new license. Licenses are limited to the premises for which they are issued and are not transferable to another location. The license shall be displayed in a conspicuous place in the medical marijuana establishment for which the license is issued.

(C.M. of 11-13-2018, V. 2018-247; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-609. - Duty to update information.

Any licensee issued a license under this article shall have the duty to maintain updated and accurate information regarding all of the information provided pursuant to the application process and as required in section 10-605 within ten days of any change of status. Failure to provide and maintain current and accurate information may result in revocation of the applicant's license.

(C.M. of 11-13-2018, V. 2018-247; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-610. - Standards for approval, denial, revocation.

A license application for a medical marijuana establishment shall be denied by the town council, and an existing license may be suspended or revoked by the town council after notice and hearing, if the applicant, or any owner of the applicant or licensee:

- (1) Fails to meet the requirements of this ordinance.
- (2) Is not at least twenty-one (21) years of age.
- (3) Is not a resident of the state of Maine.
- (4) Has had a license for a marijuana establishment revoked by a municipality or by the state.
- (5) Has not acquired all necessary state and local approvals prior to issuance of the license.
- (6) Has been convicted of a disqualifying drug offense.
- (7) Has provided false or misleading information in connection with the license application.

(C.M. of 11-13-2018, V. 2018-247; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-611. - Operating requirements.

In order to obtain a license pursuant to this ordinance, the applicant shall demonstrate to the town council that the following requirements will be met. A licensee shall comply with all of these requirements during the term of the license.

- (1) *Fixed location.* All licensed premises shall be fixed, permanent locations. Licensees shall not be permitted to operate medical marijuana establishments in other than the licensed premises, such as at farmer's markets, farm stands or kiosks.
- (2) *Security.*
 - (a) The licensed premises shall have lockable doors and windows and shall be served by an alarm system that includes automatic notification to the Lisbon Police Department.
 - (b) The licensed premises shall have video surveillance capable of covering the exterior and interior of the facility. The video surveillance system shall be operated with continuous recording twenty-four hours per day,

seven days per week and video shall be retained for a minimum duration of thirty (30) days. Such records shall be made available to law enforcement agencies when investigating a criminal complaint.

- (c) The licensed premises shall have exterior spot lights with motion sensors covering the full perimeter of the building(s).

(3) *Ventilation.*

- (a) The licensed premises shall comply with all odor and air pollution standards established by ordinance.
- (b) All medical marijuana establishments that cultivate, manufacture or extract marijuana shall have an odor mitigation system installed that has been approved by a Maine licensed engineer, indicating that the system will provide odor control sufficient to ensure that no odors are perceptible off the premises.

- (4) *Loitering.* The facility owner/operator shall make adequate provisions to prevent patrons or other persons from loitering on the premises. It shall be the licensee's obligation to ensure that anyone found to be loitering or using marijuana or marijuana products in the parking lot or other outdoor areas of a licensed premises is ordered to leave.

- (5) *Compliance with requirements of state and local law.* A medical marijuana establishment shall meet all operating and other requirements of state and local law. To the extent the state has adopted or adopts in the future any law or regulation governing medical marijuana establishments that conflicts in any way with the provisions of this article, the more restrictive shall control.

(C.M. of 11-13-2018, V. 2018-247 ; C.M. of 12-18-2018, V. 2018-272 ; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-612. - Violations; penalties.

In addition to revocation or suspension of a medical marijuana establishment license as provided in this article, the violation of any provision of this article shall be punished by a fine of not less than \$500.00 nor more than \$2,500.00 for each offense. Each act of violation and every day upon which any such violation shall occur shall constitute a separate offense. In addition to such penalty, the town may enjoin or abate any violation of this article. All fines and penalties, together with costs of prosecution of violations, which shall include the town's cost and attorney's

fees, shall inure to the benefit of the town. This section shall be enforced by the Lisbon police chief, the Lisbon codes enforcement officer, and/or their designees. Notice of violations by medical marijuana establishment licensees of other provisions of this Code shall be provided to the police chief, town officers, and town attorney.

(C.M. of 11-13-2018, V. 2018-247; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-613. - License fee.

The annual license fees shall be as follows:

Registered caregiver retail store: \$250.00

Registered dispensary: \$250.00

Manufacturing facility: \$250.00

Marijuana testing facility: \$250.00

(C.M. of 11-13-2018, V. 2018-247; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-614. - Severability.

If any section, phrase, sentence or portion of this article is for any reason held invalid by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

(C.M. of 11-13-2018, V. 2018-247; C.M. of 1-15-2019, V. 2019-13)

Sec. 10-615. - Appeals.

An appeal from any final decision of the town council under this article may be taken by any party to Superior Court within thirty (30) days of the decision being appealed in accordance with the provisions of Rule 80B of the Maine Rules of Civil Procedure.

(C.M. of 11-13-2018, V. 2018-247; C.M. of 1-15-2019, V. 2019-13)

MEMO

TO: DIANE BARNES, TOWN MANAGER
FROM: KATHY MALLOY, ASSESSOR
DATE: FEBRUARY 11, 2020
RE: JANUARY MONTHLY REPORT

- Processed 82 homestead exemptions. These new applications were a result of last month's mailing to Lisbon homeowners that did not have the exemption.
- Reviewed veteran exemption applications. For reimbursement purposes the exemption needs to be coded for the following categories: Veteran or Widow/ Widower of Veteran and legal residence at time of entry into Military-Out of State or In State. We currently have 280 veteran exemptions.
- Processed 56 deeds – 29 for August and 27 for September.

Code Enforcement

Dennis J. Douglass

Code Enforcement Officer, Building Inspector, Licensed Plumbing
Inspector, Local Health Officer

Monthly Report for January 2020

Building permits issued - 1 –

- 1 misc. remodel

Electrical permits issued – 5

- 1 New home
- 2 New service
- 1 Solar rooftop
- 1 Remodel

Plumbing permits issued - 1

- 1 New home

Misc. permits issued - 2

- Roofing shingles
- Commercial sign

Planning Board :

Case 20-1 Medical Marijuana Retail Store – 8 Main Street Lisbon Falls

Accessory Dwelling Units – Ordinance work with Town Planner

New recording requirements at the Registry

Appeals Board - No cases to report.

Health Officer -

- Numerous Landlord/Tenant issues relating to heat, maintenance...



TOWN OF LISBON

Economic & Community Development

300 Lisbon Street
Lisbon, ME 04250
(207) 353-3000, ext. 122
(207) 353-3007, fax

TO: Diane Barnes, Town Manager
FROM: Brett Richardson, Economic & Community Development Director
DATE: February 12, 2020
RE: Monthly Department Report

In January, the Economic and Community Development Department (ECD) focused on grant applications, development of a visioning process for the former Worumbo Mill site, and ongoing networking with the local business community.

BUSINESS RETENTION AND EXPANSION (BRE)

During January, ECD connected with 18 businesses and property owners to identify their needs and make connections to relevant resources. ECD also expanded our network of service providers by connecting with the local Maine Manufacturing Extension Partnership agent and the Central Maine Community College Workforce Development Department for future referrals for local Lisbon businesses.

GRANT PRIORITIES

- The Town's Letter of Intent (LOI) for \$100,000 to administer Business façade grants in Lisbon via the Community Enterprise was approved. The full application is due on April 10th.
- ECD has developed a good partnership to submit an LOI for the CDBG Economic Development program by February 21st. ECD hosted the Economic Development CDBG program manager from Maine DECD for Lisbon tours.
- ECD is developing an LOI for the CDBG Housing program, which is due on March 6th. ECD will host the Housing program manager from DECD to gather input and strengthen the Town's submission.
- **Maine Downtown Center Community Entrepreneurship Pilot Program Update.** ECD has prepared an application in collaboration with PCL and LCD to craft a coordinated strategy to strengthen Lisbon's "entrepreneurial ecosystem." Following community interviews in early March, the MDC will select 2-3 pilot communities by April.

UPCOMING EVENTS

Ribbon Cutting and Public Art Kick-Off: Brewer's Barber Company on February 19th.

On February 19th, Positive Change Lisbon and ECD will celebrate Brewer's arrival in Lisbon with a ceremonial ribbon cutting. Following the ribbon cutting, Brewer's will host the public art initiative kick-off meeting in their beautiful Union Street location, with food from Frank's, Flux, and Sweet Cakes. A community walking tour to inventory potential locations for public art is tentatively scheduled for a Saturday morning in March.

LISBON DEVELOPMENT COMMITTEE UPDATE

LDC will focus on the Worumbo Mill Visioning Process as an early 2020 priority develop potential redevelopment options and gather public input. LDC's February 12th meeting focused on process planning and preliminary brainstorm for potential site plan options.

02/13/2020 11:58
4975ktierney

Town of Lisbon
YEAR-TO-DATE BUDGET REPORT

IP
glytdbud

FOR 2020 08

ACCOUNTS FOR:
1000 General Fund

ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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20 General Government

205 Elected Officials

12020500 50108	Elected Officials	17,730	10,933.68	.00	6,796.32	61.7%
12020500 50202	Workers Comp Ins	70	24.80	.00	45.20	35.4%
12020500 50230	FICA Employer Co	1,357	836.10	.00	520.90	61.6%
12020500 50301	Office Supplies	1,500	258.39	.00	241.61	51.7%
12020500 50306	Postage	100	.00	.00	100.00	.0%
12020500 50307	Advertising	1,000	2,043.85	.00	428.34	82.7%
12020500 50308	Printing	100	.00	.00	100.00	.0%
12020500 50401	Professional Dev	1,000	60.00	.00	940.00	6.0%

210 Town Manager

12021000 50101	Town Manager	98,995	64,927.03	.00	34,067.97	65.6%
12021000 50107	Administrative	49,276	32,218.53	.00	17,057.47	65.4%
12021000 50201	Unemployment Cos	351	.00	.00	351.00	.0%
12021000 50210	Workers Comp Ins	3,068	1,014.45	.00	2,053.55	33.1%
12021000 50220	MEPPS - Employee	14,827	9,694.59	.00	5,132.41	65.4%
12021000 50220	Health Insurance	39,746	24,203.70	.00	15,542.30	60.9%
12021000 50230	FICA Employer Co	11,381	6,712.82	.00	4,668.18	59.0%
12021000 50301	Office Supplies	11,600	61.37	23.11	515.52	14.1%
12021000 50306	Postage	250	6.79	.00	243.21	2.7%
12021000 50307	Advertising	1,000	664.81	.00	400.19	62.4%
12021000 50352	Cell Phone/Allow	840	490.00	.00	350.00	58.3%
12021000 50401	Professional Dev	1,000	466.86	.00	533.14	46.7%
12021000 50413	Mileage/ travel	2,900	1,200.00	.00	1,700.00	41.4%
12021000 50452	Audit services	9,850	2,000.00	.00	7,850.00	20.3%

215 Appeals Board

12021500 50104	Non Supervisory	200	.00	.00	200.00	.0%
12021500 50108	Elected Official	751	471.86	.00	279.14	62.8%
12021500 50202	Workers Comp Ins	4	1.10	.00	2.90	27.5%
12021500 50230	FICA Employer Co	73	36.48	.00	36.52	50.0%
12021500 50301	Office Supplies	50	.00	.00	50.00	.0%
12021500 50306	Postage	50	.00	.00	50.00	.0%
12021500 50307	Advertising	375	.00	.00	375.00	.0%

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Town of Lisbon
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FOR 2020 08

ACCOUNTS FOR:
1000 General Fund

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12021500 50401 Professional Dev	200	0	200	.00	.00	200.00	.0%
216 Planning Board							
12021600 50104 Non-Supervisory	1,000	0	1,000	448.05	.00	551.95	44.8%
12021600 50108 Elected Official	5,000	0	5,000	1,895.81	.00	3,104.19	37.9%
12021600 50202 Workers Comp. Ins	24	0	24	8.27	.00	15.73	34.5%
12021600 50230 FICA Employer Co	459	0	459	153.99	.00	305.01	33.5%
12021600 50301 Office Supplies	400	0	400	202.65	.00	197.35	50.7%
12021600 50306 Postage	150	0	150	34.21	.00	115.79	22.8%
12021600 50307 Advertising	750	0	750	228.14	.00	520.86	30.6%
12021600 50401 Professional Dev	600	0	600	110.00	.00	490.00	18.3%
12021600 50451 Contracted Profe	21,250	0	21,250	12,395.81	.00	8,854.19	58.3%
220 Legal							
12022000 29108 Condem Bldg. 725	0	0	0	833.50	.00	-833.50	100.0%*
12022000 29110 Condemned Bldg. 4	0	0	0	5,700.00	.00	-5,700.00	100.0%*
12022000 29114 Legal-I Higgins	0	0	0	1,122.85	.00	-1,122.85	100.0%*
12022000 50430 Legal expense	50,000	0	50,000	7,603.05	.00	42,396.95	15.2%
225 Clerk							
12022500 50102 Department Head	57,408	0	57,408	37,533.14	.00	19,874.86	65.4%
12022500 50104 Non-Supervisory	25,263	0	25,263	14,873.94	.00	10,389.06	58.9%
12022500 50130 Temporary/season	6,400	0	6,400	1,985.67	.00	4,414.33	31.0%
12022500 50201 Unemployment Cos	536	0	536	.00	.00	536.00	0%
12022500 50202 Workers Comp. Ins	348	0	348	116.88	.00	231.12	33.6%
12022500 50210 MEPRS - Employee	5,741	0	5,741	4,156.81	.00	1,584.19	72.4%
12022500 50220 Health Insurance	17,310	0	17,310	9,164.65	.00	8,145.35	52.9%
12022500 50230 FICA Employer Co	6,814	0	6,814	3,786.00	.00	3,028.00	55.6%
12022500 50301 Office Supplies	2,000	0	2,000	807.87	223.51	968.62	51.6%
12022500 50306 Postage	900	0	900	455.60	.00	444.40	50.6%
12022500 50307 Advertising	500	71	571	281.18	45.23	244.83	51.1%
12022500 50308 Printing	4,200	0	4,200	148.00	.00	4,052.00	3.5%
12022500 50352 Cell Phone/Allow	420	0	420	245.00	.00	175.00	58.3%
12022500 50401 Professional Dev	1,480	0	1,480	640.00	.00	840.00	43.2%
12022500 50402 Dues and Members	600	0	600	599.00	.00	1.00	99.8%
12022500 50412 Meals and Lodgin	900	0	900	489.73	.00	410.27	54.4%
12022500 50413 Mileage/travel	1,300	0	1,300	211.54	.00	1,088.46	16.3%
12022500 50451 Contracted Profe	600	0	600	.00	.00	600.00	.0%

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ACCOUNTS FOR:
1000 General Fund

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12022500 50455 Professional Serv	13,000	0	13,000	4,727.17	.00	8,272.83	36.4%
12022500 50536 R&M; Equipment	3,400	0	3,400	180.00	.00	3,220.00	5.3%
230 Finance							
12023000 50102 Department Head	80,944	0	80,944	32,424.53	.00	48,519.47	40.1%
12023000 50104 Non Supervisory	66,670	0	66,670	34,999.54	.00	31,670.46	52.5%
12023000 50201 Unemployment Cos	515	0	515	149.41	.00	515.00	.0%
12023000 50202 Workers Comp Ins	577	0	577	6,244.90	.00	427.59	25.9%
12023000 50210 MEPRS - Employee	14,762	0	14,762	19,006.52	.00	8,517.10	42.3%
12023000 50220 Health Insurance	45,013	0	45,013	4,366.55	.00	26,006.48	42.2%
12023000 50230 FICA Employer Co	11,293	0	11,293	1,707.39	.00	6,926.45	38.7%
12023000 50301 Office Supplies	4,000	0	4,000	-3,630.73	94.40	2,198.21	45.0%
12023000 50306 Postage	1,750	0	1,750	140.00	.00	5,380.73	-207.5%
12023000 50352 Cell Phone/Allow	420	0	420	-325.00	.00	280.00	33.3%
12023000 50401 Professional Dev	2,000	0	2,000	235.00	.00	2,325.00	-16.3%
12023000 50402 Dues and Members	600	0	600	129.11	.00	3,365.00	39.2%
12023000 50413 Mileage/Travel	1,200	0	1,200	.00	.00	1,070.89	10.8%
12023000 50451 Contracted Profe	1,500	0	1,500	.00	.00	1,500.00	.0%
235 Tax Collection							
12023500 50104 Non Supervisory	128,340	0	128,340	85,142.08	.00	43,197.92	66.3%
12023500 50140 Overtime	2,500	0	2,500	565.52	.00	1,934.48	22.6%
12023500 50201 Unemployment Cos	687	0	687	.00	.00	687.00	.0%
12023500 50202 Workers Comp Ins	510	0	510	183.04	.00	326.96	35.9%
12023500 50210 MEPRS - Employee	13,084	0	13,084	8,570.76	.00	4,513.24	65.5%
12023500 50220 Health Insurance	22,390	0	22,390	13,356.35	.00	9,033.65	59.7%
12023500 50230 FICA Employer Co	10,010	0	10,010	6,074.78	.00	3,935.22	60.7%
12023500 50301 Office Supplies	4,500	39	4,539	1,259.91	346.11	2,932.67	35.4%
12023500 50306 Postage	7,500	0	7,500	2,844.00	975.00	3,681.00	50.9%
12023500 50401 Professional Dev	1,400	0	1,400	-360.00	.00	1,760.00	-25.7%
12023500 50402 Dues and Members	0	0	0	90.00	.00	-90.00	100.0%*
12023500 50412 Meals and Lodgin	250	0	250	13.23	.00	236.77	5.3%
12023500 50413 Mileage/Travel	600	0	600	435.65	.00	164.35	72.6%
240 Assessor							
12024000 50102 Department Head	60,340	0	60,340	39,451.89	.00	20,888.11	65.4%
12024000 50104 Non-Supervisory	15,834	0	15,834	11,111.65	.00	4,722.35	70.2%
12024000 50201 Unemployment Cos	344	0	344	.00	.00	344.00	.0%

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ACCOUNTS FOR:
1000 General Fund

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12024000 50202 Workers Comp Ins	1,814	0	1,814	604.26	.00	1,209.74	33.3%
12024000 50210 MEPPERS - Employee	7,618	0	7,618	4,997.79	.00	2,620.21	65.6%
12024000 50220 Health Insurance	12,131	0	12,131	7,312.59	.00	4,818.41	60.3%
12024000 50230 FICA Employer Co	5,828	0	5,828	3,668.30	.00	2,159.70	62.9%
12024000 50301 Office Supplies	500	0	500	275.09	.00	224.91	55.0%
12024000 50306 Postage	300	0	300	392.80	.00	107.20	78.6%
12024000 50308 Printing	300	0	300	.00	.00	300.00	.0%
12024000 50401 Professional Dev	600	0	600	60.00	305.00	235.00	60.8%
12024000 50402 Dues and Members	200	0	200	140.00	.00	60.00	70.0%
12024000 50413 Mileage/Travel	900	0	900	615.60	.00	284.40	68.4%
12024000 50451 Contracted Profe	2,000	0	2,000	.00	.00	2,000.00	.0%
12024000 50470 Registry Service	800	0	800	441.00	73.00	286.00	64.3%
12024000 50536 R&M Equipment	200	0	200	.00	.00	200.00	.0%
12024000 50624 Mapping & Microf	1,000	0	1,000	1,000.00	.00	.00	100.0%
245 Code Enforcement							
12024500 50102 Department Head	76,384	0	76,384	49,942.83	.00	26,441.17	65.4%
12024500 50201 Unemployment Cos	172	0	172	.00	.00	172.00	.0%
12024500 50202 Workers Comp Ins	2,218	0	2,218	763.04	.00	1,454.96	34.4%
12024500 50210 MEPPERS - Employee	7,640	0	7,640	4,994.26	.00	2,645.74	65.4%
12024500 50220 Health Insurance	17,310	0	17,310	10,196.48	.00	7,113.52	58.9%
12024500 50230 FICA Employer Co	5,844	0	5,844	3,495.12	.00	2,348.88	59.8%
12024500 50301 Office Supplies	500	0	500	17.98	9.98	472.04	3.6%
12024500 50306 Postage	100	0	100	16.44	.00	83.56	16.4%
12024500 50352 Cell Phone/Allow	420	0	420	245.00	.00	175.00	58.3%
12024500 50375 Gas	850	0	850	240.02	.00	609.98	28.2%
12024500 50401 Professional Dev	500	0	500	.00	.00	500.00	.0%
12024500 50402 Dues and Members	250	0	250	.00	.00	250.00	.0%
12024500 50501 Vehicle Repairs	500	0	500	520.24	.00	.00	104.0%
12024500 50624 Mapping & Microf	1,000	0	1,000	1,000.00	.00	.00	100.0%
255 Liability Insurance Program							
12025500 50221 HRA Costs	42,125	0	42,125	11,404.60	.00	30,720.40	27.1%
12025500 50601 General Liabilit	14,745	0	14,745	14,745.00	.00	.00	100.0%
12025500 50602 Vehicle Insuranc	24,035	0	24,035	24,482.00	.00	-447.00	101.9%
12025500 50603 Police Liability	7,582	0	7,582	7,582.00	.00	.00	100.0%
12025500 50604 Property Insuran	24,132	0	24,132	24,132.00	.00	.00	100.0%
12025500 50606 Crime Insurance	322	0	322	322.00	.00	.00	100.0%
12025500 50607 Public Officials	2,600	0	2,600	2,600.10	.00	-10.10	100.0%
12025500 50608 Employment Liabi	6,233	0	6,233	6,233.40	.00	-40.40	100.0%

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Town of Lisbon
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ACCOUNTS FOR: 1000 General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12025500 50609 Public Officials	1,580	0	1,580	2,475.00	.00	-895.00	156.6%*
12025500 50610 Critical Incident	1,400	0	1,400	1,200.00	.00	200.00	85.7%
265 Technology							
12026500 50360 Minor equipment	20,000	0	20,000	20,824.50	.00	-824.50	104.1%*
12026500 50454 Internet and web	6,450	0	6,450	8,932.39	30.80	-2,513.19	139.0%*
12026500 50530 Software and Ser	179,000	0	179,000	122,094.96	4,360.00	52,545.04	70.6%
12026500 50536 R&M: Equipment	20,000	640	20,640	.00	.00	20,640.00	.0%
275 Miscellaneous General Governme							
12027500 50930 Tax overlay	0	0	0	-156,275.08	.00	156,275.08	100.0%
12027500 50935 TIF Payments	0	0	0	-620,296.70	.00	620,296.70	100.0%
280 School							
12028000 51300 Required Local S	4,486,794	0	4,486,794	2,991,196.00	.00	1,495,598.00	66.7%
12028000 51310 Add'l Local Shar	2,440,440	0	2,440,440	1,626,960.00	.00	813,480.00	66.7%
12028000 51320 Local Share Debt	460,409	0	460,409	306,939.36	.00	153,469.64	66.7%
12028000 51330 Local Share Adul	22,574	0	22,574	15,049.36	.00	7,524.64	66.7%
515 Town Buildings							
12051500 50104 Non-supervisory	17,014	0	17,014	10,618.74	.00	6,395.26	62.4%
12051500 50201 Unemployment Cos	1,172	0	1,172	.00	.00	1,172.00	.0%
12051500 50202 Workers Compensa	1,814	0	1,814	210.06	.00	1,603.94	11.6%
12051500 50210 Maine State reti	504	0	504	329.12	.00	174.88	65.3%
12051500 50230 FICA taxes	1,302	0	1,302	790.92	.00	511.08	60.7%
12051500 50302 Operating suppli	6,000	0	6,000	4,042.43	95.08	1,862.49	69.0%
12051500 50310 Electricity	48,000	0	48,000	28,641.10	.00	19,358.90	59.7%
12051500 50511 Water usage fees	2,000	0	2,000	1,422.47	.00	577.53	71.1%
12051500 50512 Telephone	10,110	0	10,110	4,780.71	.00	5,329.29	47.3%
12051500 50513 Sewer Expense	13,700	0	13,700	534.28	.00	165.72	76.3%
12051500 50514 Heating Fuel	13,000	0	13,000	6,088.28	1,534.24	5,377.48	58.6%
12051500 50515 Natural Gas	29,000	0	29,000	12,029.75	.00	16,970.25	41.5%
12051500 50520 Building Expense	20,000	0	20,000	.00	440.64	19,559.36	2.2%
12051500 50536 R&M: Equipment	30,000	0	30,000	29,350.36	.00	649.64	97.8%
12051500 50549 R & M Buildings	17,000	0	17,000	18,168.77	.00	-1,168.77	106.9%*
901 Abatements							
12090100 50901 Tax abatements	10,000	0	10,000	23,703.34	.00	-13,703.34	237.0%*

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ACCOUNTS FOR:
1000 General Fund

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL General Government	9,101,046	2,287	9,103,333	5,175,909.06	8,556.10	3,918,867.96	57.0%
30 Health & Welfare/General Assis							
305 Health Officer							
13030500 50102 Department Head	5,347	0	5,347	3,495.54	.00	1,851.46	65.4%
13030500 50202 Workers Comp Ins	156	0	156	51.83	.00	104.17	33.2%
13030500 50210 MEPPERS - Employee	535	0	535	349.52	.00	185.48	65.3%
13030500 50220 Health Insurance	0	0	0	397.62	.00	-397.62	100.0%*
13030500 50230 FICA Employer Co	409	0	409	244.67	.00	164.33	59.8%
13030500 50301 Office Supplies	150	0	150	.00	.00	150.00	.0%
310 General Assistance							
13031000 50102 Department Head	10,652	0	10,652	4,663.83	.00	5,988.17	43.8%
13031000 50201 Unemployment Cox	153	0	153	.00	.00	153.00	.0%
13031000 50202 Workers Comp Ins	42	0	42	14.89	.00	27.11	35.5%
13031000 50230 FICA Employer Co	815	0	815	356.79	.00	458.21	43.8%
13031000 50301 Office Supplies	50	0	50	.80	.00	49.20	1.6%
13031000 50302 Operating suppli	0	0	0	2.62	.00	-2.62	100.0%*
13031000 50306 Postage	100	0	100	18.48	.00	81.52	18.5%
13031000 50352 Cell Phone allow	365	0	365	196.38	.00	168.62	53.8%
13031000 50401 Professional Dev	500	0	500	45.00	.00	455.00	9.0%
13031000 50440 General Assistan	25,000	785	25,785	15,995.55	2,078.37	7,711.08	70.1%
TOTAL Health & Welfare/General Assis	44,274	785	45,059	25,833.52	2,078.37	17,147.11	61.9%
40 Public Safety							
405 Police							
14040500 50102 Department Head	78,432	0	78,432	51,281.97	.00	27,150.03	65.4%
14040500 50104 Non Supervisory	717,684	0	717,684	430,366.20	.00	287,317.80	60.0%
14040500 50107 Administrative	39,142	0	39,142	34,169.42	.00	4,972.58	87.3%
14040500 50117 Misc. Police Det	7,000	0	7,000	4,627.89	.00	2,372.11	66.1%

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ACCOUNTS FOR:
1000 General Fund

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14040500 50130 Temporary/season	22,000	0	22,000	10,932.36	.00	11,067.64	49.7%
14040500 50140 Overtime wages	30,000	0	30,000	21,999.53	.00	8,000.47	73.3%
14040500 50143 Court time	8,000	0	8,000	2,885.53	.00	5,114.47	36.1%
14040500 50145 Replacement Wage	106,277	0	106,277	69,899.11	.00	36,377.89	65.8%
14040500 50201 Unemployment Cos	2,918	0	2,918	.00	.00	2,918.00	.0%
14040500 50202 Workers Comp Ins	58,540	0	58,540	13,433.16	.00	45,106.84	22.9%
14040500 50210 MEPEERS - Employee	99,433	0	99,433	58,373.65	.00	41,059.35	58.7%
14040500 50220 Health Insurance	250,003	0	250,003	144,323.19	.00	105,679.81	57.7%
14040500 50230 FICA Employer Co	77,153	0	77,153	44,567.80	.00	32,585.20	57.8%
14040500 50260 Uniform cleaning	3,250	0	3,250	1,391.43	14.85	451.55	35.5%
14040500 50301 Office Supplies	17,000	58	17,058	9,276.45	189.77	1,668.80	48.7%
14040500 50302 Operating suppli	650	0	650	200.54	1,500.11	6,281.42	63.2%
14040500 50306 Postage	500	0	500	500.00	.00	449.46	30.9%
14040500 50307 Advertising	3,200	0	3,200	1,344.00	.00	1,856.00	100.0%
14040500 50349 Recruitment Test	2,500	0	2,500	300.00	469.00	1,387.00	56.7%
14040500 50351 Clothing/Boot Al	18,400	0	18,400	10,325.91	111.04	2,200.00	12.0%
14040500 50352 Cell Phone/Allow	5,250	0	5,250	3,515.42	.00	7,963.05	56.7%
14040500 50353 Physicals	33,800	0	33,800	840.00	.00	1,734.58	67.0%
14040500 50375 Gas	0	0	0	13,000.07	.00	-540.00	280.0%*
14040500 50377 Diesel	0	0	0	50.01	.00	20,879.93	38.4%
14040500 50378 Tires Expense	4,200	0	4,200	2,382.05	.00	-50.01	100.0%*
14040500 50401 Professional Dev	15,575	0	15,575	10,699.88	31.00	1,786.95	57.5%
14040500 50413 Mileage/ travel	4,600	0	4,600	143.76	80.00	4,795.12	69.2%
14040500 50415 Education Progra	4,650	0	4,650	.00	135.79	320.45	46.6%
14040500 50501 Vehicle Repairs	8,000	0	8,000	5,439.36	47.84	4,650.00	.0%
14040500 50512 Telephone	10,030	0	10,030	5,393.33	.00	2,512.80	68.6%
14040500 50532 R&M Office Equip	2,000	0	2,000	1,604.25	.00	4,636.67	53.8%
14040500 50536 R&M: Equipment	6,500	0	6,500	2,190.06	.00	395.75	80.2%
14040500 50710 Equipment	3,700	0	3,700	1,887.49	685.00	3,624.94	44.2%
14040500 50720 Equipment - vehi	62,000	0	62,000	1,792.00	1,792.00	20.51	99.4%
						62,000.00	.0%

415 Fire Department

14041500 50102 Department Head	71,063	0	71,063	44,004.35	.00	27,058.65	61.9%
14041500 50104 Non Supervisory	150,000	0	150,000	83,778.27	.00	66,221.73	55.9%
14041500 50201 Unemployment Cos	172	0	172	.00	.00	172.00	.0%
14041500 50202 Workers Comp Ins	20,600	0	20,600	7,214.15	.00	13,385.85	35.0%
14041500 50210 MEPEERS - Employee	7,107	0	7,107	4,916.71	.00	2,190.29	69.2%
14041500 50220 Health Insurance	23,796	0	23,796	15,092.40	.00	8,703.60	63.4%
14041500 50230 FICA Employer Co	16,912	0	16,912	9,288.09	.00	7,623.91	54.9%
14041500 50301 Office Supplies	10,000	0	10,000	163.82	78.00	258.18	48.4%
14041500 50302 Operating suppli				5,375.68	726.69	3,897.63	61.0%

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Town of Lisbon
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FOR 2020 08

ACCOUNTS FOR: 1000 General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14041500 50306 Postage	75	0	75	9.85	.00	65.15	13.1%
14041500 50351 Clothing/Boqt Al	3,500	0	3,500	393.58	.00	3,106.42	11.2%
14041500 50352 Cell Phone/Allow	420	0	420	245.00	.00	175.00	58.3%
14041500 50353 Physicals	5,000	0	5,000	2,594.00	.00	2,406.00	51.9%
14041500 50370 Parts - Supplies	7,500	0	7,500	3,093.91	.00	4,406.09	41.3%
14041500 50375 Gas	2,100	0	2,100	965.63	.00	1,130.37	46.2%
14041500 50377 Diesel	4,100	0	4,100	2,717.03	.00	1,382.97	66.3%
14041500 50378 Tires Expense	2,200	0	2,200	2,610.71	.00	-410.71	118.7%*
14041500 50401 Professional Dev	7,500	0	7,500	2,354.95	2,550.00	2,595.05	65.4%
14041500 50413 Mileage/Travel	300	0	300	111.25	.00	188.75	37.1%
14041500 50490 Capital Projects	75,000	0	75,000	.00	.00	75,000.00	.0%
14041500 50511 Water Usage	500	0	500	212.00	106.31	181.69	63.7%
14041500 50512 Telephone	2,900	0	2,900	1,449.30	.00	1,450.70	50.0%
14041500 50513 Sewer Expense	300	0	300	136.40	67.68	95.92	68.0%
14041500 50536 R&M Equipment	30,000	0	30,000	14,628.23	1,665.10	13,706.67	54.3%
14041500 50544 R & M Radios	7,800	0	7,800	5,239.99	.00	2,560.01	67.2%
14041500 50560 Fire Fighting Fo	3,000	0	3,000	745.00	.00	2,255.00	24.8%
14041500 50561 EMS Supplies	1,500	0	1,500	666.74	215.68	617.58	58.8%
14041500 50562 Personal protect	22,600	0	22,600	1,603.70	3,490.23	17,506.07	22.5%
14041500 50563 Hose Replacement	7,000	0	7,000	1,069.53	.00	5,930.47	15.3%
14041500 50710 Equipment	17,636	0	17,636	7,668.86	1,872.57	8,094.57	54.1%
430 Emergency Management							
14043000 50100 LEMS Stipend	149,173	0	149,173	111,880.30	.00	37,292.70	75.0%
14043000 50104 Non Supervisory	1,570	0	1,570	965.44	.00	604.56	61.5%
14043000 50201 Unemployment Cos	23	0	23	.00	.00	23.00	.0%
14043000 50202 Workers Comp Ins	6	0	6	2.21	.00	3.79	36.8%
14043000 50230 FICA Employer Co	120	0	120	73.81	.00	46.19	61.5%
14043000 50402 Dues and Members	35	0	35	.00	.00	35.00	.0%
450 Animal Control Officer							
14045000 50104 Non Supervisory	44,410	0	44,410	27,755.80	.00	16,654.20	62.5%
14045000 50140 Overtime	2,400	0	2,400	170.64	.00	2,229.36	7.1%
14045000 50201 Unemployment Cos	278	0	278	.00	.00	278.00	.0%
14045000 50202 Workers Comp Ins	885	0	885	324.18	.00	560.82	36.6%
14045000 50210 MEPEERS - Employee	4,184	0	4,184	2,863.95	.00	1,320.05	68.5%
14045000 50220 Health Insurance	23,009	0	23,009	14,563.95	.00	8,445.05	63.3%
14045000 50230 FICA Employer Co	3,582	0	3,582	1,828.27	.00	1,753.73	51.0%
14045000 50302 Operating suppli	250	0	250	26.08	.00	223.92	10.4%
14045000 50351 Clothing/Boqt Al	600	0	600	.00	.00	600.00	.0%

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ACCOUNTS FOR: 1000 General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
14045000 50352 Cell Phone/Allow	920	0	920	332.12	.00	587.88	36.1%
14045000 50375 Gas	4,250	0	4,250	1,382.25	.00	2,867.75	32.5%
14045000 50378 Tires Expense	300	0	300	.00	.00	300.00	.0%
14045000 50401 Professional Dev	500	0	500	365.00	.00	135.00	73.0%
14045000 50453 Animal Shelter S	11,712	0	11,712	11,711.70	.00	.30	100.0%
14045000 50501 Vehicle Repairs	0	0	0	.00	.00	.00	.0%
14045000 50536 R&M: Equipment	700	0	700	231.40	.00	468.60	33.1%
14045000 50710 Equipment	400	0	400	392.12	.00	7.88	98.0%
460 Lisbon Communications Center							
14046000 50104 Non-Supervisory	179,616	0	179,616	122,872.13	.00	56,743.87	68.4%
14046000 50130 Temporary/season	20,850	0	20,850	11,109.86	.00	9,740.14	53.3%
14046000 50140 Overtime wages	4,250	0	4,250	.00	.00	4,250.00	.0%
14046000 50145 Replacement Wages	37,493	0	37,493	25,680.67	.00	11,812.33	68.5%
14046000 50201 Unemployment Cos	1,240	0	1,240	.00	.00	1,240.00	.0%
14046000 50202 Workers Comp Ins	1,309	0	1,309	359.47	.00	949.53	27.5%
14046000 50210 MEPEERS - Employee	21,086	0	21,086	10,074.99	.00	11,011.01	47.8%
14046000 50220 Health Insurance	57,081	0	57,081	34,398.95	.00	22,682.05	60.3%
14046000 50230 FICA Employer Co	18,529	0	18,529	11,243.13	.00	7,285.87	60.7%
14046000 50301 Office Supplies	880	0	880	486.34	43.98	349.68	60.3%
14046000 50307 Advertising	120	0	120	79.80	.00	40.20	66.5%
14046000 50349 Recruitment Test	500	0	500	.00	.00	500.00	.0%
14046000 50351 Clothing/Root Al	1,750	0	1,750	912.52	126.95	710.53	59.4%
14046000 50401 Professional Dev	1,540	0	1,540	1,279.00	.00	261.00	83.1%
14046000 50413 Mileage/ travel	100	0	100	.00	.00	100.00	.0%
14046000 50512 Telephone	1,800	0	1,800	1,006.97	.00	793.03	55.9%
14046000 50536 R&M: Equipment	1,125	0	1,125	616.25	165.00	343.75	69.4%
TOTAL Public Safety	2,799,124	58	2,799,182	1,570,919.85	16,164.59	1,212,097.54	56.7%
50 Public Works							
505 Department of Public Works							
15050500 50102 Department Head	78,663	0	78,663	51,469.70	.00	27,193.30	65.4%
15050500 50104 Non-Supervisory	391,524	0	391,524	254,119.05	.00	137,404.95	64.9%
15050500 50107 Administrative	18,748	0	18,748	15,321.86	.00	3,426.14	81.7%
15050500 50140 Overtime wages	40,000	0	40,000	17,784.01	.00	22,215.99	44.5%
15050500 50201 Unemployment Cos	2,060	0	2,060	.00	.00	2,060.00	.0%

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ACCOUNTS FOR: 1000 General Fund	ORIGINAL APPROP	TRANSFRS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15050500 50202 Workers Comp Ins	37,429	0	37,429	11,265.88	.00	26,163.12	30.1%
15050500 50210 MEPRS - Employee	45,117	0	45,117	28,646.40	.00	16,470.60	63.5%
15050500 50220 Health Insurance	170,920	0	170,920	68,248.60	.00	102,671.40	38.2%
15050500 50230 FICA Employer Co	40,443	0	40,443	24,455.53	.00	15,987.47	60.5%
15050500 50240 Medical testing	0	0	0	.00	.00	.00	.0%
15050500 50301 Office Supplies	1,500	0	1,500	1,080.45	817.65	-398.10	126.5%
15050500 50302 Operating suppli	8,350	0	8,350	7,457.28	214.50	678.22	91.9%
15050500 50303 Other Supplies	0	0	0	.00	.00	.00	.0%
15050500 50306 Postage	150	0	150	10.10	.00	139.90	6.7%
15050500 50307 Advertising	1,000	0	1,000	712.10	.00	287.90	71.2%
15050500 50330 Drug Testing	1,200	0	1,200	561.00	.00	639.00	46.8%
15050500 50331 Clothing/Boot Al	10,000	0	10,000	5,643.19	175.00	4,381.81	56.4%
15050500 50352 Cell Phone/Allow	1,600	0	1,600	934.54	350.08	4,006.73	59.9%
15050500 50360 Minor equipment	3,000	0	3,000	.00	.00	3,000.00	.0%
15050500 50363 Culverts	15,000	0	15,000	214.77	.00	14,785.23	1.4%
15050500 50366 Asphalt-Hot Top	15,000	0	15,000	7,967.08	.00	7,032.92	53.1%
15050500 50367 Excavation Expen	5,000	0	5,000	.00	.00	5,000.00	.0%
15050500 50370 Parts - Supplies	40,000	0	40,000	49,690.72	325.49	-10,016.21	125.0%
15050500 50371 Sand & Gravel	9,000	0	9,000	7,506.92	.00	1,493.08	83.4%
15050500 50372 Paint	0	0	0	.00	.00	.00	.0%
15050500 50375 Gas	7,500	0	7,500	11,261.29	1,854.01	-5,615.30	174.9%
15050500 50376 Oils and lubrica	4,500	0	4,500	2,792.64	.00	1,707.36	62.1%
15050500 50378 Tires Expense	22,000	0	22,000	14,472.39	.00	7,527.61	65.8%
15050500 50401 Professional Dev	5,000	0	5,000	53.99	.00	4,946.01	1.1%
15050500 50402 Dues and Members	4,000	0	4,000	204.00	.00	3,796.00	5.1%
15050500 50412 Meals and Lodgin	0	0	0	.00	75.00	-75.00	100.0%
15050500 50430 Filing fees/lrice	500	0	500	.00	.00	.00	.0%
15050500 50455 Professional Serv	1,200	0	1,200	288.52	.00	211.48	57.7%
15050500 50501 Vehicle Repairs	26,400	0	26,400	18,053.20	.00	8,346.80	68.4%
15050500 50511 Water Usage	0	0	0	.00	.00	.00	.0%
15050500 50512 Telephone	375	0	375	118.00	.00	257.00	31.5%
15050500 50513 Sewer Expense	4,640	0	4,640	2,311.12	.00	2,328.88	50.0%
15050500 50535 Rental of Equipm	560	0	560	85.44	65.00	474.56	15.3%
15050500 50536 R&M: Equipment	25,000	0	25,000	4,174.80	.00	20,825.20	16.7%
15050500 50537 Equipment Painti	8,000	0	8,000	4,245.20	.00	3,754.80	53.1%
15050500 50538 Loan & Seed	3,000	0	3,000	3,811.08	1,737.49	2,017.31	127.0%
15050500 50539 R&M: Catch Basin	1,500	0	1,500	.00	.00	1,500.00	.0%
15050500 50541 Ground repair an	5,000	0	5,000	951.50	.00	4,048.50	19.0%
15050500 50544 R & M: Radios	6,000	0	6,000	3,400.00	.00	2,600.00	56.7%
15050500 50545 R & M: TREE REM	1,000	0	1,000	.00	.00	1,000.00	.0%
15050500 50547 R & M: SIGNS	6,000	0	6,000	.00	.00	6,000.00	.0%
15050500 50548 R & M: STREETS	3,000	0	3,000	182.76	76.50	2,740.74	8.6%
	20,000	0	20,000	20,965.54	.00	-965.54	104.8%

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ACCOUNTS FOR:
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	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15050500 50720 Equipment - vehi	20,000	0	20,000	15,435.00	.00	4,565.00	77.2%
15050500 50770 Infrastructure-	475,000	0	475,000	330,575.39	.00	144,424.61	69.6%
510 Winter Operations							
15051000 50140 Overtime	65,000	0	65,000	35,953.04	.00	29,046.96	55.3%
15051000 50201 Unemployment Cos	172	0	172	.00	.00	172.00	.0%
15051000 50202 Workers Comp Ins	5,716	0	5,716	1,931.31	.00	3,784.69	33.9%
15051000 50210 MEPRS - Employee	6,500	0	6,500	2,988.65	.00	3,511.35	46.0%
15051000 50230 FICA Employee Co	4,972	0	4,972	2,619.95	.00	2,352.15	52.7%
15051000 50303 Other Supplies	150,000	0	150,000	85,399.37	4,879.68	59,720.95	60.3%
15051000 50370 Parts - Supplies	15,000	0	15,000	18,119.98	966.78	-4,086.76	127.2%
15051000 50451 Contracted Profe	53,000	0	53,000	33,332.00	8,333.00	11,335.00	78.6%
520 Solid Waste							
15052000 50102 Department Head	0	0	0	931.28	.00	-931.28	100.0%
15052000 50104 Non Supervisory	150,090	0	150,090	85,206.30	.00	64,883.70	56.8%
15052000 50140 Overtime wages	0	0	0	310.39	.00	-310.39	100.0%
15052000 50201 Unemployment Cos	858	0	858	.00	.00	858.00	.0%
15052000 50202 Workers Comp Ins	7,800	0	7,800	1,936.82	.00	5,863.18	24.8%
15052000 50210 MEPRS - Employee	11,890	0	11,890	7,241.57	.00	4,648.43	60.9%
15052000 50220 Health Insurance	67,800	0	67,800	26,111.51	.00	41,688.49	38.5%
15052000 50230 FICA Employee Co	11,482	0	11,482	5,956.94	.00	5,525.06	51.0%
15052000 50240 Medical testing	0	0	0	.00	.00	.00	.0%
15052000 50301 Office Supplies	500	0	500	19.55	29.76	450.59	9.9%
15052000 50302 Operating suppli	6,000	0	6,000	3,031.59	.00	2,968.41	50.3%
15052000 50306 Postage	80	0	80	23.21	.00	56.79	29.0%
15052000 50307 Advertising	100	0	100	.00	.00	100.00	.0%
15052000 50308 Printing	1,200	0	1,200	136.38	.00	1,063.62	11.4%
15052000 50330 Drug Testing	350	0	350	97.00	.00	253.00	27.7%
15052000 50351 Clothing/Boot Al	2,500	0	2,500	1,419.43	.00	1,080.57	56.8%
15052000 50352 Cell Phone allow	420	0	420	245.00	.00	175.00	58.3%
15052000 50368 Hauling	10,800	0	10,800	.00	.00	10,800.00	.0%
15052000 50369 Land Fill	4,000	0	4,000	2,338.68	.00	1,661.32	58.3%
15052000 50377 Parts - Supplies	8,000	0	8,000	12,356.38	169.00	-4,525.38	156.6%
15052000 50378 Tires Expense	6,000	0	6,000	5,115.90	.00	884.10	85.3%
15052000 50401 Professional Dev	250	0	250	.00	.00	250.00	.0%
15052000 50413 Mileage/ travel	250	0	250	123.59	.00	126.41	49.4%
15052000 50430 Filing fees/lice	700	0	700	198.00	.00	502.00	28.3%
15052000 50511 Water usage fees	2,500	0	2,500	948.52	.00	1,551.68	37.9%

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ACCOUNTS FOR:
1000 General Fund

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
15052000 50512 Telephone	1,600	0	1,600	854.09	65.01	680.90	57.4%
15052000 50513 Sewer Expense	500	0	500	178.00	.00	322.00	35.6%
15052000 50536 R&W: Equipment	5,000	0	5,000	827.00	.00	4,173.00	16.5%
15052000 50551 Solid waste tipp	0	0	0	.00	.00	.00	.0%
15052000 50555 Sludge Disposal	0	0	0	.00	.00	.00	.0%
15052000 50556 Trash Removal	285,000	164	285,164	180,646.54	8,771.37	95,746.09	66.4%
15052000 53100 Capital Improvem	50,000	0	50,000	.00	50,000.00	.00	100.0%
535 Other Public Works							
15053500 50510 Electricity	107,000	0	107,000	50,925.94	8,046.12	48,027.94	55.1%
15053500 50534 Hydrant Rental	406,000	0	406,000	304,500.00	.00	101,500.00	75.0%
15053500 50536 R&W: Equipment	8,500	0	8,500	3,481.07	.00	5,018.93	41.0%
TOTAL Public Works	3,047,909	164	3,048,073	1,858,975.82	86,951.44	1,102,145.74	63.8%
60 Culture & Recreation							
605 Library							
16060500 50102 Department Head	54,892	0	54,892	34,636.72	.00	20,255.28	63.1%
16060500 50104 Non Supervisory	107,080	0	107,080	71,066.90	.00	36,013.10	66.4%
16060500 50140 Overtime	0	0	0	67.14	.00	-67.14	100.0%*
16060500 50201 Unemployment Cos	1,071	0	1,071	.00	.00	1,071.00	.0%
16060500 50202 Workers Comp Ins	798	0	798	261.33	.00	536.67	32.7%
16060500 50210 MEPPERS - Employee	12,966	0	12,966	8,347.08	.00	4,618.92	64.4%
16060500 50220 Health Insurance	72,071	0	72,071	40,311.54	.00	31,759.46	55.9%
16060500 50230 FICA Employer Co	12,391	0	12,391	7,341.92	.00	5,049.08	59.3%
16060500 50301 Office Supplies	3,885	0	3,885	2,413.14	.00	1,471.86	62.1%
16060500 50302 Operating suppli	38,988	628	39,596	14,528.36	1,129.22	23,938.65	39.5%
16060500 50306 Postage	1,605	0	1,605	884.00	.00	721.00	55.1%
16060500 50308 Printing	550	0	550	.00	.00	550.00	.0%
16060500 50356 Cell Phone/Allow	420	0	420	245.00	.00	175.00	58.3%
16060500 50401 Professional Dev	550	0	550	75.00	.00	475.00	13.6%
16060500 50402 Dues and Members	200	0	200	.00	.00	200.00	.0%
16060500 50413 Mileage/ travel	300	0	300	.00	.00	300.00	.0%
16060500 50511 Water usage fees	225	0	225	53.00	106.31	65.69	70.8%
16060500 50512 Telephone	2,950	0	2,950	1,124.69	.00	1,825.31	38.1%
16060500 50513 Sewer Expense	145	0	145	35.60	71.74	37.66	74.0%
16060500 50535 Rentals of Equip	600	0	600	146.25	.00	453.75	24.4%

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ACCOUNTS FOR:		ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000	General Fund							
16060500	50536 R&M: Equipment	650	0	650	318.25	.00	331.75	49.0%
615	Parks & Recreation							
16061500	29653 MTM Seniors Prog	0	0	0	.00	1,304.96	-1,304.96	100.0%
16061500	50102 Department Head	62,851	0	62,851	39,402.46	.00	23,448.54	62.7%
16061500	50104 Non Supervisory	162,085	0	162,085	103,241.84	.00	58,843.16	63.7%
16061500	50130 Temporary/season	136,650	0	136,650	108,561.34	.00	28,088.66	79.4%
16061500	50140 Overtime	6,302	0	6,302	6,010.70	.00	291.30	95.4%
16061500	50201 Unemployment Cos	3,595	0	3,595	.00	.00	3,595.00	.0%
16061500	50202 Workers Comp Ins	17,903	0	17,903	6,410.87	.00	11,492.13	35.8%
16061500	50210 MEPPERS - Employee	10,166	0	10,166	7,639.92	.00	2,526.08	75.2%
16061500	50220 Health Insurance	61,245	0	61,245	35,738.65	.00	25,506.35	58.4%
16061500	50230 FICA Employer Co	28,144	0	28,144	18,784.72	.00	9,359.28	66.8%
16061500	50301 Office Supplies	1,200	0	1,200	801.97	.00	398.03	66.8%
16061500	50302 Operating suppli	41,700	637	42,337	20,891.41	772.84	20,672.90	51.2%
16061500	50303 Other Supplies	0	0	0	.00	.00	.00	.0%
16061500	50306 Postage	200	0	200	9.72	.00	190.28	4.9%
16061500	50307 Advertising	500	0	500	712.10	.00	-212.10	142.4%
16061500	50352 Cell Phone/Allow	420	0	420	245.00	.00	175.00	58.3%
16061500	50355 Co-Ed Softball/F	12,000	0	12,000	7,752.13	.00	4,247.87	64.6%
16061500	50356 Summer Trips	31,000	0	31,000	22,483.72	.00	8,516.28	72.5%
16061500	50357 Sunshine Hill	3,000	0	3,000	2,282.51	.00	717.49	76.1%
16061500	50358 New Programs	8,000	0	8,000	4,914.31	.00	2,955.69	63.1%
16061500	50359 Officials	3,400	0	3,400	3,592.66	.00	-192.66	105.7%
16061500	50375 Gas	4,000	0	4,000	2,639.35	.00	1,360.65	66.0%
16061500	50377 Diesel	1,400	0	1,400	1,057.11	.00	342.89	75.5%
16061500	50380 Uniforms/safety	1,500	0	1,500	304.99	126.00	69.01	86.2%
16061500	50401 Professional Dev	1,200	0	1,200	50.00	.00	1,150.00	4.2%
16061500	50414 Senior Meals Exp	7,000	0	7,000	4,041.69	.00	2,958.31	60.1%
16061500	50483 Security System	360	0	360	270.00	165.22	2,93.09	60.1%
16061500	50501 Vehicle Repairs	3,000	0	3,000	3,150.88	.00	-150.88	105.0%
16061500	50510 Electricity	1,312	0	1,312	1,119.08	.00	192.92	85.3%
16061500	50511 Water Usage	3,300	0	3,300	3,453.96	67.61	278.43	92.7%
16061500	50512 Telephone	1,300	0	1,300	870.00	.00	430.00	66.2%
16061500	50513 Sewer Expense	1,000	0	1,000	284.80	.00	715.20	28.5%
16061500	50522 Space Rental	2,200	0	2,200	1,071.12	1,200.00	130.00	94.1%
16061500	50536 R&M: Equipment	5,000	0	5,000	2,030.10	640.25	3,288.63	34.2%
16061500	50541 Grounds maintena	9,200	0	9,200	7,169.90	.00	2,030.10	22.1%
16061500	50542 River Trail main	5,000	0	5,000	3,656.39	.00	1,343.61	73.1%
16061500	50543 R&M: Green Thumb	4,690	0	4,690	2,113.37	67.50	2,509.13	46.5%
16061500	50556 Trash Removal	1,150	0	1,150	732.64	134.39	282.97	63.5%
620	Other Public Services							
16062000	50442 Transportation s	42,000	0	42,000	30,000.00	.00	12,000.00	71.4%

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ACCOUNTS FOR:	General Fund	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1000								
16062000	50650 Historical Socie	2,000	0	2,000	.00	.00	2,000.00	.0%
16062000	50851 LACO	1,000	0	1,000	.00	.00	1,000.00	.0%
16062000	50852 Memorial Day	1,800	0	1,800	.00	.00	1,800.00	.0%
16062000	50653 MMA	7,875	0	7,875	.00	8,078.00	-203.00	102.6%
TOTAL Culture & Recreation		1,008,465	1,265	1,009,730	628,326.55	13,994.04	367,409.79	63.6%

70 Economic Development

705 Economic Development

17070500	29780 Brownfields Gran	0	0	0	7,784.07	.00	-7,784.07	100.0%
17070500	29785 Downtown Grant 1	0	0	0	95,208.94	.00	-95,208.94	100.0%
17070500	50102 Department Head	0	0	0	1,590.45	.00	-1,590.45	100.0%
17070500	50201 Unemployment Cos	58,122	0	58,122	26,767.74	.00	31,354.26	46.1%
17070500	50202 Workers Comp Ins	172	0	172	.00	.00	172.00	.0%
17070500	50210 MEPRS Employee	227	0	227	81.05	.00	145.95	35.7%
17070500	50220 Health Insurance	6,103	0	6,103	2,676.77	.00	3,426.23	43.9%
17070500	50301 FICA Employer Co	10,609	0	10,609	702.72	.00	9,906.28	6.6%
17070500	50302 Office Supplies	4,447	0	4,447	2,028.58	.00	2,418.42	45.6%
17070500	50306 Operating suppli	3,000	0	3,000	944.67	.00	444.07	1.3%
17070500	50307 Postage	350	0	350	.00	.00	2,055.33	31.5%
17070500	50307 Advertising	3,500	0	3,500	.00	.00	350.00	.0%
17070500	50332 Cell Phone/Allow	420	0	420	140.00	.00	3,500.00	.0%
17070500	50401 Professional emp	3,500	0	3,500	.00	.00	280.00	33.3%
17070500	50402 Dues and Members	3,000	0	3,000	300.00	.00	3,500.00	.0%
17070500	50406 AVCOC Dues	9,296	0	9,296	9,295.12	.00	2,700.00	10.0%
17070500	50412 Meal allowance	500	0	500	.00	.00	.88	100.0%
17070500	50413 Mileage travel	1,000	0	1,000	.00	.00	500.00	.0%
17070500	50900 Miscellaneous It	0	0	0	50.00	.00	1,000.00	.0%
TOTAL Economic Development		104,696	0	104,696	147,576.04	.00	-42,880.04	141.0%

85 Intergovernmental

850 County Tax

18085000	50405 PSAP Fees	20,811	0	20,811	18,918.90	.00	1,892.10	90.9%
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ACCOUNTS FOR:
1000 General Fund

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
18085000.50920 County tax	722,337	0	722,337	722,336.65	.00	.35	100.0%
TOTAL Intergovernmental	743,148	0	743,148	741,255.55	.00	1,892.45	99.7%
TOTAL General Fund	16,848,662	4,559	16,853,221	10,148,796.39	127,744.54	6,576,680.55	61.0%
TOTAL EXPENSES	16,848,662	4,559	16,853,221	10,148,796.39	127,744.54	6,576,680.55	

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ACCOUNTS FOR:
6000 Sewer Fund

50 Public Works

525 Treatment Plant

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
50502500 50102 Department Head	83,963	0	83,963	54,898.56	.00	29,064.44	65.4%
50502500 50104 Non Supervisory	197,947	0	197,947	111,937.79	.00	86,009.21	56.5%
50502500 50107 Admin Wages	14,191	0	14,191	.00	.00	14,191.00	.0%
50502500 50140 Overtime wages	23,500	0	23,500	12,485.53	.00	11,014.47	53.1%
50502500 50201 Unemployment Cos	1,030	0	1,030	.00	.00	1,030.00	.0%
50502500 50202 Workers Compensa	14,433	0	14,433	4,490.58	.00	9,942.42	31.1%
50502500 50210 Maine State reti	25,472	0	25,472	14,556.23	.00	10,915.77	57.3%
50502500 50215 Admin Benefits	6,531	0	6,531	.00	.00	6,531.00	.0%
50502500 50220 Health Insurance	76,188	0	76,188	40,849.67	.00	35,338.33	53.6%
50502500 50221 HRA Costs	3,218	0	3,218	748.71	.00	2,469.29	23.3%
50502500 50230 FICA taxes	23,402	0	23,402	12,823.43	.00	10,578.57	54.8%
50502500 50301 Office supplies	2,500	0	2,500	1,517.04	146.87	836.09	66.6%
50502500 50302 Operating suppli	0	732	732	.00	.00	731.50	.0%
50502500 50303 Other Supplies	41,500	0	41,500	13,340.46	3,461.77	24,697.77	40.5%
50502500 50306 Postage	8,500	0	8,500	2,826.97	.00	5,673.03	33.3%
50502500 50307 Advertising	200	0	200	712.10	.00	-512.10	356.1%*
50502500 50330 Drug Testing	0	0	0	331.00	.00	-331.00	100.0%*
50502500 50331 Small Tools	3,000	0	3,000	626.98	276.95	2,096.07	30.1%
50502500 50351 Clothing/Boot Al	4,500	0	4,500	2,291.84	.00	2,208.16	50.9%
50502500 50352 Cell Phone allow	2,441	0	2,441	1,198.32	.00	1,242.68	49.1%
50502500 50360 Minor equipment	0	0	0	.00	.00	.00	.0%
50502500 50375 Gas	4,600	0	4,600	2,162.09	.00	2,437.91	47.0%
50502500 50377 Diesel	5,200	0	5,200	718.08	.00	4,481.92	13.8%
50502500 50401 Professional emp	2,500	0	2,500	1,386.00	365.00	749.00	70.0%
50502500 50413 Mileage/Travel R	300	0	300	.00	.00	300.00	.0%
50502500 50430 Filing fees/lce	1,500	0	1,500	1,473.94	.00	26.06	98.3%
50502500 50450 Legal expense	1,000	0	1,000	.00	.00	1,000.00	.0%
50502500 50452 Audit services	2,550	0	2,550	500.00	.00	2,050.00	19.6%
50502500 50455 Professional Serv	10,000	0	10,000	2,987.58	.00	7,012.42	29.9%
50502500 50483 Security System	1,800	0	1,800	944.38	.00	855.62	52.5%
50502500 50510 Electricity	97,000	0	97,000	58,821.27	.00	38,178.73	60.6%
50502500 50511 Water usage fees	12,500	0	12,500	5,990.89	7,334.49	-825.38	106.6%*
50502500 50512 Telephone	2,540	0	2,540	1,104.56	.00	1,435.44	43.5%
50502500 50514 Heating Fuel	7,500	0	7,500	7,017.90	663.16	-181.06	102.4%*
50502500 50539 R&M: Catch Basin	7,500	0	7,500	1,543.40	203.00	5,753.60	23.3%
50502500 50546 R & M: SEWER	72,000	295	72,295	28,847.61	8,970.72	34,476.67	52.3%
50502500 50550 Meter Read	10,000	0	10,000	9,891.06	.00	108.94	98.9%

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ACCOUNTS FOR:
6000 Sewer Fund

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
65052500 50555 Sludge Disposal	81,000	0	81,000	47,429.90	6,531.86	27,038.24	66.6%
65052500 50556 Trash Removal	1,700	0	1,700	949.44	135.64	619.92	63.5%
65052500 50557 CCTV & Cleaning	10,000	0	10,000	.00	.00	10,000.00	.0%
65052500 50601 General Liabilit	2,599	0	2,599	2,582.30	.00	16.70	99.4%
65052500 50602 Vehicle Insuranc	1,054	0	1,054	1,054.00	.00	.00	100.0%
65052500 50604 Property Insuran	6,777	0	6,777	6,793.00	.00	-16.00	100.2%
65052500 50750 Improvements oth	150,000	0	150,000	.00	.00	150,000.00	.0%
65052500 50806 Bond Administrat	2,200	0	2,200	.00	.00	2,200.00	.0%
65052500 53307 Vacator Lease	37,313	0	37,313	37,312.94	.00	17,500.00	100.0%
65052500 53400 2003 Bond Princi	17,500	0	17,500	.00	.00	17,500.00	.0%
65052500 53401 2006 Bond Princi	25,000	0	25,000	25,000.00	.00	.00	100.0%
65052500 53405 2014 OECH Princi	10,453	0	10,453	.00	.00	10,453.00	.0%
65052500 53600 2005 Bond Intere	2,360	0	2,360	873.96	.00	1,486.04	37.0%
65052500 53601 2006 Bond Intere	3,690	0	3,690	2,563.81	.00	1,126.19	69.5%
65052500 53605 2014 OECH Intere	10,852	0	10,852	.00	.00	10,852.00	.0%
TOTAL Public Works	1,133,504	1,027	1,134,531	523,618.32	20,089.46	582,822.72	48.6%
TOTAL Sewer Fund	1,133,504	1,027	1,134,531	523,618.32	20,089.46	582,822.72	48.6%
TOTAL EXPENSES	1,133,504	1,027	1,134,531	523,618.32	20,089.46	582,822.72	

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Town of Lisbon YEAR-TO-DATE BUDGET REPORT

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FOR 2020 08

ACCOUNTS FOR:
1000 General Fund

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20 General Government

200 General Government

12020000	40001	Real estate and	0	0	0	152.40	0.00	0.00	100.08*
12020000	40002	in lieu of prop	-10,000	0	0	-4,683.53	0.00	0.00	46.88*
12020000	40004	Supplemental Real	0	0	0	-9,307.64	0.00	0.00	100.08*
12020000	40020	Motor vehicle ex	-1,600,000	0	0	-948,725.24	0.00	0.00	59.03*
12020000	40021	Boat excise tax	-5,000	0	0	-1,625.80	0.00	0.00	32.58*
12020000	40030	Interest/Penalti	-32,000	0	0	-18,730.42	0.00	0.00	58.55*
12020000	40160	Agent Fees	-28,000	0	0	-21,504.00	0.00	0.00	76.83*
12020000	40226	State revenue sh	-924,776	0	0	-578,298.36	0.00	0.00	62.58*
12020000	40227	Urban road init	-97,724	0	0	-100,456.00	0.00	0.00	102.88*
12020000	40230	Homestead exempt	0	0	0	107,739.49	0.00	0.00	100.08*
12020000	40231	Veterans Reimbur	-10,000	0	0	0.00	0.00	0.00	0.00*
12020000	40232	Tree Growth Reim	-15,000	0	0	-11,324.40	0.00	0.00	75.58*
12020000	40233	BEIE Reimburseme	0	0	0	402,555.98	0.00	0.00	100.08*
12020000	40235	State Road Reven	-20,475	0	0	-20,475.00	0.00	0.00	4.08*
12020000	40260	Fax Revenue	-250	0	0	-10.00	0.00	0.00	214.18*
12020000	40261	Copier Revenue	-150	0	0	714.24	0.00	0.00	100.08*
12020000	40262	NSF Fees	0	0	0	-171.15	0.00	0.00	0.00*
12020000	40901	Sewer Dept Admin	-16,391	0	0	-16,391.00	0.00	0.00	58.38*
12020000	40902	Sewer Dept Benef	-6,531	0	0	-6,531.00	0.00	0.00	58.18*
12020000	40903	Water Dept Admin	-11,460	0	0	-4,775.21	0.00	0.00	58.38*
12020000	40904	Water Dept Benef	-5,395	0	0	-2,258.37	0.00	0.00	58.38*
12020000	40905	Water Dept IT Re	-3,000	0	0	-1,750.00	0.00	0.00	100.08*
12020000	40906	Water Dept Insur	-13,159	0	0	-13,159.20	0.00	0.00	100.08*
12020000	40990	Misc Fees	0	0	0	-122.00	0.00	0.00	100.08*
12020000	40991	Misc Revenue	0	0	0	91.61	0.00	0.00	100.08*
12020000	40992	MEMIC Dividend	0	0	0	13,093.44	0.00	0.00	100.08*
12020000	40993	Unemployment Div	0	0	0	-9,290.00	0.00	0.00	138.98*
12020000	44409	Investment earni	-40,000	0	0	-55,579.61	0.00	0.00	100.08*

216 Planning Board

12021600 40265 Planning/Appeals

225 clerk

12022500,40100,Business license

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ACCOUNTS FOR: 1000 General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
12022500 40110 Clerk Fees	0	0	0	-747.05	.00	747.05	100.0%
12022500 40112 Vital Records	-9,057	0	-9,057	-5,259.20	.00	-3,797.80	58.1%*
12022500 40113 Animal Licenses	-884	0	-884	-735.00	.00	-149.00	83.1%*
12022500 40263 Notary Fees	-500	0	-500	-625.00	.00	125.00	125.0%
12022500 40264 School Election	-900	0	-900	.00	.00	-900.00	.0%*
245 Code Enforcement							
12024500 40114 Town Plumbing ps	-5,000	0	-5,000	-3,737.50	.00	-1,262.50	74.8%*
12024500 40266 Construction Fee	-16,000	0	-16,000	-12,854.50	.00	-3,545.50	77.8%*
12024500 40268 Sabattus Code Re	-23,000	0	-23,000	-16,875.00	.00	-6,125.00	73.4%*
TOTAL General Government	-2,902,552	0	-2,902,552	-1,343,167.96	.00	-1,559,384.04	46.3%
30 Health & Welfare/General Assis							
310 General Assistance							
13031000 40228 General assistan	-17,500	0	-17,500	-5,964.78	.00	-11,535.22	34.1%*
TOTAL Health & Welfare/General Assis	-17,500	0	-17,500	-5,964.78	.00	-11,535.22	34.1%
40 Public Safety							
405 Police							
14040500 40400 Court fines	-100	0	-100	-49.63	.00	-50.37	49.6%*
14040500 40401 Parking tickets	0	0	0	-30.00	.00	30.00	100.0%
14040500 40410 Police Report Fe	-1,500	0	-1,500	-1,642.46	.00	142.46	109.5%
14040500 40411 Restitution	0	0	0	-2,070.00	.00	2,070.00	100.0%
14040500 40412 Town Concealed W	0	0	0	-177.00	.00	177.00	100.0%
14040500 40420 SRO Reimbursemen	-62,940	0	-62,940	-20,979.77	.00	-41,960.23	33.3%*
14040500 40421 School Detail	-7,000	0	-7,000	.00	.00	-7,000.00	100.0%
14040500 40990 Misc. Fees	0	0	0	-180.00	.00	180.00	100.0%
14040500 40991 Misc. Revenue	-500	0	-500	-55.00	.00	-445.00	11.0%*
415 Fire Department							
14041500 40991 Misc. Revenue	0	0	0	-175.00	.00	175.00	100.0%

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ACCOUNTS FOR:
1000 General Fund

ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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450 Animal Control Officer

14045000 40450 ACO Fines & Fees	0	0	-411.00	.00	411.00	100.0%
14045000 40451 Sabattus ACO Rev	0	-21,455	-21,455.00	.00	.00	100.0%
14045000 40452 Bowdoin ACO Rev	0	-8,800	-4,132.50	.00	-4,667.50	47.0%*
14045000 40453 Durham ACO Reven	0	-9,500	-7,125.00	.00	-2,375.00	75.0%*

460 Lisbon Communications Center

14046000 40431 Lisbon Emergency	0	-5,500	-3,750.00	.00	-1,750.00	68.2%*
TOTAL Public Safety	0	-117,295	-62,232.36	.00	-55,062.64	53.1%

50 Public Works

520 Solid Waste

15052000 40500 Solid Waste Perm	0	-75,000	-74,285.00	.00	-715.00	99.0%*
15052000 40501 Metal	0	-20,000	-15,396.91	.00	-4,403.09	78.0%*
15052000 40502 Cardboard	0	-10,000	-262.92	.00	-9,737.08	2.6%*
15052000 40503 Mixed Paper	0	-1,500	-75.00	.00	-1,425.00	5.0%*
15052000 40504 Newspaper	0	-1,200	.00	.00	-1,200.00	.0%*
15052000 40505 Yard Items	0	-15,000	-18,019.00	.00	3,019.00	120.1%
15052000 40506 Tires	0	-1,000	-1,732.00	.00	732.00	173.2%
15052000 40515 Universal Waste	0	-3,000	-4,883.00	.00	1,883.00	162.8%
15052000 40521 Commercial Dispo	0	-9,000	-6,368.00	.00	-2,632.00	70.8%*
15052000 40522 Excavation Raven	0	-2,000	-2,100.00	.00	100.00	105.0%
TOTAL Public Works	0	-137,700	-123,321.83	.00	-14,378.17	89.6%

60 Culture & Recreation

605 Library

16060500 40360 Library Non-Resi	0	-1,900	-1,551.10	.00	-348.90	81.6%*
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ACCOUNTS FOR:
1000 General Fund

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
16060500 40361 Library Fines	-2,000	0	-2,000	-1,095.90	.00	-904.10	54.8%
16060500 40362 Library Fax	-475	0	-475	-277.00	.00	-198.00	58.3%
16060500 40363 Damage/Liost Fee	-400	0	-400	-516.42	.00	116.42	129.1%
16060500 40950 Restricted Donat	0	0	0	-574.00	.00	574.00	100.0%
615 Parks & Recreation							
16061500 40300 Before School	-70,000	0	-70,000	-44,005.40	.00	-25,994.60	62.9%
16061500 40301 Fitness Center	-18,000	0	-18,000	-10,012.45	.00	-7,987.55	55.6%
16061500 40302 Out of Town	-1,500	0	-1,500	-846.50	.00	-653.50	56.4%
16061500 40303 Playground	-35,000	0	-35,000	-8,149.37	.00	-26,850.63	23.3%
16061500 40304 Trekker	-44,000	0	-44,000	-21,996.32	.00	-22,003.68	50.0%
16061500 40305 Trips/Excursion	-30,000	0	-30,000	-17,960.93	.00	-12,039.07	59.9%
16061500 40306 Marion T Morse	-4,500	0	-4,500	-4,280.00	.00	-220.00	95.1%
16061500 40307 Fitness Instruct	-12,000	0	-12,000	-4,737.25	.00	-6,123.75	49.0%
16061500 40308 Senior Meals	-7,000	0	-7,000	-4,923.35	.00	-2,263.00	67.7%
16061500 40309 New Programs	-8,000	0	-8,000	-9,095.00	.00	-3,076.65	61.5%
16061500 40310 Moxie 5-K	-3,000	0	-3,000	-3,000.00	.00	6,095.00	303.2%
16061500 40311 Moxie Car Show	-3,000	0	-3,000	-3,000.00	.00	414.75	100.0%
16061500 40320 Basketball 1-3	-1,210	0	-1,210	-1,624.75	.00	-819.80	134.3%
16061500 40321 Basketball 4-6	-2,023	0	-2,023	-1,203.20	.00	-819.80	59.5%
16061500 40322 Winter/Spring Sw	-1,500	0	-1,500	-855.00	.00	-645.00	4.0%
16061500 40330 Summer Basketball	-2,000	0	-2,000	-1,579.50	.00	-455.00	213.8%
16061500 40332 Summer Football	-120	0	-120	-649.00	.00	-420.50	79.0%
16061500 40333 Summer Fee Wee F	-700	0	-700	-431.40	.00	-268.60	540.8%
16061500 40334 Summer Soccer	-1,500	0	-1,500	-1,058.70	.00	-441.30	61.6%
16061500 40335 Summer Swim	-12,000	0	-12,000	-6,925.00	.00	-5,075.00	70.6%
16061500 40337 Summer Tennis	-250	0	-250	.00	.00	-250.00	0.0%
16061500 40338 Wrestling	0	0	0	-56.40	.00	56.40	100.0%
16061500 40340 Fall Field Hocke	-520	0	-520	-820.85	.00	300.85	157.9%
16061500 40341 Fall Soccer	-5,000	0	-5,000	-5,623.86	.00	623.86	112.5%
16061500 40342 Football Tackle	-3,300	0	-3,300	-3,386.10	.00	86.10	102.6%
16061500 40343 Football Tackle	-2,500	0	-2,500	-1,501.90	.00	-998.10	60.1%
16061500 40344 Track & Field	-3,000	0	-3,000	-2,439.45	.00	-560.55	81.3%
16061500 40366 Playground	0	0	0	-2,715.04	.00	2,715.04	100.0%
16061500 40367 Rec 1	-8,000	0	-8,000	.00	.00	-8,000.00	0.0%
16061500 40380 Park Cabin Rent	-4,800	0	-4,800	-2,400.00	.00	-2,400.00	50.0%
16061500 40381 Beaver Park Fees	-10,000	0	-10,000	-5,729.38	.00	-4,279.62	52.7%
TOTAL Culture & Recreation	-299,598	0	-299,598	-177,497.52	.00	-122,100.48	59.2%

70 Economic Development

705 Economic Development

02/13/2020 11:59
4975ktierney

Town of Lisbon
YEAR-TO-DATE BUDGET REPORT

P
glytdbud
5

FOR 2020 08

ACCOUNTS FOR:
1000 General Fund

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
17070500 29779 Brownfields Gran	0	0	0	-3,697.38	.00	3,697.38	100.0%
17070500 29786 Downtown Grant 1	0	0	0	-113,821.00	.00	113,821.00	100.0%
17070500 40670 TIF Revenue	-104,696	0	-104,696	.00	.00	-104,696.00	.0%*
TOTAL Economic Development	-104,696	0	-104,696	-117,518.38	.00	12,822.38	112.2%
80 Debt Service							
805 Capital Leases							
18080500 40800 Interest Rebate	-15,840	0	-15,840	.00	.00	-15,840.00	.0%*
TOTAL Debt Service	-15,840	0	-15,840	.00	.00	-15,840.00	.0%
TOTAL General Fund	-3,595,181	0	-3,595,181	-1,829,702.83	.00	-1,765,478.17	50.9%
TOTAL REVENUES	-3,595,181	0	-3,595,181	-1,829,702.83	.00	-1,765,478.17	

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4975ktierney

Town of Lisbon
YEAR-TO-DATE BUDGET REPORT

P 14
glytdbud

FOR 2020 08

ACCOUNTS FOR:
6000 Sewer Fund

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
50 Public Works							
525 Treatment Plant							
65052500 40600 Domestic Sewer R	0	0	0	-317,634.69	.00	317,634.69	100.0%
65052500 40601 Industrial Sewer	0	0	0	-36,441.86	.00	36,441.86	100.0%
65052500 40602 Septage Revenue	0	0	0	-125,013.73	.00	125,013.73	100.0%
65052500 40603 Finance Charges	0	0	0	-5,066.35	.00	5,066.35	100.0%
65052500 40606 Sewer Applicatio	0	0	0	-527.44	.00	527.44	100.0%
65052500 40607 Sewer Hook-Up Fe	0	0	0	-21,097.56	.00	21,097.56	100.0%
TOTAL Public Works	0	0	0	-505,781.63	.00	505,781.63	100.0%
TOTAL Sewer Fund	0	0	0	-505,781.63	.00	505,781.63	100.0%
TOTAL REVENUES	0	0	0	-505,781.63	.00	505,781.63	



Town of Lisbon

Fire Department

Nathan LeClair, Fire Chief



To: Lisbon Town Council
Department Monthly Report: January 2020

In the month of January, the Fire Department responded to 38 calls for service (includes inspections, various investigations, and complaints, such as unpermitted burns). The Department responded to 10 requests for the Fire Department First Responders. Out of the 10 requested, we were canceled 1 time. The Department responded to 3 request to assist Lisbon Emergency this past month.

In the month of January we had no requests to respond to mutual aid calls.

Every year the month of January is set aside for the department to do the annually mandated training. This training includes such training such as blood borne pathogens, respiratory protection, and sexual harassment, to name a few.

Firefighters Mailhot and Taylor have started the Firefighter I & II academy.



Members of the truck committee, along with the Fire Chief, traveled to Appleton Wisconsin to do the final inspection of the new fire engine, before it left the factory. The truck is ahead of schedule and is due to arrive in the Town on February 21st.

On top of the monthly training, members continue to do small individual trainings throughout the month. This includes operator training and equipment review.

The Fire Department continues to look for individuals who are willing to step up and service our community. Over the past 10 years the call volume has gone from 274 (2009) to 413 (2019) with a drop in personnel. Currently, the fire department roster is at 37. Down from 60 firefighters. If you or anyone you know is interested, please have them stop by.



Town of Lisbon

Fire Department
Nathan LeClair, Fire Chief



Month of January incident type break down.

Incident Type	Occurrences
Building fire	1
Cooking fire, contained to container	1
Excessive heat, scorch burns with no ignition	1
Rescue, EMS incident, other	1
Medical assist, assist EMS crew	3
EMS Call, excluding vehicle accident with injuries	9
Motor vehicle accident with injuries	5
Motor vehicle accident with no injuries	5
Carbon monoxide incident	1
Arching, shorted power equipment	1
Public service	3
Dispatched, canceled en route	2
No incident found on arrival of dispatch address	1
Smoke scare, odor of smoke	2
HazMat release investigation, no hazmat	1
System malfunction, other	1
Total:	38

Respectfully submitted

A handwritten signature in black ink, appearing to read "Nathan LeClair".

Nathan LeClair

Fire Chief

LIBRARY DEPARTMENT

TOWN COUNCIL /TOWN MANAGER MONTHLY REPORT

January 2020

Adult Books	1,102	Adult DVD's	245
Juvenile Books	831	Juvenile DVD's	151
Audio Books	84	Periodicals	87
ILL In	206	ILL Out	292
E-Readers Users	51	E-Reader Downloads	189
Adult Room Count	1,354	Juvenile Room Count	512
Patron Use Computers	254	New Patrons	29
Sat AM Storytime	20	Thursday PM Storytime	15
Legos Club	11	Jigsaw Puzzle Night	6
Crafts	31	Steam Lab Program	Cancelled staff illness
Soul 2 Soul Daycare	31	Creative Writing Club	5
Video Game Night	2	Coloring Club	6
Reciprocal Lisbon Patrons Visit other Lib.	0 with 0 items checked	Playhouse Use	Closed for Winter
Reciprocal Patrons from other lib.visit Lisbon Lib	3 with 11 items checked		
MTM Center Program	47		

*Library closed 1/1/2020 & 1/20/2020

The Library Department had a busy month of January. The Inter Library Loan services kept Adult Services Assistant, Claudia Lemieux busy last month. The 498 items received/sent out verifies the importance, affordability and convenience of this service.

We continued to be short-staffed during the month of January. Megan Lavigne and I successfully interviewed and hired a part time Children's Services Library Aide on January 29, 2020. We had been working on filling this position since the December 4, 2019 departure of Anita Marenus. Rebecca Wheeler will join the Lisbon Library staff next week on February 19, 2020. This will bring the staffing to the four fulltime and two part time employees as budgeted for this fiscal year.

Our Children's Librarian was also out sick a week in January that necessitated the cancellation of our pre-school Storytime, outreach programs to the Soul 2 Soul Day Care and the MTM afterschool program. The rest of the staff covered all hours of operation for the children's room that week to ensure the children and their families could visit the library without interruption. I am happy to report we are back to offering all weekly children's programs this week.

I also submitted and met with the Town Manager and Finance Director to review a recommended Library Department 2020-2021 budget.

I worked with the Maine State Library and Freedom Express Van Delivery Company to resolve our library's need for 3 days of Inter Library Loan delivery to keep the service working for our patrons and patrons requesting from the Lisbon Library. The Maine State Library and Freedom Express had worked diligently to keep the cost affordable for most libraries and had decided to cut services to 2 days for libraries of our size. I was in contact with the Maine State ILL Services Director as soon as we got the notice that our services would be cut. I was able to prove that the Lisbon Library Department is the second biggest lender in the MILS System, currently with 14 participation libraries, and a cut would be detrimental to the entire ILL System. Janet McKenney and I worked with the State Librarian, James Ritter and the owners of Freedom Express Co. to resolve this problem in a two-week period. Our library will resume a 3-day delivery program this week, February 10th. The only change that will not affect our patrons in any way is the third delivery day moves from Wednesday to Thursday. I am happy this issue has been resolved quickly and will benefit everyone. We will be billed for the third delivery day as was budgeted and planned for this fiscal year.

The staff and I look forward to moving all services forward including children's and adult programs as soon as we have our "full staff" on board.

We have begun to prepare for the 2020 Summer Reading Program. We will not do the national program of "Fairy Tales and Mythology". We are excited to offer our own program that will focus on Maine's 200th birthday. We will offer programs for the children and adults that will feature information, crafts specific to Maine and two family passes to Maine's state parks. The first pass will be available to Lisbon Veterans and their families and the second park pass will be available for all other Lisbon families. We will design our own banners, bookmarks and stickers. We feel it is important to recognize our great state of Maine! I will keep the Town Council informed as we get closer the June 30, 2020 "kick-off" program.

Respectfully submitted,
Diane I. Nadeau
Library Director

TOWN OF LISBON



Mark Stevens

Lisbon Parks & Recreation Director

18 School Street
Lisbon Falls, ME 04250
(207) 353-2289
mstevens@lisbonme.org

TO: Diane Barnes; Town Manager

SUBJECT: January 2020 Report

DATE: February 12, 2020

The 5th annual Winter Festival was held at Beaver Park on January 25th, from 10 a.m. to 2 p.m. An estimated 500 people came and enjoyed snow shoeing, dog sledding, great food and entertainment. Sub Zero's Ice Carving owner, Jay took center stage and worked on cutting out an full winged span Eagle. The dog



sleds offered three teams of dogs that pulled folks though the mile long park trail. Nearly 100 people took advantage of the dog sled rides through the park. Thank you to all who sponsored, volunteered, supported and attended the Winter Fest at Beaver Park!



Our Lost Valley Ski program kicked off on the first Monday in January. We only have 20 people in the program this year, but we are pleased because it is a revival of a program that we lost years ago because of the steep lift prices. The new owners have reached out to us offering lower prices making affordable once again.



Youth Basketball is in full swing during the month of January. The participants range from K-6 grades. The practices are held Monday - Thursday and games are on Saturday at LCS. We also have 4 travel teams competing in tournaments in February. Julie Collins does a great job running this program.

Senior Coordinator, Aline held a special luncheon Barb Grinder's mom Gladys who recently turned 100 years old. Cribbage packs the MTM Center house every Monday morning. Some folks just can't get enough so recently we have the men come in to play cribbage on Wednesday and women play on Thursdays.

Fitness membership passed the 200 membership mark in January!





Lisbon Police Department

A Community Policing Agency

300 Lisbon St.
Lisbon, ME 04250

Marc R. Hagan
Chief of Police

Report to Council
February 2020
Police Department

In the month of January, the police department received 969 requests for police assistance. There were a total of 68 criminal investigations, and 28 persons were arrested or charged with criminal violations. There were a total of 20 motor vehicle crashes, and 221 motor vehicle stops occurred during directed traffic enforcement details.

January's report to Council was busy noting promotions and internal changes throughout the agency and didn't leave much room for year-end statistics from 2019. With that being said, below are the tallies regarding some of the Lisbon Police activity in 2019:

- **Calls for service:** The Lisbon Police Department members handled a total of 12,070 calls for service.
- **Criminal charges:** 257 individuals were either arrested or charged with a criminal violation of law in 2019.
- **Motor Vehicle Crashes:** Officers investigated 176 motor vehicle crashes in 2019.
- **Investigative reports:** There were 755 investigative reports taken by our officers in 2019.
- **Animal Control:** Animal Control Officer(s) handled 746 calls for service, combined from the coverage areas of Lisbon, Durham, Sabattus, and Bowdoin, during 2019.
- **Motor vehicle stops:** 2,724 motor vehicle stops were conducted during the year.

We try to remind people they should never define a law enforcement agency, fire department, or any other business for that matter, by only looking at their posted statistics. These numbers do serve a purpose however as they provide a brief snapshot into the daily activities of the men and women of a particular agency. This year's statistics do not show any wide ranging changes from 2018. Lisbon's Calls for Service, Criminal Charges, and Animal Control numbers were all down slightly, while Motor Vehicle Crashes, Criminal Investigations, and Motor Vehicle Stops all increased.

January, as usual, was the start of "Budget Season" for Chief Hagan, while the department's new supervisor's all settled into their new leadership positions. The agency also started a process to name a new Detective, which will be determined shortly. The filling of this position should then lead to the hiring of a new patrol officer to bring the department up to full staffing. NFI

Thank you.

Marc R. Hagan
Chief of Police

MEMORANDUM FROM THE PUBLIC WORKS DIRECTOR

TO: DIANE BARNES, TOWN MANAGER
FROM: RANDY CYR
SUBJECT: JANUARY 2020, MONTHLY REPORT
DATE: FEBRUARY 12, 2020

Public Works – In the month of January there were several snow/ice storms we actioned on by pretreating roads, plowing and conducting spot checks on routes. Continued prepping all equipment for winter operations, changing blades, greasing and maintenance checks to ensure 100% serviceability. Conducted snow removal operations. Investigated resident and dispatch calls for potholes, ditching and drainage issues, lights and crosswalk as well as policing up trash. Took down Christmas lights and garland in town. Cut brush and trees in the Worumbo area and prepping for future project. Cleaned up around the shop as usual for cleanliness and organization. Cleaned up on the streets from the wind storm. Had our first storm to respond to which Randy and Buttons thoroughly dissected each route after and identified any discrepancies with the driver for maintain better future operations. Mechanics continued working on vehicles/equipment to ensure inspections were completed and safe for operation as well as maintaining plow routes.

Transfer Station - Below is a summary of the items shipped during the past month.

<u>Item</u>	<u>Tonnage</u>
Single Stream	6.59
Trash	224.99
Bulky Waste	29.3
Wood	8.33
Brush	3.53
 Cardboard	 20.14 @ \$20 per ton= \$402.80
Newspaper	16.99 @ \$25 per ton= \$424.75

MEMORANDUM FROM THE SEWER SUPERINTENDENT

TO: DIANE BARNES, TOWN MANAGER
FROM: STEVE AIEVOLI
SUBJECT: JANUARY 2020 MONTHLY REPORT
DATE: FEBRUARY 11, 2020

Below is a summary of the activities beyond the typical sewer system and treatment plant maintenance completed this month.

- Painted the conveyors and the upstairs floor in the Dewatering Building
- Cleaned the Chlorine Contact Tanks
- Tony attended the backflow preventer tester certification class
- Septic Receiving tank cleaned
- Check valve issue at Summer Street pump station
- Fire Chief Nate LeClair performed a safety inspection of the Treatment Plant. Couple minor issues found, all of them except one has been corrected. Curtis Electric is working on the Dewatering Building Emergency Lights.
- Plowed the treatment plant and pump stations after the storms we received
- Repaired a manhole on Wing Street that was damaged by a plow truck during a storm

Please contact me if you have any questions.

FEBRUARY 2020

TOWN CLERK & ELECTION DEPARTMENT

The Council meeting agendas and packets were prepared and the minutes transcribed and posted online and with Clerkbases. Council meeting agendas and minutes were printed and filed completing the 2019 Council book. Planning Board minutes were transcribed and posted online for January. The 2019 Planning Board Book was reviewed for completeness. The Council meetings were scheduled for live video streaming for the next six months.

Voter registration cards from the Bureau of Motor Vehicle are slowly being processed. We matched up death records to voter files to identify deletions and pull those cards. Monthly BMV voter cards were processed. We certified state office candidate nomination petitions, People's Veto's, Clean Election Campaign papers, and other election paperwork. The web site was updated with Election information about upcoming elections.

I updated the database for boards and committees, which contains names, addresses, phone numbers, and terms of office for easy access. The 2020-2021 budget was prepared and presented to the Town Manager.

The usual Victualer and Mobile Home Park business license databases were updated in preparation for renewal mailings. Inspection lists were sent off to the Health/Code Enforcement Officers to begin the inspection process. Games of Chance, renewal Special Entertainment Permits, Liquor Licenses, and Medical Marijuana Establishment renewals are slowly coming in to be processed.

Our monthly vitals report and the State of Maine dog report along with the revenues were given to finance to process and mail to Augusta. Dog licensing late fees began on February 1. If you have not registered your dog, please do so! Year-end dog tags were reconciled. 75 online dog licenses for January were processed and tags mailed to owners.

Ballots were transferred out of the blue/green transfer cases and placed into cardboard containers for short-term storage. Absentee Balloting is going on. We have about 75 absentees out and around 20 back to date. Municipal Caucuses have been scheduled. Arrangements to attend to voter registration prior to their meetings have been made. Supply boxes are almost ready for the March 3 Election. Election Clerks have been hired, Warden appointed, and gym reserved.



Progress has been made on the Annual Town Report that is due prior to adopting the Municipal budget.

Town Report
2019-2020

Response Time (minutes)

	Bowdoin	Durham	Lewiston	Lisbon/Fall	Topsham	Sabattus	Auburn	Wales
Jul-19	16.47	12.25	16.43	10.61		15.00	17	36.2
Aug-19	17.44	13.20	18.04	7.54	9.50	13.50		
Sep-19	16.78	10.33	16.24	8.20		11.00	12	16
Oct-19	16.94	5.98	19.88	9.08	17.00	10.50		
Nov-19	15.15	14.50	11.82	7.81				16
Dec-19	19.11	18.29	23.22	7.88	8.00	17.50		
Jan-20	18.39	12.50	17.25	8.19		12.00		
Feb-20								
Mar-20								
Apr-20								
May-20								
Jun-20								

Call Volume by Towns

	Bowdoin	Durham	Lewiston	Lisbon/Fall	Topsham	Sabattus	Misc	Total
Jul-19	13	2	8	72		1	3	99
Aug-19	13		6	71	1	1	2	94
Sep-19	4	2	6	55		2	2	71
Oct-19	18	1	6	65	1	1		92
Nov-19	18	2	2	74			2	98
Dec-19	16	2	5	70	1	2	3	97
Jan-20	12		4	80		2		98
Feb-20								0
Mar-20								0
Apr-20								0
May-20								0
Jun-20								0

Year Total 649 over/under
Budget goal 613 37

Level of Care Staffed at

Month	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19
Paramedic	43	40	46	48	49	52
Advanced	19	33	14	14	11	10
EMT	0	0	0	0	0	0
% of Medic	69%	55%	77%	77%	82%	84%

Level of Care Staffed at

Month	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
Paramedic	58					
Advanced	4					
EMT						
% of Medic	94%	#VALUE!	#VALUE!	#VALUE!	#VALUE!	#VALUE!

9:42 AM
02/12/20
Cash Basis

Lisbon Emergency, Inc.
Balance Sheet
As of January 31, 2020

	Jan 31, 20
ASSETS	
Current Assets	
Checking/Savings	
1050 · TD Bank	3,146.39
1100 · LCCU Checking	13,961.67
1110 · LCCU Savings	50,700.20
1115 · LCCU Capital Savings	43,794.11
1120 · LCCU Money Market	58,337.65
1150 · Androscoggin Bank	13,764.70
Total Checking/Savings	183,704.72
Total Current Assets	183,704.72
Fixed Assets	
Accumulated	
Accum Depr Building	-65,482.00
Accum Depr Leasehold Improvemen	-46,982.00
Accum Depr Machinery & Equipmen	-284,284.00
Accum Depr Motor Vehicles	-26,500.00
Total Accumulated	-423,248.00
Fixed Assets	
Building	218,267.00
Leasehold Improvements	63,440.00
Machinery and Equipment	348,342.83
Motor Vehicles	120,400.00
Total Fixed Assets	750,449.83
Total Fixed Assets	327,201.83
TOTAL ASSETS	510,906.55
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
1201 · Village Street Loan	78,228.89
1205 · 401 Loan	-6.09
1206 · 44 Loan	28,872.84
Total Other Current Liabilities	107,095.64
Total Current Liabilities	107,095.64
Total Liabilities	107,095.64
Equity	
32000 · Unrestricted Net Assets	326,888.75
Net Income	76,922.16
Total Equity	403,810.91
TOTAL LIABILITIES & EQUITY	510,906.55

11:32 AM
02/12/20
Cash Basis

Lisbon Emergency, Inc.
Profit & Loss
July 2019 through January 2020

	<u>Jul '19 - Jan 20</u>
Ordinary Income/Expense	
Income	
1001 · Ambulance Income	
1001B · Income from Collection Agency	2,717.17
1001 · Ambulance Income - Other	201,355.85
Total 1001 · Ambulance Income	204,073.02
1002 · Charitable Donations	515.00
1003 · Interest Income	511.95
1004 · Event Coverage & CPR Classes	3,000.00
1006 · Grants	2,059.20
1011 · Town of Bowdoin Income	20,994.38
1012 · Town of Lisbon Income	111,880.30
Total Income	343,033.85
Gross Profit	343,033.85
Expense	
2100 · 42 Village Expenses	
Repairs & Maintenance	
2110 · Building Supplies	
2110a · Bottle Water	-21.00
2110 · Building Supplies - Other	201.35
Total 2110 · Building Supplies	180.35
2121 · Building Service Contracts	688.85
2122 · Landscaping and Plowing	938.16
2123 · Building Repairs & Maintenance	1,982.42
2124 · Trash Removal	376.57
Total Repairs & Maintenance	4,166.35
Utilities	
2131 · Cable TV, Internet, Telephone	1,525.23
2132 · Electricity	1,426.23
2134 · Propane	476.93
2135 · Water & Sewer	446.40
Total Utilities	3,874.79
Total 2100 · 42 Village Expenses	8,041.14
2150 · P.R. & Community Outreach	58.56
2200 · Bank Fees	
2210 · Interest Expense	2,808.71
2200 · Bank Fees - Other	72.00
Total 2200 · Bank Fees	2,880.71
2250 · Credit Card Fees	1,013.40
2300 · Employee	
2310 · Education & Training	372.36
2320 · Employee Benefits & Gifts	92.24
2330 · Payroll	
2331 · Agency Payments	4,685.79
2335 · Payroll Processing Fees	1,233.95
2336 · Payroll Taxes	52,951.01
2337 · Wages & Salaries	145,700.82
2330 · Payroll - Other	504.43

11:32 AM
02/12/20
Cash Basis

Lisbon Emergency, Inc.
Profit & Loss
July 2019 through January 2020

	<u>Jul '19 - Jan 20</u>
Total 2330 - Payroll	205,076.00
2340 - Stipends	
2345 - Sport/Event Coverage	0.00
2340 - Stipends - Other	1,408.00
Total 2340 - Stipends	1,408.00
2350 - Uniforms	413.71
2360 - Infection Control/Employee Heal	332.00
2300 - Employee - Other	144.00
Total 2300 - Employee	207,838.31
2400 - EMS Operations	
2410 - ALS Intercept Fees	2,000.00
2420 - Dispatching	3,750.00
2430 - Medical Equipment	
2431 - Medical Equip PM & Service Con	780.14
2432 - EMS Equipment	261.40
2433 - Ambulance Medication Cost	360.51
2430 - Medical Equipment - Other	1,656.13
Total 2430 - Medical Equipment	3,058.18
2440 - Medical Supplies	
2441 - Medical Oxygen	1,351.13
2442 - Medical Supplies	5,695.42
Total 2440 - Medical Supplies	7,046.55
2450 - Monthly Billing Fees	11,468.53
2460 - Radio's, Pager, & Equipment	188.45
2470 - Vehicle expenses	
2471 - Registration & Inspection	455.44
2472 - Vehicle Repair & Maintenance	
401 - 401 Repairs	1,428.12
44 - 44 Repairs	728.23
Total 2472 - Vehicle Repair & Maintenance	2,156.35
2473 - Vehicle Fuel	
F401 - 401 Fuel	1,648.71
F403 - F44 - New Ambulance Fuel	2,225.88
Total 2473 - Vehicle Fuel	3,874.59
Total 2470 - Vehicle expenses	6,486.38
2400 - EMS Operations - Other	68.18
Total 2400 - EMS Operations	34,066.27
2500 - Office	
2510 - Computer	354.50
2520 - Office Supplies	254.77
2530 - Postage	55.00
Total 2500 - Office	664.27
2600 - Professional Fees	
2610 - Accountant Fees	525.00
2620 - Insurance Expense	
2621 - Business Auto Insurance	4,845.00
2623 - Workman's Comp. Insurance	5,475.63
Total 2620 - Insurance Expense	10,321.63

11:32 AM
02/12/20
Cash Basis

Lisbon Emergency, Inc.
Profit & Loss
July 2019 through January 2020

	<u>Jul '19 - Jan 20</u>
2630 - Legal Fee	252.40
2640 - Licenses & Permits	245.00
2600 - Professional Fees - Other	5.00
Total 2600 - Professional Fees	<u>11,349.03</u>
2810 - Misc. Expense	200.00
Total Expense	<u>266,111.69</u>
Net Ordinary Income	<u>76,922.16</u>
Net Income	<u><u>76,922.16</u></u>

01/31/20

TRANSACTION JOURNAL SUMMARY

Page 1 of 1

Transaction Date	07/01/2019
Transaction Date	01/31/2020
Company Code	LISBON EMERGENCY INC
Month Start	1/1/2020

AR Previous Balance:

\$173,517.81

Charges	Emergent	YTD	Non-Emer	YTD	Count	
Bluecross	3,869.80	25,598.60	0.00	0.00	4	3,869.80
Intercept	0.00	200.00	0.00	0.00	0	0.00
Medicare	49,948.00	289,730.80	1,241.20	9,728.00	61	51,189.20
Medicaid	16,997.60	79,793.40	0.00	1,223.60	17	16,997.60
Other / Commercial	14,617.40	54,367.00	15.00	3,859.60	18	14,632.40
Patient	15,787.60	41,076.40	0.00	0.00	18	15,787.60
WORKMANS COMP	0.00	1,382.00	0.00	0.00	0	0.00
	101,220.40	492,148.20	1,256.20	14,811.20	118	102,476.60
Payments	Emergent	YTD	Non-Emer	YTD		Total
Bluecross	-94.22	-94.22	-54.16	-54.16		-148.38
Bluecross	-1,334.35	-9,622.16	0.00	0.00		-1,334.35
Intercept	0.00	-200.00	0.00	0.00		0.00
Medicare	-16,540.31	-84,498.12	-212.28	-2,171.24		-18,752.59
Medicaid	-4,943.03	-35,758.83	0.00	-1,090.33		-4,943.03
Other / Commercial	-7,254.69	-30,809.09	-15.00	-3,134.65		-7,269.69
Patient	-3,209.60	-23,065.94	0.00	-250.00		-3,209.60
WORKMANS COMP	-1,382.00	-1,382.00	0.00	0.00		-1,382.00
	-36,758.20	-185,430.36	-281.44	-6,700.38		-37,039.64
Refunds	Emergent	YTD	Non-Emer	YTD		Total
Other / Commercial	0.00	736.06	0.00	0.00		0.00
Patient	0.00	160.49	0.00	0.00		0.00
	0.00	896.55	0.00	0.00		0.00
Adjustments	Emergent	YTD	Non-Emer	YTD		
Bluecross	-1,372.05	-12,594.65	0.00	0.00		-1,372.05
Medicare	-31,620.37	-140,348.71	-350.56	-4,162.50		-31,970.93
Medicaid	-8,117.60	-52,723.62	0.00	-1,330.72		-8,117.60
Other / Commercial	-655.45	-1,946.66	0.00	-640.20		-655.45
Patient	0.00	-350.00	0.00	0.00		0.00
	-41,765.47	-207,963.64	-350.56	-6,333.42		-42,116.03
Collections Write Off			YTD	-55,481.55	Total	0.00
Accounts Receivable Change						23,320.93

AR Ending Balance:

\$196,838.74

**LISBON EMERGENCY INC
AR Monthly Summary**

Company Code	LISBON EMERGENCY INC
Entered Date	07/01/2019
Entered Date	01/31/2020

	Beginning Balance	Gross Charges	Contractual Obligations	Net Charges	Payments Received Provider	Payments Received Client	Refunds	Net Payments	Write-Offs	Adjustments	Ending Balance
Jul-19	\$150,892.14	\$95,792.40	(\$19,063.17)	\$77,729.23	(\$7,884.19)	(\$14,565.80)	\$100.49	(\$22,293.60)	\$0.00	\$0.00	\$207,016.96
Aug-19	\$207,016.96	\$55,873.00	(\$37,720.80)	\$18,152.20	(\$4,283.43)	(\$24,224.50)	\$0.00	(\$28,507.93)	\$0.00	\$0.00	\$196,661.23
Sep-19	\$196,661.23	\$45,914.00	(\$29,476.22)	\$16,437.78	(\$8,798.65)	(\$21,925.04)	\$730.00	(\$27,958.23)	\$0.00	\$0.00	\$185,200.78
Oct-19	\$185,200.78	\$76,375.40	(\$18,469.60)	\$56,905.80	(\$0,405.50)	(\$12,454.96)	\$0.00	(\$18,860.16)	\$0.00	\$0.00	\$223,246.42
Nov-19	\$223,246.42	\$52,190.20	(\$27,923.73)	\$24,266.47	(\$4,168.48)	(\$17,908.36)	\$0.00	(\$22,104.84)	\$0.00	\$0.00	\$225,403.05
Dec-19	\$225,403.05	\$77,277.60	(\$38,211.60)	\$38,066.20	(\$5,708.41)	(\$28,761.48)	\$0.00	(\$34,469.89)	(\$55,481.55)	\$0.00	\$173,517.81
Jan-20	\$173,517.81	\$102,478.60	(\$42,116.03)	\$60,362.57	(\$9,501.08)	(\$27,477.66)	\$0.00	(\$37,039.64)	\$0.00	\$0.00	\$196,838.74
		\$506,958.40	(\$214,908.15)	\$291,973.25	(\$44,824.61)	(\$147,306.10)	\$896.55	(\$191,234.18)	(\$55,481.55)	\$889.06	