



**AGENDA**  
**COUNCIL WORKSHOP**  
**APRIL 12, 2022**  
**LISBON TOWN OFFICE**  
**6:00 P.M.**

Mark Lunt 2022  
Donald Fellows 2022  
Jason Smith 2022  
Fern Larochelle, Chair 2023  
Harry Moore, Jr., Vice Chair 2024  
Raymond Robishaw 2024  
Clifford Miller 2024

1. CALL TO ORDER & PLEDGE TO FLAG

2. ROLL CALL

\_\_\_ Councilor Miller      \_\_\_ Councilor Robishaw      \_\_\_ Councilor Smith      \_\_\_ Councilor Fellows  
\_\_\_ Councilor Larochelle      \_\_\_ Councilor Lunt      \_\_\_ Councilor Moore, Jr

Town Clerk reading of meeting rules

3. BUDGET WORKSHOP

- A. Public Works
- B. Transfer Station
- C. Street/Traffic Lights
- D. Hydrant Rental
- E. Wastewater Treatment Plant

4. ADJOURNMENT

***This summary is provided for guidance only. The complete council working rules may be found on the town website [www.lisbonme.org](http://www.lisbonme.org) on the Town Officials, Town Council page.***

The meeting agenda is available from the town website under Council Agendas and Minutes.

1. Please note the order that agenda items may be acted upon by the Council, however, if necessary, the Council may elect to change the order of the agenda.
2. The Council Chairman presides over the meeting. When the Chairman is not present, the Vice Chairman serves that function. The chair shall preserve decorum and decide all questions of order and procedure subject to appeal to the town council.
3. Public comment is not typically allowed during Council workshops. There may be occasions where public comment may be recruited, but normally, workshops are reserved for Council members to discuss and educate themselves on a variety of issues facing the Town. Prior to the conclusion of a workshop, if time permits, the chair may allow questions from the public.
4. During audience participation, anyone wishing to address council will wait to be recognized by the chair before beginning any remarks. Audience members will move to the lectern to address council, and shall provide name and address prior to addressing the council.
5. Note that "Consent Agenda" items (if there are any) are acted upon first, voted upon as a group, and will most often be voted on without discussion as these items often involve "housekeeping" issues (such as minor parking changes). On occasion "Consent Agenda" items are separated out as stand-alone action items by the Council to allow for more discussion.
6. Public comment on agenda items. General comments on agenda items should be made during audience participation. After introduction of an agenda item, appropriate motions, and time for explanation and council questions, the public may be allowed to comment on that agenda item at the discretion of the chair. During that period of time, the public comment shall address only the agenda item before council.
7. Action on agenda items. As each item on the agenda for any meeting is brought to the floor for discussion:
  - a. The town clerk reads the agenda item and the action being requested of council.
  - b. The sponsor of each item or, if there is no council sponsor, the town manager, or town staff, shall first be allowed to present their initial comments for consideration by the public and councilors.
  - c. Following this introduction of the issue, there will be time devoted to any questions of the sponsor or the town manager or staff regarding the agenda item which any councilor may have which would help to clarify the question presented by the agenda item. The chair may allow questions from the public during this time however; no debate or discussion of collateral issues shall be permitted.
  - d. When authorized by the chair, any additional public comment shall be no longer than two minutes per person and must be to request or furnish new or undisclosed information or viewpoints only.
  - e. Once an agenda item has been explained and clarified by any questioning, the discussion on the specific agenda item will remain with the council. Additional public comment, prior to final council vote; will only be allowed at the chairman's discretion.
8. New business is for the council to receive input on town matters not on the agenda for that meeting. It is not intended, nor shall it be construed as an opportunity for debate of previous agenda items or reinforcement of a point made by another speaker. Comments shall be to furnish new or undisclosed information or viewpoints and limited to a time period of two minutes or less and shall be directed through the chair.
9. If an "Executive Session" is conducted by the Council, State Statute prohibits public attendance for any discussion of the action to be addressed by the Council. Any action taken by the Council on any "Executive Session" matter must be acted upon in a public meeting, and may occur at the end of the "Executive Session" (which has no time element relative to the length of the discussion involved in the "session").



**FY2023 Proposed Budget**

ORG	OBJ	ACCOUNT DESCRIPTION	FY23 Projected Managerial Budget Appropriation	\$ Amount Increase/(Decrease) FY22 Budget compared to FY23 Projected Managerial Budget	% Change between FY22 Approved Budget and FY23 Projected Managerial Budget
15050500	40402	Fees & Fines	\$2,500.00	\$ 2,500.00	100.00%
15050500	50102	Department Head	\$90,025.00	\$ 8,185.00	10.00%
15050500	50104	Non Supervisory	\$431,517.00	\$ 64,272.00	17.50%
15050500	50107	Administrative	\$40,706.00	\$ 20,946.00	106.00%
15050500	50116	Union	\$25,500.00	\$ -	0.00%
15050500	50140	Overtime wages	\$40,000.00	\$ -	0.00%
15050500	50201	Unemployment Costs	\$820.00	\$ (270.00)	-24.77%
15050500	50202	Workers Comp Insurance	\$33,780.00	\$ (2,273.00)	-6.30%
15050500	50210	MEPERS - Employer Share	\$61,429.00	\$ 9,019.00	17.21%
15050500	50220	Health Insurance	\$145,234.00	\$ 27,213.00	23.06%
15050500	50230	FICA Employer Costs	\$46,072.00	\$ 7,145.00	18.35%
15050500	50240	Medical testing	\$600.00	\$ -	0.00%
15050500	50301	Office Supplies	\$1,500.00	\$ -	0.00%
15050500	50302	Operating supplies	\$8,500.00	\$ -	0.00%
15050500	50306	Postage	\$150.00	\$ -	0.00%
15050500	50307	Advertising	\$1,000.00	\$ -	0.00%
15050500	50330	Drug Testing	\$1,500.00	\$ -	0.00%
15050500	50351	Clothing/Boot Allowance	\$10,750.00	\$ 750.00	7.50%
15050500	50352	Cell Phone/Allowances	\$1,600.00	\$ -	0.00%
15050500	50360	Minor equipment	\$3,000.00	\$ -	0.00%
15050500	50363	Culverts	\$15,000.00	\$ -	0.00%
15050500	50366	Asphalt-Hot Top	\$25,000.00	\$ -	0.00%
15050500	50367	Excavation Expense	\$5,000.00	\$ -	0.00%
15050500	50370	Parts - Supplies	\$45,000.00	\$ 5,000.00	12.50%
15050500	50371	Sand & Gravel	\$15,000.00	\$ 5,000.00	50.00%
15050500	50375	Gas	\$8,240.00	\$ 240.00	3.00%
15050500	50376	Oils and lubricants	\$4,500.00	\$ -	0.00%
15050500	50377	Diesel	\$31,312.00	\$ 912.00	3.00%
15050500	50378	Tires Expense	\$5,000.00	\$ -	0.00%
15050500	50401	Professional Development	\$4,000.00	\$ -	0.00%
15050500	50402	Dues and Memberships	\$0.00	\$ -	0.00%
15050500	50412	Meals and Lodging	\$500.00	\$ 500.00	100.00%
15050500	50413	Mileage/ travel reimbursement	\$500.00	\$ -	0.00%
15050500	50430	Filing fees/licenses/permits	\$1,200.00	\$ -	0.00%
15050500	50455	Professional Services	\$26,400.00	\$ -	0.00%
15050500	50511	Water Usage	\$500.00	\$ -	0.00%
15050500	50512	Telephone	\$4,020.00	\$ -	0.00%
15050500	50513	Sewer Expense	\$612.00	\$ 147.00	31.61%
15050500	50535	Rental of Equipment	\$25,000.00	\$ -	0.00%
15050500	50536	R&M: Equipment	\$8,000.00	\$ -	0.00%
15050500	50537	Equipment Painting	\$5,000.00	\$ -	0.00%
15050500	50538	Loam & Seed	\$1,500.00	\$ -	0.00%
15050500	50539	R&M: Catch Basins & Manhole Cv	\$5,000.00	\$ 4,500.00	900.00%
15050500	50541	Ground repair and maintenance	\$6,500.00	\$ -	0.00%
15050500	50544	R & M: Radios	\$1,500.00	\$ -	0.00%
15050500	50545	R & M: TREE REMOVE/REPLA	\$6,500.00	\$ 2,000.00	44.44%
15050500	50547	R & M: SIGNS	\$3,000.00	\$ -	0.00%
15050500	50548	R & M: STREETS	\$35,000.00	\$ 10,000.00	40.00%
15050500	50710	Equipment	\$95,000.00	\$ 95,000.00	100.00%
15050500	50720	Equipment – vehicles	\$0.00	\$ -	100.00%
15050500	50770	Infrastructure- Paving	\$475,000.00	\$ -	0.00%
Total 15050500 Department of Public Work			\$1,804,967.00	\$ 260,786.00	16.89%

## FY22 YTD Data for comparison

			FY22 YTD - Data as of 3/3/2022				
			FY22 Approved Budget Appropriation	FY22 YTD EXPENDED	ENCUMBRA	FY22 Available Budget/(Over Budget)	% USED
15050500	40402	Fees & Fines	\$ -	\$ 2,833.00	\$ -	\$ (2,833.00)	100.0%
15050500	50102	Department Head	\$ 81,840.00	\$ 56,699.00	\$ -	\$ 25,141.00	69.3%
15050500	50104	Non Supervisory	\$ 367,245.00	\$ 219,431.70	\$ -	\$ 147,813.30	59.8%
15050500	50107	Administrative	\$ 19,760.00	\$ 20,904.09	\$ -	\$ (1,144.09)	105.8%
15050500	50116	Union	\$ 25,500.00	\$ 1,015.48	\$ -	\$ 24,484.52	4.0%
15050500	50140	Overtime wages	\$ 40,000.00	\$ 10,671.24	\$ -	\$ 29,328.76	26.7%
15050500	50201	Unemployment Costs	\$ 1,090.00	\$ 546.08	\$ -	\$ 543.92	50.1%
15050500	50202	Workers Comp Insurance	\$ 36,053.00	\$ 30,583.40	\$ -	\$ 5,469.60	84.8%
15050500	50210	MEPERS - Employer Share	\$ 52,410.00	\$ 32,507.57	\$ -	\$ 19,902.43	62.0%
15050500	50220	Health Insurance	\$ 118,021.00	\$ 69,075.40	\$ -	\$ 48,945.60	58.5%
15050500	50230	FICA Employer Costs	\$ 38,927.00	\$ 23,185.71	\$ -	\$ 15,741.29	59.6%
15050500	50240	Medical testing	\$ 600.00	\$ 440.00	\$ -	\$ 160.00	73.3%
15050500	50301	Office Supplies	\$ 1,500.00	\$ 648.39	\$ -	\$ 851.61	43.2%
15050500	50302	Operating supplies	\$ 8,500.00	\$ 5,108.95	\$ -	\$ 3,391.05	60.1%
15050500	50306	Postage	\$ 150.00	\$ 1.77	\$ -	\$ 148.23	1.2%
15050500	50307	Advertising	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00	0.0%
15050500	50330	Drug Testing	\$ 1,500.00	\$ 487.30	\$ -	\$ 1,012.70	32.5%
15050500	50351	Clothing/Boot Allowance	\$ 10,000.00	\$ 6,527.48	\$ -	\$ 3,472.52	65.3%
15050500	50352	Cell Phone/Allowances	\$ 1,600.00	\$ 950.14	\$ -	\$ 649.86	59.4%
15050500	50360	Minor equipment	\$ 3,000.00	\$ 4,377.23	\$ -	\$ (1,377.23)	145.9%
15050500	50363	Culverts	\$ 15,000.00	\$ -	\$ -	\$ 15,000.00	0.0%
15050500	50366	Asphalt-Hot Top	\$ 25,000.00	\$ 3,144.44	\$ -	\$ 21,855.56	12.6%
15050500	50367	Excavation Expense	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0.0%
15050500	50370	Parts - Supplies	\$ 40,000.00	\$ 11,072.21	\$ -	\$ 28,927.79	27.7%
15050500	50371	Sand & Gravel	\$ 10,000.00	\$ 3,383.09	\$ -	\$ 6,616.91	33.8%
15050500	50375	Gas	\$ 8,000.00	\$ 5,334.34	\$ -	\$ 2,665.66	66.7%
15050500	50376	Oils and lubricants	\$ 4,500.00	\$ 369.01	\$ -	\$ 4,130.99	8.2%
15050500	50377	Diesel	\$ 30,400.00	\$ 19,643.88	\$ -	\$ 10,756.12	64.6%
15050500	50378	Tires Expense	\$ 5,000.00	\$ 1,188.37	\$ -	\$ 3,811.63	23.8%
15050500	50401	Professional Development	\$ 4,000.00	\$ 340.00	\$ -	\$ 3,660.00	8.5%
15050500	50402	Dues and Memberships	\$ -	\$ 105.00	\$ -	\$ (105.00)	100.0%
15050500	50412	Meals and Lodging	\$ -	\$ 241.92	\$ -	\$ (241.92)	100.0%
15050500	50413	Mileage/ travel reimbursement	\$ 500.00	\$ 8.15	\$ -	\$ 491.85	1.6%
15050500	50430	Filing fees/licenses/permits	\$ 1,200.00	\$ 100.50	\$ -	\$ 1,099.50	8.4%
15050500	50455	Profesional Services	\$ 26,400.00	\$ 6,236.67	\$ -	\$ 20,163.33	23.6%
15050500	50511	Water Usage	\$ 500.00	\$ 153.00	\$ -	\$ 347.00	30.6%
15050500	50512	Telephone	\$ 4,020.00	\$ 2,590.44	\$ -	\$ 1,429.56	64.4%
15050500	50513	Sewer Expense	\$ 465.00	\$ 110.00	\$ -	\$ 355.00	23.7%
15050500	50535	Rental of Equipment	\$ 25,000.00	\$ 8,534.92	\$ -	\$ 16,465.08	34.1%
15050500	50536	R&M: Equipment	\$ 8,000.00	\$ 2,078.26	\$ -	\$ 5,921.74	26.0%
15050500	50537	Equipment Painting	\$ 5,000.00	\$ 69.92	\$ -	\$ 4,930.08	1.4%
15050500	50538	Loam & Seed	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.0%
15050500	50539	R&M: Catch Basins & Manhole Cv	\$ 500.00	\$ -	\$ -	\$ 500.00	0.0%
15050500	50541	Ground repair and maintenance	\$ 6,500.00	\$ 5,090.29	\$ -	\$ 1,409.71	78.3%
15050500	50544	R & M: Radios	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.0%
15050500	50545	R & M: TREE REMOVE/REPLA	\$ 4,500.00	\$ 4,500.00	\$ -	\$ -	100.0%
15050500	50547	R & M: SIGNS	\$ 3,000.00	\$ 1,596.32	\$ -	\$ 1,403.68	53.2%
15050500	50548	R & M: STREETS	\$ 25,000.00	\$ 25,739.05	\$ -	\$ (739.05)	103.0%
15050500	50710	Equipment	\$ -	\$ -	\$ -	\$ -	0.0%
15050500	50720	Equipment - vehicles	\$ -	\$ -	\$ -	\$ -	0.0%
15050500	50770	Infrastructure- Paving	\$ 475,000.00	\$ 474,449.74	\$ -	\$ 550.26	99.9%
Total 15050500 Department of Public Work			\$ 1,544,181.00	\$ 1,062,073.45	\$ -	\$ 482,107.55	68.8%

**FY2023 Proposed Budget**

ORG	OBJ	ACCOUNT DESCRIPTION	FY23 Projected Managerial Budget Appropriation	\$ Amount Increase/(Decrease) FY22 Budget compared to FY23 Projected Managerial Budget	% Change between FY22 Approved Budget and FY23 Projected Managerial Budget
15051000	50140	Overtime	\$65,000.00	\$ -	0.00%
15051000	50202	Workers Comp Insurance	\$1,581.00	\$ (105.00)	-6.23%
15051000	50210	MEPERS - Employer Share	\$6,630.00	\$ (65.00)	-0.97%
15051000	50230	FICA Employer Costs	\$4,973.00	\$ -	0.00%
15051000	50303	Other Supplies	\$160,000.00	\$ -	0.00%
15051000	50370	Parts - Supplies	\$35,000.00	\$ 10,000.00	40.00%
15051000	50451	Contracted Professional Servic	\$50,000.00	\$ -	0.00%
Total 15051000 Winter Operations			\$323,184.00	\$ 9,830.00	3.14%



FY22 YTD Data for comparison

			FY22 YTD - Data as of 3/3/2022				
			FY22 Approved Budget Appropriation	FY22 YTD EXPENDED	ENCUMBRA	FY22 Available Budget/(Over Budget)	% USED
15051000	50140	Overtime	\$ 65,000.00	\$ 26,277.21	\$ -	\$ 38,722.79	40.4%
15051000	50202	Workers Comp Insurance	\$ 1,686.00	\$ 1,430.75	\$ -	\$ 255.25	84.9%
15051000	50210	MEPERS - Employer Share	\$ 6,695.00	\$ 2,675.67	\$ -	\$ 4,019.33	40.0%
15051000	50230	FICA Employer Costs	\$ 4,973.00	\$ 2,695.99	\$ -	\$ 2,277.01	54.2%
15051000	50303	Other Supplies	\$ 160,000.00	\$ 97,566.67	\$ -	\$ 62,433.33	61.0%
15051000	50370	Parts - Supplies	\$ 25,000.00	\$ 29,778.39	\$ -	\$ (4,778.39)	119.1%
15051000	50451	Contracted Professional Servic	\$ 50,000.00	\$ 41,665.00	\$ -	\$ 8,335.00	83.3%
Total 15051000 Winter Operations			\$ 313,354.00	\$ 202,089.68	\$ -	\$ 111,264.32	64.5%

FY2023 Proposed Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FY23 Projected Managerial Budget Appropriation	\$ Amount Increase/(Decrease) FY22 Budget compared to FY23 Projected Managerial Budget	% Change between FY22 Approved Budget and FY23 Projected Managerial Budget
15052000	50104	Non Supervisory	\$213,117.00	\$ 61,007.00	40.11%
15052000	50116	Union Negotiations	\$5,600.00	\$ -	0.00%
15052000	50140	Overtime wages	\$0.00	\$ -	0.00%
15052000	50201	Unemployment Costs	\$480.00	\$ -	0.00%
15052000	50202	Workers Comp Insurance	\$7,106.00	\$ (480.00)	-6.33%
15052000	50210	MEPERS - Employer Share	\$14,083.00	\$ 1,717.00	13.88%
15052000	50220	Health Insurance	\$50,687.00	\$ 994.00	2.00%
15052000	50230	FICA Employer Costs	\$16,303.00	\$ 4,667.00	40.11%
15052000	50240	Medical testing	\$500.00	\$ -	0.00%
15052000	50301	Office Supplies	\$500.00	\$ -	0.00%
15052000	50302	Operating supplies	\$6,000.00	\$ -	0.00%
15052000	50306	Postage	\$80.00	\$ -	0.00%
15052000	50307	Advertising	\$100.00	\$ -	0.00%
15052000	50308	Printing	\$1,500.00	\$ -	0.00%
15052000	50330	Drug Testing	\$350.00	\$ -	0.00%
15052000	50351	Clothing/Boot Allowance	\$3,500.00	\$ -	0.00%
15052000	50352	Cell Phone allowance	\$420.00	\$ -	0.00%
15052000	50369	Land Fill	\$5,000.00	\$ 1,000.00	25.00%
15052000	50370	Parts - Supplies	\$10,000.00	\$ -	0.00%
15052000	50377	Diesel	\$6,180.00	\$ 180.00	3.00%
15052000	50378	Tires Expense	\$4,500.00	\$ -	0.00%
15052000	50401	Professional Development	\$250.00	\$ -	0.00%
15052000	50413	Mileage/ travel reimbursement	\$250.00	\$ -	0.00%
15052000	50430	Filing fees/licenses/permits	\$700.00	\$ -	0.00%
15052000	50511	Water usage fees	\$2,100.00	\$ -	0.00%
15052000	50512	Telephone	\$1,512.00	\$ -	0.00%
15052000	50513	Sewer Expense	\$546.00	\$ 15.90	3.00%
15052000	50536	R&M: Equipment	\$5,000.00	\$ -	0.00%
15052000	50556	Trash Removal	\$300,000.00	\$ 10,000.00	3.45%
15052000	50720	Equipment - Vehicles	\$0.00	\$ -	100.00%
Total 15052000 Solid Waste			\$656,364.00	\$ 79,100.90	13.70%

## FY22 YTD Data for comparison

			FY22 YTD - Data as of 3/3/2022				
			FY22 Approved Budget Appropriation	FY22 YTD EXPENDED	ENCUMBRA	FY22 Available Budget/(Over Budget)	% USED
15052000	50104	Non Supervisory	\$ 152,110.00	\$ 105,819.42	\$ -	\$ 46,290.58	69.6%
15052000	50116	Union Negotiations	\$ 5,600.00	\$ -	\$ -	\$ 5,600.00	0.0%
15052000	50140	Overtime wages	\$ -	\$ 91.00	\$ -	\$ (91.00)	100.0%
15052000	50201	Unemployment Costs	\$ 480.00	\$ 240.48	\$ -	\$ 239.52	50.1%
15052000	50202	Workers Comp Insurance	\$ 7,586.00	\$ 6,434.45	\$ -	\$ 1,151.55	84.8%
15052000	50210	MEPERS - Employer Share	\$ 12,366.00	\$ 8,980.25	\$ -	\$ 3,385.75	72.6%
15052000	50220	Health Insurance	\$ 49,693.00	\$ 32,231.44	\$ -	\$ 17,461.56	64.9%
15052000	50230	FICA Employer Costs	\$ 11,636.00	\$ 7,760.34	\$ -	\$ 3,875.66	66.7%
15052000	50240	Medical testing	\$ 500.00	\$ 135.00	\$ -	\$ 365.00	27.0%
15052000	50301	Office Supplies	\$ 500.00	\$ 331.47	\$ -	\$ 168.53	66.3%
15052000	50302	Operating supplies	\$ 6,000.00	\$ 10,159.21	\$ -	\$ (4,159.21)	169.3%
15052000	50306	Postage	\$ 80.00	\$ 95.23	\$ -	\$ (15.23)	119.0%
15052000	50307	Advertising	\$ 100.00	\$ -	\$ -	\$ 100.00	0.0%
15052000	50308	Printing	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0.0%
15052000	50330	Drug Testing	\$ 350.00	\$ 197.30	\$ -	\$ 152.70	56.4%
15052000	50351	Clothing/Boot Allowance	\$ 3,500.00	\$ 1,240.22	\$ -	\$ 2,259.78	35.4%
15052000	50352	Cell Phone allowance	\$ 420.00	\$ 280.00	\$ -	\$ 140.00	66.7%
15052000	50369	Land Fill	\$ 4,000.00	\$ 3,543.13	\$ -	\$ 456.87	88.6%
15052000	50370	Parts - Supplies	\$ 10,000.00	\$ 5,980.75	\$ -	\$ 4,019.25	59.8%
15052000	50377	Diesel	\$ 6,000.00	\$ 4,791.55	\$ -	\$ 1,208.45	79.9%
15052000	50378	Tires Expense	\$ 4,500.00	\$ 1,149.72	\$ -	\$ 3,350.28	25.5%
15052000	50401	Professional Development	\$ 250.00	\$ -	\$ -	\$ 250.00	0.0%
15052000	50413	Mileage/ travel reimbursement	\$ 250.00	\$ 86.14	\$ -	\$ 163.86	34.5%
15052000	50430	Filing fees/licenses/permits	\$ 700.00	\$ 450.00	\$ -	\$ 250.00	64.3%
15052000	50511	Water usage fees	\$ 2,100.00	\$ 1,042.20	\$ -	\$ 1,057.80	49.6%
15052000	50512	Telephone	\$ 1,512.00	\$ 1,069.11	\$ -	\$ 442.89	70.7%
15052000	50513	Sewer Expense	\$ 530.00	\$ 136.00	\$ -	\$ 394.00	25.7%
15052000	50536	R&M: Equipment	\$ 5,000.00	\$ 917.16	\$ -	\$ 4,082.84	18.3%
15052000	50556	Trash Removal	\$ 290,000.00	\$ 175,229.32	\$ -	\$ 114,770.68	60.4%
15052000	50720	Equipment - Vehicles					
Total 15052000 Solid Waste			\$ 577,263.00	\$ 368,390.89	\$ -	\$ 208,872.11	63.8%



**FY2023 Proposed Budget**

ORG	OBJ	ACCOUNT DESCRIPTION	FY23 Projected Managerial Budget Appropriation	\$ Amount Increase/(Decrease) FY22 Budget compared to FY23 Projected Managerial Budget	% Change between FY22 Approved Budget and FY23 Projected Managerial Budget
15053500	50510	Electricity	\$78,000.00	\$ -	0.00%
15053500	50534	Hydrant Rental	\$480,000.00	\$ -	0.00%
15053500	50536	R&M: Equipment	\$17,000.00	\$ 5,000.00	41.67%
Total 15053500 Other Public Works			\$575,000.00	\$ 5,000.00	0.88%

FY22 YTD Data for comparison

			FY22 YTD - Data as of 3/3/2022				
			FY22 Approved Budget	FY22 YTD EXPENDED	ENCUMBRANCES	FY22 Available Budget/(Over Budget)	% USED
Appropriation							
15053500	50510	Electricity	\$ 78,000.00	\$ 41,214.59	\$ -	\$ 36,785.41	52.8%
15053500	50534	Hydrant Rental	\$ 480,000.00	\$ 240,000.00	\$ -	\$ 240,000.00	50.0%
15053500	50536	R&M: Equipment	\$ 12,000.00	\$ 7,918.80	\$ -	\$ 4,081.20	66.0%
Total 15053500 Other Public Works			\$ 570,000.00	\$ 289,133.39	\$ -	\$ 280,866.61	50.7%

## FY2023 Proposed Budget

ORG	OBJ	ACCOUNT DESCRIPTION	FY23 Projected Managerial Budget Appropriation	\$ Amount Increase/(Decrease) FY22 Budget compared to FY23 Projected Managerial Budget	% Change between FY22 Approved Budget and FY23 Projected Managerial Budget
65052500	50102	Department Head	\$92,456.00	\$ 5,103.00	5.84%
65052500	50104	Non Supervisory	\$248,007.00	\$ 41,404.00	20.04%
65052500	50107	Admin Wages	\$19,887.00	\$ 2,175.00	12.28%
65052500	50140	Overtime wages	\$22,900.00	\$ -	0.00%
65052500	50201	Unemployment Costs	\$447.00	\$ (250.00)	-35.87%
65052500	50202	Workers Comp Insurance	\$10,297.00	\$ (697.00)	-6.34%
65052500	50210	Maine State retirement	\$34,727.00	\$ 2,091.00	6.41%
65052500	50215	Admin Benefits	\$8,778.00	\$ 172.00	2.00%
65052500	50220	Health insurance	\$121,811.00	\$ 26,753.00	28.14%
65052500	50221	HRA Costs	\$3,724.00	\$ -	0.00%
65052500	50230	FICA taxes	\$27,797.00	\$ 3,558.00	14.68%
65052500	50240	Medical testing	\$250.00	\$ -	0.00%
65052500	50301	Office supplies	\$2,500.00	\$ -	0.00%
65052500	50303	Other Supplies	\$42,700.00	\$ 5,700.00	15.41%
65052500	50306	Postage	\$8,500.00	\$ -	0.00%
65052500	50307	Advertising	\$300.00	\$ -	0.00%
65052500	50330	Drug Testing	\$400.00	\$ -	0.00%
65052500	50331	Small Tools	\$3,000.00	\$ -	0.00%
65052500	50351	Clothing/Boot Allowance	\$4,250.00	\$ -	0.00%
65052500	50352	Cell Phone allowance	\$2,564.00	\$ -	0.00%
65052500	50375	Gas	\$4,748.00	\$ 1,068.00	29.02%
65052500	50377	Diesel	\$1,756.00	\$ (1,044.00)	-37.29%
65052500	50401	Professional employee training	\$3,000.00	\$ -	0.00%
65052500	50413	Mileage/Travel Reimbursement	\$300.00	\$ -	0.00%
65052500	50430	Filing fees/licenses/permits	\$1,600.00	\$ 515.00	47.47%
65052500	50450	Legal expense	\$1,000.00	\$ -	0.00%
65052500	50451	Contracted Professional Services	\$0.00	\$ -	0.00%
65052500	50452	Audit services	\$2,634.00	\$ 84.00	3.29%
65052500	50455	Profesional Services	\$10,000.00	\$ -	0.00%
65052500	50483	Security System Maintenance	\$3,500.00	\$ 620.00	21.53%
65052500	50510	Electricity	\$120,000.00	\$ 21,000.00	21.21%
65052500	50511	Water usage fees	\$15,500.00	\$ -	0.00%
65052500	50512	Telephone	\$950.00	\$ (970.00)	-50.52%
65052500	50514	Heating Fuel	\$9,500.00	\$ 1,500.00	18.75%
65052500	50530	Software and Services	\$37,000.00	\$ 4,080.00	12.39%
65052500	50539	R&M: Catch Basins & Manhole Cv	\$7,500.00	\$ -	0.00%
65052500	50546	R & M: SEWER	\$72,000.00	\$ -	0.00%
65052500	50550	Meter Read	\$10,000.00	\$ -	0.00%
65052500	50555	Sludge Disposal	\$105,000.00	\$ 10,600.00	11.23%
65052500	50556	Trash Removal	\$2,070.00	\$ 470.00	29.38%
65052500	50557	CCTV & Cleaning Out	\$10,000.00	\$ -	0.00%
65052500	50601	General Liability	\$1,065.00	\$ 49.00	4.82%
65052500	50602	Vehicle Insurance	\$900.00	\$ 43.00	5.02%
65052500	50604	Property Insurance	\$10,354.00	\$ 493.00	5.00%
65052500	50750	Improvements other than buildi	\$160,200.00	\$ 10,200.00	6.80%
65052500	50806	Bond Administration Fees	\$2,200.00	\$ -	0.00%
65052500	53307	Vactor Lease	\$37,313.00	\$ -	0.00%
65052500	53400	2004 FR Bond Principal	\$17,500.00	\$ -	0.00%
65052500	53401	2005 FR Bond Principal	\$25,000.00	\$ -	0.00%
65052500	53405	2014 QECB Principal	\$17,026.00	\$ 568.00	3.45%
65052500	53600	2004 FR Bond Interest	\$1,312.00	\$ (699.00)	-34.76%
65052500	53601	2005 FR Bond Inteast	\$2,564.00	\$ (751.00)	-22.65%
65052500	53605	2014 QECB Interest	\$5,307.00	\$ (568.00)	-9.67%
65052500	53610	Interim Financing Interest	\$0.00	\$ (43,904.00)	-100.00%
Total 65052500 Treatment Plant			\$1,354,094.00	\$ 89,363.00	7.07%



## FY22 YTD Data for comparison

			FY22 YTD - Data as of 3/3/2022				
			FY22 Approved Budget	FY22 YTD EXPENDED	ENCUMBRANCES	FY22 Available Budget/(Over Budget)	% USED
			Appropriation				
65052500	50102	Department Head	\$ 87,353.00	\$ 60,480.00	\$ -	\$ 26,873.00	69.2%
65052500	50104	Non Supervisory	\$ 206,603.00	\$ 138,817.50	\$ -	\$ 67,785.50	67.2%
65052500	50107	Admin Wages	\$ 17,712.00	\$ 11.97	\$ -	\$ 17,700.03	0.1%
65052500	50140	Overtime wages	\$ 22,900.00	\$ 11,350.68	\$ -	\$ 11,549.32	49.6%
65052500	50201	Unemployment Costs	\$ 697.00	\$ 349.18	\$ -	\$ 347.82	50.1%
65052500	50202	Workers Comp Insurance	\$ 10,994.00	\$ 9,323.80	\$ -	\$ 1,670.20	84.8%
65052500	50210	Maine State retirement	\$ 32,636.00	\$ 15,143.87	\$ -	\$ 17,492.13	46.4%
65052500	50215	Admin Benefits	\$ 8,606.00	\$ -	\$ -	\$ 8,606.00	0.0%
65052500	50220	Health insurance	\$ 95,058.00	\$ 64,641.52	\$ -	\$ 30,416.48	68.0%
65052500	50221	HRA Costs	\$ 3,724.00	\$ 3,159.02	\$ -	\$ 564.98	84.8%
65052500	50230	FICA taxes	\$ 24,239.00	\$ 15,222.79	\$ -	\$ 9,016.21	62.8%
65052500	50240	Medical testing	\$ 250.00	\$ -	\$ -	\$ 250.00	0.0%
65052500	50301	Office supplies	\$ 2,500.00	\$ 771.91	\$ -	\$ 1,728.09	30.9%
65052500	50303	Other Supplies	\$ 37,000.00	\$ 31,484.69	\$ 318.20	\$ 5,197.11	86.0%
65052500	50306	Postage	\$ 8,500.00	\$ 3,494.91	\$ -	\$ 5,005.09	41.1%
65052500	50307	Advertising	\$ 300.00	\$ 180.00	\$ -	\$ 120.00	60.0%
65052500	50330	Drug Testing	\$ 400.00	\$ 244.05	\$ -	\$ 155.95	61.0%
65052500	50331	Small Tools	\$ 3,000.00	\$ 1,567.41	\$ 238.57	\$ 1,194.02	60.2%
65052500	50351	Clothing/Boot Allowance	\$ 4,250.00	\$ 2,837.25	\$ 199.77	\$ 1,212.98	71.5%
65052500	50352	Cell Phone allowance	\$ 2,564.00	\$ 1,684.08	\$ -	\$ 879.92	65.7%
65052500	50375	Gas	\$ 3,680.00	\$ 2,696.35	\$ -	\$ 983.65	73.3%
65052500	50377	Diesel	\$ 2,800.00	\$ 390.91	\$ -	\$ 2,409.09	14.0%
65052500	50401	Professional employee training	\$ 3,000.00	\$ 1,960.00	\$ -	\$ 1,040.00	65.3%
65052500	50413	Mileage/Travel Reimbursement	\$ 300.00	\$ -	\$ -	\$ 300.00	0.0%
65052500	50430	Filing fees/licenses/permits	\$ 1,085.00	\$ 1,551.44	\$ -	\$ (466.44)	143.0%
65052500	50450	Legal expense	\$ 1,000.00	\$ 1,217.00	\$ -	\$ (217.00)	121.7%
65052500	50451	Contracted Professional Services	\$ -	\$ 250.00	\$ -	\$ (250.00)	100.0%
65052500	50452	Audit services	\$ 2,550.00	\$ 2,633.33	\$ -	\$ (83.33)	103.3%
65052500	50455	Profesional Services	\$ 10,000.00	\$ 1,600.00	\$ -	\$ 8,400.00	16.0%
65052500	50483	Security System Maintenance	\$ 2,880.00	\$ 2,055.06	\$ -	\$ 824.94	71.4%
65052500	50510	Electricity	\$ 99,000.00	\$ 67,812.07	\$ -	\$ 31,187.93	68.5%
65052500	50511	Water usage fees	\$ 15,500.00	\$ 11,852.50	\$ -	\$ 3,647.50	76.5%
65052500	50512	Telephone	\$ 1,920.00	\$ 549.60	\$ -	\$ 1,370.40	28.6%
65052500	50514	Heating Fuel	\$ 8,000.00	\$ 8,508.24	\$ -	\$ (508.24)	106.4%
65052500	50530	Software and Services	\$ 32,920.00	\$ 35,158.24	\$ -	\$ (2,238.24)	106.8%
65052500	50539	R&M: Catch Basins & Manhole Cv	\$ 7,500.00	\$ 1,986.25	\$ -	\$ 5,513.75	26.5%
65052500	50546	R & M: SEWER	\$ 72,000.00	\$ 27,899.61	\$ 2,325.00	\$ 41,775.39	42.0%
65052500	50550	Meter Read	\$ 10,000.00	\$ 6,676.50	\$ -	\$ 3,323.50	66.8%
65052500	50555	Sludge Disposal	\$ 94,400.00	\$ 57,934.85	\$ -	\$ 36,465.15	61.4%
65052500	50556	Trash Removal	\$ 1,600.00	\$ 1,197.90	\$ -	\$ 402.10	74.9%
65052500	50557	CCTV & Cleaning Out	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00	0.0%
65052500	50601	General Liability	\$ 1,016.00	\$ 1,016.00	\$ -	\$ -	100.0%
65052500	50602	Vehicle Insurance	\$ .857.00	\$ 857.00	\$ -	\$ -	100.0%
65052500	50604	Property Insurance	\$ 9,861.00	\$ 9,861.00	\$ -	\$ -	100.0%
65052500	50750	Improvements other than buildi	\$ 150,000.00	\$ 73,783.00	\$ 46,650.00	\$ 29,567.00	80.3%
65052500	50806	Bond Administration Fees	\$ 2,200.00	\$ -	\$ -	\$ 2,200.00	0.0%
65052500	53307	Vactor Lease	\$ 37,313.00	\$ 37,312.94	\$ -	\$ 0.06	100.0%
65052500	53400	2004 FR Bond Principal	\$ 17,500.00	\$ -	\$ -	\$ 17,500.00	0.0%
65052500	53401	2005 FR Bond Principal	\$ 25,000.00	\$ 25,000.00	\$ -	\$ -	100.0%
65052500	53405	2014 QECB Principal	\$ 16,458.00	\$ -	\$ -	\$ 16,458.00	0.0%
65052500	53600	2004 FR Bond Interest	\$ 2,011.00	\$ 524.37	\$ -	\$ 1,486.63	26.1%
65052500	53601	2005 FR Bond Inteast	\$ 3,315.00	\$ 2,188.44	\$ -	\$ 1,126.56	66.0%
65052500	53605	2014 QECB Interest	\$ 5,875.00	\$ -	\$ -	\$ 5,875.00	0.0%
65052500	53610	Interim Financing Interest	\$ 43,904.00	\$ -	\$ -	\$ 43,904.00	0.0%
Total 65052500 Treatment Plant			\$ 1,264,731.00	\$ 745,237.23	\$ 49,731.54	\$ 469,762.23	62.9%

Waste Water Treatment Plant (Sewer Department)

Superintendent: Steve Aievoli

FY23 Proposed Budget Notes from the CIP presentation on March 22, 2022

The following notes are in response to some questions that were asked during the March 22, 2022 workshop.

1. Please see the attached updated CIP plans for 5 year and 10 year where the Centrifuge was added to the plan.
2. Freightliner Truck: Per the Superintendent's records, the 2001 Freightliner boom/bucket truck was purchased in October 2012 for \$6,500 through the state's surplus property sale. We did paint it and have to do some work to it before we could use it. The Superintendent believes that we had about \$9,000-10,000 invested including the purchase price when it was all said and done. \$20,000 was listed as a replacement cost due to not having any idea what they are currently selling for if we could even get one. We would need to weigh our options if the State has another one to purchase, removing the service body and buying or building a flat-bed for this truck with the current prices of materials may not be our best option price wise.

Description	2020	FY21	10 Year Average	Current Budget	As of 3-29-2022	FY22 Estimate	
40600 - Domestic Sewer	\$ 1,137,420.00	\$ 1,205,665.20	\$ 952,770.94	\$ 1,205,665.20	\$ 729,194.68	\$ 1,241,835.16	3% Increase over last year
40601 - Industrial Sewer	\$ 72,875.00	\$ 77,247.50	\$ 56,751.53	\$ 77,247.50	\$ 54,550.73	\$ 79,564.93	3% increase over last year
40602 - Septage	\$ 114,700.00	\$ 119,500.00	\$ 108,955.63	\$ 119,500.00	\$ 110,551.90	\$ 124,280.00	4% increase over last year
40603 - Finance Charges	\$ 8,500.00	\$ 8,500.00	\$ 8,928.44	\$ 8,500.00	\$ 5,334.16	\$ 8,500.00	
40604 - Lien Costs			\$ 5,011.03		\$ -		
40605 - Rental of Equipment	\$ 10,000.00	\$ 10,000.00	\$ 6,013.19	\$ 10,000.00	\$ -	\$ 10,000.00	
40606 - Application Fee				\$ -	\$ 25.00		
40607 - Hook-Up Fee		\$ 7,000.00		\$ -	\$ 1,000.00	\$ 7,000.00	
40800 - Interest Rebate	\$ 6,160.00	\$ 6,160.00	\$ 6,160.00	\$ 6,160.00	\$ -	\$ 6,160.00	
40991 - Misc. Revenue	\$ 15,000.00	\$ 15,000.00	\$ 8,349.21	\$ 15,000.00	\$ 1,883.20	\$ 15,000.00	
	\$ 1,364,655.00	\$ 1,449,072.70	\$ 868,070.11	\$ 1,442,072.70	\$ 902,539.67	\$ 1,492,340.08	3.3% increase over FY22
				Current Sewer rate	\$ 8.00	per 100cf	
				3% Rate Increase	\$ 8.24	per 100cf	
				MEI Current Rate	\$ 2.80	per 100cf	
				6% Rate Increase	\$ 2.88	per 100cf	
				Septic Current	\$ 0.125	per gallon	
				4% Increase	\$ 0.13	per gallon	



Town of Lisbon  
Forecasted Capital Improvement Plan  
For Budget Year FY23  
Forecasted Years FY23 through FY27

Year	Description	Forecast 6/30/2023	Forecast 6/30/2024	Forecast 6/30/2025	Forecast 6/30/2026	Forecast 6/30/2027	Funding
<b>TREATMENT PLANT</b>							
<b>Vehicles</b>							
2008	Ford F-250	-	-	-	-	-	Op. Budget
2001	Freightliner FL80	20,000	-	-	-	-	Op. Budget
2014	Freightliner Vactor FL80	-	-	-	-	-	LTD/Lease
<b>Equipment</b>							
	Isco 5800 Samplers	-	-	-	-	-	Op. Budget
	Wemco Torque flow pumps	-	-	-	-	-	Op. Budget
	RACO Auto-dialers	-	-	-	-	-	Op. Budget/Carryforward
2003	GEA Centrifuge CC-450	2,000,000	-	-	-	-	RD Contingency/Committed funds
	75KW Onan Generator - portable	60,000	-	-	-	-	Sewer Res.
	Polymer feed system	10,000	-	-	-	-	Op. Budget
	Eimco Clarifier Rehab	60,000	-	-	-	-	Op. Budget
	Boerger rotary lobe pump - 2009	-	15,000	-	-	-	Op. Budget
	GEA Centrifuge Major Service	-	30,000	-	-	-	Op. Budget
	Aeration Tank Concrete re-hab	-	20,000	-	-	-	Op. Budget
	Netzsch progressive cavity pump	-	-	15,000	-	-	Op. Budget
	Lakeside Raptor Micro-Screen	-	-	-	-	-	Op. Budget
	Grit King grit removal system	-	-	-	-	-	Op. Budget
	Eimco Clarifier Rehab	-	-	-	-	-	Op. Budget
	Brook Street pump station	-	80,000	-	-	-	RD Funds/SRF
	Replace Brook Street pump station	-	-	-	-	100,000	Op. Budget
	D&B pump station	-	-	-	150,000	-	Op. Budget/RD Funds
	Moody Road pump station	-	-	-	-	-	Op. Budget
	Lewiston Line pump station	-	-	-	-	-	Op. Budget
	Rt. 196 pump station	-	-	150,000	-	-	RD Funds
	National Guard Building Roof	-	-	-	-	-	Op. Budget
	Re-line Huston Street C.C. Line	-	-	400,000	-	-	Committed Fund Balance
<b>TOTAL TREATMENT PLANT</b>		<b>\$ 2,150,000</b>	<b>\$ 145,000</b>	<b>\$ 565,000</b>	<b>\$ 150,000</b>	<b>\$ 100,000</b>	

**Foot Notes for FY23 CIP Items:**

Freightliner FL80 Boom/Truck - This truck was purchased used at state auction in 2012 or 2013. It was due to be replaced last year but was removed from the CIP due to the pandemic.  
75kw Generator - Replacement for the 70's era portable generator currently in use for power failures at 9 of our 12 pumpo stations.  
Polymer feed system - is to replace the now obsolete system installed in 2007.  
Eimco Clarifier Re-hab - To rebuild and refinish the interior of the clarifier installed in the early 1990's. The steel frame work is rusting and the equipment is mostly original.  
Dewatering Equipment - Replace GEA Centrifuge installed in 2003. Funding would come from USDA R.D. contingency funds with remainder from the treatment plant committed fund balance.

**Estimated Annual Maintenance Costs over \$5000**

Septic receiving tank cleaning	\$8,500	Cleaned twice a year when necessary
Davis Street wetwell cleaning	\$8,500	

**Future improvements to be added to 10 year CIP**

2032 Replace Aeration Blowers  
2032 Farwell Street Pump Station  
2033 Replace 2018 Ford F250 with V-plow  
2034 Replace Pinewoods Rd. pump station  
2034 Replace Summer Street pump station  
2035 Replace Winter park pump station  
2035 2015 Massey Ferguson Tractor  
2036 Replace Madelyn Street pump station  
2037 Replace Utility body truck and V-Plow  
2038 Replace dewatering equipment  
2039 Replace Maintenance garage roof  
2040 Replace Upland Rd. pump station  
2040 Replace WWTP generator

Town of Lisbon  
Forecasted Capital Improvement Plan  
For Budget Year FY23  
Forecasted Years FY28 through FY32

Year	Make	Fore 6/30/2028	Forecast 6/30/2029	Forecast 6/30/2030	Forecast 6/30/2031	Forecast 6/30/2032	Funding
<b>TREATMENT PLANT</b>							
<b>Vehicles</b>							
2008	Ford F-250	-	-	-	-	-	Op. Budget
2001	Freightliner FL80	-	-	-	-	-	Op. Budget
2014	Freightliner Vactor FL80	-	500,000	-	-	-	LTD/Lease
<b>Equipment</b>							
	Isco 5800 Samplers	-	-	-	-	-	Op. Budget
	Wemco Torque flow pumps	-	-	-	-	-	Op. Budget
2003	GEA Centrifuge CC-450	-	-	-	-	-	Grant/RD
	75KW Onan Generator - portable	-	-	-	-	-	Sewer Res.
	Polymer feed system	-	-	-	-	-	Op. Budget
	Eimco Clarifier Rehab	-	-	-	-	-	Op. Budget
	Boerger rotary lobe pump - 2009	-	-	-	-	-	Op. Budget
	GEA Centrifuge Major Service	-	-	-	-	-	Op. Budget
	Aeration Tank Concrete re-hab	-	-	-	-	-	-
	Netsch progressive cavity pump	-	-	-	-	-	Op. Budget
	Lakeside Raptor Micro-Screen	-	-	-	50,000	-	Op. Budget
	Grit King grit removal system	-	-	-	75,000	-	Op. Budget
	Eimco Clarifier Rehab	60,000	-	-	-	-	Op. Budget
	Janus Cellular terminals	10,000	-	-	-	-	Op. Budget
	Brook Street pump station	-	-	-	-	-	RD Funds/SRF
	Replace Brook Street pump station	-	-	-	-	-	Op. Budget
	D&B pump station	-	-	-	-	-	Op. Budget/RD Funds
	Moody Road pump station	-	-	80,000	-	-	Op. Budget
	Lewiston Line pump station	-	-	80,000	-	-	Op. Budget
	Rt. 196 pump station	-	-	-	-	-	RD Funds
	National Guard Building Roof	8,000	-	-	-	-	Op. Budget
	Replace Aeration Blowers & VFD's	-	-	-	-	50,000	Op. Budget
	Replace Farwell Street Pump Station	-	-	-	-	60,000	Op. Budget
<b>TOTAL TREATMENT PLANT</b>		<b>\$ 78,000</b>	<b>\$500,000</b>	<b>\$160,000</b>	<b>\$125,000</b>	<b>\$110,000</b>	

**Estimated Annual Maintenance Costs**  
Septic receiving tank cleaning  
Davis Street wetwell cleaning

**Future improvements to be added to 10 year CIP**

2033	Replace 2018 Ford F250 with V-plow
2034	Replace Pinewoods Rd. pump station
2034	Replace Summer Street pump station
2035	Replace Winter park pump station
2035	2015 Massey Ferguson Tractor
2036	Replace Madelyn Street pump station
2037	Replace Utility body truck and V-Plow
2037	Replace Composite Samplers
2037	Replace Composite Samplers
2038	Replace dewatering equipment
2039	Replace Maintenance garage roof
2040	Replace Upland Rd. pump station
2040	Replace WWTP generator
2042	Replace RAS Pumps & Controls