



**AGENDA
COUNCIL MEETING
SEPTEMBER 3, 2019
LISBON TOWN OFFICE
6:00 P.M.**

Town Council
Norm Albert, Chairman
Kasie Kolbe, Vice Chair
Christopher Brunelle
Fernand Larochelle, Jr.
Mark Lunt
Allen Ward
Vacant

1. CALL TO ORDER & PLEDGE TO FLAG
2. ROLL CALL
 ___ Councilor Albert ___ Councilor Brunelle ___ Vacant ___ Councilor Kolbe
 ___ Councilor Larochelle ___ Councilor Lunt ___ Councilor Ward
 Town Clerk reading of meeting rules
3. WORKSHOP – Economic Development Director Discussion
4. GOOD NEWS & RECOGNITION
5. PUBLIC HEARINGS
 - A. Bond Question for Municipal Road Construction & Improvements for \$1.5 million
 - B. Bond Question for Lisbon Water Department's Infrastructure for \$6 million
6. AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS
7. CONSENT AGENDA
 2019-167 ORDER – A. Municipal Accounts Payable & Payroll Warrants -

#08152019	\$ 12,157.69	#8202019	\$ 859,181.15
#190829	\$ 143,857.24	#1908W3	\$ 14,813.47
#8282019	\$ 11,681.24		

 B. School Accounts Payable & Payroll Warrants -

#	\$	#	\$
#	\$	#	\$

 C. Minutes of August 13, 2019
- D. Set Public Hearing for Special Entertainment for Left Hand Club on Sept 17
8. COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES
 - 2019-168 ORDER - Award bid for Police Cruisers
 - 2019-169 ORDER - Use of Federal Forfeiture Funds
 - 2019-170 ORDER - Accept Donations for Worumbo Mill Park
 - 2019-171 ORDER - Award Bid for Library Fence
 - 2019-172 ORDER - Finance Committee Discussion
 - 2019-173 ORDINANCE – Bond Question for Municipal Road Construction & Improvements for \$1.5 million – First Reading
 - 2019-174 ORDINANCE – Bond Question for Lisbon Water Department's Infrastructure for \$6 million – First Reading
9. OTHER BUSINESS
 - A. Council Committee Reports:
 1. School (Councilor Albert)
 2. Planning Board (Councilor Ward)
 3. LDC (Councilor Larochelle)
 4. Conservation Commission (Councilor Ward)
 5. Recreation (Councilor Kolbe)
 6. County Budget (Councilor Ward)
 7. Library (Councilor Lunt)
 - B. Town Manager's Report
 - C. Neighborhood Communities Social Network
 - D. Solid Waste Agenda for Workshop on September 17th
10. APPOINTMENTS
11. COUNCIL COMMUNICATIONS
12. AUDIENCE PARTICIPATION & RESPONSE NEW ITEMS
13. EXECUTIVE SESSION
 - 2019-175 ORDER – Per 1 MRSA Section 405 (6) (C) Acquisition of Real Property or Economic Development
 - 2019-176 ORDER – Per 1 MRSA Section 405 (6) (A) Personnel Matters
 - 2019-177 ORDER – Per 1 MRSA Section 405 (6) (D) Labor Negotiations
14. ADJOURNMENT
 - 2019-178 ORDER – To Adjourn

SUMMARY OF LISBON COUNCIL MEETING RULES

This summary is provided for guidance only. The complete council working rules may be found on the town website www.lisbonme.org on the Town Officials, Town Council page.

The meeting agenda is available from the town website under Council Agendas and Minutes.

1. Please note the order that agenda items may be acted upon by the Council, however, if necessary, the Council may elect to change the order of the agenda.
2. The Council Chairman presides over the meeting. When the Chairman is not present, the Vice Chairman serves that function. The chair shall preserve decorum and decide all questions of order and procedure subject to appeal to the town council.
3. Public comment is not typically allowed during Council workshops. There may be occasions where public comment may be recruited, but normally, workshops are reserved for Council members to discuss and educate themselves on a variety of issues facing the Town. Prior to the conclusion of a workshop, if time permits, the chair may allow questions from the public.
4. During audience participation, anyone wishing to address council will wait to be recognized by the chair before beginning any remarks. Audience members will move to the lectern to address council, and shall provide name and address prior to addressing the council.
5. Note that "Consent Agenda" items (if there are any) are acted upon first, voted upon as a group, and will most often be voted on without discussion as these items often involve "housekeeping" issues (such as minor parking changes). On occasion "Consent Agenda" items are separated out as stand-alone action items by the Council to allow for more discussion.
6. Public comment on agenda items. General comments on agenda items should be made during audience participation. After introduction of an agenda item, appropriate motions, and time for explanation and council questions, the public may be allowed to comment on that agenda item at the discretion of the chair. During that period of time, the public comment shall address only the agenda item before council.
7. Action on agenda items. As each item on the agenda for any meeting is brought to the floor for discussion:
 - a. The town clerk reads the agenda item and the action being requested of council.
 - b. The sponsor of each item or, if there is no council sponsor, the town manager, or town staff, shall first be allowed to present their initial comments for consideration by the public and councilors.
 - c. Following this introduction of the issue, there will be time devoted to any questions of the sponsor or the town manager or staff regarding the agenda item which any councilor may have which would help to clarify the question presented by the agenda item. The chair may allow questions from the public during this time however; no debate or discussion of collateral issues shall be permitted.
 - d. When authorized by the chair, any additional public comment shall be no longer than two minutes per person and must be to request or furnish new or undisclosed information or viewpoints only.
 - e. Once an agenda item has been explained and clarified by any questioning, the discussion on the specific agenda item will remain with the council. Additional public comment, prior to final council vote; will only be allowed at the chairman's discretion.
8. New business is for the council to receive input on town matters not on the agenda for that meeting. It is not intended, nor shall it be construed as an opportunity for debate of previous agenda items or reinforcement of a point made by another speaker. Comments shall be to furnish new or undisclosed information or viewpoints and limited to a time period of two minutes or less and shall be directed through the chair.
9. If an "Executive Session" is conducted by the Council, State Statute prohibits public attendance for any discussion of the action to be addressed by the Council. Any action taken by the Council on any "Executive Session" matter must be acted upon in a public meeting, and may occur at the end of the "Executive Session" (which has no time element relative to the length of the discussion involved in the "session").



Town of Lisbon

Diane Barnes
Town Manager

Town Council
Norm Albert, Chairman
Kasie Kolbe, Vice Chair
Christopher Brunelle
Fernand Larochelle, Jr.
Mark Lunt
Allen Ward
Vacant

MEMO

To: Town Council
From: Diane Barnes, Town Manager
Subject: Recommendations
Date: September 3, 2019

Agenda Item 2019-168 Award Bid for Police Cruisers

The bidding process for two new 2020 Ford Interceptor's has been completed. Bids were received from four dealerships in Maine, and one Massachusetts. As you will note below, Yankee Ford was the winning bid. We are recommending that the Town accept the bid, to include trade-in offers, from Yankee Ford. We raised \$62,000 in the FY 20 budget to fund the cost of the cruisers.

Yankee Ford

\$34,271 per vehicle = \$68,542
Trade for Ford SUV = \$9,500
Trade for Ford Fusion = \$3,500
Total Cost: \$55,542

Casco Bay Ford

\$32,800 per vehicle = \$65,600
Trade for Ford SUV = \$7,200
Trade for Ford Fusion = \$2,000
Total Cost: \$56,400

Quirk Auto

\$ 32,974 per vehicle = \$65,948
Trade for Ford SUV = \$4,500
Trade for Ford Fusion = \$1,500
Total Cost: \$59,948

CMG Colonial

\$33,189.35 per vehicle = \$66,378.70
Trade for Ford SUV = \$4,750
Trade for Ford Fusion = \$1,000
Total cost: \$60,628.70

Rowe Auburn

\$36,885 per vehicle = \$73,770
Trade for Ford SUV = \$7,500
Trade for Ford Fusion = \$2,500
Total Cost: \$63,770

Recommendation

Award the bid to Yankee Ford in the amount of \$55,542.00 which includes trade-in offers.

**Agenda Item 2019-169
Use of Federal Forfeiture Funds**

The police department would like to use a portion of our Federal forfeiture monies to purchase the following items:

1. Taser:

The police department is in need of a new taser for use on patrol. The price, which includes a 4-year warranty and battery, is **\$1,663.**

2. Less-lethal equipment:

The police department has removed shotguns from the cruisers due primarily to the annual costs of certifying officers and, the purchase of modern rifles in 2018. In addition, it was also our plan to convert these shotguns to carry less lethal “bean bag” rounds that could temporarily disable a dangerous person, allowing officers to take someone into custody without using deadly force: **\$1,170.**

3. Airsoft equipment:

Airsoft is the most cost effective manner in which to conduct realistic training. It is more effective and cheaper than previous training systems and does not leave damaging marks on property where training. The airsoft weapons also fit into officer holsters and are approximately the same weight adding to realism in training: **\$961.**

We currently have a total of \$6,786.04 in Federal forfeited assets and \$6,255.54 in State forfeited assets accounts.

Recommendation

Authorize the use of Federal forfeited asset funds in the amount of \$3,794.00 to purchase the above equipment.

**Agenda Item 2019-170
Accept Donations for Worumbo Mill Park**

Now that the Town has purchased 1 Canal Street (Former Worumbo Mill Site), there has been interest in the community to donate funds to assist with developing a parking lot and green space on the property. We would like to set up a reserve account to be known as “Worumbo Mill Park” and accept donations to be deposited in the account and funds to be used to create parking and green space.

Recommendation

Authorize the set-up of a reserve account for Worumbo Mill Park and accept donations.

**Agenda Item 2019-171
Award Bid for Library Fence**

The Town of Lisbon solicited bids for new fencing at the Lisbon Library located at 28 Main Street, Lisbon Falls on August 22, 2019. The public bid opening was held on August 28, 2019 at 10:00 am at the Lisbon Town Offices. The Town received one bid listed below. RFP’s were also sent to Main Line Fence & Aroostook Fence. Both vendors were contacted prior to sending out the bid information.

Conflict of Interest Disclosure: C.S.M of Maine is owned by Randy Cyr, Public Works Director. The employee will perform his procurement functions without actual or apparent bias or favoritism, and this bid award is in the best interest of the Town of Lisbon. The Lisbon Town Council may grant a waiver of the conflict of interest provision after making a written determination that (1) The Financial interest of the town employee has been publicly disclosed, (2) The town employee will be able to perform his procurement functions without actual or apparent bias or favoritism, (3) The award will be in the best interest of the town.

<u>Name</u>	<u>Address</u>	<u>Bid</u>
C.S.M. of Maine	96 Frost Hill Ave, Lisbon Falls	\$8,129.00

Based on the estimate provided we would like to use C.S.M. of Maine to complete the project. This project is funded through the 2016 CDBG Grant which has a balance of \$14,271.00. The remaining balance of \$6,142.00 will be spent on gravel for the parking areas.

Recommendation

Award the bid to C.S.M of Maine in the amount of \$8,129.00



TOWN OF LISBON

300 Lisbon Street, Lisbon, ME 04250

Twila D. Lycette, Town Clerk

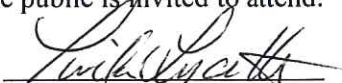
NOTICE OF PUBLIC HEARING TOWN OF LISBON

The Municipal Officers of the Town of Lisbon have considered and approved in concept appropriating an amount not to exceed \$1,500,000 to finance road reconstruction and improvements to Pinewoods Road (the "Project"), and have determined that the most efficient way to finance that appropriation would be through the issuance of one or more bonds or notes of the Town in an amount not to exceed \$1,500,000.

Pursuant to the Charter of the Town of Lisbon (the "Charter"), approval of the financing of this Project requires that a public hearing be conducted prior to the enactment of an ordinance calling for a referendum. Therefore, pursuant to the authority conferred by Section 8.21(b), and the requirements of Sections 6.09 and 8.11(b)(2) of the Charter, a public hearing shall be held on Tuesday, September 3 at 7:00 PM at the Town Office, 300 Lisbon Street, for the purpose of hearing public comment on the Ordinance providing for the issuance of such notes and bonds in an amount not to exceed \$1,500,000.

Copies of the proposed text may be viewed or obtained at the Town Clerk's office, 300 Lisbon Street, Lisbon, or online at www.lisbonme.org.

The public is invited to attend.


Twila Lycette, Town Clerk

Constable's
Return Of Posting
State Of Maine

Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date: 8/20/19

Ahram E Kelly
Constable, Town of Lisbon

Newspaper Ad: 8/14/19 sent
Website: Scheduled for 8/19/19
Post Offices: 8/19/19

**PUBLIC HEARING
LISBON WATER DEPARTMENT
TOWN OF LISBON**

The Municipal Officers of the Town of Lisbon, being the Lisbon Town Council, are considering the approval of an Order providing for the issuance of General Obligation Securities (Bonds) of the Town in the aggregate amount of up to \$6,000,000.00 for the Lisbon Water Department to replace all water department infrastructure to include mains, taps, services, curbs, valves and hydrants located on and around Route 125, and for infrastructure improvements, including but not limited to main, valve and hydrant repairs and replacements throughout the town.

The funding of these projects requires that the Water Department Board of Commissioners authorize the borrowing and the funding of these projects requires that the Town issue Bonds pursuant to Sections 6.09 and 8.11(b)(2) of the Charter of the Town of Lisbon. Approval of the issuance of Bonds requires that a public hearing be conducted concerning their issuance.

Therefore, pursuant to authority under Section 8.21(b) of the Charter, and the requirements of Sections 6.09 and 8.11(b)(2) of the Charter, a public hearing shall be held on the 3rd day of September, 2019, at 7:00 p.m. at the Lisbon Town Office, 300 Lisbon Street, Lisbon, Maine, for the purpose of hearing public comment on a Bond Order to authorize the issuance and delivery of Bonds in amounts up to \$6,000,000.00 for said purposes.

Copies of the proposed text may be viewed or obtained at the Town Clerk's office, 300 Lisbon Street, Lisbon, or online at **www.lisbonme.org**.

The hearings and the meetings are open to the public to attend and comment. Signed written comments received by the Council before the public hearings will be considered.

19-7803

Constable's
Return Of Posting
State Of Maine

Lisbon,

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date: 8/20/19

Shawn E. Kelly
Constable, Town of Lisbon

Newspaper Ad: Sent by WD 8/13
Website: Scheduled for 8/19/19
Post Offices: 8/19/19



**TOWN COUNCIL
MEETING MINUTES
AUGUST 13, 2019**

Christopher Brunelle, At Large 2019
Mark Lunt, District 1 2019
Vacant, 2019
Fern Larochelle, At Large 2020
Normand Albert, At Large 2021
Kasie Kolbe, District 1 2021
Allen Ward, District 2 2021

CALL TO ORDER. The Chairman, Normand Albert, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Ward, Albert, Kolbe, Brunelle, Lunt, and Larochelle. Also present were Diane Barnes, Town Manager; James Lemieux, Water Commissioner; Marie Hale, Water Commissioner; Bill Alexander, Water Department Manager; Shelly Reynolds, Water Department Supervisor; Donald Fellows, Planning Board Member; Steve Aievoli, Sewer Operations Superintendent; Randy Cyr, Public Works Director; Marc Hagan, Police Chief; and approximately 15 citizens in the audience.

Seeing no objections, the Chairman asked that Agenda Item 8C - DEP (Mill Street Dam Removal) be taken next out of order.

Item taken out of order.

C. DEP (MILL STREET DAM REMOVAL)

Danielle Obery, Project Manager distributed a map and Remediation Sites on the Sabattus River Summary sheet for the Council to review.

David Wright, DEP Director of Remediation explained the Farnsworth Mill produced linoleum flooring in the 1960's that used asbestos and PCBs. Mercury from the filtration building was released to the building and surrounding river. Most of the clean up had been completed by 2009, but some of the sediment near the water main in the river could not be removed previously. That water main has been relocated so the removal can be completed. Mr. Wright indicated the Department of Marine Resources wants to remove the sediment, relocate it to a landfill site that will be capped off, secured with a lot of rocks, and maintained for life. Councilor Larochelle suggested the water department consider removing that disconnected water main pipe while the river is dry. Mr. Alexander said the pipe has been physically cut on both ends so it's just sitting there. MDOT asked the Water Department to leave it there when they did their work. Ms. Obery said once the sediment has been removed the town could remove that inactive water pipe anytime.

Casey Clarke, from the Maine Department of Marine Resources explained primarily the alewives that they bring in the spring from Brunswick to the Sabattus Pond, who spawn and then make their way back down the river in the fall. Without the dams between Sabattus and Brunswick, the alewives could make their own way up and back. There is a small tax incentive to towns with sustainable runs. He said to his knowledge only towns own these fishing rights, but they can give permission to harvesters to fish. Although 400,000 alewives were put into the Sabattus Pond, there will be many more with juveniles coming down the river in a month. He said these fish were primarily used for lobster bait. Councilor Larochelle pointed out there is a shortage of lobster bait right now.

Councilor Brunelle asked for an estimate on how low the water level will be when this dam is gone. He indicated landowners along the river have enjoyed the view, seeing the ducks, and watching the beavers. He explained the biggest concern is that lower levels could mean fewer ducks and beavers along with a much smaller view of the water. Mr. Clarke said it would be hard to estimate the water level along the river, but that it could be about a 4 to 5-foot drop at the dam and possibly everywhere.

After much discussion, Councilor Albert asked about the timeline. Mr. Clarke indicated the sediment would be removed first, then the dam. Ms. Obery mentioned their cooperative cleanup agreement with Joe Miller and BuiltRight Industries, which they plan to start next summer. She said their permits from the Army Corp of Engineers and DEP require their work be finished by the end of September. Councilor Lunt asked who owns the upper dam. Mr. Clarke said as far as they know it is owned by Joe Miller, but that is actually unclear. The Council

thanked Danielle Obery, David Wright, and Gail Wippelhouser the scientist from Marine Resources for attending, and said they appreciated this information.

GOOD NEWS & RECOGNITION

Councilor Albert said he did not get a chance to attend Tracey Steuber's farewell luncheon, but that he wanted to thank her for her time here in Lisbon. He said she did a fantastic job here for us. Some of her contributions are reflected in some of the work that has been done here in Lisbon. He said he would like to acknowledge her contributions and hard work here. Councilor Lunt added that she would be missed.

Ray Schlotterbeck reported Jessica Schlotterbeck from Girl Scout Troop 2123 has almost finished her project, which was making a Bocce Court behind the tennis courts. She had a lot of help from everyone: Public Works, Councilor Ward helped build the foundation, LJAL donated some materials, and the only thing left to do is to get a sign made. This was built for the community to use to play Bocce ball, which is an Italian variety of lawn bowling.

PUBLIC HEARINGS - NONE

AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS - NONE

CONSENT AGENDA

VOTE (2019-158) Councilor Larochelle, seconded by Councilor Lunt moved to approve the following items on the consent agenda:

A. Municipal Accounts Payable & Payroll Warrants -

# 7232019	\$ 11,113.40	# 7242019	\$ 9,759.00
# 1907W3	\$ 18,597.64	# 190801	\$ 214,324.59
# 99	\$ 8,915.56	# 862019	\$ 466,833.29
# 08082019	\$ 152,695.35	# 1908W2	\$ 17,541.72
# 190815	\$ 210,502.71		

B. School Accounts Payable & Payroll Warrants -

# 1003	\$ 269,357.37	# 1004	\$ 9,426.26
# 3	\$ 3,598.28	# 1005	\$ 3,549.01
# 5	\$ 795.64	# 1006	\$ 310,374.11
# 1007	\$ 270,976.69	# 1008	\$ 9,453.00
# 1923	\$ 1,993.95	# 2001	\$ 108,754.19

C. Council Meeting Minutes of July 16, 2019

D. Off Premise Catering Permit for Slovak Catholic Association

E. Timeline for Referendum Questions for November 5, 2019 Ballot

F. Set Public Hearings on September 3 for Bond Questions for the Lisbon Water Department's Infrastructure for \$6 million & Municipal Road Construction & Improvements for \$1.5 million

G. Cast a Ballot for the slate of officers presented for MMA Vice President and Executive Committee Members

Order passed - Vote 6-0.

COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

CONTRACT EXTENSION FOR OLVER ASSOCIATES INC.

INTRODUCTION: Mr. Aievoli requested the Council approve an extension on the Olver Associates, Inc. contract in accordance with the existing terms and rates for another five-year period. He mentioned that Olver

Associates staff has helped with numerous projects and documents in town. For just the Sewer Department, those projects included a complete sewer system evaluation, sewer rate survey, local limits study, and Sewer Use Ordinance. Olver also secured a \$6.5m loan with a \$2.5m grant from U.S.D.A. Rural Development for the first phase of sewer replacements and infrastructure upgrades; they are designing and providing oversight/inspection services during construction of said projects to ensure compliance with Rural Development rules and regulations. Olver Associates provided engineering and design services to the Economic Development and Public Works Departments for several projects. He said there are still three other major projects still being designed and planned to be constructed in 2022 if the Maine Department of Transportation completes the Main Street rebuild. He reported that Olver Associates has agreed to extend this contract with the existing terms and rates for another five-year period.

COUNCILOR COMMENTS: Councilor Ward asked if this service had to go out for competitive bidding. Mrs. Barnes replied it would not. She pointed out that the town would only pay for actual billable hours under this contract and at the same price as last year with no increase.

VOTE (2019-159) Councilor Larochelle, seconded by Councilor Ward moved to approve a five-year contract extension with Olver Associates Inc., for engineering services in accordance with the existing terms and rates and authorize the Town Manager to sign the same. **Order passed - Vote 6-0.**

AUTHORIZATION TO SOLICIT BIDS FOR A NEW POLICE DEPARTMENT SERVER

INTRODUCTION: The Police Department server is currently at its end of life and should be considered for replacement. In addition to the server age, Windows 2008 server will be nearing its end of life in early 2020. As part of the server replacement, upgrades to the operating systems are also necessary.

We anticipate the cost to replace the server and update the operating systems including labor to be approximately \$12,000-\$16,000. We carried forward \$15,000 from the FY 2019 Police Department budget to fund this project.

COUNCILOR COMMENTS: Councilor Albert asked how quickly if approved would this be upgraded. Mrs. Barnes said the quotes should be listed with separate amounts for equipment and installation. She indicated they wanted to bid everything together and still have the option to award individually as well.

VOTE (2019-160) Councilor Brunelle, seconded by Councilor Larochelle moved to authorize the Police Chief to solicit bids for a new server. **Order passed - Vote 6-0.**

AWARD BID FOR SKID STEER

INTRODUCTION: Mr. Cyr requested bids for a Skid-Steer loader based on the specifications noted in the bid packet. Bids were sent out and the following companies responded:

1. Jordan Equipment - \$49,568.95
2. Milton CAT - \$59,900.00
3. Wallingford Equipment - Did not submit a Bid
4. Hammond Tractor - Did not submit a Bid

Mr. Cyr said the deadline to submit bids was July 30, 2019 at 10:00 am. After a thorough review, he recommended awarding the bid to Jordan Equipment, because it is lower and their specs meet our specification needs. The total amount requested from Unassigned Funds for this bid is \$49,568.95

COUNCILOR COMMENTS: Councilor Larochelle asked if Public Works would be selling the used machine. Mr. Cyr said the town would benefit from keeping it since it has been repaired and can be used to do narrow sidewalks and street sweeping. He indicated that machine would not be used for snow operations so it should last a little longer.

VOTE (2019-161) Councilor Brunelle, seconded by Councilor Larochelle moved to award the Skid Steer bid to Jordan Equipment for \$49,568.95 to be paid for from Unassigned Funds. **Order passed - Vote 6-0.**

2019-2020 SALT BID

INTRODUCTION: Mr. Cyr reported AVCOG has decided to accept a bid from Eastern Salt Company, Inc. in its entirety. Only three out of ten vendors submitted bids. The bid from Eastern Salt reflects a decrease from last year's prices of \$1.72/ton for the North and \$1.20/ton for the South.

To ensure municipalities receive this rate, the Town of Lisbon is required to purchase no less than 75% of our estimated salt quantity reported to AVCOG and may be more if we order above 125% of our estimate, which was 3,500 tons.

Vendor	FOB Stockpile	North Region	North Region	South Region	South Region
		Base Bid	Quantity over 500 tons before Dec. 15	Base Bid	Quantity over 1,000 tons before Dec. 15
Cargill Deicing Technology	No Bid	No Bid	No Bid	No Bid	No Bid
Eastern Salt Company, Inc.	No Bid	61.63	61.63	57.00	57.00
Granite State Minerals	No Bid	No Bid	No Bid	No Bid	No Bid
Harcros Chemicals	No Bid	No Bid	No Bid	No Bid	No Bid
International Salt Company	No Bid	No Bid	No Bid	No Bid	No Bid
Mid-Atlantic Salt, LLC	No Bid	No Bid	No Bid	No Bid	No Bid
Monson Companies	No Bid	No Bid	No Bid	No Bid	No Bid
Morton Salt	71.00	71.96	71.96	71.96	71.96
New England Salt	59.00	60.88	60.88	No Bid	No Bid
Sel Warwick	No Bid	No Bid	No Bid	No Bid	No Bid

VOTE (2019-162) Councilor Kolbe, seconded by Councilor Larochelle moved to award the Salt Bid to AVCOG at the price of \$57.00 per ton as needed to treat public roadways. **Order passed - Vote 6-0.**

SET WORKSHOP FOR SOLID WASTE (9/17/2019 6PM)

VOTE (2019-163) Councilor Larochelle, seconded by Councilor Albert moved to set a workshop for Solid Waste on September 17, 2019 at 6:00 PM at the Town Hall. **Order passed - Vote 6-0.**

Councilor Larochelle requested we post a notice of the workshop on our website to publicize it a lot since there was a lot of public interest for this topic.

OTHER BUSINESS**D. COUNCIL COMMITTEE REPORTS**

1. School: Councilor Albert said the School Committee is getting ready for kids to return to school.
2. Planning: Mr. Fellows reported the board scheduled a site plan review for Sassy Strides Farm but postponed it, and will have a Public Hearing & Site Visit for Crystal Springs Healing Alternatives Medical Marijuana at their next meeting, along with Rick Mason's rear lot and access management. Once access management is accepted by the Planning Board at their next meeting, they will forward that to the Council for final approval.
3. LDC: Councilor Larochelle said his committee plans to publicize their next meeting.
4. Conservation Commission: Councilor Ward said he had nothing to report.
5. Recreation: Councilor Kolbe reported Summer Camps have ended and sign up for fall sports is going on.

6. County Budget: Councilor Ward said the first meeting at the commissioner level is August 14. The Budget Committee will meet the second Wednesday in September. He said they typically plan to do a recap at the public hearing the end of August.
7. Library: Councilor Lunt said the Summer Reading program concluded, and with so many readers, it turned out to be a big success.

E. TOWN MANAGER'S REPORT

Mrs. Barnes reported tax bills are in the mail. She said the mil rate for the 2019-2020 tax year is down a \$1.74 to \$23.10 now, but the tax assessed valuation ratio was adjusted to 100%. She explained that in order for residents to get the full homestead exemption, state law requires municipalities to maintain assessments at or near fair market value, which is why our land and residential valuations were increased by approximately 15%. She said most houses in town have been selling for much more than the assessed amount so they were adjusted so residents could get their full homestead exemption. She suggested residents see the Assessor for questions regarding value.

F. DEP (MILL STREET DAM REMOVAL) *Item Taken Up at the Beginning of This Meeting*

G. DEPARTMENT HEAD WRITTEN REPORTS – NO COMMENTS

APPOINTMENTS

SEALER OF WEIGHTS & MEASURES

VOTE (2019-164) Councilor Ward, seconded by Councilor Larochelle moved to appoint Bryan Bacheldor as Lisbon's Sealer of Weights and Measures. **Order passed - Vote 6-0.**

COUNCILOR COMMUNICATIONS - NONE

AUDIENCE PARTICIPATION FOR NEW ITEMS - NONE

EXECUTIVE SESSION

VOTE (2019-165) Councilor Larochelle, seconded by Councilor Kolbe moved to go into Executive Session per 1 MRSA Section 405(6)(C) Acquisition Of Real Property Or Economic Development at 8:17 PM. **Order passed – Vote 6-0.**

The Council came out of executive session at 8:45 PM. The meeting resumed at 8:45 PM.

The Council unanimously agreed to set a workshop on Tuesday, September 3, 2019 to get input from the businesses and public on what they are looking for in an Economic Development Director.

ADJOURNMENT


VOTE (2019-166) Councilor Larochelle, seconded by Councilor Kolbe moved to adjourn at 8:45 PM. **Order passed - Vote 6-0.**

Twila D. Lycette, Council Secretary
Town Clerk, Lifetime CCM/MMC
Date Approved: September 3, 2019

Business Name: Lisbon Left Hand Club
Special Entertainment

INSPECTION REQUIRED BELOW

Notice of Compliance (By Council's Request): I, **Dennis Douglass**, Code Enforcement Officer for the Town of Lisbon hereby certify I have inspected the above establishment and found the premises to be in compliance with applicable life safety codes.

Signature:  Date: 8/9/19


NOTE: State Liquor License Application must be completed and attached to this
 Special Entertainment Application

APPLICANT MUST HAVE COMPLETED TO HERE BEFORE FILING

For Office Use Only

 Public Records Check Completed.

Notice of Compliance (By Council's Request): I, **Marc Hagan**, Police Chief hereby certify I have reviewed the application and public records check and recommend application for licensing.

Signature:  Date: 08/09/19

INFORMATION

The Councilors are the Municipal Licensing Board. All Special Entertainment application requires a public hearing each time. Public records checks can take up to three or more weeks to process. Complete applications contain the CEO and Police Chief signatures. Councilors meet on the first and third Tuesdays of the month. Complete application and fees paid are required prior to the Council meeting. Meetings are held at the Town Hall at 7:00 PM in the conference room.

SUGGESTED CONTACTS:

353-3000 Ext 112... Town Clerk
 353-3007..... Town Office Fax
 353-3000 Ext 111... Code Enforcement Officer
 353-2500..... Police Department
 353-3000 Ext 111... Health Officer/CEO
 287-5671..... State Health Inspection Dept.

624-9693State Sales Tax Division
 624-7736.....Bureau of Corporations
 624-7220.....Bureau of Alcohol Beverages
 287-3841.....Agriculture Dept- Bakery Licenses
 624-6550.....Marine Resources
 1-800-872-3838..Business Answers

Revised March 12, 2018



Lisbon Police Department

A Community Policing Agency

300 Lisbon St.
Lisbon, ME 04250

Marc R. Hagan
Chief of Police

To: Town Manager Barnes

From: Chief of Police Marc Hagan

Subject: Cruiser bid process and award

Date: 08/19/2019

The bidding process for two new 2020 Ford Interceptor's has been completed. Bids were received from four dealerships in Maine, and one Massachusetts. As you will note below, Yankee Ford was the winning bid. I am requesting permission to be placed on the next available Council agenda to suggest the Town accept the bid, to include trade-in offers, from Yankee Ford. Thank you.

Yankee Ford

\$34,271 per vehicle = \$68,542
Trade for Ford SUV = \$9,500
Trade for Ford Fusion = \$3,500
Total Cost: \$55,542

Casco Bay Ford

\$32,800 per vehicle = \$65,600
Trade for Ford SUV = \$7,200
Trade for Ford Fusion = \$2,000
Total Cost: \$56,400

Quirk Auto

\$ 32,974 per vehicle = \$65,948
Trade for Ford SUV = \$4,500
Trade for Ford Fusion = \$1,500
Total Cost: \$59,948

CMG Colonial

\$33,189.35 per vehicle = \$66,378.70
Trade for Ford SUV = \$4,750
Trade for Ford Fusion = \$1,000
Total cost: \$60,628.70

Rowe Auburn

\$36,885 per vehicle = \$73,770
Trade for Ford SUV = \$7,500
Trade for Ford Fusion = \$2,500
Total Cost: \$63,770



Lisbon Police Department

A Community Policing Agency

300 Lisbon St.
Lisbon, ME 04250

Marc R. Hagan
Chief of Police

Cruiser Bid Proposal

07/27/2019

The Lisbon Police Department has allocated funding to purchase two (2) new 2020 Ford Utility Police Interceptor AWD four-door vehicles. The following is a breakdown of the standard and optional equipment we are requesting a bid quote on:

<u>Code K8A</u>	2020 Ford Utility Police Interceptor AWD 4dr
<u>Code 99B</u>	Engine 3.3 L V6
<u>Code 44U</u>	Transmission – 10 speed automatic
<u>Code 500A</u>	Preferred option package (Police)
<u>Axle Ratio</u>	3.65 axle ration (standard)
<u>Primary Paint G1</u>	Black
<u>Interior Code 9W</u>	Charcoal Black heavy-duty cloth front bucket seat/vinyl rear

<u>Code 936</u>	California Public Service/ Emergency Vehicle Exempt
<u>Code 423</u>	California emissions System not required
<u>Code 87R</u>	Rear view camera (Standard)
<u>Code 549</u>	Heated side view mirrors
<u>Code 153</u>	Front license plate bracket
<u>Code 86P</u>	Front head lamp/Police Interceptor housing only
<u>Code 86T</u>	Tail lamp/Police Interceptor housing only
<u>Code 51R</u>	Driver's side LED spot light
<u>Code 942</u>	Daytime running lamps

Additional Equipment:

<u>Code 59B</u>	Keyed alike – 1284X
<u>Code 68L</u>	Rear door handles inoperable/lock operable
<u>Code 43D</u>	Dark car feature – courtesy lamp disabled when any door is opened
<u>Code 17T</u>	Red/white lamp in the cargo area
<u>Code 60A</u>	Grille LED lights, siren, and speaker pre-wiring
<u>Code 60R</u>	Noise suppression bonds (ground straps)
<u>Code 53M</u>	Bluetooth capability (Sync)
<u>Wheels</u>	Standard black 18 inch wheels



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07/27/2019

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<u>Code 99B</u>	Engine 3.3 L V6
<u>Code 44U</u>	Transmission – 10 speed automatic
<u>Code 500A</u>	Preferred option package (Police)
<u>Axle Ratio</u>	3.65 axle ration (standard)
<u>Primary Paint</u> 21	Black (UM)
<u>Interior Code</u> 9W	Charcoal Black heavy-duty cloth front bucket seat/vinyl rear (96)

<u>Code 936</u>	California Public Service/ Emergency Vehicle Exempt
<u>Code 423</u>	California emissions System not required
<u>Code 87R</u>	Rear view camera (Standard)
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<u>Code 53M</u>	Bluetooth capability (Sync)
<u>Wheels</u>	Standard black 18 inch wheels

HEADLAMPS - AUTOMATIC
LED LOW/HIGH BEAM
INCLUDES FRONT HEADLAMP / POLICE INTERCEPTOR
HOUSING WITH LED W/SHUTTER
FUNCTIONS. STD. 2020 MY.
STD. (SEE NOTES!!)
* 52P - HIDDEN DOOR LOCK
PLUNGER W/ REAR DOOR
CONTROLS IN OPERABLE.
(HANDLES, LOCKS, WINDOWS)
LOCKS, WINDOWS OPERABLE FROM DRIVER'S
DOOR SWITCHES
52P *

"BLUETOOTH INTERFACE" STD. 2020 MY.
(53M) N/A 2020 MY.



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Lisbon, ME 04250

Marc R. Hagan
Chief of Police

The Lisbon Police Department is requesting that you provide a quote with, and without, a trade-in estimate on the following two vehicles: *(pictures attached to e-mail)*

1. 2015 AWD Ford Police Interceptor
VIN# 1FM5K8AR4FGB51401
Mileage: 95,106
Condition: Average

\$ 9500.⁰⁰ ACV (BR)

2. 2009 Ford Fusion
VIN# 3FAHPO6Z69R173612
Mileage: 82,981
Condition: Good

\$ 3500.⁰⁰ ACV (BR)

The Lisbon Town Council reserves the right to accept or reject any and all bids.

All price quotes, questions, or concerns should be forwarded to Chief of Police Marc R. Hagan at mhagan@lisbonme.org or contact me at 344-1429. Please have the information to my office no later than 4 P.M on Friday August 16th.

Thank you,

Marc R. Hagan
Chief of Police
Lisbon Police Department
300 Lisbon Street,
Lisbon, Maine
04250

CNGP530
 ==>

VEHICLE ORDER CONFIRMATION
 2020 EXPLORER 4-DOOR

08/08/19 10:49:04
 Dealer: F11209
 Page: 1 of 2

Order No: 0001 Priority: L1 Ord FIN: QX026 Order Type: 5B Price Level: 025
 Ord Code: 500A Cust/Flt Name: LISBON P.D. PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
K8A ✓ 4DR AWD POLICE	\$40615	\$39396.00	549 ✓ BWR MIRR HTD	\$60	\$57.00
✓ .119" WHEELBASE			59B ✓ KEY CODE 1284X	50	48.00
UM ✓ AGATE BLACK			60A ✓ GRILL WIRING	50	48.00
9 ✓ CLTH BKTS/VNL R			60R ✓ NOISE SUPPRESS	100	94.00
6 ✓ EBONY			68G ✓ RR DR/LK INOP	NC	NC
500A ✓ EQUIP GRP			794 ✓ PRICE CONCESSN		
✓ .AM/FM STEREO			REMARKS TRAILER		
99B ✓ 3.3L V6 TI-VCT (3530) (3318.00)					
44U ✓ 10SPD AUTO TRAN	NC	NC	TOTAL BASE AND OPTIONS	39275	37171.70
52P ✓ DR LOCK PLUNGER	160	151.00	TOTAL	39275	37171.70
✓ JOB #2 ORDER			*THIS IS NOT AN INVOICE*		
17T ✓ CARGO DOME LAMP	50	48.00	*TOTAL PRICE EXCLUDES COMP PRICE ALLOW*		
423 ✓ CAL EM NOT REQD					
43D ✓ COURTESY DISABL	25	24.00	* MORE ORDER INFO NEXT PAGE *		
51R ✓ DRV LED SPT LMP	395	371.00	F8=Next		
F1=Help		F2=Return to Order	F3/F12=Veh Ord Menu		
F4=Submit		F5=Add to Library	F9=View Trailers		
S006 - MORE DATA IS AVAILABLE.			QC00037		

CNGP530
 ==>

VEHICLE ORDER CONFIRMATION
 2020 EXPLORER 4-DOOR

08/08/19 10:49:13
 Dealer: F11209
 Page: 2 of 2

Order No: 0001 Priority: L1 Ord FIN: QX026 Order Type: 5B Price Level: 025
 Ord Code: 500A Cust/Flt Name: LISBON P.D. PO Number:

	RETAIL	DLR INV		RETAIL	DLR INV
86T ✓ RR TAILLAMP HSG	\$60	\$57.00			
87R ✓ RR VIEW MIR/CAM	NC	NC			
936 ✓ CAL SER VEH EXP	NC	NC			
942 ✓ DAYTIME RUN LMP	45	42.00			
✓ FLEX-FUEL					
153 ✓ FRT LICENSE BKT	NC	NC			
SP FLT ACCT CR		(1047.00)			
FUEL CHARGE		5.70			
DEST AND DELIV	1195	1195.00			
TOTAL BASE AND OPTIONS	39275	37171.70			
TOTAL	39275	37171.70			
THIS IS NOT AN INVOICE					
TOTAL PRICE EXCLUDES COMP PRICE ALLOW					
F1=Help		F2=Return to Order			
F4=Submit		F5=Add to Library			
S099 - PRESS F4 TO SUBMIT					

RE: *John Gorman*
 FLEET MANAGER
 YANKEE FORD SALES
 8/8/19

\$37,171⁰⁰ DLR COST
 <2900> BPC/HB
 \$34,271⁰⁰ EXH UNIT.
 (x2)
 BID (x2): \$68,542⁰⁰
 \$9,500⁰⁰ 15' KBA
 \$3,500⁰⁰ 09' FUSION
 LESS -
 TRADES
 BID: \$55,542⁰⁰
 LESS TRADES
 (518)

2020 POLICE INTERCEPTOR UTILITY STANDARD EQUIPMENT

The following items are std. 2020MY POLICE INTERCEPTOR UTILITY vehicle:

MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- ★ DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection Hybrid Engine System
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- ★ H7 AGM Battery (800 CCA/80-amp)
- ★ Lithium-Ion Battery Pack
- Suspension – independent front & rear
- ★ Transmission – 10-speed automatic

EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding MIC
- Door Handles – Black (MIC)
- Exhaust True Dual (down-turned)
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- ★ Headlamps – Automatic, LED Low-and-High-Beam
- Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
 - Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
 - Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
 - Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst
- Note: Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – (MIC)
- Tail lamps – LED
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with wheel hub cover
- Windshield – Acoustic Laminated

INTERIOR/COMFORT

- Cargo Hooks
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Door-Locks
 - Power
 - Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
 - Overhead Console
 - Red/White Task Lighting in Overhead Console
 - 3rd row overhead map light

INTERIOR/COMFORT (continued)

- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (1) First Row
- Rear-door closeout panels
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
 - 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters
 - 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
 - 1st Row – Passenger 2-way manual track (fore/aft. with manual recline)
 - Built-in steel intrusion plates in both driver/passenger seatbacks
 - 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4-user configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- ★ Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Rearview Camera with Washer viewable in 4.2" center stack.
- Note: Rearview Camera viewable in rearview mirror (available) – order 87R (no-charge option)
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

FUNCTIONAL

Audio

- AM/FM / MP3 Capable / Clock / 4-speakers
- Bluetooth® interface ★
- 4.2" Color LCD Screen Center-Stack "Smart Display"
- Note: Standard radio does not include USB Port or Aux. Audio Input Jack; Aux. Audio Input Jack requires SYNC 3®

- Easy Fuel® Capless Fuel-Filler
- ★ Ford Telematics™ – Includes Ford Modem and complimentary 2-year trial subscription
- Front door tether straps (driver/passenger)
- Power pigtail harness
- ★ Recovery Hooks; two in front and trailer bar in rear
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Two-way radio pre-wire
- Two (2) 50 amp battery ground circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

★ = New for this model year

09/20/18

2020 POLICE INTERCEPTOR UTILITY EQUIPMENT GROUP

PROPRIETARY

EQUIPMENT GROUP

Audio/Video (continued)

★ Rear Camera On-Demand – allows driver to enable rear camera on-demand

(See Appendix 2) 0

Doors / Locks

Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows)

Note: Not available with 68G.

Note: Can manually remove window or door disable plate with special tool

Note: Locks/windows operable from driver's door switches

52P

O / P-67H

Rear-Door controls Inoperable / Locks Inoperable (locks, handles and windows)

Note: Not available with 52P.

Note: Can manually remove window or door disable plate with special tool

Note: Locks/windows operable from driver's door switches

68G

O

Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates overhead console liftgate unlock switch and 45-second timer. Also eliminates the blue liftgate release button if ordered with Remote Keyless)

18D

O

Remote Keyless-Entry Key Fob (w/o Keypad, less PATS) – (includes 4-key fobs)

Note: Available with Keyed Alike, however, key fobs are "not" fobbed alike when ordered with Keyed-Alike

55F

O

Keys (Note: Can be ordered with Remote Keyless-Entry – 55F)

Keyed Alike – 1435x

59E

O

Keyed Alike – 1284x

59B

O

Keyed Alike – 0135x

59D

O

Keyed Alike – 0576x

59F

O

Keyed Alike – 1111x

59J

O

Keyed Alike – 1294x

59C

O

Keyed Alike – 0151x

59G

O

Flooring / Seats

1st and 2nd row carpet floor covering (includes floor mats, front and rear)

16C

O / P-65U

2nd Row Cloth Seats

88F

O / P-65U

Power passenger seat (8-way) w/2-way manual recline and lumbar

87P

O

Front Console Plate – Delete

Note: Not available with option: 67H, 67U, 85R

85D

O / P-65U

★ Rear Center Seat Delete (includes center seat delete tray)

Note: Not available with 65U or vinyl rear seats

85S

O

Rear Console Plate

Note: Not available with option: 65U, 85D

85R

O / P-67H / P-67U

Safety & Security

Ballistic Door-Panels (Level III+) – Driver Front-Door Only¹

90D

O

Ballistic Door-Panels (Level III+) – Driver & Pass Front-Doors¹

90E

O

Ballistic Door-Panels (Level IV+) – Driver Front-Door Only²

90F

O

Ballistic Door-Panels (Level IV+) – Driver & Pass Front-Door Only²

90G

O

BLIS® – Blind Spot Monitoring with Cross-traffic Alert (Requires 54Z)

Note: Includes manual fold-away mirrors, w/heat, w/o memory, w/o puddle lamps

55B / 54Z

O

★ Police Perimeter Alert – detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.

68B

O

★ Pre-Collision Assist with Pedestrian Detection (includes Forward Collision Warning and Automatic Emergency Braking and unique disable switch for Law Enforcement use)

Note: Not available with option 96W

76P

O

Mirrors – Heated Sideview

Note: Not required when ordering BLIS® (heated mirror is included with BLIS®)

549

O

Perimeter Anti-Theft Alarm

- Activated by Hood, Door or Liftgate; when unauthorized entry occurs, system will flash the headlamps, parking lamps and sound the horn
- Requires Keyless-Entry Key Fob (55F)

593

O

¹ Tested and meets the requirements of NJ Standard 0108.01 Level III:

- 7.62 x 51 mm 9.7g M80 (.308 Winchester 150gr)

Per LAPD requirements, they're also designed to withstand special threat rounds:

- 7.62 x 39 mm MSC 7.9g (Type 56)
- 5.56 x 45 mm M193 3.36g
- 5.56 x 45mm M855 4g

² Tested and meets the requirements of NJ Standard 0108.01 Level IV:

- .30-06 M2 AP 166gr (7.62 x 63 APM2 10.8g)

Designed to withstand special threat rounds:

- 7.62 x 54R LPS 9.65g
- 7.62 x 51 mm M61 9.75g (.308 Winchester 150.5gr)

In addition, Level IV+ includes all of the NJ Level III and LAPD rounds listed in footnote 2.

★ = New for this model year

P = Included in Equipment Group, S = Standard Equipment, O = Optional



August 7, 2019

Marc R. Hagan
Chief of Police
Town of Lisbon
300 Lisbon Street
Lisbon, Maine 04250

Bid for Two (2) 2020 Ford Police Interceptor Utility AWD
All Standard Equipment
99B – 3.3L Gas V/6 Engine
44U – 10-Speed Automatic Transmission
Exterior (UM) – Agate Black
Interior (96) – Cloth Front Buckets / Vinyl Rear Bench in Charcoal Black
All Optional Equipment Specifications Met

Estimated Time of Delivery is 90-120 Days From the Date of the Order

Price for (2) 2020 Ford P/I Utility AWD is	\$65,600.00
Trade-In Price for	
2015 Ford P/I Utility AWD (1FM5K8AR4FGB51401) is	(7,200.00)
2009 Ford Fusion (3FAHP06Z69R173612) is	(2,000.00)
Net Difference After Two Trade-ins is	\$56,400.00

If You Have Any Questions, Please Call.

Sincerely,


Joe Cook



Lisbon Police Department

A Community Policing Agency

300 Lisbon St.
Lisbon, ME 04250

Marc R. Hagan
Chief of Police

Cruiser Bid Proposal

07/27/2019

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<u>Code 500A</u> ✓	Preferred option package (Police)
<u>Axle Ratio</u>	3.65 axle ratio (standard)
<u>Primary Paint-G1</u> ✓	Black UM ✓
<u>Interior Code-9W</u> ✓	Charcoal Black heavy-duty cloth front bucket seat/vinyl rear
<u>Code 936</u> ✓	California Public Service/ Emergency Vehicle Exempt
<u>Code 423</u> ✓	California emissions System not required
<u>Code 87R</u> ✓	Rear view camera (Standard)
<u>Code 549</u> ✓	Heated side view mirrors
<u>Code 153</u> ✓	Front license plate bracket
<u>Code 86P</u> STD ✓	Front head lamp/Police Interceptor housing only
<u>Code 86T</u> ✓	Tail lamp/Police Interceptor housing only
<u>Code 51R</u> ✓	Driver's side LED spot light
<u>Code 942</u> ✓	Daytime running lamps

Additional Equipment:

<u>Code 59B</u> ✓	Keyed alike – 1284X
<u>Code 68L</u> 68G ✓	Rear door handles inoperable/lock operable
<u>Code 43D</u> ✓	Dark car feature – courtesy lamp disabled when any door is opened
<u>Code 17T</u> ✓	Red/white lamp in the cargo area
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<u>Code 60R</u> ✓	Noise suppression bonds (ground straps)
<u>Code 53M</u> STD ✓	Bluetooth capability (Sync)
<u>Wheels</u>	Standard black 18 inch wheels



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Chief of Police

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VIN# 1FM5K8AR4FGB51401
Mileage: 95,106
Condition: Average

\$ 7200.00 @

2. 2009 Ford Fusion
VIN# 3FAHPO6Z69R173612
Mileage: 82,981
Condition: Good

\$ 2000.00 @

The Lisbon Town Council reserves the right to accept or reject any and all bids.

All price quotes, questions, or concerns should be forwarded to Chief of Police Marc R. Hagan at mhagan@lisbonme.org or contact me at 344-1429. Please have the information to my office no later than 4 P.M on Friday August 16th.

Thank you,

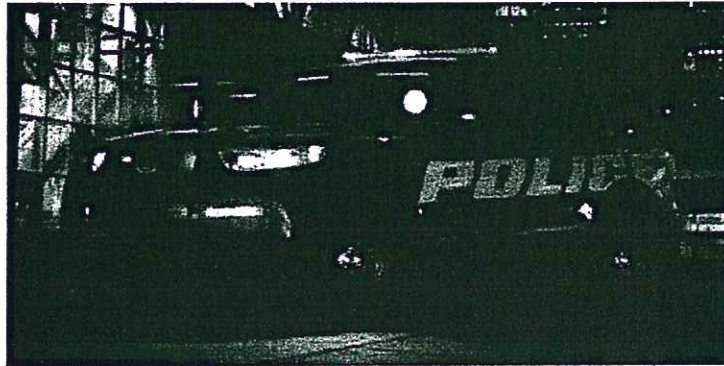
Marc R. Hagan
Chief of Police
Lisbon Police Department
300 Lisbon Street,
Lisbon, Maine
04250



QUIRK AUTO GROUP
LEO CHICOINE | 207-430-1621

TOWN OF LISBON POLICE SPEC'S

[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD





QUIRK AUTO GROUP

LEO CHICOINE | 207-430-1621

[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD

Window Sticker

SUMMARY

[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD

MSRP:\$40,615.00

Interior:Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear

Exterior 1:Agate Black

Exterior 2:No color has been selected.

Engine: 3.3L V6 Direct-Injection (FFV)

Transmission: 10-Speed Automatic (44U)

OPTIONS

CODE	MODEL	MSRP
K8A	[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD	\$40,615.00
OPTIONS		
153	Front License Plate Bracket	\$0.00
17T	Switchable Red/White Lighting in Cargo Area	\$50.00
18D	Global Lock / Unlock Feature	\$0.00
43D	Dark Car Feature	\$25.00
44U	Transmission: 10-Speed Automatic (44U)	\$0.00
500A	Order Code 500A	\$0.00
51R	Driver Only LED Spot Lamp (Unity)	\$395.00
549	Heated Sideview Mirrors	\$60.00
59B	Keyed Alike - 1284x	\$50.00
60A	Grille LED Lights, Siren & Speaker Pre-Wiring	\$50.00
60R	Noise Suppression Bonds (Ground Straps)	\$100.00
68G	Rear-Door Controls Inoperable	\$75.00
86T	Tail Lamp/Police Interceptor Housing Only	\$60.00
87R	Rear View Camera	\$0.00
942	Daytime Running Lamps	\$45.00
96	Charcoal Black, Unique HD Cloth Front Bucket Seats w/Vinyl Rear	\$0.00
99B	Engine: 3.3L V6 Direct-Injection (FFV)	(\$3,530.00)
UM	Agate Black	\$0.00

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Data Version: 8990. Data Updated: Aug 10, 2019 9:49:00 PM PDT.



QUIRK AUTO GROUP

LEO CHICOINE | 207-430-1621

[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD

3.73 Axle Ratio \$0.00

SUBTOTAL \$37,995.00

Adjustments Total \$0.00

Destination Charge \$1,195.00

TOTAL PRICE \$39,190.00

FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

32974.00
32974.00

\$65,948.00
2015-Ford Explorer 4500.00
2009 Fusion-S 1300.00

\$59,948.00

Leo Chicoine
Leo Chicoine
430-1621

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QUIRK AUTO GROUP

LEO CHICOINE | 207-430-1621

[Fleet] 2020 Ford Police Interceptor Utility (K8A) AWD

Technical Specifications

Powertrain

Transmission

Drivetrain	All Wheel Drive	Trans Order Code	44U
Trans Type	10	Trans Description Cont.	Automatic w/OD
Trans Description Cont. Again	N/A	First Gear Ratio (:1)	4.70
Second Gear Ratio (:1)	2.98	Third Gear Ratio (:1)	2.15
Fourth Gear Ratio (:1)	1.77	Fifth Gear Ratio (:1)	1.52
Sixth Gear Ratio (:1)	1.27	Reverse Ratio (:1)	4.87
Clutch Size	N/A	Trans Power Take Off	N/A
Final Drive Axle Ratio (:1)	N/A	Transfer Case Model	None
Transfer Case Gear Ratio (:1), High	N/A	Transfer Case Gear Ratio (:1), Low	N/A
Transfer Case Power Take Off	No	Seventh Gear Ratio (:1)	1.00
Eighth Gear Ratio (:1)	0.85	Ninth Gear Ratio (:1)	N/A
Tenth Gear Ratio (:1)	N/A		

Mileage

EPA Fuel Economy Est - Hwy	N/A	Cruising Range - City	N/A
EPA Fuel Economy Est - City	N/A	Fuel Economy Est-Combined	N/A
Cruising Range - Hwy	N/A		

Engine

Engine Order Code	99B	Engine Type	Regular Unleaded V-6
Displacement	3.3 L/204	Fuel System	Gasoline Direct Injection
SAE Net Horsepower @ RPM	285 @ 6500	SAE Net Torque @ RPM	260 @ 4000
Engine Oil Cooler	Regular Duty		

Electrical

Cold Cranking Amps @ 0° F (Primary)	730	Cold Cranking Amps @ 0° F (2nd)	730
Cold Cranking Amps @ 0° F (3rd)	N/A	Maximum Alternator Capacity (amps)	250

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Data Version: 8990. Data Updated: Aug 10, 2019 9:49:00 PM PDT.



Lisbon Police Department

A Community Policing Agency

300 Lisbon St.
Lisbon, ME 04250

Marc R. Hagan
Chief of Police

The Lisbon Police Department is requesting that you provide a quote with, and without, a trade-in estimate on the following two vehicles: *(pictures attached to e-mail)*

1. 2015 AWD Ford Police Interceptor
VIN# 1FM5K8AR4FGB51401
Mileage: 95,106
Condition: Average \$7,500.00 Trade Allowance
2. 2009 Ford Fusion
VIN# 3FAHPO6Z69R173612
Mileage: 82,981
Condition: Good \$2,500.00 Trade Allowance

The Lisbon Town Council reserves the right to accept or reject any and all bids.

All price quotes, questions, or concerns should be forwarded to Chief of Police Marc R. Hagan at mhagan@lisbonme.org or contact me at 344-1429. Please have the information to my office no later than 4 P.M on Friday August 16th.

Thank you,

Marc R. Hagan
Chief of Police
Lisbon Police Department
300 Lisbon Street,
Lisbon, Maine
04250

Price for 2020 Ford Utility Police Interceptor AWD 4dr as specified by the Lisbon Police Department $\$36,885.00 \times 2 \text{ ea} = \$73,770.00$ less trade allowances listed above \$10,000.00 for a total bid price of \$63,770.00.



Estimate

Date: 8/16/2019

Customer ID: Lisbon ME PD

TO: Lisbon Police Department
 Attn: Chief Marc Hagan
 300 Lisbon St.
 Lisbon, ME 04250
 207-344-1429

Salesperson: Mike Chase
 508-280-6603

Qty	Item #	Description	Unit Price	Line Total
2.00	K8A	2020 Ford Police Utility AWD Black with Caps	\$ 32,457.00	\$ 64,914.00
2.00	43D	Dark Car Feature	\$ 24.25	\$ 48.50
2.00	51R	Driver Side Spot Lamp Unity LED	\$ 383.15	\$ 766.30
2.00	549	Power Heated Mirrors	\$ 58.20	\$ 116.40
2.00	76R	Reverse Sensing System	\$ 266.75	\$ 533.50
2.00	53M	SYNC Voice Activated System	\$ -	\$ -
2.00	86P	Front Headlamp Housing	\$ -	\$ -
2.00	87R	Rear View Mirror with Rear Camera	\$ -	\$ -
2.00	18D	Rear Liftgate Lock Disable	\$ -	\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
1.00	Trade	2015 Ford PIU 1FM5K8AR4FGB51401	\$ (4,750.00)	\$ (4,750.00)
1.00	Trade	2009 Ford Fusion 3FAHPO6Z69R173612	\$ (1,000.00)	\$ (1,000.00)

Special Instructions:

Custom or Special Orders are Non-Refundable
 This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.
 Estimate is Based on Current Information From Client About the Project Requirements
 Actual Cost May Change Once Project Elements are Finalized

Subtotal	\$60,628.70
Sales Tax	
Grand Total	\$60,628.70

Thank you for your business



Lisbon Police Department

A Community Policing Agency

300 Lisbon St.
Lisbon, ME 04250

Marc R. Hagan
Chief of Police

To: Town Manager Barnes

From: Chief of Police Marc Hagan

Subject: Forfeited assets fund purchase

Date: 08/15/2019

The police department would like to use a portion of our Federal forfeiture monies to purchase the following items:

1. Taser:

The police department is in need of a new taser for use on patrol. The price, which includes a 4-year warranty and battery, is \$1,663.

2. Less-lethal equipment:

The police department has removed shotguns from the cruisers due primarily to the annual costs of certifying officers and, the purchase of modern rifles in 2018. In addition, it was also our plan to convert these shotguns to carry less lethal "bean bag" rounds that could temporarily disable a dangerous person, allowing officers to take someone into custody without using deadly force. \$1,170.

3. Airsoft equipment:

Airsoft is the most cost effective manner in which to conduct realistic training. It is more effective and cheaper than previous training systems and does not leave damaging marks on property where training. The airsoft weapons also fit into officer holsters and are approximately the same weight adding to realism in training. \$961.

Request:

The Lisbon Police Department is requesting to use a **total of \$3,794** from the Federal forfeited assets to purchase the above items. We currently have a total of \$6786.04 in Federal and, \$6,255.54 in the State, forfeited assets accounts.

Thank you.



Town of Lisbon

Diane Barnes

Town Council

Norm Albert, Chairman
Kasie Kolbe, Vice
Chairman
Chris Brunelle
Fern Larochelle
Mark Lunt
Allen Ward

August 22, 2019

The Town of Lisbon is soliciting bids for new fencing at the Lisbon Library located at 28 Main Street, Lisbon Falls, ME. Please see the attached specification page for the specs we are requesting. All bids must have material and labor included in the price. Failure to submit a complete bid package may nullify your bid. The Town of Lisbon reserves the right to accept or reject any or all bids, if it is in the best interest of the town. Bids will be awarded pending final approval by the Town Council.

Sealed bids must be submitted to the Town Office Labeled Library Fencing, Attn: Diane Barnes, no later than August 28, 2019 at 10:00 AM, in which there will be a public opening of all bids received at that time.

Any questions regarding the bid specifications should be directed to Diane Barnes, Town Manager by e-mail at dbarnes@lisbonme.org or Dennis Douglass, Code Enforcement Officer by email at ddouglass@lisbonme.org.

We will respond to all questions via email and we will distribute all questions and answers to the entire bidders list.

Sincerely,

Diane Barnes
Town Manager



Town of Lisbon

Diane Barnes

Town Council
Norm Albert, Chairman
Kasie Kolbe, Vice
Chairman
Chris Brunelle
Fern Larochele
Mark Lunt
Allen Ward

SPECIFICATIONS FOR LIBRARY FENCING

Scope of work being performed:

To remove and dispose of existing seventeen (17) sections of 4 foot high wooden fencing and posts. Upon removal, will be replaced with Illusions all White Vinyl Fencing.

Specs and quantities for each are as followed:

- 18x Sections of 4' High / V352-TR
- 2x 4 Post Pergola with Arch / VPER4P
- 2x 4' x 4' Walk Gates with all Hardware
- 8x Solar Caps / V55S0
- 17x Heavy Duty Posts
- 9x Caps / V55NE

Non Discrimination in Employment and Labor Standards

Bidders on this work will be required to comply with the President's Executive Order No. 11246 and amendments or supplements to that Order.

Federal Requirements

The Contractor must comply with all Safety and Health Regulations (DFR29 part 1926 and all subsequent amendments) as promulgated by the US Department of Labor on June 24, 1974, the Department of Labor Regulations relating to Copeland "Anti-Kickback Act (18 U.S.C. 874) as supplemented by 29 CFR part 3, Contract Work Hours and Safety Standards Act (40 U.S.C.:

300 Lisbon Street, Lisbon, ME 04250 | Phone: (207) 353-3000 | Fax: (207)
353-3007 | www.lisbonme.org



Town of Lisbon

Town Council
Norm Albert, Chairman
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Mark Lunt
Allen Ward

Diane Barnes

327-330) as supplemented by 29 CFR part 5, and Occupational Safety and Health Standards (OSHA) (29 CFR part 1910). The Contractor must comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S. C. 1857 (h)), Section 508 of the Clean Water Act (33 U.S.C. 1368), and Executive Order 11738. Contractors are required to become familiar with requirements of these Regulations.

This project is fully funded by a Community Development Block Grant. The successful bidder must also comply with Community Development Block Grant requirements.

This project is subject to Davis-Bacon Wage Rates.

Insurance:

The Contractor shall furnish proof of coverage with adequate insurance of the types and to the limits specified below naming the Town of Lisbon as additional insured. A certificate of such insurance shall be filed with the Town Manager within five (5) days after notification of bid award.

WORKERS COMPENSATION:

Worker's Compensation coverage with Statutory Limits and Employers Liability for all employees with limits of \$500,000 per incident; and in case of any work is sublet, the Contractor shall require the sub-contractor similarly to provide coverage for the latter's employees unless such employees are covered by the protection afforded the Contractor.

AUTOMOBILE LIABILITY INSURANCE:

Automotive Liability Insurance with minimum limits of liability for bodily injury in the amount of \$500,000 for each occurrence and minimum limits of liability for property damage in the amount of \$50,000/\$100,000 aggregate.

GENERAL LIABILITY INSURANCE:

General Liability Insurance with minimum limits of liability for bodily injury in the amount of \$500,000 for each occurrence and minimum limits of liability for property damage in the amount of \$50,000/\$100,000 aggregate, or a combined single limit of \$500,000 for each occurrence, including completed operations shall be required.

MEMORANDUM

TO: DIANE BARNES
FROM: MEGAN LAVIGNE
SUBJECT: BID OPENING
DATE: AUGUST 28, 2019

Lisbon Library Fencing Project Bid Opening
August 28, 2019
10:00 am

In Attendance:
Megan Lavigne
Russell Giasson

1) C.S.M. of Maine \$8,129.00

C.S.M. of Maine

96 Frost Hill Avenue
Lisbon Falls, Maine 04252
(207)576-8694 (207)353-5100



Estimate

DATE: August 28, 2019
INVOICE#
P.O.

Bill to:
Town Of Lisbon

Description	Amount
18 panels of white V352-TR Fence 2- 4" wide VPER4P arch ways with gates 21 Heavy duty posts 9 solar caps 12 Regular caps Remove old fence Installation	
Total Material and labor	\$8,129.00
Total	\$8,129.00

Make all checks payable to: C.S.M. of Maine
Net 30 days from date of invoice

Thank you for your business!!

MO/YEAR	DT	LAST NAME, FIRST	OFFICE	OTHER DESIGNATION	RESIGNED	TERM	YR EXPIRE
APPT	SWORN						
Jan-2013	02/05/13	FELLOWS, DONALD	FINANCE COMMITTEE			1 YR	2014
Jan-2013	02/04/13	RUGULLIES, CHRISTOPHER	FINANCE COMMITTEE		02/17/15	2 YR	2015
Jan-2013	02/05/13	MORGAN-ALEXANDER, MIRIAM	FINANCE COMMITTEE	CHAIRMAN	02/17/15	2 YR	2015
Jan-2013	02/04/13	SMITH, E.CHARLES	FINANCE COMMITTEE			3 yr	2016
Jan-2013	02/04/13	WELLS, NORMA L.	FINANCE COMMITTEE			3 YR	2016
Mar-2013	03/09/13	BOWIE, MICHAEL R.	FINANCE COMMITTEE	Alternates		2 YR	2015
Mar-2013	03/11/13	POMELOW, LORI ANN	FINANCE COMMITTEE	Alternates		2 YR	2015
Jul-2014	08/26/14	LAROCHELLE, FERN	FINANCE COMMITTEE		02/17/15	3 YR	2017
Feb-2015	02/03/15	FILLMORE, LARRY	FINANCE COMMITTEE			2 Yr	2017

**ORDINANCE AUTHORIZING THE TOWN OF LISBON TO ISSUE UP TO \$1,500,000
IN BONDS TO FINANCE ROAD RECONSTRUCTION AND IMPROVEMENTS ON
PINEWOODS ROAD**

BE IT ORDAINED, pursuant to Articles 6.09 and 8.11(b)(2) of the Charter of the Town of Lisbon and section 5772 of Title 30-A of the Maine Revised Statutes,

- (1) that the Town of Lisbon (the "Town") be authorized to issue general obligation bonds in an amount not to exceed \$1,500,000 and notes in anticipation thereof (collectively, the "Bonds"), to fund road reconstruction and improvements to Pinewoods Road from the intersection of Cottonwood Road and Pinewoods Road to the end of the recently paved sewer replacement area;
- (2) That the proceeds of the Bonds, including any investment earnings on the Bonds, be appropriated for the costs of the Project;
- (3) That the Finance Director be authorized to arrange for the sale of the Bonds at public or private sale to such parties as the Finance Director determines to be in the best interest of the Town, to execute and deliver loan agreements and other contracts, certificates and instruments as the Finance Director shall determine prudent in connection with the issuance and sale of the Bonds, to approve the date(s), maturity or maturities, denomination(s), interest rate(s), place(s) of payment, form(s) and other terms, provisions, and details of such Bonds, and to provide for the sale and delivery against payment thereof, to provide that the Bonds may be redeemable or callable, with or without premium, prior to their maturity, and to hire such financial advisors and other consultants, if any, as the Finance Director deems necessary to assist with the sale of the Bonds, all on such terms (not inconsistent with this Order) as the Finance Director shall approve;
- (4) That the Bonds be issued in registered form in the name of the Town, executed and delivered by the Finance Director and countersigned by the Chairman of the Town Council and the Town Manager under the official seal of the Town attested by the Town Clerk;
- (5) That the Municipal Officers, being the Town Council, Town Manager, Finance Director and Clerk of the Town of Lisbon are each authorized to do or cause to be done all such acts, including but not limited to the execution and delivery of any and all contracts, agreements, certificates and other documents as may be necessary or advisable in order to carry out the provisions of this Ordinance in connection with the issuance and delivery by the Town of the Bonds;
- (6) That if any Municipal Officer whose signature may be required in connection with the issuance and sale of the Bonds is for any reason unavailable to approve and execute the

required documents, the persons then acting in such capacity on behalf of such Municipal Officer, whether an assistant, a deputy or in some other capacity, is authorized to act on behalf of such Municipal Officer and to perform such acts themselves;

- (7) That if any of the Municipal Officers who have signed, attested, or sealed the Bonds shall cease to be such officers before the Bonds so signed, attested and sealed shall have been actually authenticated and delivered by the Town, such Bonds nevertheless may be authenticated, delivered and issued with the same force and effect as though the person or persons who signed, attested or sealed the Bonds had not ceased to be such Municipal Officer;
- (8) That it shall be a condition to the foregoing authority conferred by this Ordinance that the voters of the Town, pursuant to Article 8.11(b)(2) of the Town Charter, ratify the adoption of this Ordinance;
- (9) That the Town Clerk file an attested copy of this Ordinance with the minutes of this meeting and make attested copies of this Ordinance available to the public;
- (10) That a referendum election question regarding the ratification of this Ordinance be placed on the ballot for the November 5, 2019 municipal election, and that the Town Clerk is hereby authorized to take all actions required of the Town Clerk for that referendum question to be considered by the voters, and that a ballot title and referendum question in the following form appear in the warrant for and on the ballot at said election, accompanied by a statement of the Town's Finance Director with respect to said indebtedness in accordance with section 5772 of Maine Revised Statutes Title 30-A:

ORDINANCE AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION SECURITIES OF THE TOWN OF LISBON IN AN AMOUNT NOT TO EXCEED \$1,500,000 FOR THE PURPOSE OF FINANCING ROAD RECONSTRUCTION AND IMPROVEMENTS ON PINEWOODS ROAD.

[The remainder of this page is intentionally left blank]

So ordered this 3rd day of September, 2019.

Lisbon Town Council

TOWN OF LISBON

WARRANT

NOVEMBER 5, 2019

Androscoggin County, ss.

State of Maine

TO: Marc Hagan, Constable of the Town of Lisbon: You are hereby required in the name of the State of Maine to notify the voters of the Town of Lisbon of the Municipal and Bond Referendum Election.

TO THE VOTERS OF THE TOWN OF LISBON:

You are hereby notified that a Municipal and Bond Referendum Election will be held by secret ballot for both Districts 1 and 2 at the Lisbon High School Gymnasium, 2 Sugg Drive, polling place located within the Town of Lisbon on Tuesday, November 5, 2019.

The municipal election will be held in accordance with and include details set out in an Ordinance adopted by the Lisbon Town Council on September 17, 2019, copies of which are on file with and may be reviewed at the office of the Lisbon Town Clerk.

THE FOLLOWING OFFICES WILL BE DETERMINED:

- Councilor – At Large (Vote for Three) 3 Year Terms
- School Committee – (Vote for Two) 3 Year Terms
- Water Commission – (Vote for One) 3 Year Term

QUESTION 1 - BOND ORDINANCE

QUESTION: "SHALL A BOND ORDINANCE APPROVED BY THE TOWN COUNCIL AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION SECURITIES OF THE TOWN OF LISBON IN AN AMOUNT NOT TO EXCEED \$1,500,000 FOR THE PURPOSE OF FINANCING ROAD RECONSTRUCTION AND IMPROVEMENTS ON PINWOODS ROAD BE APPROVED AND RATIFIED?"

**YES
NO**

Town Council Recommends -- _____

FINANCE DIRECTOR'S CERTIFICATE

Town of Lisbon

Financial Statement presented pursuant to 30-A MRSA 5772:

1. Total Town Indebtedness

Bonds outstanding and unpaid:	\$19,961,238
Bonds authorized but unissued:	\$ 0
Bonds proposed under this referendum:	\$ 1,500,000
TOTAL if this question is approved:	\$21,461,238

2. Costs

Term in years:	10
Estimated interest rate:	3%
Net estimated interest cost:	\$ 244,477
Principal:	\$1,500,000
Total debt service costs:	\$1,744,477

3. Validity

The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the estimate made pursuant to paragraph 2. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Finance Director
Town of Lisbon

Date

QUESTION 2 - BOND ORDINANCE

ORDER AUTHORIZING TOWN OF LISBON TO ISSUE UP TO \$6,000,000 IN BONDS AND NOTES FOR THE LISBON WATER DEPARTMENT TO REPLACE UP TO ALL WATER DEPARTMENT INFRASTRUCTURE TO INCLUDE MAINS, TAPS, SERVICES, CURBS, VALVES AND HYDRANTS ON AND AROUND ROUTE 125, AND FOR INFRASTRUCTURE IMPROVEMENTS, INCLUDING BUT NOT LIMITED TO MAIN, VALVE AND HYDRANT REPAIRS AND REPLACEMENTS THROUGHOUT THE TOWN IN ACCORDANCE WITH THE ORDER ADOPTED BY THE LISBON TOWN COUNCIL ON SEPTEMBER 17, 2019.

QUESTION: "SHALL THE ORDER DESCRIBED ABOVE BE ADOPTED?"

**YES
NO**

Town Council Recommends -- _____

FINANCE DIRECTOR'S CERTIFICATE

Town of Lisbon

Financial Statement presented pursuant to 30-A MRSA 5772:

1. Total Town Indebtedness

Bonds outstanding and unpaid:	\$19,961,238
Bonds authorized but unissued:	\$ 0
Bonds proposed Question #1 but unissued:	\$ 1,500,000
Bonds proposed under this referendum:	\$ 6,000,000
TOTAL if Question 1&2 are approved:	\$27,461,238

2. Costs

Term in years:	30 Year Maximum
Estimated interest rate:	2.2 – 5.1%
Average estimated interest rate:	3.67%
Net estimated interest cost:	\$ 4,723,148.22
Principal:	\$ 6,000,000.00
Total debt service costs:	\$10,723,148.22

3. Validity

The validity of the bonds and the voters' ratification of the bonds may not be affected by any errors in the estimate made pursuant to paragraph 2. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

Finance Director
Town of Lisbon

Date

REGISTRAR HOURS: October 29, 30, 31, November 1, and November 4 from 8:30 a.m. to 4:30 p.m. and Election Day November 5 from 7:00 a.m. to 8:00 p.m.

CASTING OF ABSENTEE BALLOTS: You are hereby notified that the Town Clerk intends to process absentee ballots Election Day at 8:00 a.m., 10:00 a.m., 12:00 p.m., 2:00 PM, 4:00 PM, 7:00 p.m. and 8:00 p.m. in accordance with M.R.S.A. Title 21A Section 759 (7).

POLLING HOURS: The polls shall open at 7:00 a.m. and close at 8:00 p.m.

Given under our hands this 17th day of September, A.D. 2019.

Normand Albert, Chairman

Kasie Kolbe, Vice Chairman

Christopher Brunelle

Fern Larochelle

Mark Lunt

Allen Ward

A true Copy,

Attest: _____ (Clerk Signature & seal)
Municipal Clerk

Constable's
Return of Posting

Lisbon,

State of Maine

Androscoggin, ss.

Pursuant to the within notice, I have posted said notice at the Lisbon Post Office and the Town Office Building, these being in District 1, and the Lisbon Falls Post Office, this being in District 2, all being conspicuous and public places within the Town of Lisbon.

Date: _____

Constable, Town of Lisbon, Maine

**ORDINANCE AUTHORIZING THE TOWN OF LISBON
TO ISSUE UP TO \$6,000,000 IN BONDS**

The following Ordinance authorizing the issuance of general obligation securities for the Town of Lisbon, in an amount up to but not to exceed \$6,000,000.00, for the Lisbon Water Department to replace all water department infrastructure to include mains, taps, services, curbs, valves and hydrants located on and around Route 125, and for infrastructure improvements, including but not limited to main, valve and hydrant repairs and replacements throughout the town be and hereby is adopted by the Town Council of the Town of Lisbon in accordance with the following:

Section 1. That a sum of up to, but not to exceed, \$6,000,000.00, plus the sale premium of the bond/notes authorized in Section 2 below, is hereby appropriated for the Lisbon Water Department to replace all water department infrastructure to include mains, taps, services, curbs, valves and hydrants located on and around Route 125, and for infrastructure improvements, including but not limited to main, valve and hydrant repairs and replacements throughout the town.

Section 2. That, for the purpose of financing the aforesaid appropriation, authorization is hereby given to incur indebtedness by the issuance of general obligation securities in an amount up to, but not to exceed, \$6,000,000.00, pursuant to, and under the provisions of the Charter of the Town of Lisbon, Sections 6.09 and 8.11(b)(2).

Section 3. That any and all bonds, notes and other securities issued pursuant to this Ordinance may be payable in serial form in annual installments, which need not be equal, or under such payment terms or conditions as may be in the best interest of the Town, but which shall be calculated to extinguish the entire debt at maturity.

Section 4. That the term of any general obligation securities issued under the within Ordinance shall not exceed thirty (30) years.

Section 5. That the proceeds of any general obligation securities issued pursuant to this Ordinance shall be used only for those purposes specified in Section 1 above.

Section 6. That any proceeds of the general obligation securities issued and not used for the purposes specified in Section 1 shall be applied to repayment of the principal and/or interest of any such general obligation securities.

Section 7. That the Municipal Officers, being the Town Council of the Town of Lisbon, may borrow money temporarily by the issuance of notes in anticipation of the issuance of general obligation securities, subsequent to the authorization of the general obligation securities by the voters of the Town of Lisbon.

Section 8. That the Municipal Officers of the Town of Lisbon shall determine the date or dates, maturities, denominations, interest rate or rates, place of payment, form, or any other details of each of the securities and, if applicable, notes issued in anticipation of the issuance of the securities.

Section 9. That any and all general securities and/or notes issued by the Town pursuant to Section 6.09 of the Charter of the Town of Lisbon, shall be signed by the Town Finance Director and countersigned by the Chairman of the Town Council and the Town Manager.

Section 10. That pursuant to Section 10 of Chapter 34 of the Private & Special Law of 1955 relating to the Lisbon Water Department, said bonds shall be signed by the board of selectmen [Town Council] and by the Board of Water Commissioners of the Town and by the Treasurer of said Town, but the coupons, if any, need be signed by the Treasurer only, and shall be designated "The Lisbon Water Department Loan."

Section 11. That any and all general obligation securities and/or notes issued pursuant to this Ordinance and to Section 8.11(b)(2) of the Charter of the Town of Lisbon, shall be general obligation securities of said Town, backed by the full faith and credit and taxing power of the Town of Lisbon.

Section 12. That the Treasurer of the Town has prepared, signed and attached hereto, the Financial Statement required under the provisions of 30-A M.R.S.A. § 5772(2-A).

Section 13. That prior to the adoption of this Ordinance, and pursuant to the requirements of Section 6.09 of the Charter of the Town of Lisbon, the Town Council held a public hearing on this Bond Ordinance.

Section 14. That the Treasurer is authorized to do or to cause to be done any and all such acts, including but not limited to the execution and delivery of any and all contracts, agreements, certificates, and other documents as may be necessary or advisable including by way of example, an arbitrage and use of proceeds certificate and a continuing disclosure certificate, in order to carry out the provisions of this Ordinance in connection with the issuance and delivery by the Town of the bonds or notes in anticipation thereof.

Section 15. If the Treasurer or any other Town Official whose signature may be required for the issuance of the bonds or notes in anticipation thereof, authorized under this Ordinance, for any reason be unavailable to approve and execute the required documents, then the person or person then acting in such capacity either as an assistant, a deputy, or otherwise, is authorized to act for such official and perform such act themselves.

SO ORDERED AND ADOPTED by the Town Council of the Town of Lisbon this 3rd day of September, 2019, and be it FURTHER ORDERED by the Town Council of the Town of Lisbon that this Ordinance be submitted to the voters under the authority of the Town Council pursuant to the provisions of Section 8.21(b), and pursuant to the requirements of Section 8.11(b)(2) and Section 8.25(b), of said Charter, the submission to the voters to occur at the special election scheduled for November 5, 2019.

TOWN COUNCIL

Normand Albert, Chair

Kasie Kolbe, Vice Chair

Christopher Brunelle

Mark Lunt

Fern Larochelle

Allen Ward

MEMORANDUM

To: Lisbon Town Council, Town Manager, and Lisbon Community
CC: Dwayne Guay
From: Melissa Carbajal
Date: August 26, 2019
Subject: Introducing Nextdoor.com to the Community

Nextdoor.com is a free social network specifically for neighborhood communities. There are currently several different local communities communicating on Nextdoor.com. This includes: Huston Park, Beaver Park, Main St. Corridor, and Lisbon Falls. We are also able to communicate with Topsham, Bowdoin, and Durham on this website, with the opportunity to expand. Every day new people are joining our online community. Individuals can be personally invited by email or with a postcard sent in the mail. Anyone who joins needs to be verified to make certain they are in fact residing in the area they are joining. This makes the network private and more secure than a Facebook page.

We are able to communicate and post in the following categories: For Sale & Free, Crime & Safety, General, Lost & Found, and Recommendations. This is also a wonderful opportunity for our neighbors to meet each other. A small group of individuals have started meeting around town to get to know each other. For those who are not necessarily active in the community through church, an organization, or school age children, this is a great way to expand our circles and to meet our neighbors.

We have put together a casual neighborhood potluck on Sunday, September 15th from 12:30pm - 3:30pm at the Lisbon Rec MTM Center. All are welcome including our Town Council members, Lisbon Town staff members, and the Town Manager. We are asking for everyone to bring enough food/drink for yourself and one other person. All will be placed on a communal table to share. We would like to see you there.

Thank you for the opportunity to introduce Nextdoor.com. We hope to see you on September 15th!

Sincerely,

Melissa Carbajal

MEMORANDUM FROM TOWN OF LISBON PUBLIC WORKS

TO: DIANE BARNES, TOWN MANAGER
FROM: RANDY CYR, PUBLIC WORKS DIRECTOR
SUBJECT: SOLID WASTE AND RECYCLING PROPOSED PROGRAM CHANGES.
DATE: 08/29/2019

The Town of Lisbon recently went from charging residents for their Transfer Station Annual Permits from \$10.00 to \$25.00 for their first vehicle and \$5.00 to \$25.00 for each additional vehicle. The primary reason for the increased cost is due to rising costs to tipping rates and the drop in revenue the town receives for recycled plastics, papers and other materials.

The reasons above is what leads us to our Agenda for today's meeting:

1. Solid Waste and Recycling Overview
 - a. Recycling that once made revenue is now costing us for disposal and revenue has been decreased over the years.
2. Recycling process from our facility to our vendors to verify additional ways to save money
3. Alternate methods of facility use by going from current annual paid sticker to a Pay-As-You-Throw program using bags purchased at the town.
4. Ensure customers of Commercial Haulers are also assessed an annual fee by the town which would be separate from Hauler Fee.
5. Update on Composting for residents.
6. Commercial Hauler Input
7. Resident Input