# CALL TO ORDER & PLEDGE TO FLAG

# ROLL CALL

|  |  |  |  |
| --- | --- | --- | --- |
| \_\_\_Councilor Lunt | \_\_\_ Councilor Fellows | \_\_\_ Councilor Larochelle | \_\_\_ Councilor Keller |
| \_\_\_Councilor Moore, Jr | \_\_\_ Councilor Robishaw | \_\_\_ Councilor Cain |  |

# GOOD NEWS & RECOGNITION

# PUBLIC HEARINGS

# School Budget & School CIP Budget

# Itinerant Vendor Renewal for Riverside Flea Market

# Victualers License for Pinky D’s Food Truck

# Amend Chapter 10 Businesses, Art. V, Victualers, Sec. 10-292 (c)

# AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS

# CONSENT AGENDA

# 2023-70 ORDER −

# Municipal Accounts Payable Warrants − $ 344,180.23

# Municipal Payroll Warrants − $ 250,784.42

# School Accounts Payable Warrants− $ 70,343.73

# School Payroll Warrants − $ 357,539.02

# Minutes of April 18, 2023

# Renewal of Mobile Home Park Permits

# Extend Physical Area & Set Hearing for May 16 for Special Amusement License Renewal for Railroad Restaurant & Pub

# Itinerant Vendor Renewal for Riverside Flea Market

# Victualers & Itinerant Vendor License for Pinky D’s Food Truck

# Set Public Hearing for May 9th for Victualers Licenses for Sweet Cakes Bake Shop, Anything Goes and Smokin’ Phil’s Belly Bustin’ BBQ

# Set Public Hearing for May 16th for Medical Marijuana Retail Store Renewal for Lisbon Cannabis & Adult Use Marijuana Retail Store Renewal for River Driver Cannabis Co.

# Set Public Hearing for May 16th for Medical Marijuana Retail Store License for Smoky Falls

# Request for RFP 2023-005 Road Striping

# Request for RFP 2023-006 Road Resurfacing – Littlefield Road

# Set Public Hearing for May 9th for Union Street Property

# COUNCIL ORDERS, RESOLUTIONS, & ORDINANCES

# 2023-71 ORDINANCE – Amend Chapter 10 Businesses, Art. V, Victualers, Sec. 10-292 (c) – *Second Reading*

# 2023-72 ORDER – Award Emergency Services Bid

# 2023-73 ORDER – Transfer Station Fee Changes

# 2023-74 ORDINANCE – Ordinance Amendment-Post Construction Stormwater Management - *First Reading*

# 2023-75 ORDINANCE – Ordinance Amendment – Chapter 54- Article III-Swimming Pools Sec. 54-71-Definitions – *First* *Reading*

2023-76 ORDINANCE– Ordinance Amendment – Chapter 70, Article IV-Dist. Regulations, Division 14. Dimensional Requirements, Sec. 70-536 Table of Dimensional Requirements – *First Reading*

# OTHER BUSINESS

# Council Committee Reports:

|  |  |
| --- | --- |
| 1. School Committee – Councilor Lunt/Cain | 5. Parks & Recreation Committee – Councilor Larochelle |
| 2. Planning Board – Councilor Fellows | 6. County Budget Committee – Councilors Moore |
| 3. Lisbon Development Committee – Councilor Lunt | 7. Library Governing Board – Councilor Keller |
| 4. Conservation Commission – Councilor Moore | 8. Water Commission – Councilor Fellows |
|  | 9. Finance Committee – Councilor Robishaw |

1. Town Manager's Report
2. APPOINTMENTS

2023-77 ORDER – Appoint Rick Roberts as Warden for the June 13, 2023 Election

2023-78 ORDER – Appoint Tax Collector

1. COUNCIL COMMUNICATIONS
2. AUDIENCE PARTICIPATION & RESPONSE NEW ITEMS
3. EXECUTIVE SESSION
4. ADJOURNMENT

2023-79 ORDER − To Adjourn

**SUMMARY OF LISBON COUNCIL MEETING RULES**

***This summary is provided for guidance only****. The complete council working rules may be found on the town website www.lisbonme.org on the Town Officials, Town Council page.*

The meeting agenda is available AT WWW.LISBONME.ORG under Council Agendas and Minutes.

1. Please note the order that agenda items may be acted upon by the Council, however, if necessary, the Council may elect to change the order of the agenda.

2. The Council Chairman presides over the meeting. When the Chairman is not present, the Vice Chairman serves that function. The chair shall preserve decorum and decide all questions of order and procedure subject to appeal to the town council.

3. Public comment is not typically allowed during Council workshops. There may be occasions where public comment may be recruited, but normally, workshops are reserved for Council members to discuss and educate themselves on a variety of issues facing the Town. Prior to the conclusion of a workshop, if time permits, the chair may allow questions from the public.

4. During audience participation, anyone wishing to address council will wait to be recognized by the chair before beginning any remarks. Audience members will move to the lectern to address council, and shall provide name and address prior to addressing the council.

5. Note that “Consent Agenda” items (if there are any) are acted upon first, voted upon as a group, and will most often be voted on without discussion as these items often involve “housekeeping” issues (such as minor parking changes). On occasion “Consent Agenda” items are separated out as stand-alone action items by the Council to allow for more discussion.

6. Public comment on agenda items. General comments on agenda items should be made during audience participation. After introduction of an agenda item, appropriate motions, and time for explanation and council questions, the public may be allowed to comment on that agenda item at the discretion of the chair. During that period of time, the public comment shall address only the agenda item before council.

7. Action on agenda items. As each item on the agenda for any meeting is brought to the floor for discussion:

a. The town clerk reads the agenda item and the action being requested of council.

b. The sponsor of each item or, if there is no council sponsor, the town manager, or town staff, shall first be allowed to present their initial comments for consideration by the public and councilors.

c. Following this introduction of the issue, there will be time devoted to any questions of the sponsor or the town manager or staff regarding the agenda item which any councilor may have which would help to clarify the question presented by the agenda item. The chair may allow questions from the public during this time however; no debate or discussion of collateral issues shall be permitted.

d. When authorized by the chair, any additional public comment shall be no longer than two minutes per person and must be to request or furnish new or undisclosed information or viewpoints only.

e. Once an agenda item has been explained and clarified by any questioning, the discussion on the specific agenda item will remain with the council. Additional public comment, prior to final council vote; will only be allowed at the chairman's discretion.

8. New business is for the council to receive input on town matters not on the agenda for that meeting. It is not intended, nor shall it be construed as an opportunity for debate of previous agenda items or reinforcement of a point made by another speaker. Comments shall be to furnish new or undisclosed information or viewpoints and limited to a time period of two minutes or less and shall be directed through the chair.

9. If an “Executive Session” is conducted by the Council, State Statute prohibits public attendance for any discussion of the action to be addressed by the Council. Any action taken by the Council on any “Executive Session” matter must be acted upon in a public meeting, and may occur at the end of the “Executive Session” (which has no time element relative to the length of the discussion involved in the “session”).