



**TOWN COUNCIL  
MEETING MINUTES  
AUGUST 1, 2017**

Dale Crafts, At Large 2017  
Normand Albert, At Large 2018  
Kasie Kolbe, District 1 2018  
Allen Ward, District 2 2018  
Christopher Brunelle, At Large 2019  
Mark Lunt, District 1 2019  
Kris Crawford, District 2, 2019

**CALL TO ORDER.** The Chairman, Allen Ward, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

**ROLL CALL.** Members present were Councilors Ward, Albert, Kolbe, Crafts, Brunelle, Lunt, and Crawford. Also present were Diane Barnes, Town Manager; Dennis Douglass, Code Enforcement Officer; Lydia Colston, Finance Director; Miriam Morgan-Alexander; and approximately 35 citizens in the audience.

**GOOD NEWS & RECOGNITION**

**RESOLUTION 2017-188A U12 CAL RIPKEN STATE CHAMPIONS**

**VOTE (2017-188A)** Councilor Albert, seconded by Councilor Kolbe moved to adopt the following resolution:

**WHEREAS**, the Lisbon Junior Athletic League was founded in 1970 to promote the growth of baseball and softball at all levels of competition of the Lisbon community. The development of sportsmanship, teamwork, honesty, courage, respect for others, and physical fitness are this volunteer organization's priorities.

**WHEREAS**, the Lisbon boys U12 All-Star Team won the 2017 Cal Ripken State of Maine Tournament in Belgrade on Wednesday, July 5<sup>th</sup> with a win over Marshwood. This is the second consecutive year that the Lisbon boys U12 All-Star Team have won the Maine State Tournament. Prior to that the last time Lisbon was State champions in this age group was in 1992.

**WHEREAS**, the Lisbon boys U12 All-Star Team went on to finish second over-all in the New England Cal Ripken Regional Tournament held in Raynham Massachusetts being defeated by Providence, Rhode Island on July 20<sup>th</sup>.

**WHEREAS**, this Lisbon U12-All-Star Team had an impressive 2017 summer season besting programs much larger than the LJAL, but proving Lisbon's program continually ranks among the best.

**NOW THEREFORE**, we the Town Council of the Town of Lisbon wish to congratulate and thank the Lisbon U12 All-Star players: Hunter Brissette, Mason Booker, Levi Tibbetts, Drew Wilcox, Riley Turner, Bryce Poulin, Caleb Phillips, Danny Levesque, Jimmy Fitzsimmons, Canaan Cameron, Chase Mailhot, and Aidan Parker; Manager Scott Tibbetts, and Coaches Ryan Booker, Andy Wilcox, and Angel Tibbetts.

**Order passed - Vote 7-0.**

**PROCLAMATION FOR  
CHILDHOOD CANCER AWARENESS MONTH - SEPTEMBER 2017**

**VOTE (2017-188B)** Councilor Kolbe, seconded by Councilor Albert moved to adopt the following Proclamation:

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among U.S. children between infancy and age 15. This tragic disease is detected in more than 15,000 of our country's young people each and every year.

**WHEREAS**, one in five, of our nation's children, loses his or her battle with cancer. This includes over 250 children from Maine in the next year. Many infants, children and teens will also suffer from long-term effects of comprehensive treatment, including secondary cancers; and

**WHEREAS**, founded over twenty years ago by Steven Firestein, a member of the philanthropic Max Factor family, the American Cancer Fund for Children, Incorporated and Kids Cancer Connection, Incorporated are dedicated to helping these children and their families; and

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at the Barbara Bush Children's Hospital at Maine Medical Center, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families; and

**WHEREAS**, the American Cancer Fund for Children and Kids Cancer Connection also sponsor Courageous Kid Recognition Award ceremonies, community Get Well cards and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

**Order passed - Vote 7-0.**

## **PUBLIC HEARINGS**

### **A. 10 CONGRESS STREET UNDER THE DANGEROUS BUILDING SUBCHAPTER, WHICH IS SUBCHAPTER 4 OF CHAPTER 91, OF TITLE 17 OF THE MAINE REVISED STATUTES**

OPENING STATEMENTS: Councilor Ward said the Town Council is meeting this evening to conduct a hearing to determine whether the structure at 10 Congress Street poses a serious threat to the public health and safety within the meaning of the applicable Maine statute found at 17 M.R.S. § 2856. If we determine that the structure does pose a serious threat to the public health and safety, we will then determine what actions to order. Under 17 M.R.S. § 2856, a "municipality shall have the right to secure structures which pose a serious threat to the public health and safety." This is the standard that we will use to decide whether the Council should order that the structure at 10 Congress Street be secured.

Councilor Ward said before we start, I first have a question for all Town Council members. 10 Congress Street is owned by Roxanne Gerry and the heirs of Russell Gerry. Is any Town Council member unable to fairly and impartially hear the facts and decide the matter based on the evidence presented at this hearing because he or she knows the property owners, or has knowledge about this matter? No conflicts noted.

Councilor Ward asked that any representative or representatives for 10 Congress Street, or any party-in-interest, who is present tonight introduce yourself, including identifying your name, address and position. None came forward.

Councilor Ward said now, the procedures that the Town Council will follow in conducting this hearing are as follows:

- (1) Any document to be used in this proceeding will be marked as an Exhibit. I accept into evidence the Code Enforcement Officer's previously provided, Exhibits A - N for 10 Congress Street.
- (2) The presentation of evidence for the property will occur in the following order:
  - a. The Town of Lisbon Code Enforcement Officer will present an opening statement and relevant evidence

regarding why the structure at issue poses a serious threat to the public health and safety and if it does, what remedy the Council shall order.

- b. Town Council Members can then ask questions of the Code Enforcement Officer, another party, or a witness.
  - c. Each side can then make closing remarks of not more than two minutes each.
  - d. Only parties to these hearings will be allowed to participate. Comments from the public will not be taken at this hearing.
- (3) After all information has been presented, the record will be closed and the Town Council will deliberate and take a vote on whether the structure in question poses a serious threat to the public health and safety. If the Council determines that the structure poses a serious threat to the public health and safety, it shall deliberate and take a vote on the appropriate order to be made to remedy the situation.
  - (4) This is an administrative hearing and not a court proceeding or trial. Therefore, the formal rules of evidence will not apply.
  - (5) As Chairman of the Town Council, I will determine the appropriateness and admissibility of evidence, on the advice of the Town Attorney.

PUBLIC HEARING: The Chairman opened the public hearing. The Code Enforcement Officer, Mr. Douglass, explained that 10 Congress Street, Lisbon (the "Property") contains the remains of a single family dwelling, deeded in October 4, 1991 to Roxanne Gerry and Russell Gerry. The deed to Roxanne and Russell Gerry is in your packet as Exhibit A. Russell Gerry died on January 27, 2010, and a copy of his obituary is included in your packet as Exhibit B. The following entities have filed a lien on the Property: North Star Capital Acquisition; Ford Motor Credit Company; Midland Funding, LLC; Discover Bank; LVNV Funding, LLC; Capital One Bank (U.S.A.), N.A.; and, Ohio Receivables, LLC.

On July 7, 2017, Notice of this hearing was recorded in the Androscoggin County Registry of Deeds in Book 9635 and Page 148, a copy of which is included in your packets as Exhibit C. On July 27, 2017, Roxanne Gerry signed an acknowledgment of receipt of the notice of hearing, which is in your packets as Exhibit D. On July 10, 2017, the Maine registered agent for North Star Capital Acquisition received, via certified mail, a notice of hearing and proof of receipt is included in your packets as Exhibit E. On July 10, 2017, Ford Motor Credit Company received, via certified mail, a notice of hearing, and that return receipt is in your packets as Exhibit F. On July 10, 2017, Midland Funding, LLC received, via certified mail, a notice of hearing, and that return receipt is in your packets as Exhibit G. On July 11, 2017, Discover Bank received, via certified mail, a notice of hearing, and that return receipt is in your packets as Exhibit H. On July 10, 2017, LVNV Funding, LLC received, via certified mail, a notice of hearing, and that return receipt is in your packets as Exhibit I. On July 16, 2017, Capital One Bank (U.S.A.), N.A. received, via certified mail, a notice of hearing, and that return receipt is in your packets as Exhibit J. On July 12, 2017, Ohio Receivables, LLC received, via certified mail, a notice of hearing, and that return receipt is in your packets as Exhibit K. All lien holders were also sent the notice of hearing via first class mail.

#### I. Securing a Dangerous Structure –

A. Mr. Douglass said my qualifications are included in your packets as Exhibit L, and are in brief:

- Certification #989 - To perform duties as Code Enforcement officer in the areas of Shoreland Zoning, Land Use, Building Codes, Energy Codes, Ventilation Codes and Radon Codes.
- Certification #1170 - To perform duties as the Local Plumbing Inspector.
- Local Health Officer Certification, pursuant to Title 22, Chapter 153, §451(2).

B. Mr. Douglass said Notice of violations sent to the owner is included in your packets as Exhibit M:

Mr. Douglass said on August 19, 2015, the Code Enforcement Officer, Dennis J. Douglass, issued a Notice of Violation to Roxanne Gerry for a serious threat to public safety and Dangerous Building laws under MRS Title 17: Chapter 91: Subchapter 4: Dangerous Buildings.

Mr. Douglass said on April 10, 2017, the Code Enforcement Officer, Dennis J. Douglass, issued a Notice of Violation to Roxanne Gerry to remove the hazardous debris and to bring the property into compliance with the Building and Property Maintenance Standards.

C. Present conditions of 10 Congress Street are portrayed in the slide show, which is included in your packets as Exhibit N.

D. In Conclusion:

The structure at 10 Congress Street is a dangerous structure for the following reasons:

- It constitutes a fire hazard;
- The trash and debris at the property invites rodents and is unsanitary;
- It is a dangerous to life and property; and,
- A child or vagrant could become hurt by the condition of the property.

Mr. Douglass said as such, we ask that you adopt our proposed Findings of Fact and Conclusions of Law and Order that the structure be secured and demolished.

After a little more discussion, and seeing no further comments, the Chairman closed the public hearing.

## B. VICTUALER'S LICENSE – LISBON MOXIE, INC. D/B/A FRANKS

The Chair opened the public hearing. There were no comments. The Chair closed the public hearing.

## AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS

### CONSENT AGENDA

**VOTE (2017-260)** Councilor Albert, seconded by Councilor Lunt moved to approve the Municipal Accounts Payable & Payroll Warrants #5 for \$147,749.88, #6 for \$13,295.26, (the number 7 was not used), #8 for \$42,068.56, #9 for \$ 6,666.86, #10 for \$141,907.24, #11 for \$12,894.88, #12 for \$241,384.42, #13 for \$1,026.00; School Accounts Payable & Payroll Warrants #1004 for \$414,923.46, #1005 for \$13,029.22, #3 for \$217.77, and #1802 \$ 81,997.29, along with the Workshop Minutes of July 18, 2017, the regular minutes of July 18, 2017, a new Victualer's License for Lisbon Moxie, Inc. d/b/a Franks, and the announcement for nomination papers for the November 2017 Annual Municipal Election. **Order passed - Vote 7-0.**

## COUNCIL ORDERS, ORDINANCES, & RESOLUTIONS

### MMA ANNUAL ELECTION FOR VICE PRESIDENT AND EXECUTIVE COMMITTEE MEMBERS

**VOTE (2017-190)** Councilor Lunt, seconded by Councilor Kolbe moved to cast a ballot for the slate of officers on the ballot and to authorize the Town Manager to sign the same. **Order passed - Vote 7-0.**

### SECURE DANGEROUS STRUCTURE AT 10 CONGRESS STREET

Councilor Kolbe explained that on August 1, 2017 at 7:00 pm, the Lisbon Town Council held a hearing at 300 Lisbon Street, Lisbon, Maine to determine whether the remains of the residential structure (the "Structure") at 10 Congress Street in Lisbon, Maine (the "Premises"), identified as Lot 008 on Tax Map U19, and further described in a Deed recorded in the Androscoggin County Registry of Deeds at Book 2776, Page 75, poses a serious threat to the public health and safety within the meaning of the applicable Maine statute found in 17 M.R.S. § 2856. Based on the information presented at the hearing, the Council makes the following findings of fact and conclusions of law, and orders that the Structure be secured.

Councilor Kolbe pointed out the following Findings of Fact:

1. Roxanne Gerry and Russell Gerry are the owners of the Premises (“Owners”). Code Enforcement Exhibit A.
2. On January 27, 2010, Russell Gerry died. Code Enforcement Exhibit B.
3. On July 7, 2017, a copy of the notice of the hearing held pursuant to 17 M.R.S. § 2856 the (“Notice”) was recorded at the Androscoggin County Registry of Deeds at Book 9635, Page 148. Code Enforcement Exhibit C.
4. On July 27, 2017, Roxanne Gerry signed an acknowledgment of receipt of a copy of the Notice. Code Enforcement Exhibit D.
5. North Star Capital Acquisition filed a lien on the Premises and is a party-in-interest.
6. On July 10, 2017, the Maine registered agent for North Star Capital Acquisition received, via certified mail, a copy of the Notice. Code Enforcement Exhibit E.
7. Ford Motor Credit Company filed a lien on the Premises and is a party-in-interest.
8. On July 10, 2017, Ford Motor Credit Company received, via certified mail, a copy of the Notice. Code Enforcement Exhibit F.
9. Midland Funding, LLC filed a lien on the Premises and is a party-in-interest.
10. On July 10, 2017, Midland Funding, LLC received, via certified mail, a copy of the Notice. Code Enforcement Exhibit G.
11. Discover Bank filed a lien on the Premises and is a party-in-interest.
12. On July 11, 2017, Discover Bank received, via certified mail, a copy of the Notice. Code Enforcement Exhibit H.
13. LVNV Funding, LLC filed a lien on the Premises and is a party-in-interest.
14. On July 10, 2017, LVNV Funding, LLC received, via certified mail, a copy of the Notice. Code Enforcement Exhibit I.
15. Capital One Bank (U.S.A.), N.A. filed a lien in the Premises and is a party-in-interest.
16. On July 16, 2017, Capital One Bank (U.S.A.), N.A. received, via certified mail, a copy of the Notice. Code Enforcement Exhibit J.
17. Ohio Receivables, LLC filed a lien on the Premises and is a party-in-interest.
18. On July 12, 2017, Ohio Receivables, LLC received, via certified mail, a copy of the Notice. Code Enforcement Exhibit K.
19. The residential building on the Premises has collapsed, and has been only partially demolished.
20. The debris from the Structure was not removed and remains on the Premises.
21. Trash has been deposited on the Premises and invites rodents.
22. The Owners set fire to the remains of the Structure, to which the Lisbon Fire Department responded and extinguished.
23. The Structure is not secured and there is no barrier between the Property and the town road or abutting properties.

Councilor Kolbe said applying the legal standards set forth in 17 M.R.S. § 2856, the Lisbon Town Council reaches the following Conclusions of Law:

24. The Structure constitutes a fire hazard.
25. The Structure is unsanitary.
26. A child or vagrant could be hurt or killed by the condition of the property.
27. The Structure is dangerous to life and property.

Councilor Kolbe said the Council hereby concludes that the Structure at 10 Congress Street poses a serious threat to the public health and safety and supports a finding that the Structure must be promptly secured pursuant to 17 M.R.S. § 2856.

Councilor Kolbe said having found that the Structure at 10 Congress Street poses a serious threat to the public health and safety within the meaning of 17 M.R.S. § 2856, the Lisbon Town Council hereby ORDERS:

28. The Town shall have the authority to promptly secure the Premises and remove the serious threat to the public health and safety by removing all trash and debris, and stabilizing the site.
29. That within thirty (30) days after demand by the Town, the Owners and/or its successors and assigns shall reimburse the Town for all expenses incurred in connection with this proceeding, including, but not limited to, expenses for securing and demolition of the Structure, service and other costs incurred, and attorneys’ fees, if applicable (e.g. if the Town cleans up the Structure).

30. That if the Owners and/or its successors and assigns fail to timely reimburse the Town for the expenses provided for above, the Town shall assess a special tax against the Premises, as provided for in 17 M.R.S. § 2853 and/or recover its costs by means of a civil action for collection.

**VOTE (2017-191)** Councilor Brunelle, seconded by Councilor Kolbe moved to adopt the Findings of Fact, Conclusion of Law, and Order as presented:

### **10 CONGRESS STREET**

On August 1, 2017 at 7:00 pm, the Lisbon Town Council held a hearing at 300 Lisbon Street, Lisbon, Maine to determine whether the remains of the residential structure (the “Structure”) at 10 Congress Street in Lisbon, Maine (the “Premises”), identified as Lot 008 on Tax Map U19, and further described in a Deed recorded in the Androscoggin County Registry of Deeds at Book 2776, Page 75, poses a serious threat to the public health and safety within the meaning of the applicable Maine statute found in 17 M.R.S. § 2856. Based on the information presented at the hearing, the Council makes the following findings of fact and conclusions of law, and orders that the Structure be secured.

### **Findings of Fact**

Present at the hearing on this matter for the Town was Dennis Douglass, Town of Lisbon Code Enforcement Officer. The following individual appeared on behalf of the owner and/or parties in interest: No one.

After considering the testimony and evidence presented, the Town Council makes the following findings of fact:

1. Roxanne Gerry and Russell Gerry are the owners of the Premises (“Owners”). Planning Department Exhibit A.
2. On January 27, 2010, Russell Gerry died. Code Enforcement Exhibit B.
3. On July 7, 2017, a copy of the notice of the hearing held pursuant to 17 M.R.S. § 2856 (the (“Notice”) was recorded in the Androscoggin County Registry of Deeds at Book 9635, Page 148. Planning Department Exhibit C.
4. On July 27, 2017, Roxanne Gerry signed an acknowledgment of receipt of a copy of the Notice . Code Enforcement Exhibit D.
5. North Star Capital Acquisition filed a lien on the Premises and is a party-in-interest.
6. On July 10, 2017, the Maine registered agent for North Star Capital Acquisition received, via certified mail, a copy of the Notice. Code Enforcement Exhibit E.
7. Ford Motor Credit Company filed a lien on the Premises and is a party-in-interest.
8. On July 10, 2017, Ford Motor Credit Company received, via certified mail, a copy of the Notice. Code Enforcement Exhibit F.
9. Midland Funding, LLC filed a lien on the Premises and is a party-in-interest.
10. On July 10, 2017, Midland Funding, LLC received, via certified mail, a copy of the Notice. Code Enforcement Exhibit G.
11. Discover Bank filed a lien on the Premises and is a party-in-interest.
12. On July 11, 2017, Discover Bank received, via certified mail, a copy of the Notice. Code Enforcement Exhibit H.
13. LVNV Funding, LLC filed a lien on the Premises and is a party-in-interest.
14. On July 10, 2017, LVNV Funding, LLC received, via certified mail, a copy of the Notice. Code Enforcement Exhibit I.
15. Capital One Bank (U.S.A.), N.A. filed a lien in the Premises and is a party-in-interest.
16. On July 16, 2017, Capital One Bank (U.S.A.), N.A. received, via certified mail, a copy of the Notice. Code Enforcement Exhibit J.
17. Ohio Receivables, LLC filed a lien on the Premises and is a party-in-interest.
18. On July 12, 2017, Ohio Receivables, LLC received, via certified mail, a copy of the Notice. Code Enforcement Exhibit K.
19. The residential building on the Property has collapsed, and has been only partially demolished.
20. The debris from the Structure was not removed and remains on the Property.
21. Trash has been deposited on the Property and invites rodents.
22. The Owners set fire to the remains of the Structure, to which the Lisbon Fire Department responded and extinguished.

23. The Structure is not secured and there is no barrier between the Property and the town road or abutting properties.

#### **Conclusions of Law**

Applying the legal standards set forth in 17 M.R.S. § 2856, the Lisbon Town Council reaches the following conclusions of law:

24. The Structure constitutes a fire hazard.
25. The Structure is unsanitary.
26. A child or vagrant could be hurt or killed by the condition of the property.
27. The Structure is dangerous to life and property.

The Council hereby concludes that the Structure at 10 Congress Street poses a serious threat to the public health and safety and supports a finding that the Structure must be promptly secured pursuant to 17 M.R.S. § 2856.

#### **Order**

Having found that the Structure at 10 Congress Street poses a serious threat to the public health and safety within the meaning of 17 M.R.S. § 2856, the Lisbon Town Council hereby ORDERS:

28. The Town shall have the authority to promptly secure the Property and remove the serious threat to the public health and safety by removing all debris, and stabilizing the site.
29. That within thirty (30) days after demand by the Town, the Owners and/or its successors and assigns shall reimburse the Town for all expenses incurred in connection with this proceeding, including, but not limited to, expenses for securing and demolition of the Structure, service and other costs incurred, and attorneys' fees, if applicable (e.g. if the Town cleans up the Structure).
30. That if the Owners and/or its successors and assigns fails to timely reimburse the Town for the expenses provided for above, the Town shall assess a special tax against the Premises, as provided for in 17 M.R.S. § 2853 and/or recover its costs by means of a collection action.

**Order passed - Vote 7-0.**

### **OTHER BUSINESS**

#### **A. COUNCIL COMMITTEE REPORTS**

1. *School*: Councilor Albert – nothing to report.
2. *Planning*: Councilor Ward indicated they have been busy approving a conditional use application for a sale of firearms business on Forbes Road, reviewing the site plans for Domino's Pizza, set a public hearing for a new home daycare business on Blethen Street, and set a public hearing for the application for a rear lot at 407 Main Street to build a single family home.
3. *Water Commission*: Councilor Crawford indicated he met with Bill Alexander and they discussed his concerns about social media complaints. Mr. Alexander has been trying to contact those with complaints to see if he can address them, and encourages those with complaints to contact him instead of posting.
4. *LDC*: Councilor Albert said his committee has not yet seen the signed document from the developer for the Route 196 corridor changes, but understood Ms. Steuber would get those to them.
5. *Conservation Commission*: Councilor Lunt – nothing to report.
6. *Recreation*: Councilor Kolbe – nothing to report.
7. *County Budget*: Councilor Ward said the schedule has been developed and they are starting to begin the budget process, which is open to the public so anyone is welcome to attend.
8. *Library*: Councilor Lunt said the reading program on Thursday evenings appears to be very well attended.

#### **B. TOWN MANAGER'S REPORT**

Mrs. Barnes said they were working on the Commitment, which will be completed very soon.

### **AUDIENCE PARTICIPATION FOR NEW ITEMS**

## COUNCILOR COMMUNICATIONS

Kerry Conroy asked the Council to consider purchasing the land behind her buildings to develop a one-way street behind Main Street for access to the back of those buildings and to create 40-50 additional parking spaces for the downtown area. She indicated she would give them an easement to access this street from Route 196 by Shardlow's Chiropractic Center since she owns that property and leases the building. She said with the funds she would renovate buildings into a little downtown mall area creating additional business frontage on that one-way street. She offered the land for sale to the town to help create additional town parking spaces.

## APPOINTMENTS

### PLANNING BOARD MEMBER – REGULAR MEMBER

**VOTE (2017-192)** Councilor Brunelle, seconded by Councilor Crawford moved to appoint Dan Leeman a regular member on the Planning Board and to advertise the vacant Associate Member spot. **Order passed – Vote 7-0.**

### RECREATION COMMITTEE - TWO REGULAR MEMBERS PLUS ONE ALTERNATE MEMBER

**VOTE (2017-193)** Councilor Brunelle, seconded by Councilor Albert moved to appoint as regular members Dan Leeman to a term expiring 2019, Zach Schmoll to a term expiring 2020, and as an alternate member Heather Curtis to a term expiring 2018. **Order passed - Vote 7-0.**

## COUNCILOR COMMUNICATIONS

Councilor Ward asked that the Mass Gathering Permit be placed on the next agenda.

## EXECUTIVE SESSION

**VOTE (2017-194)** Councilor Brunelle, seconded by Councilor Albert moved to go into executive session per 1 MRSA Section 405 (6) (c) Acquisition of Real Property or Economic Development and Section 405 (6) (a) Personnel Matters at 8:00 PM. **Order passed - Vote 7-0.**

The Council dismissed the Council Secretary. The Council came out of executive session at 8:43 p.m.

## ADJOURNMENT

**VOTE (2017-195)** Councilor Brunelle, seconded by Councilor Kolbe moved to adjourn at 8:43 pm. **Order passed - Vote 7-0.**

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Twila D. Lycette, Council Secretary  
Town Clerk, Lifetime CCM/MMC  
Approved August 15, 2017