



**TOWN COUNCIL  
REGULAR  
MEETING MINUTES  
JULY 18, 2017**

Dale Crafts, At Large 2017  
Normand Albert, At Large 2018  
Kasie Kolbe, District 1 2018  
Allen Ward, District 2 2018  
Christopher Brunelle, At Large 2019  
Mark Lunt, District 1 2019  
Kris Crawford, District 2, 2019

CALL TO ORDER. The Chairman, Allen Ward, called the meeting to order and led the pledge of allegiance to the flag at 7:00 PM.

ROLL CALL. Members present were Councilors Ward, Albert, Brunelle, and Lunt. Excused were Councilors Kolbe, Crafts, and Crawford. Also present were Diane Barnes, Town Manager; Sean Galipeau, Fire Chief; Marc Hagan, Police Chief; Ryan Leighton, Town Engineer; Tracey Steuber, Economic & Community Development; George Roy, Lisbon Emergency Board of Directors; Jim MacDonnell, Lisbon Emergency Board of Directors; Scott Smith, Lisbon Emergency Board of Directors/Training Officer, CQI; Dennis Everson, Lisbon Emergency Deputy Chief; John Cordts, Second Captain/Lisbon Emergency; Donald Fellows, Planning Board Chairman; Karen Paradis, Planning Board Member; totaling approximately 20 citizens in the audience.

**GOOD NEWS & RECOGNITION**

**LISBON HIGH SCHOOL BASEBALL RESOLUTION**

**VOTE (2017-171)** Councilor Albert, seconded by Councilor Brunelle moved to adopt the following resolution:

**WHEREAS**, The Lisbon High School Baseball Team have made the Community proud as they finished first in the Heal Point Play-off System for Southern Class C, which gave them home field advantage for the first two rounds of the play-offs.

**WHEREAS**, The Lisbon High School Baseball Team opened the Play-offs against #8 seeded Sacopec Valley, which Lisbon prevailed in the bottom of the 7<sup>th</sup> on June 8<sup>th</sup>, 2017. On June 10<sup>th</sup>, Lisbon hosted #4 Traip Academy. Lisbon started and finished off hot with a convincing 10-0 win. The win put Lisbon in the Class C Southern Regional Finals.

**WHEREAS**, The Lisbon High School Baseball Team on June 14<sup>th</sup> at St. Joseph's College of Maine took on conference rival Monmouth Academy in the Class C Southern Regional Finals. A hard fought battle with Lisbon pulling away 12-5 to claim the Southern Regional Championship and advance to the Class C State Championship Game.

**WHEREAS**, The Lisbon High School Baseball Team on June 17<sup>th</sup> at Mansfield Stadium took on Northern Regional Champion Orono High School. A hard fought game. Lisbon finished as the Runner-up in the Class C Baseball Championship Game on June 17<sup>th</sup>.

**NOW, THEREFORE, BE IT RESOLVED**, the Town Council of the Town of Lisbon wish to congratulate and thank the Lisbon High School Baseball Team for their fine representation of the Town of Lisbon while winning the Class C Southern Regional Championship Title on June 14<sup>th</sup>, 2017.

**Order passed - Vote 4-0.**

**DAN NEZOL RESOLUTION**

**VOTE (2017-172)** Councilor Brunelle, seconded by Councilor Lunt moved to adopt the following resolution:

The members of the Lisbon Town Council, meeting in regular session on July 18, 2017, do hereby adopt and pass the following resolution:

**WHEREAS**, the following person has served the citizens of Lisbon on the Planning Board for 38 years: Daniel Nezol was appointed as an Associate Member at a Selectman's Meeting on July 24<sup>th</sup>, 1979 in a motion made by Ms. Woodard and seconded by Mr. Jalbert.

**WHEREAS**, Daniel Nezol was appointed as a Regular Member on August 26<sup>th</sup>, 1980; and,

**WHEREAS**, was elected by the Planning Board Members as Secretary on January 8<sup>th</sup>, 1981; and,

**WHEREAS**, his contribution of service to the Town of Lisbon and its citizens will always be appreciated.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of Lisbon that Daniel Nezol shall be presented a key to the Town of Lisbon in recognition of his 38 years of dedicated service to the Town of Lisbon.

**BE IT FURTHER RESOLVED** that a copy of this resolution be framed and presented to Daniel Nezol.

**Order passed - Vote 4-0.**

## **PUBLIC HEARING**

### **A. 10 UNION STREET UNDER THE DANGEROUS BUILDING SUBCHAPTER, WHICH IS SUBCHAPTER 4 OF CHAPTER 91 OF TITLE 17 OF THE MAINE REVISED STATUTES**

Councilor Ward said the Council is meeting this evening to conduct a hearing to determine whether the structure at 10 Union Street is a nuisance or dangerous building within the meaning of the applicable Maine statute found in 17 M.R.S. § 2851 and succeeding statutes. He said if we determine that the structure is a nuisance or dangerous building, we will then determine what actions the property owner must take. Under 17 M.R.S. § 2851, a structure, or any part thereof, is a nuisance or a dangerous building if it is "structurally unsafe; unstable; unsanitary; constitutes a fire hazard; is unsuitable or improper for the use or occupancy to which it is put; constitutes a hazard to health or safety because of inadequate maintenance, dilapidation, obsolescence or abandonment; or is otherwise dangerous to life or property." Councilor Ward said this is the standard that we will use to decide whether the structure is a nuisance or dangerous building. He said before we start, he needed to first ask a question of all Town Council members. 10 Union Street is owned by Linda R. Cihlar. He asked if any Town Council members knew the property owner, or had knowledge about this matter, that means they could not fairly and impartially hear the facts and decide the matter based on the evidence presented at this hearing.

Next, Councilor Ward asked that any representative or representatives for 10 Union Street present tonight introduce themselves, including identifying their name, address and position.

Councilor Ward explained the procedures the Town Council would follow in conducting this hearing as follows:

- (1) The Town of Lisbon Code Enforcement Officer will present information regarding the both ownership of 10 Union St and notice given of tonight's hearing.
- (2) The Council will then entertain a motion to table and continue this dangerous buildings hearing because service has not yet been effected on one party-in-interest. After service has been effected on all parties-in-interest, the Council will take evidence regarding the condition of the building in an evidentiary hearing.
- (3) This is an administrative hearing and not a court proceeding or trial. Therefore, the formal rules of evidence will not apply.
- (4) The Chairman of the Town Council will determine the appropriateness and admissibility of evidence, on the advice of the Town Attorney.

The Chairman opened the public hearing. Councilor Ward asked that Dennis Douglass, the Town of Lisbon Code Enforcement Officer, present the Town Council with information relevant to this matter before it.

Dennis Douglass said that 10 Union Street, Lisbon (the "Property") is a vacant, two family dwelling, owned by Linda R. Cihlar of 165 Quincy Street, Manistee, Michigan. He said the September 7, 2005 deed to Ms. Cihlar is in Councilor's packet as Exhibit A. The following entities each have a mortgage interest in the Property: Citibank, N.A., as Trustee for First Franklin Mortgage Loan Trust, Mortgage Loan Asset-Backed Certificates, Series 2005-FF12 ("Citibank"); Wilmington Trust, N.A., successor Trustee to Citibank, N.A., as Trustee for the First Franklin Mortgage Loan Trust, series 2005-FF12 (referred to below as "Wilmington Trust"); and, First Franklin Financial Corporation.

Mr. Douglass said notice of this hearing was recorded in the Androskoggin County Registry of Deeds on July 7, 2017 in Book 9635 and Page 262, a copy of which is included in Councilor's packets as Exhibit B. On July 10, 2017, Linda R. Cihlar signed an acknowledgement of receipt of the notice of hearing, which is in Councilor's packets as Exhibit C. Citibank was served with a notice of hearing on June 23, 2017, and that return of service is in Councilor's packets as Exhibit D. Wilmington Trust was served with a notice of hearing on July 17, 2017, and that return of service is in Councilor's packets as Exhibit E. A notice of hearing has been sent for service to First Franklin Financial Corporation, but the Town has not yet received the return of service. Additionally, the Town sent the notice of hearing to two loan servicers associated with the Property even though they are not parties-in-interest and the town has no legal obligation to notify them. Safeguard Properties has communicated in the past with the Town regarding the Property, although it now contends that another loan servicer, Nationstar, is the responsible loan servicer. Communication from Safeguard Properties is included in the tab entitled "Town Correspondence". Nationstar has not responded to the many communications.

Mr. Douglass said the town has not received a return of service from First Franklin Financial Corporation, and so he recommend that the Town Council table and continue the hearing until the Town receives that return of service.

**VOTES (2017-173a)** Councilor Brunelle seconded by Councilor Albert moved to table and continue this dangerous buildings hearing regarding the building or structure at 10 Union Street, Lisbon. **Order passed - Vote 4-0.**

### **AUDIENCE PARTICIPATION & RESPONSE FOR AGENDA ITEMS**

Fern Larochelle indicated the new streetscape plan is a positive move to connect the trail system to the downtown area. He said this was a big undertaking for the LDC a/k/a the Route 196 Committee. Although there has been a change in the project, it was put on hold, they did meet with their members and as a group they redid some of the engineering and they would like to see it move forward. He said they are there to support it and help get things rolling forward.

Donald Fellows, Planning Board Chairman/LDC member said he was happy with the plan before the Town Council. He indicated he was confused about the LDC involvement recently, but that he looked forward to the plan being implemented. He said there are still some questions to be asked, such as what's the Council's expectations for LDC going forward.

Dorothy Fitzgerald questioned the purchase of two (2) SUV's for the Police Department. She asked why not sedans, they are cheaper and less expensive to run. Chief Hagan pointed out that SUV's sit higher making visibility better and that they operate in the winter on four-wheel drive making getting around the town easier as well. He mentioned other communities are moving in this direction as well, especially Brunswick since they have such big snow banks in the middle of town.

Fern Larochelle, speaking from experience operating a collision center business said they are compatible, just one is taller.

### **CONSENT AGENDA**

**VOTE (2017-173b)** Councilor Brunelle, seconded by Councilor Lunt moved to approve the Municipal Accounts Payable & Payroll Warrant #154 for \$212,266.18, #1 for \$133,884.86, #2 for \$14,249.32, #3 for

\$10,796.60, #4 for \$14,070.47, and #5 7 for \$307,611.78, plus the School Accounts Payable and & Payroll Warrant #1072 for \$414,923.46, #1073 for \$13,029.22, #1075 for \$217.77, #36 for \$287.32, #37 for \$581.51, #1001 for \$1,804.88, #1725 for \$54,810.66, #1800 for \$115,702.52, #1002 for \$332,206.96, #1003 for \$15,677.69, #1076 for \$367,621.34, #1801 for \$167,574.52, along with the Minutes of June 20, 2017, the Special Meeting Minutes of June 27, 2017, and a Renewal Itinerant Vendor/12 Month Mass Gathering Permit for Lisbon's Parks & Rec, a renewal Special Entertainment Permit for the Friends Lodge, an Off Premise Catering Permit for the Slovak Catholic Association, and to set a public hearing on August 1, 2017 for Peter Austin d/b/a Lisbon Moxie, Inc also known as Franks. **Order passed - Vote 4-0.**

## COUNCIL ORDERS, ORDINANCES, & RESOLUTIONS

*Item taken out of order*

### ESTABLISH ATV ORDINANCE COMMITTEE

**INTRODUCTION:** Roger Bickford asked the Town Council to appoint an ATV Ordinance Committee to develop an ATV ordinance. He recommended Officer Tapley, Chief Galipeau, Planning Board Chairman Don Fellows, and Planning Board Member Scott Hall.

**COUNCILOR COMMENTS:** Councilor Ward suggested adding the Code Enforcement Officer Dennis Douglass, too.

Mr. Bickford said once the ordinance has been drafted it would go to the Planning Board for review and their changes and then on to the Council for its process. Mrs. Barnes suggested the appointments be taken out of order and done next.

*Item taken out of order*

### ATV ORDINANCE COMMITTEE APPOINTMENTS

**VOTE (2017-186)** Councilor Albert, seconded by Councilor Lunt moved to appoint William Tapley, Sean Galipeau, Donald Fellows, Scott Hall, and Dennis Douglass to the ATV Ordinance Committee. **Order passed - Vote 4-0.**

### AUTHORIZATION TO SOLICIT BIDS FOR THE CDBG DOWNTOWN REVITALIZATION REVISED STREETScape PROJECT

**INTRODUCTION:** Mandy Olver, Olver Associates reviewed the scope and budget for the Route 196 project and provided a summary of recommendations regarding the project. She covered the original scope of work, which consisted of the sidewalk replacement plus the addition of a sign at the crosswalk and solar lighting on Route 196 between Davis Street and the Park & Ride. She indicated work was to be performed on both sides of the street initially.

Ms. Olver explained the changes, which included the replacement concrete sidewalk and refurbished granite curbing on Union Street and said this cost is within the project budget. While the scope does not presently include solar lighting on Union Street, this could be added if the bids on the project come in favorable. The project cost estimate includes contingency so that cover any issues that might arise, including the curbing from where MDOT leaves off on Route 196 to where the streetscape plan begins around Aroma Joes. Remaining funds could alternatively be used toward the proposed parking lot adjacent to the Park & Ride.

Ms. Olver explained materials will be provided to the new owners on the corner of Davis and Route 196 and they will take care of the sidewalk and granite installation on that side. She mentioned she didn't know if bids would come in high or not since many contractors are already busy with work.

**COUNCILOR COMMENTS:** Councilor Ward suggested the project deadline could be extended to June 30, 2018 so that work could start in the spring since that would give contractors additional time and perhaps help Lisbon get more favorable bids. Ms. Olver indicated that should be within the grant's deadline for completion. Mrs. Barnes indicated they needed one more easement and that's from Aroma Joes. Councilor Ward requested they do what they can to minimize the impact.

**VOTE (2017-174)** Councilor Brunelle, seconded by Councilor Albert moved authorization to put the project back out to bid with Union Street included in the scope of work with a completion date for June 30, 2018. **Order passed - Vote 4-0.**

### WEBSITE & BRANDING BID AWARD

**INTRODUCTION:** Ms. Steuber indicated RFP was advertised on the Town website as well as the Maine Municipal site and sent to the following vendors:

Made by Darwin – Pittsburg, PA	Louder Design – North Richland Hills, TX
The Brand Collective – Lewiston, ME	Pulse Marketing Agency – Bangor, ME
Deepblue – SanLuis Obispo, CA	Virtual Towns & Schools – Boxborough, MA
Krack Media – Mechanic Falls, ME	Revize, Troy, MI
Quirk Creative, LLC – Brooklyn, NY	Avant Marketing Group – St.Louis, MO
Chandlerthinks, LLC – Franklin, TN	Civic Live – Scotts Valley, CA
Foundation of Support – Lincoln, NE	Blueprint – Miami, FL
Alipes – Boston, MA	WebQA
Neumeric Technologies – Southfield, MI	

We received the following bids:

Made by Darwin	\$30,000
Louder Design	\$17,000
Pulse Marketing	\$12,700
Deepblue	\$38,000
Virtual Towns & Schools	\$15,600
Krack Media	\$17,880
Revize	\$27,800
Quirk Creative	\$58,700
Avant Marketing	\$38,640
Chandlerthinks, LLC	\$44,000
Foundation of Support	\$40,250
Blueprint	\$21,500
Alipes – (after deadline)	\$65,000

Ms. Steuber recommended Virtual Town & Schools because Pulse Marketing had no municipal experience. Virtual Town & Schools did a presentation to Department Heads as well as a community group. The bids came in with website design and branding estimates separated. The budget approved was \$10,000 and the balance is expected to come from not needing to pay for the business directory and constant contact (\$2,800), along with the unexpended TIF funds (\$2,200) from last year, which was rolled over into this year's budget.

#### Cost Comparison for Website Redesign:

1. Virtual Towns & Schools: \$7,200 + \$1,800 = \$9,000 (year 1) After year one the annually fee would be \$1,800, year-2, \$1,800, year-3 for a total cost of \$12,600 (hosting, maintenance, software updates)
2. GovOffice: \$4,510 x 3 years = \$13,530 premium design (this is a 3 yr. contract) After year-3 the annual fee would be \$800, plus any optional services chosen.

Some of the key features with Virtual Town & Schools are: Free Business Directory, Free Agenda Manager, Free Bids/RFPs to name just a few. She recommended awarding the bid of \$9,000 to Virtual Towns & Schools for website design and \$6,000 for branding totaling \$15,000 to be funded as mentioned previously.

**COUNCILOR COMMENTS:** Councilor Ward explained that he wasn't ready to approve branding yet. Councilor Albert questioned why GovOffice wouldn't want to keep Lisbon's business and why they wouldn't want to work with us. Ms. Steuber explained that GovOffice has a base rate and every feature added becomes an extra cost over and above their base.

Mrs. Barnes reported that there is a lot going on right now in Lisbon that now is the time to do branding so it gets out there and becomes a part of the change happening right now.

**VOTE (2017-175)** Councilor Albert, seconded by Councilor Lunt moved to award the website and branding bid to Virtual Towns & Schools in an amount of \$15,000.00 and funds to be expended as follows: \$2,800.00 from the current budget and \$12,200.00 from TIF funds. **Order failed - Vote 3-1 (Opposed: Ward)**

#### CANAL & MAIN STREET PAVING

INTRODUCTION: Mr. Leighton reported the original estimated associated with the overlay on Canal Street and portions of Main Street came in at \$28,150 for paving. The total ended up being \$48,446.63. The actual tonnage used ended up being significantly higher than originally estimated as well.

Mr. Leighton requested permission to utilize the MDOT matching funds from the 2016-2017 Fiscal Year to make up this difference.

**VOTE (2017-176)** Councilor Brunelle, seconded by Councilor Lunt moved to authorize the utilization of MDOT match funds from the 2016-2017 Fiscal Year in an amount not to exceed \$20,296.63 to pay for the Canal/Main Street Overlay. **Order passed - Vote 4-0**

#### PAVING BID AWARD

INTRODUCTION: Mr. Leighton reported the RFP were sent to the following vendors paving bids:

All States Asphalt  
Glidden Excavating  
Crooker Construction, LLC  
Pike Industries  
Bard Paving Construction  
Lane Construction  
Shaw Brothers Construction

Mr. Leighton said he received bids from the following vendors with the bid results on the following page:

All States Asphalt  
Crooker Construction, LLC  
Pike Industries  
Lane Construction  
Shaw Brothers Construction

Mr. Leighton recommended awarding the 2017-2018 paving bid to Crooker Construction, LLC.

**VOTE (2017-177)** Councilor Brunelle, seconded by Councilor Lunt moved to award the 2017-2018 paving bid to Crooker Construction, LLC. in an amount not to exceed \$425,000.00. **Order passed - Vote 4-0.**

#### BID ITEMS

INTRODUCTION: Mr. Leighton request permission to advertise the following projects as presented during the budget discussions:

- ET Smith Hose Company Floor
- Server Software Upgrades
- Public Works Used Pickup Truck (Negotiate the best price)

**VOTE (2017-178)** Councilor Brunelle, seconded by Councilor Albert moved to authorize the Public Works Director to prepare and advertise a request for proposals (RFP) for the ET Smith Hose Company Floor, Server Software Upgrades, and to negotiate the best price to purchase a Used Pickup Truck for Public Works. **Order passed – Vote 4-0.**

#### NATURAL GAS SERVICE TO LIBRARY AND FIRE STATION - UPGRADE

INTRODUCTION: Mr. Leighton said explained Lisbon had been discussing with Unitil options for connecting the Library and Lisbon Falls Fire Station to natural gas. The Unitil representative received verbal approval to move

forward with the main extension to service the Library and Lisbon Falls Fire Station. The service to the fire station will be on Sausage Kitchen's land so a small 10-foot open trench will be necessary and the Sausage Kitchen will need to provide an easement, which Unitil feels they can get because they will be able to provide the Sausage Kitchen service at no cost. The approval Unitil received will require the town provide the open trench according to their specifications.

Mr. Leighton presented a diagram showing what needs to be completed by the Town as well as the trench details. In order for Lisbon to precede he needs Council's permission to provide the open trench as required.

**VOTE (2017-179)** Councilor Brunelle, seconded by Councilor Lunt moved to authorize the Public Works Director to provide the open trench requirements as requested. **Order passed - Vote 4-0.**

### REQUEST TO GO OUT TO BID FOR 2018 FORD SUV CRUISERS

**INTRODUCTION:** Chief Hagan requested permission to open requests for bids for two (2) new Ford Interceptor SUV's as approved in the current budget. The only notable changes from previous years will be the vehicle's exterior color (which will be black) and the design.

Chief Hagan explained a police cruiser is a symbol, not only of the community, but of the agency and the officers that drive the vehicles on a daily basis. He said since his start date in Lisbon the officers have been asking about changing the cruiser color and design. Over the past six to seven months several designs have been offered by the officers and one particular version has been chosen. He indicated his primary guideline for determining a new design was "safety and identification" above all else. This design met his requirements because the lettering is reflective and visible day and night. The "Town of Lisbon" is clearly visible from all directions on the vehicle, and the department patch, the American flag, and the emergency call 9-1-1 logo will also be present. The blue line running from the front to the rear of the cruiser is a symbol that commemorates fallen officers while showing support for those who continue to work in law enforcement. He said they will continue to use the exterior light bars and black rims on their vehicles. He pointed out that there should be no extra cost for changing the cruiser color and the design may actually save Lisbon some money.

Chief Hagan said these two new cruisers will replace cars 1 and 4. Car 1 will become the support services unit while car 4 and car 6 will be taken off-line. One of these two vehicles will be transferred to Codes Enforcement and the other sold. He indicated he would be sending bid request to the following Ford dealerships:

- Casco Bay Ford (Yarmouth)
- Rowe Ford (Auburn)
- Hight Ford (Skowhegan)
- Quirk Ford (Augusta)
- Tucker Ford (Brunswick)

**VOTE (2017-180)** Councilor Brunelle, seconded by Councilor Albert moved to authorize the Police Chief to go out to bid for two 2018 Ford Interceptor SUV Cruisers and to approve the new color and design presented. **Order passed – Vote 4-0.**

### RADIO SYSTEM UPGRADE

**INTRODUCTION:** Chief Hagan explained Lisbon Police and Fire Department's house a significant quantity of our communications equipment in small cabinets, mounted to a utility pole, on Route 9. A portion of the communications upgrade, scheduled for Fiscal Year 2017/2018, includes adding a small wooden structure in this area to house our equipment in a more suitable manner. He said he had met with an MDOT engineer, filed all the necessary requests, and Lisbon has received approval to place the structure in the Right of Way. The remaining items to be addressed include: 1) Moving the utility pole that currently hosts our equipment off the private property that it currently sits on, 2) Preparing the pad for the structure, and 3) Acquiring and placing the structure as well as installing new equipment.

Chief Hagan requested the Town Council forgo the bid process requirement for the remainder of the radio system upgrade, and allow the Police Department to move forward with the project using our communications provider (Dirigo Wireless). He explained that they have been working with Dirigo Wireless (Mark Davis) on our communications issues since his first week in Lisbon. Dirigo Wireless has a thorough understanding of our radio

communications system, has been systematically addressing our liabilities while planning this proposed upgrade, and has done so within budgetary terms that is acceptable to this community. In addition, Dirigo has been proactively working with our Police Department partners in this endeavor (Fire Department/Water Department) and has proven themselves to be dedicated professionals who are up to the task of addressing our communications inadequacies.

Chief Hagan reported he is concerned with the delay and increased project costs that this bid process could incur. It will take time to seek out other qualified communications companies, allow them the time necessary to understand the issues involved before providing accurate estimates, and vet them to ensure they can adequately meet our requirements.

**VOTE (2017-181)** Councilor Brunelle, seconded by Councilor Albert moved to allow the Police Chief to negotiate the radio system upgrade with our current communications provider Dirigo Wireless. **Order passed - Vote 4-0.**

#### ESTABLISH ATV ORDINANCE COMMITTEE

*Item taken out of order – after Consent Agenda above*

#### INCREASES IN STATE FUNDING FOR EDUCATION

**INTRODUCTION:** Mrs. Barnes explained that Dan Stockford, from Brann & Isaacson, had advised the town that the information from MMA indicates, the new budget legislation requires that 50% of the increase in state funding for education must be used to lower the property tax assessment for public education. Although there is a limited exception for 2017-2018, the exception does not apply to the Lisbon School Budget. The exception applies only to school administrative units that approved a 2017-2018 budget article, in a budget that was validated by voters at a referendum, which earmarked additional state subsidy for increased expenditures. Because no such budget article was approved by Council on May 16 when it adopted the 2017-2018 budget that was later validated by voters at the referendum, the exception does not apply.

Under the statutory amendments in the new legislation at 20-A M.R.S. §15690-A, “Fifty percent of the increase in state share...that is attributable to the increase in the state share over the state share amount used in the most recent approved budget must be used to lower the school administrative unit’s local contribution to the total cost of funding public education from kindergarten to grade 12.” Based on this, it would be appropriate for the Council to take a vote “to authorize the Assessor to commit taxes for FY 2017-2018 in accordance with recent amendments at 20-A M.R.S. §15690-A governing use of increases in the state share of the total cost of funding public education.” The Department of Education currently is working on calculations to determine the increase in state share for each individual school administrative unit, which they have indicated will be available by July 21.

Because no budget article was approved to address application of increases in state subsidy, the remaining 50% of the increase in state subsidy will become part of the School Department’s undesignated funds.

**COUNCILOR COMMENTS:** Councilor Ward mentioned this would bring the Schools increase of \$550,000 down to around \$350,000. Mrs. Barnes said the town can use around \$200,000 for commitment; however there are still a couple of questions to resolve at this point.

**VOTE (2017-183)** Councilor Albert, seconded by Councilor Lunt moved to authorize the Assessor to commit taxes for FY 2017-2018 in accordance with recent amendments to 20-A M.R.S. §15690-A governing use of increases in the state share of the total cost of funding public education. **Order passed - Vote 4-0.**

#### REQUEST TO GO OUT TO BID FOR MOBILE ROLLER SHELVING SYSTEM

**INTRODUCTION:** Mrs. Lycette requested permission to advertise the Mobile Roller Shelving System project for the vault. This will increase our storage capacity and provide additional shelving for books, maps, media, plus reference shelving for file folders.

**VOTE (2017-184)** Councilor Brunelle, seconded by Councilor Albert moved to authorize the Town Clerk to go out to bid for a Mobile Roller Shelving System. **Order passed - Vote 4-0.**



## OTHER BUSINESS

### A. COUNCIL COMMITTEE REPORTS

1. School: Councilor Albert said there is nothing new to report besides the change in subsidy mentioned earlier this evening.
2. Planning: Councilor Ward mentioned the Planning Board presented Dan Nezol with a gift certificate and plaque for his 38 years of service to the residents of Lisbon.
3. LDC: Councilor Albert recognized all the folk on this committee and thanked them for their commitment on the downtown streetscape project. He said it is all grinding towards the same result thanks to their passion and spirit of commitment to the town. He thanked Mr. Fellows very much and indicated he looked forward to seeing LDC continue its work finding a way to shape the next project.
4. Conservation Commission: Councilor Lunt said there was nothing new to report.
5. County Budget: Councilor Ward said there was nothing new to report.
6. Library: Councilor Lunt reported the new system is going well and they are successfully receiving and shipping books weekly. He mentioned you can order books online and pick them up, too.

### B. TOWN MANAGER'S REPORT

Mrs. Barnes said she was sorry to have to miss the ribbon cutting ceremony at Franks on Wednesday. She explained that she would be out of town on town business Wednesday and Thursday. She said she hoped there would be a good turnout. She reported Lisbon now has pretty much a full downtown that's still improving with the façade work and redevelopment going on right now; it's truly an amazing change.

### C. DEPARTMENT HEAD'S WRITTEN REPORTS – NO COMMENTS

### D. MASS GATHERING ORDINANCE

Mrs. Barnes said a draft Mass Gathering Ordinance has been sent to our attorney to be reviewed. She advised the Council to have attorney Stockford review the Itinerant Vendor Ordinance for inclusion or revision since there are a lot of grey areas and issues with it. She noted the Mass Gathering Ordinance is pretty restrictive as written.

Councilor Ward suggested it would be nice to utilize Beaver Park for weddings and other events, and even to sell T-shirts and other items. Mrs. Barnes suggested setting up a workshop with Attorney Stockford.

## AUDIENCE PARTICIPATION FOR NEW ITEMS - NONE

## APPOINTMENTS

### CEMETERY COMMITTEE

**VOTE (2017-185)** Councilor Albert, seconded by Councilor Brunelle moved to reappoint David Mailhot and Lucy Couture to the Cemetery Committee for 3 year terms. **Order passed - Vote 4-0.**

### ATV COMMITTEE

*Item taken out of order – after Consent Agenda*

## COUNCILOR COMMUNICATIONS

Councilor Ward reported he received a letter that indicated Lisbon has lost its Maine Historical status now that the Worumbo Mill is gone.

Councilor Ward asked Mrs. Barnes to talk to Chief Hagan, Chief Galipeau about the ambulance decision and to see if the Town of Bowdoin wants to be business partners.

**EXECUTIVE SESSION – NONE**

**ADJOURNMENT**

**VOTE (2017-187)** Councilor Albert, seconded by Councilor Brunelle moved to adjourn at 9:35 PM. **Order passed – Vote 4-0.**

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Twila D. Lycette, Council Secretary  
Town Clerk, Lifetime CCM/MMC  
Date Approved: August 1, 2017